

**\*\*\* AGENDA \*\*\***  
**Tuesday, December 21, 2021**  
**\*\*\*START TIME 6:30 p.m.\*\*\***

1. Disclosure of pecuniary interest.
2. Staff Reports.
3. Committee Reports.
4. Resolution: Adopt the minutes of the meeting held December 7, 2021.
5. Resolution: Support Stop-Arm Cameras on School Busses.
6. Resolution: Support Continued COVID-19 Funding for Public Health.
7. Resolution: Make a Donation in support of Crime Stoppers.
8. Resolution: Transfer to reserve for Road Machinery, Landfill Machinery and Fire Department.
9. Resolution: Approve the 2021 Review and Update of the Accessibility Plan.
10. By-Law: Amend Mayor and Council Remuneration for 2022.
11. By-Law: Amend the Remuneration Schedule in the Township of Nipissing Pay Equity Plan.
12. By-Law: Prohibit the Pushing of Snow Across Municipal Roads.
13. Discussion: FoodCycler Municipal Solutions proposal.
14. Correspondence.
15. Accounts to pay.
16. By-Law: Confirming Proceedings of Council.
17. Adjournment.

\*\*In response to COVID-19 safety protocols currently in place, Council meetings will be held at the Township of Nipissing Community Centre, 2381 Highway 654 and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

# MINUTES

TOWNSHIP OF NIPISSING  
Tuesday, December 7, 2021

A regular meeting of the Township of Nipissing Council was held on Tuesday, December 7, 2021. In response to the Provincial regulations in response to COVID-19, the meeting was held at the Township of Nipissing Community Centre, 2381 Hwy 654 and livestreamed to the Township of Nipissing YouTube Channel.

**Present:** Mayor Tom Piper and Councillors Steve Kirkey, Tom Marchant and James Scott.

**Regrets:** Councillor Liz Moore

**Present:** Ami Gagne, Fire Chief Will Bateman, Office Assistant Kristin Linklater, Operations Superintendent Dan MacInnis, Acting Deputy Clerk and Land Planning & Technology Administrator John-Paul Negrinotti and Municipal Administrator Kris Croskery-Hodgins.

Disclosure of pecuniary interest: Councillor James Scott

**Presentation:** Ami Gagne from Food Cycle Science Corporation gave a presentation on the FoodCycler Municipal Solutions proposal.

## Staff Reports:

Dan MacInnis, Operations Superintendent – written report.

John-Paul Negrinotti, Acting Deputy Clerk; Land Planning & Technology Administrator – written report.

Will Bateman, Fire Chief – verbal report.

Kristin Linklater, Office Assistant – verbal report.

Kris Croskery-Hodgins, Municipal Administrator – verbal report.

## Committee Reports:

Steve Kirkey – Powassan District Union Public Library Board

James Scott – Recreation Committee

Tom Piper – Eastholme Home for the Aged Board of Management

R2021-253 J. Scott, S. Kirkey: That the minutes of the Special Meeting and the Regular Council Meeting held November 16, 2021 be adopted as published. **Carried.**

R2021-254 T. Marchant, J. Scott: That the 2021 Holiday hours for municipal operations be as follows:

Township Office:

December 24, 2021 Closed at noon

December 27 – 31, 2021 Closed

Landfill Sites: \*remains closed Tuesdays, as per regular schedule.

December 24, 2021 Closed at 2:00 p.m.

December 25, 2021 Closed

December 26, 2021 Closed

December 31, 2021 Closed at 2:00 p.m.

January 1, 2022 Closed

**Carried.**

R2021-255 S. Kirkey, T. Marchant: That we appoint Brett MacDonald to the Township of Nipissing Cemetery Committee. **Carried.**

R2021-256 S. Kirkey, J. Scott: THAT we purchase 2 Safe Pace Evolution 15FM Full Matrix radar speed and traffic data collection units from Cedar Signs at a cost of \$9,263.74, including applicable taxes.

AND THAT we utilize funds from the Modernization Funding for this purchase. **Carried.**

This part of our meeting is declared a public meeting pursuant to the provisions of Section 34 (12) of the Planning Act, R.S.O., 1990, to discuss an application for a change to Zoning By-Law 2020-20 by the Township of Nipissing.

R2021-257 T. Marchant, S. Kirkey: That we pass By-Law Number 2021-56, being a By-law to Amend Zoning By-law 2020-20, as amended.

Read a first, second and third time and passed this 7<sup>th</sup> day of December, 2021. **Carried.**

R2021-258 S. Kirkey, J. Scott: That we pass By-Law Number 2021-57, being a By-Law to establish policies for the use of unopened road allowances.

Read a first, second and third time and passed this 7<sup>th</sup> day of December, 2021. **Carried.**

R2021-259 J. Scott, S. Kirkey: That we pass By-Law Number 2021-58, being a By-Law to prohibit the unauthorized disposal of waste and to establish and regulate a system for the disposal of solid waste in the defined areas of the Township of Nipissing.

Read a first, second and third time and passed this 7<sup>th</sup> day of December, 2021. **Carried.**

R2021-260 T. Marchant, J. Scott: That we pass By-Law Number 2021-59, being a By-Law to adopt a Community Emergency Plan for the Corporation of the Township of Nipissing.

Read a first, second and third time and passed this 7<sup>th</sup> day of December, 2021. **Carried.**

A DRAFT By-Law to prohibit the pushing of snow across municipal roads was discussed. A final version will be placed on the December 21, 2021 Council meeting Agenda with the expectation of adoption.

An update of the 2021 Budget was provided.

A discussion regarding the 2022 Cost of Living increase for Council and Staff remuneration took place with recommendations to be placed on the December 21, 2021 Council meeting Agenda.

R2021-261 J. Scott, S. Kirkey: That we accept the correspondence as presented. **Carried.**

R2021-262 T. Marchant, S. Kirkey: That the statement of accounts dated November 26 and 27; December 3 and 6, 2021; totaling \$362,692.16 be approved. **Carried.**

R2021-263 J. Scott, S. Kirkey: That this part of our meeting will be closed to the public as authorized by Section 239(2) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:

a) The security of the property of the municipality or local board; Time: 8:23 p.m. **Carried.**

R2021-264 T. Marchant, J. Scott: That we resume to an open public meeting. Time: 8:53 p.m. **Carried.**

R2021-265 S. Kirkey, J. Scott: That we pass By-Law No. 2021-60, being a by-law to confirm the proceedings of Council at its meeting held on December 7, 2021.

Read the first, second and third time and passed this 7<sup>th</sup> day of December, 2021. **Carried.**

R2021-266 T. Marchant, J. Scott: That the meeting be adjourned. Time: 8:57 p.m. Next regular meeting to be held December 21, 2021. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.



TOWNSHIP OF NIPISSING  
RESOLUTION

**DRAFT**

DATE: December 21, 2021

NUMBER: R2021-

Moved by

Seconded by

THAT we support the Municipality of East Ferris Resolution 2021-352, working towards the development of a regional program to implement a stop-arm camera program for all school busses within the municipalities that form part of the Provincial Offences Act (POA) through the City of North Bay.

For      Against

PIPER  
KIRKEY  
MARCHANT  
MOORE  
SCOTT

Carried

Mayor: Tom Piper



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**REGULAR COUNCIL MEETING  
HELD  
November 23rd, 2021**

**2021-352**

**Moved by Councillor Champagne  
Seconded by Deputy Mayor Trahan**

WHEREAS Stop-Arm Camera Systems are a major part of creating safer school buses and safer roads for all area residents;

AND WHEREAS Bill 174 received Royal Assent on December 12th, 2017, under Schedule 4 Amendments to the *Highway Traffic Act* by adding a new Part providing for the use of automated school bus camera systems;

AND WHEREAS given the district courts are in North Bay, it is imperative that the City of North Bay come on board with a Stop-Arm Camera Program so that other municipalities within the Nipissing District can move forward to help keep the children in communities safe;

BE IT HEREBY RESOLVED that the Municipality of East Ferris request the City of North Bay to look into the process of implementing a stop-arm camera program with BusPatrol for the City with the goal of developing a regional program to ensure coverage of all school buses within the collective municipalities;

AND FURTHER that this resolution be forwarded to FONOM, OGRA, Let's Remember Adam, Stop for School Buses, BusPatrol and municipalities that form part of the Provincial Offences Act (POA) through the City of North Bay.

**Carried Mayor Rochefort**

CERTIFIED to be a true copy of  
Resolution No. 2021-352 passed by the  
Council of the Municipality of East Ferris  
on the 23rd day of November, 2021.

*Monica L. Hawkins*  
Monica L. Hawkins, AMCT  
Clerk



TOWNSHIP OF NIPISSING

**DRAFT**

RESOLUTION

DATE: December 21, 2021

NUMBER: R2021-

Moved by

Seconded by

THAT we support the North Bay Parry Sound District Health Unit in their request to the Ministry of Health for extended funding for Covid-19 costs and an increase in provincial funding for public health base budgets in 2022 to maintain the public health unit capacity.

For      Against

PIPER  
KIRKEY  
MARCHANT  
MOORE  
SCOTT

Carried

Mayor: Tom Piper



November 1, 2021

The Honourable Christine Elliott  
Minister of Health  
Ministry of Health  
777 Bay Street  
College Park 5<sup>th</sup> Floor  
Toronto, ON M7A 2J3

Dear Minister Elliott:

**RE: Public Health Funding for 2022**

The Board of Health for the North Bay Parry Sound District Health Unit (Board) commends the government’s financial commitment to public health throughout the pandemic. This trust has enabled public health programs and services, critical to the pandemic response, to continue. There is still much to be accomplished as the pandemic evolves. Vital to achieving future successes is the ability to strategically plan for 2022.

Pursuant to the Health Unit’s correspondence of June 24, 2021, the Board is again respectfully requesting the Ministry to urgently establish funding expectations for 2022. This is critical for planning purposes for both the Health Unit and the municipalities we serve.

The Board is urging the Ministry of Health to commit in writing to:

1. Extend COVID-19 funding in 2022 for:
  - a. COVID-19 Extraordinary Costs; and
  - b. COVID-19 Vaccination Extraordinary Costs
2. Establish funding in 2022 for public health recovery efforts
3. Increase provincial funding for public health base budgets with the proportional municipal levy increase needed in 2022 to maintain public health unit capacity

Health units have had only one base funding increase in the past five years; however, wage and benefit increases and general increases to operating costs due to inflation continue. In addition, two public health union contracts are to be negotiated in 2022 with workforces experiencing recruitment and retention issues. A zero percent increase in base funding for 2022 is untenable if health units are to fulfill the requirements for programs, services, and accountability as delineated in the Ontario Public Health Standards: Requirements for Programs, Services, and Accountability (Standards).

As per the Standards:

.../2



*"Boards of health are responsible for programs and services in all core function areas, demonstrating accountability to the ministry, and monitoring and measuring the effectiveness, impact and success of their programs and services."*

Requisite to realizing Ministry expectations to deliver mandated public health programs is a highly skilled and experienced workforce. They are essential to ensuring the future success of entrusted programs such as healthy growth and development, school health, chronic disease prevention and well-being, substance misuse and injury prevention, healthy environments, food safety, infectious and communicable diseases prevention and control, and immunization.

The COVID-19 pandemic has taught us that an able-bodied, prepared public health system is more important than ever. Without a base funding increase, public health's capacity will be diminished, with even harder choices having to be made regarding where we can assist in pandemic recovery and building healthier and sustainable communities. A base funding increase for 2022 is necessary to maintain public health services at status quo.

Your assistance and attention to this pressing matter is greatly appreciated.

Sincerely yours,



James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH  
Medical Officer of Health/Executive Officer



Nancy Jacko  
Chairperson, Board of Health

/sb

Copy to: Premier Doug Ford  
Hon. Helen Angus, Deputy Minister of Health  
Chief Medical Officer of Health  
Elizabeth Walker, Director, Public Health Accountability and Liaison Branch  
Collen Kiel, Director, Public Health Strategy and Planning Branch  
Vic Fedeli, MPP, Nipissing  
Norm Miller, MPP, Parry Sound Muskoka  
John Vanthof, MPP, Timiskaming-Cochrane  
Ontario Boards of Health  
Member Municipalities (31)  
Association of Municipalities Ontario (AMO)  
Association of Local Public Health Agencies (ALPHA)  
Council of Medical Officers of Health (COMOH)  
Andrea Horwath, New Democratic Party of Ontario, Leader, Official Opposition  
Steven Del Duca, Ontario Liberal Party  
Mike Schreiner, Green Party of Ontario  
Jim Karahalios, New Blue Party of Ontario



TOWNSHIP OF NIPISSING

**DRAFT**

RESOLUTION

DATE: December 21, 2021

NUMBER: R2021-

Moved by

Seconded by

THAT we support the Near North Crime Stoppers program designed to enhance community safety;

AND THAT we donate \$100 toward the operation of the program.

For      Against

PIPER  
KIRKEY  
MARCHANT  
MOORE  
SCOTT

Carried

Mayor: Tom Piper



P.O. Box 382  
North Bay, ON P1B 8H5  
Tel: 705-497-5555 #507  
Tipline: 1-800-222-8477(TIPS)  
[nearnorthcrimestoppers.com](http://nearnorthcrimestoppers.com)

November 22, 2021

kim@nearnorthcrimestoppers.com

Township of Nipissing

Dear Mayor Piper and Councillors,

Near North Crime Stoppers (NNCS), which serves the Districts of Nipissing and Parry Sound is a non-profit program designed to enhance community safety. Despite all the modern technology available to law enforcement agencies, one of the most cost effective and successful methods to prevent or solve crime is when someone anonymously reports a TIP to Crime Stoppers through the TIPLINE or website. We do not subscribe to any call tracing technology, so tips remain confidential and are passed on to the appropriate law enforcement agency.

The success of Crime Stoppers rests heavily with community engagement through awareness and support of many partners, with municipalities being a key stakeholder. Recently, municipalities across Ontario have gone through the process of establishing *Community Safety and Well Being Plans*. Recognizing and supporting Crime Stoppers helps municipalities to support their local plans.

To date, NNCS has received over 20,762 calls from tipsters, contributing to the arrest of 1,738 individuals. Over \$4.2 million in property has been recovered, and over \$52 million in drugs destined for our communities have been seized because of Crime Stoppers valuable information.

We rely on volunteer fundraising activities as well as charitable donations from a wide range of stakeholders. These funds support our reward payments, education, and promotion of our program. NNCS does not receive any government funding. Several municipalities already contribute to Crime Stoppers, and for those that do, we are most appreciative. If your municipality does not yet support Crime Stoppers, we are hoping you will consider doing so with an annual donation.

In order to enhance the relationship with your municipality, we would be pleased to have one of our Board Members attend a council meeting to deliver a brief presentation on Crime Stoppers, and to answer any questions you may have.

January is Crime Stoppers Month. We are asking your council to pass a resolution recognizing Crime Stoppers Month 2022, and post messaging on your social media sites and electronic boards in your community.

Please contact NNCS by email or phone if your council agrees to proclaim January as Crime Stoppers month, if you would like a presentation, and/or you're able to provide financial support. A representative will contact you directly. Thank you.

Sincerely,

A handwritten signature in blue ink that appears to read "Chad Evans".

Chad Evans  
Chairperson

*"Fingerprinting, DNA and Crime Stoppers are the top three innovations in modern-day policing."*

Thomas B. O'Grady, Retired Canadian Association of Chiefs of Police



**TOWNSHIP OF NIPISSING**  
45 Beatty Street  
Nipissing, ON P0H 1W0  
Phone: (705) 724-2144  
Fax: (705) 724-5385  
[www.nipissingtownship.com](http://www.nipissingtownship.com)

## **TOWNSHIP OF NIPISSING** **MULTI- YEAR ACCESSIBILITY PLAN**

Updated: December 14, 2021

### **COMMITMENT**

The Township of Nipissing is committed to the continued improvement of access to all municipally owned facilities, premises and services and the provision of services to all members of the community with disabilities. This Multi-Year Accessibility Plan outlines our approach to ensuring that our services are provided in an accessible manner to our employees and to the public.

### **BACKGROUND**

Ontario Regulation 429/07 made under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) established accessibility standards for customer service and it applies to every designated public sector organization and to every other person or organization that provides goods or services to members of the public or other third parties and that has at least one employee in Ontario.

### **OBLIGATIONS**

Ontario Regulation 191/11 made under the Accessibility for Ontarians with Disabilities Act, 2005, requires that municipalities prepare a multi-year accessibility plan which outlines the organization's strategy to prevent and remove barriers and meet its requirements under this Regulation. The AODA sets out the roadmap for an accessible Ontario by 2025. It contains standards in the following areas:

- Customer service
- Information and Communications
- Employment
- Transportation
- Built Environment

## **APPROACH**

- Develop and review policies and procedures
- Incorporate accessibility into planning processes
- Continued training for staff
- Engage the public in feedback
- Work to remove barriers to employment
- Continue to make facilities accessible
- Ensure there is access to information and communications

## **Other Organizations & Agencies Participating in this Plan**

There are no groups or organizations actively involved in the municipality at this time, therefore no participation from other organizations and agencies took place.

The Council and Staff of the Township of Nipissing have compiled this plan utilizing their personal experiences and the experiences shared with them from the residents of the Township. Council has an open approach for all residents to bring concerns forward to the Township Office for consideration, all suggestions and concerns will be received in this format and dealt with at the next regularly scheduled Council meeting in order to address all accessibility concerns that arise.

Inquiries regarding this plan can be directed to the Township Office:

Phone: 705-724-2144  
Fax: 705-724-5385  
Email: [admin@nipissingtownship.com](mailto:admin@nipissingtownship.com)

## **MULTI-YEAR ACCESSIBILITY PLAN**

The Township of Nipissing's Multi-Year Accessibility Plan outlines a phased-in strategy to prevent and remove barriers and addresses the current and future requirements of Accessibility for Ontarians with Disabilities Act.

The Township will review the Accessibility Plan annually, to be completed no later than December 31. The review will be presented to Council for approval at the first regularly scheduled Council meeting in November. The approved Accessibility Plan will be posted to the Township website for public viewing as well a copy being available at the Township Office for review on request.

The Township of Nipissing maintains Accessibility Policies in Appendix B to this plan. Please refer to the Policy document for specific policies covering:

- Customer Service
- Emergency Management Information
- Integrated Accessibility Standards Regulations including:
  - Information and Communications Standard
  - Employment Standard
  - Design of Public Spaces
- Procuring or Acquiring Goods, Services or Facilities
- Training

At present, there are no barriers to accessibility that have been identified for immediate action. A notice will be placed for Accessibility Concerns in a Township Newsletter, annually, being mailed to all property owners for feedback.

**Current Buildings:**

1. Municipal Office  
45 Beatty Street, Nipissing, ON P0H 1W0

The office building has an accessibility ramp leading to the back door of the building. An automatic door opener is installed on this door. The building consists of the Council Chamber, office and reception spaces and an accessible washroom available for public use.

***Identified Issues:***

- Council meetings are held using voice and limited written materials, presenting a challenge for those with a hearing impairment to follow along with the meeting

This building is used for elections at all levels of government as well as providing an important venue for all residents to participate in local government. Adequate accessibility is a priority for Council.

***Opportunities for Improvement:***

- closed captioning can be made available at the office for those requesting the service in advance; a projector can be purchased and there are staff resources to perform this duty.  
**\*Projector has been purchased as of July 23, 2009 and can be utilized upon request.**





The Township Office parking lot was paved in 2021, providing an even, safe walking area for pedestrians, free of trip hazards upon entry to the Office.

2. Nipissing Community Centre  
2381 Hwy 654, Callander, ON P0H 1H0

The Community Centre has an accessibility ramp to the main hall entrance. **An automatic door opener was installed on this door June 2018 with the assistance of an Enabling Accessibility grant.** This building consists of the main reception hall, kitchen, fitness centre and Fire Station #1. This facility is rented for functions and used for municipal events.

The washrooms at this facility are available for public use and each of the, men's and women's washroom, has a larger cubicle with an outward opening door and mobility aid bars are mounted on the walls within the stalls. The entrance ways are all suitable for all mobility concerns. The entrance to the hall is accessible for all mobility concerns as well.

*Identified Issues:*

- there are 2 steps down into the kitchen area
- there are no paddle type fixtures in the kitchen to aid those with mobility concerns – **Updated 2010.**
- fitness centre has fixed equipment and can only be accessed down 2 flights of stairs
- floor tiles are lifting which could cause a safety concern for mobility issues – **Floor replaced 2010.**
- parking areas need to be identified as handicapped spaces with signage – **Signage installed, areas designated in 2010.**



The kitchen area is rented out with the facility but is not considered a customer access area. Access to all events and washroom facilities are available on a flat and even surface, ensuring equal access to all who attend. Due to a kitchen being present for the preparation of food, service animals are not permitted within the kitchen area but are welcome in the reception hall and washrooms.

The fitness centre cannot be equipped with a level access door due to drainage and landscape constraints. Alternate arrangements can be made to have portable weights and exercise balls brought to the main hall for use for those who cannot access the fitness centre. The stairs leading to the fitness centre have contrasted and raised strips at the edge of each stair to aid those with visual concerns. **Contrast strips and stair coverings replaced June 2018 to maintain a high visual contrast and grip with the assistance of an Enabling Accessibility Grant.**

A grant has been applied for to improve the access ramp, to have automatic door appliances installed and to have the tile floor replaced with an improved flooring option. Upgrades to the kitchen such as paddle type fixtures have also been applied for. – **Upgrades to the kitchen sinks and fixtures were completed as well as the floor replaced, however funding was not adequate to replace the current access ramp or install automatic door openers. 2010**

**October 2015 – Quotes for an automatic door opener and new door with window are being obtained and will be reviewed for installation in the early Spring of 2016. This will improve the safety and accessibility of this entrance.**

***2016 - Grant opportunities did not approve the funding application. It will be re-applied for on the next available grant initiative to update the door and automatic opener.***

***2017 – A Grant application was submitted to the Enabling Accessibility Fund for this repair and replacement of the stair coverings to the Fitness Centre. The application is in the review stage. An application was also submitted to the Trillium Capital Fund for this project, no word received as of the date of this report.***

***2018 – A Grant was approved through the Enabling Accessibility Fund which provided for the replacement of the entrance door to the Community Centre which is now equipped with a window for safety and an automatic door opening device. The stair coverings leading to the Fitness Centre have been replaced and the contrasted, raised edges are improved.***

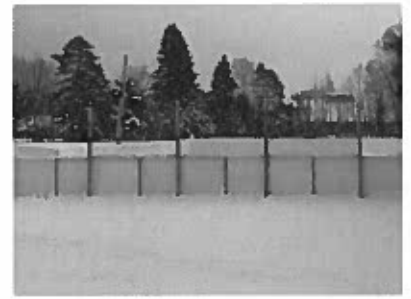


*Life the way it should be*

3. Heritage Rink (Outdoor Seasonal Skating Rink)  
Blake & Beatty Street, Nipissing, ON P0H 1W0

This facility is a seasonal rink which is flooded and maintained by the Township. There is a current schedule for family skating and hockey, to allow for equitable use for all residents, safely. An ice ramp is created from the building to the ice surface in the season.

At this time there has been no request for special use such as sledge hockey or a designated time for a person with visual concerns however these times can be scheduled for the rink at any request submitted to the Township Office.



1. Nipissing Township Museum  
Hwy 654, Nipissing, ON P0H 1W0

The Museum consists of three main buildings accessed by the public. Accessibility ramps have been constructed for the main office and the church building. The Museum has a Curator and two student assistants to the curator during the operational season. All tours are personally guided by a staff member, ensuring that individuals with any concerns are personally attended to with all items being described or discussed as necessary.

This facility offers a unique accessibility feature by providing personal attention to all visitors and ensuring that all concerns are addressed and overcome. The Museum has three main seasonal events which include a Strawberry Social, Yard and Craft Sale and Heritage Day. These events take place on the grounds of the museum and there are many volunteers and staff members present to ensure that all visitors are attended to if required. The festivities on the lawns are accessible to all and enjoyed by many.

*Identified Issues:*

- the current ramps used are aging and no longer secure, they are removed each season and stored but they require replacement for this season as they are longer safe for use and have been disposed of. – **Replaced with new ramps 2013.**
- **New ramp, front porch, walkway and gazebo with accessible entry point were installed and completed in the Summer of 2020 however the facility was not open for public access during the 2020 season due to Covid restrictions.**
- signage for handicapped designated parking spot to be installed. – **Installed 2010.**
- **Visual definition strip to be painted or installed on the stairs in front of the main office. Priority for 2017. – Completed in July 2017.**



*Life the way it should be*

Items for further action:

- purchase a projector for office use **\*\* Purchased July 23, 2009.**
- renovate washroom at Township Office **\*\*Completed 2011.**
- doorbell notification for ramp **\*\* Grant application awaiting approval. – no grant approved. **Automatic door opener installed in new door on new ramp instead, 2012.****
- pavement paint for parking designation and parking designation signs x 2 for the Township Office **\*\*Installed signs 2010.**
- ramps for museum x 2 **\*\* Brought to the attention of the Museum Board for consideration of design and contract. **Ramps replaced and small removable ramps constructed for all entrances 2013.****
- **New Museum ramp, porch, walkway and gazebo installed 2020.**
- parking designation signs x 2 for Community Centre **\*\*Installed 2010.**
- parking designation sign x 1 for Museum **\*\*Installed 2010.**
- notification signs for service animal entrance at Community Centre, Museum, Township Office **\*\*Installed 2010.**
- post Accessibility Plan on Township website **\*\* Resolution of support from Council received July 14, 2009, posted as available on our website as of July 24, 2009.**

Update completed October 31, 2015 for 2015 review.

Update completed December 20, 2016 for 2016 review.

Update completed November 7, 2017 for 2017 review.

Update completed October 2, 2018 for 2018 review.

Update completed December 5, 2020 for 2020 review.

Resolution #R2020-222

Update completed December 14, 2021 for 2021 review.

**TOWNSHIP OF NIPISSING  
ACCESSIBILITY POLICIES**

The Township of Nipissing is committed to improving accessibility. We will put the following policies into practice as required by the Accessibility for Ontarians with Disabilities Act (AODA).

The Township is committed to training staff on Ontario's accessibility laws and on accessibility aspects of the Human Rights Code that apply to persons with disabilities. Training will be provided in a way that best suits the duties of employees, volunteers and other staff members.

**Initiative:**

Council and Staff of the Township of Nipissing will review the current status of all buildings owned and operated by the municipality and general policies and procedures of the municipality and identify, remove and prevent barriers for people with disabilities. The Township of Nipissing updated its Strategic Plan in 2018. At that time there were no concerns regarding accessibility concerns brought forward.

During all Official Plan reviews the following objectives will be considered:

- To build awareness of and sensitivity to accessibility issues and barriers and to provide support efforts to improve accessibility.
- To review and develop policies to ensure the prevention of and removal of existing barriers.
- To create and build on public awareness of accessibility programs and services available.

**ACCESSIBLE CUSTOMER SERVICE POLICY**

The Township of Nipissing is committed to excellence in serving all customers including people with disabilities. We will ensure that our staff are trained and familiar with various assistive devices we have on site or that we provide that may be used by customers with disabilities while accessing our goods or services. We will communicate with people with disabilities in ways that respect their disability and will ensure independence, dignity and equal opportunity to all.

The Township of Nipissing welcomes guide animals to all Township buildings, parks, cemeteries and municipal events held within the Township with the sole exception of kitchen facilities where restricted by health regulations.

A person with a disability who is accompanied by a support person will be allowed to have that person accompany them on our premises. Entry fees for individual events will not be charged for support persons. We will notify customers of this through a notice posted on our premises and on our website.

In the event of a planned or unexpected disruption to services or facilities for customers with disabilities including the Township Office, Community Centre, Fitness Centre or Museum, the Township of Nipissing will notify customers promptly. This clearly posted notice will include information about the reason for the disruption, its anticipated length of time, and a description of alternative facilities or services, if available. The notice will be placed at the affected location(s) and on the Township website.

The Township of Nipissing will provide training to employees, volunteers and others who deal with the public or other third parties on our behalf. Training will also be provided to people involved in the development of policies, plans, practices and procedures related to the provision of our goods and services. All municipal employees, including the Volunteer Fire Department, will be trained as soon as possible after starting employment.

Training will include the Township of Nipissing's Accessibility Plan, how to interact and communicate with individuals with various types of disabilities and updates to the Accessibility Plan as they are made.

Customers who wish to provide feedback on the way the Township of Nipissing provides goods and services to people with disabilities can provide a written submission by mail, fax or email or visit the Township Office in person or by telephone to discuss the matter with a member of Staff. An individual may also provide a written request to the Office to be placed on the Agenda of the next regularly scheduled Council meeting to address Council.

All feedback, suggestions, complaints and ideas shall be reviewed by Staff and corrected if possible or brought forward to Council for consideration supported by a report by Staff on options to correct or improve situations as they arise.

### **EMERGENCY PREPAREDNESS PROCEDURES**

Upon request, the Township of Nipissing will provide The Corporation of the Township of Nipissing Community Emergency Plan in an accessible format. We are able to order the document in braille or modify font size to accommodate visual impairment. We also have a resource to convert the document to a Screen Reader to allow for appropriate communication support.

## **INTEGRATED ACCESSIBILITY STANDARDS REGULATION**

Under the AODA, 2005, all public and private sector organizations must meet the requirements of accessibility standards established by regulation. This policy establishes the Integrated Accessibility Standards Regulation in the areas of Information and Communications Standard, Employment Standard and the Design of Public Spaces Standard for the Township of Nipissing.

### **Information and Communications Standard**

The Township of Nipissing is committed to meeting the communication needs of people with disabilities. When asked, we will provide information and communications materials in accessible formats or with communication supports. This includes publicly available information about our goods, services and facilities, as well as publicly available emergency information.

The Township will consult with people with disabilities to determine their information and communication needs.

### **Employment Standard**

The Township of Nipissing will notify the public and staff that, when requested, we will accommodate disabilities during recruitment and assessment processes and when people are hired. If needed, we will provide customized workplace emergency information to employees who have a disability.

### **Design of Public Spaces**

The Township of Nipissing will meet the Accessibility Standards for the Design of Public Spaces when building or making major modifications to public spaces.

Public spaces include:

- Recreational trails/beach access routes
- Accessible off-street parking
- Service-related elements like service counters and waiting areas

## **PROCURING OR ACQUIRING GOODS, SERVICES OR FACILITIES**

The Township of Nipissing will use accessibility criteria and features when procuring or acquiring goods, services or facilities except where it is not practicable to do so. In which case, if required, an explanation will be provided.



## **TRAINING**

The Township of Nipissing will provide all employees and new employees as required, a copy of the Accessibility Policies for the Township of Nipissing. Training will also include a fact sheet on how to approach people with varying disabilities. These items will be provided to employees to own and refer to.

Training on the Accessibility Policies will be provided to all employees, focusing on the Township Policies and the Ontario Human Rights Code. When required, updates and refresher sessions will be provided during the regularly scheduled monthly staff meetings. Training on current policies will be provided to all employees before January 1, 2014.

## **MODIFICATIONS TO THIS OR OTHER POLICIES**

Any of our policies that do not respect and promote the dignity and independence of people with disabilities will be modified or removed.

Updated to December 14, 2021.

**Council Remuneration 2022 Projections:**

<b>4.7 %</b>	Mayor	\$14,740	Council	\$9,807
	Increase:	660		440
	Impact on 2022 Budget:	<b>\$2,420</b>		
<b>3.5%</b>	Mayor	\$14,542	Council	\$9,695
	Increase:	492		328
	Impact on 2022 Budget:	<b>\$1,804</b>		
<b>2.74%</b>	Mayor	\$14,435	Council	\$9,624
	Increase:	385		257
	Impact on 2022 Budget:	<b>\$1,413</b>		
<b>2.5%</b>	Mayor	\$14,401	Council	\$9,601
	Increase:	351		234
	Impact on 2022 Budget:	<b>\$1,287</b>		
<b>1%</b>	Mayor	\$14,191	Council	\$9,461
	Increase:	141		94
	Impact on 2022 Budget:	<b>\$517</b>		

**Staff Wage 2022 Projections:**

4.7%	\$33,499.51	Increase over 2021
3.5%	\$25,461.14	Increase over 2021
3.0%	\$21,507.19	Increase over 2021
2.5%	\$19,325.65	Increase over 2021

OMERS announced that pensions will increase by **2.74%** as of January 1, 2022. This increase is reflective of general changes in the cost of living measured by the Consumer Price Index and published by Statistics Canada.

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

**DRAFT**

BY-LAW NUMBER 2021-63

Being a By-law to prohibit the depositing of snow on any highway or bridge within the Corporation of the Township of Nipissing.

WHEREAS Section 10(2) of the Municipal Act, 2001, as amended, provides that single-tier municipalities may pass by-laws respecting the health, safety and well-being of person, paragraph 6.; protection of person and property, including consumer protection, paragraph 8.; and structures, including fences and signs, paragraph 10;

AND WHEREAS the Highway Traffic Act, R.S.O. 1990, c. H. 8, s. 181 provides that no person shall deposit snow or ice on a roadway without permission in writing to do so from the Ministry or the road authority responsible for the maintenance of the road;

AND WHEREAS it is deemed necessary to prohibit and regulate depositing of snow, slush and ice on any highway, roadway or bridge within the limits of the Township of Nipissing.

NOW THEREFORE the Council of the Corporation of the Township of Nipissing hereby ENACTS AS FOLLOWS:

1. DEFINITIONS

- a) "Highway" means a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct, or trestle, or any part which is intended for or used by the general public for the passage of motor vehicles and includes the area between the lateral property line thereof, and "street" and "road" shall have a like meaning.
- b) "Municipal Law Enforcement Officer" means the By-law Enforcement/Municipal Law Enforcement Officer(s) employed by the Corporation of the Township of Nipissing.
- c) "Private Road or Driveway" means every way or place in private ownership and used for vehicular traffic by the owner and those having expressed, or implied permission given by the owner or duly authorized agent.
- d) "Public Road" means a "highway" within the meaning of the *Municipal Act* of Ontario, 2001, as amended, which is under the jurisdiction of the Township of Nipissing.
- e) "Roadway" means that portion of a street improved, designed or ordinarily used for vehicular traffic.

2. REGULATIONS

- a) No person shall, unless otherwise authorized by the provisions of this or any other by-law of the Corporation of the Township of Nipissing, deposit or cause to be deposited any snow, slush or ice upon any portion of any highway, bridge or roadway located within the territorial limits of the Corporation of the Township of Nipissing.
- b) No person shall relocate snow within the road allowance in such a manner as to encroach on the portion of the road allowance intended for vehicular and pedestrian traffic, or that would result in the obstruction of normal visibility of the safe movement of vehicular and pedestrian traffic on the road allowance.
- c) No person shall move snow, slush or ice within a highway from one side of the cleared portion of the highway intended for vehicular or pedestrian traffic, to the other side of the highway.
- d) No person shall relocate snow, slush or ice within a highway in such a manner as to encroach on the cleared portion of the highway intended for vehicular or pedestrian traffic, or that would result in the obstruction of the normal visibility of the safe movement of vehicular or pedestrian traffic on the highway.

- e) No person shall deposit snow, slush or ice in such a way as to obstruct access to a water source or an Emergency Loading Zone, as defined by the Township of Nipissing Parking By-Law 2021-50.
- f) No person shall deposit snow, slush or ice in such a way as to obstruct drainage to any ditch or drainage system in place to drain roadways.
- g) No person shall deposit snow on property not belonging to them without permission from the owner of the property.
- h) No person shall move, push or drag any snow, slush or ice across a highway, roadway or bridge within the Township of Nipissing interfering with the winter maintenance. This includes the disruption, disposition or removal of any application of traction material including sand or salt.

**3. APPLICATION**

This By-Law shall apply to the whole of the Township of Nipissing.  
The provisions of this By-Law shall not apply to an employee or an agent of the Corporation of the Township of Nipissing who is engaged in moving snow, slush or ice in the performance of their duties.

**4. SEVERABILITY**

Where a court of competent jurisdiction declares any section or part of a section of this by-law invalid, the remainder of this by-law shall continue in force unless the court makes an order to the contrary.

**5. ENFORCEMENT AND PENALTIES**

The Ontario Provincial Police (O.P.P.) may enforce the provisions of this By-law.

The Council may appoint one or more persons as Municipal Law Enforcement Officers (MLEO) to enforce the provisions of this By-law.

Any person who contravenes any provision of this by-law is guilty of an offence and upon conviction is subject to a fine as provided for by the *Provincial Offences Act*, R.S.O. 1990, c.P.33, as amended.

Pursuant to section 436 of the Municipal Act, 2001, an Officer may enter onto Land at any reasonable time for the purpose of carrying out an inspection to determine whether or not this by-law is being complied with.

No person shall hinder or obstruct an Officer employed to enforce this by-law from carrying out their duties.

6. That this By-law comes into effect on the date of passing.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 21<sup>ST</sup> DAY OF DECEMBER, 2021.

THE CORPORATION OF THE TOWNSHIP  
OF NIPISSING

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Tom Piper - Mayor

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Kris Croskery-Hodgins, Municipal Administrator



**TOWNSHIP OF NIPISSING**

**DRAFT**

**RESOLUTION**

**DATE: December 21, 2021**

**NUMBER: R2021-**

**Moved by**

**Seconded by**

**That the statement of accounts dated:  
December 8, 10 and 17, 2021;**

**Totaling \$96,001.13 be approved.**

**For      Against**

**PIPER  
KIRKEY  
MARCHANT  
MOORE  
SCOTT**

**Carried**

**Mayor: TOM PIPER**