

Nipissing Township Museum

**Board Meeting Minutes**

**July 27, 2022**

7 p.m., Nipissing Township Community Centre

**Present:** Brenda Lennon, Liz Moore, Mary Heaseman, Chris Johnston (Zoom), Steve Kirkey, Gladys Bateman, Will Bateman, Gillian Bernais

1. **Call to Order** – The meeting was called to order by Liz Moore at 7:00 p.m.
2. **Declaration of Pecuniary Interest** – There were no declarations of pecuniary interest.
3. **Acceptance of Agenda** – The agenda was accepted as presented by Steve Kirkey and seconded by Gladys Bateman.
4. **Acceptance of Previous Minutes** – The minutes of the previous meeting were accepted as presented by Mary Heaseman and seconded by Steve Kirkey.
5. **Standing Agenda Items**
  - i. Finance – No updated budget. Total Revenue: As of July 27, \$3012.98 which includes \$680 donated from local businesses.
  - ii. Managers Report – Visitors to date: Museum 260, Total 444 (including events).
  - iii. Review of Donations:

The Clark family photos have been donated to 250 Clark in Powassan.

Union Jack Flag (Knox church) – More information is needed on providence. Gillian will investigate and bring to next meeting.

Quilt of Museum – A gift to original museum Manager. Accept. Dating to be confirmed.

Portrait – Robert Ekford and his wife. Providence to area. Accept.

Irons – Bennett family irons. Accept Sad iron.

Moore Family from Jane Russell:

Photo of Bowman's on Wedding Day – Accept if specific to wedding dress in storage.

JB Moore Photo – Kids and Mr. Moore. Accept. Identify building in photo.

Wooden Box – Radio is no longer inside. Use for the travelling suitcase display.

Glass Water Carboy – From JB Moore. Do not accept.

Navy Uniform and artifacts – From JB Moore. Accept.

Pittsburgh Lamp – From store, has loose parts. Accept.

Floral Funeral Basket – Do not accept.

Trunk – Do not accept.

Photographs – Councillors in front of historical plaque. Accept all photos.

Postcard – No.

Advertisement for Ties – Accept.

Newspaper of Nugget 1955 – Accept.

Ration books – Accept.

Maple Leaflet 1953 – Accept.

Esso Advertising Booklet – Accept.

Jane is arranging shipping with estimated arrival September. Will cover shipping and archival costs to \$1500. Fifty % of the storage room artifacts have accession numbers. A complete inventory will be done by the end of summer.

Gazebo lights are working. Requests from the public for research, i.e. history of properties, refer to Town Office. For any family history requests, families are welcome to book a time and research through the Museum archives.

## 6. Business Arising:

- i. Piefest Wrap Up – Not as well attended as previous years, with 94 visitors. To date \$881. total revenue without costs subtracted. To note for following Piefest events: Label pies appropriately, use 2 outlets to brew the coffee so the breaker isn't tripped. (New gazebo outlet will be 20 amp). The Board will decide at the next meeting if this event will continue. Gillian will provide the costing and total revenue from previous Piefest and Strawberry festivals for comparison and decision making.
- ii. Summer Activity Update:  
Heritage Day (2 – 7 p.m., Saturday, August 20) – Originally partnering with Rec Committee for movie night and later times were set to coincide with the movie and supper. Unable to get a movie for this date. We will showcase special exhibits, a scavenger hunt, silent auction, Jeff Fournier (Liz will check), Garry and Renee.  
Steve: call Mill Bay Market for precooked sausage, hamburger and hot dog pricing for 72, confer with Liz re pricing. Pick up 2, 3 bottle condiment sets, sliced cheese, sauerkraut. Mary: Onion, 12 pack coke. Gillian: Ice (Foote's). Will: Buns  
Movie Night (Rec Committee) – Museum will be open 7 – 8:30 p.m. serving candy, cold drinks and candy floss.  
Fall Festival – Advertise as soon as possible on Facebook, Northbay/Nipissing, MyNorthBayNow, Almaguin News, and on firehall signs. Mary will call reporters. Vic and Anthony will attend. 50% off candy on this day. Gillian will put a call out for vendors using a physical poster this week and get board feedback via email. There will be 3 scheduled tours offered on this day.
- iii. Township Webpage/Facebook Status – A new facebook page has been created. Gillian hasn't had a chance to update and transfer. Will Bateman will assist Gillian to transfer and will lend a computer to the Museum.
- iv. Suppliers – No new suppliers have been found.
- v. July 2023 Event – Deferred to next meeting.
- vi. Banners – Not complete. Unsure if Jeff Fournier will be participating.

## 7. New Business:

- i. Students – Both summer students are willing to work past their finishing date. This was accepted by the Board.

8. **Next Meeting** – The next meeting of the Nipissing Township Museum will take place on Wednesday, September 7, 2022 at 7 p.m. at the Community Centre.

9. **Adjournment** – The meeting was adjourned by Liz Moore at 9:38 moved by Chris Johnston and Gladys Bateman.