

Nipissing Township Museum

Board Meeting Minutes

June 1, 2022

7 p.m., Nipissing Township Community Centre

Present: Liz Moore, Steve Kirkey, Gladys Bateman, Chris Johnston, Gillian Bernais, Brenda Lennon, Will Bateman

Regrets: Mary Heaseman

1. **Call to Order:** The meeting was called to order by Liz Moore at 7:14 p.m.
2. **Declaration of Pecuniary Interest:** There were no declarations of pecuniary interest.
3. **Acceptance of Agenda:** The agenda was accepted as presented by Steve Kirkey and seconded by Chris Johnston.
4. **Acceptance of Previous Minutes:** The previous minutes of May 4, 2022, were accepted as presented by Chris Johnston and seconded Steve Kirkey.
5. **Standing Agenda Items:**
 - i. Finance – Nothing to report.
 - ii. Managers Report
 1. Collections - There were 54 museum and candy store visitors over 8 open days. Donations from Jane Russell (store, hotel and Promised Land Camp) will be shipped to the museum at her expense. All have historical significance to the area. Storage space will be required. Also, W.F. Clark's son is offering items and the mechanical Thresher is a display item but unsure of historical significance to the township. Gillian will check with Mary regarding significance.
 2. Lighting in Hardware store - Waiting for an estimate to install the old lights. Gazebo solar lights pending.
 3. Students - Jeff and Avery will begin full time on Wed June 29th .
6. **Business Arising:**
 - i. May 21st Opening Day – 19 people in total attended and went very well. Almaguin News interviewed some of the visitors.
 - ii. Planting Day - 3 people participated in Planting Day on Saturday, May 28th
 - iii. Summer Activity Planning – July 1st, closed. July 2nd will be the event day including the playground grand opening and fireworks. Candy shop open until 8 p.m. and will use candy floss machine. Manager will schedule staff and volunteers as needed.
 - iv. Music for Events - Gillian will organize live music for Pie Day, Heritage Day and Fall Festival if possible. Contact Kris for stipend.
 - v. Pie Day - Will be held on Sunday, July 17th, 10 a.m. to 2 p.m.
 - vi. Heritage Day - Will be held on Sunday, August 20th. We are collaborating with the Recreation Committee for this event and having an outdoor movie. Jeff Fournier will be hosting a talk and answer about the Nipissing Hydro Dam from 2 p.m. – 5 p.m. with a banner display, followed with a barbeque 4 – 7 p.m. and ending with the movie around 8:45 p.m. We will inquire if Fire

Department can assist with the barbeque. Candy store (and possible Home Hardware popcorn) will remain open until movie starts. Silent auction phoning will begin this week.

- vii. Fall Festival – Planning will occur at our July meeting for Saturday, September 10th. To date: Vendors application form will be developed now. Vendors to bring their own tables. Advertising in Township newsletter for homemade food/craft vendors. Fencing to be put up to not infringe on neighbours ' property. Bob Bartlett will demo blacksmithing.
- viii. Structural Engineer's Report – This does not include an estimate on pricing to fix the issues.

7. New Business:

- i. Advertising – Updating brochures will still be done in-house and dropped off at local businesses. No need for business cards. Flyers for events for cottages will be developed and distributed. School will be notified that there are tours available for classes.
- ii. Facebook Page – It is considered a business account and so cannot post at this time. Group instead of a page may work better. Instagram account wasn't approved so has been disabled. New website and policy need to be developed so it is user friendly for all.
- iii. Municipal Newsletter – Addressed.
- iv.

8. Next Meeting: Next meeting will be held on Wednesday, July 6, 2022, at the Community Centre.

9. Adjournment: The meeting was adjourned at 8:12 by Liz Moore. Accepted by Gladys Bateman and seconded by Chris Johnston.