



The Corporation of the Township of Nipissing
45 Beatty Street
Nipissing ON P0H 1W0
Telephone 705-724-2144 Fax 705-724-5385
www.nipissingtownship.com

***** AGENDA *****
Tuesday, April 18, 2023
*****START TIME 6:30 p.m.*****

1. Disclosure of pecuniary interest.
2. Delegation: Scott Gardiner, Near North Palliative Care Network, Hospice Coordinator regarding the organization and services provided.
3. Committee Reports.
4. Resolution: Adopt the minutes of the meeting held April 4, 2023.
5. Resolution: Award Tender NIP-PW-2023-1 Winter Sand.
6. Resolution: Award Tender NIP-PW-2023-2 Quarried Granite.
7. Resolution: Award Tender NIP-PW-2023-3 Quarried Granite, Supply and Apply.
8. Resolution: Award Tender NIP-PW-2023-4 Quarried Granite, Supply and Apply.
9. Resolution: Authorize a donation to the Powassan and District Union Public Library to support the StoryWalk event.
10. Resolution: Authorize a donation to the Trout Creek Agricultural Society towards the 2023 Fall Fair.
11. Resolution: Support the Town of Essex regarding the Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales.
12. Resolution: Support the Association of Ontario Road Supervisors regarding Opposition to proposed Utility Locate cost downloading to municipalities.

MINUTES

TOWNSHIP OF NIPISSING

Tuesday, April 4, 2023

A regular meeting of the Township of Nipissing Council was held on Tuesday, April 4, 2023 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper and Councillors Tom Butler, Shelly Foote, Stephen Kirkey and Dave Yemm.

Staff: Fire Chief-MLEO-CEMC Will Bateman; Operations Superintendent Dan MacInnis; Land Planning & Technology Administrator-Deputy Treasurer John-Paul Negrinotti; Administrative Assistant-Deputy Clerk Kristin Linklater and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Guests: Jacob Hanlon, Jamie Robinson, Patrick Townes and David Cernanec.

Disclosure of pecuniary interest: Councillor Shelly Foote.

Delegation from Jacob Hanlon, Food Cycle Science regarding the Municipal Food Waste Diversion Program and the FoodCycler technology.

Jacob Hanlon left the meeting after the delegation.

Committee Reports:

Councillor Shelly Foote: Township of Nipissing Recreation Committee.

Mayor Tom Piper: Eastholme Home for the Aged Board of Management; OPG Dam Safety Meeting.

Mayor Piper recognized the efforts of Gillian Bernas, Landfill Attendant, for ongoing assistance with the Bottle Drive Program at each landfill site on behalf of the Township of Nipissing Recreation Committee.

R2023-082 D. Yemm, S. Kirkey:

That the minutes of the Council meeting held March 21, 2023, be adopted as published. **Carried.**

David Cernanec provided a delegation in reference to the Shore Road Allowance Application, Item Number 5 on the Agenda.

R2023-083 D. Yemm, T. Butler:

That we pass By-Law Number 2023-25, being a By-Law to stop up, close and sell part of the Original Shore Road Allowance in front of Broken Lot 11, Concession 18, designated as Parts 1, 2 & 3 on Plan 42R-21854, in the Township of Nipissing, District of Parry Sound.

Read a first, second and third time and passed this 4th day of April, 2023. **Carried.**

David Cernanec left the meeting after the matter was voted on.

R2023-084 S. Kirkey, S. Foote:

WHEREAS in negotiations with the Municipality of Powassan regarding boundary road construction, it is apparent that it would be beneficial to both parties to complete the construction and enter into a payment agreement for the costs;

AND WHEREAS a draft agreement has been provided to the Municipality of Powassan for review and discussion;

NOW THEREFORE we authorize the Mayor and Municipal Administrator to enter into a Financial Agreement with the Municipality of Powassan on behalf of the Township of Nipissing. **Carried.**

Jamie Robinson and Patrick Townes from MHBC Planning provided a presentation, Township of Nipissing Land Use Planning 101 Session for education purposes.

Jamie Robinson and Patrick Townes left the meeting after the presentation.

R2023-085 S. Kirkey, S. Foote:

That we appoint Tom Marchant to the Township of Nipissing Cemetery Committee for the remainder of the Council term. **Carried.**

R2023-086 D. Yemm, T. Butler:

That we donate \$100 to the Almaguin Adult Learning Centre for programming. **Carried.**

R2023-087 S. Kirkey, S. Foote:

That we authorize the Municipal Administrator to submit an application to the Northern Ontario Heritage Fund Corporation for the Workforce Development Stream for one Intern position. **Carried.**

R2023-088 T. Butler, S. Foote:

That we approve the Spring 2023 Newsletter for circulation, as presented. **Carried.**

A list of Council priorities for investigation during the update of the Strategic Plan were submitted and circulated. Town Hall meeting dates for discussion of the Strategic Plan and Landfill Updates were provided.

Commanda Community Centre, Wednesday, June 28, 2023 from 6-8 p.m.

Township of Nipissing Community Centre, Tuesday, July 4, 2023 from 6-8 p.m.

R2023-089 S. Kirkey, D. Yemm:

That we accept the correspondence as presented. **Carried.**

Councillor Shelly Foote declared pecuniary interest for the Accounts Payable as she is an owner of a business listed in the accounts. Councillor Foote left the room.

R2023-090 T. Butler, S. Kirkey:

That the statement of accounts dated: March 29 and 30, 2023; totaling \$62,765.90 be approved. **Carried.**

Councillor Foote returned to the room.

R2023-091 D. Yemm, T. Butler:

That we pass By-Law No. 2023-26, being a by-law to confirm the proceedings of Council at its meeting held on April 4, 2023.

Read a first, second and third time and passed this 4th day of April, 2023. **Carried.**

R2023-092 D. Yemm, T. Butler:

That the meeting be adjourned. Time: 8:20 p.m. Next regular meeting to be held April 18, 2023. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.

**Township of Nipissing
Tender Opening
Opened: April 14, 2023 beginning at 12:30 p.m.**

Present: Kris Croskery-Hodgins.

Zoom: Evan Hughes Excavating, P. D. Brooks, Haulage, Bruman Construction

Company Name	NIP-PW-2023-1 Supply, delivery and stockpile with a conveyor in the dome, approximately 2,000 tonnes of screened sand.		
A. Miron Topsoil Ltd.	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	2,000 Tonnes winter sand Tender Price HST Total Tender Price	\$ 34,500.00 \$ 4,485.00 \$ 38,985.00
Bruman Construction Inc.	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	2,000 Tonnes winter sand Tender Price HST Total Tender Price	\$ 25,100.00 \$ 3,263.00 \$ 28,363.00
Staff Recommendation: Bruman Construction Inc.			
<i>2023 Approved Budgeted amount: \$60,000 (budgeted amount includes Salt requirements).</i>			

**Township of Nipissing
Tender Opening
Opened: April 14, 2023 beginning at 12:30 p.m.**

Present: Kris Croskery-Hodgins.

Zoom: Evan Hughes Excavating, P. D. Brooks, Haulage, Bruman Construction

Company Name	NIP-PW-2023-2 Supply, crush, deliver and stockpile approximately 1,500 Tonnes of 7/8" Crushed Quarry Granite with an excavator.		
Evan Hughes Excavating	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	1,500 Tonnes 7/8" Crushed Quarry Granite Tender Price HST Total Tender Price	\$ 23,925.00 \$ 3,110.25 \$ 27,035.25
<p>Staff Recommendation: Evan Hughes Excavating</p> <p><i>2023 Approved Budgeted amount: \$20,000.</i></p>			

**Township of Nipissing
Tender Opening
Opened: April 14, 2023 beginning at 12:30 p.m.**

Present: Kris Croskery-Hodgins.

Zoom: Evan Hughes Excavating, P. D. Brooks, Haulage, Bruman Construction

Company Name	NIP-PW-2023-3 Supply, crush and apply approximately 11,700 Tonnes of 7/8" Crushed Quarry Granite to Barber Valley Road, Settlers Road, Pilgers Road, Barrett Road, Rye Road and Booth Road.		
Evan Hughes Excavating	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	11,700 Tonnes 7/8" Crushed Quarry Granite, applied	Tender Price \$ 239,733.00 HST \$ 31,165.29 Total Tender Price \$ 270,898.29
PD Brooks Haulage & Construction	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	11,700 Tonnes 7/8" Crushed Quarry Granite, applied	Tender Price \$ 218,673.00 HST \$ 28,427.49 Total Tender Price \$ 247,100.49
Staff Recommendation: PD Brooks Haulage & Construction			
<i>2023 Approved Budgeted amount: \$200,000.</i>			

**Township of Nipissing
Tender Opening
Opened: April 14, 2023 beginning at 12:30 p.m.**

Present: Kris Croskery-Hodgins.

Zoom: Evan Hughes Excavating, P. D. Brooks, Haulage, Bruman Construction

Company Name	NIP-PW-2023-4 Supply, crush and apply approximately 11,500 Tonnes of 7/8" Crushed Quarry Granite to Alsace Road as directed.		
Evan Hughes Excavating	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	11,500 Tonnes 7/8" Crushed Quarry Granite, applied	Tender Price \$ 235,635.00 HST \$ 30,632.55 Total Tender Price \$ 266,267.55
PD Brooks Haulage & Construction	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	11,500 Tonnes 7/8" Crushed Quarry Granite, applied	Tender Price \$ 237,935.00 HST \$ 30,931.55 Total Tender Price \$ 268,866.55
Staff Recommendation: Evan Hughes Excavating			
<i>2023 Approved Budgeted amount: \$360,000.</i>			



TOWNSHIP OF NIPISSING

"Life the way it should be"  ESTABLISHED 1888

RESOLUTION

DATE: April 18, 2023

NUMBER: R2023-

Moved by

Seconded by

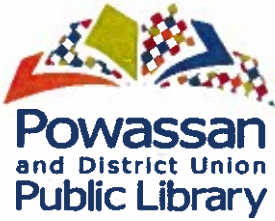
THAT we donate \$50.00 to the Powassan and District Union Public Library to assist with the StoryWalk® initiative.

For Against

PIPER
BUTLER
FOOTE
KIRKEY
YEMM

Carried

Mayor: Tom Piper



March 24, 2023

Invoice # 2023Nip01

Township of Nipissing
45 Beatty Street
Nipissing, ON P0H 1W0

The benefits of having your logo in our handout and on the last panel of the StoryWalk® is to demonstrate your support for this initiative, which the library does to promote and celebrate the maple syrup industry of this region.

INVOICE

Logo Insert in Maple Syrup StoryWalk® Brochure & on final panel	<u>\$ 50.00</u>
Total owing	\$ 50.00

Thank you!

Powassan & District Union Public Library
324 Clark Street, P.O. Box 160
Powassan, ON P0H 1Z0
c/o Marie Rosset, CEO



TOWNSHIP OF NIPISSING

"Life the way it should be"  ESTABLISHED 1888

RESOLUTION

DATE: April 18, 2023

NUMBER: R2023-

Moved by

Seconded by

THAT we donate \$100 to the Trout Creek Agricultural Society towards the 2023 Fall Fair.

For Against

PIPER
BUTLER
FOOTE
KIRKEY
YEMM

Carried

Mayor: Tom Piper

TROUT CREEK AGRICULTURAL SOCIETY

P.O. BOX 52

Trout Creek, ONT.

POH 2L0

March 13, 2023

Township of Nipissing
45 Beatty Street
Nipissing, Ont
POH 1W0

TO WHOM IT MAY CONCERN:
Re: 2023 Trout Creek Fall Fair

The Trout Creek Agricultural Society is preparing for its 2023 Fall Fair to be held on August 25, 26, and 27th.


We plan to have many events and are asking for your help in making it a great success.

The Agricultural Society runs solely on a volunteer basis, and as such needs assistance from outside sources.

Any donation you can offer towards this will be greatly appreciated. A charitable donations receipt can be given if requested.

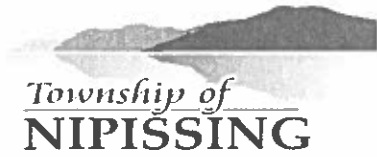
We invite you to attend the fair and enjoy what we have to offer. Thank you in advance for your generosity and support.

Sincerely,



Linda Pugh

Trout Creek Agricultural
Society Secretary



TOWNSHIP OF NIPISSING

"Life the way it should be" ESTABLISHED 1888

RESOLUTION

DATE: April 18, 2023

NUMBER: R2023-

Moved by

Seconded by

WHEREAS under Section 380(6) of the Municipal Act, 2001 municipalities had provisions to apply for surplus proceeds from tax sales within their jurisdiction;

AND WHEREAS this section was repealed under the Modernizing Ontario's Municipal Legislation, 2017;

NOW THEREFORE we support the Town of Essex Resolution R23-03-081 requesting the reinstatement of the previous legislation permitting a municipality to apply for surplus proceeds from tax sales within their jurisdiction.

For Against

PIPER
BUTLER
FOOTE
KIRKEY
YEMM

Carried

Mayor: Tom Piper



CORPORATION OF THE TOWN OF ESSEX
33 Talbot Street South, Essex, Ontario, N8M 1A8
p: 519.776.7336 f: 519.776.8811 | essex.ca

Honourable Steve Clark
Ministry of Municipal Affairs and Housing
College Park 17th Floor, 777 Bay Street
Toronto, ON M7A 2J3

March 22, 2023

RE: The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

Dear Honourable Steve Clark,

At its Regular Council Meeting held on March 6, 2023, Mayor Bondy brought forward a Notice of Motion for Council’s consideration regarding the reinstatement of previous legislation permitting a municipality to retain surplus proceeds from tax sales. It was discussed that, prior to being repealed by the Modernizing Ontario’s Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act, 2001 allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction. It was further noted that the Public Tax Sale process is burdensome to a municipality who invest a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in Right of Ontario.

As a result of this discussion, Council passed the following resolution:

R23-03-081

Moved by: Mayor Bondy
Seconded by: Councillor Allard

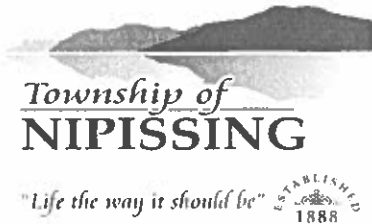
That Council direct Administration to send a letter to all relevant taxation bodies, including the Ministry of Municipal Affairs, the Ministry of Finance, Essex County Council, MPP Anthony Leardi, Association of the Municipalities of Ontario and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction.

Carried

I trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

Shelley Brown
Acting Clerk
sbrown@essex.ca



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: April 18, 2023

NUMBER: R2023-

Moved by

Seconded by

WHEREAS Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS third-party contractors include Ontario municipalities;

AND WHEREAS these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE BE IT RESOLVED that the Township of Nipissing strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT this Resolution be forwarded to MPP Victor Fedeli, the Association of Ontario Road Supervisors (AORS), the Association of Municipalities of Ontario (AMO); and the Ministry of Public and Business Service Delivery.

For Against

PIPER
BUTLER
FOOTE
KIRKEY
YEMM

Carried

Mayor: Tom Piper



AORS

PROMOTING KNOWLEDGE. PURSUING EXCELLENCE

March 27, 2023

Dear Heads of Councils and Councillors,

We, the Association of Ontario Road Supervisors (AORS), are writing you on behalf of all our municipal members to raise awareness and solicit your support by objecting to a new fee proposed by Enbridge Gas. Enbridge has announced their intention to implement a new charge to third-party contractors and other utilities for utility locates. Third-party contractors will include Ontario municipalities and contractors working on their behalf. Enbridge Gas will apply a charge of \$200 CAD (plus applicable taxes) per locate request where a field locate is required. The need for municipalities and their contractors to request these locates when doing road construction and maintenance is due to utilities being present in municipal right of ways, which municipalities across the province have allowed at no cost to the utility.

Enbridge has stated that the *Getting Ontario Connected Act* passed into law in April 2022 has resulted in changes to the *Ontario Underground Infrastructure Notification System Act* and has caused Enbridge to make significant investments in associated operational investments. The concern being raised by our members, your public works staff, is that Enbridge will be just the beginning of these additional fees, with other utility companies implementing similar charges. These new charges will have significant impacts on municipal budgets.

As examples of what impacts this announcement might have on municipalities, based on 2022 municipal locate requests alone, it is estimated that this new fee would directly cost the Municipality of Central Huron approximately \$35,000 annually, the City of Belleville approximately \$90,000 annually and the Town of Espanola approximately \$7,300 annually. It is important to note that these are direct costs alone. Any subcontractors working on behalf the municipality requesting locates will be charged this same cost, and these costs will have to be borne by someone – meaning the subcontractors will put this cost back to the municipality. Then there will be the added administrative costs at both ends of the transaction. It is difficult to determine this quickly the true fulsome costs to your budget. This will also add an extra item into tendering projects, as it will create concerns on both sides on who is responsible for these costs.

By Enbridge Gas passing on these locate costs to municipalities, these costs are borne by all ratepayers across the municipality, and not only those who use this utility.

We would like to request your Council consider passing the following resolution:

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;



TOWNSHIP OF NIPISSING CORRESPONDENCE

April 18, 2023

1. Minutes of the Township of Nipissing Recreation Committee meeting held April 3, 2023.
2. Request for support from Almaguin Highlands Secondary School for the Graduation Awards Program.
3. Minutes of the Golden Sunshine Municipal Non-Profit Housing Corporation Board of Directors meeting held February 21, 2023.
4. Minutes of the Powassan and District Union Public Library Board meetings held February 27, 2023 and March 20, 2023.

MINUTES

Township of Nipissing Recreation Committee April 3, 2023

A meeting of the Township of Nipissing Recreation Committee was held on Monday, April 3, 2023 starting at 7:00 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper; Councillor Shelly Foote; Kathy Shaw; James Scott; Andrew Barry; Terri Reidt; Terrilynn Paynter and Ron Phillips.

Staff: Administrative Assistant – Deputy Clerk Kristin Linklater, Secretary to the Board. Will Bateman, Fire Chief, CEMC, Municipal By-law Officer.

Absent: None

Disclosure of pecuniary interest: None.

MOTION NUMBER 2023-06

Moved by: Tom Piper Seconded by: Kathy Shaw

That we accept the Minutes from March 6, 2023. **Carried.**

Discussion:

- a) Trivia Update
 - Advertising ready to go.
 - Rules set in place.
 - Registration forms ready to go for preregistration via email.
- b) Bottle Drive Update
 - Bottle Drive Collection \$256.40.
 - Took approximately ½ hour to sort.
 - Appreciate all the help from the Landfill Staff.
- c) Easter Event
 - 5 teams of 8
 - Scavenger hunt will take place around the Rink, Township Office, Township Garage and South Shore Education Centre.
 - Dee Scott, to provide 80 Cookies.
 - Kathy Shaw providing the icing.
 - 100 eggs will be provided for decorating.
 - Craft Table, Cookie Table, Egg Table and Bag Decorating.
 - Bubbles, Chalk and Kite given to each child as well.
 - Event is from 12 p.m. to 2 p.m.
- d) Bat Box Update
 - Left over pieces of wood were made into Bird Houses.
 - 21 Bat Boxes and 11 Bird Houses.
 - Advertising and Registration ready to go.
 - Paint and Stickers available for Bat Boxes and Bird House Decorating.
 - Sign from Perron's Building Centre will be on display for their donation.
- e) Teen Dance
 - Age's to be determined.

- Times to be determined.
 - Karaoke Machine available.
 - More details to be brought forward next meeting.
- f) Storage Building Update
- 8 x 12 Building purchased for Recreation Equipment Storage, waiting on delivery.
- g) Meeting Time Change
- Meetings from here on out will be at 6:30 p.m.

MOTION NUMBER 2023-07

Moved by: Tom Piper Seconded by: James Scott

That the Township of Nipissing Recreation Committee authorize removal of changeroom/washroom units at both municipal beaches. **Carried.**

Commanda Community Update:

- Spring Dance – April 22, 2023
- Yard Sale – May 20, 2023. \$10.00 for outside spot and \$15.00 for inside spot

MOTION NUMBER 2023-08

Moved by: Tom Piper Seconded by: Kathy Shaw

That the Meeting is hereby adjourned at 7:38 p.m. Next Meeting to be held May 1, 2023. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.
Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.
Minutes to be approved by the Board at the next scheduled Board Meeting.



Almaguin Highlands Secondary School

21 Mountainview Road, P.O. Box 250, South River, Ontario P0A 1X0

Tel: 705-472-5563 • Fax: 705-386-0004

April 4, 2023

Township of Nipissing
45 Beatty St.
Nipissing, ON
POH 1W0

Every year, many individuals and area businesses generously support our community school and students by contributing to the Graduation Awards Program.

Almaguin Highlands Secondary School students and staff have always appreciated this very generous support. It has enabled us to recognize and to reward the outstanding achievements and successes of our students through the presentation of well-earned awards.

We are reaching out at this time to ask whether you are able to support, or continue to support our students this year by making a contribution towards our Graduation Awards Program. The names of donors will be acknowledged in our Graduation Program and an income tax receipt will be issued.

We recognize the past couple of years have been very difficult for most individuals, families and businesses, given the social and economic impact of COVID-19. The continued uncertainty moving forward also presents as a significant challenge for many. We understand that it may be more difficult to make a financial contribution this year, but donations of any size will make a significant impact on our ability to honour our incredibly hardworking and dedicated students.

This year our Graduation exercises are scheduled for the evening of Wednesday June 28, 2023 at 7:00 p.m.

If you can make a contribution towards our Graduation Awards Program, we would be pleased to hear from you by June 1, 2023, please email lisa.ferrante@nearnorthschools.ca. The school is open if you wish to drop off the award at the main office or you can mail it to the school. Thank you for your interest and support of our program, as well as your help in recognizing the excellence of our students.

Sincerely

Heather Hickey
Principal

The Golden Sunshine Municipal Non-Profit Housing Corporation
Minutes of the Board of Directors Meeting
2023-02

Tuesday February 21, 2023

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday February 21, 2023.

Present: Dave Britton, Doug Walli, Bernadette Kerr, Leo Patey, Mieke Krause, Tom Piper, Amber McIsaac, Property Manager

1. Call to order

Resolution No. 2023-11-- Moved by Tom, seconded by Mieke that the meeting was called to order at 9:28 am. Carried

2. Additions to Agenda – Motion to add by Nancy McFadden 7 C. Smoke Free Policy

3. Approval of the Agenda-

Resolution No. 2023-12-- Moved by Tom, seconded by Doug that the amended agenda be adopted.

4. Conflict of Interest Disclosure –none

5. Approval of the Minutes from the January 17, 2023 board meeting

Resolution No. 2023-13-- Moved by Leo seconded by Doug that the minutes from the board meeting on January 17, 2023 were adopted as presented.

6. Business arising

a) Project Updates

Amber reported gas line will be installed before the end of the month for the MUA unit. New smoke c/o detectors have been installed in all units and hallways. Wood has been purchased to prevent price increase to original quote for fence around MUA and retaining wall. Tool Box Tim has submitted a new quote based on an increase to wood prices and hardware.

Resolution No. 2023-14– Moved by Tom seconded by Leo that the GSMNP approves a price increase of \$610 for a total of \$11,740 from Tool Box Tim to install a fence for the Pines retaining wall and MUA unit.

b) Policy Review

The Move in Policy, 2022-01, was reviewed and some grammatical changes were present by Bernadette and approved.

c) Hydro- Encg Rates

Amber reported that the contract between ENCG and GSMNP has ended and we will no longer be granted lower hydro rates through the ONPHA as the GSMNP are no longer members of this program. A discussion took place and the board members noted they will need more information going forward to decide on the feasibility of being apart of this program and ENCG hydro rates based on gas heat now in the building. Amber presented two options for hydro rates and was advised to switch from the defaulted time of use pricing to tiered pricing.

7. Correspondences

a) Managers Report

Water leak in apt 103 was found and repaired. 2022-year end files were delivered to the Auditors, Kendall, Sinclair, Cowper & Daigle.

b) Financial Report –

Dave discussed details of the DSSAB contract agreement and the January 2023 financials were presented.

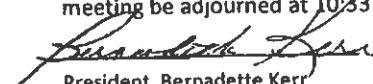
Resolution No. 2022-15– Moved by Tom, seconded by Leo that the board approves the January 2023 financials that were presented. Carried

c) Smoke Free Policy

A request was brought forward by Nancy McFadden asking for 2 tenants in the building to be granted permission to smoke on their balcony. A discussion took place and Amber and Bernadette will follow up as needed.

8. Next Board Meeting – March 21, 2023 @ 9:30am

9. Adjournment - Resolution No. 2023-10– Moved by Tom, seconded by Mieke that the board meeting be adjourned at 10:33 am. Carried


President, Bernadette Kerr


Property Manager, Amber McIsaac

Powassan & District Union Public Library

Notes for Monday, February 27, 2023 – 6:00 p.m.

Board Meeting at Library and via Zoom

In-person: Tina Martin, Laurie Forth, Bernadette Kerr, Steve Kirkey, Leo Patey, Debbie Piper, Doug Walli, Marie Rosset

Via Zoom: Absent with Regrets: Pat Stephens

Item	Action	Responsibility
1. Call to order	6pm.	
2. General Consent Motion: That the general Consent Motion which includes: a) Approval of February 27, 2023 Agenda b) Approval of Minutes for January 23, 2023 meetings c) Approval of Financial Reports for January 2022 d) Approval of Library Report for January 2022	Motion: 2023-10 That the General Consent Motion for February 2023 be adopted as presented Moved by: Debbie Piper Seconded by: Steve Kirkey	
3. Disclosure of pecuniary interest	None	
1. Business Arising a) Strategic Plan (SP) – Update - Value Walk of Library b) Insurance with Cooperators or Municipality c) Trillium Resilience Grant – update d) Fundraising in 2023	- Strategic Plan Committee (SPC) met on February 22. - New draft plan –next Board meeting - Board completed Value Walk within Library - identified several positive additions to include in SP. Members had questions about policy with Co-Operators. Policy with Municipality ends on May 31, 2023 Final report submitted and accepted. Final \$600 deposited in Municipality bank account. Lisa Laflamme still possibility. Looking at dinner at the end of	CEO will draft new SP Present at next meeting CEO will get clarification Municipality to cut \$600 cheque for library

<p>e) 2023 Powassan Maple Syrup Festival – Update</p> <p>f) Teen Hour – update</p> <p>g) Grants applications</p> <p>h) Musical Instruments Library – Update</p>	<p>September at Highview Golf Course</p> <p>Library open from 10 to 4pm. Maple Syrup Storywalk® goes up downtown Powassan April 1st. Looking for sponsorship of Storywalk®</p> <p>Much improved, no longer an issue. Teen expressed interest in the library installing picnic table at the back</p> <p>CEO is submitting an application to the Seniors Community Grant to provide bussing from this community's senior residence to the library and to downtown Powassan</p> <p>Bernadette Kerr informed the Board one guitar will be available within the next few weeks</p>	<p>Lisa Laflamme provides two possible dates Debbie Piper volunteered to help with event.</p> <p>Leo Patey, Steve Kirkey, Bernadette Kerr will ask their councils</p> <p>CEO will ask Friends of the Library</p> <p>CEO asks for letter of references and submits grant on March 6 or before.</p> <p>CEO write a lending policy (3 months) for next Board meeting.</p>
<p>2. Correspondence</p>	<p>Email from Joyce Effinger authorizing the library to use her painting of the library for fundraising</p>	<p>CEO will ask Linda Penney for pricing</p>
<p>3. Committee Reports</p> <p>a) Property Committee</p> <ul style="list-style-type: none"> • Update <p>b) Financial Committee</p> <ul style="list-style-type: none"> • Audit – Audit presentation – March 27, 2023 	<p>- Elevator has been acting up lately – not always coming up from the basement. Otis contract ends on September 30, 2023. Elevator1 will be approached in May to submit alternate bid.</p> <p>Budget discussed and Draft 5 adopted. Library employees will now make a living wage. The weighted average wage increase from three municipality is 2.3%</p>	<p>CEO contacts Elevator1 in May 2023</p> <p>CEO to send out budget documents to three Councils</p>

<p>c) Policy Committee report</p> <ul style="list-style-type: none"> • GOV-07 Advocacy Policy 	<p>Motion: 2023-11 That the Board adopt the 2023 Library Budget as presented – Draft 5</p> <p>Moved by: Leo Patey Seconded by: Bernadette Kerr</p> <p>Policy reviewed without any changes</p>	
<p>d) Friends of the Library</p> <ul style="list-style-type: none"> • Update 	<p>CEO read long list of accomplishments completed in 2023.</p> <ul style="list-style-type: none"> • Loss of long-time Friends member and library champion Gloria Brown - celebration of life in June • Donation of \$500.00 from Royal LePage in memory of Gloria • Linda stepped up as Treasurer and Elaine started plans for the adult aprons • Mary assumed the role of Vice Chair • New members - Pat Giesler and Angela Keown with immediate impact to Friends • Success of new strategy re: purchase of gift baskets tickets thanks to Linda and Pat • Successful fundraising of baskets, baby quilts and craft sales <p>Total donations to library: \$1,450</p>	<p>CEO to thank Friends at their next meeting</p>
<p>4. Adjournment</p>	<p>Motion: 2023-12 That the February 27, 2023 meeting be adjourned at 8:04 pm.</p> <p>Moved by: Steve Kirkey</p>	<p>Next meeting: March 20, 2023</p>

Chairperson: *Kristine Martin*
 Kristine Martin, Chair

Secretary: *Marie Rosset*
 Marie Rosset, CEO

Powassan & District Union Public Library
Minutes for Monday, March 20, 2023 – 6:00 p.m.
Board Meeting @ Library

In-person: Tina Martin, Bernadette Kerr, Steve Kirkey, Leo Patey, Debbie Piper, Doug Walli, Marie Rosset
Absent with Regrets: Laurie Forth, Pat Stephens

Item	Action	Responsibility
1. Call to order	6 pm	
2. Respect and Acknowledgement Declaration	Declaration read by CEO	
3. General Consent Motion: Present the general Consent Motion which includes: <ol style="list-style-type: none"> a) Approval of March 20, 2023 Agenda b) Approval of Minutes for February 27, 2023 meetings c) Approval of Financial Reports for February 2023 d) Approval of Library Report for February 2023 	Motion: 2023-13 That the General Consent Motion for March 2023 be adopted as presented Moved by: Leo Patey Seconded by: Debbie Piper	
4. Disclosure of pecuniary interest	None	none
5. General Business <ol style="list-style-type: none"> a) Audit Presentation – Jessica Dion from Bakertilly b) Strategic Plan – Update 	<ul style="list-style-type: none"> - Overall appropriate controls in place for the size of organization and no fraud, or unusual transactions identified - In accounting terms the library has a deficit of \$7,342 with depreciation, but actually shows a surplus of \$9,842 in 2023. Motion: 2023-14 That the Audited Financial Statements prepared by BakerTilly be adopted as presented, Moved by: Steven Kirkey Seconded by: Bernadette Kerr Presentation of draft document deferred to next month's meeting	CEO will transfer \$1,200 from General Reserves to Maintenance Reserves

<p>c) Insurance with Cooperators or Municipality?</p> <p>d) Fundraising in 2023</p> <p>e) 2023 Powassan Maple Syrup Festival – Update</p> <p>f) Grants applications Currently submitted and awaiting outcomes</p> <p>g) Musical Instruments Library – Update</p>	<p>It was decided that it would be more advantageous for the library to move to Co-operators for its insurance.</p> <p>Fundraising Committee to meet this week to start planning the Lisa Laflamme fundraising event</p> <p>Library will sell Taffy from noon to 2pm during the Powassan Maple Syrup Festival (PMSF). Taffy is donated by Bella Hill Farms and Scotia Bank employees will volunteer to sell taffy.</p> <ul style="list-style-type: none"> - Seniors Community Grant application submitted, \$12,475 - YCW – \$5,720 - CSJ - \$8,602 <ul style="list-style-type: none"> - Lending policy needs to be completed - Ironing out final details about instruments 	<p>CEO will contact Co-operators and ask for pricing starting on June 1. Motion will be passed at next meeting.</p>
<p>6. Correspondence</p>	<p>CEO read letters of appreciation sent to retiring Board Members Debbie Piekarski and Robert Elliott</p>	
<p>7. Committee Reports</p> <p>a) Property Committee</p> <p>b) Financial Committee</p> <p>c) Fundraising Committee</p> <p>d) Policy Committee report</p>	<p>Piotrowski Consulting hired to help write the technical side of the OTF Capital Grant application to replace the light fixtures in library. Friends of the Library are covering their consulting costs.</p> <p>Nothing further to report</p> <p>First meeting March 23 at 10am</p> <p>Requires further adaptations to specific situation</p>	

<ul style="list-style-type: none"> • RES-05 Library Emergency and Disruption of Service Policy • GOV-01 Board Terms of reference PDUPL e) Friends of the Library <ul style="list-style-type: none"> • Update 	<p>Motion: 2023-15 That the GOV-01 Board Terms of Reference PDUPL be adopted as modified.</p> <p>Moved by: Leo Patey Seconded by: Doug Walli</p> <p>Currently running an Easter Basket raffle. Planning to run a Maple Syrup Basket raffle during the PMSF.</p>	<p>CEO will revise and present at next meeting</p>
<p>8. Adjournment</p>	<p>Motion: 2023-16 That the March 20, 2023 meeting be adjourned at 7:35</p> <p>Moved by: Steve Kirkey</p>	<p>Next meeting April 24, 2023</p>

Chairperson: _____
Kristine Martin, Chair

Secretary: _____
Marie Rosset, CEO



"Life the way it should be" ESTABLISHED 1888

TOWNSHIP OF NIPISSING

RESOLUTION

DATE: April 18, 2023

NUMBER: R2023-

Moved by

Seconded by

**That the statement of accounts dated:
April 3 and 13, 2023;**

Totaling \$396,749.99 be approved.

For Against

**PIPER
BUTLER
FOOTE
KIRKEY
YEMM**

Carried

Mayor: TOM PIPER

April 18, 2023 Accounts Payable Report


Total Payable
\$ 396,749.99

Date	Account	Chq Total	Explanation
13-Apr	Payroll Accounts	\$ 21,734.19	Bi-weekly payroll
3-Apr	FD Stationwear	\$ (1,041.52)	voided payment - stale dated cheque
deleted	911 Expenses	\$ (203.52)	voided payment - stale dated cheque
bills	Unit #2 Fuel	\$ (497.40)	voided payment - stale dated cheque
	Garage Materials	\$ (191.50)	voided payment - stale dated cheque
	2005 Wstar repairs	\$ (16.95)	voided payment - stale dated cheque
	HST and GST REBATE	\$ (215.52)	This amount will be deducted from the return in July
13-Apr	Accounts Receivable	\$ 169.50	Amounts to be received from third party
	AP Other	\$ 133.65	Refund for overpayment on registration
	Payroll Clearing Accounts/Benefits	\$ 16,768.04	WSIB, Group Benefits
	Council Expenses	\$ 870.05	Office Wear Items
	Donations	\$ 150.00	Council donations
	Property Assessment	\$ 14,207.63	MPAC 2nd quarter levy
	Office cleaning/maintenance	\$ 460.00	
	Office hydro	\$ 380.10	
	Office Supplies	\$ 1,457.44	
	Vehicle Maintenance - Office	\$ 86.00	
	FD Station 2 Hydro	\$ 179.27	
	Station 2 Building Maintenance	\$ 55.86	
	FD Station 1 Telephone	\$ 98.23	
	FD New Equipment	\$ 2,270.27	
	FD Station 1 Building Maintenance	\$ 138.00	
	PPE Maintenance/Purchase	\$ 2,208.19	
	FD Equipment Certification/Maintenance	\$ 203.52	
	Commanda Tower Internet	\$ 50.88	
	Policing	\$ 25,988.00	February Policing Services OPP
	Health Unit Levy	\$ 4,601.29	
	Health Centre Contribution - annual	\$ 10,000.00	
	Landfill Capital	\$ 241,680.00	Purchase refurbished Compactor Unit
	Landfill Materials/Supplies	\$ 184.00	
	Recycling Operating	\$ 4,960.80	March services
	PW Fuel Purchases	\$ 2,877.80	Clear diesel
		\$ 799.12	Dyed diesel
		\$ 1,111.82	Ethanol fuel
	Street Light Hydro	\$ 326.77	
	Garage Hydro	\$ 374.43	
	Professional Development	\$ 5,205.99	Blasting Course - reimbursements expected
	Garage Materials	\$ 5,011.55	Hydraulic parts for garage stock included
	Fleet Repairs - Pulbic Works	\$ 31.14	2023 WesternStar
		\$ 1,229.51	2015 Ford - new brakes
		\$ 255.77	Sweeper parts
	Community Centre Hydro & Propane	\$ 481.24	
	Community Centre Maintenance	\$ 276.00	
	Fitness Centre Maintenance	\$ 1,426.00	
	Community Centre Telephone	\$ 60.53	
	Rink Hydro	\$ 239.04	
	Museum Hydro	\$ 45.60	
	HST and GST REBATE	\$ 30,129.18	This amount will be refunded in July
		\$ 396,749.99	



Township of
NIPISSING

TOWNSHIP OF NIPISSING

"Life the way it should be" 

RESOLUTION

DATE : April 18, 2023

NUMBER: R2023-

Moved by

Seconded by

That this part of our meeting will be closed to the public as authorized by Section 239(3.1) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:

Educational or training sessions

A meeting of a council may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of education or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council.

Purpose of this Closed Session:

Council Training for the purposes of review of municipal procedures.

Time: p.m.

For Against

**PIPER
BUTLER
FOOTE
KIRKEY
YEMM**

Carried

Mayor: TOM PIPER