

Nipissing Township Museum

Board Meeting Minutes

July 3, 2019

6 p.m., Nipissing Township Museum

Present: Mary Heaseman, Liz Moore, Linda Andersen, Brenda Lennon, Gladys Bateman, Norah Jackson

Staff Present: Cheryl Young, Gillian Gernas

Absent: Kerry Kloiber

1. Call to Order – The meeting was called to order at 6:00 p.m. by Liz Moore.
2. Declaration of Pecuniary Interest – There were no declarations of pecuniary interest.
3. Acceptance of Agenda – The agenda was accepted by Linda Andersen and seconded by Gladys Bateman.
4. Acceptance of Previous Minutes – The minutes were accepted by Linda Andersen and seconded by Norah Jackson.
5. Business Arising:
 - I. Expansion: Ideas that have been forwarded to the township for using the Main Street funding include renovation of the porch, building a gazebo and a path to the cenotaph.
 - II. Pie Day Planning: Norah has put up posters. Staff will purchase ice, clean off counters as well as check plates for cleanliness. We will need 2 floats for the day.
 - III. Heritage Day Planning: Mary is looking after the live entertainment. Firemen will look after the barbecue. Liz will purchase pre-cooked burgers, hotdogs, small bags of chips & possibly sausages. Museum pop will be served with it. Blacksmith, quilters, weavers, butter churning and spinners will be featured in our 'Pioneer Days'.
6. New Business:
 - I. Military Uniforms: To free up space in the storage room, it was brought forward to use only the military uniforms that are pertinent to our Township. Brenda gave the staff a list of contacts and resources to donate some of the uniforms to other museums that will use them. The staff will research where the uniforms originated and see if some can be decommissioned & donated.
7. Manager's Report: Income from the Museum for June was \$1,098.4. Donations were \$2325. from the movie and \$200.80 from the donation jar. No receipts are given for donations. The United Church Anniversary is July 28th and Gladys and Norah will assist the church ladies if required. 'Proposals for the Board' was presented and discussed. The staff will begin selling floats for \$4.50 and having Sunday Sundaes. The staff will look into selling Board's Honey & Matthew's or Bella Hill Maple Syrup products on consignment. Cheryl will check with Kris regarding Hay Rides and liability for Heritage Day. The Cotton Candy machine from Powassan Library can be

borrowed for outside use under a tent. One staff person needs to take the safe food handling course and will be done online. CPR/first aid for staff will be completed through the fire chief. A disclaimer will be developed and posted for the use of term 'Indian' which is used in some of the books for sale. Staff will run the Facebook page during the summer. To do: Develop a fee structure for renting the museum. (Movie was \$775./day during operations)

8. Next Meeting: The next meeting will be held on Wednesday, August 7, 2019 in the Nipissing Township Museum.
9. Adjournment: The meeting was adjourned at 7:00 p.m. by Liz Moore and seconded by Brenda Lennon.