



<b>TOWNSHIP OF NIPISSING POLICY</b>			
Effective Date: June 24, 2015		Number: 2015-01	Revision: 0
Title: <b>Landfill Operations – Landfill Declaration Form</b>			
Approved By: Pat Haufe Mayor	Signature:		Page: 1 of 1

**Purpose:**

To provide direction for the disposal of waste at the Township’s two Landfill locations to help prolong the life of the landfills and ensure that all waste entering the sites has been generated within the Township of Nipissing.

**Scope:**

All residents and landowners within the Township of Nipissing utilizing the landfill site services.

**Policy:**

Completion of a Landfill Declaration Form

All shingles, construction materials, furniture and appliances (tagged or untagged) shall have a completed Landfill Declaration Form completed and submitted to the Landfill Attendant prior to the depositing of the items within the landfill sites.

Non-Compliance with completion of form

Should a resident, landowner or agent acting on behalf of a landowner refuse to complete a Landfill Declaration Form and present a valid Landfill Entry Permit, entry to the Landfill Site will be refused and noted in the Landfill Attendant’s records. The dumping of waste not in compliance with this policy shall be forbidden within the Township of Nipissing Landfill Sites.

Record Retention

The Landfill Attendant shall bring all completed forms to the Township Office for records storage according to the Township of Nipissing Record Retention By-Law. Once complete, these forms are protected under MFIPPA.

Disputes

Anyone disputing this policy shall bring their concerns to the Township of Nipissing Office during regular office hours for discussion.