Financial Statements of

# THE CORPORATION OF THE TOWNSHIP OF NIPISSING

Year ended December 31, 2017

**Financial Statements** 

Year ended December 31, 2017

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#### Management's Responsibility for the Financial Statements

The accompanying financial statements of The Corporation of the Township of Nipissing (the "Township") are the responsibility of the Township's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of The Chartered Professional Accountants Canada. A summary of the significant accounting policies are described in Note 1 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Township's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by Management.

Council meets with Management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by KPMG LLP, independent external auditors appointed by the Township. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Township's financial statements.

| Chief Administrative Officer | Treasurer-Deputy Clerk |
|------------------------------|------------------------|



KPMG LLP 925 Stockdale Road, Ste. 300, PO Box 990 North Bay ON P1B 8K3 Canada Telephone (705) 472-5110 Fax (705) 472-1249

#### INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Township of Nipissing

We have audited the accompanying financial statements of The Corporation of the Township of Nipissing, which comprise the statement of financial position as at December 31, 2017, the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



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#### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of The Corporation of the Township of Nipissing as at December 31, 2017, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants, Licensed Public Accountants

North Bay, Canada April 11, 2018

KPMG LLP

Statement of Financial Position

December 31, 2017, with comparative information for 2016

|                                                  | 2017                    | 2016                    |
|--------------------------------------------------|-------------------------|-------------------------|
| Financial assets                                 |                         |                         |
| Ozak                                             | ф 4 707 74 C            | ф 4.70F.407             |
| Cash Short term investments (note 2)             | \$ 1,797,716<br>336,011 | \$ 1,765,437<br>261,900 |
| Short-term investments (note 2) Taxes receivable | 219,760                 | 225,858                 |
| Accounts receivable (note 3)                     | 127,724                 | 123,271                 |
| Modernia resolvable (note 6)                     | 2,481,211               | 2,376,466               |
| Financial liabilities                            |                         |                         |
| Accounts payable and accrued liabilities         | 176,026                 | 248,468                 |
| Deferred revenue (note 5)                        | 107,819                 | 150,302                 |
| Municipal debt (note 6)                          | 112,004                 | 216,396                 |
| Landfill closure liabilities (note 7)            | 415,943                 | 337,007                 |
|                                                  | 811,792                 | 952,173                 |
| Net financial assets                             | 1,669,419               | 1,424,293               |
| Non-financial assets                             |                         |                         |
| Tangible capital assets (note 8)                 | 17,740,908              | 17,905,140              |
| Prepaid expenses                                 | 35,301                  | 30,990                  |
| Inventories (note 4)                             | 68,103                  | 63,792                  |
|                                                  | 17,844,312              | 17,999,922              |
| Accumulated surplus (note 9)                     | \$ 19,513,731           | \$ 19,424,215           |

Statement of Operations and Accumulated Surplus

Year ended December 31, 2017, with comparative information for 2016

|                                                    | Budget<br>2017   | Actual<br>2017   |    | Actual<br>2016 |
|----------------------------------------------------|------------------|------------------|----|----------------|
|                                                    | (note 13)        |                  |    |                |
| Revenues:                                          |                  |                  |    |                |
| Municipal taxation                                 | \$<br>2,424,700  | \$<br>2,443,908  | \$ | 2,362,738      |
| Government transfers and grants                    | 668,614          | 558,999          |    | 531,664        |
| Transfer from obligatory gas tax reserve fund      | 148,210          | 160,135          |    | 69,517         |
| Other                                              | 88,100           | 121,894          |    | 89,236         |
| User fees                                          | 92,500           | 134,690          |    | 141,345        |
|                                                    | 3,422,124        | 3,419,626        |    | 3,194,500      |
| Expenses:                                          |                  |                  |    |                |
| General government                                 | 482,810          | 476,680          |    | 501,127        |
| Protection to persons and property                 | 645,026          | 669,205          |    | 592,925        |
| Transportation services                            | 920,110          | 1,278,147        |    | 1,235,087      |
| Environmental services                             | 243,248          | 208,345          |    | 216,624        |
| Health, social and family services                 | 451,585          | 448,700          |    | 451,774        |
| Recreational and cultural services                 | 149,307          | 161,964          |    | 137,014        |
| Planning and development                           | 5,000            | 8,133            |    | 14,527         |
|                                                    | 2,897,086        | 3,251,174        |    | 3,149,078      |
| Annual surplus before the undernoted               | 525,038          | 168,452          |    | 45,422         |
| Landfill closure liability (expense) recovery      | -                | (78,936)         |    | 544,168        |
| Gain (loss) on disposal of tangible capital assets | -                | -                |    | (93,696)       |
| Annual surplus                                     | 525,038          | 89,516           |    | 495,894        |
| Accumulated surplus, beginning of year             | 19,424,215       | 19,424,215       |    | 18,928,321     |
| Accumulated surplus, end of year                   | \$<br>19,949,253 | \$<br>19,513,731 | \$ | 19,424,215     |

Statement of Change in Net Financial Assets

Year ended December 31, 2017, with comparative information for 2016

|                                                           | 2017            | 2016            |
|-----------------------------------------------------------|-----------------|-----------------|
|                                                           |                 |                 |
| Annual surplus                                            | \$<br>89,516    | \$<br>495,894   |
| Acquisition of tangible capital assets                    | (367,872)       | (575,321)       |
| Amortization of tangible capital assets                   | 532,105         | 527,448         |
| Loss (gain) on sale of tangible capital assets            | -               | 93,696          |
| Proceeds on sale of tangible capital assets               | -               | 120,000         |
|                                                           | 253,749         | 661,717         |
| Acquisition of prepaid expenses and inventory of supplies | (103,404)       | (94,782)        |
| Consumption of prepaid expenses and inventory of supplies | 94,781          | 102,078         |
|                                                           | (8,623)         | 7,296           |
| Change in net financial assets                            | 245,126         | 669,013         |
| Net financial assets, beginning of year                   | 1,424,293       | 755,280         |
| Net financial assets, end of year                         | \$<br>1,669,419 | \$<br>1,424,293 |

Statement of Cash Flows

Year ended December 31, 2017, with comparative information for 2016

|                                                     | 2017            | 2016            |
|-----------------------------------------------------|-----------------|-----------------|
|                                                     |                 |                 |
| Cash provided by (used in):                         |                 |                 |
| Operating activities:                               |                 |                 |
| Annual surplus                                      | \$<br>89,516    | \$<br>495,894   |
| Items not involving cash:                           |                 |                 |
| Amortization of tangible capital assets             | 532,105         | 527,448         |
| Loss on sale of tangible capital assets             | -               | 93,696          |
| Increase (decrease) in landfill closure liabilities | 78,936          | (544,168)       |
|                                                     | 700,557         | 572,870         |
| Change in non-cash assets and liabilities:          |                 |                 |
| Decrease (increase) in taxes receivable             | 6,098           | (6,512)         |
| Increase in accounts receivable                     | (4,453)         | (26,898)        |
| Increase (decrease) in accounts payable and         |                 |                 |
| accrued liabilities                                 | (72,442)        | 110,644         |
| Increase in prepaid expenses                        | (4,311)         | (1,360)         |
| Decrease (increase) in inventories                  | (4,311)         | 8,656           |
| Increase (decrease) in deferred revenue             | (42,483)        | 37,854          |
| Net change in cash from operating activities        | 578,655         | 695,254         |
| Financing activities:                               |                 |                 |
| Proceeds on issuance of municipal debt              | -               | 132,000         |
| Principal repayments on municipal debt              | (104,393)       | (137,708)       |
| Net change in financing activities                  | (104,393)       | (5,708)         |
| Capital activities:                                 |                 |                 |
| Proceeds on sale of tangible capital assets         | -               | 120,000         |
| Acquisition of tangible capital assets              | (367,872)       | (575,321)       |
| Net change in cash from capital activities          | (367,872)       | (455,321)       |
| Investing activities:                               |                 |                 |
| Increase in investments                             | (74,111)        | (5,134)         |
| Net change in cash from investing activities        | (74,111)        | (5,134)         |
|                                                     | 00.070          |                 |
| Net change in cash                                  | 32,279          | 229,091         |
| Cash, beginning of year                             | 1,765,437       | 1,536,346       |
| Cash, end of year                                   | \$<br>1,797,716 | \$<br>1,765,437 |

Notes to Financial Statements

Year ended December 31, 2017

The Corporation of the Township of Nipissing (the "Township") is a township in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act and other related legislation.

#### 1. Significant accounting policies:

The financial statements of the Township are prepared by management in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board and the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Township are as follows:

- (i) The Township collects taxation revenue on behalf of the school boards.
  - The taxation, other revenues, expenses, assets and liabilities with respect to the operations of the school boards are not reflected in the municipal fund balances on these financial statements (note 10).
- (ii) Trust funds and their related operations administered by the Township are not included in these financial statements but are reported on separately on the Trust Funds financial statements (note 11).

#### (a) Basis of accounting:

Sources of financing and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay. Amounts applied to specific operating and capital projects are recorded as revenue in the fiscal period in which the funds are expended on these projects.

#### (b) Deferred revenues:

Deferred revenues represent cash received for which the related services or inspections have yet to be performed or eligibility criteria have not been met. These amounts will be recognized as revenues in the fiscal year the services are performed and eligibility criteria have been met.

#### (c) Landfill liability:

The liability for closure of operational sites and post-closure care has been recognized based on estimated future expenses, estimated inflation and the usage of the site's capacity during the year.

Notes to Financial Statements

Year ended December 31, 2017

#### 1. Significant accounting policies (continued):

#### (d) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, design, construction, development, improvement or betterment of the tangible capital asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight-line basis over their estimated useful lives as follows:

| Asset                                                   | Useful Life - Years                                         |
|---------------------------------------------------------|-------------------------------------------------------------|
| Roads and bridges<br>Buildings<br>Equipment<br>Vehicles | 7 to 70 years<br>40 years<br>5 to 20 years<br>5 to 25 years |
|                                                         |                                                             |

Landfill sites are amortized using the units of production method based upon capacity used during the year.

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

#### (i) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

#### (e) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the periods specified. Significant items subject to such estimates and assumptions include the valuation allowances for taxes and accounts receivable, the carrying value of tangible capital assets and provisions for accrued liabilities and landfill liabilities.

Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the year in which they become known.

#### (f) Investments:

Investments are carried at market value.

Notes to Financial Statements

Year ended December 31, 2017

#### 2. Short-term investments:

The Township, in accordance with its Investment Policy, has invested \$336,011 in guaranteed investment certificates, \$130,986 maturing June 29, 2018, \$200,000 maturing August 15, 2018 and \$5,025 maturing April 26, 2018 with interest rates of 1.10%, 1.60% and 0.50% respectively. Interest is recognized as it accrues in the Township's financial statements.

#### 3. Accounts receivable:

Accounts receivable consist of the following:

|                              | 2017                   | 2016                   |
|------------------------------|------------------------|------------------------|
| GST/HST recoverable<br>Other | \$<br>81,540<br>46,184 | \$<br>82,594<br>40,677 |
|                              | \$<br>127,724          | \$<br>123,271          |

#### 4. Inventories:

Inventories consist of the following items:

|                | 2017                  | 2016                |
|----------------|-----------------------|---------------------|
| Fuel<br>Gravel | \$<br>2,005<br>66,098 | \$<br>218<br>63,574 |
|                | \$<br>68,103          | \$<br>63,792        |

Notes to Financial Statements

Year ended December 31, 2017

#### 5. Deferred revenue:

A requirement of the Public Sector Accounting Board of the Chartered Professional Accounts of Canada is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as legislation and external agreements restrict how these funds may be used and under certain circumstances now these funds may possibly be refunded. The balance in the obligatory reserve funds of the Township is summarized below:

|                                                   | 2017          | 2016          |
|---------------------------------------------------|---------------|---------------|
| Parkland                                          | \$<br>96,732  | \$<br>84,693  |
| Federal gas tax                                   | 11,087        | 65,609        |
|                                                   | \$<br>107,819 | \$<br>150,302 |
| The continuity of deferred revenue is as follows: |               |               |
|                                                   | 2017          | 2016          |
| Balance, beginning of year                        | \$<br>150,302 | \$<br>112,448 |
| Add amounts received:                             |               |               |
| Federal gas tax                                   | 105,449       | 103,614       |
| Parkland fees                                     | 11,447        | 3,217         |
| Investment income                                 | 756           | 540           |
|                                                   | 117,652       | 107,371       |
| Less transfer to operations:                      |               |               |
| Federal gas tax revenue earned                    | (160,135)     | (69,517)      |
| Balance, end of year                              | \$<br>107,819 | \$<br>150,302 |

Included within cash is restricted amounts of \$107,819 (2016 - \$150,302) with respect to the above obligatory reserve funds.

Notes to Financial Statements

Year ended December 31, 2017

### 6. Municipal debt:

Long-term liabilities reported on the statement of financial position are made up of the following:

|                                                                                                                           | 2017          |    | 2016    |
|---------------------------------------------------------------------------------------------------------------------------|---------------|----|---------|
| Loan payable, 3.31%, payable \$3,630 monthly blended principal and interest, due in 2017, secured by a lien on equipment  | \$<br>_       | \$ | 28,826  |
| Loan payable, 2.86%, payable \$2,149 monthly blended principal and interest, due in 2018, secured by a lien on equipment. | _             | ·  | 18,866  |
| Loan payable, 3.32%, payable \$2,717 monthly blended principal and interest, due in 2018, secured by a lien on equipment. | 24,114        |    | 55,351  |
| Loan payable, 2.76%, payable \$2,353 monthly blended principal and interest, due in 2021, secured by a lien on equipment. | 87,890        |    | 113,353 |
|                                                                                                                           | \$<br>112,004 | \$ | 216,396 |

Principal due within each of the next five years on municipal debt are as follows:

| 2018<br>2019<br>2020<br>2021 | \$<br><b>;</b> | 50,281<br>26,891<br>27,634<br>7,198 |
|------------------------------|----------------|-------------------------------------|
|                              | \$<br>;        | 112,004                             |

Notes to Financial Statements

Year ended December 31, 2017

#### 7. Landfill closure liabilities:

The Environmental Protection Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. Under environmental law, there is a requirement for closure and post-closure care of solid waste landfill sites. This requirement is to be provided for over the estimated life of the landfill sites based on usage.

Landfill closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspection and maintenance. The reported liability is based on estimates and assumptions with respect to events extending over terms using the best information available to management. Future events may result in significant changes to the estimated total expenditures; capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

Estimated total expenditures represent the sum of the discounted future cash flows for closure and post-closure care activities discounted at a rate of 3.39% (2016 - 3.33%). The estimated total landfill closure and post-closure care expenditures are calculated to be \$415,943 (2016 - 3337,007). The estimated liability for these expenditures is recognized as the landfill site's capacity is used.

#### Wolfe Lake

The landfill is expected to reach its capacity in 110 years, and the estimated remaining capacity is 44,100 cubic metres, which is 81% of the site's total capacity. The total discounted future expenditures for closure and post-closure care are \$142,047 (2016 - \$143,580). The estimated length of time for post-closure care is 25 years.

#### Bear Creek

The landfill is expected to reach its capacity in 35 years, and the estimated remaining capacity is 17,744 cubic metres, which is 44% of the site's total capacity. The total discounted future expenditures for closure and post-closure care are \$697,826 (2016 - \$577,750). The estimated length of time for post-closure care is 25 years.

Notes to Financial Statements

Year ended December 31, 2017

### 8. Tangible capital assets:

|                       |    | Balance at         |           |                  | Balance at         |
|-----------------------|----|--------------------|-----------|------------------|--------------------|
|                       | I  | December 31,       |           |                  | December 31,       |
| Cost                  |    | 2016               | Additions | Disposals        | 2017               |
|                       |    |                    |           |                  |                    |
| Land                  | \$ | 342,322            | -         | -                | 342,322            |
| Roads and bridges     |    | 24,691,770         | 353,588   | -                | 25,045,358         |
| Buildings             |    | 1,071,315          | -         | -                | 1,071,315          |
| Vehicles              |    | 1,324,023          | <b>-</b>  | -                | 1,324,023          |
| Equipment             |    | 1,040,981          | 14,284    | -                | 1,055,265          |
| Total                 | \$ | 28,470,411         | 367,872   | -                | 28,838,283         |
|                       |    |                    |           |                  |                    |
|                       |    | Balance at         |           |                  | Balance at         |
| Accumulated           | I  | December 31,       |           |                  | December 31,       |
| Amortization          |    | 2016               | Disposals | Amortization     | 2017               |
| Land                  | \$ |                    |           |                  |                    |
|                       | φ  | 0.067.045          | -         | 202.440          | 0.450.424          |
| Roads and bridges     |    | 9,067,015          | -         | 383,119          | 9,450,134          |
| Buildings<br>Vehicles |    | 450,235<br>565,760 | -         | 22,008<br>56,924 | 472,243<br>622,684 |
|                       |    | 482,261            | -         | 70,053           | 552,314            |
| Equipment             |    | 402,201            | <u>-</u>  | 70,000           | 552,514            |
| Total                 | \$ | 10,565,271         | -         | 532,104          | 11,097,375         |
|                       |    |                    |           |                  |                    |
|                       |    | et book value,     |           |                  | Net book value,    |
|                       |    | December 31,       |           |                  | December 31,       |
|                       |    | 2016               |           |                  | 2017               |
| Land                  | \$ | 342,322            |           |                  | 342,322            |
| Roads and bridges     | *  | 15,624,755         |           |                  | 15,595,224         |
| Buildings             |    | 621,080            |           |                  | 599,072            |
| Vehicles              |    | 758,263            |           |                  | 701,339            |
| Equipment             |    | 558,720            |           |                  | 502,951            |
| Total                 | \$ | 17,905,140         |           |                  | 17,740,908         |

Notes to Financial Statements

Year ended December 31, 2017

### 8. Tangible capital assets (continued):

|                   | Balance at       |           |              | Balance at      |
|-------------------|------------------|-----------|--------------|-----------------|
|                   | December 31,     |           |              | December 31,    |
| Cost              | 2015             | Additions | Disposals    | 2016            |
|                   |                  |           |              |                 |
| Land              | \$<br>251,876    | 90,446    | -            | 342,322         |
| Roads and bridges | 24,466,611       | 225,159   | -            | 24,691,770      |
| Buildings         | 1,071,315        | -         | -            | 1,071,315       |
| Vehicles          | 1,378,032        | 251,270   | (305,279)    | 1,324,023       |
| Equipment         | 1,032,535        | 8,446     | -            | 1,040,981       |
| Total             | \$<br>28,200,369 | 575,321   | (305,279)    | 28,470,411      |
|                   |                  |           |              |                 |
|                   | Balance at       |           |              | Balance at      |
| Accumulated       | December 31,     |           |              | December 31,    |
| Amortization      | 2015             | Disposals | Amortization | 2016            |
|                   |                  |           |              |                 |
| Land              | \$<br>-          | -         | -            | -               |
| Roads and bridges | 8,707,865        | -         | 359,150      | 9,067,015       |
| Buildings         | 425,067          | -         | 25,168       | 450,235         |
| Vehicles          | 582,791          | (91,583)  | 74,552       | 565,760         |
| Equipment         | 413,683          | -         | 68,578       | 482,261         |
| Total             | \$<br>10,129,406 | (91,583)  | 527,448      | 10,565,271      |
|                   | <br>             |           |              |                 |
|                   | et book value,   |           |              | Net book value, |
|                   | December 31,     |           |              | December 31,    |
|                   | 2015             |           |              | 2016            |
| Land              | \$<br>251,876    |           |              | 342,322         |
| Roads and bridges | 15,758,746       |           |              | 15,624,755      |
| Buildings         | 646,248          |           |              | 621,080         |
| Vehicles          | 795,241          |           |              | 758,263         |
| Equipment         | 618,852          |           |              | 558,720         |
| Total             | \$<br>18,070,963 |           |              | 17,905,140      |

Notes to Financial Statements

Year ended December 31, 2017

#### 9. Accumulated surplus:

The Township segregates its accumulated surplus into the following categories:

|                                       | 2017             | 2016             |
|---------------------------------------|------------------|------------------|
| Investment in tangible capital assets | \$<br>17,740,908 | \$<br>17,905,140 |
| Amounts to be recovered               | (415,943)        | (337,007)        |
| Current fund                          | 466,228          | 169,240          |
| Reserve funds:                        |                  |                  |
| Working                               | 567,490          | 601,794          |
| Capital                               | 659,354          | 599,354          |
| Solid waste closure and post closure  | 495,694          | 485,694          |
| cumulated surplus                     | \$<br>19,513,731 | \$<br>19,424,215 |

#### 10. Operations of school boards:

Further to note 1 (a) (i), the property taxes collected on behalf of the school boards are \$650,542 (2016 - \$678,583).

#### 11. Trust Funds:

Trust Funds administered by the Township amounting to \$111,262 (2016 - \$107,712) have not been included on the statement of financial position nor have their operations been included in the statement of operations and accumulated surplus.

#### 12. Pension agreement:

The Township makes contributions to the Ontario Municipal Employees' Retirement Fund (OMERS), which is a multi-employer plan, on behalf of certain members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay.

The amount contributed to OMERS for 2017 was \$44,150 (2016 - \$44,005) for current service.

Notes to Financial Statements

Year ended December 31, 2017

#### 13. Budget figures:

The budget adopted by Council was not prepared on a basis consistent with that used to report actual results according to Public Sector Accounting Standards. As a result, the budget figures presented in the statement of operations and accumulated surplus and change in net financial assets represent the financial plan adopted by Council with adjustment as follows:

|                                               | 2017          |
|-----------------------------------------------|---------------|
| Annual surplus per budget approved by Council | \$<br>_       |
| Add:                                          |               |
| Internal transfers                            | (76,145)      |
| Debt repayments                               | 111,283       |
| Capital purchases                             | 489,900       |
| Surplus per revised budget                    | \$<br>525,038 |

#### 14. Credit facility:

The Township has a revolving line of credit available to them through the Royal Bank of Canada. In accordance with the terms of their credit agreement, the Township may borrow an amount not to exceed 50% of estimated revenues between January and September 30<sup>th</sup>, and an amount not to exceed 25% of estimated revenues between October 1<sup>st</sup> and December 31<sup>st</sup>. The credit facility bears interest at the Royal Bank of Canada prime rate.

As of December 31, 2017, no funds were drawn against this credit facility.

#### 15. Commitments:

In 2006, the Township passed a resolution which allows for a total contribution of \$200,000 over a twenty year period to the new North Bay Regional Health Centre Project. At December 31, 2017, the Township has paid \$100,000 (2016 - \$100,000) towards its total contribution.

### 16. Comparative information:

Certain comparative information has been reclassified from those previously presented to conform to the presentation of the 2016 financial statements.

Notes to Financial Statements

Year ended December 31, 2017

#### 17. Segmented information:

The Township of Nipissing is a diversified municipal government institution that provides a wide range of services to its citizens, including General Government Services, Protection Services, Transportation Services, Environmental Services, Health Services, Social and Family Services, Recreational and Cultural Services and Planning and Development Services. Service areas were created for the purposes of recording specific activities to attain certain objectives in accordance with regulations, restrictions or limitations (see Schedule to note).

Municipal Services are provided by departments and their activities are reported in these Service Areas. Departments disclosed in the Segmented Information, along with the services they provide, are as follows:

#### **General Government Services**

This relates to the revenues and expenditures of the Township itself and cannot be directly attributable to specific segments.

#### **Protection Services**

Protection includes police and fire services, animal control, livestock evaluators, and the building department. The police services work to ensure the safety and protection of citizens and their property. The volunteer fire department is responsible for the provision of fire suppression services, fire prevention programs, training and education. The building department provides a number of services including maintenance and enforcement of building and construction codes.

#### **Transportation Services**

Areas of responsibility include the maintenance of the Township's roadway systems.

#### **Environmental Services**

Environmental services consist of the provision of recycling and waste disposal services to citizens.

#### Health, Social and Family Services

Health services are comprised of public health services which work to improve the overall health of the population and overcome health inequalities by providing services to individuals and communities. Social and family services provide services that are meant to help the less fortunate in society. Social housing is provided to help shelter families and elderly in need. Child care funding is provided to subsidize day cares and to provide early learning programs. The ambulance service transports the injured to the hospital and provides emergency medical care to those in distress.

#### **Recreation and Cultural Services**

The Department is responsible for providing, facilitating the development of, and maintaining high quality parks, recreational facilities, and cultural services.

#### **Planning and Development**

The Planning and Development Department is responsible for municipal planning, and the review of all property development plans through its application process.

Schedule to Note 17 - Segmented Information

Year ended December 31, 2017

|                                                | General<br>Government<br>Services | Protection<br>Services | Transportation<br>Services | Environmental<br>Services | Health, Social<br>& Family<br>Services | Recreation &<br>Cultural<br>Services | Planning<br>and<br>Development | Unallocated amounts | Total<br>2017 |
|------------------------------------------------|-----------------------------------|------------------------|----------------------------|---------------------------|----------------------------------------|--------------------------------------|--------------------------------|---------------------|---------------|
| Revenues:                                      |                                   |                        |                            |                           |                                        |                                      |                                |                     |               |
| Municipal taxation                             | -                                 | _                      | _                          | _                         | -                                      | _                                    | _                              | 2,443,908           | 2,443,908     |
| Government transfers and grants                | -                                 | -                      | 50,000                     | _                         | -                                      | 4,999                                | -                              | 504,000             | 558,999       |
| Transfer from obligatory gas tax reserve       | -                                 | -                      | 160,135                    | -                         | -                                      | -                                    | -                              | -                   | 160,135       |
| Other                                          | 62,900                            | 52,520                 | _                          | _                         | 1,199                                  | 5,275                                | _                              | -                   | 121,894       |
| User fees                                      | 6,673                             | 29,529                 | 4,524                      | 46,981                    | 6,605                                  | 33,278                               | 7,100                          | -                   | 134,690       |
|                                                | 69,573                            | 82,049                 | 214,659                    | 46,981                    | 7,804                                  | 43,552                               | 7,100                          | 2,947,908           | 3,419,626     |
| Expenses:                                      |                                   |                        |                            |                           |                                        |                                      |                                |                     |               |
| Salaries, wages and benefits                   | 304,022                           | 59,710                 | 387,962                    | 82,242                    | 9,955                                  | 31,944                               | -                              | -                   | 875,835       |
| Materials                                      | 105,427                           | 116,758                | 416,692                    | 123,525                   | 4,612                                  | 64,901                               | 8,133                          | -                   | 840,048       |
| Contracted services                            | 58,741                            | 450,584                | -                          | 2,578                     | 101,115                                | 16,412                               | -                              | -                   | 629,430       |
| Interest                                       | -                                 | 3,001                  | 1,366                      | -                         | 373                                    | -                                    | -                              | -                   | 4,740         |
| External transfers                             | -                                 | -                      | -                          | -                         | 332,645                                | 36,371                               | -                              | -                   | 369,016       |
| Amortization of tangible capital assets        | 8,490                             | 39,152                 | 472,127                    | -                         | -                                      | 12,336                               | -                              | -                   | 532,105       |
|                                                | 476,680                           | 669,205                | 1,278,147                  | 208,345                   | 448,700                                | 161,964                              | 8,133                          | -                   | 3,251,174     |
| Annual surplus (deficit) before the undernoted | (407,107)                         | (587,156)              | (1,063,488)                | (161,364)                 | (440,896)                              | (118,412)                            | (1,033)                        | 2,947,908           | 168,452       |
| Landfill liability recovery                    | -                                 | -                      | -                          | (78,936)                  | -                                      | -                                    | -                              | -                   | (78,936)      |
| Annual surplus (deficit)                       | \$ (407,107)                      | (587,156)              | (1,063,488)                | (240,300)                 | (440,896)                              | (118,412)                            | (1,033)                        | 2,947,908           | \$ 89,516     |

Schedule to Note 17 - Segmented Information

Year ended December 31, 2017

|                                                   | General<br>Government<br>Services | Protection<br>Services | Transportation<br>Services | Environmental<br>Services | Health, Social<br>& Family<br>Services | Recreation &<br>Cultural<br>Services | Planning<br>and<br>Development | Unallocated amounts | Total<br>2016 |
|---------------------------------------------------|-----------------------------------|------------------------|----------------------------|---------------------------|----------------------------------------|--------------------------------------|--------------------------------|---------------------|---------------|
|                                                   |                                   |                        |                            |                           |                                        |                                      |                                |                     |               |
| Revenues:                                         |                                   |                        |                            |                           |                                        |                                      |                                |                     |               |
| Municipal taxation                                | \$ -                              | -                      | -                          | _                         | -                                      | _                                    | -                              | 2,362,738           | 2,362,738     |
| Government transfers and grants                   | -                                 | -                      | 25,000                     | -                         | -                                      | 2,664                                | -                              | 504,000             | 531,664       |
| Transfer from obligatory gas tax reserve          | -                                 | -                      | 69,517                     | -                         | -                                      | -                                    | -                              | -                   | 69,517        |
| Other                                             | 56,394                            | 29,652                 | _                          | _                         | 1,620                                  | 1,570                                | -                              | -                   | 89,236        |
| User fees                                         | 51,558                            | 2,950                  | 2,044                      | 47,880                    | 9,305                                  | 23,358                               | 4,250                          | -                   | 141,345       |
|                                                   | 107,952                           | 32,602                 | 96,561                     | 47,880                    | 10,925                                 | 27,592                               | 4,250                          | 2,866,738           | 3,194,500     |
| Expenses:                                         |                                   |                        |                            |                           |                                        |                                      |                                |                     |               |
| Salaries, wages and benefits                      | 313,255                           | 49,404                 | 361,318                    | 76,819                    | 13,743                                 | 33,358                               | -                              | -                   | 847,897       |
| Materials                                         | 118,538                           | 138,509                | 417,784                    | 137,204                   | 10,526                                 | 42,972                               | 14,527                         | -                   | 880,060       |
| Contracted services                               | 58,176                            | 351,065                | -                          | 2,578                     | 97,480                                 | 17,731                               | -                              | -                   | 527,030       |
| Interest                                          | -                                 | 3,560                  | 2,417                      | 23                        | 1,684                                  | -                                    | -                              | -                   | 7,684         |
| External transfers                                | -                                 | -                      | -                          | -                         | 328,341                                | 30,618                               | -                              | -                   | 358,959       |
| Amortization of tangible capital assets           | 11,158                            | 50,387                 | 453,568                    | -                         | -                                      | 12,335                               | -                              | -                   | 527,448       |
|                                                   | 501,127                           | 592,925                | 1,235,087                  | 216,624                   | 451,774                                | 137,014                              | 14,527                         | -                   | 3,149,078     |
| Annual surplus (deficit) before the undernoted    | (393,175)                         | (560,323)              | (1,138,526)                | (168,744)                 | (440,849)                              | (109,422)                            | (10,277)                       | 2,866,738           | 45,422        |
| Landfill liability recovery (expense)             | -                                 | -                      | -                          | 544,168                   | _                                      | _                                    | -                              | -                   | 544,168       |
| Gain (loss) on disposal of tangible capital asset | s -                               | -                      | -                          | -                         | -                                      | -                                    | -                              | -                   | (93,696)      |
| Annual surplus (deficit)                          | \$ (393,175)                      | (560,323)              | (1,138,526)                | 375,424                   | (440,849)                              | (109,422)                            | (10,277)                       | 2,866,738           | \$ 495,894    |