

**\*\*\* AGENDA \*\*\***  
**Tuesday, March 15, 2022**  
**\*\*START TIME 6:30 p.m.\*\***

1. Disclosure of pecuniary interest.
2. Staff Reports.
3. Committee Reports.
4. Resolution: Adopt the minutes of the meeting held February 22, 2022.
5. By-Law: Zoning By-Law Amendment to remove Holding Zone on property located along Highway 534.
6. By-Law: Closing any and all portions of the Deviation Road located in Part of Lot 20, Concession 3, Geographic Township of Gurd, lying between Provincial Highway 522 and the boundary of Concessions 2 and 3, in the Township of Nipissing, District of Parry Sound.
7. By-Law: Adopt a Revised Organizational Chart for the Township of Nipissing.
8. By-Law: Adopt Municipal Position Descriptions for the Municipal Administrator; Administrative Assistant – Deputy Clerk and the Land Planning & Technology Administrator – Deputy Treasurer positions for the Township of Nipissing.
9. By-Law: Appoint a Land Planning and Technology Administrator – Deputy Treasurer.
10. By-Law: Appoint an Administrative Assistant – Deputy Clerk.
11. Resolution: Support Council Resolution of the Municipality of Shuniah regarding the expansion of the Northern Ontario School of Medicine.
12. Resolution: Authorize attendance at the FONOM Conference 2022.
13. Resolution: Award RFP-Rec-01-2022 for the provision and installation of playground equipment at Heritage Park.
14. Resolution: Award RFP-Mun-01-2022 for the supply, installation and support of municipal software programming – all departments.
15. Resolution: Award Request for Proposal, Consulting Services for Landfill Monitoring, both landfill sites.
16. Resolution: Approve the 10 Year Capital Budget Forecast.
17. Discussion: Draft 2022 Operating Budget.
18. Discussion: Next Steps for proposed Zoning By-Law Amendment to allow travel and tent trailers on vacant land.
19. Correspondence.
20. Accounts to pay.
21. By-Law: Confirming Proceedings of Council.
22. Adjournment.

**\*\*In response to COVID-19 safety protocols currently in place, Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.**  
<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

# MINUTES

TOWNSHIP OF NIPISSING  
Tuesday, February 22, 2022

A regular meeting of the Township of Nipissing Council was held on Tuesday, February 22, 2022. As per the Provincial regulations in response to COVID-19, the meeting was held virtually using the Zoom platform, in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

**Present:** Mayor Tom Piper and Councillors Liz Moore and James Scott.

**Zoom:** Councillors Steve Kirkey and Tom Marchant.

**Present:** Fire Chief Will Bateman, Office Assistant Kristin Linklater and Municipal Administrator Kris Croskery-Hodgins.

Disclosure of pecuniary interest: None

## **Staff Reports:**

Dan MacInnis, Operations Superintendent – written report.

John-Paul Negrinotti, Acting Deputy Clerk; Land Planning & Technology Administrator – written report.

Will Bateman, Fire Chief-CEMC-MLEO – verbal report.

## **Committee Reports:**

Liz Moore: Cemetery Committee

James Scott: Recreation Committee

Mayor Piper acknowledged the volunteers from the Recreation Committee and Township of Nipissing Fire Department for the Family Day Skate and Fireworks event.

R2022-38 L. Moore, J. Scott: That the minutes of the Council Meeting held February 8, 2022 and the Special Council Meeting held February 11, 2022, be adopted as published. **Carried.**

R2022-39 S. Kirkey, T. Marchant: That the Council of the Township of Nipissing has no concerns with a shooting club located at Lot 23, Concession 7 in the Township of Nipissing, District of Parry Sound and that the Township of Nipissing does not have a by-law regulating the discharge of firearms. **Carried.**

R2022-40 L. Moore, J. Scott: THAT the Township of Nipissing uses traditional paper ballot voting for the 2022 Municipal Election. **Carried.**

R2022-41 S. Kirkey, T. Marchant: That we accept the correspondence as presented. **Carried.**

R2022-42 J. Scott, L. Moore: That the statement of accounts dated February 17 and 18, 2022; totaling \$61,392.63 be approved. **Carried.**

R2022-43 J. Scott, L. Moore: That this part of our meeting will be closed to the public as authorized by Section 239(2) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:

- a) The security of the property of the municipality or local board;  
Council to review the proposal for security cameras, placement and procedure for municipal buildings.
- d) labour relations or employee negotiations;  
Discussion regarding the current staff structure within the Administration Office.

Time: 6:51 p.m. **Carried.**

R2022-44 J. Scott, L. Moore: That we resume to an open public meeting. Time: 7:23 p.m. Carried.

R2022-45 T. Marchant, S. Kirkey: That we pass By-Law No. 2022-09, being a by-law to confirm the proceedings of Council at its meeting held on February 22, 2022.

Read the first, second and third time and passed this 22<sup>nd</sup> day of February, 2022. **Carried.**

R2022-46 L. Moore, J. Scott: That the meeting be adjourned. Time: 7:25 p.m. Next regular meeting to be held March 15, 2022. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.

TOWNSHIP OF NIPISSING			
Report Prepared For:	John-Paul Negrinotti	Application Number:	ZBA 2022-01 (Removal of Holding Symbol)
Report Prepared By:	Patrick Townes, BA, BEd & Jamie Robinson, MCIP, RPP	Applicant Names:	Paul Goodridge on behalf of property Owners Michael and Jane Howse
Location:	3292 Highway 534	Application Type:	Zoning By-law Amendment
		Report Date:	March 15, 2022

#### A. PROPOSAL/BACKGROUND

A Zoning By-law Amendment (Removal of Holding Symbol) application has been submitted by Paul Goodridge on behalf of property owners Michael and Jane Howse, who own the property located at 3292 Highway 534, legally described as Concession 8, Lot 20, PCL 17991 NS. The application was submitted to Remove the Holding Symbol on the subject lands. The subject lands are shown on Figure 1.

Figure 1: Subject Lands

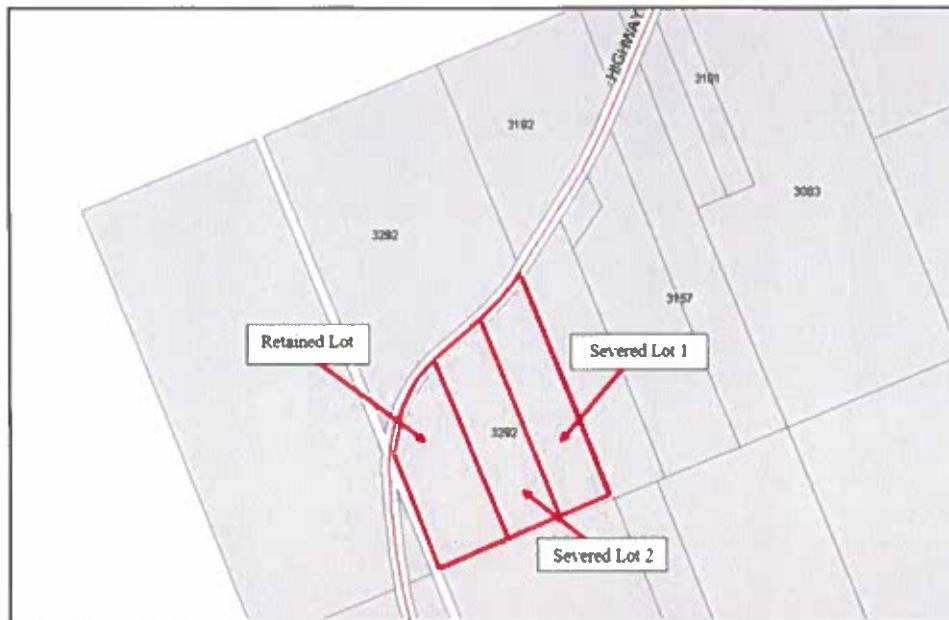


The purpose of the proposed Zoning By-law Amendment is to satisfy a condition of provisional Consent (C2022-02) that was approved by the Committee of Adjustment on February 8, 2022. One of the provisional conditions of Consent requires the following: Removal of the H1 Symbol from the subject lands. The lifting of the H1 Holding Symbol will permit the development of any new use or new enlarged buildings and structures requiring a water supply within the currently

identified waste disposal assessment area, due to the subject lands being located greater than 500 metres from the fill area of the waste disposal site.

The proposed lot configuration on the subject lands that was provisionally approved by the Committee of Adjustment is shown on Figure 2.

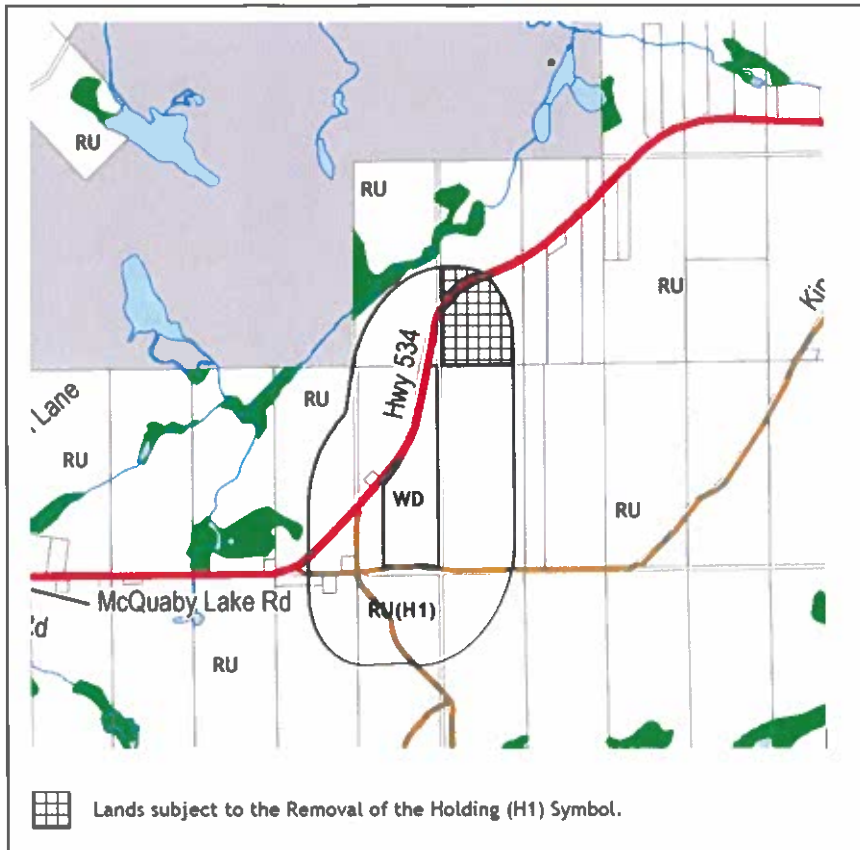
Figure 2: Proposed Lot Configuration



The subject lands are currently vacant. The surrounding land uses primarily include rural residential land uses.

The subject lands are designated Rural in the Official Plan and are currently zoned Rural Hold One (RU-H1) in the Zoning By-law. The current RU-H1 Zone is shown on Figure 3.

Figure 3: Current RU-H1 Zone



It is noted that a small portion of the Holding Symbol is also proposed to be removed on the north side of Highway 534 which is also owned by the applicants.

## B. REGULATORY REVIEW & ANALYSIS

### B1. Provincial Policy Statement

All applications made under the *Planning Act*, must be consistent with the Provincial Policy Statement (PPS). The subject lands are considered as Rural Lands in the context of the PPS. Section 1.1.5.2 establishes permitted uses for rural lands within municipalities. Section 1.1.5.2 c) identifies residential development, including lot creation that is locally appropriate as a permitted use within Rural Lands.

Section 2 of the PPS contains policies that address the wise use and management of resources, including the protection of natural heritage features and functions. There are no natural heritage features identified on the subject lands. There is an unevaluated wetland and a watercourse located north of Highway 534 and they are located more than 120 metres from the subject lands. The lands to the south contain a deer wintering yard. There are no anticipated negative impacts to natural heritage features and functions as a result of the Zoning By-law Amendment application.

Section 3 of the PPS contains policies that address natural and human-made hazards. There are no natural or human-made hazards identified on the subject lands.

The proposed Zoning By-law Amendment application is consistent with the PPS.

## **B2. Township of Nipissing Official Plan**

The subject lands are designated Rural in accordance with Schedule A of the Official Plan. Single unit dwellings are a permitted use in the Rural designation.

There are no natural heritage features identified on the subject lands in accordance with Schedule B of the Official Plan. There is an unevaluated wetland and a watercourse located north of Highway 534 and they are located more than 120 metres from the subject lands. The lands to the south contain a deer wintering yard. There are no anticipated negative impacts to natural heritage features and functions as a result of the Consent application.

Section 2.2.8 contains policies relating to Waste Disposal Sites. The subject lands are identified on Schedule B as being located within the "500m Waste Disposal Site Assessment Area."

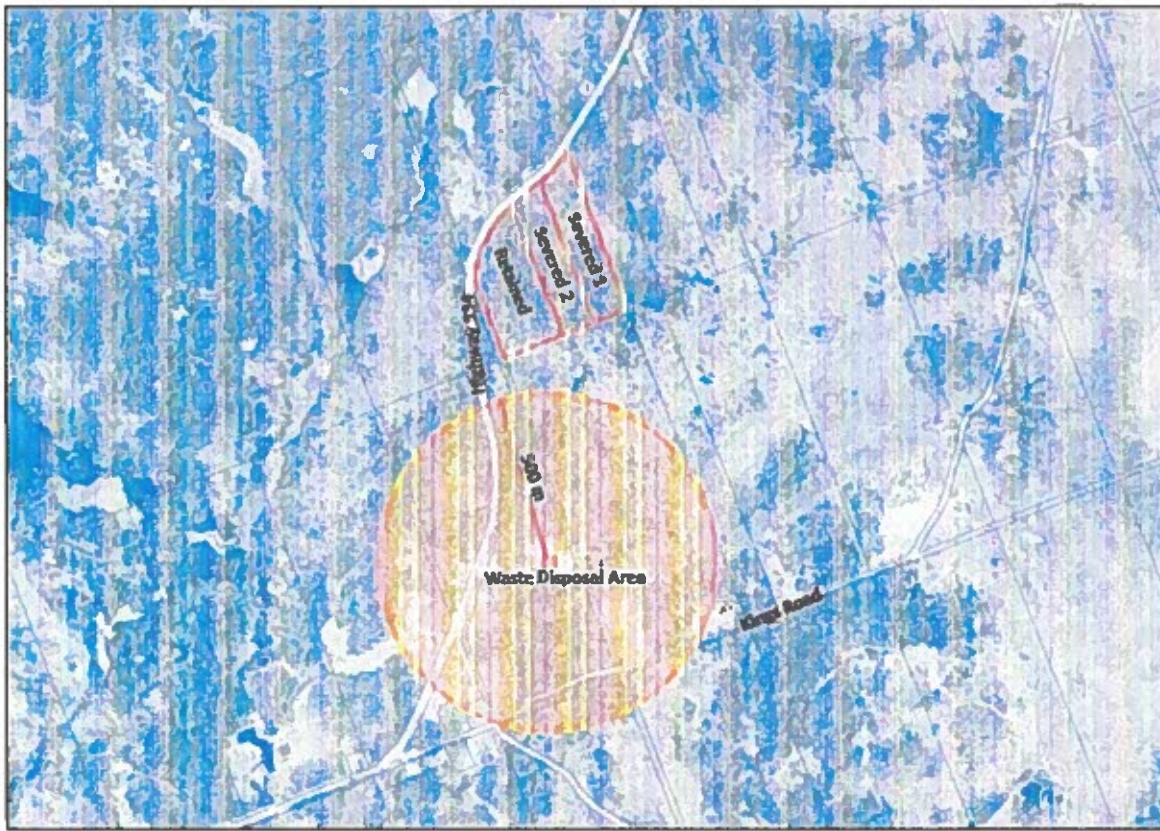
In regards to the "500m Waste Disposal Site Assessment Area", Section 2.2.8.2 of the Official Plan states the following:

*New developments utilizing private sewage disposal and water supplies shall not be located within 500 metres of the perimeter of the fill area of an existing or former waste disposal site unless it has been demonstrated through the preparation of studies per the D-4 Guideline that there are no potential impacts associated with gas migration and ground water contamination.*

The subject lands are currently mapped as being within 500 metres of the boundary of the property that contains the existing waste disposal site. In accordance with Section 2.2.8.2 of the Official Plan, new development utilizing private sewage disposal and water supplies shall not be located within 500 metres of the perimeter of the fill area of an existing or former waste disposal site unless it has been demonstrated through the preparation of studies per the D-4 Guideline that there are no potential impacts associated with gas migration and ground water contamination. The applicant has provided a drawing showing the fill area of the waste disposal site and the 500 metre boundary surrounding the fill area. An excerpt of the drawing is included in Figure 4.



Figure 4: Fill Area of Waste Disposal Site



One of the conditions of Provisional Consent (C2022-02) requires the removal of the H1 Symbol. The Zoning By-law Amendment is proposed to remove the Holding Symbol on the subject lands. In accordance with Section 2.2.8.2 of the Official Plan, the applicant has demonstrated that the subject lands are located greater than 500 metres from the fill area of the waste disposal site and therefore the proposed Removal of the Holding Symbol is appropriate for the subject lands.

The proposed Zoning By-law Amendment application conforms to the Official Plan.

### **B3. ZONING BY-LAW 2020-20**

The subject lands are zoned Rural Hold One (RU-H1) in the Zoning By-law. Single unit dwellings are included as a permitted use in the RU Zone.

Section 6.1.1 of the Zoning By-law includes the following regarding the H1 Zone that applies to the subject lands, as they are located within 500 metres of a property containing a waste disposal site:

*The lifting of the H1 Holding provision permitting the development of any new use or new or enlarged buildings and structures requiring a water supply within the waste disposal assessment area shall not be permitted until Council receives confirmation from the*



*Ministry of the Environment that all of the studies required by the Township have been completed in accordance with Section 6.4 of the Official Plan.*

Section 6.4 of the Official Plan includes general policies regarding the use of Holding Provisions (Symbols) in the Zoning By-law.

As previously mentioned, one of the conditions of Provisional Consent (C2022-02) requires the removal of the H1 Symbol. The Zoning By-law Amendment is proposed to Remove the Holding Symbol on the subject lands in order to permit the development of any new use or new enlarged buildings and structures requiring a water supply within the identified waste disposal assessment area, due to the subject lands being located greater than 500 metres from the fill area of the waste disposal site, and will satisfy this condition of the Consent approval that was granted.

Section 4.18.2 a) of the Zoning By-law contains additional setbacks from the Waste Disposal (WD) Zone that will still apply, including the following:

*Minimum Distance Separation Notwithstanding any other provision of this By-law to the contrary, no dwellings shall be permitted within 100 metres of the zone boundary of a Waste Disposal (WD) Zone.*

While no buildings or structures are proposed at this time, it is anticipated that future development can be accommodated on each of the proposed lots and be located greater than 100 metres from the boundary of the WD Zone.

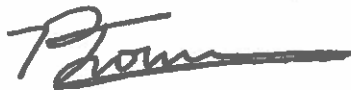
#### C. RECOMMENDATION

The proposed Zoning By-law Amendment to remove the Holding Symbol on the subject lands is consistent with the PPS and conforms to the Township of Nipissing Official Plan. This application satisfies a condition of provisional Consent.

On the basis of this review, it is recommended that Council receive this Report and pass the Zoning By-law Amendment to Remove the Holding Symbol from the subject lands.

Respectfully submitted,

MHBC PLANNING



Patrick Townes, BA, BEd  
Associate



Jamie Robinson, BES, MCIP, RPP  
Partner

Corporation of the Township of Nipissing  
3292 Highway 534

BY-LAW NO. 2022 - 10

**DRAFT**

**“Being a By-law to Amend Zoning By-law 2020-20 for the  
Removal of a Holding (H) Symbol, as amended”**

**WHEREAS** the Corporation of the Township of Nipissing has received an application to amend Zoning By-law 2020-20 for the Removal of a Holding (H) Symbol, as amended;

**AND WHEREAS** Section 36 of the Planning Act, R.S.O. 1990, c.P.13, as amended, applies to the Removal of a Holding (H) Symbol;

**NOW THEREFORE** the Council of the Corporation of the Township of Nipissing enacts that By-law 2020-20, as amended is hereby amended as follows:

1. That the Holding (H1) Symbol shall be removed on the subject lands located at 3292 Highway 534 in accordance with Schedule A1 to By-law No. 2022 - 10, attached hereto.

Read a first, second and third time, and passed this 15<sup>th</sup> day of March, 2022.

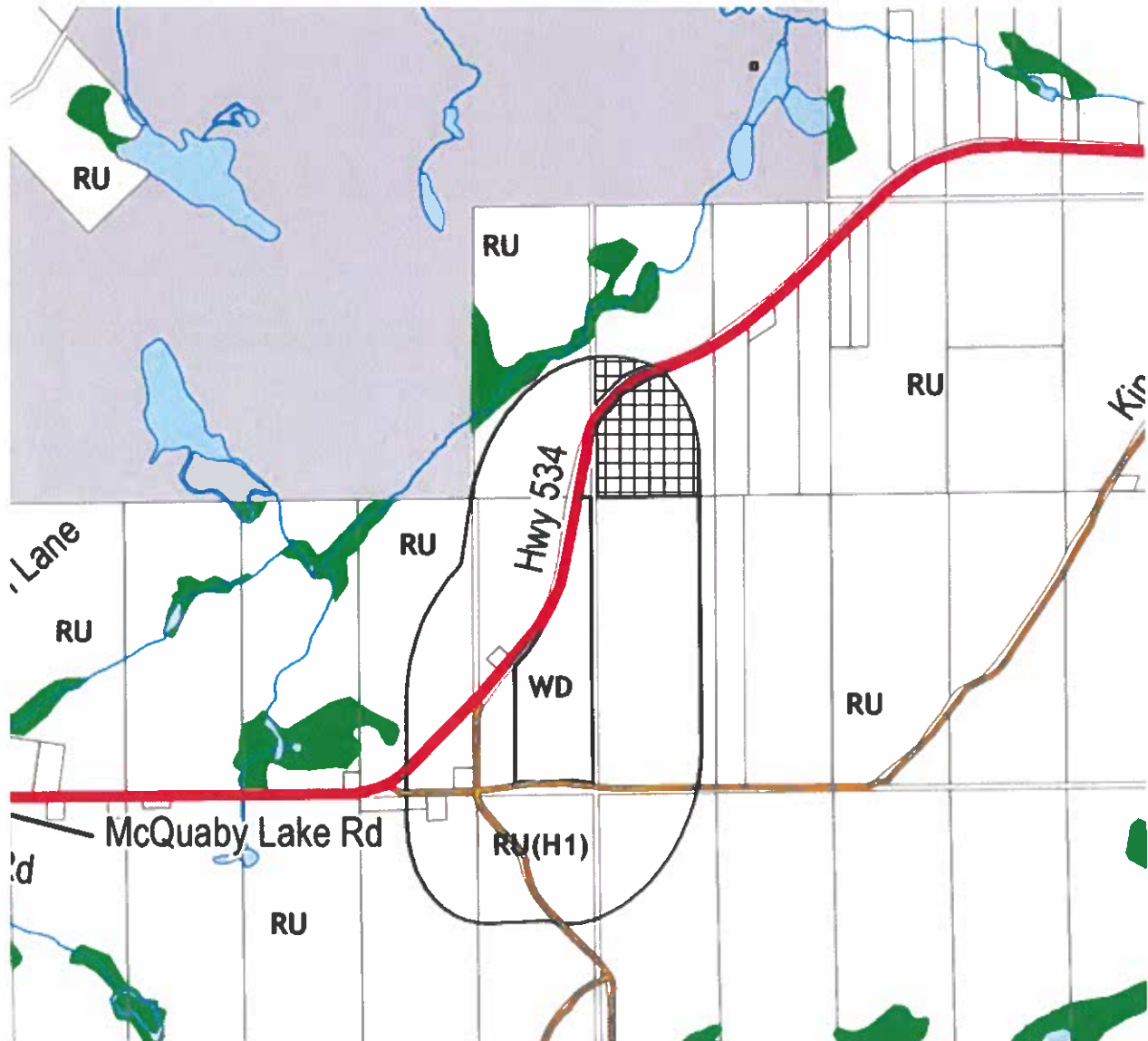
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Tom Piper, Mayor

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Kris Croskery-Hodgins  
Municipal Administrator-Clerk-Treasurer

Schedule A1 to By-law No. 2022 - 10



Lands subject to the Removal of the Holding (H1) Symbol.

**DRAFT**

## **THE CORPORATION OF THE TOWNSHIP OF NIPISSING**

### **BY-LAW NO. 2022-11**

Being a By-law to stop up and close any and all portions of the Deviation Road located in part of Lot 20, Concession 3, Geographic Township of Gurd, lying between Provincial Highway 522 and the boundary of Concessions 2 and 3, in the Township of Nipissing, District of Parry Sound.

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#### **LEGISLATION**

##### **WHEREAS:**

1. pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c.25*, as amended, municipalities are given authority over highways within their jurisdiction;
2. a public highway was established in Lot 20, Concession 3, Geographic Township of Gurd, south of the present location of Provincial Highway 522, which public highway deviated from the Original Road Allowance between Lots 20 and 21, Concession 3, Geographic Township of Gurd;
3. the Township has not maintained that portion of the deviation road (sometimes known as the Gurd 20<sup>th</sup> Sideroad) south of the existing dwelling on Lot 20 for over 50 years;
4. the portion of the deviation road located between Highway 522 and existing dwelling presents challenges for regular maintenance as the Township's jurisdiction over the road is limited to that which is located within the traveled limits of the gravel roadway;
5. the Township has never acquired paper title to the lands occupied by the deviation road;
6. upon the passage and registration of this by-law, no public highway under the jurisdiction of the Township will exist within Lot 20, Concession 3, Geographic Township of Gurd south of the present location of Provincial Highway 522 and the Township will have no entitlement to ownership of any lands within Lot 20, Concession 3, Geographic Township of Gurd south of Provincial Highway 522, for the purposes of a (municipal) public highway.

**AND WHEREAS** pursuant to the Municipality's Procedures for Public Notice By-law No. 2019-09, the Municipal Administrator of this Corporation did cause a Notice of the proposed By-law to be published in accordance with the requirements of the said By-law.

#### **BE IT ENACTED AS A BY-LAW OF THIS CORPORATION AS FOLLOWS:**

1. Stop Up and Close - Original Road Allowance  
This Council does hereby stop up and close to that portion of the public highway described in Schedule "A" attached.
2. Execution of Documents - The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal solicitor an "Acknowledgment and Direction" authorizing the Municipal solicitor to complete the Electronic Registration for any required registration.

3. Clerk's Affidavit - There shall be attached to this By-law, as Schedule "B", an affidavit by the Clerk of this Corporation, setting out:
- a) the procedures taken for the giving of Notice pursuant to By-law 2019-09.
  - b) confirmation that the Municipality's procedures taken are in compliance with its municipal by-laws and the provisions of section 31 (2) of the *Municipal Act, 2001* as amended.

READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED THIS 15<sup>TH</sup> DAY OF MARCH, 2022.

**THE CORPORATION OF THE  
TOWNSHIP OF NIPISSING**

\_\_\_\_\_  
Tom Piper, Mayor

c/s

\_\_\_\_\_  
Kris Croskery- Hodgins,  
Municipal Administrator

**DRAFT**

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SCHEDULE "A"

Any and all portions of the Deviation Road located in part of Lot 20, Concession 3, Geographic Township of Gurd, lying between Provincial Highway 522 and the boundary of Concessions 2 and 3, in the Township of Nipissing, District of Parry Sound being part of PIN 52213-0130.

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SCHEDULE "B"

THIS IS SCHEDULE "B" TO BY-LAW 2022-11 FOR THE CORPORATION OF THE TOWNSHIP OF NIPISSING.

CLERK'S AFFIDAVIT

I, Kris Croskery-Hodgins, Municipal Administrator-Clerk-Treasurer, of the Township of Nipissing, make oath and say as follows:

1. This Deponent  
I am the Municipal Administrator-Clerk-Treasurer of the Corporation of the Township of Nipissing and as such, have knowledge of the facts hereinafter deposed to.
2. Publication and Posting  
Pursuant to By-law 2019-09, I did cause notice of the proposed By-law by the Corporation to stop up and close the Deviation Road within the parcel of land set out in Schedule "A":
  - (a) Publication  
to be published in the Almaguin News, a newspaper of local circulation once a week for three (3) consecutive weeks, namely February 24, 2022, March 3, 2022, and March 10, 2022;
  - (b) Notice Mailed  
was sent by mail to every owner of property located within 100 metres of the said road allowance to be closed;
  - (c) Public Posting  
was posted a minimum of four (4) places in the general area of the road allowance to be closed, at least twenty-one (21) days prior to the meeting;
  - (d) Posting at Municipal Office  
was posted in the Township of Nipissing administrative office no less than twenty-one (21) days prior to the meeting
  - (e) Posting on Township Website  
was posted on the Township of Nipissing website no less than twenty-one (21) days prior to the meeting;
3. Grace Period  
This By-law was passed by Council more than five (5) days after the last newspaper Publication Notice.
4. Copy of Notice  
Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it appeared in the Almaguin News and as posted.
5. Public  
The proposed by-law came before Council at its regular meeting on the 15<sup>th</sup> day of March, 2022 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

6. Compliance Confirmed

That to the best of my knowledge and belief, the closing procedures taken by this Municipality have been in compliance with the Municipality's by-laws.

SWORN before me at the )  
Township of Nipissing )  
this the 16<sup>th</sup> day )  
of March, 2022. )

\_\_\_\_\_  
Kris Croskery-Hodgins,  
Municipal Administrator-Clerk-Treasurer

A Commissioner for taking Affidavits, etc.  
Title: Kristin Linklater, Administrative Assistant-Deputy Clerk  
Township of Nipissing  
45 Beatty Street, Nipissing ON P0H 1W0

**DRAFT**

BY-LAW 2022-11  
EXHIBIT "A"

This is Exhibit "A" to the Affidavit of Kris Croskery-Hodgins, Municipal Administrator-Clerk-Treasurer of The Corporation of the Township of Nipissing.

Almaguin News

Almaguin News, Thursday, February 24, 2022

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**COMMUNITY EVENTS**

**Long Agricultural Society Annual Meeting**  
Wednesday March 10, 2022 @  
7 p.m.  
Stairs hall at the Sundridge,  
Long, Joly Arena.  
of dual vaccination  
required.

**NOTICE BOARD**

**PUBLIC NOTICE**



**Township of NIPISSING**

"Life the way it should be" 1888

**PUBLIC NOTICE**  
**TOWNSHIP OF NIPISSING**

**RE:** Closing any and all portions of the Deviation Road located in Part of Lot 20, Concession 3, Geographic Township of Gurd, lying between Provincial Highway 522 and the boundary of Concessions 2 and 3, in the Township of Nipissing, District of Parry Sound.

**TAKE NOTICE** that the Council of the Corporation of the Township of Nipissing proposes to enact a by-law to step up and close the following lands:

**1. Description**

Any and all portions of the Deviation Road located in part of Lot 20, Concession 3, Geographic Township of Gurd, lying between Provincial Highway 522 and the boundary of Concessions 2 and 3, in the Township of Nipissing, District of Parry Sound.

**2. Council Consideration**

**AND TAKE FURTHER NOTICE THAT** the proposed by-law will come before Council of the Township of Nipissing at its regular meeting at the Township of Nipissing Community Centre, 2381 Hwy 654, Callander ON, POH 1H0, on the 15th day of March, 2022 at the hour of 6:30 o'clock in the evening.

**3. Application to be Heard**

**AND TAKE FURTHER NOTICE THAT** at that time Council will hear anyone in person, or his/her counsel, solicitor or agent, who claims that his/her land will be prejudicially affected by the by-law, and who applies to be heard.

**DATED** at the Township of Nipissing, this the 15th day of February, 2022.

Kris Croskery-Hodgins, Municipal Administrator  
45 Beatty Street  
Nipissing, Ontario  
POH 1W0

**TENDERS**

This is Exhibit 'A' mentioned and referred  
to in the Affidavit of Kris Croskery-Hodgins

SWORN before me this 16<sup>th</sup> day  
of March, 2022

A Commissioner for Taking Affidavits, etc.

Title: Kristin Linklater,  
Admin Assistant – Deputy Clerk  
Township of Nipissing





7 March 2022

**Wm.Holtz Personal Letter Re: To Nipissing Township Proposed 15 March 2022 Bylaw**



Photo Showing the Kelly Residence, located 0.1 Km South of Hwy 522 and just west of the Nipissing Township Gurd 20th Sideroad.

Nipissing Township plows approx. 0.15 lane Km/ resident or 264 lane Km of Township roads so all of their 1,700 Permanent Residents have plowed road access to the Provincial Hwy system.

For over 80 years the road, from Hwy 522 to the Kelly residence, has been plowed by the Township, now the Township intends to pass a Bylaw so they can stop plowing to the Kelly residence, decrease their Township plowing by 0.2 lane Kms and leave Margaret Kelly as the only Permanent Township resident without plowed access to the Provincial Hwy system.

The Township believes continuing to plow from Hwy 522 to the Kelly driveway is not "in the best interest of the public as "a whole" and that it is not in conflict with their "Strategic Plan" which includes maintaining public services to meet the needs of the community. But based on data on the Township Web site, the Gurd 20th Sideroad would make up only 0.2 lane Km of the 264 lane Km plowed by the Township to provide all 1,700 permanent residents with plowed access to the provincial highway system. ***How does denying one permanent resident, plowed access to the provincial Hwy system, by stopping the plowing of a mere 0.2 lane Km out of 264 lane Km, be considered as being in the best interest of the public as a whole?*** If one does the math the Township plows just a little over 0.15 lane Km per permanent resident.

I attended Royal Military College in Kingston from 1967 to 1971. In third year Civil Engineering, Land Surveying was part of the curriculum. One of our instructors was from Mapping and Charting in Ottawa. He covered, in great detail, the use of and importance of air photos in the making and the updating of maps in Canada.

From 1973 to 1976 I was the Engineering Officer at C.F.B. Base Borden - Our Property Records and Drafting Department was very knowledgeable in the use of and importance of air photos.

From 1978 to 2008 I worked for Imperial Oil limited, initially in their Engineering Dept. and then in their Environmental / Remediation Department. Again the Drafting/Property Records Department was very knowledgeable in the importance of and the use of air photos (both historic and current) in the updating of site plot plans and for site assessments.

For additional information and reference purposes I have attached the following:

- 1) Portion of the 1934 Forestry Map for Gurd Township. It shows the as built location of Gurd 20th sideroad. The Settlement Plan for Gurd did not require roads to follow the 1875 surveyed road allowance precisely. The Agent of the Crown, responsible for its construction, was allowed to have the roadways constructed where he determined necessary - terms in the Patent deeds for adjacent properties gave him the legal authority to do so & the roadway became the property of the Crown without the Crown having to reimburse the landowners for the land used for the construction of the roadway (thus the term "Deviation Road" used by the Township, is meaningless, when referring to Gurd 20th Sideroad).
- 2) Portion of Gurd, Part of Parry Sound, District Map dated 1950. It shows Gurd Township roads maintained at that point in time - Gurd 20th Sideroad was one of them.
- 3) Portion of a subsequent Gurd, Part of Parry Sound, Map (exact date ?). It shows Gurd 20th Side road from the boundary between Con 4 & 5 to & including extending south of Hwy 522.
- 4) Portion of the 1978 Gurd, Part of Parry Sound, District Map. I am not sure why the Gurd Township Map was updated at this point in time - I assume it had to do with what was a Provincial project to assign 911 location numbers for emergency measures response, usage. ( I was not able to locate any information on this project, anywhere, including from the internet or from the local MPP's Office.) I assume the Province took the lead since the Township Office had only one employee at that point in time. Sideroads were renamed and road signs put up along Hwy 522. At the former Gurd 35th sideroad a sign was put up on the north side of Hwy 522, it renamed the road "Butterfield Rd". At the former Gurd 30th Sideroad a sign "Black Creek Rd N" was put up on the north side of Hwy 522 and a sign "Black Creek Rd S" was put up on the south side of Hwy 522. At Gurd 20th sideroad, on the north of Hwy 522, a sign "Lingenfelter Rd" was put up (it had more than one resident on it). Why not "Lingenfelter Rd N"? On the south side of Hwy 522 a sign "2409 Hwy 522" was put up. Why not a sign "Lingenfelter Rd S" or "Gurd 20th Rd S" - *why not?* I assume that since Gurd 20th Sideroad, south of Hwy 522 had only one residential house on it, they just called that Sideroad, **2409 Hwy 522** - instead of doing it right - the same as for every other location ie. putting up a proper Rd sign at the Hwy 522 intersection and a house number sign at the Kelly residence driveway. The 1978 Gurd, Portion of Parry Sound, District Map was the first Gurd Township Map that shows the Gurd 20th sideroad extending northward from the old Hwy 522 as a road but the first 100 meter portion of the Gurd 20th sideroad from Hwy 522 south to the Kelly residence as a trail. Apparently the draftsman failed to utilize information from attachment 2 or 3 listed above or from, then current, air photos since the portion of the 20th sideroad, south of Hwy 522 to the Kelly residence was just shown as a trail - despite the fact that it was obviously built and maintained from Hwy 522 to the Kelly residence by the Township, to the same standard as the sideroad to the north of Hwy 522. That



was a serious error on his part. Note that the drawing was not signed. The section of Gurd 20th Sideroad south of the Kelly residence was no longer being maintained and was indeed a trail. I would have asked the Nipissing Township Office for information on the topic of the "Provincial Program of assigning 911 numbers", but considering their response to Margaret Kelly's request for information and their response: "As this is an ongoing matter concerning legal matters, we are not able to release documents without the approval of our solicitor." I assumed that the request would have been pointless. I did contact the Municipal Property Assessment Corporation and was advised that the Township had provided them with the 911 address of properties as early as 1978 for use by them.

I believe that had the 1978 drawing of Gurd Township showed the 100m section south of Hwy522 as a Township Rd (as it should have) and not as a trail, then when the electronic drawing data base was created, that the Land Titles Department currently utilizes, it would have indicated that the sideroad from Hwy522 to the Kelly residence was in fact Township owned.

5) M.T.O. Survey Re Hwy 522 Relocation ie. Further North on Lot 20 Con 3

Note Part 1 and Part 2 ( former parts of the old Hwy522 on lot 20 excluding Gurd 20th sideroad portion) were transferred to the Kelly Family in exchange for section of Lot 20 expropriated for use by new section of Hwy522. The intersection of the original Hwy 522 and Gurd 20th side road was surveyed but not transferred to the Kelly family. This is because it was still part of the Township Gurd 20th sideroad.

Note the south exit off Hwy 522, it indicates that the exit is to "Side Road" This indicates that M.T.O. recognized the existence of the original Gurd Township 20th sideroad.

6) Air photo of what is the Gurd 20th Sideroad today, is based on Google Earth (2010-2020 time period). It shows the Township maintained portion of what was the original Gurd 20th sideroad. The section north of Hwy 522 is now called Lingenfelter Rd. The section south of Hwy 522, which looks identical to the portion north of Hwy 522, goes from Hwy 522 to the Kelly residence, it has been maintained by the township since 1940. It is approximately 100 meters long.

Regards,

William Holtz, P.Eng. - Retired

Nipissing Township Taxpayer & Part Time Nipissing Township resident

### 1) 1934 Forestry Branch Map of Gurd Township Showing the as built Gurd 20th

**Sideroad..** It was built by the Agent of The Crown and owned by the crown as per original Patent Deeds which contained a clause that the owners did not own any colonization roads or any highways crossing the said land at the date of the Patents or a \_\_\_\_ per'cent of the acreage granted by the Crown for roads, and the right to lay out and build the same where the Crown or its officers may deem necessary - hence the roads did not have to be built on the surveyed road allowance if being built on the adjacent lot was deemed preferable by the Agent of the Crown - this was the case for portions of the Gurd 20th sideroad on Lot 20 Con 3 and on lot 20 Con 4. Also the Crown could construct any colonization or other road on the said land without making compensation therefore, ...."

The Gurd 20th Sideroad was built after the 1875 original Gurd Township Survey & prior to 1895. Original settlers did not get their patent deeds until after they had cleared a certain area of land and built a home 20 x 16 feet or larger on the land. Dates of all Patent Deeds issued in Gurd Township and who to, are available.

Map Legend lists :

The Gurd 20th Sideroad as a wagon or poor car road

The Future Hwy 522 as a good car road

The Granite Hill Road as a fair car road

Ministry of Natural Resources township survey plans  
About these records

Title Ministry of Natural Resources township survey plans

Dates of Creation 1783-1948

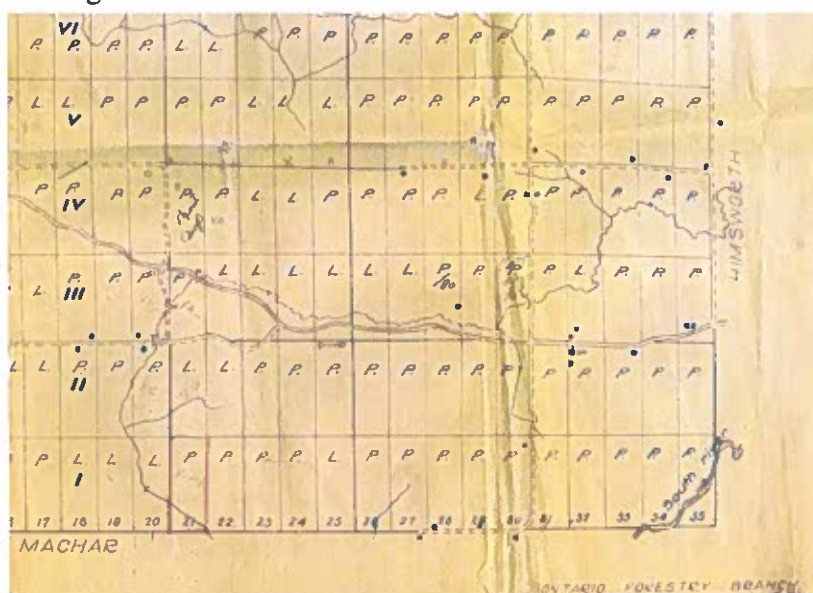
Physical Description 335 plans

Scope and Content

Series consists of official, large-scale plans of Ontario townships which were prepared by the Surveyor General's Office and its successors. The maps were created by the Office of the Surveyor General, which was responsible for surveying the province. The preparation of plans and maps, both as field notes and as separate entities, was a fundamental component of the process of surveying. With townships serving as the basic unit for mapping and land division in the province, township plans were a necessary tool to be used in settlement and defensive planning.

above wording from [Ontario](http://ao.minisinc.com/scripts/mwimain.dll/144/ARCH_DESC_FACT/FACTSDESC/REFD%2BRG%2B1470?SESSIONSEARCH) Ministry of Government and Consumer Services

[http://ao.minisinc.com/scripts/mwimain.dll/144/ARCH\\_DESC\\_FACT/FACTSDESC/REFD%2BRG%2B1470?SESSIONSEARCH](http://ao.minisinc.com/scripts/mwimain.dll/144/ARCH_DESC_FACT/FACTSDESC/REFD%2BRG%2B1470?SESSIONSEARCH)



2) Enlargement of Gurd Township map from the Parry Sound District Map 1950  
available at site below

<http://www.archives.gov.on.ca/en/maps/counties/parry-sound.aspx>



Zoom In Zoom Out  Reset

**County of Parry Sound**

No. 21a - The Southern Part of the Province of Ontario- (Detail) Parry Sound District  
Province of Ontario Department of Lands & Forests

1950

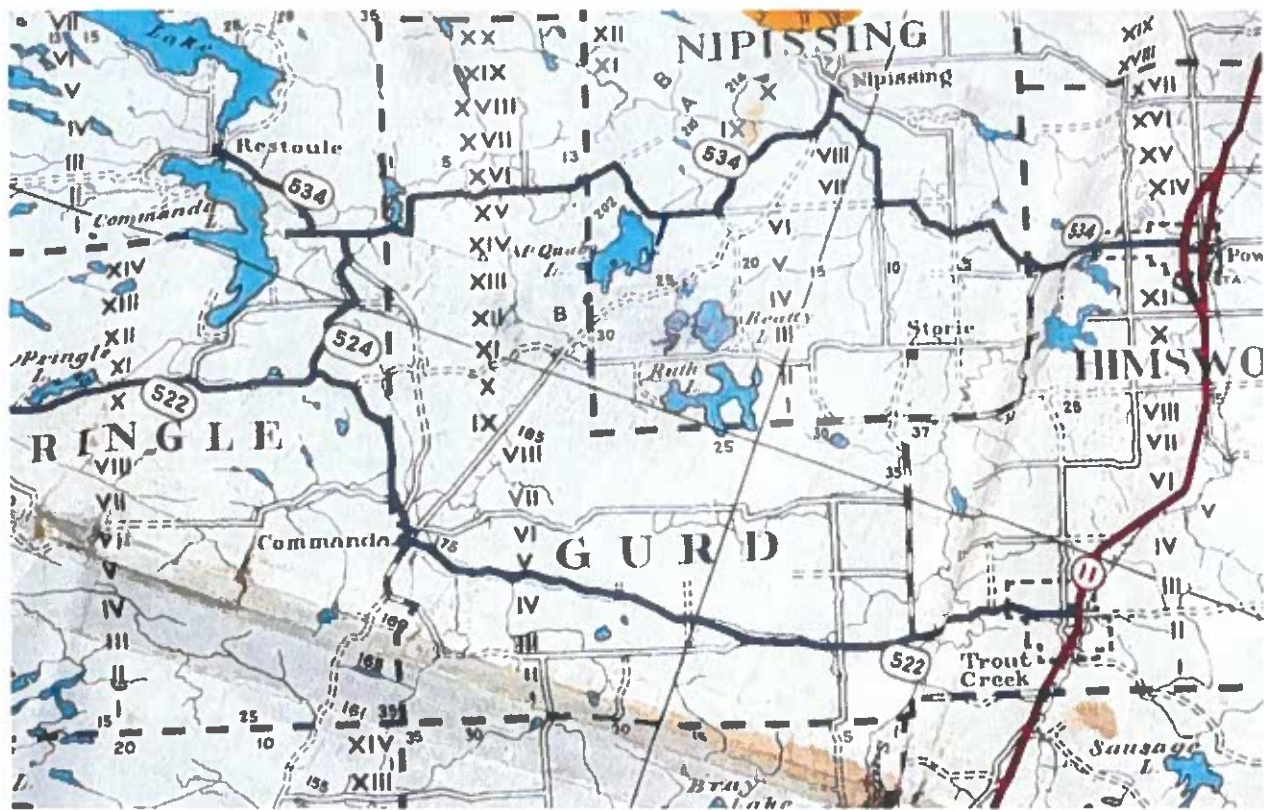
RG 1-707 Ministry of Natural Resources topographic maps

10034504

Enlargement of above map shows Gurd 20th Sideroad as maintained by the Township of  
Gurd in 1950



3) Subsequent Portion of a Parry Sound Map (Exact date? )



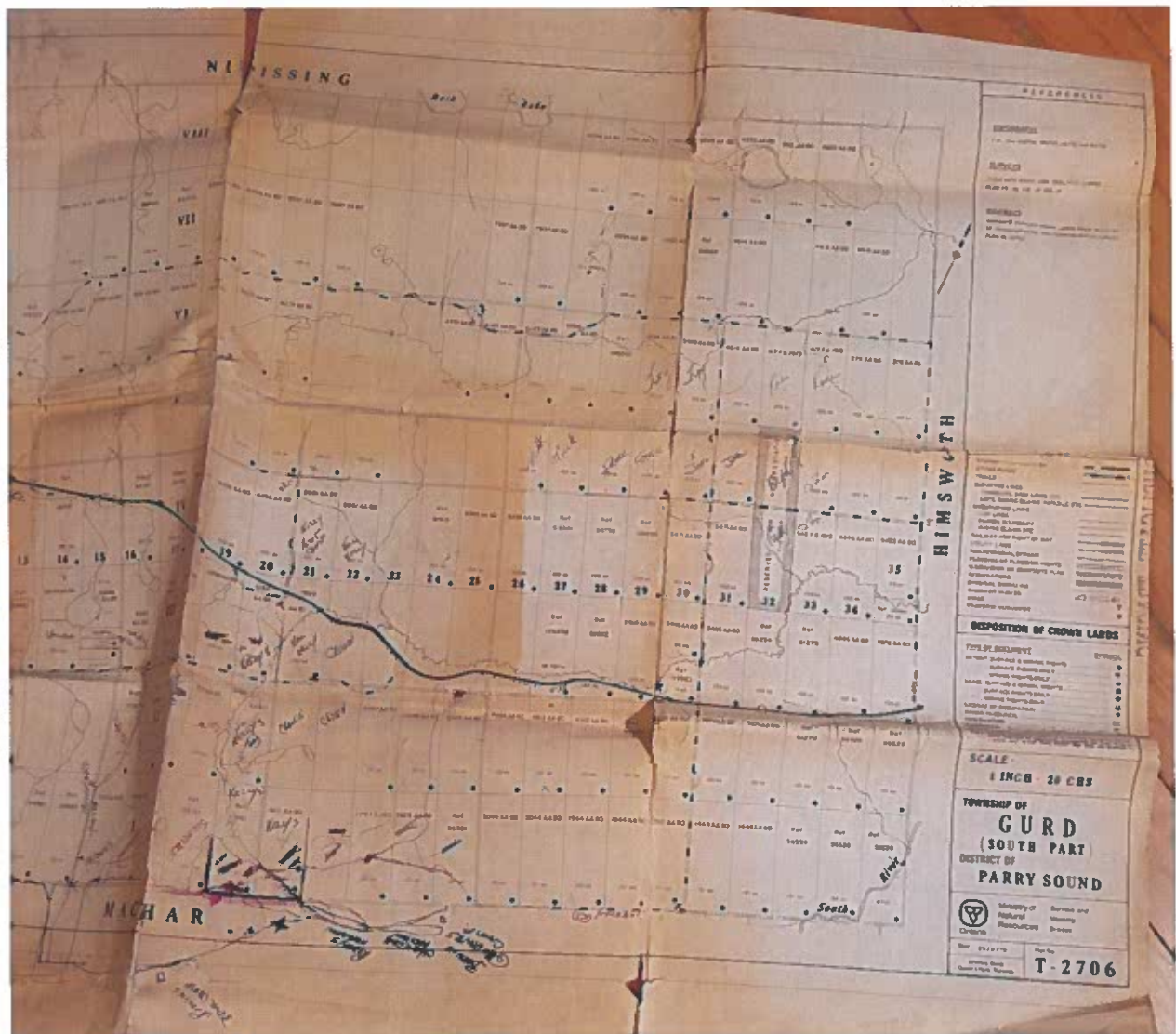
Enlargement of above Map



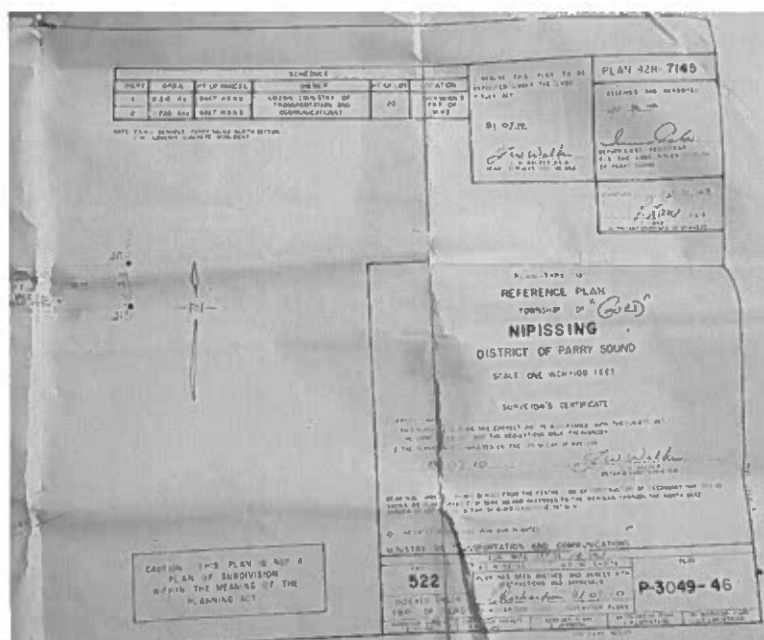
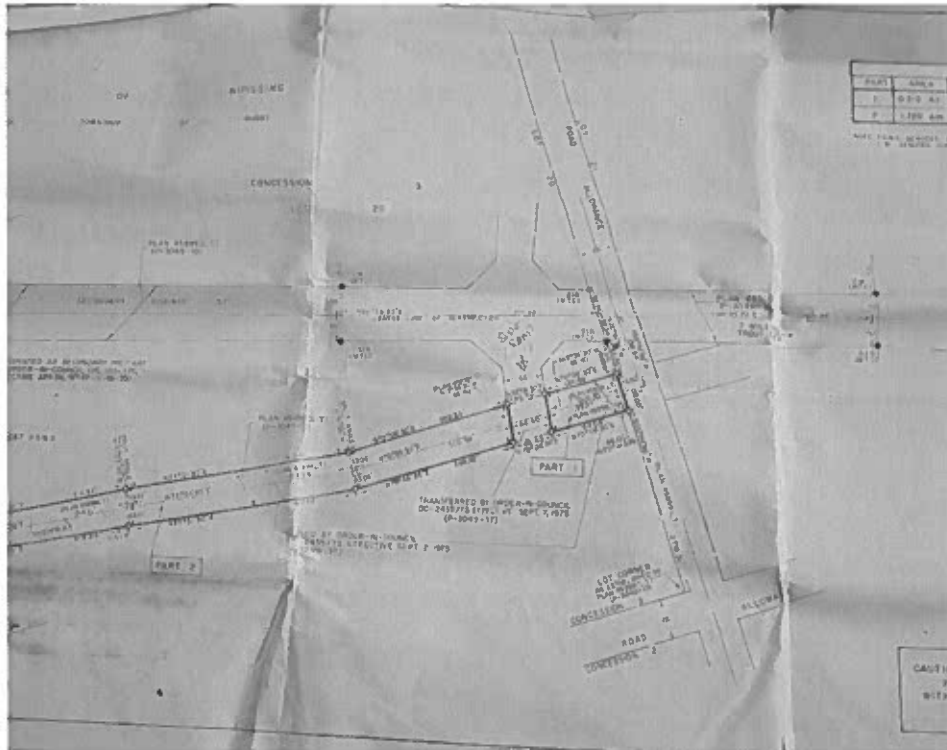
#### 4) 1978 Gurd , Part of District of Parry Sound Map T-2706 (unsigned) by Ministry of Natural Resources

The original Gurd 20th Sideroad south of Hwy 522 is shown as a trail even though in 1978 the first 100 meters south of the old Hwy522 had been built and was maintained to the same standard as the as the portion of the original Gurd 20th sideroad north of Hwy522. Only the portion of the original sideroad, south of the Kelly residence, that was no longer being maintained by the Township and had deteriorated to the status of a trail should have been shown as a trail as opposed to a road..

The Township continued to maintain the portion of the original Gurd 20th Sideroad south of Hwy522 to the Kelly driveway (to the same standard as the rest of the original Hwy522 north of Hwy522 up to 16 Nov 2021 when they advised Margaret Kelly, by letter of their intent to stop doing so.



5) M.T.O. Drawing Plan P 3049-46 Survey of old Hwy522 & New Hwy522 crossing Lot 20 concession 3 It details where the original Gurd 20th sideroad intersected the old and new portions of Hwy522. The Gurd 20th Sideroad was constructed in accordance with the original Gurd Settlement Plan and at that time was the property of the crown.





**6) Drawing showing location of Township road** (from Hwy 522 to Kelly driveway) that the Township intends to close. Hwy 522 runs West - East. The portion of the still maintained, original Gurd 20th Sideroad shown, runs North to South - from the 90 degree corner at the road allowance between concessions 4 and 5, across Hwy 522 and then 100 meters south to the Kelly residence driveway. The portion of the original Gurd 20th Sideroad south of the Kelly driveway has not been maintained by the township since about the late 1950s or early 1960s. The entire Gurd 20th sideroad is shown on the County of Parry Sound 1950 Dwg & the 1934 Forestry Drawing. **The Gurd 20th Sideroad from the Kelly residence driveway to Hwy 522 has been maintained by the Township since 1940.** As part of the Provincial 911 residence renumbering Project, the Gurd 20th Sideroad north of Hwy 522 was renamed Lingenfelter Rd and the portion South of Hwy 522 to the Kelly driveway, was renamed 2409 Hwy 522 (in 1978 approx). **Township of Nipissing By Law 2019-41 defines a Private Road as one that is neither owned nor maintained by the Township.** The Township still plows what was the original Gurd 20th Sideroad from the Kelly residence to the original Conn 4/5 sideroad to ensure its Township permanent residents have year round access, from their driveways to the Prov. Hwy system. On Nov 16 2021 the Township wrote a letter to Margaret Kelly re: their intent to no longer plow from Hwy 522 to her residential driveway. They later continued plowing from Hwy 522 to south edge of old Hwy 522 and stated they would pass a new by-law to allow them to cease maintaining Township Rd south of Hwy 522.



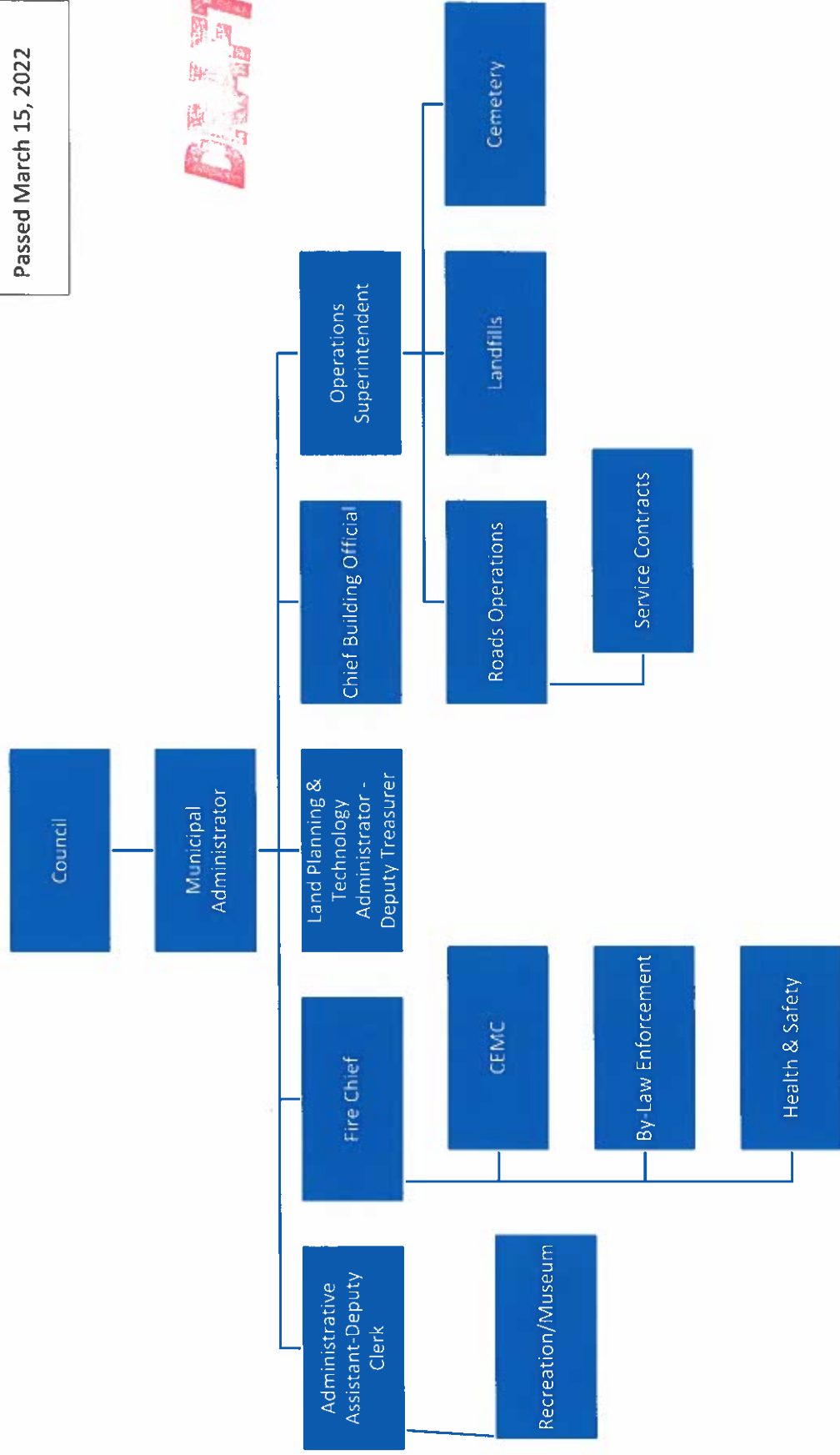
Township of Nipissing

Organizational Chart

Appendix "A" to

By-Law Number 2022-12

Passed March 15, 2022



**DRAFT**

**TOWNSHIP OF NIPISSING**

**Appendix "A"**  
**By-Law 2022-13**  
**March 15, 2022**

**POSITION DESCRIPTION**  
***Full-Time Position***

<b>Position:</b> Municipal Administrator	<b>Date approved:</b> March 15, 2022
<b>Reports to:</b> Council	<b>Approved by:</b> By-Law 2022-13
<b>Position #:</b> 2021-A001	<b>Revision date:</b> Draft #1

**POSITION SUMMARY:**

The Municipal Administrator is the most senior management position and as administrative head of the municipality, is responsible to Council to administer the business affairs of the community in accordance with the policies and plans established and approved by Council.

Provides the leadership required to ensure that departmental objectives are achieved in an effective and efficient manner. Provides Council with all relevant information necessary to make informed decisions, along with providing leadership for planning and executing a strategic vision that meets the current and future needs of the Municipality. Provides general direction of all municipal services to achieve an optimum use of human and financial resources. Oversees senior staff. Performs the statutory duties of the Municipal Clerk and the Municipal Treasurer positions. Performs the duties of the Alternate Community Emergency Management Co-Ordinator (CEMC).

**Major Duties and Responsibilities:**

**A. Municipal Administrator:**

- As principal advisor to Council, the Administrator is responsible for providing Council and its Committees advice concerning the feasibility, desirability and cost of proposed programs, policies and by-laws. Ensures that Council is provided with full background information and options on proposals under consideration to facilitate good quality policy decisions.
- Works closely with the Mayor, Council, and the community to develop and update the Strategic Plan for the Township.
- Fosters teamwork and discusses corporate management matters with senior personnel and other staff to ensure the policy making process is supported by a high level of administrative coordination. Works collaboratively with all stakeholders across the municipality.
- Exercises general direction over all municipal operations, monitors, reviews and evaluates performance; takes corrective action as required. Sets expectations and monitors results at all levels, holding individuals accountable for results/performance while continuously stressing the importance of continuous improvement.
- Promotes the community, capitalizing on the unique local features. Identifying and engaging in development opportunities that enhance the future of the Township while respecting the fabric of

the community. Attends community events as required. Demonstrates behaviours that model and support the Township's aspirations and values and ensures its success.

- Creates a positive and constructive work environment. Coaches, mentors, and advises senior management on the effective utilization of their staff. Promotes the adoption of contemporary human resource "best practice" and ensures compliance with all necessary regulations.
- Oversees the annual operating and capital budget process and the administration of budgets approved by Council. Oversees the performance of all contracts and agreements entered into by the township, engages legal services when warranted for a dispute. Oversees and directs fiscal accountability ensuring that all Township finances are responsible, sustainable and well managed.
- Attends at all Council meetings to provide such advice and assistance as may be required by Council; arranges for the participation of staff, provincial representatives, and others as required.
- Point of contact for external communication with media and the private sector as required.
- Reviews any escalated by-law matters with the Municipal Law Enforcement Officer; engaging legal representation when required.

**B. Clerk:**

- Performs the statutory functions of Municipal Clerk as set out in the *Municipal Act of Ontario*.
- Coordinates the preparation of Council agendas, attends at all Council and Committee meetings, delegates others to attend meetings as required, and records resolutions and proceedings of Council in accordance with Council's established procedures and legislated requirements.
- Prepares draft by-laws and policies. Consults with the Township's legal counsel, as required.
- Responds to all correspondence as directed by Council.
- Serves as the Township's Commissioner of Oaths and Affidavits; Division Registrar of Vital Statistics, Line Fences and Wildlife Damage Compensation program.
- Validates all official documents and ensures the safe-keeping of municipal records.
- Responds and makes decisions on behalf of the Township under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).
- Responsible for duties of the Information Steward. Responsibilities include how information is handled and stored for the municipality as well as who has read, write and copy access to information. The position involves compliance with provincial regulations and municipal by-laws including the Records Retention By-Law.
- As Chief Returning Officer manages municipal and school board elections and referenda in accordance with provisions of the *Municipal Elections Act*.

**C. Treasurer and Tax Collector:**

- Performs the statutory functions of Municipal Treasurer as set out in the *Municipal Act of Ontario*.
- Prepares the annual and capital budget submissions for Council.
- Provides financial information/assistance to local Boards in the preparation of their annual budgets.
- Provides budget progress/status reports to Council, departments and Boards/Agencies, as requested.
- Responsible for the proper administration of the accounts receivable/payables functions and maintenance of the general ledger.
- Develops and manages sound accounting procedures for the handling and posting of all cash receipts and banking operations.
- Receives and posts tax payments; receives tax payments and other revenues received by mail, in person, or electronically. Balances receipts and prepares bank deposits.
- Effects changes to the municipal tax roll. Prepares Tax Certificates.
- Monitors and initiates tax collection procedures as per provincial legislation and Township policies.
- Provides assistance, as required, to the Township's auditor by providing information and details required to perform the annual financial audit.
- Completes the annual Financial Information Return (FIR) and submits the report, ensuring legislated and ministry compliance.
- Maintains effective liaison with representatives of appropriate provincial ministries and agencies; maintains awareness of trends and issues and ensures all financial operations are in compliance with provincial standards and legislation.
- Oversees the financial performance of all contracts and agreements entered into by the Township; reports any shortfalls or discrepancies to Council.
- Maintains, updates and edits the municipal Asset Management Plan including reporting to provincial agencies and ensuring corresponding work within the Township Capital budgeting.

**D. Alternate Community Emergency Management Co-ordinator**

- Assist the CEMC with planning and implementing the annual exercise and required management group meetings.
- Assist the CEMC with maintenance of the Township's Emergency Plan and compliance with provincial requirements.

## **Education/Experience/Skills:**

### **Education:**

- A university degree, college diploma in business or a related discipline or an acceptable combination of education and related experience.
- A designation of CMO or AMP from the Association of Municipal Clerks and Treasurers (AMCTO) preferred.
- Required to complete and maintain required training for the CEMC position including Basic Emergency Management (BEM) and Community Emergency Management (CEM) through OFMEM.

### **Experience:**

- Minimum five (5) years related experience.

### **Skills:**

- Excellent interpersonal and communication skills (oral and written).
- Tact when dealing with difficult and/or sensitive issues.
- Demonstrated leadership skills, problem solving ability, and sound managerial and administrative skills.
- Ability to build strong relationships across a variety of stakeholders. Negotiate and manage potential alliances and/or partners.
- Political acuity and a strategic orientation.
- Good working knowledge of the *Municipal Act of Ontario*.
- Good level of computer literacy.
- Sound business acumen. Customer-first orientation.



**DRAFT**

**Appendix "A"**  
**By-Law 2022-13**  
**March 15, 2022**

**TOWNSHIP OF NIPISSING**

**POSITION DESCRIPTION**  
*Full-Time Position*

<b>Position:</b> Administrative Assistant – Deputy Clerk	<b>Date approved:</b> March 21, 2022
<b>Reports to:</b> Municipal Administrator	<b>Approved by:</b> By-Law 2022-13
<b>Position #:</b>	<b>Revision date:</b> Draft #1

**POSITION SUMMARY:**

This position provides secretarial and clerical services to the Municipal Administrator and other staff, as required. Assists with the overall administration of the Municipal Office. As Deputy Clerk, assist the Municipal Administrator and perform certain statutory duties of the Clerk's position, as assigned and in the absence of the Municipal Administrator.

**Major Duties and Responsibilities:**

**A. Administrative Assistant:**

- Act as Receptionist for the Township Office, respond to general enquiries and direct calls as necessary. Provide information, assistance and advice concerning municipal programs, policies and by-laws. Issues receipts for payment of dog licences, fitness centre membership and other licences and fines etc.
- Maintains the cemetery and animal control records.
- Receives, sorts and distributes mail on a daily basis.
- Issue Fire Permits in accordance with Township policy.
- Assist in the creation and preparation of the Township newsletters including printing and mailing.
- First contact person for the Township Office. Greeting and directing visitors and residents.

**B. Deputy Clerk:**

- Assists the Municipal Administrator and performs certain statutory functions of the Clerk, as assigned.
- Under the general direction of the Municipal Administrator, types agendas and minutes of Council and Committee meetings, by-laws, correspondence, reports, tenders and contracts when required.
- Provides copies of Council resolutions to ministries and individuals, as required.
- Responsible for maintaining the municipal filing system, indexes By-laws and catalogues Council resolutions.
- Commissioner for taking Oaths and Affidavits.
- Assists with the administration of the Municipal Office including issuing Fire Permits in accordance with Township policy and greeting guests.
- Assists the Municipal Administrator with the conducting of the municipal and School Board elections.

- In the absence of the Clerk, attends Council and Committee meetings to provide clerical support services and record minutes.
- Maintain the Township website to ensure currency of information, respond to inquiries and maintain compliance with accessibility legislation.
- Maintain and update the Strategic Plan which provides direction for economic, social and community development for the future.
- Assist municipal committees and boards, as required, for administrative tasks including supplies, repairs and capital improvement forecasts.

#### **Education/Experience/Skills:**

##### **Education:**

- A college diploma in Office Administration or an acceptable combination of education and related experience.
- Completion of the Primer on Planning course, or willingness to complete.

##### **Experience:**

- Minimum two (2) years related experience.

##### **Skills:**

- Good interpersonal and communication (oral and written) skills.
- Good level of computer literacy.
- Good level of general office clerical skills.
- Ability to read, write and communicate effectively in English.

##### **Working Conditions:**

Work is usually performed in a typical office setting with some travel and site visits required. Occasionally required to deal with difficult people. Frequent interruptions. This position is subject to deadlines.

**DRAFT**

**TOWNSHIP OF NIPISSING**

**Appendix "A"**  
**By-Law 2022-13**  
**March 15, 2022**

**POSITION DESCRIPTION**  
***Full-Time Position***

<b>Position:</b> Land Planning and Technology Administrator – Deputy Treasurer	<b>Date approved:</b> March 15, 2022
<b>Reports to:</b> Municipal Administrator	<b>Approved by:</b> By-Law 2022-13
<b>Position #:</b> 2021-A012	<b>Revision date:</b> Draft #1

**POSITION SUMMARY:**

This position has overall responsibility for land use planning services provided by the municipality and act as Secretary to the Committee of Adjustment. This position manages, operates and acquires updates to information technology components including but not limited to the maintenance of the Township website, functionality of company servers and computer equipment and required computer programs for all municipal departments. This position also supports the Treasurer, performing the statutory duties of the Treasurer in their absence.

**Major Duties and Responsibilities:**

**A. Planning Administrator:**

- Act as the Secretary to the Committee of Adjustment. This includes reviewing applications, circulation of meeting notices, scheduling meetings, taking minutes and preparing documents for the meetings.
- Follow up and finalize application process working with members of the community.
- Review and process applications for zoning By-law amendments, consent applications, Official Plan amendments, subdivision applications, etc. to ensure compliance with Township requirements and applicable provincial legislation.
- Provides information to community members and assists in locating alternative information for recommended programs and projects.
- Maintain active contacts with the relevant agencies at all levels of government and keep informed about economic and legal issues involved in land planning legislation and regulations.
- Assist in legislated updates to the Township Official Plan and Zoning By-Law when required.
- Assist and contribute to the development and updates of the Strategic Plan for the Township.
- Responds to inquiries in writing, in person and by telephone regarding land planning, zoning and pre-consultations for planning projects.

**B. Technology Administrator:**

- Maintains, updates and ensures compliance of the Township website with Accessibility for Ontarians with Disabilities Act (AODA) requirements and current Township information and events.
- Oversees and manages procurement of computer equipment requirements of all municipal departments. Monitors the efficacy of the server and computer components, including backup technology, and ensures continuity to business operations.

- Maintains and updates computer programs and software requirements for all municipal departments including CGIS, AVL system monitoring, fuel management software and administration programs.
- Manages and updates the municipally issued cell phones for all members of staff and Council, including ordering and negotiating agreements for updated technology as required.
- Coordinates with the Treasurer-Deputy Clerk for the capital infrastructure needs of the computer and technology component of all municipal departments.

#### **C. Deputy Treasurer:**

- Assists the Municipal Administrator and perform certain statutory functions of the Treasurer, as assigned.
- Assists the Treasurer with the preparation and distribution of tax billings semi-annually.
- Receive accounts payable, code for entry into the general ledger, enter into the computer system and generate cheques for signature. Attention to detail is essential.
- Receive and process payments for municipal taxes and accounts receivable in forms of cash, cheque, debit or electronically.
- Balance the cash regularly and prepare bank deposits as required.
- Respond to property owners' tax inquiries, payment inquiries and tax collection policy inquiries.
- Accept Shore Road Closing Applications, review for completeness and prepare for Council review.

#### **Education/Experience/Skills:**

##### **Education:**

- A university degree or college diploma in a related discipline or an acceptable combination of education and related experience.
- Completion of the Primer on Planning Course or demonstrated equivalent planning education course.
- Completion of the AMCTP Municipal Administration Finance Program is preferred.

##### **Experience:**

- Minimum five (5) years related experience.

##### **Skills:**

- Good interpersonal and communication (oral and written) skills.
- Excellent level of computer literacy.
- Good level of general office clerical skills.
- Ability to read, write and communicate effectively in English.

## **REPORT TO COUNCIL**

**Date:** March 11, 2022

**From:** Will Bateman, Fire Chief\* (Recreation Committee Liason) and  
Kris Croskery-Hodgins, Municipal Administrator

**Re:** Playground Equipment RFP Results

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### **BACKGROUND/OVERVIEW**

The Township was successful in obtaining a grant from FEDNOR for the purchase and installation of Playground Equipment for Heritage Park in 2022.

An RFP was issued, sent directly to suppliers and posted on the Township website. 5 submissions were received. The Recreation Committee met to review the submissions and make recommendations to Council for the selection of the successful bid.

### **SUMMARY**

Five submissions for the Request for Proposal were received. Staff reviewed the submissions utilizing Evaluation Criteria, as provided in the RFP document.

\*One submission was disqualified due to not providing Safety Surfacing, Concrete for Pilings, Safety Fencing & Security (during construction), and Site Rehabilitation, all are required in the RFP document and provided in the other submissions received.

<b>Company</b>	<b>RFP Requirements Met</b>	<b>Cost</b>
Blue Imp	Yes	\$83,620.00
APE	Yes	\$82,795.10
ABC Recreation	Yes	\$83,499.65
Open Space	Yes	\$83,630.00

### **RECOMMENDATION:**

The Recreation Committee has recommended that Council select between the following submissions, based on the equipment suggestions that were presented:

1. Open Space Solution Inc.
2. Blue Imp Play Strong



Township of Nipissing  
45 Beatty Street  
Nipissing, ON  
POH 1W0

Quotation : 22-1066  
Reference Heritage Park  
Customer Township of Nipissing  
Date 23-Feb-22

Contact: Mr. Will Bateman  
Telephone: 705-752-2772  
Email: [firechief@nipissingtownship.com](mailto:firechief@nipissingtownship.com)

Heritage Park			SUPPLY/INSTALL ONLY	
Jambette Model	Description	Quantity	Unit Price	Total Price
J3-22061-5HA	Senior Playground	1	\$ 28,035.00	\$ 28,035.00
J3-22060-5HA	Junior Playground	1	\$ 18,735.00	\$ 18,735.00
L-06014	8' Arch Swing, 4pl. (Anti-Wrap)	1	\$ 3,415.00	\$ 3,415.00
S-2156	Belt Seat	2	\$ 90.00	\$ 180.00
S-042	Toddler Seat	1	\$ 190.00	\$ 190.00
S-18000	Accessible Seat	1	\$ 1,775.00	\$ 1,775.00
L-18043	Spinning Chair	1	\$ 2,255.00	\$ 2,255.00
Surfacing	Engineer Wood Fiber, 12" Depth, blown in	1	\$ 13,130.00	\$ 13,130.00
Filter Cloth	1 Layer of filter cloth for the area	1	\$ 1,360.00	\$ 1,360.00
Colour: Tan, Meadow Green, Irish Green or Customer Choice from Standard Colours				
Delivery:	10-14 Weeks	Subtotal Equipment		\$ 69,075.00
Payment Terms:	Net 30 Days	Install		\$ 10,330.00
Valid:	90 Days	Freight		\$ 4,225.00
Site work by others. Maintenance Kit Included.		Sub total		\$ 83,630.00
Drainage by others.		HST 13%		\$ 10,871.90
Surfacing by others.		TOTAL INVOICE		\$ 94,501.90
Inspection by others.				

Regards,

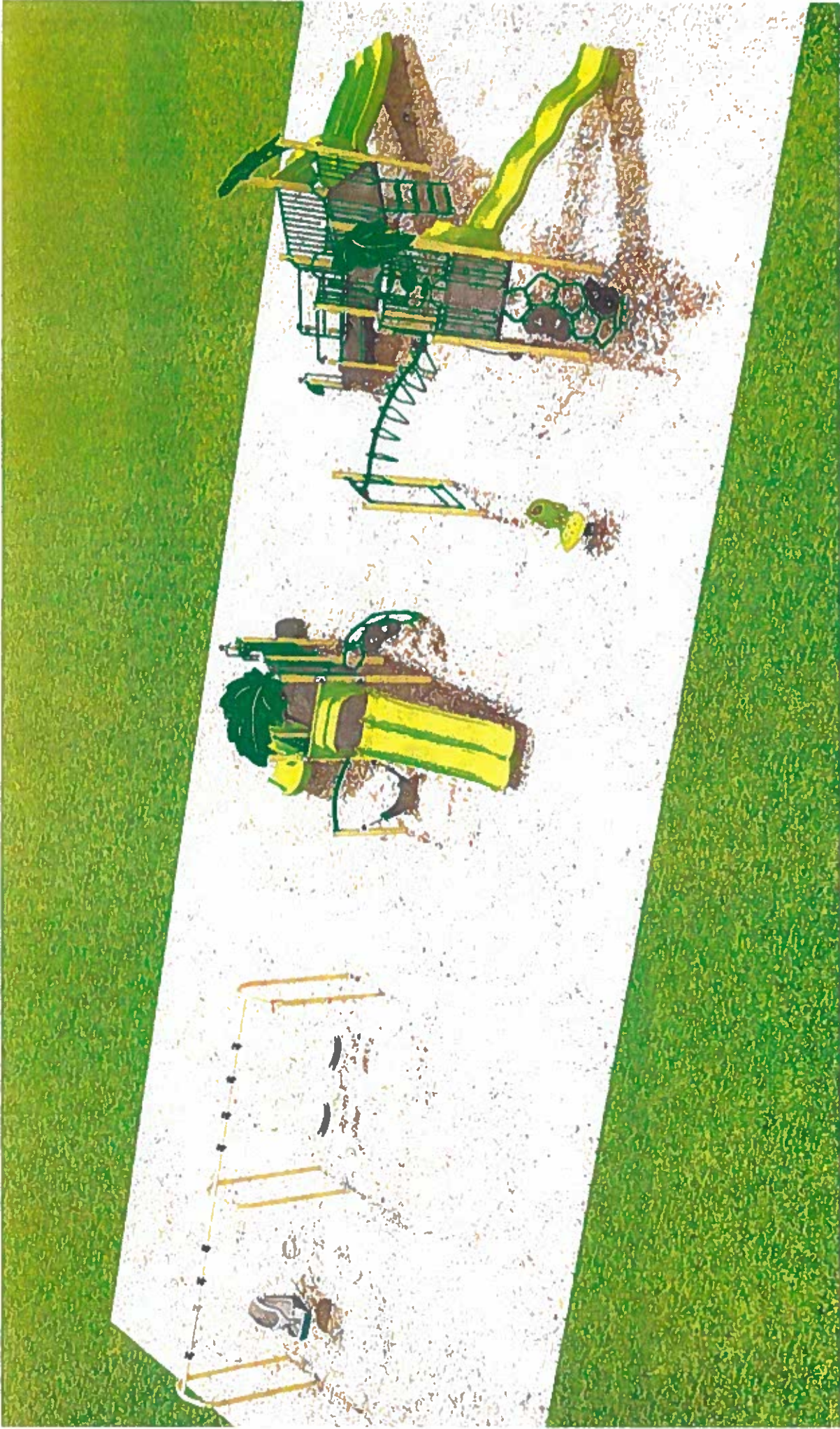
*Alex Elliott*

Alex Elliott  
Openspace Solutions Inc.  
tel: 519-807-7118 or [alex@openspacesolutions.com](mailto:alex@openspacesolutions.com)



Proudly Canadian Made





Township of Nipissing | Heritage Park











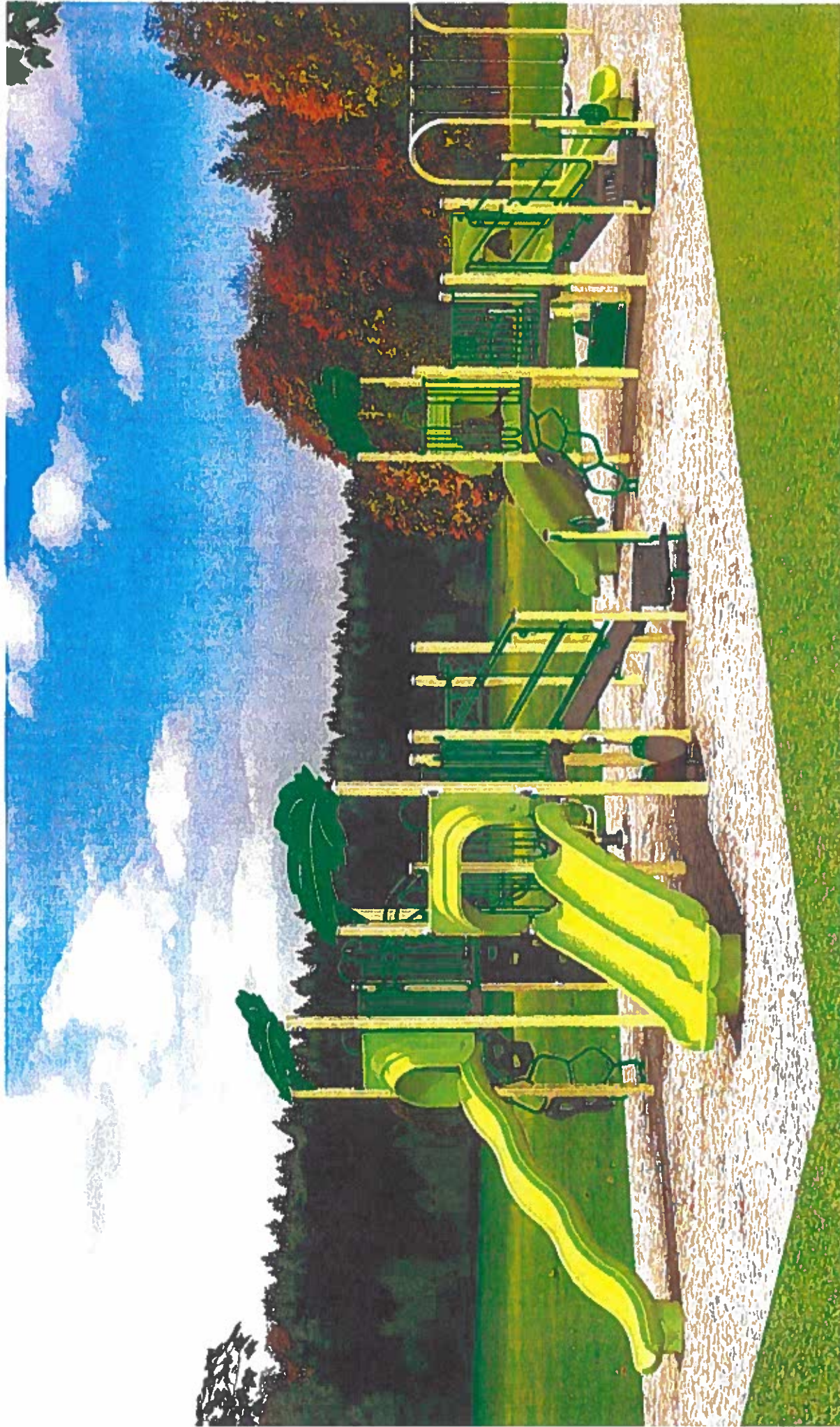
Township of Nipissing | Heritage Park











Township of Nipissing | Heritage Park





- DESCRIPTION -	
#	
1	3' Transfer station (44)
2	Leaves Steering Wheel (3.5 diameter post)
3	Leaves Steering Wheel (Safety railing)
4	The hammock (44)
5	4' Double slide with waves
6	3' Curved Slide
7	4' Honeycomb Climber
8	Sugar shack game counter (44)
9	Maple leaf roof (44)

**Jambette**  
can

700, Des Collats, Lévis, Qc. G6Y 9E6  
(877) 363-2687

**Customer:**  
OPENSOURCE SOLUTIONS INC.  
TOWNSHIP OF NIPISSING  
HERITAGE PARK

## Product(s) Isometric View

### Products:

Playstructure  
J3-22060-SHA



Capacity 24 children  
18 m - 5 years

Posts: 5"

Platform(s): 48"

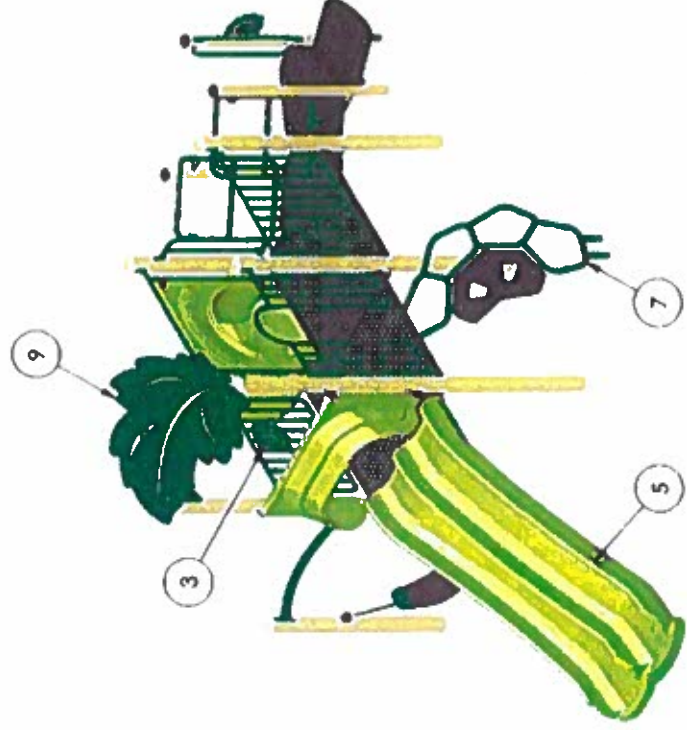
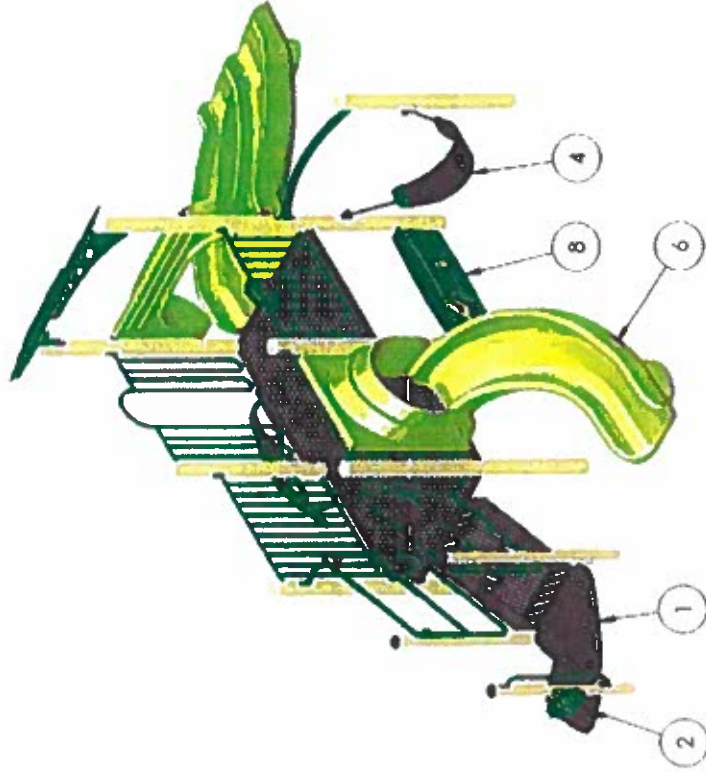
Fall height

CSA: 86"/2.1m

ASTM: 48"/1.2m

Drawn by: MIDL

Date: 21/02/2022





**Product(s)**  
**Isometric View**

**Products:**

Playstructure  
J3-22061-5HA



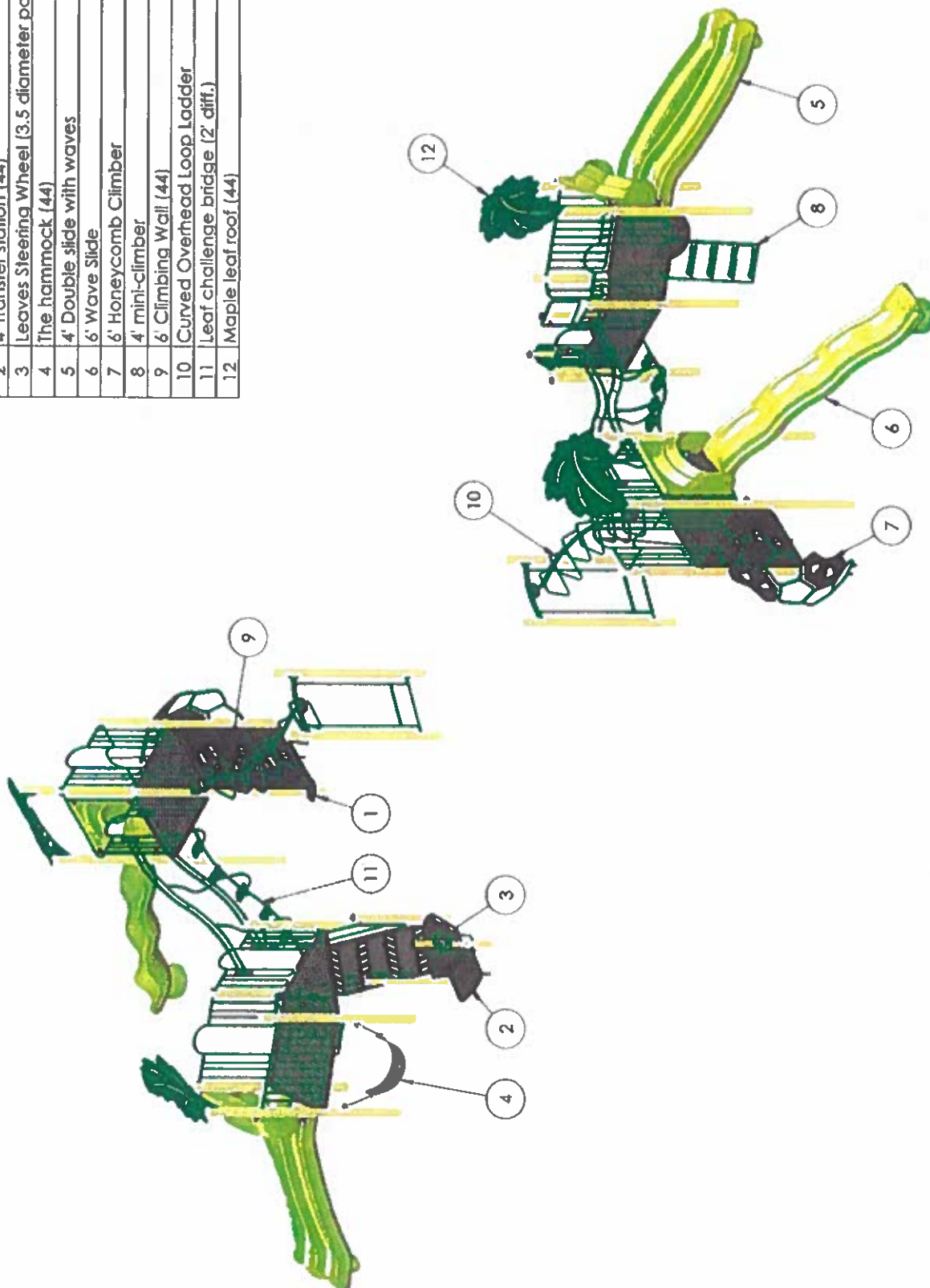
Capacity: 35 children  
5 - 12 years

Posts: 5"  
Platform(s): 48"

Fall height  
CSA: 110"/2.7m  
ASTM: 83"/2.1m

Drawn by: MIDL  
Date: 21/02/2022

- DESCRIPTION -	
#	
1	Step (5.0 dia.post)
2	4' Transfer station (44)
3	Leaves Steering Wheel (3.5 diameter post)
4	The hammock (44)
5	4' Double slide with waves
6	6' Wave Slide
7	6' Honeycomb Climber
8	4' mini-climber
9	6' Climbing Wall (44)
10	Curved Overhead Loop Ladder
11	Leaf challenge bridge (2' diff.)
12	Maple leaf roof (44)



# JAMBETTE 2021 LIMITED/

## Warranty

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• ALUMINIUM	LIFETIME
• HARDWARE	LIFETIME
• POLYESTER/STEEL CABLES	5 YEARS
• POLYESTER/STEEL CABLE NET	5 YEARS
• SWING HANGERS	15 YEARS
• STEEL PARTS	15 YEARS
• POLYETHYLENE PARTS	10 YEARS
• RECYCLED PLASTIC PARTS	10 YEARS
• PLASTISOL PARTS	10 YEARS
• FACTORY LABOUR	5 YEARS
• POLYCARBONATE PARTS	5 YEARS
• SWING SEATS	5 YEARS
• OTHER PARTS	2 YEARS
• SPRINGS FOR SPRING RIDERS	2 YEARS
• CONCRETE PRODUCTS	1 YEAR

Subject to the terms, conditions, limitations and exclusions set out in this limited warranty from Jambette.

### ALUMINUM PARTS... LIMITED LIFETIME WARRANTY

1.1 We offer a lifetime warranty on the aluminium parts on our products against perforation due to low quality material for the normal life of these types of parts, used under normal conditions and subject to their proper maintenance.

### HARDWARE... LIMITED LIFETIME WARRANTY

1.2 The nuts and bolts are guaranteed against breakage due to corrosion for the normal life of these types of parts, used under normal conditions and subject to their proper maintenance.

### COMBINED POLYESTER/STEEL CABLES AND NETS... 5 YEAR LIMITED WARRANTY

1.3 We guarantee the combined polyester/steel cables against breakage. Scratches, signs of wear and any other type of deterioration caused by normal use or bangs are not under warranty.

1.3.1 We guarantee the combined polyester/steel cable nets for a period of 5 years against breaking of its various components. Scratches, signs of wear and any other type of deterioration caused by normal use or bangs are not guaranteed.

### SWING HANGERS... 15-YEAR LIMITED WARRANTY

1.4 We guarantee swing hangers (joints) against deterioration caused by rust that has progressed sufficiently harm to users for a period of 15 years. Wear marks of moving parts and their pivot points caused by normal use and cuts or scratches resulting from normal use of equipment are not under warranty.

### STEEL PARTS... 15-YEAR LIMITED WARRANTY

1.5 The steel parts are guaranteed for a period of 15 years against perforation caused by rust. The steel cables are excluded from this clause (see item 1.3).

1.51 Stainless steel slides are guaranteed for 10 years against weld cracks, warping and perforation. This 10-year warranty applies regressively at 10% of its value per year (first year 90%, second year 80%, third year 70%, etc.)

1.52 Steel mesh (grid or stitch-welded type) is guaranteed for five years against deterioration due to rust.

### POLYETHYLENE PARTS HDPE 10-YEAR LIMITED WARRANTY

1.6 The high-density polyethylene parts are guaranteed for a period of 10 years. We guarantee these parts against splitting. Although this material is treated against the effects of UV rays, the discoloration of the polyethylene is not covered by this warranty.

1.61 HPL polyethylene (wood-look) parts are guaranteed for 10 years. We guarantee these parts against cracking.

1.62 Translucent polyethylene parts are guaranteed for 10 years. We guarantee these parts against cracking.

### RECYCLED PLASTIC PARTS... 10-YEAR LIMITED WARRANTY

1.7 The recycled plastic parts are guaranteed for a period of 10 years. We guarantee the parts against splitting. Although this material is treated against the effects of UV rays, the discoloration of the recycled plastic is not covered by this warranty.

### PLASTISOL PARTS... 10-YEAR LIMITED WARRANTY

1.8 We guarantee plastisol against splitting causing chipping for a period of 10 years. Scratches and any other type of deterioration caused by normal use or bangs are not under warranty.

### FACTORY LABOUR... 5-YEAR LIMITED WARRANTY

1.9 We guarantee the manufacturing quality of the assembly performed in the workshop for a period of 5 years.

# JAMBETTE 2021 LIMITED/

## Warranty

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### **POLYCARBONATE PARTS... 5-YEAR LIMITED WARRANTY**

- 1.10 We guarantee Polycarbonate parts against splitting for a period of 5 years. Scratches and any other type of deterioration caused by normal use or bangs are not under warranty.

### **SWING SEATS... 5-YEAR LIMITED WARRANTY**

- 1.11 We guarantee swing set seats against deterioration that has progressed sufficiently to undermine user safety for a period of 5 years. Scratches and any other type of deterioration caused by normal use or bangs are not under warranty.

### **OTHER PARTS... 2-YEAR LIMITED WARRANTY**

- 1.12 We guarantee the other parts or materials not mentioned in the previous clauses for a period of 2 years. Scratches and any other type of deterioration caused by normal use or bangs are not under warranty.

### **SPRINGS FOR SPRING RIDERS... 2-YEAR LIMITED WARRANTY**

- 1.13 We guarantee the springs for spring riders against deterioration caused by rust for a period of 2 years. The breakage of a spring is guaranteed as long as a manufacturing defect is detected and recognized. Scratches and any other type of deterioration caused by normal use or bangs are not under warranty.

### **CONCRETE PRODUCTS... 1-YEAR LIMITED WARRANTY**

- 1.14 We guarantee concrete products against mechanical cracking for a period of one year. Microcracks or any other deterioration not affecting the concrete's structural integrity, as well as normal wear and tear, are not covered by this warranty.

## Other terms, conditions, limitations and exclusions

For the products listed in this document, should a defect with respect to labour or materials occur and that was immediately reported to and confirmed by us, we undertake to replace or repair in the workshop the defective parts, at our discretion, at no charge. We will correct the nonconformity either by repairing any defective part or by making a replacement part available within 60 days of written notification. The replacement or repair of parts in no way extends the term of the applicable limited warranty. We reserve the right to require that you send us the parts in question at your expense. Where the parts are covered by this limited warranty, we will handle the transportation charges for the return of these parts.

You must clear snow from products that have accumulated a lot of snow. Never accumulate snow from snow removal operations on products (snow pushed or blown). In particular, if you do not remove the swing seats from their structure for the winter period, it is imperative to always keep them free of snow, whether it is deposited naturally or mechanically during snow removal operations.

Please note that, in addition to the cases excluded from this limited warranty, the following items are not covered by our warranty: wear marks and scratches resulting from the normal use of the equipment including the parts having a joint system, damage due to vandalism, excessive or improper use, disregard of maintenance notices or installation instructions and product assembly, as well as damage caused by various chemicals, contaminants or any corrosive materials, the damage caused by a saline environment due to a coastal climate, or from another source such as the spreading of deicing products on nearby roads, pollution, fire, explosions, acts of God, natural occurrences such as ground settling, freezing, thawing, violent winds, lightning, floods and other natural catastrophes, war, acts of terrorism and other such events or causes that are not the result of a manufacturing defect in terms of labour or materials.

Balls, basketball nets, soccer goal nets and any other types of athletic net are not covered by this warranty.

In addition to this warranty, the steel on products with the "coastal solution" is guaranteed for a period of five years against perforation caused by corrosion, even if the product is installed in a saline environment, in other words an environment in which the air carries salt, for example by the sea or near a highway on which de-icing products are spread.

The five-year "coastal solution" warranty does not apply if the product is in direct contact, at all times or occasionally, with saltwater or a corrosive product such as de-icing products used to melt ice. It should also be noted that it is always recommended to wash any Jambette product exposed to saline environments regularly with clean water. All other terms, conditions, limitations and exclusions in this warranty apply in all cases.

Finally, please note that products that are not Jambette brand products, as well as all models of swing hangers, metal fasteners for swing seats, parts at the base of the Multi-balls L-19061.

# Blue Imp.

## Township of Nipissing- Heritage Park

Layout A09122

Description

Modular Structure- I11023

Climbers' c/w Entry Fence

Quantity

- 1 Climbing Ladder
- 1 Saucer Coil
- 1 Squiggle Climb

**Imaginative, Inclusive & Social Play**

- 1 Aluminum Crawl Tube
- 1 Accessible Rings
- 1 Piano Panel

**Slides**

- 1 8' Plastic Wave Slide
- 1 10' Plastic Starglide Slide (Veer Right)

**Access, Platforms & Posts**

- 11 Post- IMP Pre-Drilled
- 4 Platform
- 1 Transfer Station

20,850.00

Modular Structure- I11471

Climbers' c/w Entry Fence

- 1 Vine Climb

**Climbers' w/o Entry Fence**

- 2 Sidewinder
- 1 Bubble Wall
- 1 Web Wall

**Linking Play**

- 1 Stepping Saucer

**Imaginative, Inclusive & Social Play**

- 2 Hangout Corner
- 1 U-Sway Post Mounted
- 1 Accessible Rings with Post

**Overheads**

- 1 Ogopogo
- 1 X in O
- 1 90 Degree Shapes Ladder

**Slides**

- 1 12' Plastic Starglide Slide (Veer Left)

**Access, Platforms & Posts**

- 7 U-Play Post (Not Pre-Drilled)
- 6 Post- IMP Pre-Drilled
- 5 Post Pod
- 3 Access Step- Bench U-Play
- 2 Post w/ Rope Connection- IMP Pre-Drilled
- 2 U-Play Barrier
- 1 Platform

		<b>Additional Equipment</b>	<b>31,513.00</b>
1	CN-1014 We-Spin		3,140.00
		<b>Total Equipment</b>	<b>55,503.00</b>
		<b>BLUE IMP DISCOUNT</b>	<b>3,465.00</b>
	<b>Freight Estimate- FOB Nipissing, ON</b>		<b>2,865.00</b>
		<b>Installation</b>	
	Supply & Deliver 124 cy. of EWF Safety Surfacing & 4 rolls of geo-textile fabric		6,142.00
	Commercial Installation of Playground Equipment (*Includes: Install of play equipment & EWF safety surfacing)		22,575.00
		<b>Total Installation</b>	<b>28,717.00</b>
		<b>Project Total</b>	<b>\$83,620.00</b>
		<b>H.S.T.</b>	<b>\$10,870.60</b>

\*Pricing valid until notice of award

\*\*Customer responsible for: Locates, Security Fencing, Excavation, Supply & Place clearstone gravel for drainage prior to install, Site Remediation





Heritage Park  
Layout # A09122-C1 | J07448







Heritage Park  
layout # A09122-C1 | J07448



Colours shown may not accurately reflect actual colours





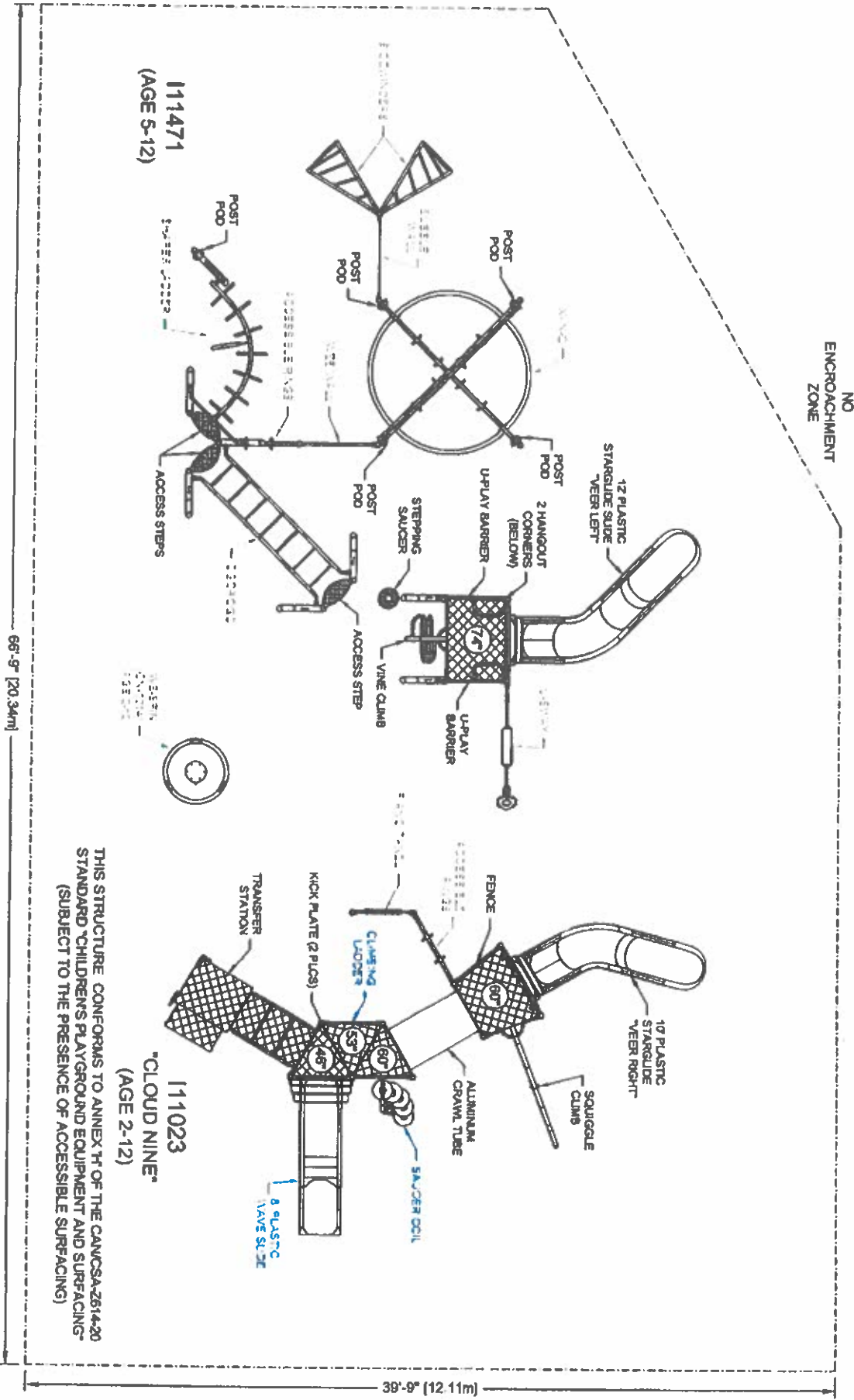






GREENWOOD COMMUNITY CENTER  
SUBJECT TO THE PRESENCE OF ACCESSIBLE PLAY  
BLUE INDICATES ELEVATED ACCESSIBLE PLAY  
(SUBJECT TO THE PRESENCE OF ACCESSIBLE SURFACING)

NO  
ENCROACHMENT  
ZONE



CONFORMS TO THE CANCOSA-2614-20 STANDARD "CHILDREN'S PLAYGROUND EQUIPMENT AND SURFACING"  
REGULATOR SHOWN REPRESENTS EXTENT OF REQUIRED SAFETY SURFACING WIDTH OF BORDER  
MATERIAL MUST BE ADDED BEFORE EXCAVATION

HERITAGE PARK

NIPissing, ON  
BLUE IMP 10

LAYOUT #: A09122  
JOB #: J07448

RECOMMENDED AGES: AS NOTED  
PROTECTIVE SURFACING REQUIRED:  
AREA: 2465 (sq ft) PERIMETER: 203 (ft)  
DRAWN BY: KH DATE: 10-FEB-22

**BlueImp**  
PLAY STRONG

724-14171 STREET S. JUDGE HAT, AB, T1A 4V7  
TOLL FREE: 1-800-861-1462 FAX: (403) 239-0851  
E-MAIL: sales@blueimp.com WEBSITE: www.blueimp.com



## BLUE IMP WARRANTY

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It is with confidence and family pride that we continue to back our products with the best warranty in the industry. Blue Imp has been manufacturing playground equipment for four generations and we strive to build high quality playgrounds that will last for generations to come.

### LIFETIME WARRANTY

On all stainless steel hardware and steel support posts against structural failure due to corrosion or deterioration.

### 20-YEAR WARRANTY

On all stainless steel components against structural failure due to defective materials or workmanship.

### 15-YEAR WARRANTY

On all steel and aluminum components against structural failure due to defective materials or workmanship.

### 10-YEAR WARRANTY

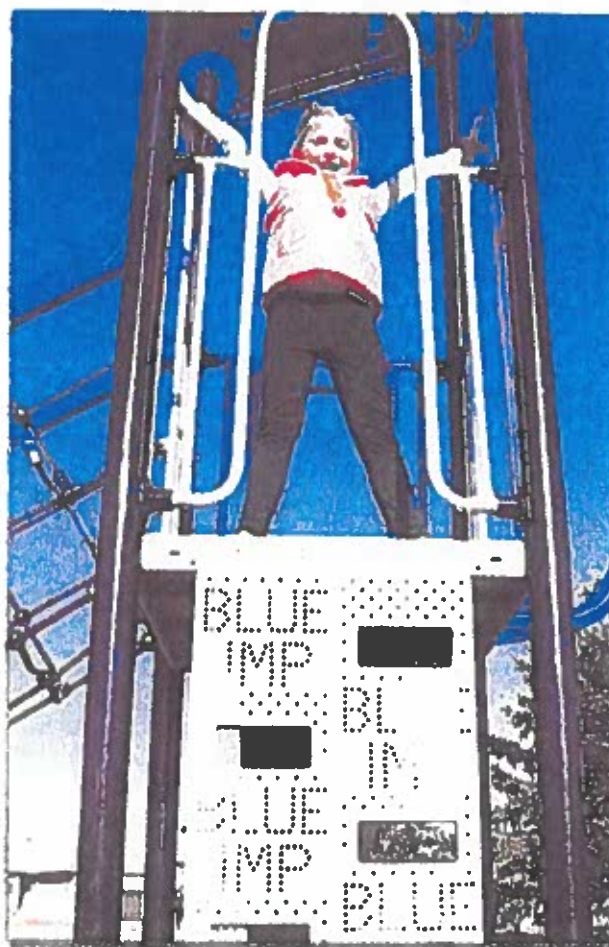
On plastic and vinyl-coated components against structural failure due to defective materials or workmanship.

### 5-YEAR WARRANTY

On composite recycled plastic/wood against defective materials other than normal wear and tear. On bearings against defective materials and workmanship. On GFRC (glass fibre reinforced concrete) products against structural failure due to defective materials or workmanship (does not include hairline cracks, chips or colour variations). On cable/rope components against breakage.

### 2-YEAR WARRANTY

On all acrylic products and Music Outdoors products against defective materials or workmanship.



*Warranty is valid provided that equipment is installed in accordance with manufacturer's specifications as well as any applicable standards and is being used as intended. Warranty does not cover vandalism or misuse.*



## REPORT TO COUNCIL

Date: March 10, 2022

From: Kris Croskery-Hodgins, Municipal Administrator

Re: Landfill Monitoring/Consultant RFP Results

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### BACKGROUND/OVERVIEW

Consumer comparisons are routinely conducted to ensure that services provided to the Township are utilizing the most effective financial and operational processes.

As a comparison for Landfill Monitoring/Consultant Services has not been obtained for many years, a Request for Proposal for the provision of these services was circulated and published on the Township website with a closing date of February 24, 2022.

Aecom has provided the Consultant services for Landfill Monitoring historically. There is currently a 4-year contract in place, ending March 2023 and including the monitoring services for 2022. The cost of this contract year is \$44,500 plus applicable taxes.

### SUMMARY

Four submissions for the Request for Proposal were received. Staff reviewed the submissions utilizing Evaluation Criteria and a points system, as provided in the RFP document.

Company	Points Awarded	Cost	
AECOM	39/50	\$44,500	20/50
EXP	40/50	\$33,282	40/50
KNIGHT PIESOLD	50/50	\$36,195	30/50
PINCHIN	50/50	\$29,010	50/50

The costs associated with exiting the 2022 Contract with Aecom have been provided at \$6,500.

Currently the budget is \$44,500, Pinchin costs \$29,010 plus contract exit costs to Aecom \$6,500 will leave \$8,990 for 2022.

### RECOMMENDATION:

Accepting the RFP from Pinchin with an estimated cost savings of \$8,990 for 2022.

## CAPITAL BUDGET AND ASSET MANAGEMENT FORECAST 2022-2032

DRAFT

GENERAL GOVERNMENT			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2022	Municipal Software Program and related hardware/wiring/installation	\$230,000	Reserves - Modernization Fund/Taxation
2023	New Website/programming	\$20,000	Taxation
2024			
2025	Replace Municipal Admin Vehicle	\$45,000	Taxes
2026			
2027			
2028			
2029			
2030			
2031			
2032			

GENERAL GOVERNMENT RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2022			
2023	Computer server/replacements Municipal Election	\$5,000 \$3,000	
2024	Computer server/replacements Municipal Election	\$5,000 \$3,000	
2025	Computer server/replacements Municipal Election	\$5,000 \$3,000	2026
2026	Computer server/replacements	\$5,000	2026
2027	Computer server/replacements Municipal Election	\$5,000 \$3,000	
2028	Computer server/replacements Municipal Election	\$5,000 \$3,000	
2029	Computer server/replacements Municipal Election	\$5,000 \$3,000	2030
2030	Computer server/replacements	\$5,000	
2031	Computer server/replacements Municipal Election	\$5,000 \$3,500	2031
2032	Computer server/replacements Municipal Election	\$5,000 \$3,500	



<b>FIRE DEPARTMENT CAPITAL PROJECT FORECAST</b>			
<b>YEAR</b>	<b>PROJECT DESCRIPTION</b>	<b>ESTIMATE</b>	<b>METHOD</b>
<b>2022</b>	Pick Up Truck Year 3 of 5 UTV Year 3 of 5 Communications Tower on HWY 522		Reserves Reserves Taxation
<b>2023</b>	Pick Up Truck Year 4 of 5 UTV Year 4 of 5 Dry Hydrant (2) Bear Creek Rd N, Alsace at Wolfe Lake Rd Underground Tank at Ski Hill Road	\$50,000	Reserves Reserves Taxation
<b>2024</b>	Pick Up Truck Year 5 of 5 UTV Year 5 of 5 Dry Hydrant (2) Black Creek Rd N, Hwy 534 towards Restoule Underground Tank at Hwy 522 Gas Detectors (3)	\$50,000 \$4,000	Reserves Reserves Taxation Reserves
<b>2025</b>	Pick Up Truck Final payments UTV Final payments SCBA Replacements	\$150,000	Reserves Reserves Reserves/Taxation
<b>2026</b>	Dry Hydrant (2) Westview Dr, Niagara Road Underground Tank at Pine Drive	\$60,000	Taxation
<b>2027</b>	Auto Extrication Tools	\$75,000	Reserves/Taxation
<b>2028</b>	Station 1/Comm Centre Exterior	\$200,000	Taxation
<b>2029</b>			
<b>2030</b>	Pump 2 Year 1 of 5 Pick Up Truck Year 1 of 5	\$400,000 \$75,000	Financing Financing
<b>2031</b>	Pump 2 Year 2 of 5 Pick Up Truck Year 2 of 5		Reserves Reserves
<b>2032</b>	Rescue 2 Year 1 of 5 Pump 2 Year 3 of 5 Pick Up Truck Year 3 of 5	\$300,000	Financing Reserves Reserves

<b>FIRE DEPARTMENT RESERVES PLAN</b>			
<b>YEAR</b>	<b>RESERVE DESCRIPTION</b>	<b>AMOUNT</b>	<b>FOR USE</b>
<b>2022</b>	Large Equipment Reserve Fire Apparatus Reserve	\$5000.00 \$15,000.00	AS NEEDED 2023
<b>2023</b>	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2024
<b>2024</b>	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2030
<b>2025</b>	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2030
<b>2026</b>	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2031
<b>2027</b>	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2031
<b>2028</b>	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2032
<b>2029</b>	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2032
<b>2030</b>	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2033
<b>2031</b>	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2033
<b>2032</b>	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2034

#### **FIRE DEPARTMENT FLEET PLAN:**

Pump 2 – 2011 – acquired in 2012

Rescue 2 – 2012

Pump 1 – 2015

Tanker 1 – 2018

Pick Up Truck – 2020

UTV & Trailer – 2020

Replace 2030 with 2,000 gallon tanker

Replace 2032 with mini-pumper

Replace 2035 with mini-pumper

Replace 2038 with 2,000 gallon tanker

Replace 2030

Replace 2050

LANDFILL CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2022			
2023			
2024			
2025			
2026			
2027			
2028			
2029			
2030			
2031	Bear Creek Landfill * Closure or Rehabilitation		
2032			

LANDFILL RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2022	Closure/Rehabilitation Reserve	\$10,000	
2023	Closure/Rehabilitation Reserve	\$20,000	
2024	Closure/Rehabilitation Reserve	\$20,000	
2025	Closure/Rehabilitation Reserve	\$20,000	
2026	Closure/Rehabilitation Reserve	\$20,000	
2027	Closure/Rehabilitation Reserve	\$20,000	
2028	Closure/Rehabilitation Reserve	\$25,000	
2029	Closure/Rehabilitation Reserve	\$25,000	
2030	Closure/Rehabilitation Reserve	\$25,000	
2031	Closure/Rehabilitation Reserve	\$25,000	
2032	Closure/Rehabilitation Reserve	\$25,000	

PUBLIC WORKS			
YEAR	PROJECT DESCRIPTION (FLEET)	ESTIMATE	METHOD
2022	Tandem Truck (replace 2005) Year 1 of 5	\$330,000	Financing
	Tandem Truck (replace 2010) Year 1 of 5	\$330,000	Financing
	Tandem Truck (2021) Year 2 of 5		
	Excavator (2021) Year 2 of 5		
2023	Tandem Truck (replace 2005) Year 2 of 5		
	Tandem Truck (replace 2010) Year 2 of 5		
	Tandem Truck (2021) Year 3 of 5		
	Excavator (2021) Year 3 of 5		
	Pick Up Truck Year 1 of 5 (3/4 Tonne)	\$90,000	Financing
2024	Tandem Truck (replace 2005) Year 3 of 5		
	Tandem Truck (replace 2010) Year 3 of 5		
	Tandem Truck (2021) Year 4 of 5		
	Excavator (2021) Year 4 of 5		
	Pick Up Truck Year 2 of 5 (3/4 Tonne)		
2025	Tandem Truck (replace 2005) Year 4 of 5		
	Tandem Truck (replace 2010) Year 4 of 5		
	Tandem Truck (2021) Year 5 of 5		
	Excavator (2021) Year 5 of 5		
	Grader Year 1 of 5	\$450,000	Financing
	Pick Up Truck Year 3 of 5 (3/4 Tonne)		
	Pick Up Truck Year 1 of 5 (1/2 Tonne)	\$70,000	Financing
2026	Tandem Truck (replace 2005) Year 5 of 5		
	Tandem Truck (replace 2010) Year 5 of 5		
	Grader Year 2 of 5		
	Pick Up Truck Year 4 of 5 (3/4 Tonne)		
	Pick Up Truck Year 2 of 5 (1/2 Tonne)		
2027	Grader Year 3 of 5		
	Backhoe Year 1 of 5	\$200,000	Financing
	Pick Up Truck Year 5 of 5 (3/4 Tonne)		
	Pick Up Truck Year 3 of 5 (1/2 Tonne)		
2028	Grader Year 4 of 5		
	Backhoe Year 2 of 5		
	Pick Up Truck Year 4 of 5 (1/2 Tonne)		
	One Ton Truck W Plow Year 1 of 5	\$80,000	Financing
2029	Grader Year 5 of 5		
	Backhoe Year 3 of 5		
	Pick Up Truck Year 5 of 5 (1/2 Tonne)		
	One Ton Truck W Plow Year 2 of 5		
2030	Tandem Truck (replace 2021) Year 1 of 5	\$380,000	Financing
	Backhoe Year 4 of 5		
	One Ton Truck W Plow Year 3 of 5		
2031	Backhoe Year 5 of 5		
	Tandem Truck Year 2 of 5		
	One Ton Truck W Plow Year 4 of 5		
2032	Tandem Truck Year 3 of 5		
	One Ton Truck W Plow Year 5 of 5		

<b>PUBLIC WORKS</b>			
<b>YEAR</b>	<b>PROJECT DESCRIPTION (WORK PROJECTS)</b>	<b>ESTIMATE</b>	<b>METHOD</b>
<b>2022</b>	Birchgrove Drive (Phase 2 at 1.5 km) Ski Hill Road (reseal) Geotechnical Report on Hummel Bridge  Garage Roof Repairs – Interim	\$350,000 \$30,000 \$15,000  \$40,000	Grant   ½ Powassan ½ Taxation Taxation
<b>2023</b>	Birchgrove Drive (Phase 3 at 1.5 km) Birchgrove Drive (Reseal Phase 1 & 2) Alsace Road gravel application (9 km) Replace/Repair/Close Hummel Bridge *decision pending on project – wait on grant opportunities	\$350,000 \$60,000 \$275,000 \$3,000,000	Grant  Reserve ½ Powassan ½ Financing (grant)
<b>2024</b>	Lake Nipissing Road (chip seal dig outs and resurface 2.5 km) Birchgrove Drive (reseal Phase 3) Reline culvert on Hazelglen Road Replace Public Works Garage/Office	\$250,000  \$50,000 \$300,000 \$2,000,000	Grant   Financing
<b>2025</b>	Alsace (boundary with Powassan) (dig out and double surface treat)	\$450,000	½ Powassan ½ Grant
<b>2026</b>	Alsace Road (2 km) Phase 1 (reconstruction/pulverize/double surface treatment)	\$300,000	Grant
<b>2027</b>	Alsace Road (2 km) Phase 2 (reconstruction/pulverize/double surface treatment) Reseal Phase 1 Alsace (2 km)	\$300,000  \$50,000	Grant
<b>2028</b>	Alsace Road (2 km) Phase 3 (reconstruction/pulverize/double surface treatment) Reseal Phase 2 Alsace (2 km)	\$300,000  \$50,000	Grant
<b>2029</b>	Ruth Haven Drive dig out/double surface 100 m Reseal Phase 3 Alsace (2 km)	\$100,000  \$50,000	Grant
<b>2030</b>	Rocky Shore Drive (2 km) Dig out/double surface	\$400,000	Grant
<b>2031</b>	Pulverize/Double Surface Treatment (northern roads as required)	\$300,000	Grant
<b>2032</b>	Pulverize/Double Surface Treatment (northern roads as required)	\$300,000	Grant



<b>PUBLIC WORKS RESERVES PLAN</b>			
<b>YEAR</b>	<b>RESERVE DESCRIPTION</b>	<b>AMOUNT</b>	<b>FOR USE</b>
<b>2022</b>	Garage Reserve – Replacement	\$25,000	2024
	Bridge Reserve	\$25,000	
	Gravel Reserve	\$35,000	2023
<b>2023</b>	Garage Reserve – Replacement	\$25,000	2024
	Bridge Reserve	\$25,000	
<b>2024</b>	Bridge Reserve	\$25,000	
	Gravel Reserve	\$40,000	
<b>2025</b>	Bridge Reserve	\$25,000	
	Gravel Reserve	\$40,000	
<b>2026</b>	Bridge Reserve	\$25,000	
	Gravel Reserve	\$40,000	
<b>2027</b>	Bridge Reserve	\$30,000	
	Gravel Reserve	\$45,000	
<b>2028</b>	Bridge Reserve	\$30,000	
	Gravel Reserve	\$45,000	
<b>2029</b>	Bridge Reserve	\$30,000	
	Gravel Reserve	\$45,000	
<b>2030</b>	Bridge Reserve	\$30,000	2030
	Gravel Reserve	\$45,000	
<b>2031</b>	Bridge Reserve	\$30,000	
	Gravel Reserve	\$45,000	
<b>2032</b>	Bridge Reserve	\$35,000	
	Gravel Reserve	\$50,000	

#### **PUBLIC WORKS FLEET PLAN:**

2005 Tandem Truck	Replace in 2022
2010 Tandem Truck	Replace in 2022
2021 Tandem Truck	Replace in 2030
2022 Excavator	Replace in 2037
Backhoe	Replace in 2027
Grader	Replace in 2025

CEMETERY CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2022			
2023	Lawnmower replacement	\$6,500	Taxation
2024			
2025	Fencing – Nipissing Union Cemetery	\$10,000	Reserves/Taxation
2026			
2027			
2028			
2029			
2030			
2031			
2032	Columbarium – Alsace Cemetery	\$30,000	Financing

CEMETERY RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2022	Fencing Reserve	\$500.00	
2023	Fencing Reserve	\$2,500.00	
2024	Fencing Reserve	\$2,500.00	2025
2025	Maintenance/Fencing Reserve	\$2,000.00	
2026	Maintenance/Fencing Reserve	\$2,000.00	
2027	Maintenance/Fencing Reserve	\$2,000.00	
2028	Maintenance/Fencing Reserve	\$2,000.00	
2029	Maintenance/Fencing Reserve	\$2,000.00	
2030	Maintenance/Fencing Reserve	\$2,000.00	
2031	Maintenance/Fencing Reserve	\$2,000.00	
2032	Maintenance/Fencing Reserve	\$2,000.00	

RECREATION CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2022	Remove Cement @ McQuaby Boat Launch Landing repair to Chapman's Landing Dock Fascia/Soffet at Community Centre/Roof Playground Installation	\$ \$ \$ \$89,000	Grant/Reserve
2023	Develop Parking/Launch area McQuaby Structural study/repair Chapman's Landing Dock Rink Boards/pad		
2024			
2025			
2026			
2027			
2028			
2029			
2030			
2031			
2032			

<b>RECREATION RESERVES PLAN</b>			
<b>YEAR</b>	<b>RESERVE DESCRIPTION</b>	<b>AMOUNT</b>	<b>FOR USE</b>
<b>2022</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$500	
<b>2023</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
<b>2024</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
<b>2025</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
<b>2026</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
<b>2027</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
<b>2028</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
<b>2029</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
<b>2030</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
<b>2031</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
<b>2032</b>	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	



<b>MUSEUM CAPITAL FORECAST</b>			
<b>YEAR</b>	<b>PROJECT DESCRIPTION</b>	<b>ESTIMATE</b>	<b>METHOD</b>
<b>2022</b>			
<b>2023</b>	Heritage Window Repair – Church	\$20,000	Grant/Taxation
<b>2024</b>			
<b>2025</b>	Office Building/Store Foundation Repair		
<b>2026</b>			
<b>2027</b>			
<b>2028</b>			
<b>2029</b>			
<b>2030</b>			
<b>2031</b>			
<b>2032</b>			

<b>MUSEUM RESERVES PLAN</b>			
<b>YEAR</b>	<b>RESERVE DESCRIPTION</b>	<b>AMOUNT</b>	<b>FOR USE</b>
<b>2022</b>	Building reserve	\$2800.00	
<b>2023</b>	Building reserve	\$3500.00	
<b>2024</b>	Building reserve	\$3500.00	
<b>2025</b>	Building reserve	\$3500.00	
<b>2026</b>	Building reserve	\$3500.00	
<b>2027</b>	Building reserve	\$4000.00	
<b>2028</b>	Building reserve	\$4000.00	
<b>2029</b>	Building reserve	\$4000.00	
<b>2030</b>	Building reserve	\$4000.00	
<b>2031</b>	Building reserve	\$4000.00	
<b>2032</b>	Building reserve	\$4500.00	

## Staff Report – Concession 3, Part of Lot 20

January 12, 2022

File Name: Township Initiated Zoning By-Law Amendment – Travel trailers

Please find information gathered from last Public Open House dated February 17, 2022.

Attachment 1: Written Submission from Harold and Penelope Wallace

Harold M. (Mickey) Wallace and Penelope J. Wallace  
68 Pine Drive, Callander, ON P0H 1H0. Contact: (705-498-3223)

February 17, 2022

RECEIVED FEB 25 2022

Township of Nipissing  
45 Beatty Street  
Nipissing, ON P0H 1W0

Attention: Mayor Tom Piper  
Councillors Tom Marchant, Liz Moore, James Scott, Stephen Kirkey

RE: **"Trailer Provision Comments" to Proposed Zoning By-Law Amendment Section 3.44  
Public (Virtual) Open House on February 17, 2022 at 4:00 pm**

Thank you for the opportunity to express our thoughts on the above-mentioned proposal. We wish to indicate our opposition to the Proposed Zoning By-Law Amendment to Section 3.44 of Township of Nipissing's Zoning By-law.

Prior to the passing of Zoning By-law 2020-20, the Township provided numerous opportunities for Public Input from all property owners. In addition, Council and Township of Nipissing Staff prudently contracted the services of Professional Land Planners to be in attendance at the public meetings to respond to, clarify and explain queries; as well as, to ensure the wording was reflecting the input received from all interested parties and would also reflect best land planning practices for our Township. The Zoning By-law was not controversial.

Zoning By-law 2020-20, which controls the land use, passed on December 01, 2020 with Section 3.44 providing the provision of the parking and storage of trailers, motor homes and campers for recreational purposes, in Rural (RU) Zone, only, subject to specific conditions and safeguards. Council, property owners and Professional Land Planners deemed this to be good land planning and in the best interests, health and safety for the greater good.

Thus, it would appear that any controversy surfaced with the introduction of the proposed 'Trailer Licence By-law'. Indeed, this is sensitive and somewhat confusing, maybe more so with recent purchases, high property costs, and sight unseen purchases. Notwithstanding the immediate revenue from licencing travel and tent trailers, the significant long-term negative implications for amending Section 3.44 of the Zoning By-law far outweigh the greater good of all property owners within the Township and any long-term benefit to the Township itself.

ALL Shoreline Residential Zones are excluded in Section 3.44, and Rural (RU) Zones are subject to stringent conditions, all for good reason - the protection of and proximity to shorelines and waterbodies, the lifeblood of the Township's economy. The suggestion to permit travel and tent trailers/motor homes/campers, for recreational purposes, in Shoreline Residential (SR) and Limited Service Residential (LSR), which are among the highest MPAC assessed properties in the Township, does not appear to be wise land planning; and, this was not recommended by the Professional Land Planners. For the above-mentioned reasons, we oppose the inclusion of SR and LSR Zones in Section 3.44, the reduction in lot area from 2 hectares and setbacks from a waterbody from 500 metres, a proposed resultant reduction of the current safeguards decreased by 50% and 94%, respectively.

*Respectfully, perhaps a solution for consideration of Council is to leave the Zoning By-law intact. Rather, for Council to amend the proposed wording in the "Trailer License By-law" itself, not the other way around. By deleting Sections 1.3 and 3.1 "prior to the date of..."; replacing it with "upon the passage of this By-law", any trailers and tent trailers legally on properties purchased prior to the passage of the Zoning By-law would be exempt (grandfathered). Purchaser(s) of property for recreation purposes with the By-law in effect, purchased with full knowledge of any restrictions and are required to abide by Zoning By-law 2020-20 as it exists. 'Buyer beware' and conducting due diligence prior to purchase is a reasonable expectation for all of us and applies to all Sections of Zoning By-law 2020-20. Property owners have the option to request relief through the minor variance process. With its limited resources, the Township could enforce this new and perhaps clearer licensing by-law.*

Our opposition is based on our sincere interest in the health, safety of all Township residents while protecting shorelines all for the greater good; and, in relying on the best practices proposed by Professional Land Planners, the extensive work of Council and the abundant public input into the existing wording of Zoning By-law 2020-20.

With kind regards,  
Harold (Mickey) Wallace and Penelope Wallace





## Attachment 2 – Emailed Submission, Harold and Penelope Wallace

**John-Paul Negrinotti**

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**From:** Penelope J Wallace [redacted]  
**Sent:** Tuesday, February 22, 2022 12:34 PM  
**To:** John-Paul Negrinotti  
**Subject:** PUBLIC OPEN HOUSE 'TRAILER PROVISION COMMENTS'

Hi John-Paul,

Hoping you enjoyed a relaxing long weekend! We are including the following request to be given to Council for their consideration.. I was uncertain as to where to send this request, so I am hoping you can provide this to Council on our behalf.

Thanks kindly... Penelope Wallace and Mickey Wallace

Dear Mayor Piper and Councillors,

We respectfully request that Council consider re-posting a 'Notice o a Public Open House' later this spring for public input, before any decision is made by Council to amend or to not amend Section 3.44 of Zoning By-law 2020-20.

Our reason for this request is that the 'Notice of a Public Open House' that was provided to every taxpayer within the Township of Nipissing in the January 2022 Newsletter has critical information omitted (ie does not include Shoreline Limited Residential (SLR) Zone and thus differs from the wording on the Township's website. Thus, all property owners reading the Newsletter would not be informed, especially those with limited internet access.

As well, many shoreline residents leave for warmer climates during the winter months and would not have received this significant information affording the opportunity for input.

Thank you kindly for your consideration of this request.

Warm regards,

Harold (Mickey) Wallace and Penelope Wallace

## Attachment 3 – January 2022 Newsletter referenced in Attachment 2

### NOTICE OF A PUBLIC OPEN HOUSE

#### **ZONING PROVISIONS FOR TRAVEL AND TENT TRAILERS**

**PLEASE TAKE NOTICE:** The Corporation of the Township of Nipissing is undertaking a Township initiated Zoning By-law Amendment pursuant to Section 34 of the Planning Act, R.S.O. 1990, C.P. 13, as amended.

**PURPOSE AND EFFECT OF APPLICATION:** The purpose and effect of the Zoning By-law Amendment is to amend the provisions of Section 3.44 of the Zoning By-law to permit travel and tent trailers on shoreline lots within the Shoreline Residential (SR) Zone with a minimum lot area of 1 hectare. The amendment also proposes to require tent and travel trailers to be setback a minimum of 30 metres from the shoreline.

Direction was provided to staff to proceed with this amendment by Resolution R2021-225, passed by Council on October 9, 2021.

#### **DATE AND LOCATION OF PUBLIC OPEN HOUSE:**

**Date:** February 17, 2022

**Time:** 4:00 pm

**Location:** Virtually via Zoom and In-person at 2381 Highway 654, Nipissing, Ontario

**PURPOSE OF THE PUBLIC OPEN HOUSE:** The purpose of the Public Open House is to provide an overview of the proposed amendment and current provisions included in the Zoning By-law, and seek the public's comments and opinions on the proposed amendment. The comments collected at the Public Open House will assist staff with making a recommendation on the proposed amendment. A Statutory Public Meeting will be scheduled at a later date.

**PLEASE NOTE:** Due to COVID-19, the Township is providing an opportunity to attend the Public Open House in-person or virtually.

If attending in person, measures will be incorporated at the Public Open House as a result of COVID-19, including social distancing and the use of facial coverings (masks) as required by the North Bay Parry Sound District Health Unit. If you are experiencing any symptoms as listed by Public Health in relation to COVID-19, please refrain from attending in-person at the Public Open House. All attendees must show proof of double vaccination.

To participate in the Public Open House virtually via the Zoom platform, please contact the Township office or please send an email to [edo@nipissingtownship.com](mailto:edo@nipissingtownship.com).

If you cannot attend or participate in the Public Open House, please feel free to contact the Township office to provide verbal comments, or please send an email to [edo@nipissingtownship.com](mailto:edo@nipissingtownship.com) to provide written comments. If providing written comments, please use the subject line "Trailer Provision Comments".

**ADDITIONAL INFORMATION AND COMMENTS:** Additional information is available between 8:30 am to 12:00 pm and 12:30 pm to 4:30 pm on regular weekdays at the Township of Nipissing Office. A copy of the draft Zoning By-law Amendment will be available on the Township's website at [www.nipissingtownship.com](http://www.nipissingtownship.com) by January 21, 2022.

The Zoning By-law update is applicable to all land within the corporate boundaries of the Township of Nipissing. Please direct inquiries and comments to the Township's Planning Department by Phone at (705) 724-2144, or Fax at (705) 724-5385, or Email at [edo@nipissingtownship.com](mailto:edo@nipissingtownship.com).

Dated at the Township of Nipissing this 4th day of January, 2022.

Kris Croskery-Hodgins, Municipal Administrator-Clerk-Treasurer

Township of Nipissing

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## Attachment 4 – Emailed Submission, Marney M.

**John-Paul Negrinotti**

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**From:** [redacted] Marney [redacted]  
**Sent:** Thursday, February 17, 2022 04:17 PM  
**To:** 'edo@nipissingtownship.com'  
**Subject:** RE: Meeting Procedures

John Paul,

Thank you for the additional information. I have read the original and the amendment and also referenced the original by law.

My concerns and thoughts as a rate payer are as follows.

I do not object to an amendment that sets the minimum size to 1 hec. For the purpose of trailer use. However, this should be balanced with the concerns that inevitably come with any residence, temporary or not being close to the waterfront. The 50 meter set back specified in the original version, will prevent all possible harms whether it be a fuel leakage, sewage, gray water, ... or whatever may occur from the use of a trailer on a waterfront lot. Nipissing is a diverse community with some residential areas but also some areas that are more rural forested and historically the type of place families would like to go to for camping.

I also note that the original by-law is specific to RU zoned areas. I am presuming this is remaining, as that limitation all but alleviates any concerns that travel trailers will be used as summer residences in most of our waterfront residential neighbourhoods. As I read the current, bylaw those other designations (LSO, RE, SR...etc) are defined separately.

Thank you for your time earlier

MM

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## Attachment 5 – Emailed Submission, Peter McCann

**John-Paul Negrinotti**

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**From:** Peter McCann [redacted]  
**Sent:** Wednesday, February 16, 2022 04:39 PM  
**To:** edo@nipissingtownship.com  
**Subject:** Re: Public Open House - Zoning Provisions for Travel & Tent Trailers

Thank you for this link John-Paul.

As per our telephone conversation, Jane and I would like to submit the under noted comment on the proposed new Trailer Zoning By-Law.

*"We are perfectly happy with the current 2 hectare minimum limit for Rural Zone (RU) property but would support a reduction to 1 hectare for Rural Zone (RU) only. We do not want to this reduction for residential lakefront properties."*

*"Our primary concern is garbage, noise and the corresponding negative impact on property values of adjacent lakefront lots with homes built on them. These homes are currently assessed at very high rates resulting in high property taxes. Having a trailer parked next door to these homes will not enhance the market value and we doubt that MPAC will consider this in their assessment process."*

Thank you for adding this comment on our behalf.

Regards,

Peter & Jane McCann

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## Attachment 6 – Emailed Submission, John Richards

**John-Paul Negrinotti**

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**From:** John Richards [redacted]  
**Sent:** Thursday, February 10, 2022 12:47 PM  
**To:** edo@nipissingtownship.com  
**Subject:** Trailer Provision Comments

We appreciate all the time and effort that has been put into revising this by-law. My family camped for several years on our lot before deciding to build our permanent home because of the friendships we formed with our neighbours and all the advantages of living here full time. Upon my retirement there was no hesitation about moving here full time. The township benefits financially through taxes and money spent to live in the community. Unfortunately by stipulating that lot sizes have to be at least a hectare in size, 95% of owners will be eliminated from qualifying for this by-law provision! Almost all lakefront lots are around 1 acre in size. Because of this, the by-law change as it stands is just a waste of everyone's time and effort! If you want to increase the tax base and stimulate the local economy then change the lot size to 1 acre from 1 hectare. Thank you for your time and thank you to the council for all their hard work on our behalf.

John/Sheila Richards. 184 Niagara Rd, McQuaby Lake

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## Conclusion

Option 1 – Maintain the current provisions of Section 3.44 of Zoning By-Law 2020-20, that were passed by Council.

Option 2 – Amend the provisions of Section 3.44 of the Zoning By-Law to permit travel and tent trailers on Shoreline Residential (SR) Zone, Limited Shoreline Residential (LSR) Zone Lots and Rural (RU) lots as presented in Attachment 7.



## Attachment 7 – Draft Zoning By-Law Amendment

Corporation of the Township of Nipissing

BY-LAW NO. 2022 - \_\_\_\_\_

**DRAFT**

**"Being a By-law to Amend Zoning By-law 2020-20, as amended"**

WHEREAS the Corporation of the Township of Nipissing has initiated an amendment to Zoning By-law 2020-20 as amended;

AND WHEREAS Section 34 of the Planning Act, R.S.O. 1990, c.P.13, as amended, authorizes the Council of a municipality to pass Zoning By-laws to regulate the use of land, buildings or structures in accordance with section 34(1) of the Planning Act Planning Act, R.S.O. 1990, c.P.13.

NOW THEREFORE the Council of the Corporation of the Township of Nipissing enacts that By-law 2020-20, as amended is hereby amended as follows:

1. Delete the following from Section 3.44:

*"Notwithstanding the above, travel and tent trailers may be permitted on a lot in the Rural (RU) Zone and used for recreational purposes, subject to the following:*

- a) Minimum lot area of 2 hectares;*
- b) Minimum distance of 500 metres from the shoreline of a lake; and,*
- c) Applicable licenses have been obtained from the Township."*

2. Replace the above wording from Section 3.44 with the following:

*"Notwithstanding the above, travel and tent trailers may be permitted on a lot in the Shoreline Residential (SR) Zone, Limited Service Residential (LSR) Zone and the Rural (RU) Zone and used for recreational purposes, subject to the following:*

- a) Minimum lot area of 1 hectare;*
- b) Minimum distance of 30 metres from the shoreline of a waterbody or watercourse;*
- c) Not permitted on an island; and,*
- d) Applicable licenses have been obtained from the Township."*

Read a first and second time on the \_\_\_\_ day of \_\_\_\_\_, 2022

Read a third time and finally passed on this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Municipal Administrator-Clerk-Treasurer

# TOWNSHIP OF NIPISSING

## CORRESPONDENCE

**March 15, 2022**

- 1.** Support request from the Powassan Agricultural Society.
- 2.** Response from the Ministry of Transportation regarding the request to lower speed limit on Highway 654 through the hamlet area.
- 3.** Notice of a complete application and a public meeting for a consent – B6/PRINGLE/2022 and B7/PRINGLE/2022, John Deemer.
- 4.** Minutes of the Town of Parry Sound EMS Advisory Committee meeting held February 24, 2022.
- 5.** Letter from Danny Whalen, President of the Federation of Northern Ontario Municipalities (FONOM) regarding a Northern Ontario Transportation Task Force.
- 6.** Letter from the Town of South Bruce Peninsula regarding Municipal Accommodation Tax and Crown Campgrounds.
- 7.** Minutes of the Township of Nipissing Cemetery Committee meeting held February 11, 2022.
- 8.** Letter from Peter D. Henry, R.P.F., Director, Crown Forests and Lands Policy Branch of the Ministry of Northern Development, Mines, Natural Resources and Forestry regarding seeking input about the use of floating accommodations on waterways over Ontario's public lands.



POWASSAN AGRICULTURAL SOCIETY

PO Box 147  
Powassan, ON  
P0H1Z0

[powagsoc@gmail.com](mailto:powagsoc@gmail.com)  
[powassanfallfair.ca](http://powassanfallfair.ca)

Township of Nipissing  
45 Beatty St.  
Nipissing, ON  
P0H 1W0

Dear Councillors:

After 2 years of cancellations, we are finally celebrating our 125<sup>th</sup> anniversary! We hope everyone is excited to celebrate with us and come back to the fair.

During our shut down, we did not ask for any donations due to hardships for individuals and businesses.

We hope you can financially support us for our big event.

Thank you kindly and looking forward to hearing from you.

**Monika Gibbings** • Powassan Agricultural Society • 1<sup>st</sup> Vice President •

Cell/Text: 705-498-9157 or 705-724-3910 • Email: [monikagibbings@bell.net](mailto:monikagibbings@bell.net)

**Kris Croskery - Hodgins**

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**From:** NE-Traffic (MTO) <NE.Traffic@ontario.ca>  
**Sent:** Tuesday, March 8, 2022 4:07 PM  
**To:** admin@nipissingtownship.com  
**Subject:** FW: 107-2022-549 Request of Speed Limit Reduction  
**Attachments:** 0.png

Dear Kris Croskery-Hodgins:

Thank you for your email regarding a speed limit reduction on Highway 654 within the designated Hamlet area of the Township of Nipissing. I appreciate the opportunity to respond on behalf of the ministry.

An Operational Performance Review (OPR) will be carried out to assess the operating characteristics and conditions along Highway 654 within the community. The OPR will be used to determine the appropriate speed within the community. We anticipate this review will be completed by summer 2022. Once we have reviewed the information collected during the OPR and determined options to address the findings, we will share the results with you.

Thank you again for bringing your concerns to our attention. Should you have any additional questions or concerns, please feel free to reach out to me directly at [michelle.proietti@ontario.ca](mailto:michelle.proietti@ontario.ca).

Sincerely,

Michelle Proietti  
 Head, Traffic Engineering, Northeast

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**From:** [admin@nipissingtownship.com](mailto:admin@nipissingtownship.com) <[admin@nipissingtownship.com](mailto:admin@nipissingtownship.com)>  
**Sent:** Wednesday, February 9, 2022 12:09 PM  
**To:** [minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)  
**Cc:** [vic.fedelico@pc.ola.org](mailto:vic.fedelico@pc.ola.org)  
**Subject:** Request of Speed Limit Reduction

**CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.**

Good Afternoon,

Council passed the attached Resolution regarding a request for a speed limit reduction on Highway 654 within the designated Hamlet area of the Township of Nipissing, during the Regular Council meeting held February 8, 2022.

Thank you,

Kris Croskery-Hodgins  
 Municipal Administrator-Clerk-Treasurer  
 Township of Nipissing  
 45 Beatty Street  
 Nipissing, ON P0H 1W0  
 Office Phone: 705-724-2144  
 Fax: 705-724-5385  
 Email: [admin@nipissingtownship.com](mailto:admin@nipissingtownship.com)



NORTH ALMAGUIN PLANNING BOARD

NOTICE OF A COMPLETE APPLICATION AND A PUBLIC MEETING FOR A CONSENT

**B6/PRINGLE/2022 & B7/PRINGLE/2022**

(UNDER THE PLANNING ACT RSO 1990 CH P 13 AS AMENDED)

TAKE NOTICE that the North Almaguin Planning Board (NAPB) will be considering the noted application for a consent under Section 53 of the *Planning Act* at a public meeting to be held Thursday 17 March 2022 at 5:30 p.m. at 250 Clark Street, Powassan, Ontario.

THE PURPOSE AND EFFECT of the proposed Consent is to:

B6/PRINGLE/2022      Create a NEW 2.833 ha (7 acre) LOT fronting on Old Nipissing Road North  
B7/PRINGLE/2022      Create a NEW 2.833 ha (7 acre) LOT fronting on Old Nipissing Road North

PROPERTY OWNER(s): John Deemer

IF A PERSON OR A PUBLIC BODY WISHES TO FILE AN APPEAL, BE NOTIFIED OF THE DECISION OR OBTAIN ADDITIONAL INFORMATION, PLEASE CONTACT THE UNDERSIGNED AND QUOTE FILE NUMBER B6/PRINGLE/2022 and/or B7/PRINGLE/2022.

DATED AT POWASSAN THIS 2<sup>nd</sup> DAY OF MARCH 2022.

*Due to COVID 19 containment regulations observation and participation at the meeting will be provided by virtual media. For instruction on using the virtual media platform(s) please email by Tuesday 15 March 2022. PLEASE EXPRESS ANY QUESTIONS or COMMENTS BY WRITTEN SUBMISSION via email to [northalmaguinplanningboard2018@gmail.com](mailto:northalmaguinplanningboard2018@gmail.com) no later than Tuesday 15 March 2022. A mask may be requested to be worn at all times while in the municipal building.*

North Almaguin Planning Board  
Box 57, Powassan ON P0H 1Z0

705-724-6758 / Email [northalmaguinplanningboard2018@gmail.com](mailto:northalmaguinplanningboard2018@gmail.com)

**NORTH ALMAGUIN PLANNING BOARD**

**NOTICE OF A COMPLETE APPLICATION AND A PUBLIC MEETING FOR A CONSENT**

**B6/PRINGLE/2022 & B7/PRINGLE/2022**

**(UNDER THE PLANNING ACT RSO 1990 CH P 13 AS AMENDED)**

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THE PURPOSE AND EFFECT of the proposed Consent is to:

- |                        |   |
|------------------------|---|
| <b>B6/PRINGLE/2022</b> | Create a NEW 2.833 ha (7 acre) LOT fronting on Old Nipissing Road North |
| <b>B7/PRINGLE/2022</b> | Create a NEW 2.833 ha (7 acre) LOT fronting on Old Nipissing Road North |

PROPERTY OWNER(s): John Deemer

**IF A PERSON OR A PUBLIC BODY WISHES TO FILE AN APPEAL, BE NOTIFIED OF THE DECISION OR OBTAIN ADDITIONAL INFORMATION, PLEASE CONTACT THE UNDERSIGNED AND QUOTE FILE NUMBER B6/PRINGLE/2022 and/or B7/PRINGLE/2022.**

**DATED AT POWASSAN THIS 2<sup>nd</sup> DAY OF MARCH 2022.**

*Due to COVID 19 containment regulations observation and participation at the meeting will be provided by virtual media. For instruction on using the virtual media platform(s) please email by Tuesday 15 March 2022. PLEASE EXPRESS ANY QUESTIONS or COMMENTS BY WRITTEN SUBMISSION via email to [northalmaguinplanningboard2018@gmail.com](mailto:northalmaguinplanningboard2018@gmail.com) no later than Tuesday 15 March 2022. A mask may be requested to be worn at all times while in the municipal building.*

**North Almaguin Planning Board  
Box 57, Powassan ON P0H 1Z0**

**705-724-6758 / Email [northalmaguinplanningboard2018@gmail.com](mailto:northalmaguinplanningboard2018@gmail.com)**



## NORTH ALMAGUIN PLANNING BOARD

250 Clark Street, Suite 126  
P.O. Box 57, Powassan Ontario POH 1Z0

705-724-6758

Email: [northalmaguinplanningboard2018@gmail.com](mailto:northalmaguinplanningboard2018@gmail.com)

Website: <http://napb.ca>

B6  
+ B7 / PRINGLE / 2021

### AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT, R.S.O. 1990 c.P.13

PLEASE PRINT OR TYPE AND COMPLETE ALL APPROPRIATE BOXES.

#### 1. APPLICANT INFORMATION

##### 1.1 Applicant(s):

Name(s) of Property Owner(s): John Francis Deemer

Day Time Phone #s: Home: 705-729-1403 Mobile: 705-475-8351 Business: Same

Mailing Address: Gen. Del. Commanda. Ontario

Postal Code: POH 1Z0 Email Address: Wingsnfeathers@xplornet.ca

##### 1.2 Agent for the Applicant

The property owner(s) may appoint a person or a professional firm to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). Owner authorization is required in Section 11 of this form if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: \_\_\_\_\_

Phone #s: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_ Business: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

#### 2. LOCATION OF THE SUBJECT LAND

2.1 District of Parry Sound: (mandatory) Tax Roll Number: 4999 110 004 05601

Municipality / Unincorporated Township: Pringle

Municipal Address (Civic Address): 4110 Highway 522. Commanda. ON. POH 1Z0

Legal Description: Concession: B Lot Number: 115 Registered Plan: \_\_\_\_\_ Lot(s): \_\_\_\_\_ Reference Plan: \_\_\_\_\_ Part(s): \_\_\_\_\_

Parcel Number: \_\_\_\_\_ PIN: 52226 0569

2.2 IMPORTANT: If there are existing easements or restrictive covenants affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of the relevant documentation.



### 3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

☒ Create <sup>2</sup> new lot (or re-establish an existing parcel) / ☐ Lot Addition / ☐ Easement

Other: Charge ☐ / Release a Mortgage ☐ Lease ☐

3.2 Name of party(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

3.3 If a lot addition, identify the lands to which the parcel will be added? N/A.

### 4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

(Fully complete each Section in order that your application can be process. Incomplete applications will be delayed until they are complete.)

(If 2 new lots are proposed, split the SEVERED section and apply appropriate dimensions and information through Sections 4.1 through

4.1 Description / Size Metric and Imperial	SEVERED #2	RETAINED
Frontage	metres feet	metres feet
Depth	metres feet	metres feet
Area 2.833 hcc. 7 acres	2.833 hectare 7 acres	3.413 hectare 8.43 acres
4.2 Existing Use of Property: vacant	vacant	vacant
4.3 Existing Building or Structures and date of construction Garage	No	No
4.4 Proposed Use of the Severed and Retained Parcels residential / recreational	residential / recreational	residential / vacant
4.5 Road Access: Highway 522 Provincial highway MANDATORY: Provide written comments from MTO North Bay. 705-497-5401	old Nipissing Road North	old Nipissing Road North
Municipal road, maintained all year Yes	Yes	Yes.
Municipal Road, seasonally maintained		
Other Public Road (e.g. Local Roads Board)		
Right of Way / Easement* (IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY advise the status of the easement (permanent registered or prescriptive), name who owns the land or road, who is responsible for its maintenance and whether it is seasonal or year round.		
MNRF Road Allowance [Written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550]		
4.6 Water Access Lots: Documented proof of on-shore parking and docking facilities is mandatory. (e.g. lease with an existing marina or dedication of a portion of the retained parcel provided the retained parcel provided it is accessible by land.) Also provide the approximate distance of these facilities from the subject land and the nearest public road.		

(Page 2 of 7)





Administrator NAPB <northalmaguinplanningboard2018@gmail.com>

---

## **B7 & B8 PRINGLE 2022 2 NEW2.833 ha (7 acre) LOTS Old Nipissing North Road**

---

Villneff, Diane (MTO) <Diane.Villneff@ontario.ca>

23 February 2022 at 14:39

To: Administrator NAPB <northalmaguinplanningboard2018@gmail.com>

Cc: "wingsnfeathers@xplomet.ca" <wingsnfeathers@xplomet.ca>, "Muldoon, Laurel (MTO)" <Laurel.Muldoon@ontario.ca>

Good afternoon Karin

Based on the sketch provided, our comments from July 8<sup>th</sup> 2021 are still applicable and valid.

MTO would not object to the severances with the understanding that all access to the new lots would be restricted to Old Nipissing Road North. Direct access to Highway 522 from these new lots will not be allowed. Furthermore, the unused entrance on Highway 522 will need to be removed and the highway right-of-way re-established to MTO standards.

Thank you

Diane Villneff

Corridor Management Officer, Northeast Region

705 498-4458

Diane.Villneff@ontario.ca

[Quoted text hidden]

## **RE: Severance Lot 175 Con B Pringle Twp**

From Geauvreau, Jamie (MTO) on 2021-07-08 16:36

Details Plain text

Hello Ms. Harvey,

Thank you for the additional information on your request. Given the information provided, it is the understanding of the Ministry of Transportation of Ontario (MTO) that the intention is to create two (2) lots through severance and retain one (1) lot on your property in Lot 175, Con. B, Pringle Township, PIN 522260569. Based on our review of the information provided, the MTO would not object to the severances with the understanding that all access to the new lots would be restricted to Old Nipissing Road North. Direct access to Highway 522 from these new lots will not be allowed. Furthermore, the unused entrance on Highway 522 will need to be removed and the highway right-of-way re-established to MTO standards.

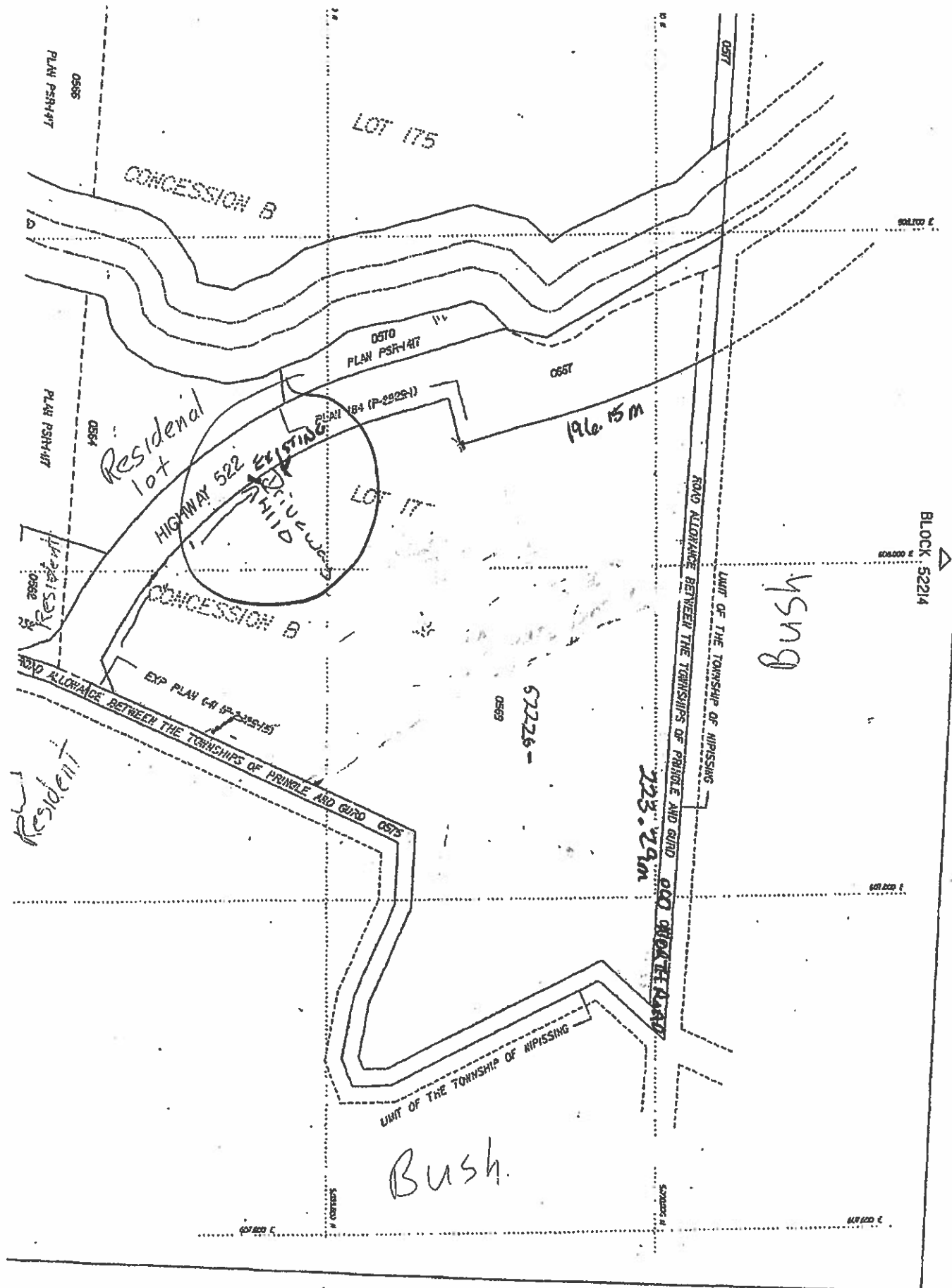
The MTO permit control area extends 45 meters from any limit of Highway 522 and 180 metres from the centre point of intersections. Building and land use permits will be required for any new uses or buildings within the permit control area, and prior to the placing of fill or other alterations. New buildings and structures must maintain a minimum setback of 8.0 metres from the limit of the highway, and wells must maintain a minimum setback of 30.0 metres from the limit of the highway.

For further information on MTO permit and setback requirements please contact Diane Villneff, Corridor Management Officer, at [diane.villneff@ontario.ca](mailto:diane.villneff@ontario.ca) or by calling (705) 498-4458. Permits from the MTO can be obtained by applying online at <https://www.hcms.mto.gov.on.ca/>.

Please note that these comments are valid for a period on one year from the date of this email.

Regards,  
Jamie

Jamie Geauvreau, Corridor Management Planner (A)  
Operations Division, Northeastern Region  
Ministry of Transportation Ontario  
Ph: 705-492-6410



July 26, 2021

John Deemer  
GD  
Commanda, ON  
P0H1J0

Re: Severance Lot 175 Con B Pringle Township PIN 52226-0569

Given the information provided, it is the understanding of the Township of Nipissing that the intention is to create 2 (two) lots on the subject lands. The retained lands will be the remainder of PIN 52226-0569.

Based on our review of the information provided and from a road maintenance perspective, we have no objection with the proposed driveway locations as indicated on the attached sketch provided that all entrances be located on the current year-round maintained portion of Old Nipissing Road North.

Please be advised that any changes required to the Boundary Road Maintenance Agreement must be approved by the Pringle Local Roads Board and the Corporation of the Township of Nipissing.

Yours truly,



Dan MacInnis  
Operations Superintendent





4.7 Water Supply	SEVERED	RETAINED
Publicly owned and operated piped water system	NO	NO
Privately owned and operated individual well	NO	NO
Privately owned and operated communal well	NO	NO
Lake or other water body	NO	NO
Other means	NO	NO
Does your property abut a lake? <i>[Is the lake deemed by the Ministry of the Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load? **1-800-461-6290 for enquiries]</i>	NO	NO

4.8 Sewage Disposal	SEVERED	RETAINED
Publicly owned and operated sanitary sewage system	NO	NO
Privately owned and operated individual septic tank <i>[MANDATORY: Attach documentation of the results of the Planning Act proposal review by the North Bay Mattawa Conservation Authority 705-474-5420]</i>	NO	NO
Privately owned and operated communal septic tank	NO	NO
Privy		
Other Means (e.g. Advanced Treatment System) <i>** (Septic System over 10,000 litre requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries )</i>	NO	NO

4.9 Other Services (Indicate which service(s) are available)	SEVERED	RETAINED
Electricity Yes	Yes	Yes
School Bussing Yes	Yes	Yes
Garbage Collection NO	NO	NO



July 6, 2021

John F Deemer  
c/o Cheryl Harvey  
4110 Highway 522  
COMMANDA, ON P0H 1J0

**RE: On-site Sewage System Review – Planning Act Proposal  
Con. B, Pt. Lot 175  
4110 Highway 522  
Pringle Township  
Our File No.: PC4-PR-21**

The North Bay-Mattawa Conservation Authority has received and reviewed the above-mentioned application for the review of a planning proposal to create two new lots: Severed #1 is 2.83ha with 471.88m of frontage on Old Nipissing Road North and consist of a garage and a shed; Severed Lot #2 is 2.83ha with 59.79m of frontage on Old Nipissing Road North. The retained lands are approximately 2.83ha with 68.06m of frontage on Old Nipissing Road North. The following comments are based on Part 8 (Sewage Systems) of Ontario Regulation 332/12 (Building Code). The investigation undertaken by NBMCA and any conclusions or recommendations made herein reflect NBMCA's judgment based on information provided on the application and a site inspection. The Conservation Authority can confirm that this proposal meets the minimum requirements for development as set out in Part 8 of the Ontario Building Code (OBC).

A site inspection was undertaken on the property on June 16 and June 30, 2021. There appeared to be sufficient room on severed lot #1 to accommodate an initial and a replacement Class 4 sewage disposal system based on a 3-bedroom single-family dwelling, with a floor area of less than 200m<sup>2</sup> and 20 fixture units. Severed lot #2 did have some development constraints. A small creek and wetland area were in the north-west corner, while the frontage along Highway 522 was predominantly rock cut. The remainder of the property, however, was high and dry with mixed forest. There was sufficient room to accommodate an initial and a replacement Class 4 sewage disposal system based on a 3-bedroom single-family dwelling, with a floor area of less than 200m<sup>2</sup> and 20 fixture units. The retained portion also had sufficient room to accommodate an initial and a replacement Class 4 sewage disposal system based on a 3-bedroom single-family dwelling.

Please be advised that prior to any development on the above-mentioned property a Sewage System Permit is required from the Conservation Authority under Ontario Regulation 332/12 of the Ontario Building Code.

As you are aware, the North Almaguin Planning Board is the approval authority for the creation of new lots in Pringle Township. The information in this letter can be used in support of your application to them. I trust this information you require to proceed. Should you have any questions, please do not hesitate to contact me at (705) 471-7636. Thank you for the opportunity to comment.

Yours truly,

A handwritten signature in black ink that reads "Amanda Savage".

Amanda Savage  
Sewage System Inspector

Encl. (1)



## 5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Please contact the Municipality of Powassan for this information.)

5.2 What is the Zoning, if any, on the subject land? (Please contact the Municipality of Powassan for this information.)

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number? \_\_\_\_\_

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 750 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard <i>[MANDATORY: Attach MDS work sheets from OMAFRA (Ontario Ministry of Food Agriculture and Rural Affairs)]</i>	NO	NO
A landfill	NO	NO
A sewage treatment plant or waste stabilization plant	NO	NO
A provincially significant wetland <i>[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]</i>	NO	NO
A provincially significant wetland within 120 meters of the subject land <i>[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]</i>	NO	NO
Flood Plain	NO	NO
A rehabilitated mine site	NO	NO
A non-operating mine site within one kilometer of the subject land	NO	NO
An active mine site	NO	NO
An industrial or commercial use, and specify the use (eg gravel pit)	NO	NO
An active railway line	NO	NO
Utility corridors (Natural Gas / Hydro Corridor)		



## 6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? ☒ NO ☐ YES ☐ UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

Primary lot created circa 1979.

Do you know the year the property was created? \_\_\_\_\_

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

NO

## 7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

☒ NO ☐ YES ☐ UNKNOWN

If yes and if known, specify the file number and status of the application

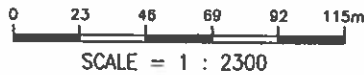
7.2 Is the subject land the subjection of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

☒ NO ☐ YES ☐ UNKNOWN

If yes and if known, specify the file number and status of the application.

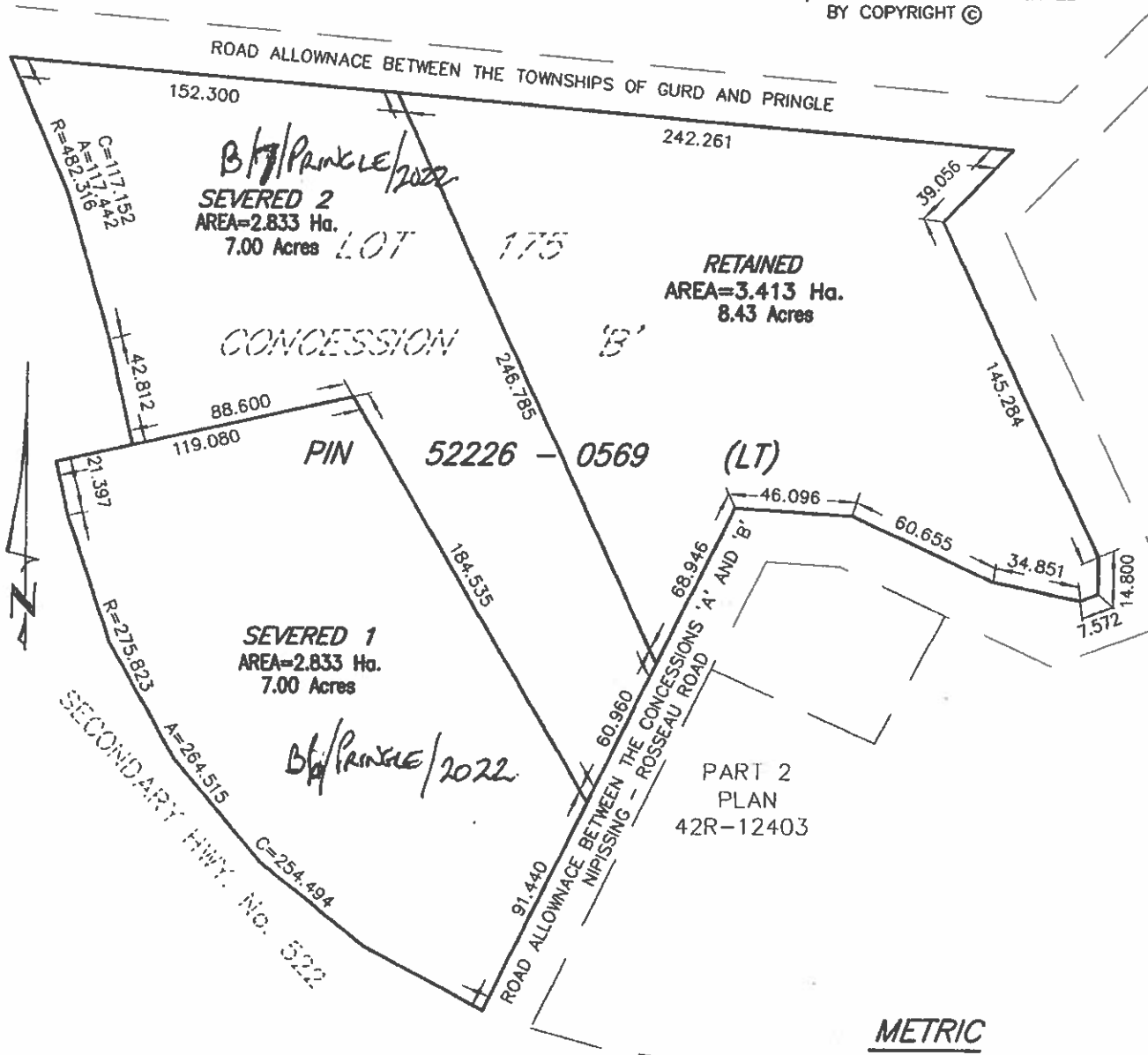


# SKETCH FOR CONSENT



## CAUTION

- a) THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.
- b) THIS SKETCH IS PROTECTED BY COPYRIGHT ©



## METRIC

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

## NOTE

PART OF LOT 175  
CONCESSION B  
TOWNSHIP OF PRINGLE  
DISTRICT OF PARRY SOUND

## NOTE

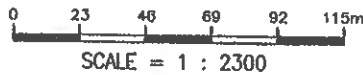
DIMENSIONS WERE OBTAINED  
FROM VARIOUS PLANS.

CLIENT: CHERYL HARVEY



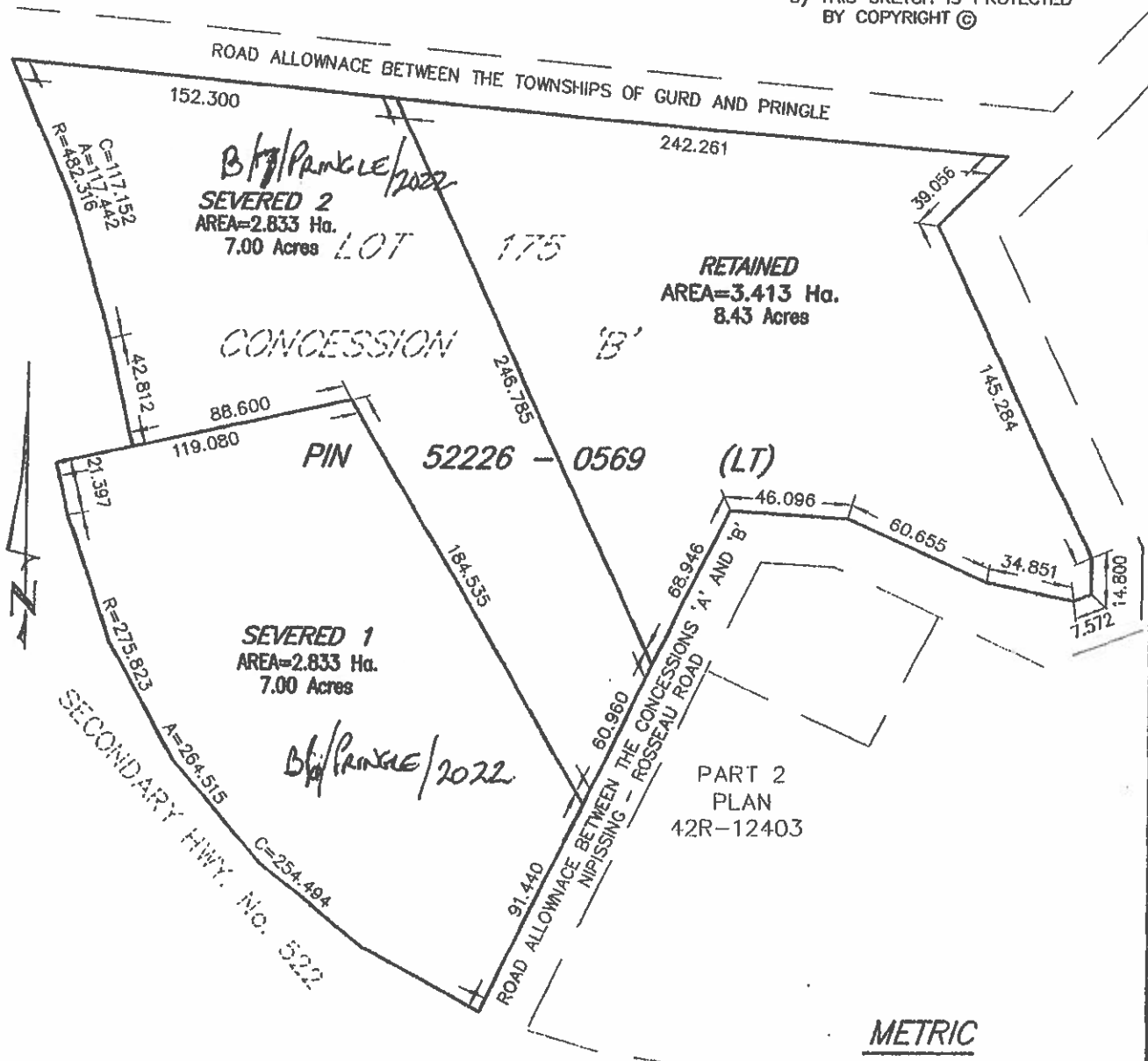
**MILLER & URSO SURVEYING INC.**  
SURVEYING-ENGINEERING-PLANNING  
1501 Seymour Street North Bay ON P1A 0G5  
www.musurveying.com info@musurveying.com  
P: (705) 474-1210 F: (705) 474-1783

# SKETCH FOR CONSENT



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CLIENT: CHERYL HARVEY



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P: (705) 474-1210 F: (705) 474-1788

## Town of Parry Sound EMS Advisory Committee

### Open Minutes

#### **Date:**

February 24, 2022

#### **Time:**

06:00pm

#### **Location:**

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

#### **Members Present:**

Jamie McGarvey - Chairperson, Rod Osborne, Cathy Still, Scott Sheard, Lewis Malott,  
Irene Smit, Lyle Hall

#### **Present:**

Dave Thompson, Director of Emergency and Protective Services

#### **Recording:**

Sheri Skinner, Administrative Assistant

#### **Guest:**

#### **Regrets:**

#### **1. Agenda**

##### **1.1 Additions to Agenda**

##### **1.2 Prioritization of Agenda**

## Town of Parry Sound EMS Advisory Committee

### Open Minutes

#### **1.3 Adoption of Agenda**

**Moved by Irene Smit**

**Seconded by Cathy Still**

That the February 24, 2022 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

#### **1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

### **2. Minutes and Matters Arising from Minutes**

#### **2.1 Adoption of Minutes**

**Moved by Scott Sheard**

**Seconded by Rod Osborne**

That the Minutes of the October 28, 2022 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

### **3. Correspondence**

No correspondence to note but Dave Thompson commented that just today we received notification from the province that EMS will receive a one time funding amount of \$40,000.00 for Covid related expenses.

### **4. Deputations**

### **5. Emergency Services Director's Report**

Dave Thompson gave a brief description and analysis of the items on the Director's report.



## Town of Parry Sound EMS Advisory Committee

### Open Minutes

Discussions included the local EMS Preceptor Program and McKellar's personal representation on this Committee as opposed to a shared member.

Dave Thompson will inquire with regard to the access of more local EMS training programs and inquire into the proper lobby avenues.

**Moved by Irene Smit**

**Seconded by Lewis Malott**

That the Emergency Services Director's Report dated February 24, 2022 be accepted as submitted.

Carried

## **6. Reports**

6.1 EMS Statistical Report - January 2022

6.2 EMS Night Call Statistics - January 2022

6.3 EMS Vehicle Inventory - January 2022

Dave Thompson provided a descriptive overview of the various reports attached.

### **Resolution**

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

**Moved by Cathy Still**

**Second by Scott Sheard**

Carried

Town of Parry Sound EMS Advisory Committee

Open Minutes

**7. Ratification of Matters from Closed Agenda**

**8. Other Business**

**8.1 DT R&R Joint Fire EMS Base - AD 20221**

**Resolution**

That the EMS Advisory Committee recommends the Town of Parry Sound Council approve report DT R&R Joint Fire EMS Base.

Discussion on who would conduct the negotiations, owning the building vs. leasing the building and why it is financially advantageous to have it as an operating expense and as well, provincial funding was discussed.

**Moved by Lyle Hall**

**Seconded by Rod Osborne**

Carried

**9. Dispatch Update**

**10. Business Plans**

**11. Adjournment @ 6:46pm**

**Moved by Lewis Malott**

**Seconded by Cathy Still**

Carried

**Northern Ontario Transportation Task Force**

March 3rd, 2022

To: Heads of Councils, their Council colleagues, and Senior Municipal Staff

In January, I was pleased to hear Minister Mulroney announce the Northern Ontario Transportation Task Force (NOTTF).

During our initial discussions with ministry staff regarding the Task Force, I stressed the importance of these discussions, be held in the North by people of the North. Minister Mulroney heard this message, and in appointing Mayor Landry, Chair of the Northwestern Ontario Municipal Association, and myself as President of The Federation of Northern Ontario Municipalities, the Minister ensured all northern Ontario municipalities have the opportunity to participate and provide input.

Several northern Ontario municipalities have their respective associations, and every district association in the northeast has a FONOM Board member representing their interests. Further, our largest municipalities in the northeast, North Bay, Timmins, Sudbury, and Sault Ste. Marie have a FONOM representative and district representative available to gather their input.

The NOTTF will also be contacting many local transportation experts within our membership area to provide their input and expertise to the task force.

I encourage all municipal councils, airport boards, transportation committees to reach out in writing to your FONOM Board members or directly to our FONOM office with your concerns about our suggestions for the NOTTF.

I also ask our municipal membership to reach out to their local road safety coalitions, school safety groups, and other interested parties to make them aware of the opportunity to provide input.

Please provide all submissions to [fonom.info@gmail.com](mailto:fonom.info@gmail.com), which will be provided to me, and I will present to the entire task force membership. To share thoughts with the Ministry please send submissions to [NorthernTransportationPlan@ontario.ca](mailto:NorthernTransportationPlan@ontario.ca)

Sincerely,



Danny Whalen  
President



February 25, 2022

The Honourable David Piccini, Minister  
Ministry of Environment Conservation and Parks  
College Park 5th Floor, 777 Bay St.  
Toronto, ON M7A 2J3

**Re: Municipal Accommodation Tax and Crown Campgrounds**

On January 1<sup>st</sup>, 2022, the Town of South Bruce Peninsula implemented a Municipal Accommodation Tax (MAT). The tax equates to a 4% fee Levied on short term accommodations including, hotels, motels, rooming houses, bed & breakfast, cottage rentals and campgrounds, for all bookings of 30 days or less.

The Town of South Bruce Peninsula is the first jurisdiction in Ontario to levy the MAT on campgrounds. There are approximately 14 campgrounds within the Town of South Bruce Peninsula. Of those, one is a municipally owned campground, and one is a provincially owned campground, known as the Sauble Falls Provincial Park.

The Town recently amended the MAT program to confirm that our Town owned campground will contribute to MAT in the same manner as all of our privately owned campgrounds.

The Municipal Act states that "the Crown, any agency of the Crown in right of Ontario or any authority....." Is exempt from MAT. As such, the Sable Falls Provincial Park is not participating in the MAT program.

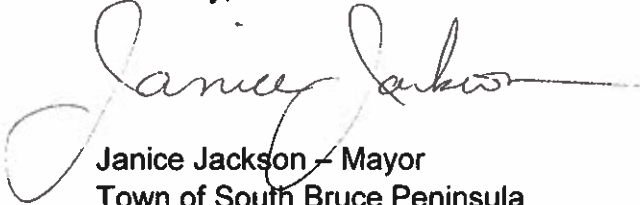
Several campground owners within the Town recently attended a Council meeting and stated their concerns and objections pertaining to the MAT exemption for the Sauble Falls Provincial Park. Town Council and private campground owners believe that this exemption creates an unfair competitive advantage for the provincially operated campground.

Council fully supports the position of our local campground owners and has passed the following resolution

*"And further that the Town sends a letter to the Ministry of Environment Conservation and Parks as well as to MPP Bill Walker requesting the removal of the Municipal Accommodation Tax exemption for all Crown owned campgrounds and that this letter is sent to all Ontario municipalities to seek their support"*

By way of this letter, we are asking the province to remove exemptions listed within section 400.1 (1) of the Municipal Act pertaining to Crown owned facilities, specifically campgrounds.

Sincerely,

A handwritten signature in black ink, appearing to read "Janice Jackson", with a long horizontal flourish extending to the right.

Janice Jackson – Mayor  
Town of South Bruce Peninsula  
Janice.jackson@southbrucepeninsula.com  
519-534-1400 ext. 200

cc. MPP Bill Walker



# Township of Nipissing CEMETERY COMMITTEE MINUTES

## February 11, 2022

The Nipissing Township Cemetery Committee met on Friday February 11, 2022.  
The meeting was called to order at 10:00 a.m.

Present: Councillor Liz Moore, Councillor James Scott, Will Bateman Fire Chief CEMC MLEO,  
Dan McInnis Operations Superintendent, Kris Croskery-Hodgins Municipal Administrator

Regrets: Brett Macdonald

C2022-01 L. Moore, James Scott: Appoint Liz Moore as Chairperson of the Cemetery.  
**Carried.**

C2022-02 L. Moore, James Scott: That we received the minutes of September 11, 2018  
meeting. **Carried.**

C2022-03 L. Moore, James Scott: approve the proposed changes to the Cemetery Regulation  
By-Law. **Carried.**

C2022-04 L. Moore, James Scott: approve the proposed 2022 Budget amounts for Cemetery  
Expenses. **Carried.**

C2022-05 James Scott, Liz Moore: Designate 42R12064 PART 1 as part of the Nipissing  
Union Cemetery Lands. **Carried.**

C2022-06 L. Smith, James Scott: That the meeting be adjourned at 10:25 am. **Carried.**

Chairman: Liz Moore

Ministry of Northern Development,  
Mines, Natural Resources and  
Forestry

Ministère du Développement du Nord, des  
Mines, des Richesses naturelles et des  
Forêts

Policy Division

Division de la politique

Director's Office  
Crown Forests and Lands Policy Branch  
70 Foster Drive, 3<sup>rd</sup> Floor  
Sault Ste. Marie, ON P6A 6V5

Bureau du directeur  
Direction des politiques relatives aux forêts et  
aux terres de la Couronne  
70, rue Foster, 3<sup>e</sup> étage  
Sault Sainte Marie, ON P6A 6V5



March 03, 2022

Re: Seeking input about the use of floating accommodations on waterways over  
Ontario's public lands

Greetings,

The Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) would like to make you aware of a Bulletin recently posted to the Environmental Registry of Ontario [<https://ero.ontario.ca/notice/019-5119>].

We are seeking to engage municipalities on potential ideas and approaches to manage "camping" and the use of floating accommodations on waterways over Ontario's public lands. The ministry is seeing increased interest in the use of waterways by various types of vessels (i.e., watercrafts equipped for overnight accommodation). In some cases, the ministry has heard concerns relating to vessels that are primarily designed for accommodation and not navigation.

We are seeking input from the public, Indigenous communities, and municipal associations, and various stakeholders including your organization **by April 19, 2022**.

Input from this process will inform consideration of potential future changes intended to address growing concerns around the impacts of this activity on Ontario waterways and those who use them.

Please note, no regulatory changes are being proposed at this time. Any regulatory or policy changes that may be considered in the future would be posted on the Environmental Registry for consultation purposes.

If you have any questions, please reach out to Julie Reeder, Sr. Program Advisor, Crown Lands Policy Section at [Julie.reeder@ontario.ca](mailto:Julie.reeder@ontario.ca).

Sincerely,

Peter D. Henry, R.P.F.  
Director  
Crown Forests and Lands Policy Branch

- c. **Pauline Desroches, Manager, Crown Lands Policy Section**  
**Julie Reeder, Sr. Program Advisor, Crown Lands Policy Section**



**TOWNSHIP OF NIPISSING**

**RESOLUTION**

**DATE: March 15, 2022**

**NUMBER: R2022-**

**Moved by**

**Seconded by**

**That the statement of accounts dated:  
March 2, 3 and 7, 2022;**

**Totaling \$150,164.86 be approved.**

**For      Against**

**PIPER  
KIRKEY  
MARCHANT  
MOORE  
SCOTT**

**Carried**

**Mayor: TOM PIPER**

