

Nipissing Township Museum

Board Meeting Minutes

June 12, 2019

6 p.m., Nipissing Township Council Chambers

Present: Mary Heaseman, Liz Smith, Linda Andersen, Brenda Lennon, Gladys Bateman, Norah Jackson

Absent: Kerry Kloiber

1. Call to Order – The meeting was called to order at 6:03 p.m. by Liz Smith.
2. Declaration of Pecuniary Interest – There were no declarations of pecuniary interest.
3. Acceptance of Agenda – The agenda was accepted by Norah Jackson and seconded by Gladys Bateman as presented.
4. Acceptance of Previous Minutes – The minutes were accepted by Mary Heaseman and seconded by Linda Andersen.
5. Business Arising:
 - i. Museum Expansion: Linda presented our proposed expansion to the town hall meeting on June 3rd and to council on June 4th. At the town hall the audience was receptive to the idea. Council agreed for us to go ahead for quotes for engineered drawings. Discussion ensued. Motion was put forward by Liz Smith and seconded by Gladys Bateman to not expand the museum as presented to council. Majority in favour. Carried.
Ideas were put forward for the use of the 'Main Street' \$40,000 grant and included a gazebo, playground, landscaping, tables and chairs, replacing the veranda, replacing windows and a sidewalk to the monument. These will be brought forward to council by Liz and Linda.
 - ii. Opening: The museum opened today, June 12th. Data sheets were given to the staff to track stats on # of tours, # of people, etc. Health unit inspected the Candy Shop and it was approved.
 - iii. Grand Opening of Renovated Museum: All activities have been arranged. Members will meet at 12:30 for set-up.
 - iv. Pie Day Planning: Health Unit forms for the day have been approved. Pies will cost \$10. for small, \$12. for large; cost for pie/beverage will be \$6. and it will be held from 10:30 to 2:00. Volunteers can drop off pies on Saturday during museum hours or Sunday morning at 9 a.m. Duties as follows:

Organizer: Norah	Beverage Stand: Linda
Phone bakers/Cash: Gladys	Kitchen: Norah, Helen, Brenda
Ice Cream: Mary	Flowers: All

- v. Canada Day planning: Student hours will be staggered because we will stay open until 9 p.m. on June 30th. Tours will end at 4:30. Beverages will be available at the museum.
- vi. Heritage Day: Members will contact potential artisans by the next meeting. Staff will dress up as pioneers for the day. Sobey's and M&M have precooked burgers and hotdogs and Liz will get prices and inquire if the fireman will cook.
- vii. Museum Activities: Mary will assist the staff in the activities the Board has set as priorities:
 - 1. Cataloguing up to date (start with what we are using in displays),
 - 2. Finding Loaned Items,
 - 3. Cleaning of Tools.

6. New Business:

- i. Pamphlets: Staff will develop a new pamphlet that can be used as a flyer for tour inquiries.
- ii. 2020 Planning: It was agreed that the Manager should start 3 weeks ahead to complete the activities of getting the museum ready to open in the spring.
- iii. Donation: A donation was given by the Steele family for the use of the tables and chairs.

7. Next meeting: The next meeting will be held Wednesday, July 3, 2019 at 6 p.m. at the museum office.

8. Adjournment: The meeting was adjourned at 7:36 p.m. by Liz Smith and seconded by Brenda Lennon.