

HOW TO OBTAIN A FIRE PERMIT:

CORPORATION OF THE TOWNSHIP OF NIPISSING
Fire Permit No. _____
BY-LAW NO. 2020-42
FIRE EMERGENCY NUMBER 911

Name: _____
(MUST be a registered owner of the property)

Address: _____
(Legal Description is required where a 911 or Civic address does not exist)

Phone Number: _____
(Contact Number to be used during burning events)

Email Address: _____

Subject to the following terms and conditions:

- ❖ The permittee shall keep the permit at the site of the burning operation conducted under the permit.
- ❖ The person in charge of the burning operation conducted under the permit shall produce and show the permit to any officer whenever requested by that officer.
- ❖ Day burning is not permitted, 2 hours after sunrise and until 2 hours before sunset during the fire season. The fire season is from the first day of April to the last day of October.
- ❖ The amount to be burned at any one time shall not exceed 0.8 hectares of grass.
- ❖ The material pile to be burned shall not exceed 2 cubic metres, and shall be kept at least 10 metres from any dwellings or buildings.
- ❖ The permittee shall have at the location of the fire, sufficient persons and firefighting equipment in serviceable condition.

Regulations for Burning

A fire permit may be cancelled by the Fire Chief or his/her designate at any time.

In addition to monetary fees charged by the Township, a permittee who does not comply with the conditions of this permit may be liable to prosecution under the Fire Code.

Outdoor incinerators must be approved by the Fire Chief in writing.

Every person who starts or causes to be started, a fire out of doors shall:

- ❖ take all reasonable steps to keep the fire under control
- ❖ ensure that a responsible person attends the fire
- ❖ extinguish the fire before quitting the site of the fire

Safe Burning Tips

Burn at a safe time, evenings are best, never on dry or windy days.
Keep your burning job small enough that you keep it under control at all times.
Never leave a fire until it is completely extinguished.

Environmental Protection Act

All burning within the Township of Nipissing must conform to the Environmental Protection Act.

COST OF ACTION

If the Fire Emergency Services are called to a fire set or permitted to burn, in violation of this by-law, the person who set the fire, or allowed it to burn, and the owner of the land, if the owner permitted the fire to be set or permitted the fire to burn, shall forthwith pay, upon demand, the costs incurred by the Township of Nipissing Volunteer Fire Department including the use of personnel, equipment and apparatus necessary to extinguish any fire set burning contrary to this by-law or contrary to any permit issued under this by-law by paying fees as outlined in the Open Air Burning by-law for the Township of Nipissing.

Recovery of costs incurred by the Township to execute a fire protection agreement, retain the services of private contractors, rent special equipment, preserve property or evidence or in order to eliminate an emergency risk or risk of an emergency situation as stipulated in the User Fees By-Law in effect at the time of occurrence.

Personal information contained on this form is collected under the authority of the Municipal Act, R.S.O. 1990, section 210 and will be used for the purpose of identification, enforcement or administration. Questions should be directed to the Township of Nipissing Fire Department or the Township of Nipissing Office.

ALWAYS CHECK THE TOWNSHIP WEBSITE FOR CURRENT BURNING CONDITIONS
www.nipissingtownship.com

INDEMNITY

Please read reverse side of permit prior to signing.

In consideration of the Corporation of the Township of Nipissing issuing a permit for an open air fire, I undertake to indemnify the Corporation of the Township of Nipissing against any liability incurred by it for any costs or expenses in controlling or extinguishing the fire contemplated by this permit and against all losses, costs, charges and expenses which the Corporation of the Township of Nipissing may incur in consequences thereof.

Signed this _____ day of _____, 20_____.

Printed Name _____

Signature of Permittee _____

OFFICE USE ONLY

Approved Permit Issue Date: _____

Approved by: _____

Approval Signature: _____

Notes: _____

Steps:

1. Download the form from www.nipissingtownship.com, print the form and complete the shaded areas.
2. Submit the completed form to the Township of Nipissing office by one of the following ways:
 - a) mail
 - b) fax at 705-724-5385
 - c) scan and email at admin@nipissingtownship.com
**photos of the document can also be submitted by email for processing.*
 - d) in person at the Township Office, 45 Beatty Street, Nipissing
 - e) in the drop box located in the front door of the Township Office
3. Once received, staff will validate the information submitted and approve the permit.
4. A copy of the signed permit will be returned to the applicant by email (if one is provided) or by mail.

This permit will remain with the property owner in the property file for the remainder of time the property is owned by the person named on the property.

PLEASE KEEP A COPY OF THE ISSUED PERMIT ON FILE.