

The Corporation of the Township of Nipissing
45 Beatty Street
Nipissing ON P0H 1W0
Telephone 705-724-2144 Fax 705-724-5385
www.nipissingtownship.com

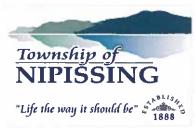
*** AMENDED AGENDA *** Tuesday, May 2, 2023 Amended Monday, May 1, 2023 **START TIME 6:30 p.m.**

- 1. Disclosure of pecuniary interest.
- 2. Delegation: Scott Gardiner, Near North Palliative Care Network, Hospice Coordinator regarding the organization and services provided.
- 3. Committee Reports.
- 4. Resolution: Adopt the minutes of the meeting held April 18, 2023.
- 5. Resolution: Award Tender NIP-PW-2023-5, Surface Treatment.
- 6. Resolution: Award Tender NIP-PW-2023-6, Supply, Crush & Apply Quarried Granite.
- 7. Resolution: Award Tender NIP-PW-2023-7, Quarried B, picked up.
- 8. Resolution: Award Tender NIP-PW-2023-8, Quarried Granite, picked up.
- 9. Resolution: Authorize a donation to the Almaguin Secondary School Graduation Awards Program.
- 10. Resolution: Authorize small retail business operation during statutory holidays as prescribed in the *Retail Business Holidays Act*.
- 11. Resolution: Support Federation of Northern Ontario Municipalities resolution regarding Bail Reform.
- 12. By-Law: Adopt an updated Code of Conduct for members of Council.
- 13. By-Law: Adopt a Position Description for Museum Staff positions.
- 14. By-Law: To licence trailers within the Township of Nipissing.

 *This By-Law shall replace By-Law 2022-30, updating terminology within the document.
- 15. Correspondence.
- 16. Accounts to pay.
- 17. By-Law: Confirming Proceedings of Council at its meeting held May 2, 2023.
- 18. Adjournment.

Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw



TOWNSHIP OF NIPISSING RESOLUTION

	1000					
DATE:	May 2, 2023					
Number:	R2023-					
Moved by						
Seconded b	У					
That the mi	inutes of the	Council Med	eting held A _l	pril 18, 202	3, be adopted a	ıs
	For	Against				
PIPER BUTLER FOOTE						
KIRKEY YEMM						
			Carried			

Mayor: TOM PIPER

MINUTES

TOWNSHIP OF NIPISSING Tuesday, April 18, 2023

A regular meeting of the Township of Nipissing Council was held on Tuesday, April 180, 2023 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper and Councillors Tom Butler, Stephen Kirkey and Dave Yemm.

Regrets: Councillor Shelly Foote.

Staff: Fire Chief-MLEO-CEMC Will Bateman; Operations Superintendent Dan MacInnis; Administrative Assistant-Deputy Clerk Kristin Linklater and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Disclosure of pecuniary interest: None.

Scheduled delegation from Scott Gardiner, Near North Palliative Care Network, was unavailable.

Committee Reports:

Mayor Tom Piper: Golden Sunshine Non-Profit Housing Corporation (The Pines) Board.

R2023-093 D. Yemm, S. Kirkey:

That the minutes of the Council meeting held April 4, 2023, be adopted as published. **Carried**.

R2023-094 T. Butler, S. Kirkey:

That we award Tender NIP-PW-2023-1, supply, delivery and stockpile with a conveyor in the dome, approximately 2,000 tonnes of screened sand to: Bruman Construction Inc. for \$28,363.00, applicable taxes included. **Carried**.

R2023-095 D. Yemm, T. Butler:

That we award Tender NIP-PW-2023-2, supply, crush, deliver and stockpile approximately 1,500 Tonnes of 7/8" Crushed Quarry Granite with an excavator: Evan Hughes Excavating for \$27,035.25, applicable taxes included. **Carried.**

R2023-096 T. Butler, S. Kirkey:

That we award Tender NIP-PW-2023-3, supply, crush, and apply approximately 11,700 Tonnes of 7/8" Crushed Quarry Granite to Barber Valley Road, Settlers Road, Pilgers Road, Barrett Road, Rye Road and Booth Road: PD Brooks Haulage & Construction for \$247,100.49, applicable taxes included. **Carried.**

R2023-097 D. Yemm, T. Butler:

That we award Tender NIP-PW-2023-4, supply, crush, and apply approximately 11,500 Tonnes of 7/8" Crushed Quarry Granite to Alsace Road as directed: Evan Hughes Excavating for \$266,267.55, applicable taxes included. **Carried.**

R2023-098 D. Yemm, S. Kirkey:

THAT we donate \$50.00 to the Powassan and District Union Public Library to assist with the StoryWalk® initiative. **Carried.**

R2023-099 T. Butler, D. Yemm:

THAT we donate \$100 to the Trout Creek Agricultural Society towards the 2023 Fall Fair. Carried.

R2023-100 S. Kirkey, D. Yemm:

WHEREAS under Section 380(6) of the Municipal Act, 2001 municipalities had provisions to apply for surplus proceeds from tax sales within their jurisdiction;

AND WHEREAS this section was repealed under the Modernizing Ontario's Municipal Legislation, 2017; NOW THEREFORE we support the Town of Essex Resolution R23-03-081 requesting the reinstatement of the previous legislation permitting a municipality to apply for surplus proceeds from tax sales within their jurisdiction. **Carried.**

R2023-101 S. Kirkey, D. Yemm:

WHEREAS Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS third-party contractors include Ontario municipalities;

AND WHEREAS these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE BE IT RESOLVED that the Township of Nipissing strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT this Resolution be forwarded to MPP Victor Fedeli, the Association of Ontario Road Supervisors (AORS), the Association of Municipalities of Ontario (AMO); and the Ministry of Public and Business Service Delivery. **Carried.**

R2023-102 D. Yemm, T. Butler:

That we accept the correspondence as presented. Carried.

R2023-103 D. Yemm, T. Butler:

That the statement of accounts dated: April 3, 13 and 18, 2023; totaling \$428,724.04 be approved. **Carried.**

R2023-104 T. Butler, S. Kirkey:

That this part of our meeting will be closed to the public as authorized by Section 239(3.1) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:

Educational or training sessions

A meeting of a council may be closed to the public if the following conditions are both satisfied:

- 1. The meeting is held for the purpose of education or training the members.
- 2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council.

Purpose of this Closed Session:

Council Training for the purposes of review of municipal procedures. Time: 7:01 p.m. Carried.

Staff members Will Bateman, Dan MacInnis and Kristin Linklater left the meeting.

R2023-105 T. Butler, S. Kirkey:

That we resume to an open public meeting. Time: 7:50 p.m. Carried.

Staff member Will Bateman returned to the meeting.

R2023-106 D. Yemm, T. Butler:

That we pass By-Law No. 2023-27, being a by-law to confirm the proceedings of Council at its meeting held on April 18, 2023.

Read a first, second and third time and passed this 18th day of April, 2023. Carried.

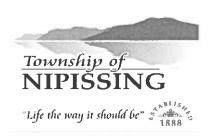
R2023-107 S. Kirkey, T. Butler:

That the meeting be adjourned. Time: 7:51 p.m. Next regular meeting to be held May 2, 2023. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25. Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council. Minutes to be approved by Council at the next regular Council Meeting.



TOWNSHIP OF NIPISSING

RESOLUTION

DATE:

May 2, 2023

NUMBER:

R2023-

Moved by

Seconded by

That we award Tender NIP-PW-2023-5, Double Surface Treatment and Reseal of Birchgrove Phase 3 to Duncor enterprises Inc.

Total Tender price \$176,634.70, including applicable taxes.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried

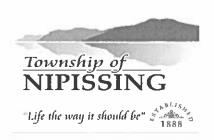
Township of Nipissing Tender Opening Opened: April 28, 2023 beginning at 12:30 p.m.

Present: John-Paul Negrinotti, Will Bateman and Dan MacInnis.

Zoom: Evan Hughes Excavating

Company Name	NIP-PW-2023-5 Double Surface Treatment 2 KM Birchgrove Drive 6.7 metres RESEAL 1.5 km of Birchgrove Drive		
Duncor Enterprises Inc.	Deposit Cheque ⊠	Double Surface Treatment Tender Price Reseal Tender Price HST Total Tender Price	
Miller Paving Limited	Deposit Cheque □ **Photocopy of certified cheque enclosed, not original.	Double Surface Treatment Tender Price Reseal Tender Price HST Total Tender Price	\$ 47,737.50 \$ 21,796.78
Staff Recommendat Duncor Enterprises			

2023 Approved Budgeted amount: \$410,000 (budgeted amount includes gravel requirements).



TOWNSHIP OF NIPISSING RESOLUTION

DATE:

May 2, 2023

NUMBER:

R2023-

Moved by

Seconded by

That we award Tender NIP-PW-2023-6, Supply, crush and apply approximately 3,500 Tonnes of 7/8" Crushed Quarry Granite to Birchgrove Drive to Evan Hughes Excavating. Total Tender price \$70,992.25, including applicable taxes.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried

Township of Nipissing Tender Opening Opened: April 28, 2023 beginning at 12:30 p.m.

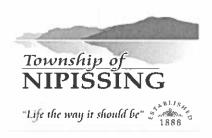
Present: John-Paul Negrinotti, Dan MacInnis and Will Bateman.

Zoom: Evan Hughes Excavating

Company Name	NIP-PW-2023-6 Supply, crush and apply approxima Granite to Birchgrove Drive.	ately 3,500 Tonnes of 7/8" Cru	ished Quarry
Evan Hughes Excavating	Deposit Cheque ⊠ Pit Licence ⊠	3,500 Tonnes 7/8" Crushed Quarry Granite, applied Tender Price HST Total Tender Price	NAME OF TAXABLE PARTY OF TAXABLE PARTY.
Miller Paving Ltd.	Deposit Cheque □ **photocopy of cheque provided, no cheque included. Pit Licence ⊠	3,500 Tonnes 7/8" Crushed Quarry Granite, applied Tender Price HST Total Tender Price	\$ 82,250.00 \$ 10,692.50 \$ 92,942.50
PD Brooks Haulage & Construction	Deposit Cheque ⊠ Pit Licence ⊠	3,500 Tonnes 7/8" Crushed Quarry Granite, applied Tender Price HST Total Tender Price	\$ 85,750.00 \$ 11,147.50 \$ 96,897.50
R.G.T. Clouthier Construction Ltd.	Deposit Cheque ⊠ Pit Licence ⊠	3,500 Tonnes 7/8" Crushed Quarry Granite, applied Tender Price HST Total Tender Price	\$ 69,370.00 \$ 9,018.10 \$ 78,388.10

Staff Recommendation: Evan Hughes Excavating

2023 Approved Budgeted amount: \$410,000 entire project. (includes surface treatment and gravel)



TOWNSHIP OF NIPISSING

RESOLUTION

DATE:

May 2, 2023

NUMBER:

R2023-

Moved by

Seconded by

That we award Tender NIP-PW-2023-7, approximately 3,500 Tonnes of Quarried B Granite, to be picked up by the municipality to Evan Hughes Excavating. Total Tender price \$48,448.75, including applicable taxes.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried

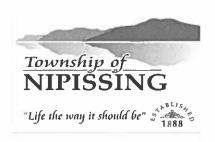
Township of Nipissing Tender Opening Opened: April 28, 2023 beginning at 12:30 p.m.

Present: John-Paul Negrinotti, Dan MacInnis and Will Bateman.

Zoom: Evan Hughes Excavating

Company Name	NIP-PW-2023-7 3,500 Tonnes of Quarried B Granite	e to be picked up by the Muni	cipality.
Evan Hughes Excavating	Deposit Cheque ⊠ Pit Licence ⊠	3,500 Tonnes Quarried B Granite to be picked up Tender Price HST Total Tender Price	\$ 42,875.00 \$ 5,573.75 \$ 48,448.75
Miller Paving Ltd.	Deposit Cheque **photocopy of cheque provided, no cheque included. Pit Licence	3,500 Tonnes Quarried B Granite to be picked up Tender Price HST Total Tender Price	\$ 46,375.00 \$ 6,028.75 \$ 52,403.75
Staff Recommendat Evan Hughes Excav		<u> </u>	<u> </u>
2023 Approved Bud	dgeted amount: \$410,000 entire p	roject. (includes surface tre	patment and

gravel)



TOWNSHIP OF NIPISSING

RESOLUTION

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May 2, 2023

NUMBER:

R2023-

Moved by

Seconded by

That we award Tender NIP-PW-2023-8, approximately 3,000 Tonnes of Crushed Quarry Granite, to be picked up by the municipality to Evan Hughes Excavating. Total Tender price \$41,527.50, including applicable taxes.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried

Township of Nipissing Tender Opening Opened: April 28, 2023 beginning at 12:30 p.m.

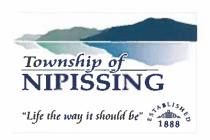
Present: John-Paul Negrinotti, Dan MacInnis and Will Bateman.

Zoom: Evan Hughes Excavating

Company Name	me NIP-PW-2023-8 3,000 Tonnes of Crushed Quarry Granite to be picked up by the Mur		
Evan Hughes Excavating	Deposit Cheque ⊠ Pit Licence ⊠	3,000 Tonnes Crushed Quarry Granite to be picked up Tender Price HST Total Tender Price	\$ 36,750.00 \$ 4,777.50 \$ 41,527.50
Miller Paving Ltd.	Deposit Cheque □ **photocopy of cheque provided, no cheque included. Pit Licence □	3,000 Tonnes Crushed Quarry Granite to be picked up Tender Price HST Total Tender Price	\$ 5,362.50

Staff Recommendation: Evan Hughes Excavating

2023 Approved Budgeted amount: \$410,000 entire project. (includes surface treatment and gravel)



TOWNSHIP OF NIPISSING RESOLUTION

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		,

May 2, 2023

NUMBER:

R2023-

Moved by

Seconded by

THAT we donate \$100 to the Almaguin Highlands Secondary School Graduation Awards Program for 2023.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried



Almaguin Highlands Secondary School



21 Mountainview Road, P.O. Box 250, South River, Ontario P0A 1X0
Tel: 705-472-5563 • Fax: 705-386-0004

April 4, 2023

Township of Nipissing 45 Beatty St. Nipissing, ON POH 1WO

Every year, many individuals and area businesses generously support our community school and students by contributing to the Graduation Awards Program.

Almaguin Highlands Secondary School students and staff have always appreciated this very generous support. It has enabled us to recognize and to reward the outstanding achievements and successes of our students through the presentation of well-earned awards.

We are reaching out at this time to ask whether you are able to support, or continue to support our students this year by making a contribution towards our Graduation Awards Program. The names of donors will be acknowledged in our Graduation Program and an income tax receipt will be issued.

We recognize the past couple of years have been very difficult for most individuals, families and businesses, given the social and economic impact of COVID-19. The continued uncertainty moving forward also presents as a significant challenge for many. We understand that it may be more difficult to make a financial contribution this year, but donations of any size will make a significant impact on our ability to honour our incredibly hardworking and dedicated students.

This year our Graduation exercises are scheduled for the evening of Wednesday June 28, 2023

If you can make a contribution towards our Graduation Awards Program, we would be pleased to hear from you by June 1, 2023, please email lisa.ferrante@nearnorthschools.ca The school is open if you wish to drop off the award at the main office or you can mail it to the school. Thank you for your interest and support of our program, as well as your help in recognizing the excellence of our students.

Sincerely

Heather Hickey Principal





TOWNSHIP OF NIPISSING

RESOLUTION

DATE:

May 2, 2023

NUMBER:

R2023-

Moved by

Seconded by

WHEREAS the Retail Business Holidays Act requires retail businesses to be closed on the following holidays:

Victoria Day; Canada Day; Labour Day; Thanksgiving; Good Friday; Easter Sunday; Christmas Day and New Year's Day;

AND WHEREAS Family Day is also considered a statutory holiday;

AND WHEREAS Operators may wish to remain open and the Township of Nipissing does not have business licencing requirements nor any objection to operation of small businesses during statutory holidays;

NOW THEREFORE the Township of Nipissing approves the operation of retail businesses, including the operation of LCBO outlets, within the boundaries of the Township on statutory holidays.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried

Kristin Linklater

From: Footes General <generalstore@foote-ca.com>

Sent: Tuesday, April 11, 2023 9:53 AM

To: info@nipissingtownship.com; admin@nipissingtownship.com

Subject: Retail Business Holidays Act.

Good Morning,

I was unsure which email to send this to so I have sent it to both. I understand that there was some confusion this morning and I am hoping to clear it up.

The LCBO has recently changed our Operators Manual/Contract. This means that our requirements have slightly changed, below I have attached their new requirements regarding permission to open on holidays.

All that is required by the LCBO now is written permission from our municipality to override the *Retail Business Holidays*Act that is in place in the province of Ontario.

As long as we can provide proof of permission upon request to the LCBO we will be able to open on these specified days. The letter can be an indefinite thing if that makes life easier, the only reason it is different from our last letter is because it has 4 extra days on it that the old contract did not allow at all.

If you could please look into this for us it would be much appreciated.

Selling on Holidays

Under the *Retail Business Holidays Act*, retail businesses must be closed on the following holidays:

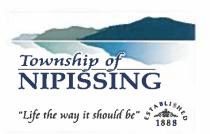
- Victoria Day
- Canada Day
- Labour Day
- Thanksgiving
- Good Friday
- Easter Sunday
- Christmas Day
- New Year's Day

Any other public holiday declared by proclamation of the Lieutenant Governor to be a holiday for the purposes of the *Retail Business Holidays Act*.

If Operators wish to be open during these holidays, Operators shall be responsible for obtaining approval from their municipality, which may have specific by-laws or holiday closing requirements for retail businesses. It is the Operator's responsibility to retain any letters of approval. If the Convenience Outlet is located within an unorganized territory or township where there is no municipal organization, Operators are not permitted to sell on the above holidays unless permitted to do so by regulation under the Retail Business Holidays Act. Please direct all holiday-related inquiries to the Ministry of Public and Business Service Delivery.

Thank you,

Karissa Culham General Manager Foote's General Store 705-724-5684



TOWNSHIP OF NIPISSING

RESOLUTION

DATE:

May 2, 2023

NUMBER:

R2023-

Moved by

Seconded by

WHEREAS the cost of Policing and Emergency Services affects northern, rural communities' ability to support local social and health issues;

AND WHEREAS there are several instances of criminal offenders, those suffering from addiction and/or those suffering from mental illness with a direct correlation to the commission of criminal acts where they are not being housed in the correction system; therefore, remaining in communities where they are not able to receive the necessary treatment for addiction or mental health issues;

AND WHEREAS in some instances, these individuals may become violent but are being released back into the community creating a danger in the community;

AND WHEREAS the Federation of Northern Ontario Municipalities (FONOM) has requested municipal support in their appeal to the Federal Government for Legislative changes on Bail Reform, specifically:

- 1. Create a Designation of a chronic, persistent offender.
- 2. Allow community impact statements at bail hearings.
- 3. Creating reverse onus in the bail systems for all firearms offences.
- 4. All bail-related firearm offences be heard before the Superior Court for bail release.

THEREFORE BE IT RESOLVED THAT the Council of the Township of Nipissing support FONOM's appeal for Bail Reform and that a copy of this Resolution be sent to FONOM, MP Anthony Rota, MPP Victor Fedeli and the Association of Municipalities of Ontario (AMO).

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried





News Release

For Immediate Release

FONOM and Police Services meet again to discuss Bail Reform and impacts of Property Damage on Northern Communities

April 14, 2023, Timmins, Ontario

Citizens expect to live in safe and vibrant communities. Bill C75 is negatively affecting many neighbourhoods across Northern Ontario. At the second meeting of the Northern Ontario Bail Reform Working Group, a Resolution was discussed that will be used to advocate for Federal Legislative change. The taskforce agrees the Resolution will be shared at the FONOM AGM in Parry Sound on May 10th. It will be shared not only with the FONOM Membership for support, but with all Municipal Associations in Ontario and their membership. President Whalen commented, "the Resolution stands for itself, and we will leverage our relationship with other Municipal Caucus' to get Province wide support." With Province wide support, FONOM will work with the Association of Municipalities of Ontario to bring forward to the Federation of Canadian Municipalities.

The four main points of the Resolution are as follows.

- 1. Create a Designation of a chronic persistent offender.
- 2. Allow community impact statements at bail and at bail hearings.
- 3. Creating reverse onus in bail for all firearms offences.
- 4. All bail-related gun charges go to the superior court for bail release.

The Taskforce also discussed the impact property crime, sometimes with violence, is having on the people of Northern Ontario. "We have businesses and homes that are repeatedly targeted" commented Chief Foy, "it can lead to defeatism and cause one to lose faith in the justice system".

In some communities a small number of individuals are responsible for a significant percentage of the Break and Enters. The Court System is releasing many offenders back into the community without spending time incarcerated. "Violent crime is up 80% in the last five years," stated Sault Ste Marie Police Service Chief Hugh Stevenson, "this cyclical issue costs municipalities on EMS, police, fire, bail hearings, and correction services."

The Taskforce discussed the cost to governments for those offenders and discussed ways to quantify the number in Northern Ontario. This information would aid Municipalities in Budget discussions, but also the empirical data will help FONOM, and the Province determine the best path to help the Region.

The next Taskforce meeting will be held in North Bay in June. Chief Foy, from the Timmins Police Service, will participate in a Bail Reform Session during the May FONOM Conference in Parry Sound.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from Northeastern Ontario and is governed by an 11-member board.



Some of the Participants at the April 12th, 2023, Bail Reform Task Force meeting.

Kramer Grenke – Timmins Police Services Board Chair
Chief Hugh Stevenson – Sault Ste. Marie Police Service
Deputy Chief Robert MacLachlan – Sault Ste. Marie Police Service
Chief Daniel Foy – Timmins Police Service
Inspector Darren Dinel – Timmins Police Service
Deputy Chief Henry Dacosta – Timmins Police Service
Inspector Richard Blanchett – Timmins Police Service
Corporate Communications Coordinator Marc Depatie – Timmins Police Service
Mayor Michelle Boileau – City of Timmins
Sandra Hollingsworth – SSM City Council Ward 1
Lynn Watson – Mayor Echo Bay
John Curly – Timmins Councillor
Danny Whalen – Temiskaming Shores Councillor – FONOM President

Mac Bain - FONOM, Executive Director

Danny Whalen FONOM President 705-705-622-2479

Bail Reform Resolution

WHEREAS the cost of Policing and Emergency Services in Northern Communities is harming a community's ability to support local Social and Health issues

WHEREAS a small percentage of those affected by an Addiction in the communities of Northern Ontario are committing crimes

WHEREAS many of those committing crimes are not housed in the correctional system, therefore, remain in our communities, often those that do require treatment for their Addiction issue receive none.

WHEREAS some committing crimes become violent, but are released back into the community, due to the negative impacts Federal Bill C75

WHEREAS the Federation of Northern Ontario Municipalities (FONOM) believes that more must be done by the Federal Government on Bail Reform

THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities (FONOM) requests the Federal Government make these Legislative changes

- 1. Create a Designation of a chronic persistent offender.
- 2. Allow community impact statements at bail and at bail hearings.
- 3. Creating reverse onus in bail for all firearms offences.
- 4. All bail-related gun charges go to the superior court for bail release.

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to the Prime Minister, Federal Justice Minister, Premier of Ontario, The Attorney General, the Solicitor General, Minister of Infrastructure, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.



TOWNSHIP OF NIPISSING RESOLUTION

DATE:

May 2, 2023

NUMBER:

R2023-

Moved by

Seconded by

That we pass By-Law Number 2023- , being a By-law to adopt a Code of Conduct for the Members of Council in the Township of Nipissing.

Read a first, second and third time and passed this 2nd day of May, 2023.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2023-

Being a By-Law to adopt a Code of Conduct for the Members of Council in the Township of Nipissing.

WHEREAS the Municipal Act, 2001, Part V.1, s. 223.2(1) authorizes the municipality to establish a code of conduct for members of the council of the municipality;

AND WHEREAS the Council of the Corporation of the Township of Nipissing deems it necessary to implement a Code of Conduct for municipal council members.

NOW THEREFORE the Council of the Corporation of the Township of Nipissing ENACTS AS FOLLOWS:

1) That the Council of the Corporation of the Township of Nipissing does hereby enact a Code of Conduct for the Members of Council, attached hereto as "Appendix A".

By-Law Number 2016-44 is hereby repealed and replaced by this By-Law effective upon passing.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 2^{ND} DAY OF MAY, 2023.

OF NIPISSING	WNSHIP
Tom Piper, Mayor	
Kris Croskery-Hodgins,	
Municipal Administrator-Clerk-Trea	surer



Code of Conduct for the Members of Council Township of Nipissing

1.0 PREAMBLE

This Code of Conduct applies to the Mayor and Councillors, commonly referred to as Members of Council.

The Township of Nipissing's Members of Council are committed to achieving transparent and accountable governance to best serve their constituents. The Township of Nipissing Council is entrusted with the public's confidence for Council's decision making and the manner in which members perform their duties in office. Adherence to the letter and spirit of the laws of the Federal Parliament, the Ontario Legislature and policies adopted by the Township of Nipissing Council enables Members to serve the public interest in a responsible, transparent and accountable way. Rigorous oversight of Member conduct is achieved through existing Statutes and policies such as the *Criminal Code of Canada* and the *Ontario Human Rights Code*, as well as the following:

- Municipal Act
- Municipal Conflict of Interest Act
- Municipal Freedom of Information and Protection of Privacy Act
- Municipal Elections Act
- Occupational Health and Safety Act
- Township of Nipissing Policies, By-Laws and Procedures

It is in incumbent upon Members of Council to be aware of, and understand, statutory obligations imposed upon municipal Council as a whole, as well as on Members of Council individually. This Code of Conduct is supplementary to existing legislation and policies and is meant to be considered, in whole, with existing laws.

This Code of Conduct is a value-based reference intended to encourage the highest standards of ethical behavior to uphold the public trust, the integrity of governance and the Township's reputation. The principles identified in the Code of Conduct are those that have been recognized as being significant in the performance of political office.

Public expectations for those holding public office are extremely high. This Code of Conduct is intended to provide additional guidance to Members of the Council in this regard.

In accordance with the *Municipal Act*, this Code of Conduct recognizes that the Mayor has additional responsibilities as defined in the *Municipal Act* as the Head of Council and incorporates these provisions where appropriate.

As a municipality's Chief Executive Officer, the Head of Council shall:

- (a) uphold and promote the purposes of the municipality;
- (b) promote public involvement in the municipality's activities;
- (c) act as the representative of the municipality both within and outside the municipality, promote the municipality; and
- (d) participate in and foster activities that enhance the economic, social and environmental well-being of the municipality and its residents.

As a living document, the Code of Conduct will be brought forward for review at the start of each Council term, when relevant legislation is amended, and at other times when appropriate to ensure that it remains current and continues to be a useful guide to Members of Council.

2.0 CONDUCT FOR TRANSPARENT, ACCOUNTABLE AND GOOD GOVERNANCE

The *Municipal Act*, Part VI, Practices and Procedures, establishes the organization, roles and responsibilities for the Members of Council and administration, including the requirement to pass a Procedure By-Law.

In accordance with the *Municipal Act*, the Township's Procedure By-Law, provides rules governing the order and proceedings of the Council and Committees of Council. The Act and Procedure By-Law ensure that Council is the source of authority for municipal government and its decisions are made and implemented through the appropriate channels of government structure.

Decision-making authority lies with Council as a whole, and not with an individual Member, to approve:

- budget
- policies
- committee processes
- direct staff
- commit resources; and
- other municipal matters.

Members of Council endeavor to conduct the decision-making process and convey Council business in a transparent, accountable and equitable manner, recognizing that the public has a right to open government, participatory decision-making and reasonable access to information on how decisions are made.

Members of Council should continue to perform their respective duties of office with integrity to avoid conflicts of interest, both apparent and real.

2.1 Conduct for Council and Committee Meetings

Members of Council shall conduct themselves with decorum in accordance with the provisions of applicable law including the *Municipal Act* and the Township's Procedural By-Law, to show courtesy and respect to fellow Members and others. A Member recognizes the importance of co-operation and strives to create an atmosphere during Council and Committee meetings that is conducive to solving the issues before Council, listening to various points of view and using respectful language and behavior in relation to all those in attendance.

Members shall make every effort to participate in the activities of the agencies, boards, commissions and committees to which they are appointed in the same manner as Council activities.

In accordance with the *Ontario Human Rights Code*, the *Occupational Health and Safety Act* and the Township's Human Resources Procedure Manual, all persons will be treated with dignity and respect in an environment free of discrimination and harassment.

Harassment includes, but is not limited to, any behavior, conduct or comment by any person that is directed at or is offensive to another person on the grounds of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, age, handicap, sexual orientation, marital status, or family status and any other grounds under the provisions of the *Ontario Human Rights Code*. Harassment, whether it occurs inside or outside the workplace, but is related to the activities of elected office, is considered to be inappropriate behavior for the purpose of this Code of Conduct.

2.2 Conduct Respecting Staff

The role of Township officers and employees is to implement Council's decisions and establish administrative procedures to carry out Township operations as provided for in the *Municipal Act*.

Under the direction of the Municipal Administrator, staff serves Council as a whole, and the combined interests of all Members as evidenced through Council decisions. The Municipal Administrator has overall responsibility for the administration of Township affairs in accordance with the decisions adopted by Council.

APPENDIX A TO BY-LAW NUMBER 2023-PASSED MAY 2, 2023

To fulfill this role, staff establishes:

- appropriate administrative policies;
- systems and structure;
- processes; and
- internal controls to implement Council's goals and objectives.

Staff is responsible, through the Municipal Administrator, to the whole of Council and is charged with providing advice based on political neutrality and objectivity and without undue influence from any individual member or faction of the Council. Members of Council can expect a mutually respectful relationship with staff to receive recommendations that reflect professional expertise and corporate perspective to assist Council in its decision making.

Members of Council and Committees of Council shall not maliciously or falsely harm the professional or ethical reputation or the prospects or practice of staff. All Members shall show respect for the professional capacities of the staff of the Township of Nipissing.

2.3 Conduct Respecting Confidential Information

The Municipal Act entrusts Council to receive and keep confidential, highly sensitive information to fulfill its decision-making duties and oversight responsibilities. Confidential information may include, but is not limited to:

- Personnel matters;
- labour relations;
- litigation;
- project tendering and request for proposals (RFP);
- property acquisitions; and
- security of Township property.

Members have a responsibility to keep such information confidential to safeguard the Corporation's interests and reputation and to uphold disclosure rules to prevent personal gain or advantage to others.

Members of Council agree to respect confidentiality requirements for information received in a closed session of Council pursuant to Section 239 of the *Municipal Act* and will respect the confidentiality and disclosure rules of the *Municipal Freedom of Information and Protection of Privacy Act* (often referred to as "MFIPPA"), which is administered by the Municipal Administrator.

In accordance with the Township of Nipissing's Procedural By-Law, Members of Council shall not publicly disclose the content of any confidential matter or the substance of deliberations or in-camera meetings until the information is open or released to the public as required by law, or approved by Council.

Members of Council are assured that Township staff will address requests for confidential information either through appropriate Township procedures or formally through MFIPPA.

3.0 CONDUCT RESPECTING CORPORATE RESOURCES

3.1 Charitable Activities

As community leaders, Members of Council are called upon to assist various charities, service clubs, and other non-profit community-based associations. Members supporting these community endeavors will respect the need for transparency with respect to their involvement, performing their community service in a manner that promotes public confidence.

3.2 Commitment of Township Resources

Members respect that the powers of the municipality are exercised by Council. Council, as a whole, is responsible for decisions that direct staff and establish the parameters for use of corporate resources to address municipal issues and provide services. For tasks or actions that require the commitment of significant staff time and/or Township resources, Members will pursue such action through recommendation of Committee and decision of Council. By doing so, all Members of Council confirm that the Corporation's interests and business are being advanced in compliance with all applicable rules and policies respecting the use of corporate resources.

3.3 Conduct Respecting Election Campaigns

During a municipal election, Members of Council must conduct themselves in accordance with the provisions of the *Municipal Elections Act*, in addition to legislation and policies that are in place during the term of office, including this Code of Conduct.

It is the personal responsibility of each Member, acting also as a candidate, to ensure that their election campaign is carried out in accordance with all applicable legislation.

APPENDIX A TO BY-LAW NUMBER 2023-PASSED MAY 2, 2023

The Mayor and Councillors' election campaign or campaign-related activities are prohibited from using corporate resources, both real property and staff, to avoid the perception that the Township has provided an advantage over other candidates. This does not preclude a candidate's use of city information that had been published and is in the public domain and is not subject to copyright protection.

Members of Council can expect that the Township Clerk will manage the municipal election process and meet all statutory requirements in accordance within the *Municipal Elections Act*. Members of Council respect that the role of the Township Clerk and municipal staff is to ensure all candidates are treated equally and similarly.

4.0 CONDUCT RESPECTING GIFTS, HOSPITALITY AND BENEFITS

From time to time, hospitality and benefits are offered and accepted by elected officials in the course of their duties and attendance at public functions. The acceptance of gifts, hospitality and benefits of a nominal value is considered part of the Member's role and responsibilities and are to be received by the Member only in good faith, as an incident of protocol or social obligation. In accepting a gift or benefit, Members of Council are required to be aware of those that would be of pecuniary interest and subject to the *Municipal Conflict of Interest Act*.

Members of Council are entrusted to make decisions based on an impartial and objective assessment of each situation, free from the real or perceived influence of gifts, hospitality or benefits. Regardless of monetary value, the gift, hospitality or benefit could be seen as an instrument of influence, favourtism and bias on the part of the elected official. To promote transparency and accountability to the public, Members of Council will continue to set a high standard of conduct and be prepared to openly disclose all gifts and benefits that have been received in carrying out their official duties.

Members of Council are encouraged to keep a list of all gifts and benefits received from individuals, firms or associations, with estimated values for review, appreciating that they are a matter of public record.

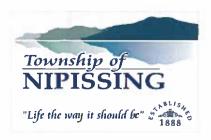
APPENDIX A TO BY-LAW NUMBER 2023-PASSED MAY 2, 2023

5.0

Members of Council are accountable to the public, each day of their elected term of Council, and through the municipal election process. To provide the public with open, transparent and accountable government, Council respects and adheres to legislation, applicable policy and the spirit and intent of this Code of Conduct.

Section 223.3 (1) of the *Municipal Act* authorizes a municipality to appoint an Integrity Commissioner who reports to Council and is responsible for performing, in an independent manner, the application of a Code of Conduct, and the application of any procedure, rule, and policy of the municipality governing the ethical behavior of Members of Council. The Integrity Commissioner serves the public interest and is granted authority under the Act to educate, advise and investigate the conduct of Members of Council.

Should Council exercise its discretionary authority and appoint an Integrity Commissioner, this Code of Conduct and all applicable policies will serve as foundation documents for the purposes outlined in legislation.



TOWNSHIP OF NIPISSING RESOLUTION

DATE:

May 2, 2023

NUMBER:

R2023-

Moved by

Seconded by

That we pass By-Law Number 2023- , being a By-law to adopt a Municipal Position Description for the Museum Staff positions for the Township of Nipissing.

Read a first, second and third time and passed this 2nd day of May, 2023.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried

THE CORPORATION OF THE TOWNSHIP OF NIPISSING BY-LAW NUMBER 2023-

Being a By-Law to adopt a Municipal Position Description for the Museum Staff positions for the Township of Nipissing.

WHEREAS the Township has a current Human Resource Policy and a pay equity policy in place,

AND WHEREAS an updated position description has been presented to Council for adoption,

NOW THEREFORE the Council of the Township of Nipissing ENACTS AS FOLLOWS:

That we adopt the attached position description for the Township of Nipissing, attached hereto as Appendix "A" and hereby declared to be part of this by-law.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 2^{ND} DAY OF MAY, 2023.

THE CORPORATION OF THE TOWNSHIP OF NIPISSING)
Tom Piper, Mayor	
Kris Croskery-Hodgins, Municipal Administrator	

Appendix "A" to

TOWNSHIP OF NIPISSING

By-Law Number 2023-

POSITION DESCRIPTION Season Contract Position

Position: Museum Staff - Seasonal	Date Approved: May 2, 2023	
Reports to: Museum Manager	Approved By: By-Law Number 2023-	
Position #: 2023-C001	Revision Date:	

POSITION SUMMARY:

This position is a support position to the Museum Manager and seasonal operation of the Nipissing Township Museum. This position is seasonal (From May to October – open for operations June to August, Wednesday through to Sunday).

The position acts as a support to the Museum Manager, utilizing established events and programming to enhance the relationship between community and tourism engagement through the celebration of the Township's history, highlighting the recreational and rural value to the region. The position assists in the operation of the museum through maintenance of the exhibits of the historical information, preservation of the antiquities, collection and safeguarding of information and providing an engaging platform to share the experience with residents and guests. This position works within the Museum buildings, candy store and outdoors on museum grounds. Maintaining inventory, presentation and cleanliness are the priorities of all staff of the Museum.

MAJOR DUTIES AND RESPONSIBILITIES:

- Provide support at the direction of the Museum Manager for museum events, fundraising and programming.
- Conducting and/or facilitating tours of the facility for groups and/or individuals.
- Under direction of the Museum Manager, maintain, clean and use preservation techniques for items in the museum, including completing the cataloguing priorities as set out by the Museum Board of Management.
- Inventory maintenance, cleaning of candy store and museum buildings, and sale of candy and gifts within the Museum Gift Shop.
- Provide customer service and utilize cash handling skills when working within the Candy and Gift shop.

EDUCATION/EXPERIENCE/SKILLS:

Education: Education in Historical studies and preservation techniques is an asset.

Completion of Grade 10 Ontario Secondary School studies preferred.

Experience: Related work or volunteer experience with a knowledge of the area and history

an asset.



The Corporation of the Township of Nipissing
45 Beatty Street
Nipissing ON P0H 1W0
Telephone 705-724-2144 Fax 705-724-5385
www.nipissingtownship.com

REPORT TO COUNCIL

Date:

May 2, 2023

From:

Kris Croskery-Hodgins, Municipal Administrator-Clerk-Treasurer

Re:

Trailer Licencing By-Law Update

BACKGROUND/OVERVIEW

As required for the change in Zoning By-Law 2020-20 allowing for seasonal trailers on rural properties, a trailer licencing procedure was put in place. The By-Law was passed in 2022 prior to the OLT Appeal being filed in response to the Zoning By-Law change allowing trailers in the SR and LSR Zones.

The By-Law was forwarded to the office of the Ministry of the Attorney General of Ontario for the registration of short-listing for fines. A few wording changes were requested, highlighted in the amended document.

Pending the approval of the fine listing, any inquiries under By-Law Enforcement were treated as educational opportunities. With the adoption of the amendments, we will submit the By-Law to the AG's Office for approval. Once this is completed, we recommend that Council allow for 2023 to be a second year of education rather than enforcement and move forward with the Licencing requirements effective January 2024 to allow for the OLT hearing to be finalized and information circulated to all affected property owners.

The intentions of the Licencing By-Law have not been altered in any way.

FINANCIAL IMPACT

Licencing fees for trailers will not be collected in 2023.

RECOMMENDATION:

That Council authorize the changes to the Trailer Licencing By-law and allow for 2023 Education of the requirements to affected property owners.

LICENCE AND REGULATIONS – SECTION 3

- 3.1 No person shall keep or permit to be kept a trailer, on any property within the Township for more than 21 consecutive days in any given year, unless such trailer meets all requirements stated in Section 3.44 of the Township of Nipissing Zoning By-Law 2020-20. For clarity, pursuant to Section 1.3 of this By-law, this requirement to obtain a licence applies to trailers which were located on property prior to the date of passage of this By-law.
- 3.2 A licence issued pursuant to this By-law authorizes the use and maintenance of a trailer for recreational purposes only. The issuance of a licence does not grant the licensee the authority to occupy the trailer on a permanent basis. In furtherance of the foregoing, no person shall occupy or permit to be occupied a trailer during the period commencing December 1st of a calendar year and ending April 30th of the following calendar year.
- 3.3 The issuance of a licence is not intended and shall not be construed as permission or consent by the Township for the holder of the licence to contravene or to fail to observe or comply with any law of Canada, Ontario or any By-law of the Township.
- 3.4 An uncovered deck not exceeding 15 square metres in area and not attached to the trailer and access stairs to the trailer are allowed.
- 3.5 A maximum of one trailer is permitted on a single conveyable parcel of land.
- The owner of the property upon which the trailer is to be located shall consent to its placement on the property.
- 3.7 Trailers are not permitted to be parked on Township property for the purpose of storage or placement for recreational purposes.
- An accessory building shall not be permitted when there is a trailer use on a lot.
 Accessory buildings shall not be permitted prior to the erection of a permitted dwelling.
 3.3(b) of By-Law 2020-20.
- 3.9 Trailers must demonstrate an appropriate method of sewage and grey water management. A trailer shall be connected to an approved septic system or an appropriate outhouse and approved grey water pit, approved with the appropriate certification from the North Bay Mattawa Conservation Authority for use in order to be considered for a licence.

LICENCE EXEMPTIONS – SECTION 4

4.1 Where the owner of land has obtained a building permit for the construction of a single detached dwelling, and that owner wishes to use a trailer for temporary accommodation while constructing such dwelling, the Owner may apply for permission to do so and be exempted from the requirement to obtain a licence under this By-law. The Township may grant such exemption on the condition that the Owner enter into an agreement with the Township which, among other things, provides for the removal of the trailer, as detailed in By-Law Number 2012-53, Temporary Residence During Construction of a Permanent Residence.

LICENCE APPLICATION AND FEES – SECTION 5

5.1 All applications for such licence shall be made to the Township upon the prescribed form attached to this By-law as Schedule "A" and shall include the submissions referenced therein, including payment of the Licence Fee required in Schedule "B".

- 6.8 Every contravention of this By-law may be restrained by application at the instance of a taxpayer or of the Municipality in accordance with the provisions of the *Municipal Act*, 2001.
- 6.9 A Township employee, staff person, agent or contractor hired by the Township, accompanied by any person under their direction, may enter onto any land that is used or believed to be used in contravention of this By-law for the purposes set out in subsection 436(1) of the *Municipal Act*, 2001 and shall have all powers of inspection set out in subsection 436(2) of the Act.
- 6.10 Any trailers used, maintained or located in contravention of this By-law shall be removed from the lot, at the expense of the Owner of the lot. Failure to remove any trailers from a lot within the time prescribed by the Municipal Law Enforcement Officer may result in the removal of said trailer by the Township, at the expense of the Owner of the lot.

VALIDITY AND EFFECTIVE DATE – SECTION 7

- 7.1 If any section, clause or provision of this By-law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof other than that section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all remaining sections, clauses or provisions of the By-law shall remain in full force and effect until repealed, notwithstanding that one or more provisions thereof shall have been declared to be invalid.
- 7.2 This By-law shall come into effect on the date of the third reading and it being passed, subject to the provision in section 5.2(a) as it relates thereto.

BY-LAW READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 24TH DAY OF MAY, 2022.

layor Tom Piper
Junicipal Administrator Kris Croskery-Hodgins

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

Part 1 Provincial Offences Act – Set Fine Schedule

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

By-Law No. 2022-30, Trailer By-Law

Item	Column 1 Short Word Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Set Fine
111	Fail to obtain a licence for trailer over 21 day limit.	3.1	\$300.00
2	Fail to vacate trailer from the months of December 1 st to April 30 th	3.2	\$300.00
3			\$300.00
4	Having more than 1 trailer per property	3.5	\$300.00
5			\$300.00
6	6 Trailers are not permitted on Township property for the purpose of storage or placement for recreational purposes		\$300.00
7	7 Fail to display licence so it can easily be seen from the outside of the trailer		\$300.00
8	8 Providing false information on a licence application		\$300.00
9	Obstruct person designated to enforce this By-Law	6.9	\$300.00

Note: The Penalty provision for the offences indicated above is Section 61 of the Provincial Offences Act, R.S.O. 1990, Chapter P. 33.

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2023-

Being a by-Law to licence trailers within the Township of Nipissing

WHEREAS the *Municipal Act*, S.O. 2001, Section 164 authorizes a municipality to pass by-laws to licence trailers;

AND WHEREAS it is desirable to regulate the use of trailers within the Township;

NOW THEREFORE the Council of The Corporation of the Township of Nipissing enacts as follows:

TITLE AND APPLICATION – SECTION 1

- 1.1 This By-law shall be cited as the "Trailer Licence By-law".
- 1.2 This By-law does <u>not</u> apply to:
 - a) Assessed Trailers as defined in Section 2.1.
 - b) Trailers located in Camping Establishments as defined in Section 2.2.
 - c) A Stored Trailer as defined in Section 2.4.
- 1.3 This By-law applies to any trailer, even if the trailer was placed on the property prior to date of enactment of this By-law.

DEFINITIONS – SECTION 2

- 2.1 ASSESSED TRAILER means any trailer legally located on a property and that is assessed under the Assessment Act
- 2.2 **CAMPING ESTABLISHMENT** means the use of land, managed as a unit, for the provision of short-term accommodation for tent trailers, travel trailers, recreation vehicles and campers and includes accessory facilities which support the use, such as administration offices, retail uses, laundry facilities, game rooms or other similar facilities but does not include a mobile home park.
- 2.3 **DWELLING** means a building, occupied or capable of being occupied as a home, residence or sleeping place by one or more persons, but shall not include hotels, boarding and rooming houses, motels, institutions, or hunt camps.
- 2.4 **PERMANENT BASIS** means either year-round occupancy or occupancy by persons who do not maintain elsewhere a usual or normal place of residence.
- 2.5 **STORED TRAILER** means any trailer located on a property only for the purpose of storing such trailer for use at any location other than the property upon which it is stored.
- 2.6 **TOWNSHIP** means the Corporation of the Township of Nipissing and shall be defined as the lands and premises within the corporate limits.
- 2.7 **TRAILER,** TRAVEL OR TENT means any trailer which is designed to be temporarily utilized for living, shelter and sleeping accommodation, with or without cooking facilities and which has running gear and towing equipment that is permanently attached and is not permanently affixed to the ground.

LICENCE AND REGULATIONS – SECTION 3

- 3.1 No person shall keep or permit to be kept a trailer, on any property within the Township for more than 21 consecutive days in any given year, unless such trailer meets all requirements stated in Section 3.44 of the Township of Nipissing Zoning By-Law 2020-20. For clarity, pursuant to Section 1.3 of this By-law, this requirement to obtain a licence applies to trailers which were located on property prior to the date of passage of this By-law.
- 3.2 A licence issued pursuant to this By-law authorizes the use and maintenance of a trailer for recreational purposes only. The issuance of a licence does not grant the licensee the authority to occupy the trailer on a permanent basis. In furtherance of the foregoing, no person shall occupy or permit to be occupied a trailer during the period commencing December 1st of a calendar year and ending April 30th of the following calendar year.
- 3.3 The issuance of a licence is not intended and shall not be construed as permission or consent by the Township for the holder of the licence to contravene or to fail to observe or comply with any law of Canada, Ontario or any By-law of the Township.
- 3.4 No person shall erect/maintain an uncovered deck which exceeds 15 square metres in area and is attached to the trailer. Access stairs to the trailer are permitted.
- 3.5 No person shall keep more than one trailer on a single conveyable parcel of land.
- 3.6 No person shall place a trailer on property belonging to another person without first obtaining the consent of the property owner.
- 3.7 No person shall store or place trailers on Township property for recreational purposes.
- An accessory building shall not be permitted when there is a trailer use on a lot.

 Accessory buildings shall not be permitted prior to the erection of a permitted dwelling.

 3.3(b) of By-Law 2020-20.
- 3.9 Trailers must demonstrate an appropriate method of sewage and grey water management. A trailer shall be connected to an approved septic system or an appropriate outhouse and approved grey water pit, approved with the appropriate certification from the North Bay Mattawa Conservation Authority for use in order to be considered for a licence.

LICENCE EXEMPTIONS – SECTION 4

4.1 Where the owner of land has obtained a building permit for the construction of a single detached dwelling, and that owner wishes to use a trailer for temporary accommodation while constructing such dwelling, the Owner may apply for permission to do so and be exempted from the requirement to obtain a licence under this By-law. The Township may grant such exemption on the condition that the Owner enter into an agreement with the Township which, among other things, provides for the removal of the trailer, as detailed in By-Law Number 2012-53, Temporary Residence During Construction of a Permanent Residence.

LICENCE APPLICATION AND FEES – SECTION 5

5.1 All applications for such licence shall be made to the Township upon the prescribed form attached to this By-law as Schedule "A" and shall include the submissions referenced therein, including payment of the Licence Fee required in Schedule "B".

- 5.2 No licence shall be issued unless the trailer for which such licence is issued is located in compliance with the setback requirements for a dwelling unit as prescribed by the Corporation of the Township of Nipissing Zoning By-law 2020-20, for the zone in which the lands are located.
 Schedule B, By-Law 2020-20, setback requirements.
- 5.3 The Township may issue the following class of licences:
 - a. Annual licence this licence authorizes the placement of the trailer upon a property for a complete calendar year or any portion thereof, and its occupancy between May 1st and November 30th in the calendar year.
 - b. Short Term Licence this licence authorizes the placement of the trailer upon the property for a minimum period of one month up to a maximum of three months, between May 1st and November 30th in the calendar year.
- 5.4 Licences shall be displayed in or upon the trailer in a place that can be seen easily from outside of the trailer. Attached to and forming part of this By-law as Appendix "A".
- 5.5 All Annual Licences expire on December 31st and all Short-Term Licences expire on the date specified on the licence.
- 5.6 A refund may be obtained by surrendering the issued licence and submitting a request in writing to the Township, indicating a trailer was not located on a property and specifying the date on which it was removed. The refund will be calculated from the first day of the month following relocation. The onus is on the applicant for a refund to provide supporting documentation of the date of such removal. No refund shall be made after the expiry date.

<u>ADMINISTRATION AND ENFORCEMENT – SECTION 6</u>

- 6.1 The administration and enforcement of this By-law is delegated to the Municipal Administrator, Chief Building Official, Fire Chief and Municipal Law Enforcement Officer for the Township of Nipissing. The Municipal Administrator shall have the authority to issue permits under this By-law; and may delegate the authority to issue licences under this By-law as required.
- Any Person who contravenes any provision(s) of this By-law is guilty of an offence and upon conviction is liable to a fine as provided for in the Provincial Offences Act.
- 6.3 Each day that a contravention of this By-law continues shall constitute a separate offence.
- 6.4 Every person who provides false information in any application for a licence under this By-law or in an application for a renewal of licence is guilty of an offence.
- 6.5 Where a conviction is entered under this section, in addition to any other remedy or any penalty provided by law, the court in which the conviction was entered, and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person convicted.
- 6.6 If the Township is satisfied that a contravention of this by-law has occurred, the Township may make an order requiring the person who contravened this by-law or who caused or permitted the contravention or the owner or occupier of the trailer to discontinue the contravening activity.
- 6.7 Any person who contravenes an order made under subsection 6.6 is guilty of an offence.

- 6.8 Every contravention of this By-law may be restrained by application at the instance of a taxpayer or of the Municipality in accordance with the provisions of the Municipal Act, 2001.
- A Township employee, staff person, agent or contractor hired by the Township, accompanied by any person under their direction, may enter onto any land that is used or believed to be used in contravention of this By-law for the purposes set out in subsection 436(1) of the Municipal Act, 2001 and shall have all powers of inspection set out in subsection 436(2) of the Act. No person shall hinder or obstruct or attempt to hinder or obstruct any person designated to enforce the provisions of the bylaw.
- 6.10 Any trailers used, maintained or located in contravention of this By-law shall be removed from the lot, at the expense of the Owner of the lot. Failure to remove any trailers from a lot within the time prescribed by the Municipal Law Enforcement Officer may result in the removal of said trailer by the Township, at the expense of the Owner of the lot.

VALIDITY AND EFFECTIVE DATE - SECTION 7

- 7.1 If any section, clause or provision of this By-law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof other than that section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all remaining sections, clauses or provisions of the By-law shall remain in full force and effect until repealed, notwithstanding that one or more provisions thereof shall have been declared to be invalid.
- 7.2 This By-law shall come into effect on the date of the third reading and it being passed, subject to the provision in section 5.2(a) as it relates thereto.

By-Law 2022-30 is hereby repealed and replaced by this by-law.

BY-LAW READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 2ND DAY OF MAY, 2023.

	1112 10111131111	01 1411 155114
Mayor Tom Piper		
Municipal Administra	ton Knie Charles	

THE CORPORATION OF THE TOWNSHIP OF MIDISSING

SCHEDULE "A" TO BY-LAW 2023-

APPLICATION FOR TRAILER LICENCE

(Complete and attach all information prior to submitting)

1. Applicant Information
Name:
Mailing Address:
Phone Number:
Email:
Note: If Applicant is not the registered owner of the property, the Applicant must have the owner's consent to apply for such licence.
2. Property Information
Property Owner:
Civic Address:
Roll Number:
Proof of Ownership: Attach a copy of parcel register or deed.
Note: If no civic address has been assigned for this property, one must be applied for and approved, using the Entrance Permit process prior to submitting this application.
3. Trailer Information
Make & Model: Licence Plate #
Serial Number or VIN:
Please attach four (4) pictures of trailer if already located on the property. (One of each side of the trailer.)
4. Licence Requested Place a check mark beside applicable class of licence requested
Annual
Short Term Number of months 1 2 3 (Circle Number of Applicable Months)
5. Services Information
What type of septic management system will the trailer be connected to?
Class 4 System (septic tank and field bed) Class 1 (outhouse) AND Class 2 (grey water pit)
Is a copy of the approved system permit from the North Bay Mattawa Conservation Authority attached to this application? Yes No
If No, when will a copy be supplied?

5. Services Information (continued) NOTE: If the trailer is not connected to an approved sewage disposal system, or is not serviced by an approved grey water pit and outhouse, a trailer licence will not be issued until the Municipality is satisfied that the septic/grey water management strategy is approved by the North Bay Mattawa Conservation Authority. Will the trailer be directly connected to electrical services? No Yes If yes, please provide the Electrical Safety Authority approval for connection. This requirement only applies if the trailer will have a direct connection to the electricity distribution system (i.e. not an extension cord plugged into an outlet.) **FIRE PREVENTION** Are there working smoke and Co (Carbon Monoxide) alarms installed, maintained and tested in the trailer? Yes _____ 6. Required Submissions Site Plan – a drawing showing the location or proposed location of the trailer in relation to the boundaries of the property and including all existing buildings, sewage systems, wells, and watercourses/waterbodies. Such drawing shall be scaled or, where the property is large, measurements shall be included indicating the distance of the trailer from property boundaries, existing buildings, wells and watercourses/waterbodies. Proof of Property Ownership - as required under Section 2. Pictures – as required under Section 3. Permits/Approvals referenced in Section 5, if applicable. Applicable Fee: Annual Licence \$600.00 Short Term Licence \$150 for 1 month, \$300 for 2 months or \$450 for 3 months. Applicant Signature ____ Date:__ Property Owner Signature ____ _____ Date:_____ *If property owner and applicant are the same, please sign in both locations. **Township of Nipissing Administrative Use only:** Date Application Received:____ Complete Application: Yes_____ No____ If No, action taken:_____

______ Date:_____

Licence Number Assigned:

Effective Dates:

Approved By:___

SCHEDULE "B" TO BY-LAW 2023-

Licence Fees:

Annual Fee: \$600.00 per year

Short Term Fee: \$150.00 for one month

\$300.00 for two months \$450.00 for three months

Part 1 Provincial Offences Act – Set Fine Schedule

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

By-Law No. 2023- , Trailer By-Law

Item	Column 1 Short Word Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Set Fine	
1	1 Keep or permit trailer to be kept over 21 day limit without a licence		\$300.00	
2	Occupy/permit occupation of trailer from Dec 1 st to April 30 th	3.2	\$300.00	
3	Allow additions to be built to a trailer other than an uncovered, unattached deck not exceeding 15 sq. m. and access stairs	3.4	\$300.00	
4	Having more than 1 trailer per property	3.5	\$300.00	
5	Allow person to locate trailer on his/her property without licence	3.6	\$300.00	
6	The state of the s		\$300.00	
7	Fail to display licence so it can easily be seen from the outside of the trailer	5.4	\$300.00	
8	Providing false information on a licence application	6.4	\$300.00	
9	Obstruct person designated to enforce this By-Law	6.9	\$300.00	

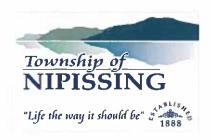
Note: The Penalty provision for the offences indicated above is Section 61 of the Provincial Offences Act, R.S.O. 1990, Chapter P. 33.

APPENDIX "A" TO BY-LAW 2023-

Approved Licence Notice

TRAILER LICENCE Approved Trailer Licence issued to: Property Address: Licence Number: This licence is issued under the authority of Township of Nipissing By-Law Number 2023- . Licence Issued by:

^{*}Notice to be printed and laminated upon issuance. Original document to be posted at the site of the trailer. Copies will not be accepted.



TOWNSHIP OF NIPISSING RESOLUTION

DATE:

May 2, 2023

NUMBER:

R2023-

Moved by

Seconded by

That we pass By-Law Number 2023- , being a By-law to licence trailers within the Township of Nipissing.

Read a first, second and third time and passed this 2nd day of May, 2023.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried

Mayor: Tom Piper

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2023-

Being a by-Law to licence trailers within the Township of Nipissing

WHEREAS the *Municipal Act*, S.O. 2001, Section 164 authorizes a municipality to pass by-laws to licence trailers;

AND WHEREAS it is desirable to regulate the use of trailers within the Township;

NOW THEREFORE the Council of The Corporation of the Township of Nipissing enacts as follows:

TITLE AND APPLICATION – SECTION 1

- 1.1 This By-law shall be cited as the "Trailer Licence By-law".
- 1.2 This By-law does not apply to:
 - a) Assessed Trailers as defined in Section 2.1.
 - b) Trailers located in Camping Establishments as defined in Section 2.2.
 - c) A Stored Trailer as defined in Section 2.4.
- 1.3 This By-law applies to any trailer, even if the trailer was placed on the property prior to date of enactment of this By-law.

DEFINITIONS – SECTION 2

- 2.1 **ASSESSED TRAILER** means any trailer legally located on a property and that is assessed under the *Assessment Act*
- 2.2 **CAMPING ESTABLISHMENT** means the use of land, managed as a unit, for the provision of short-term accommodation for tent trailers, travel trailers, recreation vehicles and campers and includes accessory facilities which support the use, such as administration offices, retail uses, laundry facilities, game rooms or other similar facilities but does not include a mobile home park.
- 2.3 **DWELLING** means a building, occupied or capable of being occupied as a home, residence or sleeping place by one or more persons, but shall not include hotels, boarding and rooming houses, motels, institutions, or hunt camps.
- 2.4 **PERMANENT BASIS** means either year-round occupancy or occupancy by persons who do not maintain elsewhere a usual or normal place of residence.
- 2.5 **STORED TRAILER** means any trailer located on a property only for the purpose of storing such trailer for use at any location other than the property upon which it is stored.
- 2.6 **TOWNSHIP** means the Corporation of the Township of Nipissing and shall be defined as the lands and premises within the corporate limits.
- 2.7 **TRAILER**, TRAVEL OR TENT means any trailer which is designed to be temporarily utilized for living, shelter and sleeping accommodation, with or without cooking facilities and which has running gear and towing equipment that is permanently attached and is not permanently affixed to the ground.

LICENCE AND REGULATIONS - SECTION 3

- 3.1 No person shall keep or permit to be kept a trailer, on any property within the Township for more than 21 consecutive days in any given year, unless such trailer meets all requirements stated in Section 3.44 of the Township of Nipissing Zoning By-Law 2020-20. For clarity, pursuant to Section 1.3 of this By-law, this requirement to obtain a licence applies to trailers which were located on property prior to the date of passage of this By-law.
- 3.2 A licence issued pursuant to this By-law authorizes the use and maintenance of a trailer for recreational purposes only. The issuance of a licence does not grant the licensee the authority to occupy the trailer on a permanent basis. In furtherance of the foregoing, no person shall occupy or permit to be occupied a trailer during the period commencing December 1st of a calendar year and ending April 30th of the following calendar year.
- 3.3 The issuance of a licence is not intended and shall not be construed as permission or consent by the Township for the holder of the licence to contravene or to fail to observe or comply with any law of Canada, Ontario or any By-law of the Township.
- 3.4 No person shall erect/maintain an uncovered deck which exceeds 15 square metres in area and is attached to the trailer. Access stairs to the trailer are permitted.
- 3.5 No person shall keep more than one trailer on a single conveyable parcel of land.
- 3.6 No person shall place a trailer on property belonging to another person without first obtaining the consent of the property owner.
- 3.7 No person shall store or place trailers on Township property for recreational purposes.
- An accessory building shall not be permitted when there is a trailer use on a lot.
 Accessory buildings shall not be permitted prior to the erection of a permitted dwelling.
 3.3(b) of By-Law 2020-20.
- 3.9 Trailers must demonstrate an appropriate method of sewage and grey water management. A trailer shall be connected to an approved septic system or an appropriate outhouse and approved grey water pit, approved with the appropriate certification from the North Bay Mattawa Conservation Authority for use in order to be considered for a licence.

LICENCE EXEMPTIONS – SECTION 4

4.1 Where the owner of land has obtained a building permit for the construction of a single detached dwelling, and that owner wishes to use a trailer for temporary accommodation while constructing such dwelling, the Owner may apply for permission to do so and be exempted from the requirement to obtain a licence under this By-law. The Township may grant such exemption on the condition that the Owner enter into an agreement with the Township which, among other things, provides for the removal of the trailer, as detailed in By-Law Number 2012-53, Temporary Residence During Construction of a Permanent Residence.

<u>LICENCE APPLICATION AND FEES – SECTION 5</u>

5.1 All applications for such licence shall be made to the Township upon the prescribed form attached to this By-law as Schedule "A" and shall include the submissions referenced therein, including payment of the Licence Fee required in Schedule "B".

- 5.2 No licence shall be issued unless the trailer for which such licence is issued is located in compliance with the setback requirements for a dwelling unit as prescribed by the Corporation of the Township of Nipissing Zoning By-law 2020-20, for the zone in which the lands are located.
 Schedule B, By-Law 2020-20, setback requirements.
- 5.3 The Township may issue the following class of licences:
 - a. Annual licence this licence authorizes the placement of the trailer upon a property for a complete calendar year or any portion thereof, and its occupancy between May 1st and November 30th in the calendar year.
 - b. Short Term Licence this licence authorizes the placement of the trailer upon the property for a minimum period of one month up to a maximum of three months, between May 1st and November 30th in the calendar year.
- 5.4 Licences shall be displayed in or upon the trailer in a place that can be seen easily from outside of the trailer. Attached to and forming part of this By-law as Appendix "A".
- 5.5 All Annual Licences expire on December 31st and all Short-Term Licences expire on the date specified on the licence.
- 5.6 A refund may be obtained by surrendering the issued licence and submitting a request in writing to the Township, indicating a trailer was not located on a property and specifying the date on which it was removed. The refund will be calculated from the first day of the month following relocation. The onus is on the applicant for a refund to provide supporting documentation of the date of such removal. No refund shall be made after the expiry date.

ADMINISTRATION AND ENFORCEMENT - SECTION 6

- 6.1 The administration and enforcement of this By-law is delegated to the Municipal Administrator, Chief Building Official, Fire Chief and Municipal Law Enforcement Officer for the Township of Nipissing. The Municipal Administrator shall have the authority to issue permits under this By-law; and may delegate the authority to issue licences under this By-law as required.
- 6.2 Any Person who contravenes any provision(s) of this By-law is guilty of an offence and upon conviction is liable to a fine as provided for in the Provincial Offences Act.
- 6.3 Each day that a contravention of this By-law continues shall constitute a separate offence.
- 6.4 Every person who provides false information in any application for a licence under this By-law or in an application for a renewal of licence is guilty of an offence.
- 6.5 Where a conviction is entered under this section, in addition to any other remedy or any penalty provided by law, the court in which the conviction was entered, and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person convicted.
- 6.6 If the Township is satisfied that a contravention of this by-law has occurred, the Township may make an order requiring the person who contravened this by-law or who caused or permitted the contravention or the owner or occupier of the trailer to discontinue the contravening activity.
- 6.7 Any person who contravenes an order made under subsection 6.6 is guilty of an offence.

- 6.8 Every contravention of this By-law may be restrained by application at the instance of a taxpayer or of the Municipality in accordance with the provisions of the *Municipal Act*, 2001.
- 6.9 A Township employee, staff person, agent or contractor hired by the Township, accompanied by any person under their direction, may enter onto any land that is used or believed to be used in contravention of this By-law for the purposes set out in subsection 436(1) of the Municipal Act, 2001 and shall have all powers of inspection set out in subsection 436(2) of the Act. No person shall hinder or obstruct or attempt to hinder or obstruct any person designated to enforce the provisions of the bylaw.
- 6.10 Any trailers used, maintained or located in contravention of this By-law shall be removed from the lot, at the expense of the Owner of the lot. Failure to remove any trailers from a lot within the time prescribed by the Municipal Law Enforcement Officer may result in the removal of said trailer by the Township, at the expense of the Owner of the lot.

VALIDITY AND EFFECTIVE DATE – SECTION 7

- 7.1 If any section, clause or provision of this By-law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof other than that section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all remaining sections, clauses or provisions of the By-law shall remain in full force and effect until repealed, notwithstanding that one or more provisions thereof shall have been declared to be invalid.
- 7.2 This By-law shall come into effect on the date of the third reading and it being passed, subject to the provision in section 5.2(a) as it relates thereto.

By-Law 2022-30 is hereby repealed and replaced by this by-law.

BY-LAW READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 2ND DAY OF MAY, 2023.

THE CORPORATION OF THE TOWNSHIP OF NII	PISSING
Mayor Tom Piper	
Municipal Administrator Kris Croskery-Hodgi	ns

SCHEDULE "A" TO BY-LAW 2023-

APPLICATION FOR TRAILER LICENCE

(Complete and attach all information prior to submitting)

1.	Applicant Information
Name	:
Maili	ng Address:
Phone	e Number:
Email	:
	If Applicant is not the registered owner of the property, the Applicant must have the r's consent to apply for such licence.
2.	Property Information
Prope	erty Owner:
Civic A	Address:
Roli N	lumber:
Proof	of Ownership: Attach a copy of parcel register or deed.
	If no civic address has been assigned for this property, one must be applied for and ved, using the Entrance Permit process prior to submitting this application.
3.	Trailer Information
Make	& Model: Licence Plate #
Serial	Number or VIN:
	e attach four (4) pictures of trailer if already located on the property. (One of each side trailer.)
	Licence Requested a check mark beside applicable class of licence requested
Annua Short	Il Term Number of months 1 2 3 (Circle Number of Applicable Months)
5.	Services Information
What :	type of septic management system will the trailer be connected to?
	System (septic tank and field bed) L (outhouse) AND Class 2 (grey water pit)
	py of the approved system permit from the North Bay Mattawa Conservation Authority ed to this application? Yes No
If No, 1	when will a copy be supplied?

5. Services Information (continued) NOTE: If the trailer is not connected to an approved sewage disposal system, or is not serviced by an approved grey water pit and outhouse, a trailer licence will not be issued until the Municipality is satisfied that the septic/grey water management strategy is approved by the North Bay Mattawa Conservation Authority. Will the trailer be directly connected to electrical services? No Yes If yes, please provide the Electrical Safety Authority approval for connection. This requirement only applies if the trailer will have a direct connection to the electricity distribution system (i.e. not an extension cord plugged into an outlet.) **FIRE PREVENTION** Are there working smoke and Co (Carbon Monoxide) alarms installed, maintained and tested in the trailer? Yes _____ 6. Required Submissions Site Plan – a drawing showing the location or proposed location of the trailer in relation to the boundaries of the property and including all existing buildings, sewage systems, wells, and watercourses/waterbodies. Such drawing shall be scaled or, where the property is large, measurements shall be included indicating the distance of the trailer from property boundaries, existing buildings, wells and watercourses/waterbodies. Proof of Property Ownership – as required under Section 2. Pictures – as required under Section 3. Permits/Approvals referenced in Section 5, if applicable. Applicable Fee: Annual Licence \$600.00 Short Term Licence \$150 for 1 month, \$300 for 2 months or \$450 for 3 months. Applicant Signature _____ Date:___ Property Owner Signature _____ Date:____ *If property owner and applicant are the same, please sign in both locations. Township of Nipissing Administrative Use only: Date Application Received: Complete Application: Yes___ No_____ If No, action taken:_____ Approved By:___ ______ Date:_____

Licence Number Assigned:

Effective Dates:

SCHEDULE "B" TO BY-LAW 2023-

Licence Fees:

Annual Fee: \$600.00 per year

Short Term Fee: \$150.00 for one month

\$300.00 for two months \$450.00 for three months

Part 1 Provincial Offences Act – Set Fine Schedule

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

By-Law No. 2023- , Trailer By-Law

Item	Column 1 Short Word Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Set Fine	
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6			\$300.00	
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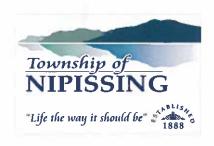
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APPENDIX "A" TO BY-LAW 2023-

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^{*}Notice to be printed and laminated upon issuance. Original document to be posted at the site of the trailer. Copies will not be accepted.



TOWNSHIP OF NIPISSING RESOLUTION

DATE:

May 2, 2023

NUMBER: R2023-

Moved by

Seconded by

That we accept the correspondence as presented.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried

Mayor: TOM PIPER

TOWNSHIP OF NIPISSING CORRESPONDENCE

May 2, 2023

1. Near North Crime Stoppers fundraising notice for 2023 Golf Tournament.

Kris Croskery - Hodgins

From:

Mary Houghton <admin@nearnorthcrimestoppers.com>

Sent:

Wednesday, April 26, 2023 10:04 AM

To:

admin@nearnorthcrimestoppers.com

Subject:

NearNorthCrimeStoppers Events

Attachments:

Post_card_2023.pdf; Registration form 2023.docx

Happy Spring!

I am reaching out to announce a few fundraising and promotional events for Near North Crime Stoppers. Our Board of Directors will be hosting its popular 25th Annual Golf Tournament at Highview Golf Course on Friday, June 23, 2023. Attached is a Registration form with details if your Municipality would like to put in a team, or help sponsor the tournament. Also attached is a digital postcard to promote our tournament. I ask that you please post this on your social media platforms and/or newsletters to your residents.

Another exciting event we are planning is a GALA to celebrate our community champions, like Police, Fire, EMS, health workers, municipal leaders, and business owners in our region. The event is scheduled for SATURDAY, SEPTEMBER 23, 2023 at the Davedi Club in North Bay. More details will be forwarded to your Mayor and Council in the near future.

If you have any questions, please reply to this email.

Mary
Secretary, NNCS

25th annual Near North Crime Stoppers Golf Tournament 🕅

DATE: Friday, June 23rd, 2023 FEES: \$100 per player
LOCATION: Highview Golf Course REGISTRATION: 12:00pm
FORMAT: 4 Person Scramble SHOT GUN START: 1:00pm

Team Members' Names	Fmail Addresses	
TEAM NAME:	CONTACT:	
NAME/ BUSINESS:		
In-kind Donation		
☐ Cash Donation	(\$)	
☐ Hole Sponsor	(\$150)	
Individual Golfer	(\$100)	
☐ Team of 4	(\$400)	
☐ Team of 4 + Hole Sponsor	(\$550)	

Team Members' Names	Email Addresses
1.	
2.	
3.	
4.	

Your entry fee includes: 18 holes of golf, golf cart, dinner, Longest Drive (ladies & men's), Closest to the Pin (ladies & men's) & \$5,000 Hole in One.

This form can be emailed to kim@nearnorthcrimestoppers.com or faxed to 705-476-1784. Please make cheque payable to Near North Crime Stoppers or e-transfer kim@nearnorthcrimestoppers.com For more information, please call: 705-497-5555 #507.



For course information contact:

Dean Harrington
Highview Golf Course
highview18@yahoo.com



Thank you for your Generosity & Support!



TOWNSHIP OF NIPISSING RESOLUTION

DATE:

May 2, 2023

NUMBER: R2023-

Moved by

Seconded by

That the statement of accounts dated: April 25 and May 1, 2023;

Totaling \$35,736.67 be approved.

For Against

PIPER BUTLER FOOTE KIRKEY YEMM

Carried

Mayor: TOM PIPER

May 2, 2023 Accounts Payable Report

Total Payable \$ 35,736.67

				33,730.07
Date	Account	Chq	Total	Explanation
25-Apr	Payroll Accounts	\$	24,213.42	Bi-weekly payroll
1-May	Accounts Receivable	\$	419.84	Amounts to be received from third party
	Council Professional development	\$	60.00	District of Parry Sound Municipal Association
	Web Page	\$	19.84	
	Donations	\$	100.00	Trout Creek Agricultural Fair donation
	Strategic Plan Implementation	\$	697.66	Newsletter Spring printing
	Office cleaning/maintenance	\$	544.64	
	Office Supplies	\$	178.88	
	Administration Professional Developmen	\$	125.31	AMCTO Spring meeting
	Vehicle Maintenance - Office	\$	456.94	Vehicle repair 1/2
	FD Station 2 Propane	\$	502.37	
	FD Station 1 Building Maintenance	\$	172.50	
	PPE Maintenance/Purchase	\$	791.24	
	FD Automatic Aid - Powassan	\$	543.03	Highway 522 MVC
	FD Fleet Expenses	\$	91.58	Pump 2
		\$	778.46	Unit 2
	Commanda Tower Internet	\$	50.88	
	CBO Expenses	\$	507.41	Vehicle repair 1/2
	Landfill Hydro	\$	86.57	
	Landfill Materials/Supplies	\$	184.00	March services
	Garage propane	\$	1,422.07	
	Garage Materials	\$	521.64	
	Fleet Repairs - Pulbic Works	\$	23.57	2023 WesternStar
		\$	399.90	2019 Ford Repairs
	Community Centre Maintenance	\$	522.55	
	Fitness Centre Maintenance	\$	1,380.00	
	Recreation Event Programming	\$	200.00	DJ for Trivia
	Rink Materials/Supplies	\$	23.00	
	HST and GST REBATE	\$	719.37	This amount will be refunded in July
		خ	35 736 67	

35,736.67