

***** AGENDA *****
Tuesday, January 17, 2023
*****START TIME 6:30 p.m.*****

1. Disclosure of pecuniary interest.
2. Committee Reports.
3. Resolution: Adopt the minutes of the meeting held January 3, 2023.
4. Resolution: Support Nomination of Representative as the Parry Sound-Northeast member to the North Bay Parry Sound District Health Unit.
5. Resolution: Accept resignation of Recreation Committee Member.
6. Resolution: Participation in the City of North Bay's Household Hazardous Waste Program.
7. By-Law: Stop up, close and sell part of the Original Shore Road Allowance – in front of Broken Lots 11 & 12, Concession 16, Hunters Bay Marine, Hincks, Grasser.
8. By-Law: Adopt a Policy Respecting the Management of Nuisance Beavers and Beaver Dams in the Township of Nipissing.
9. By-Law: Authorize the Creation and Operation of a Recreation Committee for the Township of Nipissing.
10. By-Law: Authorize the Creation and Operation of the Nipissing Township Museum Board of Management.
11. By-Law: Authorize the Creation and Operation of a Cemetery Committee for the Township of Nipissing.
12. Discussion: Capital Budget and Asset Management Forecast 2023-2033.
13. Correspondence.
14. Accounts to pay.
15. By-Law: Confirming Proceedings of Council at its meeting held January 17, 2023.
16. Adjournment.

Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

MINUTES

TOWNSHIP OF NIPISSING

Tuesday, January 3, 2023

A regular meeting of the Township of Nipissing Council was held on Tuesday, January 3, 2023 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper and Councillors Tom Butler, Shelly Foote, Stephen Kirkey and Dave Yemm.

Staff: Operations Superintendent Dan MacInnis; Land Planning and Technology Administrator-Deputy Treasurer John-Paul Negrinotti; Administrative Assistant-Deputy Clerk Kristin Linklater and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Guests: Rodney Rennette and Paul Goodridge.

Disclosure of pecuniary interest: None.

Committee Reports:

Mayor Tom Piper: Eastholme Home for the Aged Board of Management

R2023-001 S. Kirkey, T. Butler:

That the minutes of the Council meeting held December 20, 2022, be adopted as published. **Carried.**

R2023-002 S. Kirkey, D. Yemm:

That we Rescind Resolution R2022-153 passed August 16, 2022, approving "in principle" the Application of Andrea Dickinson and Tracy Duggan by Paul Goodridge, Agent on behalf of owners, to purchase the Shore Road Allowance located in front of Pt. Broken Lot 11, Con 19, Township of Nipissing;

And that we authorize the refund of the \$250 Application Fee to the Applicants. **Carried.**

R2023-003 T. Butler, S. Foote:

Whereas Council received Motion #15 from the Corporation of the Township of Armour during the meeting held December 20, 2022;

Now Therefore Council supports the request to have the Federal Government review the far-reaching effects of Bill C-21 and develop effective approaches to target gun violence and non-legal firearms in Canada. **Carried.**

R2023-004 T. Butler, D. Yemm:

Be it Resolved:

1. That this Council does approve "in principle" the Application of Tanner Hincks to purchase the Shore Road Allowance located in front of Pt Broken Lot 11, Con 16, Plan M467 Pt Blks B and C, Pt Douglas Dr. Closed, RP 42R19757 Parts 1 to 4, Township of Nipissing.
2. That this Resolution replaces Resolution R2017-046, original applicant Ronald Hincks and that the Application will proceed with the original requests under the original cost of \$15.00 per frontage foot.
3. That this resolution is subject to the following conditions:
 - The Council shall select an independent search firm specializing in fishery issues and environmental issues to complete an independent investigation and report to determine the geographic limits where development could occur and to ensure compliance to the Provincial Policy Statement.

- That the applicant will be responsible for the payment of all the Municipality's administrative, legal accounts and Environmental Impact Study costs in connection with the processing of this application.
- That in accordance with the Municipality's policy, notice and a copy of the draft plan will be mailed to the adjacent owners. **Carried.**

Paul Goodridge left the meeting.

R2023-005 T. Butler, S. Kirkey:

That we support the nomination of Mayor Peter McIsaac, Municipality of Powassan, as Representative to the Parry sound District Social Services Administration Board. **Carried.**

R2023-006 S. Foote, D. Yemm:

That we approve the January 2023 Newsletter for circulation, as presented. **Carried.**

R2023-007 T. Butler, S. Foote:

That we pass By-Law Number 2023-01, being a By-Law to adopt an administrative policy to ensure Accountability and Transparency for The Corporation of the Township of Nipissing.

Read a first, second and third time and passed this 3rd day of January, 2023. **Carried.**

R2023-008 D. Yemm, S. Kirkey:

That we pass By-Law Number 2023-02, being a By-Law respecting the delegation of authority to various officers for The Corporation of the Township of Nipissing.

Read a first, second and third time and passed this 3rd day of January, 2023. **Carried.**

R2023-009 S. Kirkey, D. Yemm:

That we pass By-Law Number 2023-03, being a By-Law to regulate the sale and disposition of municipal property.

Read a first, second and third time and passed this 3rd day of January, 2023. **Carried.**

R2023-010 T. Butler, S. Foote:

That we pass By-Law Number 2023-04, being a By-Law to enter into an Agreement for a Municipal Facilities Maintenance Contract for the Township of Nipissing;

Read a first, second and third time and passed this 3rd day of January, 2023. **Carried.**

R2023-011 T. Butler, D. Yemm:

That we pass By-Law Number 2023-05, being a By-Law to provide for an Interim Tax Levy.

Read a first, second and third time and passed this 3rd day of January, 2023. **Carried.**

R2023-012 T. Butler, S. Kirkey:

That we accept the correspondence as presented. **Carried.**

R2023-013 D. Yemm, S. Foote:

That the statement of accounts dated: December 31, 2022 and January 2, 2023; totaling \$188,042.17 be approved. **Carried.**

R2023-014 D. Yemm, T. Butler:

That we pass By-Law No. 2023-06, being a by-law to confirm the proceedings of Council at its meeting held on January 3, 2023.

Read a first, second and third time and passed this 3rd day of January, 2023. **Carried.**

R2023-015 S. Foote, T. Butler:

That the meeting be adjourned. Time: 7:18 p.m. Next regular meeting to be held January 17, 2023.

Carried.

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: January 17, 2023

Number: R2023-

Moved by

Seconded by

That the Township of Nipissing supports the nomination of Blair Flowers of the Township of Machar as the Parry Sound-Northeast member to the North Bay Parry sound District Health Unit.

For

Against

**PIPER
BUTLER
FOOTE
KIRKEY
YEMM**

Carried

Mayor: TOM PIPER



The Corporation of the
City of North Bay
200 McIntyre Street East,
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: (705) 474-0400

January 4, 2023

Nipissing Township
45 Beatty Street
Nipissing ON
P0H 1W0

Re: Participation in the City of North Bay's Household Hazardous Waste Program

The City of North Bay is once again inviting surrounding municipalities to participate in the City's Household Hazardous Waste Program.

North Bay City Council has agreed to accept household hazardous waste from participating municipalities that share in the operating and disposal costs. The cost per municipality is \$2 per dwelling based on the most up to date census.

If you are interested in participating in this program, please contact me at 705-474-0400 ext. 5221 or by email at victoria.thomas@northbay.ca for further information.

Sincerely,

Victoria Thomas

Victoria Thomas
Environmental Control Officer

Going from \$2/1012 households
\$2,024
to \$2/1051 households
\$2,102

THE CORPORATION OF THE TOWNSHIP OF NIPISSING BY-LAW NO. 2023-

Being a By-law to stop up, close and sell part of the Original Shore Road Allowance in front of Broken Lot 12, Concession 16 designated as Parts 1, 2 & 3 on Plan 42R-21515 and part of the Original Shore Road Allowance in front of Broken Lots 11 & 12, Concession 16 designated as Part 4 on Plan 42R-21515, in the Township of Nipissing, District of Parry Sound.

(Hunters Bay/Hincks & Grasser)

LEGISLATION

WHEREAS:

1. pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c.25*, as amended, municipalities are given authority over highways within their jurisdiction;
2. the Original Shore Road Allowance which is the subject matter of this by-law is within the jurisdiction of this municipality.

AND WHEREAS pursuant to the Municipality's Procedures for Public Notice By-law No. 2019-09, the Clerk/Treasurer of this Corporation did cause a Notice of the proposed By-law to be published in accordance with the requirements of the said By-law.

BE IT ENACTED AS A BY-LAW OF THIS CORPORATION AS FOLLOWS:

1. Stop Up and Close - Original Road Allowance
This Council does hereby stop up and close to that portion of the public highway described in Schedule "A" attached.
2. Surplus Property - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
 2. Authorization for Sale - This Council does hereby authorize the sale of the said lands described in Schedule "A" for a consideration as follows:

a. Part 1, 42R-21515	\$ 4,082.55
b. Part 2, 42R-21515	\$ 4,770.60
c. Part 3, 42R21515	\$ 4,437.45
d. Part 4, 42R21515	\$ 4,474.50
4. Easements - This Council does hereby authorize the transfer of such easements over the lands described in Schedule "B" attached hereto as may be required by the utility providers. Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada and Public Works. Bell Canada and Public Works have responded that they do not have any easement requirements. Hydro One Networks Inc. requires an easement over Parts 1 & 2 on Plan 42R-21800.
5. Sale of Land By-law - Compliance with the Notice provisions of By-law 2019-09, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-Law 2008-1227.
6. Execution of Documents - The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal solicitor an "Acknowledgment and Direction" authorizing the Municipal solicitor to complete the Electronic Registration for any required Easements, and the subsequent transfer of title relating to the lands described in Schedule "A".

7. Clerk's Affidavit - There shall be attached to this By-law, as Schedule "B", an affidavit by the Clerk of this Corporation, setting out:
- a) the procedures taken for the giving of Notice pursuant to By-law 2019-09;
 - b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries, and;
 - c) confirmation that the Municipality's procedures taken are in compliance with its municipal by-laws and the provisions of section 31 (2) of the *Municipal Act, 2001* as amended.

READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED THIS 17TH DAY OF JANUARY, 2023.

**THE CORPORATION OF THE
TOWNSHIP OF NIPISSING**

Tom Piper, Mayor c/s

**Kris Croskery-Hodgins,
Municipal Administrator-Clerk-
Treasurer**

SCHEDULE "A"

Part of the Original Shore Road Allowance in front of Broken Lot 12, Concession 16 designated as Parts 1, 2 & 3 on Plan 42R-21515 and part of the Original Shore Road Allowance in front of Broken Lots 11 & 12, Concession 16 designated as Part 4 on Plan 42R-21515, in the Township of Nipissing, District of Parry Sound.

SCHEDULE "B"

Part of the Original Shore Road Allowance in front of Broken Lot 12, Concession 16 designated as Parts 1 & 2 on Plan 42R-21800, in the Township of Nipissing, District of Parry Sound.

SCHEDULE "C"

THIS IS SCHEDULE "B" TO BY-LAW 2023- FOR THE CORPORATION OF THE TOWNSHIP OF NIPISSING.

CLERK'S AFFIDAVIT

I, Kris Croskery-Hodgins, Municipal Administrator-Clerk-Treasurer of the Township of Nipissing, make oath and say as follows:

1. This Deponent
I am the Municipal Administrator-Clerk-Treasurer of the Corporation of the Township of Nipissing and as such have knowledge of the facts hereinafter deposed to.
2. Publication and Posting
Pursuant to By-law 2019-09, I did cause notice of the proposed By-law by the Corporation to stop up, close and sell that parcel of land described in Schedule "A":
 - (a) Publication
to be published in the Almaguin News, a newspaper of local circulation once a week for three (3) consecutive weeks, namely December 29, 2022, January 5, 2023, and January 12, 2023;
 - (b) Notice Mailed
was sent by mail to every owner of property located within 100 metres of the said shore road allowance to be closed;
 - (c) Public Posting
was posted a minimum of four (4) places in the general area of the road allowance to be closed, at least twenty-one (21) days prior to the meeting;
 - (d) Posting at Municipal Office
was posted in the Township of Nipissing administrative office no less than twenty-one (21) days prior to the meeting
 - (e) Posting on Township Website
was posted on the Township of Nipissing website no less than twenty-one (21) days prior to the meeting;
3. Grace Period
This By-law was passed by Council more than five (5) days after the last newspaper Publication Notice.
4. Copy of Notice
Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it appeared in the Almaguin News and as posted.
5. Additional Notification
Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada and Public Works. Bell Canada and Public Works have responded that they do not have any easement requirements for Parts 1, 2, 3 & 4, Plan 42R-21515. Hydro One Networks Inc. requires an easement over Parts 1 & 2, on Plan 42R-21800.

6. Procedure

To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.

7. Public

The proposed by-law came before Council at its regular meeting on the 17th day of January, 2023 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

8. Compliance Confirmed

That to the best of my knowledge and belief, the closing and selling procedures taken by this Municipality have been in compliance with the Municipality's by-laws.

SWORN before me at the)
Township of Nipissing)
this the day)
of _____, 2023.)

Kris Croskery-Hodgins,
Municipal Administrator-Clerk-Treasurer

A Commissioner for taking Affidavits, etc.

Title: _____

BY-LAW 2023-
EXHIBIT "A"

This is Exhibit "A" to the Affidavit of Kris Croskery-Hodgins, Municipal Administrator-Clerk-Treasurer of The Corporation of the Township of Nipissing.

Almaguin News


Almaguin News, Thursday, December 29, 2022

IEDS OBITUARIES ANNOUNCEMENTS JOBS

MARKETPLACE

NOTICE BOARD

PUBLIC NOTICE


TOWNSHIP OF NIPISSING
"Life the way it should be"

**PUBLIC NOTICE
THE CORPORATION OF THE
TOWNSHIP OF NIPISSING**

RE: Stop up and close part of the Original Shore Road Allowance in front of Broken Lot 12, Concession 16 designated as Parts 1, 2 & 3 on Plan 42R-21515 and part of the Original Shore Road Allowance in front of Broken Lots 11 & 12, Concession 16 designated as Part 4 on Plan 42R-21515, in the Township of Nipissing, District of Parry Sound.

TAKE NOTICE that the Council of the Corporation of the Township of Nipissing proposes to enact a by-law to stop up and close the following lands:

1. Description

Part of the Original Shore Road Allowance in front of Broken Lot 12, Concession 16 designated as Parts 1, 2 & 3 on Plan 42R-21515 and part of the Original Shore Road Allowance in front of Broken Lots 11 & 12, Concession 16 designated as Part 4 on Plan 42R-21515, in the Township of Nipissing, District of Parry Sound.

2. Council Consideration

AND TAKE FURTHER NOTICE THAT the proposed by-law will come before Council of the Township of Nipissing at its regular meeting at the Township of Nipissing Community Centre, 2381 Highway 654, Nipissing, Ontario, POH 1W0, on the 17th day of January, 2023 at the hour of 6:30 o'clock in the evening.

3. Application to be Heard

AND TAKE FURTHER NOTICE THAT at that time Council will hear anyone in person, or their counsel, solicitor or agent, who claims that their land will be prejudicially affected by the by-law, and who applies to be heard.

4. Plan 42R-21515 & 42R-21800

Copies of Plans 42R-21515 & 42R-21800 are available for inspection at the Municipal office, 45 Beatty Street, Nipissing, Ontario.

DATED at the Township of Nipissing,
this the 20th day of December, 2022.

Kris Croskery-Hodgins,
Municipal Administrator/Clerk/Treasurer
45 Beatty Street
Nipissing, Ontario
POH 1W0

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This is Exhibit 'A' mentioned and referred to in the Affidavit of Kris Croskery-Hodgins

SWORN before me this _____ day of _____, 2023

A Commissioner for Taking Affidavits, etc.

Title: _____

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2023-

**BEING A BY-LAW TO ADOPT A POLICY RESPECTING THE
MANAGEMENT OF NUISANCE BEAVERS AND BEAVER DAMS
IN THE TOWNSHIP OF NIPISSING**

WHEREAS pursuant to Section 10 of the Municipal Act, S.O. 2001, c. 25, as amended, the “Municipal Act” authorizes a Municipality to enact by-laws for drainage and flood control in the interest of the protection of persons and property, and the health, safety and well-being of persons;

AND WHEREAS Section 8 of the Fish and Wildlife Conservation Act, 1997, S.O. 1997, c. 41, as amended, authorizes a municipality to damage or destroy a beaver dam to protect municipal property;

AND WHEREAS Part XIV, Sections 425 to 447.9 of the Municipal Act, as amended, gives authority to a municipality to enforce its by-laws including the issuance and enforcement of orders, rights of entry, rights of remedial action and the right to recover its costs;

AND WHEREAS the Council of The Corporation of the Township of Nipissing believes it to be in the public interest to regulate and control flooding that may be caused by Beaver Dams in order to protect public infrastructure and the health and safety of the public;

AND WHEREAS beaver dams constructed on private property and the damage they may cause due to flooding, breaches and related hazards are the responsibility of the private property owner;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NIPISSING ENACTS AS FOLLOWS:

1.0 Definitions

In this By-law:

- 1.1 **“Beaver”** means a large semiaquatic broad-tailed rodent that is native to North America. It is noted for its habit of gnawing through tree trunks to fell the trees in order to feed on the bark and build dams;
- 1.2 **“Beaver Dam”** means a structure constructed by a Beaver to create a pond to protect against predators and to store food during winter;
- 1.3 **“By-Law”** means Corporation of the Township of Nipissing By-Law 2023- , short title: “Management of Beavers and Beaver Dams By-law”;
- 1.4 **“By-Law Enforcement Officer”** means a person who is appointed by Council as a Municipal Law Enforcement Officer to enforce by-laws enacted and passed by Council;
- 1.5 **“Council”** means the Council of The Corporation of the Township of Nipissing;
- 1.6 **“Owner”** means the registered Owner of the land and also includes the Owner of the animal and also includes a trustee acting on behalf of the registered Owner, the estate of a registered Owner and a Person with a leasehold interest in the land;

- 1.7 **"Person"** means any human being, association, firm, partnership, incorporated company, corporation, agent or trustee, and the heirs, executors or other legal representatives of a Person to whom the context can apply, according to law;
- 1.8 **"Operations Superintendent"** means a person or designate, who is employed by the Municipality and is responsible for overseeing the maintenance of municipal roads and infrastructure;
- 1.9 **"Municipality"** means the Corporation of the Township of Nipissing;
- 2.0 **General Prohibitions – Flood Risks**
- 2.1 No Person or Owner shall permit a Beaver Dam or other obstruction on their property that may create a flood risk or threaten health and safety of the general public or which may cause damage to municipal property.
- 3.0 **Administration**
- 3.1 For the purposes of this By-law, a flood risk is created where a Beaver Dam or other obstruction allows water to collect in a manner that might reasonably be expected to cause flooding or other damage to highways, culverts, bridges, drainage works or other municipal property, if the water collected were to rise or to escape.
- 3.2 If damage to municipal property is likely to occur or has already occurred, the Operations Superintendent may issue an order to have the Beaver Dam removed and shall forward copies of the same addressed to each Owner of the property so identified by the municipal tax rolls upon which the Beaver Dam is located, and to any occupier of the property to whom the Operations Superintendent considers the order should also be issued. The order may also be posted up in a conspicuous place on the property. Where damage to municipal property has already occurred, the order may also require the repair of that damage at the cost to the Owner(s).
- 3.3 If an inspection of a property reveals that the prohibition set out in section 2.1 of this By-law has been or will be breached due to the presence of a Beaver Dam on the property and the Operations Superintendent is of the reasonable opinion that the presence of the Beaver Dam creates a risk to public health and safety that must be remedied immediately, the Municipality may enter on the property with such employees, agents or contractors and equipment and take all reasonable measures necessary to correct the situation creating the risk to public health and safety. Under such circumstances, notice shall be given to the Owner or occupant of the property as soon as practicable.
- 3.4 If it appears to the Operations Superintendent that damage to municipal property is presently occurring or, on reasonable grounds, that protection of municipal property requires immediate action, the order may require immediate compliance on the date of issuance of the order.
- 3.5 If an inspection of a property reveals that the property does not conform to the standards prescribed in section 2.1 of this By-law and the circumstances in section 3.4 are not present, the Operations Superintendent may issue a written order to the Owner or occupant of the property or both, setting out that the Persons to whom an order has been issued are jointly and severally liable for all of the costs to the municipality of locating and removing the Beaver Dam in compliance with all the applicable legislation, and for the costs associated with any other remedial work to rectify damage caused to municipal property, as described in the order.
- 3.6 Any order issued by the Municipality in accordance with this By-law shall be served personally or by registered mail sent to the last known address of the

Person to whom the order is to be given, in which event the service shall be deemed to have been made on the seventh day after mailing.

- 3.7 Every owner shall comply with an Order issued under the authority of this bylaw. If the Owner of a property to whom an order has been given in accordance with this By-law does not comply with the order within the time prescribed in the order, the Municipality may, in addition to all other remedies, cause the property to be brought into a condition that conforms to this By-law at the Owner's expense and, for this purpose, the Municipality's employees or agents may enter onto the property at any reasonable time without further notice to the Owner or occupant in order to do such work and remedy any contravention of this By-law.
- 3.8 The Municipality may collect any costs incurred by it to remedy any non-compliance with section 3 of this By-law by adding the costs to the tax roll of the property on which the work was performed in accordance with this By-law.
- 3.9 Despite any actions taken in respect to this By-law, the Municipality shall not be liable to compensate the Owner, occupant or any other Person by reason of anything done by or on behalf of the Municipality in the reasonable exercise of its powers under this By-law.

4.0 Entry and Inspection

- 4.1 The Operations Superintendent or By-law Enforcement Officer or their designate may at any time, enter onto a property to determine whether this By-law is being complied with. The use of a drone may be used for inspection of a property. Notice shall be given to the Owner or occupant of the property as soon as practicable.
- 4.2 Every Person shall permit a Operations Superintendent or By-law Enforcement Officer or their designate to inspect any land for the purposes of determining compliance with this By-law.

5.0 Obstruction

- 5.1 No Person shall hinder or obstruct, or attempt to hinder or obstruct, any Operations Superintendent or By-law Enforcement Officer or their designate from exercising a power or performing a duty under this By-law.

6.0 Offences and Penalties

- 6.1 Any person who contravenes of any provision of this By-law is guilty of an offence and upon conviction, is liable to a fine as provided for by the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.
- 6.2 Any person who fails to comply with an order or any part thereof issued pursuant to this By-law is guilty of an offence.
- 6.3 Upon conviction, an individual found guilty of an offence is liable to a fine not to exceed the maximum provided under the Provincial Offences Act, exclusive of costs, and every such fine shall be recoverable under the Provincial Offences Act.

7.0 Severability

- 7.1 If any provision or part of a provision of this By-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the By-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.
- 7.2 If a provision of this By-law conflicts with an Act or regulation or another by-law, the provision that is the most restrictive shall prevail.
- 7.3 If a court of competent jurisdiction should declare any section or part of a section of this By-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the By-law and it is hereby declared that the remainder of the By-law shall be valid and shall remain in force.

8.0 Schedules

- 8.1 Schedules "A" and "B" as attached form part of this By-law.

9.0 Short Title

- 9.1 This By-law shall be known as the "Management of Beavers and Beaver Dams By-law".

10.0 Municipality Not Liable

- 10.1 The Municipality assumes no liability for property damage or personal injury resulting from remedial action or remedial work.

11.0 Passage

- 11.1 This By-law shall come into force and effect on the day it is passed by Council.

Read a first, second and third time and passed this 17th day of January, 2023.

Tom Piper
Mayor

Kris Croskery-Hodgins
Municipal Administrator

SCHEDULE “A” TO BY-LAW 2023-

Policy and Procedure for the Management of Beavers and Beaver Dams

The Council of the Corporation of the Township of Nipissing deems it expedient to adopt a policy and procedure to deal with potential flood threats caused by beaver dams. These structures, with associated head ponds, often do adversely impact public roads, and the health and safety of the general public.

Where dams occur on municipal property, the municipality has clear authority to remove or alter the dams to ensure the negative impacts of flooding on a public road(s) is minimized or controlled.

Where dams occur on private lands, the Municipality will encourage landowners to manage these nuisance animals and structures in an effort to help protect public assets from the negative impacts of flooding, which may occur when dams are suddenly breached as well as oversee any potential damage caused and ensure health and safety of the general public.

The Municipality will require corrective action as necessary to prevent damage to public infrastructure, in accordance with this By-law.

Situations and Circumstances

- 1.1 On performing road patrols or in receiving comments or complaints from the public, the Operations Superintendent or designate, may become aware of beaver activities that represent potential problems for municipal property or infrastructure. In such instance, the Operations Superintendent or designate will make an assessment as to whether municipal property is or soon will be damaged as a result of beaver activities and identify the safest and most effective method to address problems associated with these activities and the health and safety associated for the general public.
- 1.2 If the beaver dam or blockage is located on municipal property, the Operations Superintendent or designate will remove the dam or blockage if risks to public safety or property damage so warrant and may contact a licensed trapper to trap or dispatch the beaver(s). The trapper shall be licensed by the Ministry of Natural Resources and Forestry (MNRF) and comply with all applicable legislation when setting and retrieving traps.
- 1.3 If the beaver dam is located on private property, the landowner will be asked, in writing by the Operations Superintendent or designate, to have the dam removed or altered in such a manner as to prevent flooding damage to municipal property. Alternatively, the landowner's permission will be obtained in writing, using the form attached as Schedule “B” to this by-law, for municipal staff to enter onto the property to remove or alter the dam. In obtaining consent for municipal involvement, the owner will be asked to acknowledge and agree, in writing, that the Municipality will not be held responsible for damages that may occur when altering or removing a dam by municipal or contracted resources and/or trapper being assigned to commence trapping on said private lands.
- 1.4 If the landowner refuses access to the property or to population control of the beaver, the landowner will be sent a registered letter from the Operations Superintendent or designate informing them that they could be held liable for any damages caused to municipal property or harm caused to the public as a result of the beaver dam being suddenly breached or washed out.

Emergency Situations

- 2.1 There may be emergency situations which arise where water levels and the volume of retained water created by a beaver dam(s) represents an imminent flood threat to a public asset (road, bridge, culvert, etc.), which in turn could impact public safety. In such instances, the Operations Superintendent or designate, shall assess the threat, determine the risk of damage to the public asset and take action to alter or remove the dam to lower the threat of flooding to an acceptable level.
- 2.2 Authority to take such emergency action is referenced in the Fish and Wildlife Conservation Act, 1997 as follows:

Beaver dams - Section 8(3) states: A person shall not damage or destroy a beaver dam unless the person holds a license to trap furbearing mammals.

Protection of property - Section 8(4) states: Subsection (3) (shown above) does not apply to a person, or agent of a person, who damages or destroys a beaver dam to protect the person's property.
- 2.3 In accordance with 2.2 above, under an emergency situation, as determined by the Operations Superintendent or designate, municipal staff or an appointed contractor/agent may enter onto private property to alter or remove a beaver dam with the objective of "protecting property"; e.g. a public road.

Risk Assessment Procedure

- 3.1 A risk assessment will be conducted by the Operations Superintendent or designate to determine if an emergency response is required.
- 3.2 Where, as a result of excessive water associated with a beaver dam(s), water is being held against a road to the extent that the road is deemed to be unsafe for public travel and/or it is apparent that road failure is possible then emergency actions will be initiated including entry to private land to remedy the problem.
- 3.3 Where there is a sufficient head of water being held behind a beaver dam that if released quickly would overwhelm the road and related drainage system, thereby representing a serious threat to infrastructure and/or public safety, then emergency actions will be initiated including entry onto private lands to remedy the problem.
- 3.4 In either of the above situations (3.2 and 3.3), the threat of damage may be heightened if weather conditions, and predictions call for greater rain or run-off that would increase water volumes and increase washout possibilities.

SCHEDULE "B" TO BY-LAW 2023-

Property Access Form

[Date]:

I, owner of the property located within the Township of Nipissing at Lot __, Conc. __,
Civic Address _____,
Plan _____, Part _____,
Roll Number 4971 – 000 – 00 _____ - 0000

Select an option below;

☐ **Option A:**

Give the Township of Nipissing municipal staff, agent and/or licensed trapper permission to access the above-mentioned property to deal with the nuisance beaver and/or beaver dams.

☐ **Option B:**

Refuse to give the Township of Nipissing municipal staff, agent and/or licensed trapper permission to access the above-mentioned property to deal with the nuisance beaver and/or beaver dams.

NOTE:

- (1) Failure to provide a response to the Municipality within 7 business days of receipt of this Form by Registered Mail will be considered a refusal of access and shall be recorded as such. (Option 'B')
- (2) In obtaining consent (Option 'A'), the Municipality will not be held responsible for any damages that may occur as a result of altering or removing a beaver dam on the above-mentioned property.
- (3) Refusal of access will result in legal action(s) and you will be held liable for any damages caused to municipal property or harm caused to the public as a result of the beaver dam being breached or washed out.
- (4) The Municipality may collect any costs incurred by adding locating, removal and trapping costs, to the tax roll of the property on which the work will be performed in accordance with this By-law.

Name of Land Owner (Print)

Signature of Land Owner

Mailing Address of Land Owner:

Name of Witness (Print)

Signature of Witness

SCHEDULE “C” TO BY-LAW 2023-

Set Fines

The Management of Nuisance Beavers and Beaver Dams

Part I Provincial Offences Act

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Provision creating or defining offence	COLUMN 3 Set Fine
1	Permit a Beaver Dam or other obstruction on property	s. 2.1	\$500.00
2	Fails to comply with an order	s. 3.7	\$500.00
3	Hinders or obstructs any Operations Superintendent or By- law Enforcement Officer or their designate.	s. 5.1	\$500.00

NOTE: The penalty provision for the offences indicated above is Section 6.0 of By-Law 2023- and section 61 of the Provincial Offences Act, R.S.O. 1990, c. P. 33.



REPORT TO COUNCIL

Date: January 10, 2023

From: Kris Croskery-Hodgins, Municipal Administrator

Re: Updates to Committee/Board By-Laws

BACKGROUND/OVERVIEW

The Township of Nipissing has 3 Committees/Boards appointed by Council.

1. Recreation Committee
2. Museum Board of Management
3. Cemetery Committee

The By-Laws in place authorizing the creation and operation of these Committees/Board reflect different time frames and pose conflicts with budget delivery. Concerns have also been provided to the Township Office regarding the transparency and efficacy of the appointment of members and terms of appointment.

The By-Laws have been amended to reflect similar terms and procedures while still having regard for the intent of the groups.

Previously, staff were not appointed to Committees/Boards which created inconsistencies with the preparation of Agendas, Minutes and meeting requirements in keeping with the Township of Nipissing Procedural By-law and Municipal Act, 2001.

The amendments clearly define the role of a staff representative as the appointed Secretary of the Committee/Board and will assist in providing clerical support.

FINANCIAL IMPACT

Staff members appointed to Committees/Boards will manage the time required for meetings and administrative tasks to be in line with their regular schedule. Time in meetings will be used as lieu time during regular hours.

SUMMARY

Bringing the three Committees/Boards into the same administrative umbrella will provide clarity and address procedural concerns.

RECOMMENDATION:

It is recommended that Council adopt the following:

- 1) Amended By-Law for the creation and operation of a Recreation Committee.
- 2) Amended By-Law for the creation and operation of a Board of Management for the Nipissing Township Museum.
- 3) Amended By-Law for the creation and operation of a Cemetery Committee.

Respectfully,

Kris Croskery-Hodgins, Municipal Administrator

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2023-

Being a by-law to authorize the creation and operation of a Recreation Committee for the conduct of recreational programming and management of the Township of Nipissing Community Centre for the Corporation of the Township of Nipissing.

WHEREAS Regulation 797, of the *Ministry of Tourism and Recreation Act*, R.R.O. 1990, provides that the Council of the Corporation of the Township of Nipissing may appoint a Recreation Committee for the conduct of recreation programs;

AND WHEREAS the *Community Recreation Centres Act*, R.S.O. 1990, CHAPTER C.22 provides that the township of Nipissing Community Centre shall be deemed a community recreation centre and may appoint a committee for the management and control of the facility;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NIPISSING ENACTS AS FOLLOWS:

1. That a Recreation Committee shall be appointed by the Council of The Corporation of the Township of Nipissing at their first regular meeting in a Council term, appointing the committee for the term of Council, four (4) years.
2. That the Recreation Committee shall be responsible for the management, programming and strategic planning for:
 - a) Community Centre and Fitness Centre – 2381 Highway 654
 - b) Heritage Rink – 14 Blake Street; outdoor rink and building
 - c) Heritage Park and Playground – 14 Blake Street
 - d) Beach amenities at Wolfe Lake Beach and Link's Beach;And for the planning, organizing and conducting of recreational activities throughout the Township of Nipissing.
3. That the Recreation Committee shall consist of:
 - two (2) members of Council,
 - a minimum of four (4) and maximum of eight (8) residents of the Township of Nipissing who are qualified to be elected as members of the council,
 - one municipal staff member will be appointed to provide administrative support to the Committee and shall be appointed as Secretary to the Committee,
 - other staff members may also be appointed when support is required.*Any Staff member(s) appointed to the Committee will not have the voting rights of a Committee member.*
4. That the Terms of Reference of the Township of Nipissing Recreation Committee are outlined in Schedule A, attached hereto and declared to be part of this By-Law.
5. That By-Law Number 2021-38 is hereby rescinded.

Read a first, second and third time and passed this 17th day of January, 2023.

THE CORPORATION OF THE
TOWNSHIP OF NIPISSING

Tom Piper, Mayor

Kris Croskery-Hodgins,
Municipal Administrator-Clerk-Treasurer

Schedule "A" to By-Law Number 2023-

Township of Nipissing Recreation Committee
Terms of Reference

1. The Township of Nipissing Recreation Committee ("Recreation Committee") is a Committee of Council, appointed by Council and will therefore be governed by the most current Procedural By-Law and Code of Conduct in effect for the Township of Nipissing.
2. The Recreation Committee may establish rules and regulations for the conduct of the recreation programming or any part thereof and to govern the conduct of all person who in any way participate in or be in attendance at any part of the programming.
3. The Recreation Committee shall elect a Chairperson (1) from its members at its first meeting held in a calendar year. This position shall be selected annually.
4. The Recreation Committee shall maintain strategic planning goals for the Recreation Department and provide budget direction for annual programming to the Committee Secretary at the first meeting held in February each year to be included in the Township Budget process.
5. The Recreation Committee shall hold a minimum of four (4) general meetings per year. The meeting schedule is to be determined by the Chairperson, communicated to the Secretary and published in accordance with the Township of Nipissing notice guidelines and Procedural By-Law. Agenda creation and publication will be in accordance with the Procedural By-Law and maintained by the Secretary of the Committee.
6. The Recreation Committee may incur expenditures to the extent provided in the annual approved budget, or as specifically approved by Council.
7. The Recreation Committee shall be responsible for the administration and management of the Township of Nipissing Community Centre and Fitness Centre and as such may make rules and policies as it considers necessary relating to the management, safety and control of the facilities.
8. The Recreation Committee may provide user fee information for the use of the Community Centre or Fitness Centre to be included in the regular updating of the User Fee By-Law in place for the Township of Nipissing.
9. Members of the Recreation Committee in good standing at the end of a Council Term shall be asked of their intentions for the following term in order to provide re-appointment guidance. Once the Committee has been confirmed by Council at their first regular meeting, any vacancies within the Committee will be advertised and appointed as filled.

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2023-

Being a by-law to authorize the creation and operation of a Board of Management for the Nipissing Township Museum, owned by the Corporation of the Township of Nipissing.

WHEREAS Sections 9, 10 and 11 of the *Municipal Act, 2001*, as amended, provide for the establishment, operation and maintenance of a Museum;

AND WHEREAS the Council of the Township of Nipissing considers it necessary and desirable for the public to provide a historical Museum;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NIPISSING ENACTS AS FOLLOWS:

1. That a Museum Board of Management shall be appointed by the Council of The Corporation of the Township of Nipissing at their first regular meeting in a Council term, appointing the Board for the term of Council, four (4) years.
2. That the Museum Board shall be responsible for the management, programming and strategic planning for:
 - a) the Nipissing Township Museum, 4363 Highway 654;And for the planning, organizing and conducting of heritage activities throughout the Township of Nipissing.
3. That the Museum Board shall consist of:
 - two (2) members of Council,
 - five (5) residents of the Township of Nipissing who are qualified to be elected as members of the council,
 - one municipal staff member will be appointed to provide administrative support to the Board and shall be appointed as Secretary to the Board,
 - other staff members may also be appointed when support is required.*Any Staff member(s) appointed to the Board will not have the voting rights of a Board member.*
4. That the Terms of Reference of the Nipissing Township Museum Board of Management are outlined in Schedule A, attached hereto and declared to be part of this By-Law.
5. That By-Law Number 2016-47 is hereby rescinded.

Read a first, second and third time and passed this 17th day of January, 2023.

THE CORPORATION OF THE
TOWNSHIP OF NIPISSING

Tom Piper, Mayor

Kris Croskery-Hodgins,
Municipal Administrator-Clerk-Treasurer

Schedule "A" to By-Law Number 2023-

Nipissing Township Museum Board of Management
Terms of Reference

1. The Nipissing Township Museum Board of Management ("Museum Board") is a Committee of Council, appointed by Council and will therefore be governed by the most current Procedural By-Law and Code of Conduct in effect for the Township of Nipissing.
2. The Museum Board may establish rules and regulations for the conduct of the Museum and heritage programming or any part thereof and to govern the conduct of all person who in any way participate in or be in attendance at any part of the programming.
3. The Museum Board shall elect a Chairperson (1) from its members at its first meeting held in a calendar year. This position shall be selected annually.
4. The Museum Board shall maintain strategic planning goals for the Museum and provide budget direction for annual programming to the Board Secretary at the first meeting held in February each year to be included in the Township Budget process.
5. The Museum Board shall hold a minimum of four (4) general meetings per year. The meeting schedule is to be determined by the Chairperson, communicated to the Secretary and published in accordance with the Township of Nipissing notice guidelines and Procedural By-Law. Agenda creation and publication will be in accordance with the Procedural By-Law and maintained by the Secretary of the Board.
6. The Museum Board may incur expenditures to the extent provided in the annual approved budget, or as specifically approved by Council.
7. The Museum Board shall be responsible for the administration and management of the Nipissing Township Museum and as such may make rules and policies as it considers necessary relating to the management, safety and control of the facilities.
8. The Museum Board may provide user fee information for the use of the Museum and facilities to be included in the regular updating of the User Fee By-Law in place for the Township of Nipissing.
9. Members of the Museum Board in good standing at the end of a Council Term shall be asked of their intentions for the following term in order to provide re-appointment guidance. Once the Board has been confirmed by Council at their first regular meeting, any vacancies within the Board will be advertised and appointed as filled.

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2023-

Being a by-law to authorize the creation and operation of a Cemetery Committee for the administration of the Nipissing Union Cemetery, Commanda Cemetery and the St. John's Alsace Cemetery, for the Corporation of the Township of Nipissing.

WHEREAS The Council of the Corporation of the Township of Nipissing owns and operates three (3) cemeteries licenced under the Bereavement Authority of Ontario;

AND WHEREAS the Council of the Corporation of the Township of Nipissing deems it necessary to appoint a Committee, known as the Township of Nipissing Cemetery Committee, to provide administration for the Nipissing Union Cemetery, Commanda Cemetery and the St. John's Alsace Cemetery;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NIPISSING ENACTS AS FOLLOWS:

1. That a Cemetery Committee shall be appointed by the Council of The Corporation of the Township of Nipissing at their first regular meeting in a Council term, appointing the Committee for the term of Council, four (4) years.
2. That the Cemetery Committee shall be responsible for the administration and strategic planning for the cemeteries known as:
 - a) Nipissing Union Cemetery, 4506 Highway 654,
 - b) Commanda Cemetery, 18 Bennett Road,
 - c) St. John's Alsace Cemetery, 3353 Alsace Road.
3. That the Cemetery Committee shall consist of:
 - two (2) members of Council,
 - three (3) residents of the Township of Nipissing who are qualified to be elected as members of the council,
 - one municipal staff member will be appointed to provide administrative support to the Committee and shall be appointed as Secretary to the Committee,
 - other staff members may also be appointed when support is required.*Any Staff member(s) appointed to the Committee will not have the voting rights of a Committee member.*
4. That the Terms of Reference of the Township of Nipissing Cemetery Committee are outlined in Schedule A, attached hereto and declared to be part of this By-Law.
5. That By-Law Number 2021-39 is hereby rescinded.

Read a first, second and third time and passed this 17th day of January, 2023.

THE CORPORATION OF THE
TOWNSHIP OF NIPISSING

Tom Piper, Mayor

Kris Croskery-Hodgins,
Municipal Administrator-Clerk-Treasurer

Schedule "A" to By-Law Number 2023-

Township of Nipissing Cemetery Committee
Terms of Reference

1. The Township of Nipissing Cemetery Committee ("Cemetery Committee") is a Committee of Council, appointed by Council and will therefore be governed by the most current Procedural By-Law and Code of Conduct in effect for the Township of Nipissing.
2. The Cemetery Committee may provide input and direction for the rules and regulations for the governing of the Township cemeteries. All changes to the existing rules and regulations governing the Township cemeteries will be provided to Council for inclusion in the required By-Law for submission to the Bereavement Authority of Ontario where final approval authority lies.
3. The Cemetery Committee shall elect a Chairperson (1) from its members at its first meeting held in a calendar year. This position shall be selected annually.
4. The Cemetery Committee shall maintain strategic planning goals for the cemeteries and provide budget direction for annual requirements to the Committee Secretary at the first meeting held in February each year to be included in the Township Budget process.
5. The Cemetery Committee shall hold a minimum of one (1) general meeting per year. The meeting schedule is to be determined by the Chairperson, communicated to the Secretary and published in accordance with the Township of Nipissing notice guidelines and Procedural By-Law. Agenda creation and publication will be in accordance with the Procedural By-Law and maintained by the Secretary of the Committee.
6. The Cemetery Committee may incur expenditures to the extent provided in the annual approved budget, or as specifically approved by Council.
7. The Cemetery Committee shall be responsible for the administration and strategic planning goals of the Township of Nipissing cemeteries and as such may make rules and policies as it considers necessary relating to the management, safety and control of the facilities for adoption per 2. of this document.
9. Members of the Cemetery Committee in good standing at the end of a Council Term shall be asked of their intentions for the following term in order to provide re-appointment guidance. Once the Committee has been confirmed by Council at their first regular meeting, any vacancies within the Committee will be advertised and appointed as filled.

CAPITAL BUDGET AND ASSET MANAGEMENT FORECAST 2023-2033

R2023-

GENERAL GOVERNMENT			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2023			
2024	New Website/programming	\$20,000	Taxation
2025	Replace Municipal Admin Vehicle	\$45,000	Taxes
2026	Paint Interior of Building	\$7,500	Taxes
2027	New Computers for Administration x 5	\$20,000	Taxation
2028			
2029			
2030			
2031			
2032			
2033			

GENERAL GOVERNMENT RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2023	Computer server/replacements	\$5,000	
	Municipal Election	\$3,000	
2024	Computer server/replacements	\$5,000	
	Municipal Election	\$3,000	
2025	Computer server/replacements	\$5,000	
	Municipal Election	\$3,000	2026
2026	Computer server/replacements	\$5,000	2026
2027	Computer server/replacements	\$5,000	
	Municipal Election	\$3,000	
2028	Computer server/replacements	\$5,000	
	Municipal Election	\$3,000	
2029	Computer server/replacements	\$5,000	
	Municipal Election	\$3,000	2030
2030	Computer server/replacements	\$5,000	
2031	Computer server/replacements	\$5,000	
	Municipal Election	\$3,500	2031
2032	Computer server/replacements	\$5,000	
	Municipal Election	\$3,500	
2033	Computer server/replacements	\$5,000	
	Municipal Election	\$3,500	2034

FIRE DEPARTMENT CAPITAL PROJECT FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2023	Pick Up Truck Year 4 of 5		Reserves
	UTV Year 4 of 5		Reserves
	Dry Hydrant (2) Bear Creek Rd N, Alsace at Wolfe Lake Rd		
	Underground Tank at Ski Hill Road	\$50,000	Taxation
	Station #1/Comm Centre Roof	\$41,000	½ with Rec Taxation
2024	Pick Up Truck Year 5 of 5		Reserves
	UTV Year 5 of 5		Reserves
	Dry Hydrant (2) Black Creek Rd N, Hwy 534 towards Restoule		
	Underground Tank at Hwy 522	\$50,000	Taxation
	Gas Detectors (3)	\$4,000	Reserves
2025	Pick Up Truck Final payments		Reserves
	UTV Final payments		Reserves
	SCBA Replacements	\$150,000	Reserves/Taxation
2026	Dry Hydrant (2) Westview Dr, Niagara Road		
	Underground Tank at Pine Drive	\$60,000	Taxation
2027	Auto Extrication Tools	\$75,000	Reserves/Taxation
2028	Station 1/Comm Centre Exterior	\$200,000	Taxation
2029	Pump 2 year 1 of 5	\$400,000	Financing
2030	Pump 2 Year 2 of 5		Reserves
	Pick Up Truck Year 1 of 5	\$75,000	Financing
2031	Pump 2 Year 3 of 5		Reserves
	Pick Up Truck Year 2 of 5		Reserves
2032	Pump 2 Year 4 of 5		Reserves
	Pick Up Truck Year 3 of 5		Reserves
2033	Pump 2 Year 5 of 5		Reserves
	Pick Up Truck Year 4 of 5		Reserves
	Rescue 2 Year 1 of 5	\$300,000	Financing

*Tank locations may vary depending on determined needs in the community.

FIRE DEPARTMENT RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2023	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$15,000.00	2024
2024	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$17,500.00	2030
2025	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$20,000.00	2030
2026	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$20,000.00	2031
2027	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$20,000.00	2031
2028	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$20,000.00	2032
2029	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$22,500.00	2032
2030	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$25,000.00	2033
2031	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$25,000.00	2033
2032	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$27,500.00	2034
2033	Large Equipment Reserve Communications Reserve Fire Apparatus Reserve	\$5000.00 \$5000.00 \$30,000.00	2035

FIRE DEPARTMENT FLEET PLAN:

Pump 2 – 2011 – acquired in 2012

Rescue 2 – 2012

Pump 1 – 2015

Tanker 1 – 2018

Pick Up Truck – 2020

UTV & Trailer – 2020

Replace 2029 with 2,000 gallon tanker

Replace 2032 with mini-pumper

Replace 2035 with mini-pumper

Replace 2038 with 2,000 gallon tanker

Replace 2030

Replace 2050

LANDFILL CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2023			
2024			
2025			
2026			
2027			
2028			
2029			
2030			
2031	Bear Creek Landfill * Closure or Rehabilitation		
2032			
2033			

LANDFILL RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2023	Closure/Rehabilitation Reserve	\$20,000	
2024	Closure/Rehabilitation Reserve	\$20,000	
2025	Closure/Rehabilitation Reserve	\$20,000	
2026	Closure/Rehabilitation Reserve	\$20,000	
2027	Closure/Rehabilitation Reserve	\$20,000	
2028	Closure/Rehabilitation Reserve	\$25,000	
2029	Closure/Rehabilitation Reserve	\$25,000	
2030	Closure/Rehabilitation Reserve	\$25,000	
2031	Closure/Rehabilitation Reserve	\$25,000	
2032	Closure/Rehabilitation Reserve	\$25,000	
2033	Closure/Rehabilitation Reserve	\$25,000	

PUBLIC WORKS			
YEAR	PROJECT DESCRIPTION (FLEET)	ESTIMATE	METHOD
2023	Tandem Truck (replace 2005) Year 1 of 5 Tandem Truck (replace 2010) Year 2 of 5 Tandem Truck (2021) Year 3 of 5 Excavator (2021) Year 3 of 5	\$300,000	Financing
2024	Tandem Truck (replace 2005) Year 3 of 5 Tandem Truck (replace 2010) Year 3 of 5 Tandem Truck (2021) Year 4 of 5 Excavator (2021) Year 4 of 5 Pick Up Truck Year 1 of 5 (3/4 Tonne)	\$90,000	Financing
2025	Tandem Truck (replace 2005) Year 4 of 5 Tandem Truck (replace 2010) Year 4 of 5 Tandem Truck (2021) Year 5 of 5 Excavator (2021) Year 5 of 5 Grader Year 1 of 5 Pick Up Truck Year 2 of 5 (3/4 Tonne) Pick Up Truck Year 1 of 5 (1/2 Tonne)	\$450,000 \$70,000	Financing Financing
2026	Tandem Truck (replace 2005) Year 5 of 5 Tandem Truck (replace 2010) Year 5 of 5 Grader Year 2 of 5 Pick Up Truck Year 3 of 5 (3/4 Tonne) Pick Up Truck Year 2 of 5 (1/2 Tonne)		
2027	Grader Year 3 of 5 Backhoe Year 1 of 5 Pick Up Truck Year 4 of 5 (3/4 Tonne) Pick Up Truck Year 3 of 5 (1/2 Tonne)	\$250,000	Financing
2028	Grader Year 4 of 5 Backhoe Year 2 of 5 Pick Up Truck Year 5 of 5 (3/4 Tonne) Pick Up Truck Year 4 of 5 (1/2 Tonne) One Ton Truck W Plow Year 1 of 5	\$80,000	Financing
2029	Grader Year 5 of 5 Backhoe Year 3 of 5 Pick Up Truck Year 5 of 5 (1/2 Tonne) One Ton Truck W Plow Year 2 of 5		
2030	Tandem Truck (replace 2021) Year 1 of 5 Backhoe Year 4 of 5 One Ton Truck W Plow Year 3 of 5	\$380,000	Financing
2031	Backhoe Year 5 of 5 Tandem Truck Year 2 of 5 One Ton Truck W Plow Year 4 of 5		
2032	Tandem Truck Year 3 of 5 One Ton Truck W Plow Year 5 of 5		
2033	Tandem Truck Year 4 of 5		

PUBLIC WORKS			
YEAR	PROJECT DESCRIPTION (WORK PROJECTS)	ESTIMATE	METHOD
2023	Birchgrove Drive (Phase 3 at 1.5 km)	\$350,000	Grant
	Birchgrove Drive (Reseal Phase 1 & 2)	\$60,000	
	Alsace Road gravel application (9 km)	\$275,000	Reserve
	Replace/Repair/Close Hummel Bridge	\$3,000,000	½ Powassan
	*decision pending on project – wait on grant opportunities		½ Financing (grant)
	Surface Treat 2 km Alsace Road Boundary	\$420,000.	½ Powassan
	*decision pending on Municipality of Powassan	\$45,000	½ Nipissing
	Garage Roof Repairs – interim repair		Taxation
	GRAVEL RUN A plus ALSACE , see schedule	\$275,000	Reserve/Taxation
2024	Lake Nipissing Road (chip seal dig outs and resurface 2.5 km)	\$250,000	Grant
	Birchgrove Drive (reseal Phase 3)	\$50,000	
	Reline culvert on Hazelglen Road	\$300,000	
	Replace Public Works Garage/Office	\$3,000,000	Financing
2025	GRAVEL RUN B	\$285,000	Taxation
2026	Alsace Road (2 km) Phase 1 (reconstruction/pulverize/double surface treatment)	\$300,000	Grant
2027	Alsace Road (2 km) Phase 2 (reconstruction/pulverize/double surface treatment)	\$300,000	Grant
	Reseal Phase 1 Alsace (2 km)	\$50,000	
2028	Alsace Road (2 km) Phase 3 (reconstruction/pulverize/double surface treatment)	\$300,000	Grant
	Reseal Phase 2 Alsace (2 km)	\$50,000	
	GRAVEL RUN C	\$285,000	Taxation
2029	Ruth Haven Drive dig out/double surface	\$200,000	Grant
	350 m	\$50,000	
2030	Reseal Phase 3 Alsace (2 km)		
	Rocky Shore Drive (2 km)	\$400,000	Grant
	Dig out/double surface		
	GRAVEL RUN D	\$300,000	Taxation
	Pulverize/Double Surface Treatment (northern roads as required) Sunset Cove Road 2 km	\$300,000	Grant
2032	Pulverize/Double Surface Treatment (northern roads as required) Sunset cove Road 2 km	\$300,000	Grant
	GRAVEL RUN A	\$310,000	Taxation/Reserve
2033	Chipseal the last 1.5 of Ski Hill	\$200,000	Grant

PUBLIC WORKS RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2023	Garage Reserve – Replacement	\$25,000	2024
	Bridge Reserve	\$25,000	
2024	Bridge Reserve	\$25,000	
	Gravel Reserve	\$40,000	
2025	Bridge Reserve	\$25,000	
	Gravel Reserve	\$40,000	
2026	Bridge Reserve	\$25,000	
	Gravel Reserve	\$40,000	
2027	Bridge Reserve	\$30,000	
	Gravel Reserve	\$45,000	
2028	Bridge Reserve	\$30,000	
	Gravel Reserve	\$45,000	
2029	Bridge Reserve	\$30,000	
	Gravel Reserve	\$45,000	
2030	Bridge Reserve	\$30,000	2030
	Gravel Reserve	\$45,000	
2031	Bridge Reserve	\$30,000	
	Gravel Reserve	\$45,000	
2032	Bridge Reserve	\$35,000	
	Gravel Reserve	\$50,000	
2033	Bridge Reserve	\$35,000	
	Gravel Reserve	\$50,000	

PUBLIC WORKS FLEET PLAN:

2005 Tandem Truck	Replace in 2023
2022 Tandem Truck	Replace in 2033
2021 Tandem Truck	Replace in 2030
2022 Excavator	Replace in 2037
Backhoe	Replace in 2027
Grader	Replace in 2025

CEMETERY CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2023	Lawnmower replacement Trailer	\$6,500 \$4,000	Taxation ½ with Recreation Taxation
2024			
2025	Fencing – Nipissing Union Cemetery	\$10,000	Reserves/Taxation
2026			
2027			
2028			
2029			
2030			
2031			
2032	Columbarium – Alsace Cemetery	\$30,000	Financing
2033			

CEMETERY RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2023	Fencing Reserve	\$2,500.00	
2024	Fencing Reserve	\$2,500.00	2025
2025	Maintenance/Fencing Reserve	\$2,000.00	
2026	Maintenance/Fencing Reserve	\$2,000.00	
2027	Maintenance/Fencing Reserve	\$2,000.00	
2028	Maintenance/Fencing Reserve	\$2,000.00	
2029	Maintenance/Fencing Reserve	\$2,000.00	
2030	Maintenance/Fencing Reserve	\$2,000.00	
2031	Maintenance/Fencing Reserve	\$2,000.00	
2032	Maintenance/Fencing Reserve	\$2,000.00	
2033	Maintenance/Fencing Reserve	\$2,000.00	

RECREATION CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2023	McQuaby Boat Launch remove/repair	\$	
	Develop Parking/Launch area McQuaby	\$	
	Structural study/repair Chapman's	\$	
	Landing Dock		
	Rink Boards	\$	
	Roof on Community Centre/Fire Station #1	\$41,000	½ with FD Taxation
	Trailer	\$4,000	½ with Cemetery Taxation
	Storage Building (beside rink building)	\$8,500	Taxation
2024	Cover for outdoor rink	\$	
	Parking area at Link's Beach	\$	
2025			
2026			
2027			
2028			
2029			
2030			
2031			
2032			

RECREATION RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2023	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
2024	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
2025	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
2026	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
2027	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
2028	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
2029	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
2030	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
2031	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
2032	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$2,500	
2033	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$10,000	
	Rink/Playground – Heritage Park Reserve	\$3,000	

MUSEUM CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2023	Foundation Repair Office Building	\$82,000	Grant/Taxation
2024	Heritage Window Repair – Church	\$20,000	Grant/Taxation
2025			
2026			
2027			
2028			
2029			
2030			
2031			
2032			
2033			

MUSEUM RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2023	Building reserve	\$3500.00	
2024	Building reserve	\$3500.00	
2025	Building reserve	\$3500.00	
2026	Building reserve	\$3500.00	
2027	Building reserve	\$4000.00	
2028	Building reserve	\$4000.00	
2029	Building reserve	\$4000.00	
2030	Building reserve	\$4000.00	
2031	Building reserve	\$4000.00	
2032	Building reserve	\$4500.00	
2033	Building reserve	\$4500.00	

QUARRIED GRANITE APPLICATION SCHEDULE

2025

RUN A

ROAD	KM
Barber Valley	1.3
Pilgers	8.7
Barrett	6.2
Rye – 534 to Booth	3.5
Booth	0.7
Rye Road to Clarks	0.8
Old Nipissing North	0.3
Old Nipissing South	0.3
	21.8 total

2026

RUN B

ROAD	KM	TONNES
Black Creek Road North	4.2	3,400
Black Creek Road South	1.2	1,000
Lambs Road	0.9	400
Ponderosa Road West	2.3	1,200
Ponderosa Road East	2.3	1,400
Butterfield Road	1.4	1,200
Lingenfelter Road	1.6	1,000
Sprucedale Road	0.9	500
Granite Hill Road	3.0	1,800
		11,900 total

2023

RUN C

ROAD	KM	TONNES
Hazelglen Road	2.0	1,579
Armstrong Road	1.2	700
Hamilton Farm Road	0.5	300
Power Plant Road	3.3	2,252
South River Road	3.8	2,425
Stillar Side Road	4.4	2,792
Hemlock Road	0.4	480
Chapman's Landing Road	1.0	740
Culham Road	1.1	606
		11,874 total
<i>Quarry Reserve</i>		
Alsace Road		10,500
Wolfe Lake Road		5,500

2024

RUN D

ROAD	KM	TONNES
Hart Road	2.0	1,400
Stone Cutter Road	2.0	1,600
Promised Land Road	0.2	200
Lake Nipissing Road	1.9	1,200
Kings Road	4.5	2,100
Green Acres Road	3.6	1,400
Niagara Road	1.3	600
Ski Hill Road	2.0	1,000
Mountain View Road	0.4	500
		11,000 total

NOTE:

HOPPERS 30 TONNE SPREAD;
130 METERS 2 ROUNDS = 500
TONNE PER KM

TRI AXLE 23 TONNE SPREAD; 100
METERS 2 ROUNDS = 500 TONNE
PER KM

3 ROUNDS 750 TONNES PER KM;

4 ROUNDS 1000 TONNES PER KM

HOPPERS 8 ROUNDS EACH: 1 KM



TOWNSHIP OF NIPISSING CORRESPONDENCE

January 17, 2023

1. Resolution from the City of Kingston regarding support for a motion on the Resource Recovery and Circular Economy Act, 2016.
2. Letter from the Minister of Municipal Affairs and Housing regarding new initiatives.
3. Information on the 2023 FONOM annual conference.



Office of the City Clerk

December 15, 2022

Via email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Toronto, ON M7A 1A1

Dear Premier:

**Re: Kingston City Council Meeting, December 6, 2022 – New Motion 5 –
Resource Recovery and Circular Economy Act, 2016**

At the regular meeting on December 6, 2022, Council approved New Motion 5 with respect to request to the Resource Recovery and Circular Economy Act, 2016. At the same meeting, the following resolution was approved:

Whereas Municipal governments support the Province's implementation of outcomes-based policies to move responsibility for end-of-life management of designated products and packaging to producers who are the most able to affect system change; and

Whereas these policies can improve environmental outcomes, provide new jobs and grow Ontario's economy; and

Whereas outcomes-based policies require clear consequences for non-compliance that can be administered in an effective and efficient manner; and

Whereas Administrative penalties are a cost-effective tool for the regulator to hold polluters accountable, so there is less burden on the courts and taxpayers; and

Whereas the Resource Productivity and Recovery Authority does not have Administrative Penalties which is impacting the ability of the regulator to ensure compliance with the regulations under the Resource Recovery and Circular Economy Act, 2016; and

The Corporation of the City of Kingston
216 Ontario Street, Kingston, ON K7L 2Z3

Phone: (613) 546-4291 ext. 1247

Fax: (613) 546-5232

jbolognone@cityofkingston.ca

Whereas data provided by Resource Productivity and Recovery Authority shows there is a currently a backlog of over 2,000 cases of potential non-compliance and almost 200 known instances of non-compliance; and

Whereas the Resource Productivity and Recovery Authority has found battery producers non-compliant for collection accessibility and processing; and

Whereas the largest waste diversion program, the Blue Box, sees the first communities transition in a few months, ensuring the Regulator has appropriate enforcement tools to ensure servicing and outcomes are met is critical for a smooth transition for Ontarians;

Therefore Be It Resolved That the City of Kingston calls on the Provincial government to promptly pass an Administrative Penalties regulation under the Resource Recovery and Circular Economy Act, 2016; and

That this resolution be circulated to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, MPP Ted Hsu, MPP John Jordan, the Association of Municipalities of Ontario, and all Municipalities in Ontario for their consideration and support.

Yours sincerely,



John Bolognone
City Clerk
/nb

C.C. Minister of the Environment, Conservation & Parks
Ted Hsu, MPP for Kingston & the Islands
John Jordan, MPP for Kingston, Frontenac Lanark
AMO
All Ontario Municipalities

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



Ontario

234-2022-5422

January 4, 2023

Dear Heads of Council,

I'm pleased to share an update on key initiatives underway at my ministry to help meet our government's goal of building 1.5 million new homes over the next 10 years.

The legislature recently passed our government's *More Homes Built Faster Act, 2022* which takes bold action to ensure that all communities can grow with a mix of ownership and rental housing types to meet the needs of all Ontarians.

Our government knows that building inspectors play a critical role in ensuring that new homes meet the public safety requirements set out in Ontario's Building Code. However, the capacity of municipal building departments has been impacted by recruitment challenges and the increasing number of building inspectors retiring from the profession. That's why, earlier this year, we took action to help municipalities address labour supply shortages in the building sector by amending the Building Code to provide a new model for municipal building departments to design and administer internship programs for building inspectors.

Effective July 1, 2022, municipal building departments can establish program entry criteria for interns that meet their own local recruitment and enforcement needs. This new internship model supports public safety by continuing to require that a qualified building inspector or Chief Building Official supervises the work of interns. The interns must also pass ministry technical and legal exams before being able to practice independently as building inspectors.

In the coming months, the ministry will develop guidance materials to support municipalities that are interesting in launching local programs to recruit new intern building inspectors. We look forward to working with municipalities to implement local internships.

Additionally, the ministry has engaged a consultant to identify opportunities for enhancements to the qualification program for building practitioners. We are seeking input from the public, including municipalities, building inspectors, designers, septic installers and building professionals not regulated by the ministry. This feedback will help guide future decisions on new approaches to qualification.

For more information and to review the discussion paper, please visit the Environmental Registry of Ontario (ERO) website at <https://ero.ontario.ca/notice/019-6433>.

In addition to this ongoing work, the ministry is modernizing the provincial Qualification and Registration Tracking System (QuARTS). QuARTS is used by over 7,000 building practitioners to update their qualification and registration information online and to help the government regulate safety and compliance in the Ontario building industry.

Modernizing QuARTS will create a more efficient and user-friendly system, allowing building officials to spend more time on the important task of reviewing and issuing building permits to support the government's key priority of increasing housing stock.

Finally, the ministry made the 2012 Building Code Compendium freely available in Adobe PDF format through the website (<https://www.ontario.ca/page/request-digital-copy-2012-building-code-compendium>). Since its launch in March 2022, the ministry has provided free copies to over 5,000 building professionals to reduce barriers and help accelerate the construction of new homes across the province. This initiative has enabled inspectors to access Building Code requirements while performing their work onsite in a more convenient format. Additionally, candidates studying for the ministry's exams are able to access and learn Building Code content in an easy to navigate, user-friendly manner.

As part of the plan to build 1.5 million homes over the next 10 years, the government looks forward to continuing consultations with municipalities, the building industry and the public to investigate further changes to Ontario's Building Code in order to create more housing and support public safety.

If you are interested in learning more about any of the ministry's initiatives related to the transformation of Building Code services in Ontario, please contact us at BuildingTransformation@ontario.ca.

Thank you for your continued partnership as we work together to get more homes built faster for all Ontarians.

Sincerely,



Steve Clark
Minister

c: Municipal Clerks



FONOM

2023 FONOM Northeastern Municipal Conference

Hosted by the Town of Parry Sound

"Connecting the North"

date: May 8th - 10th, 2023

location: Charles W. Stockey Centre for the Performing Arts

Preparations have begun for the upcoming
2023 FONOM Conference.

This annual conference is the perfect opportunity to gain valuable insight into various municipal issues, while reconnecting with municipal colleagues from across Northeastern Ontario.

Conference Highlights Include:

- Information and insight on topical municipal issues
- Sessions focused on sharing municipal leading practices
- Banquet Dinner and Entertainment
- Annual Awards Presentation
- Annual FONOM Business Meeting

Name: _____

Title/Position: _____

Municipality or Organization: _____

Address: _____

Postal Code: _____ E-mail: _____

Tel: _____ Fax: _____ Cell: _____

Full Delegate Package Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit.	By April 7	<input type="checkbox"/> \$400
	After April 7	<input type="checkbox"/> \$440
One Day – Monday, May 8 Includes lunch, afternoon break and Welcome Reception, all sessions on Monday, Trade Show and a delegate kit.	By April 7	<input type="checkbox"/> \$180
	After April 7	<input type="checkbox"/> \$210
One Day – Tuesday, May 9 Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops on Tuesday, Trade Show and a delegate kit. Does NOT include Banquet ticket – order below.	By April 7	<input type="checkbox"/> \$190
	After April 7	<input type="checkbox"/> \$220
One Day – Wednesday, May 10 Includes breakfast, lunch, morning break and Ministers' Forum and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a FONOM member.	By April 7	<input type="checkbox"/> \$180
	After April 7	<input type="checkbox"/> \$210
Extra Banquet Ticket Any banquet attendee can note special dietary requirements below:	<input type="checkbox"/>	\$145
(Payable to the Town of Parry Sound)	Total	\$
	HST - 13%	\$
	Final Total	\$

Send payment and completed form
to: Town of Parry Sound
52 Seguin St,
Parry Sound, On
P2A 1B4

Inquiries:
Navi Bhagla
Administrative Assistant - Economic Development
Tel: (705) 746-2101 ext (261)
Email: nbhagla@townofparrysound.ca

Please register by April 7th to obtain early bird rate. Your sent registration form by this deadline will guarantee the lower price. Payment must be received by the first day of the conference.

Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 7th. No refunds will be made after April 7th, 2023, however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.

January 17, 2023 Accounts Payable Report

Total Payable

\$

126,047.31

Date	Account	Chq Total	Explanation
5-Jan	Payroll Accounts	\$ 21,429.01	Bi-weekly payroll
6-Jan	A/P Other	\$ 26,609.00	November Policing set up for year end
	CBO Other Expenses	\$ 2,134.07	CBO 50% educations/training 2022
	Landfill Materials & Supplies	\$ 4,648.39	Topographical Surveys 2020/equipment
	Recycling Operating	\$ 3,693.88	December Recycling Services
	Hydro	\$ 326.77	Street Lights November & December
	HST and GST REBATE	\$ 957.57	This amount will be refunded in December
	Accounts Receivable	\$ 709.24	fees to be paid in association with files
31-Dec	Office Cleaning & Maintenance	\$ 57.64	
	Legal Fees	\$ 3,479.96	Year end legal fees, OLT File ongoing
	Planning & Zoning	\$ 513.89	Year end planning fees
	Election Expenses	\$ 1,566.41	Council Training Session in Burk's Falls
	Station #2 maintenance	\$ 795.69	FD
	Bridge Study	\$ 3,968.64	Bi-annual Bridge/Structure Study
	Community Centre Maintenance	\$ 57.64	Water testing
	Developer Deposits	\$ 14,361.73	Amounts deposited by applicants for use
	HST and GST REBATE	\$ 972.78	This amount will be refunded in December
13-Jan	Accounts Payable Other	\$ 1,206.33	CIBC refund payment error/SRA Refund
	Web Page	\$ 57.24	
	Office Propane	\$ 211.06	
	Office Supplies & Maintenance	\$ 6,366.31	cheques, 6 month software support Baker
	Station 1 Telephone	\$ 98.23	
	FD Automatic Aid Renewal/Response	\$ 1,686.06	2023 Annual Fee, 1 automatic aid response
	PW Fuel Purchases	\$ 5,293.93	Clear diesel
		\$ 2,491.80	Dyed diesel
		\$ 1,524.88	Ethanol fuel
	Garage Propane	\$ 2,580.92	
	PW Professional Development	\$ 753.76	2023 Good Roads Association Fee
	Garage Materials	\$ 74.90	
	PW Fleet Repairs	\$ 3,684.81	2023 Wstar set up costs
		\$ 88.73	#13 Excavator
		\$ 976.57	2021 Wstar
		\$ 8,892.52	#4 Grader - includes tires/ice blades
	Community Centre Maintenance	\$ 48.76	
	Community Centre Telephone	\$ 60.53	
	HST and GST REBATE	\$ 3,667.66	This amount will be refunded in December

\$ 126,047.31