

Nipissing Township Museum

Board Meeting Minutes

November 6, 2019

6 p.m., Nipissing Township Council Chambers

Present: Gladys Bateman, Mary Heaseman, Liz Moore, Brenda Lennon, Kerry Kleiber

Regrets: Nora Jackson

Absent: Gladys Bateman

1. Call to Order – The meeting was brought to order by Liz Moore at 6:05 p.m.
2. Declaration of Pecuniary Interest – There were no declarations of pecuniary interest.
3. Acceptance of Agenda – The agenda was accepted by Linda Andersen and seconded by Mary Heaseman.
4. Acceptance of Previous Minutes – The previous minutes were accepted by Kerry Kleiber and seconded by Mary Heaseman.
5. Manager's Report: None
6. Business Arising:
 - i. Renovations – The demolition is complete and the concrete base is finished and ready to go. The contractor could not tie the existing office/store roofline into the gazebo roofline, so the gazebo location was moved. The entrance will be at ground level but facing the road. The structure will be completed this fall. The gingerbread trim and painting will be done in the spring.
 - ii. 2020 Pamphlet – Deferred to the next meeting.
7. New Business:
 - i. Budget Items for 2020:
 - Laptops and router
 - Gazebo furniture
 - Office supplies
 - Extra hours for staff
 - ii. Staff Hours 2020: The Manager will begin on Wednesday, May 6th to prepare for opening and the staff will begin on May 16th. The manager will be dedicated to the store and all other duties on the weekends. Staff will be dedicated to cataloguing unless the manager requires assistance during weekend hours.
 - iii. Facebook: There are 537 likes and 560 are following on Facebook.
8. Next Meeting: The next meeting will take place on Wednesday, March 4, 2020 at the Nipissing Township Council Chambers at 6:00 p.m.
9. Adjournment: The meeting was adjourned at 6:55 p.m. by Brenda Lennon and seconded by Linda Andersen.

Not Approved