

Nipissing Township Museum

Board Meeting Minutes

October 5, 2022

7 p.m., Nipissing Township Community Centre

1. **Call to Order** – The meeting was called to order at 7:00 p.m. by Liz Moore.
2. **Declaration of Pecuniary Interest** – There were no declarations of pecuniary interest.
3. **Acceptance of Agenda** – The agenda was accepted as presented by Chris Johnston and seconded by Steve Kirkey.
4. **Acceptance of Previous Minutes** – The minutes of the previous minutes were accepted by Gladys Bateman and seconded by Mary Heaseman.
5. **Standing Agenda Items**
 - i. Finance:

The museum total gross revenue for the season was \$10,333. 00. The museum was open for 81 days and had 847 visitors. The Fall Festival generated \$451.91 in revenue.
 - ii. Managers Report:
 - The Ladies T-shirts have not been delivered yet.
 - It was noted that running the 'Mystery Objects' at events was a popular activity.
 - The museum's 150 year anniversary will occur in 2024. It was suggested planning for this event begin now. Partnering with other area museums may be a possibility and Brenda will investigate.

Collections:

All artifacts stored at the community centre have accession numbers except for those contained in the banker's boxes. Dust covers are needed for artifacts stored in this area.

The inventory of the Church is almost complete, but cataloguing is only 25% complete.

The inventory of the storage room is incomplete.

The inventory of the Hardware has not started, but the cataloguing is complete.

The next steps required for the inventory/cataloguing is to check that all accession numbers are in the main inventory in MS Access.

It was decided to decline the Halifax riots newspaper clippings, plaster of paris cast and native artifacts from the Jane Russell collection. Also, it was decided to keep the cloth flag that may have connections to the Orange Lodge.

A tour of the museum by home schooled children will take place this Friday before closing.

6. Business Arising:

- i. Fall Festival Update – The festival was the most successful event the museum hosted this season and coverage of the event in BayToday was very good exposure. The best exposure leading up to the event occurred through vendors on Facebook.
- ii. Manager's Last Day – Gillian's last day for the season will be Friday, October 7th. She will ensure all motors are stored inside, all outside artifacts will be tarped and all inside artifacts will be draped after the school tour.
- iii. Additions to Museum Store – It was suggested that a history booklet regarding the Nipissing-Rosseau Road may be a good addition to sell for the anniversary in 2024. Cost is \$25. An 'Author Night' could be an event for the anniversary as the author is also writing a book on the Alsace Rd. Gillian will send the information to Brenda.
- iv. July 2023 Event – There was discussion over the feasibility of Piefest and Strawberry Festival events. This will be discussed again at our meetings in 2023.

7. New Business:

- i. Board Membership – It was decided that all members would remain on the Township of Nipissing Museum Board in 2023.

8. Next Meeting – The next meeting of the Nipissing Township Museum will be on Wednesday, February 1, 2023.

9. Adjournment – Liz Moore adjourned the meeting at 8:00 p.m. This was accepted by Brenda Lennon and seconded by Steve Kirkey.