

Nipissing Township Museum

**Board Meeting Minutes**

**October 2, 2019**

6 p.m., Nipissing Township Council Chambers

Present: Gladys Bateman, Mary Heaseman, Liz Moore, Nora Jackson, Brenda Lennon, Kerry Kleiber

Regrets: Linda Andersen

Staff: Cheryl Young

1. Call to Order – The meeting was brought to order by Liz Moore at 6:00 p.m.
2. Declaration of Pecuniary Interest – There were no declarations of pecuniary interest.
3. Acceptance of Agenda – The agenda was accepted by Nora Jackson and seconded by Gladys Bateman.
4. Acceptance of Previous Minutes – The previous minutes were accepted by Mary Heaseman and seconded by Nora Jackson.
5. Manager's Report: See attached report.
6. Business Arising:
  - i. Renovations – The renovations will begin after October 9<sup>th</sup> and should be completed by October 31<sup>st</sup>. Trims should be decided upon soon. Workers can use the township office washrooms when they are working.
  - ii. 2020 Pamphlet – There are no event dates decided upon yet.
  - iii. Board Policy Review – The wording of the motion from the August 31, 2019 meeting was reviewed. The wording in the last line will be changed to: "...council will be advised and proceed accordingly."
7. New Business:
  - i. Museum Assistant Program: Our museum is not eligible under the program guidelines. (Must be an incorporated non-profit, year-round operation with 1 Full-time professional staff.)
8. Next Meeting: The next meeting will take place on Wednesday, November 6, 2019 at the Nipissing Township Council chambers at 6:00 p.m.
9. Adjournment: The meeting was adjourned at 6:25 p.m. by Liz Moore and seconded by Brenda Lennon.