

***** AGENDA *****

Tuesday, June 20, 2023

****START TIME 6:30 p.m.****

1. Disclosure of pecuniary interest.
2. Committee Reports.
3. Resolution: Adopt the minutes of the meeting held June 6, 2023.
4. Resolution: Authorize the Mayor to sign a support letter for the Powassan & Area Family Health Team's application for Primary Care Expansion.
5. Correspondence.
6. Accounts to pay.
7. Working Discussion: Review Draft Updates to the Strategic Plan.
8. By-Law: Confirming Proceedings of Council at its meeting held June 20, 2023.
9. Adjournment.

Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

MINUTES

TOWNSHIP OF NIPISSING

Tuesday, June 6, 2023

A regular meeting of the Township of Nipissing Council was held on Tuesday, June 6, 2023 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper and Councillors Tom Butler, Shelly Foote, Stephen Kirkey and Dave Yemm.

Staff: Fire Chief-MLEO-CEMC Will Bateman, Operations Superintendent Dan MacInnis, Administrative Assistant-Deputy Clerk Kristin Linklater and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Disclosure of pecuniary interest: None.

Committee Reports:

Councillor Dave Yemm: Nipissing Township Museum Board.

Councillor Shelly Foote: EMS Advisory Committee, Township of Nipissing Recreation Committee

Mayor Tom Piper: Eastholme Home for the Aged Board of Management.

R2023-133 D. Yemm, S. Foote:

That the minutes of the Council meeting held May 16, 2023, be adopted as published. **Carried.**

R2023-134 S. Kirkey, S. Foote:

That we award RFP-NIP-PW-10-2023 – Road Needs Study to D.M. Wills Associates Limited.

Tendered amount: \$52,533.70, including applicable taxes.

And that we authorize the use of the Working Capital Reserve for the payment of this project.

Carried.

R2023-135 D. Yemm, T. Butler:

That we approve the 2023 Summer Newsletter as presented. **Carried.**

R2023-136 T. Butler, S. Foote:

That we accept the resignation of Liz Moore and Brenda Lennon from the Nipissing Township Museum Board;

And that we thank both long-standing members for their dedication and hard work during their tenure with the Board. **Carried.**

R2023-137 T. Butler, S. Kirkey:

That we accept the correspondence as presented. **Carried.**

R2023-138 D. Yemm, T. Butler:

That the statement of accounts dated: May 23 & 26 and June 1 & 2, 2023; totaling \$281,955.41 be approved. **Carried.**

R2023-139 T. Butler, S. Kirkey:

That we pass By-Law No. 2023-33, being a by-law to confirm the proceedings of Council at its meeting held on June 6, 2023.

Read a first, second and third time and passed this 6th day of June, 2023. **Carried.**

R2023-140 D. Yemm, S. Kirkey:

That the meeting be adjourned. Time: 7:35 p.m. Next regular meeting to be held June 20, 2023.

Carried.

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.

June 13, 2023

Ontario Health
500-525 University Ave
Toronto ON M5G 2L3

**Re: Letter of Support for an Application for Primary Care Expansion from the
Powassan & Area Family Health Team**

Dear Ontario Health:

On behalf of the Township of Nipissing, please accept this expression of support for the Powassan & Area Family Health Team's application for Primary Care Expansion. The health and well-being of our residents is an ongoing concern and priority for the Council of the Township of Nipissing. This proposal will assist in the provision of interdisciplinary health care and the care of patients who are not currently attached to a Family Physician.


Many residents in the Township do not benefit from being attached to a Family Physician and have limited access to quality health care services. The proposal from the Powassan & Area Family Health Team addresses these concerns and provides an important opportunity to bridge this gap and improve the health outcomes for our area.

The expansion of services of the Powassan & Area Family Health Team will benefit our municipality and surrounding areas. The plan will help to alleviate the burden on our local healthcare facilities and contribute to an improved overall quality of life.

Powassan & Area Family Health Team has a proven track record of excellence in delivering primary care services. Their dedication to evidence-based practice, patient-centered care, and community engagement has garnered trust and support from our residents. We have witnessed firsthand the positive impact they have made on the health and well-being of our community members.

In light of the significant benefits this expansion will bring to our municipality and the wider community, we urge Ontario Health to give full consideration and support to the Powassan & Area Family Health Team's application. Their commitment to enhancing primary care services aligns with our municipality's goals, and we believe that their continued growth will positively transform healthcare delivery in rural Northern Ontario.

Yours truly



Tom Piper
Mayor

TOWNSHIP OF NIPISSING

CORRESPONDENCE

June 20, 2023

1. Request for support from FONOM for a Resolution on Housing.
2. Resolution from the Town of Essex regarding Local Emergency Response System and Gaps in Healthcare regarding Code Red and Code Black Frequency.
3. Information from AMCTO and AMO regarding Strong Mayor Powers Expanding to More Municipalities.
4. Information on an Evening With Lisa LaFlamme sponsored by the Powassan and District Union Public Library.
5. Information items from the District of Parry Sound Social Services Administration Board:
 - a. Housing and Homelessness Annual Report 2022-2023
 - b. CAO's Report June 2023
 - c. CAO's Report May 2023
 - d. CAO's Report April 2023
 - e. CAO's Report March 2023
 - f. Minutes of the Board meeting held January 12, 2023.



Kris Croskery - Hodgins

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: Thursday, June 15, 2023 10:06 AM
To: undisclosed-recipients:
Subject: FONOM's House Resolution - Seeking Support
Attachments: Municipality Version of Housing Resolution.pdf; Email for FONOM Housing Resolution.pdf

Good morning

PLEASE SHARE THIS EMAIL WITH YOUR COUNCIL

A need for affordable housing and support for people at risk of homelessness impacts every community across Ontario. Many Councils have supported previous housing Resolutions, seeking help to address the challenges seen in our communities. For several years, FONOM has heard Minister Steve Clark comment about Ontario needing a better deal from the Federal Government. Below is a part of Minister Clark's speech at the 2022 AMO Conference.

"Ontario is currently being underfunded by approximately \$490 million for housing and homelessness over the term of the National Housing Strategy based on the province's level of Core Housing Need, which is the highest in the country." Also, stated, "We need our municipal partners to stand shoulder-to-shoulder with us and urge the federal government to pay its fair share, so we can continue working together to deliver support and resources to vulnerable populations."

FONOM is non-partisan, but the Board believes supporting more funding to address Ontario's Housing challenges should be supported! Therefore, the Board has written and Supported the attached Resolution, and they firmly ask for your consideration and support at your Councils. The Resolution is lengthy, but it speaks to the data, the current funding, and what should be changed to help Ontario achieve better.

Thanks you

Danny Whalen

President of FONOM

PS: Attached in the second document are the email addresses mentioned in the last paragraph of the Resolution. Also, a Word Version of the Resolution will be available upon request.

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
615 Hardy Street North Bay, ON, P1B 8S2
Ph. 705-498-9510

Thank you to the 2023 Conference Sponsors held in **Parry Sound**



WHEREAS the Federal and Provincial Governments need to support their most vulnerable households, the ones who are or are at risk of becoming homeless. Overall, housing and services for low-income, vulnerable, or marginalized people should be a primary consideration moving forward so we help those who need it the most.

WHEREAS the _____Community _____ understands every community across Ontario is impacted by a need for affordable housing and support for people at risk of homelessness. Municipal governments are working in collaboration with all orders of government to invest in permanent solutions to the housing and homelessness crisis in Ontario.

WHEREAS the _____Community _____ understands that the Federal **National Housing Strategy** allocation formula to provinces and territories for jointly funded housing initiatives, roughly follows their share of the national population. This approach leaves Ontario underfunded because, as per the 2021 Census figures, the number of Ontario households in **Community Housing Network** as a share of the national total is 44.1 percent, which is well above the provincial share of the national population at 38.5 percent. This is also by far the highest share of national **Community Housing Network** relative to every other province and territories.

WHEREAS receiving a by-population allocation from the federal government hampers Ontario's ability to reach more of those households in need that require assistance with housing.

WHEREAS the lack of ongoing federal operating funding for **National Housing Strategy** initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock.

WHEREAS a similar situation occurs with federal homelessness funding to Ontario through **Reaching Home**, where the share allocated to Ontario is also below the provincial share of **Community Housing Network** nationally.

WHEREAS there is an inequitable distribution of **Reaching Home** funding in Ontario as only 25 of 47 Service Managers have designated communities receiving funding under the program, despite the prevalence of need across the entire Province.

WHEREAS _____Community _____ understand the federal government takes the position that its role is to provide capital funding while Provinces and Territories are to fund operating expenses, but this approach does not create an equitable sharing of the burden of funding long-term operating costs, which continue for the life of a project.

WHEREAS taken altogether, the underfunding to Ontario for housing and homelessness relative to its share of national **Canadian Housing Network** amounts to approximately \$480 million over the term of the Federal **National Housing Strategy**.

WHEREAS the federal government previously provided leadership in ensuring the long-term financial and physical viability of the social housing stock under the **Social Housing Agreement** for several decades through federal social housing operating agreements that provided funding for both mortgages and operating costs.

WHEREAS without some flexibility on the part of the federal government, Ontario and its municipalities will be poorly positioned to take advantage of this funding, and this will turn into a significant missed opportunity, leading to a further deterioration in the long-term physical and financial sustainability of the community housing stock.

THEREFORE, BE IT RESOLVED, _____Community _____ also supports the provincial ask for federal operating funding for **National Housing Strategy** initiatives.

THEREFORE, BE IT RESOLVED would appreciate the federal effort to repurpose this funding quickly from the main **National Housing Co-Investment Fund** program line, Service Managers across the province have indicated their challenges with meeting the terms of the federal proposal, particularly as they relate to cost matching and meeting the requirements for greenhouse gas emissions, energy efficiency and accessibility.

THEREFORE, BE IT RESOLVED that _____Community _____ would like need-driven indicators incorporated into the funding allocation formulas for all federal programs.

THEREFORE, BE IT RESOLVED that FONOM appreciates the federal government's commitment to end chronic homelessness and wishes this to be inclusive across all areas of our province by expanding Reaching Home funding to all Service Managers.

THEREFORE, BE IT RESOLVED, FONOM also supports the provincial position in relation to the provinces and territories **Repair Fund** under the **National Housing Co-Investment Fund**

THEREFORE, BE IT RESOLVED, FONOM supports the Province of Ontario position on the application-based \$4 billion federal **Housing Accelerator Fund**. We wish to emphasize the importance of providing municipalities with maximum support in preparing applications to the HAF, understanding that some rural and northern municipalities may face capacity challenges in applying to this program on the anticipated tight timelines.

THEREFORE, BE IT RESOLVED, _____Community _____ wish to request that **Canadian Mortgage and Housing Corporation** consider actions taken by municipalities under the province's **Housing Supply Action Plans** into account when assessing municipal applications, recognizing that these initiatives have the potential to significantly increase the supply of housing in our communities.

THEREFORE, BE IT RESOLVED, _____Community _____ believes the lack of ongoing federal operating funding for **National Housing Strategy** initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock.

THEREFORE, BE IT RESOLVED, _____Community _____ believe the federal government should heed the precedent of the **Social Housing Agreement** and recommit itself to funding operating costs that often stretch out over decades for the lifetime of a housing project. As an example, the **Rapid Housing Initiative's** 20-year affordability requirement and lack of federal operating dollars will very likely result in housing providers asking Service Managers and the provincial government to fund operating expenses to ensure the long-term affordability of units given housing providers' limited revenue-raising capacity.

THEREFORE, BE IT RESOLVED This lack of ongoing federal operating funding for **National Housing Strategy** initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock.

THEREFORE, BE IT RESOLVED, _____Community _____ urges the Federal Government provide additional funding for Ontario so that we can deal with our shortages of safe and affordable housing and at the same time build safer and healthier communities for all our residents.

FURTHER IT BE RESOLVED THAT a Copy of the Resolution be forward to the individuals listed below for consideration and support, Prime Minister Trudeau, Minister Ahmed Hussen, _____Your Federal Member _____, Premier Ford, Minister Clark, __your _____ Member of Provincial Legislation, Leaders of the Federal and Provincial Opposition Parties, the Association of Municipalities of Ontario (AMO), and the Federation of Northern Ontario Municipalities.



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

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Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto ON, M7A 1A1
premier@ontario.ca

June 19, 2023

BY EMAIL

RE: Local Emergency Response System and Gaps in Healthcare regarding Code Red
and Code Black Frequency

Dear Honourable Doug Ford,

Further to Town of Essex resolution number **R23-05-203** passed on May 15, 2023, we enclose a letter from Town of Essex Mayor Sherry Bondy for your review and consideration.

Yours truly,

A handwritten signature in black ink, appearing to read "J. Malandrucolo". The signature is fluid and cursive, with the first letter of the last name being a large, stylized 'M'.

Joseph Malandrucolo
Director, Legal and Legislative Services/Clerk
jmalandrucolo@essex.ca

encl.

c.c. Mary Birch, County of Essex
mbirch@countyofessex.ca

Anthony Leardi, MPP
anthony.leardi@pc.ola.org

Lisa Gretzky, MPP
lgretzky-co@ndp.on.ca

Where you belong



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

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Andrew Dowie, MPP
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Chris Lewis, MP
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All other municipalities in Ontario



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

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Dear Honourable Doug Ford,

The Town of Essex Council hereby appeals to the province of Ontario to acknowledge the challenges faced by our local emergency response system and take decisive action to resolve the gaps in our healthcare. While we recognize that our situation is not unique, we believe that it is essential to draw attention to our persistent Code Red and Code Black conditions, which are primarily caused by an insufficient number of hospitals beds, medical personnel, and resources.

Windsor and Essex County residents ought to have confidence that when they dial 911 it will elicit a prompt ambulance response for emergency situations. Local healthcare providers are engaging various initiatives such as a paramedic offload program, offload to the waiting room for assessment and triage of less severe medical matters, diversion to another hospital for low acuity cases, and the Essex-Windsor EMS paramedic patient navigator to monitor and manage dispatch. Nevertheless, these initiatives alone have been unable to curb the escalation of Code Red and Code Black frequency, signifying few or no ambulances available for emergencies.

In the year 2021, Windsor-Essex experienced a cumulative of 3253 minutes in Code Red and 791 minutes in Code Black. In 2022, the period subjected to Code Red increased significantly to 8086 minutes, whereas Code Black saw 2257 minutes. In March 2023, just three months into the year, the community has clocked 864 Code Red minutes already plus another 2257 Code Black minutes.

We implore the authorities to apply an immediate and comprehensive review of our hospital offload delays and staffing crisis in our front line. Ambulance offload processes and hospital volumes are merely two contributing factors, if nothing tangible is done, local families risk experiencing catastrophic consequences. Our former Warden, McNamara, declared an emergency on ambulance unavailability in October 2022 linked to hospital admission delays; to date, this emergency situation still holds with no decrease in Code Reds and Code Blacks.

We require a holistic solution to address our hospital deficiencies and healthcare shortcomings on an underlying basis. In addition, the Town of Essex Council request that the province of Ontario conduct a review of projected population growth and aging in Windsor – Essex and increase health care capacity to match our present and future needs.



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

Therefore, the Town of Essex Council requests that the province of Ontario recognize the dangerous strain facing our local emergency response infrastructure and urgently work to address these gaps in our healthcare system.

Sincerely,

A handwritten signature in black ink that reads "Sherry Bondy". The script is cursive and fluid.

Sherry Bondy

Mayor

Town of Essex

Kris Croskery - Hodgins

From: AMCTO | The Municipal Experts <broadcasts@amcto.com>
Sent: Friday, June 16, 2023 5:16 PM
To: admin@nipissingtownship.com
Subject: Advocacy Update: Strong Mayor Powers expanding to more municipalities

We will continue to work with Toronto and Ottawa to support our members

View this email in your [browser](#).



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June 16, 2023

Advocacy Update: Strong Mayor Powers Expanding to More Municipalities

Following a meeting with Ontario Big City Mayors this morning, Minister Clark has announced that the Government is expanding "strong mayor powers" to 26 additional municipalities beyond the City

of Ottawa and the City of Toronto, **effective July 1, 2023**. This extension would be made by adding municipalities to **O. Reg. 530/22** under the *Municipal Act*.

Once the regulation is in effect, a head of council of a listed municipality can choose whether to use these permissive authorities.

The municipalities that will be added to the regulation include:

Town of Ajax	City of Markham
City of Barrie	Town of Milton
City of Brampton	City of Mississauga
City of Brantford	City of Niagara Falls
City of Burlington	Town of Oakville
Town of Caledon	City of Oshawa
City of Cambridge	City of Pickering
City of Clarington	City of Richmond Hill
City of Guelph	City of St. Catharines
City of Hamilton	City of Vaughan
City of Kingston	City of Waterloo
City of Kitchener	Town of Whitby
City of London	City of Windsor

These 26 additional municipalities are single- or lower-tier municipalities with a population over 100,000 or projected to grow to 100,000 by 2023. These municipalities have also submitted a **housing pledge** to the Province.

Of note, during media availability following the announcement, Minister Clark indicated that more municipalities will be receiving a letter inviting them to sign a housing pledge and consideration will be given to adding more municipalities to the regulation.

Minister Clark also confirmed that the additional powers given to these 26 municipalities are the same as what was given to Ottawa and Toronto, and that the Provincial priorities prescribed in **O. Reg. 580/22** remained unchanged.

AMCTO has long advised that without providing reasonable timelines to implement Provincially mandated changes to structures, governance or other matters, the Province continues to place undue administrative and operational burden on municipal staff who must implement these initiatives.

In August of 2022, AMCTO presented to the Standing Committee on Heritage, Infrastructure and Cultural Policy regarding Bill 3: *Strong Mayors, Building Homes Act, 2022*. **Our submission** expressed concerns about the effective removal of non-partisan local government management professionals, especially the Chief Administrative Officer (CAO), and the impact this could have on

the politicization of senior and other local government officials. We also emphasized the additional undue administrative burden this change could have on our members and other municipal staff.

In addition, we also responded to the Government's regulatory proposals regarding prescribed **Provincial priorities** related to the *Act*, and **matters that bring Part VI.1** of the *Act* into effect. We once again urged the Province to consider how implementation of these changes would work on the ground, including impacts on local governance, operational matters, and already limited municipal finances, resources and staff capacity.

As an Association representing municipal staff, we play an important role in facilitating conversations on the practical considerations regarding the implementation of 'strong mayor' authority. With this in mind, we will continue to work together with Toronto and Ottawa to bring information and considerations for implementing 'strong mayor powers' to our members and other affected municipalities. Stay tuned for more information on this to come.

For more information or to discuss further, please contact:

Alana Del Greco

Manager, Policy and Government Relations

adelgreco@amcto.com

Charlotte Caza

Policy Advisor

ccaza@amcto.com

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From: AMO Communications <Communicate@amo.on.ca>
Sent: Friday, June 16, 2023 10:53 AM
To: admin@nipissingtownship.com
Subject: AMO Policy Update - Strong Mayor Powers Expanded

AMO Policy Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



POLICY UPDATE

June 16, 2023

AMO Policy Update - Strong Mayor Powers Expanded

The Government of Ontario [announced](#) today that new regulations will extend strong mayor powers to additional municipal councils in Ontario. The extension of the additional authority is intended to assist with Ontario's housing shortage, which remains a priority for both the province and municipalities in every part of Ontario.

Expanding access to strong mayor powers is intended to build on other provincial steps to improve access to affordable housing, including the passage of [Bill 97, Helping Homeowners, Protecting Tenants Act](#).

These new powers were originally introduced in legislation last summer for Ontario's two largest municipalities. The AMO Board did not take a position on strong mayor powers but expressed openness to the idea. It did express concerns with some aspects of the legislation — in particular, those affecting public administration — and recommended public consultation as the government considered the promised expansion of the new powers to additional municipal councils. AMO also expressed concern with a later provision eliminating the need for majority council support for certain decisions related to provincial priorities.

Municipalities continue to be the most trusted order of government in Canada with statutory requirements in Ontario for transparency, openness and accountability that are unequaled.

In response to today's announcement, AMO released the following media statement:

"Improving housing affordability is a number-one priority for municipalities in every part of Ontario. Strong mayor powers can provide an additional tool to help municipalities play their important role in increasing Ontario's housing supply. As the most trusted order of government, municipalities can be counted on to exercise new powers accountably and in the best interests of the public and the communities they serve".

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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before printing this.

Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
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Saturday, September 23, 2023

Trout Creek Community Centre
181 Main Street West, Trout Creek

Cocktail Attire Suggested

5:00 pm

Cocktails / Reception

Plated 3-Course
AAA Roast Beef Dinner
or Vegetarian option

Cash Bar

Live Music

Silent Auction

Fireside chat presentation
by Lisa LaFlamme

Tickets **\$100** Available:

On-line:

www.powassanlibrary.com

In-person at the Library
324 Clark Street, Powassan

Telephone:

(705) 724-3618

Cash, cheque, debit, credit card, or
e-transfer payment accepted

Table reservation for 6 or 8 people
receive a 10% discount

Taxable donation receipt available

Join us for an evening with
Lisa LaFlamme



Scan for a complete
bio on the career of
Lisa LaFlamme:



A fund raising initiative for the Powassan
and District Union Public Library

④

District of Parry Sound Housing and Homelessness Annual Report

2022-2023



❖ Housing Programs

❖ Parry Sound Housing Corporation

❖ Housing Stability and
Ontario Works

❖ Esprit Place Family Resource
Centre



www.psdssab.org

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A Message from the Chair of the Board

On behalf of the District of Parry Sound Social Services Administration Board, I am pleased to present our 2022-2023 Housing and Homelessness Annual Report.

After 2 years of pandemic restrictions, we wholeheartedly consider 2022 to be a year of transition as we move out of COVID protocol and back to a new normal. Over the last year, our dedicated housing staff have completed many repairs and upgrades to many units within our community housing portfolio, and as Service Manager, we were also able to provide funding for similar projects to other non-profit housing providers throughout the District, thanks to funding provided by the Canada-Ontario Community Housing Initiative (COCHI) and the Ontario Priorities Housing Initiative (OPHI).

Collaboration and integration of services have been areas of focus this year and will continue to be our primary focus into 2023 and beyond. Early last year, our Ontario Works and Housing Stability teams were unified into one team under the division of Income Support & Stability, with the primary goal being to fully support human services integration, and a 'no-wrong door' approach. Last spring, that same team recruited a Community Relations Worker with many years of experience working at Esprit Place Family Resource Centre, our Violence Against Women (VAW) shelter. The collaboration of integrating a VAW lens into the Assertive Case Management style of the program has already begun to have a positive impact on the work we've been doing towards single window integrated service and a 'no-wrong door' approach to accessing our services.

Another collaborative initiative we are very pleased to be part of is our strengthened partnership with the West Parry Sound Health Centre on the collaborative Mental Health Hub to interconnect the hospital with community and social services. Through this initiative and our existing partnership with the West Parry Sound Health Centre, the DSSAB now has a mental health and addictions professional assigned specifically to support those accessing social services. This initiative is intended to actively break down the silos between mental health care and other programs and services to ensure that our community's most vulnerable people have access to wrap-around supports and care.

Looking forward, all eyes are on the housing market and the need for new housing development in the District. According to the data, Parry Sound saw a population increase above the provincial average between 2016-2021. There is no arguing the fact that the demand is strong for all types of housing along the continuum. What is most concerning for us here at the DSSAB is the availability of affordable rental units. There is a disproportionately high number of single-family homes compared to purpose-built rentals in this area which signifies a need for affordably priced long-term rental units across the District, particularly within the Town of Parry Sound.

After years of being reactive due to restrictions, our Board is hopeful that 2023 will bring more opportunities for collaboration and innovation. We look forward to proactively embracing this new normal, despite its challenges, and working with municipalities and community partners to empower the people we serve to improve their quality of life.

**Rick Zanussi,
Board Chair
District of Parry Sound Social Services Administration Board**

Objective 1: To provide Home Ownership and Ontario Renovates programs to assist homeowners in remaining in their homes. As well as supporting those looking to enter the homeowner market.

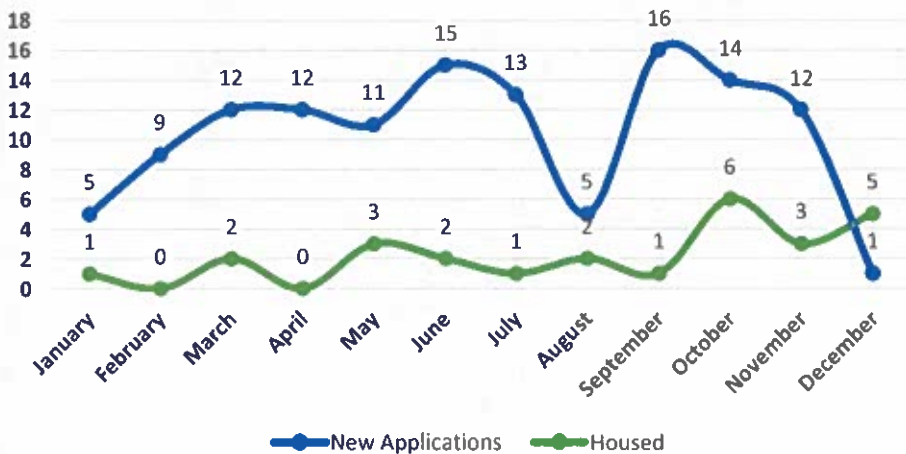
Our Housing Programs team recognizes the importance of affordable home ownership within the District of Parry Sound. However, in the context of extreme inflation and increased demand for housing outside major metropolitan areas, the current housing market is simply not accessible to people living on low and fixed incomes. We also have aging non-profit housing stock that needs repairs to ensure longevity and no loss of units. Due to these factors, we are currently focusing funding on necessary repairs to our non-profit housing portfolio, as well as pursuing landlord engagement and increased collaboration with the private development sector in the hopes of building more affordable homes and rental units throughout the District in the future.



Housing Programs

In 2022 Housing Programs saw just over 50 households begin receipt of the Canada-Ontario Housing Benefit (COHB), and we are currently waiting for an additional twenty applications to be approved by the ministry. COHB funding currently helps over 80 households to remain affordably housed in the District of Parry Sound and we are already preparing to submit more applications in the first half of 2023. The department has also successfully implemented simplified RGI as legislated by the *Housing Services Act*. The RGI calculation no longer focuses on ensuring that every household immediately report changes. Instead, most household income changes are only reported once a year at the annual review, creating significant reductions in the frequency of calculations. The purpose of these changes is to simplify the process so households can more easily understand how we calculate their rent and to provide stable rent amounts that change less frequently. Our goal is to make the process as simple as possible for current tenants and applicants. Our team completed ONPHA's course "The Simplified World of RGI Administration," to ensure we have the most up to date knowledge of the current legislation.

New Applications vs. People Housed in 2022



In 2022 we received:

125 New RGI Applications

68 Cancelled RGI Applications

26 People Housed

6 SPP Applications

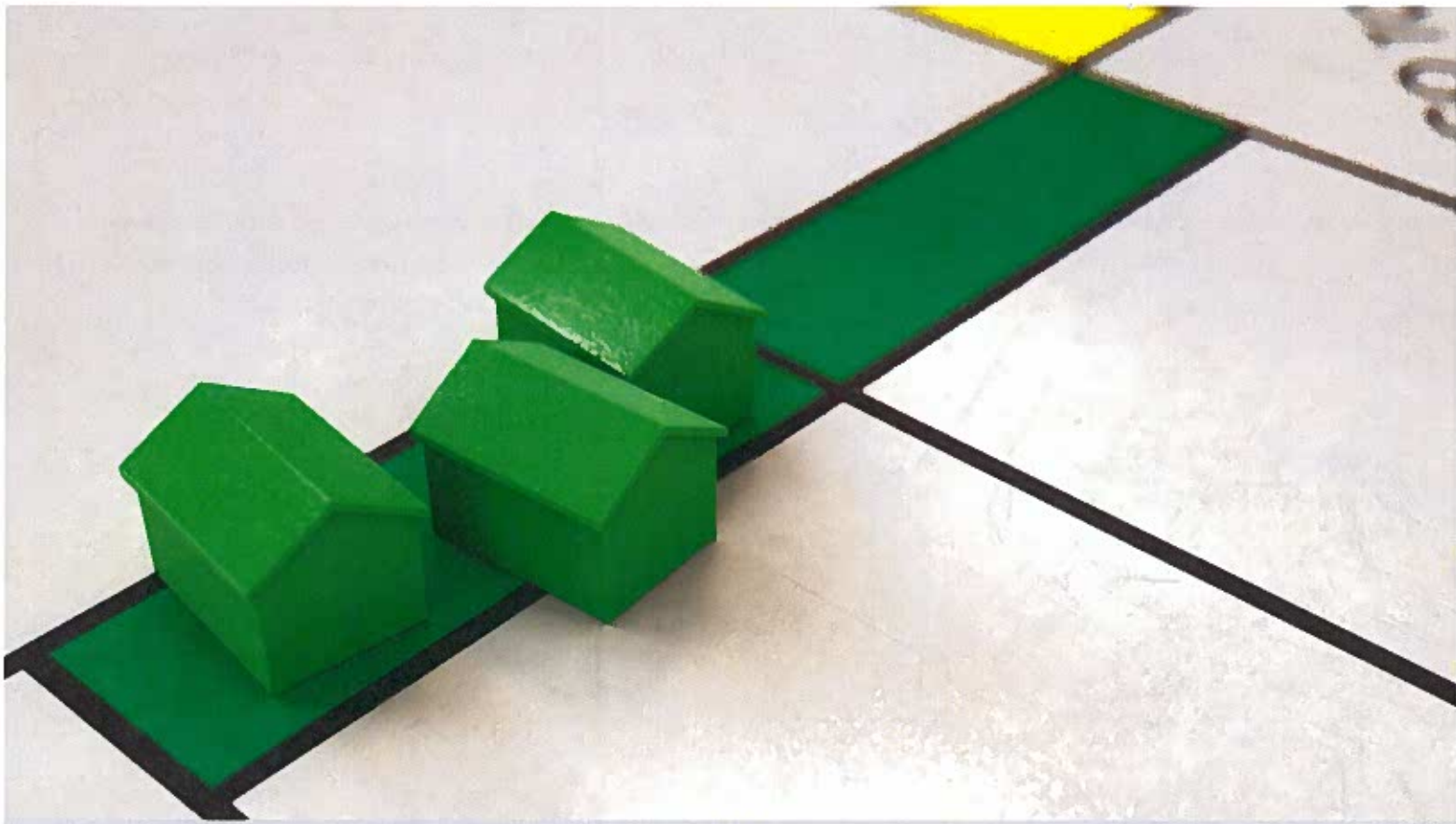
3 SPP Housed

* SPP are special priority applicants fleeing domestic violence and/or human trafficking. They are given priority on the RGI housing waitlist.

We have seen a steady increase in demand for affordable housing within the District over the last 8 years. As a result, our waitlist trended upwards over that time period. However, we have been able to lower the total waitlist as we enter 2023 and hope to continue that trend throughout the year.

Waitlist Unduplicated (2015-2023)





Objective 2: To work with non-profit and private developers to increase market and affordable homes within the District.

To help facilitate successful partnerships with local non-profit and private developers and landowners, our Housing Programs team created a survey based on current best practices in landlord engagement. The Parry Sound DSSAB Landlord Engagement survey was launched on November 1, 2022 and closed on December 15, 2022. Responses were collected anonymously through Survey Monkey and recruited through public posts on our social media pages, our website, and through cards with a survey link distributed throughout the community. Responses were collected from 14 landlords and helped us better understand the concerns of local landlords, as well as determining their interest in future collaboration with the Parry Sound DSSAB. This process allowed local landlords to provide feedback and opened lines of communication between our housing staff and potential housing providers in the District. We will continue to nurture and expand these relationships in the hopes of procuring additional units for our service users in the future. Maintaining successful, reciprocal, and respectful relationships with local landlords is a vital part of our housing strategy.

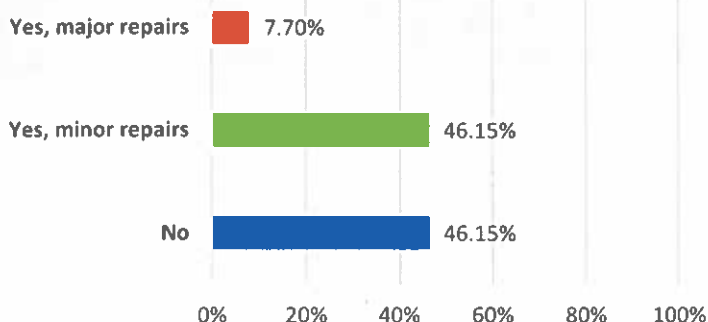
Landlord Engagement Survey

We learned important details about our local landlords through our survey response analysis. Most significantly, nearly 80% of respondents indicate their property is more than 30 years old. This is important because it demonstrates aging housing stock within the private rental market. Funding streams such as the Canada-Ontario Community Housing Initiative (COCHI) and the Ontario Priorities Housing Initiative (OPHI) were created with the understanding that much of Canada's public housing stock is aging and in need of repair. These survey results indicate that the same problems exist within our private rental housing market, making retrofit and new development an important priority. Survey results also demonstrate that more than half of respondents have properties in need of repair. When asked what might make them more open to partnerships with the Parry Sound DSSAB, the top 3 answers were:

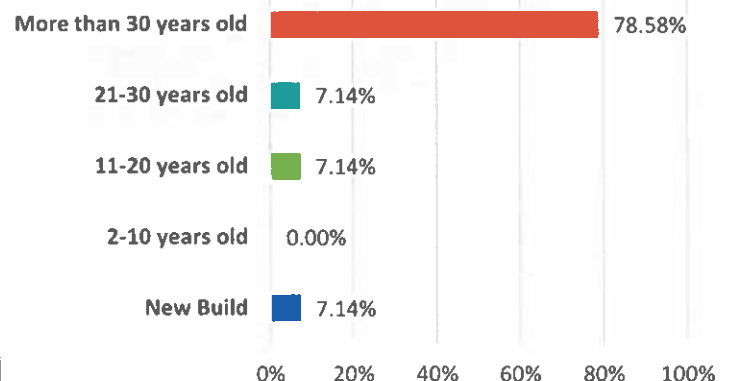
1. Funding to repair damages to the unit (58.33%)
2. Ability to select population of interest (i.e. veteran, single parent, individuals with disabilities, etc.) (50%)
3. Assistance with property improvements (41.67%)

Survey results indicate that local landlords are largely motivated by funding opportunities, especially those with long-term cost savings such as energy efficiency programs. Landlords also want to maintain a high degree of control over the type of tenant selected for their rental units. High demand for rental housing in the Town of Parry Sound puts pressure on the local rental market, driving up rent costs in the area and allowing landlords to be more selective of tenants. While the highest rents are seen in the Town of Parry Sound, we can see by comparing existing tenancies with newly available units that rents are rising significantly throughout the entire District. These results indicate a strong need for newer, more efficient, purpose-built rental housing that is designed to be higher density than the current model of single-detached dwellings.

Is your rental property in need of repairs?



How old is your rental property?



Parry Sound Housing Corporation Tenant and Maintenance Services

Our Tenant and Maintenance Services teams went through several exciting changes in 2022. The program went through a complete transformation with the hiring of two new Supervisors, as well as three Maintenance Facility Technicians, a Community Relations Worker on the East side of the District, and a contract for Tenant Services Case Support. The two programs work closely as a team to support our tenants. One highlight from 2022 was renovations of the common rooms in our buildings. These provided much needed improvements and the tenants now have nicer spaces to socialize.

Highlights

In 2022 our Tenant and Maintenance Services teams completed:

- 222 tenant home visits
- 140 negotiations/arbitrations
- 594 work orders
- 53 repayment agreements
- 62 move-ins and 28 move-outs



Tenants at our building in Burk's Falls meet for a daily coffee hour in their newly renovated common room.



"I am very happy with my apartment it is bright and comfortable. All the tenants are friendly and helpful. The staff are very nice and easy to deal with... the building is kept clean and free of odors and any of the housing staff that I have dealt with are kind, helpful and understanding. It is really quiet here at night. I love it."

- Tenant Feedback

We have been able to complete several large repairs to our buildings in 2022-2023. One highlight was the window replacements for 20 units in Parry Sound. Our Maintenance teams also work hard to ensure quick response to work orders and after-hours calls so that our tenants are always safe and supported. We have also begun collecting tenant feedback which helps us to better understand what we do well and what we can improve. This has been very successful in improving our relationship and communication with our tenants, and therefore improving the level of support we can provide.

Challenges:

COVID created significant backlogs in maintenance, building, and repairs projects so it is difficult to find contractors in a timely manner. At times we struggle to meet the legislated requirement to procure three quotes due to lack of choice and availability in the District. This high demand and low availability also put pressure on prices, which continue to rise steadily. We are consistently working to balance high quality repairs with affordable costs so that we can complete as many repairs as possible.



Funding from the Ontario-Priorities Housing Initiative (OPHI) allowed Parry Sound Housing Corporation to replace the windows at our singles building in Parry Sound (20 units). COCHI and OPHI Year 4 funding also allowed us to install security system upgrades which improve the safety of 197 units throughout the District.



Objective 3: To focus on building stronger relationships with our Indigenous communities and to utilize COCHI funding to support the sustainability of our Indigenous non-profit housing provider Georgian Bay Native Non-Profit Homes.

The 2021 Census of Population also demonstrates that the District of Parry Sound has a large population of Indigenous peoples, who make up 7.2 percent of the total population of the District, compared to 2.9% of the population of Ontario and 5% of the population of Canada.* There is therefore a great need for services created with, by and for the Indigenous peoples in the District of Parry Sound. COCHI Year 3 funding supported repairs to 13 units of Indigenous housing and COCHI Year 4 supported repairs to 6 units of Indigenous housing in the District of Parry Sound. We also maintain an ongoing partnership with the Parry Sound Friendship Centre, which helps with outreach and enumeration in the community.



* Statistics Canada. (2022). *Focus on Geography Series, 2021 Census of Population, District of Parry Sound: Indigenous peoples.*



A Note from the Director of Women's Services:

In 2022 Esprit Place became a part of the DSSAB's Women's Services Programs. Women's Services strives to create coordinated and integrated single window access to immediate protection and quality support to all survivors of violence who identify as female and their dependent children. This may include safe emergency shelter, income and housing support, referrals for medical treatment and police interventions, social, psychological, and legal assistance, ongoing counselling and support, and support for children experiencing violence. To be successful, we are focusing on developing or re-establishing strong relationships with DSSAB programs and services as well as community partners throughout the region.

The needs of the clients we serve and barriers to accessing service have increased over the last few years and Esprit Place is committed to updating our programs and services to address those realities. Women's Services is working diligently to assist our clients in overcoming the following critical concerns:

- ❖ Public transportation within Parry Sound and between communities in the District of Parry Sound
- ❖ Availability of timely and appropriate addictions treatment
- ❖ Access to safe, affordable housing
- ❖ Employment opportunities
- ❖ A lack of domestic violence awareness and prevention initiatives
- ❖ Complex mental health and substance use issues



**271 CRISIS
CALLS**

**872 HOURS
OF DIRECT
SERVICE**

**86
INTAKES**

**2,119 WARM
BED NIGHTS**

**TRANSITIONAL
SUPPORT TO 24
WOMEN**

**CHILDRENS
VOICES:
17 WOMEN
24 CHILDREN**



Objective 4: To focus on creating additional transitional units within the District of Parry Sound to assist chronically homeless people.

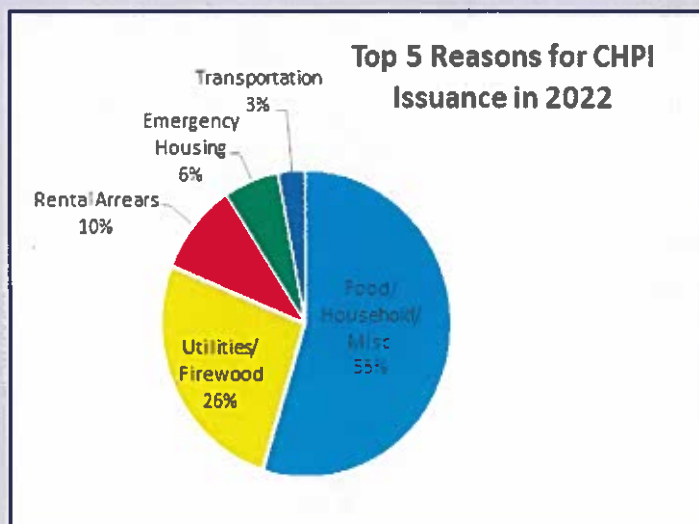
Our Hotel Pilot Project provided 25 transitional units to people experiencing homelessness in the District of Parry Sound (18 on the West side of the District and 7 on the East). That project came to an end on December 31, 2022, and our focus has been on making that transition as smooth as possible for service users. The Housing Stability team successfully helped everyone staying in the hotels into more stable housing by assisting with rental applications, searching for rental units, providing transportation to family and other support networks, and by applying for the Canada-Ontario Housing Benefit (COHB) and Short-Term Housing Allowances (STHA) to make local rental units more affordable. The Hotel Pilot Project highlighted the need for short-term and transitional housing in addition to long-term rental accommodations within the District. With the project ending, we are even more aware of the importance of building successful relationships with local landlords to help provide our clients with stable, affordable housing.

Housing Stability

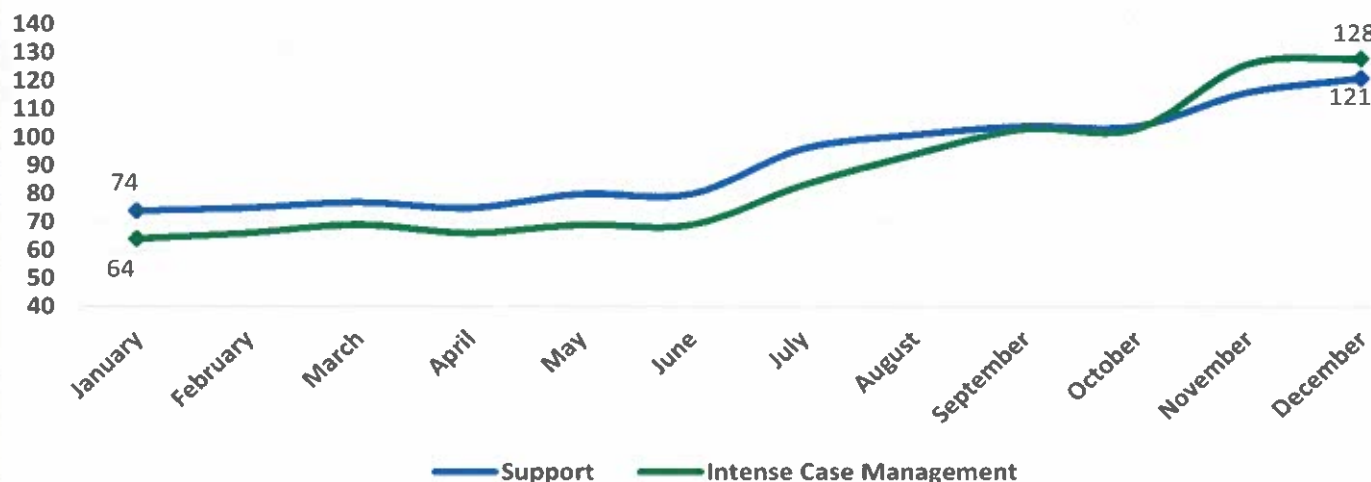
Our Housing Stability team continues to look for opportunities to increase our presence in the community and build relationships with community partners and service users through outreach. We work closely with Ontario Works staff and Housing Stability Community Relations Workers are currently spending one day a week at Esprit Place, providing additional support with transition out of the shelter and into permanent housing. We continue to research best practices in housing first and coordinated access and are consistently finding creative ways to implement these strategies in a rural and small-town context. Community Homelessness Prevention Initiative (CHPI) funding continues to be a vital resource in helping keep service users out of homelessness, but demand in the District continues to grow. Our team provided 146 Housing Allowances in 2022, as well as referrals for 84 people experiencing homelessness and 93 people at risk of homelessness. As shown in the chart below, in 2022 the number of support cases nearly doubled and intense case management more than doubled.

Community Partnership Highlight!

The Almaguin Highlands Community Partner meeting was held in South River in December 2022. We shared information on the BNL with our partners and representatives from Outloud North Bay presented on their program supporting 2SLGBTQIA+ youth in North Bay and the Northeast of the District.



Housing Stability Case Support 2022

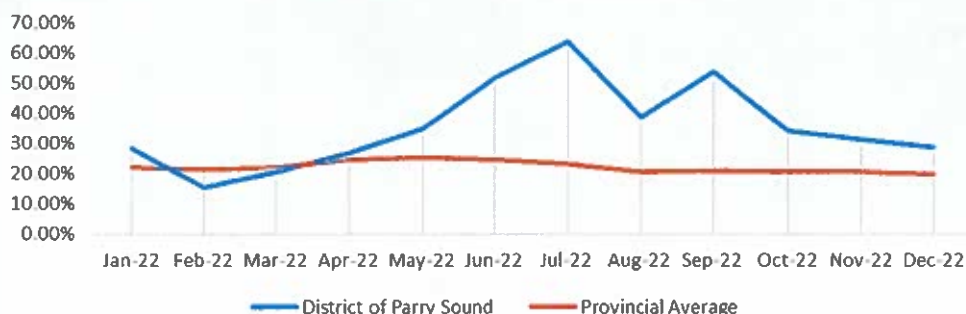


Ontario Works

The Ontario Works caseload reached 578 at the end of December 2022 and we are supporting 38 ODSP participants in our Employment Assistance program. We have seen caseloads slowly increase towards pre-pandemic levels in 2022 but our Ontario Works teams were successful in finishing the year above the provincial targets for both percentage of closures, and percentage of caseload, exiting into employment. Seasonal work makes up a large proportion of the labour market in the District of Parry Sound, we therefore see improved employment outcomes in the summer months. The Ontario Works team continues to work closely with Housing Stability to ensure coordinated case support where possible. In the East side of the District, our Ontario Works department purchased a van so that staff can meet service users where they are rather than requiring them to find transportation to our office. This has been hugely successful for our service users as most are living in remote areas with no access to public transportation. Discussions have also begun with ODSP Northeast Region's North Bay office and Ontario Works offices to discuss joint protocols and maintain a healthy partnership between offices.



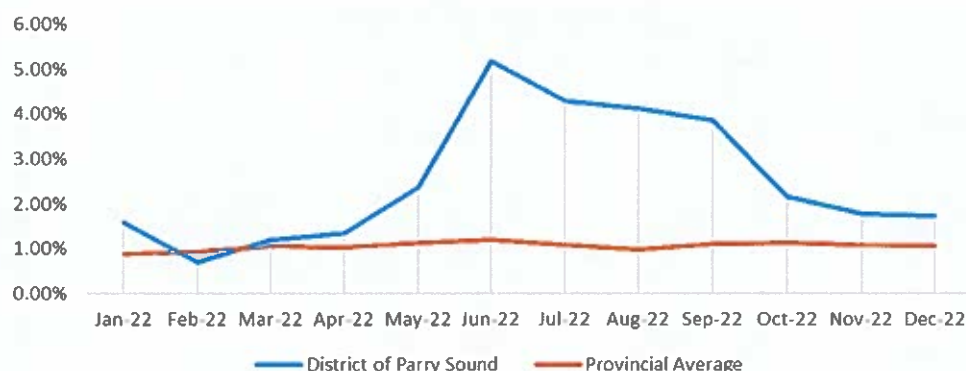
% of Closures Exiting to Employment



Percent of Closures Exiting to Employment

Target – 30.34%
 Q1 Result – 27.85%
 Q2 Result – 43.93%
 Q3 Result – 52.11%
 Q4 Result – 31.37%
2022 Result – 38.82%

% of Caseload Exiting to Employment



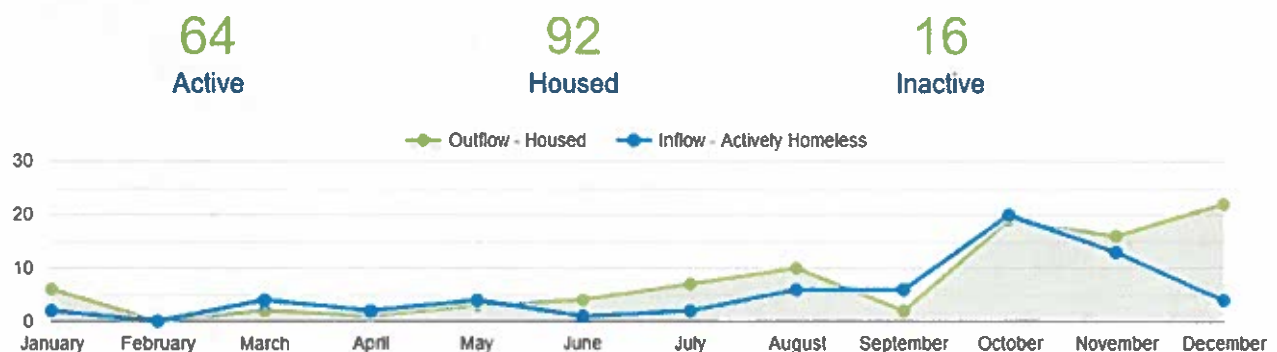
Percent of Caseload Exiting to Employment

Target – 2.47%
 Q1 Result - 1.53%
 Q2 Result - 3.3%
 Q3 Result - 4.12%
 Q4 Result - 1.89%
2022 Result – 2.71%



Objective 5: To continue to work toward development of innovative Housing First strategies to reduce homelessness.

The District of Parry Sound saw our By-Name List (BNL) continue to grow in 2022 as outreach expanded and our staff, as well as the community at large, increased awareness of homelessness within our District. Our Housing Stability teams continue community outreach and regularly monitor reported encampments to offer supports to those who want them. We have also worked closely with many people on our BNL to assist them in achieving stable housing. Despite a lack of suitable rental housing within the district, our staff have worked hard to find stable, affordable housing options for people experiencing homelessness. As of December 2022, our Housing Stability team has housed 54% of individuals on the By-Name List.



Objective 6: To focus on the development and maintenance of relationships with community partners and services across the District.

Through the IMPACT (Inter-Agency Mobilization of Partners Achieving Collaboration Table) Parry Sound Community Mobilization Project we at the Parry Sound DSSAB have been able to use case conferencing to help high-acuity individuals and families get the supports they need. The IMPACT program team meets bi-weekly and allows us to plan effective interventions and supports through communication and collaboration with the following agencies: Ontario Provincial Police, Children's Aid Society of Nipissing and Parry Sound, The Friends Parry Sound, Parry Sound High School, First Nations and Inuit Health Branch, West Parry Sound Health Centre, Canadian Mental Health Association, Parry Sound District Geriatric Emergency Management, Parry Sound District EMS Paramedics, and the Town of Parry Sound Fire Department.

Our Housing Stability team maintains a strong ongoing partnership with Ontario Works and both programs have begun monthly and semi-monthly check-ins with municipal offices across the District. This has helped us to increase understanding of what our programs do and what supports we can provide to people living in each of the 22 municipalities within the District of Parry Sound.

We know that food security and access to medical supports are important concerns for many of our tenants and we work with community partners such as Harvest Share, the Salvation Army and Ontario Community Paramedicine to help provide support to our housing buildings and to the community at large. These community partners also help us with outreach and enumeration as they are active throughout the community and often help provide a link between our services and potential service users.



**Giving
Hope
Today**



Moving Forward...

2022 was a year of transition as we moved out of COVID protocols and into our new “normal.” The year brought with it many challenges as our District dealt with the fallout of the pandemic, inflation, and the resulting mental health crisis. However, we have been excited to see our teams back out in the community, supporting people in their homes, and completing outreach in new ways. It feels like coming home after a long period of isolation from the people we serve. This reconnection offers a spark of hope and a reminder of why our communities work better together.

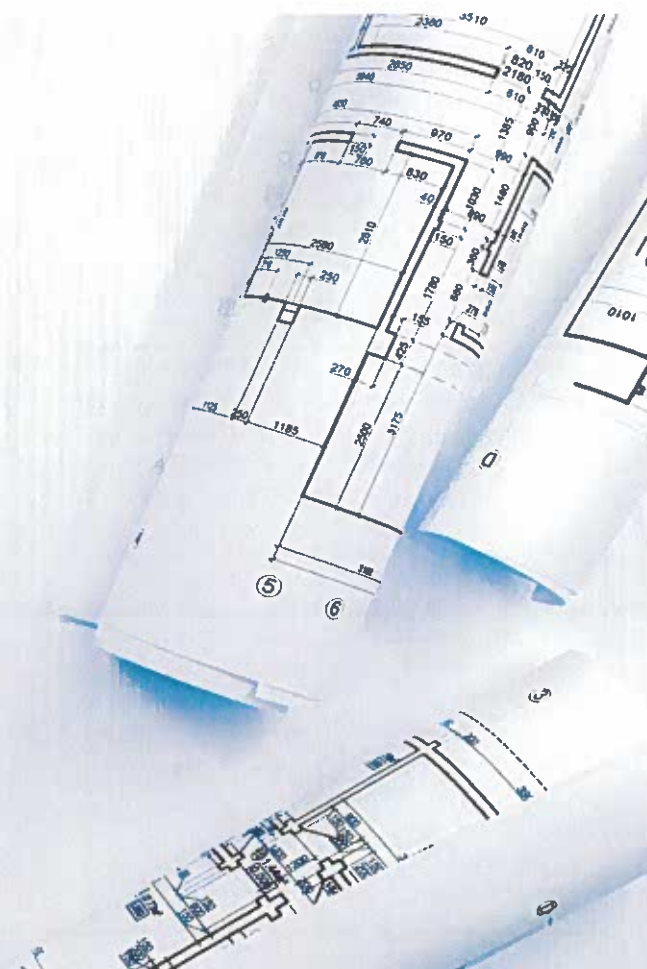
2023 Partnership Highlight!

We are excited to have begun a partnership with the West Parry Sound Health Centre’s Nurse Practitioner-Led Clinic for the year 2023. The purpose of this partnership is to identify those who access PSDSSAB programs and services, who would benefit from mental health and/or addiction supports and use our partnership with the NPLC to provide linkages to these services. The PSDSSAB has provided funding in full to support a full-time dedicated Mental Health and Addictions Social Worker to work within the District of Parry Sound. The program is off to a great start with 177 client contacts in the period of January through March 2023.

The Need for New Development

The 2021 Census of the District of Parry Sound shows significant population growth in comparison to historical averages. Between 2011 and 2016 the population of the District of Parry Sound increased by only 1.6% but between 2016 and 2021 the population of the District increased by 9.5%. In comparison, population growth was only 5.8% in Ontario and 5.2% in Canada.* This indicates recent population growth in our region that significantly exceeds both provincial and national averages. The pressures placed by this growth on our organization, as well as the regional housing market, have been significant. There is therefore a pressing need for more purpose-built, affordable rental housing throughout the District. It is our goal in the coming years to shift our focus from repairs to new development to create more affordable units.

* Statistics Canada. (2022). *Focus on Geography Series, 2021 Census of Population, District of Parry Sound: Population and Dwelling Counts*



Appendix A: Annual Reporting Template

Reporting on the Progress of the Plan

Objectives	Outcomes	Measures	Targets	Annual Progress/ Achievements
To focus on creating additional transitional units within the district to assist chronically homeless people.	Increase transitional housing including supports.	Number of transitional units created per year.	Increase by one unit per year.	Our "Hotel Pilot Project" provided 25 transitional units (18 West, 7 East) for all of 2022, ending on December 31. Our Housing Stability team is working with our LHC to create new transitional units this year.
To work with non-profit and private sector developers to increase market and affordable homes within the District.	To improve access to housing for people across all levels of the housing spectrum.	Number of market and affordable homes created per year.	Create 10 affordable units per year.	The NOAH project was completed last year and provided 25 affordable and 25 market units. We completed a landlord engagement survey in 2022 in the hopes of building better partnerships with the local private sector.
To focus on building stronger relationships with our Indigenous Communities. To utilize COCHI funding to support the sustainability of our Indigenous non-profit housing provider.	Working toward a Memorandum of Agreement to increase partnerships, coordinated access to services with culturally based services with Indigenous Partners.	Number of Indigenous rent-geared-to-income units supported by COCHI.	Repair five units through COCHI.	Due to the age of our local housing stock, COCHI Year 4 funding has been allocated to non-profit housing providers for repairs that preserve and expand the lifespan of their portfolio to ensure no loss of units. COCHI Year 4 provided security system upgrades and repairs to 6 Indigenous housing units.
To provide Home Ownership and Ontario Renovates programs to assist homeowners in remaining in their homes & supporting those looking to enter the homeowner market.	To assist with the excessive cost of purchasing a home & the costs associated with aging housing stock.	Number of households supported through Home Ownership & Ontario Renovates programs.	Complete two Home Ownership agreements & eight Ontario Renovates projects over five years.	Housing stock in the District of Parry Sound tends to be more than 30 years old and in need of repairs. OPHI Year 4 has been allocated to non-profit housing providers to support necessary repairs to 64 units. Repairs focused heavily on health and safety, including improvements to security and fire prevention systems.
To continue to work toward development of innovative Housing First strategies to reduce homelessness.	To continue rapid rehousing & providing the supports necessary to achieve long-term housing stability.	CHPI statistics including number of people housed.	Successful interventions as determined by the number of people housed.	Our Housing Stability team successfully housed 92 people from the BNL in 2022. We also maintain several community partnerships to provide coordinated case management and mental health referrals in order to help maintain successful tenancies.
To focus on the development and maintenance of relationships with community partners and services across the District.	To continue to build and maintain coordination and communication networks to further support clients.	Ongoing commitment to participating in networks.	Continuing active participation in community networks.	We continue to attend the Inter-Agency Mobilization of Partners Achieving Collaboration Table (IMPACT) on a bi-weekly basis. We also maintain ongoing collaboration with community groups such as Harvest Share, the Salvation Army, Community Paramedicine and the Parry Sound Friendship Centre.

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

June 2023

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

OMSSA Exchange Conference

OMSSA hosted more than 330 people from the human services, health, child care, and public services for an in-person 2023 Exchange Conference held on May 9th and 10th in Ottawa.

This conference was attended by several staff from the DSSAB Leadership Team. It provided the opportunity to bring human services staff from across Ontario to learn, inspire, and think about the Ontario we all want.

Over two days, the Exchange Conference focused on several important professional development topics, enhancing skill sets, and the innovative work happening in each of our sectors to address the most pressing issues in our local communities.

Highlights for us were sessions regarding employment services transformation, early childhood educator recruitment and retention, CMHC National Housing Strategy update and other various conversations regarding housing.

Geriatric Pathway

On May 16th, the Director of Income Support & Stability attended the West Parry Sound Geriatric Pathway event at the Jolly Roger. The event was hosted and facilitated by Ontario Health, included a presentation on Leading Practices in ALC and facilitated discussions on the Community Pathway and Acute Care Pathway for seniors. The West Parry Sound area is receiving ALC initiative funding from Ontario Health and this day was an opportunity to identify gaps and determine opportunities to maximize existing services or how any new services can support older adults along the entire continuum of care.

Facebook Pages



A friendly reminder to follow our Facebook pages!

- ♦ [District of Parry Sound Social Services Administration Board](#)
- ♦ [Esprit Place Family Resource Centre](#)
- ♦ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ♦ [The Meadow View](#)

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023
Total Page Followers	410	428	446	462	471	474
Post Reach this Period (# of people who saw post)	4,180	8,907	4,645	7,891	4,460	3,789
Post Engagement this Period (# of reactions, comments, shares)	59	234	565	757	505	241

Esprit Place Family Resource Centre	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023
Total Page Followers	127	128	128	132	131	131
Post Reach this Period (# of people who saw post)	353	103	75	124	116	29
Post Engagement this Period (# of reactions, comments, shares)	36	1	3	7	71	1

Twitter Stats

Link to DSSAB's Twitter page - <https://twitter.com/psdssab>

	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023
Total Tweets	1	3	7	13	8	8
Total Impressions	13	178	158	300	300	291
Total Profile Visits	24	66	57	217	130	137
Total Followers	26	27	28	28	27	27

Linkedin Stats - used primarily for HR recruitment & RFP/Tender postings

Link to DSSAB's Linkedin page - <https://bit.ly/2YyFHIE>

	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023
Total Followers	377	382	395	399	410	416
Search Appearances (in last 7 days)	176	239	318	308	245	228
Total Page Views	45	46	31	31	30	41
Post Impressions	374	266	828	929	697	546
Total Unique Visitors	15	15	16	17	11	19

Esprit Donation

Esprit Place Family Resource Centre would like to thank the members of [Evolve Fitness Parry Sound](#), and owner Brenda Thomas, who hosted the 'Yoga Pant Drive' last month.

Together they collected bags and boxes of yoga pants and comfortable clothing, which are typically some of the most desirable donations for shelters. When a woman is leaving an abusive or unsafe situation, they often have little to no resources, including a change of clothes.

A huge thanks to Brenda, and the members of [Evolve Fitness Parry Sound](#) for their generosity!



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District April 2023

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18M)	0	0	3	0	10	13
Toddler (18-30M)	16	9	14	17	39	95
Preschool (30M-4Y)	20	16	19	42	47	144
# of Active Children	36	25	36	59	96	252

Enrollment has remained consistent during the month of April in all licensed programs.

School Age Programs

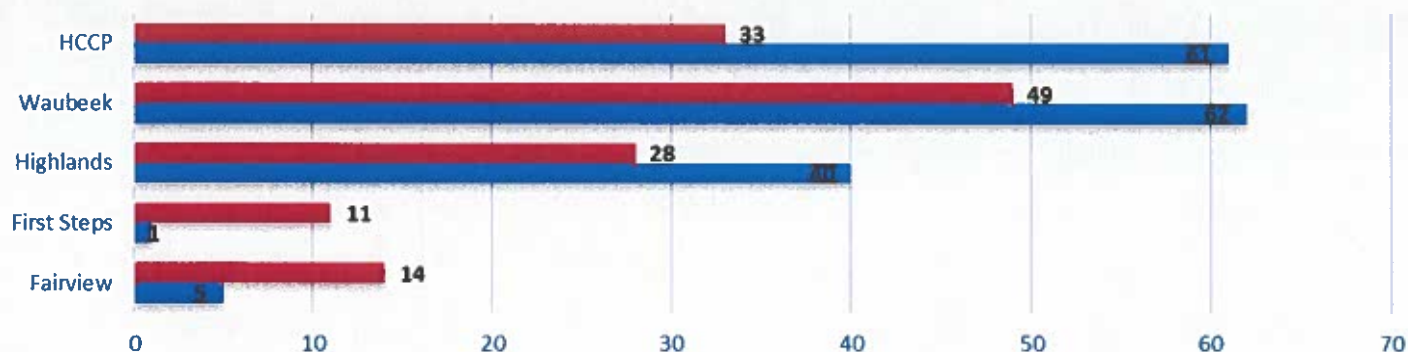
April 2023

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	21	8	5
Mapleridge Before School	6	0	2
Mapleridge Summer Program	N/A	20	N/A
St. Gregory's After School	9	0	0
Sundridge Centennial After School	14	7	4
Land of Lakes After School	13	5	10
Home Child Care	39	10	5
# of Active Children	102	50	26

The school age programs remain very busy, and families are starting to request September placements. The Mapleridge Summer Program is filling up quickly as shown on the Primary Waitlist. Parents will be contacted early this month to complete the enrollment process.

Directly Operated Child Care Waitlist by Program

April 2023



In the above chart, the blue graph shows the number of children in each program requiring care immediately that we are unable to accommodate within our licensed ratios. The red graph shows the number of children on the waitlists that will need care in the future months and some families currently on maternity leave that will require care next year. There has been significant increases across the District in families requesting to be added to our waitlists. The highest increase in requests have been noted in the Town of Parry Sound and the south-east corner of the District. It is noteworthy that families will appear on both the Home Child Care Program and centre-based programs, these are not unique numbers.

Inclusion Support Services

April 2023

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	1	5	6	10	3	0	0
Preschool (30M-4Y)	8	39	47	51	3	2	1
School Age (4Y+)	2	19	21	21	1	0	4
Monthly Total	11	63	74	-	7	2	5
YTD Total	12	68	-	84	24	18	7

EarlyON Child and Family Programs

April 2023

Activity	April	YTD
Number of Children Attending	1,430	3,136
Number of New Children Attending	86	172
Number of Adults Attending	911	2,023
Number of Virtual Programming Events	9	17
Number of Engagements through Social Media	1,359	1,819
Number of Views through Social Media	24,247	35,104

The EarlyON program has been fine tuning the schedule and as a result has moved the Mom's to Mom's group to Tuesday mornings. This move has allowed many new moms to attend. The family workshops and resources have focused on an overview of licensed child care and fee subsidy. School-based programs have been invited to attend the local school's Journey to Learning entry to school events.

Funding Sources for District Wide Childcare Spaces April 2023

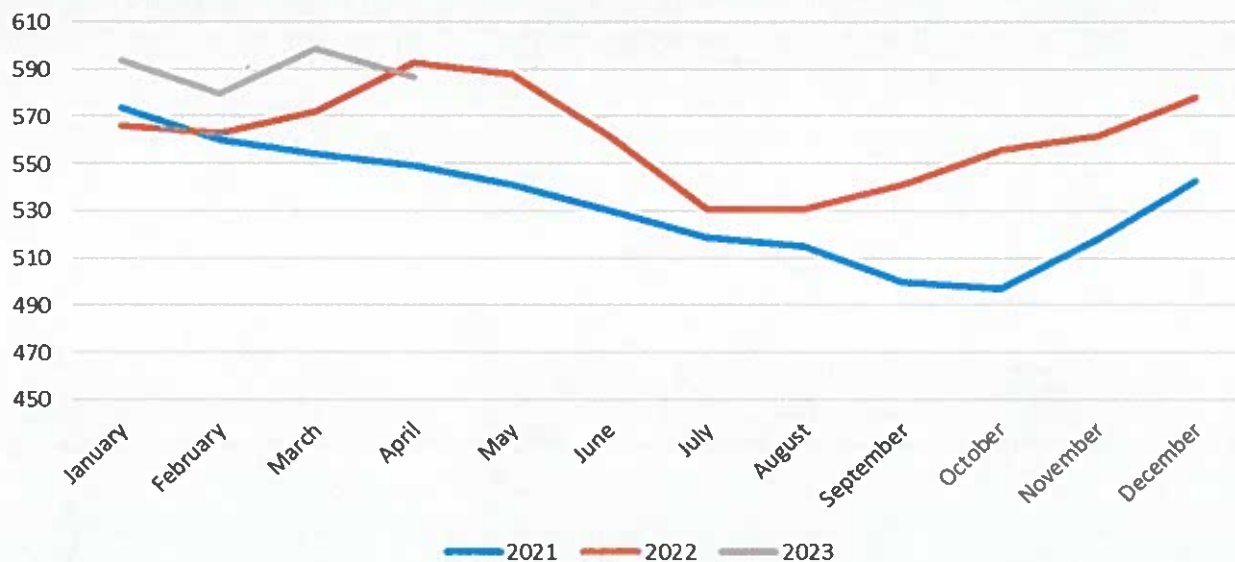
Active	# of Children	# of Families
CWELCC*	128	124
CWELCC Full Fee	201	197
Afterschool Fee Subsidy	5	5
Fee Subsidy	31	26
Full Fee	27	24
Ontario Works	8	7
Total	400	383

Funding Source - New	# of Children	# of Families
CWELCC	6	6
Ontario Works	1	1
Total	7	7

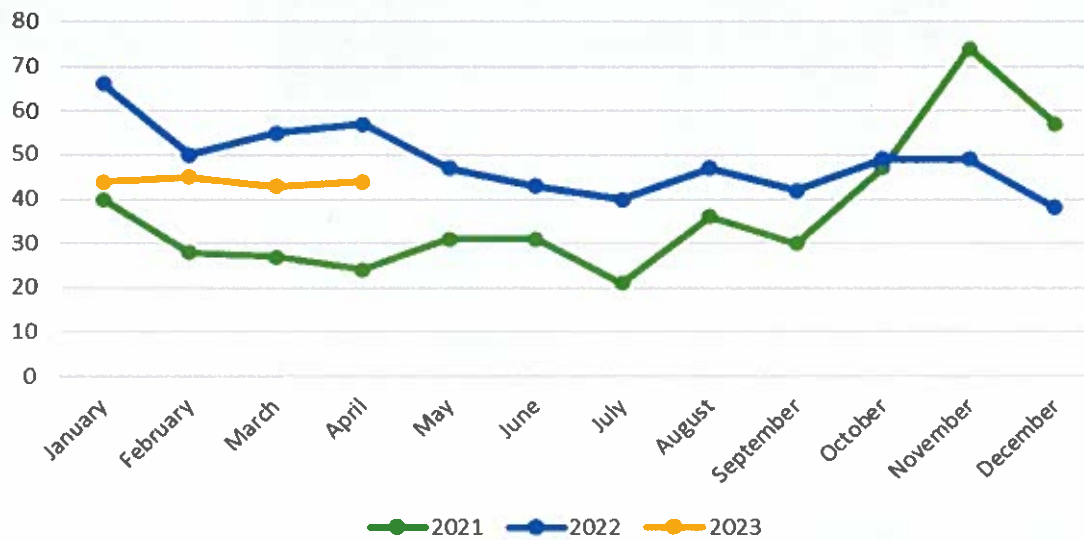
* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

Funding Source - Exits	# of Children	# of Families
Afterschool Fee Subsidy	2	1
Total	2	1

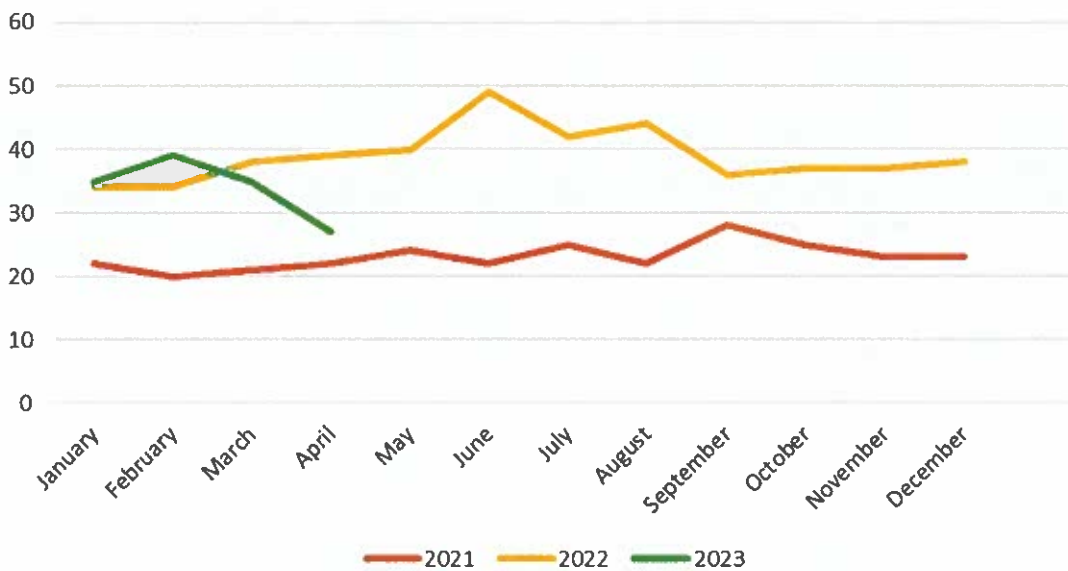
Ontario Works Caseload



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



ODSP Participants in Ontario Works Employment Assistance



Ontario Works applications

2 ▼

Average received per business day

44

Received Apr 2023

Emergency Assistance applications

1 ▲

Average received per business day

15

Received Apr 2023

Average number of business days from screening to grant

0.5 ▲

Ontario Works

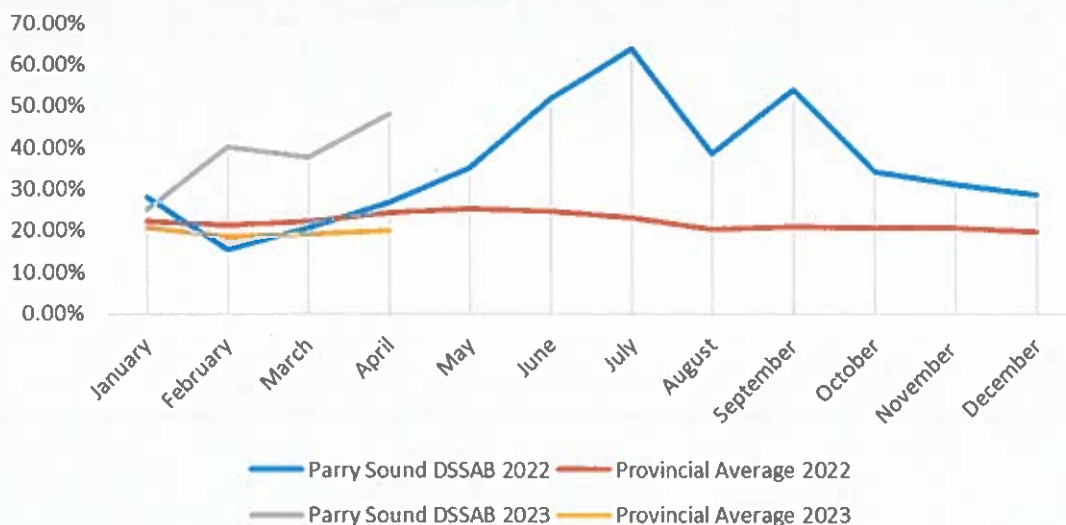
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Emergency Assistance

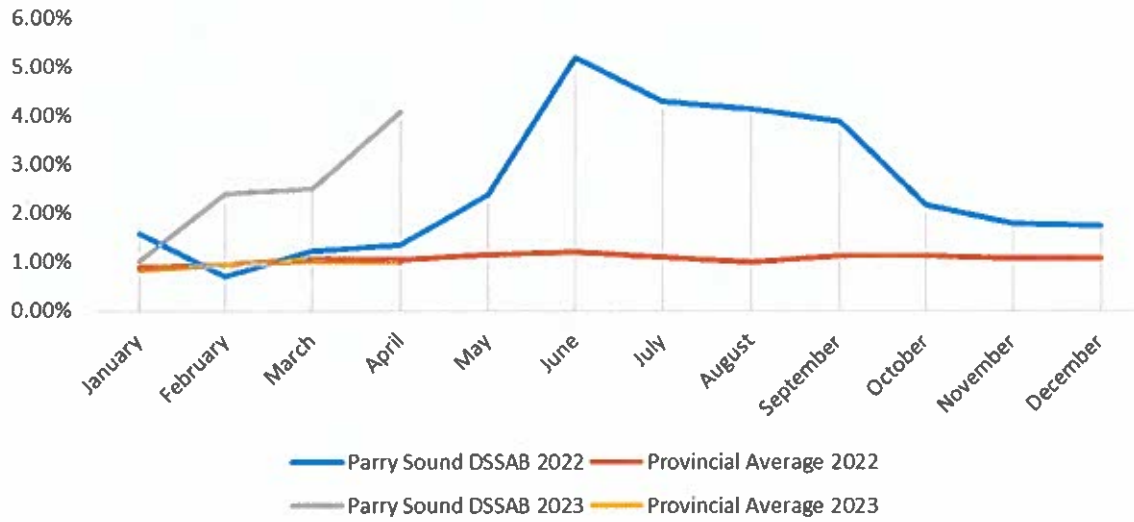
The OW Caseload for April was 587 (there 942 beneficiaries in total). We are supporting 27 ODSP participants in our Employment Assistance program. We also have 54 Temporary Care Assistance cases. Intake also remains steady. We had 44 Ontario Works Applications (up 1 from March) and 15 applications for Emergency Assistance in April.

Employment Assistance & Performance Outcomes

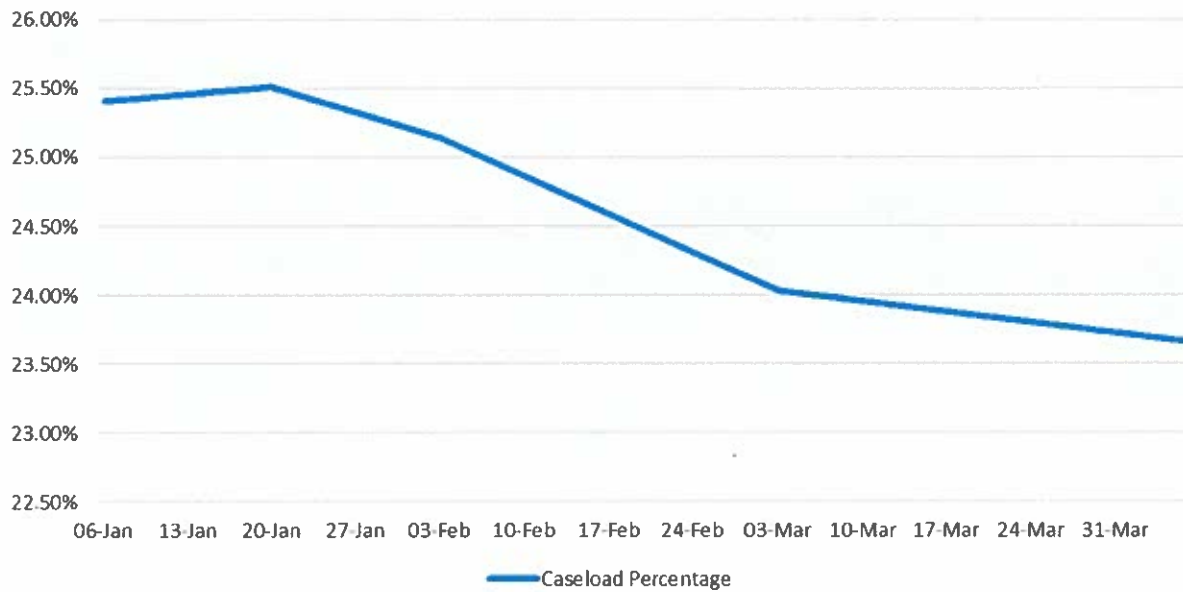
% of Closures Exiting to Employment



% of Caseload Exiting to Employment

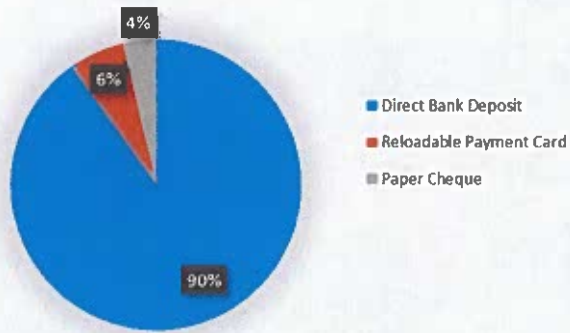


MyBenefits Enrollment 2023



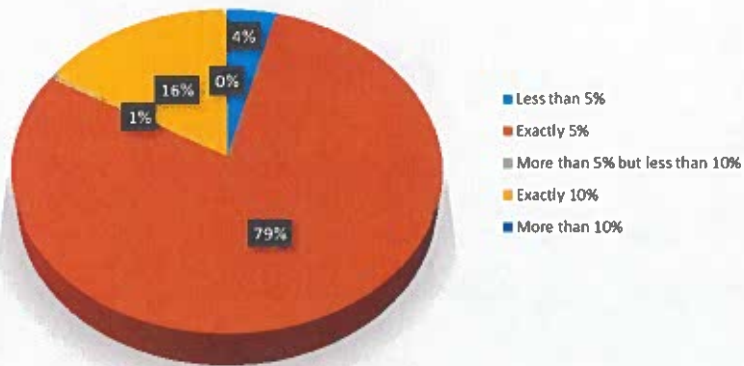
DBD Enrollment

Payment Receipt Method
April 2023



Overpayment Recovery Rate

April 2023



48.5
Av. Age



32
Clients

177 Client Encounters

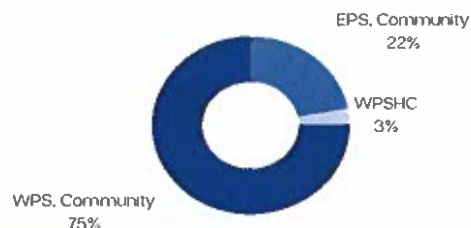
Referral Source



Client Gender



Location of Encounter



Referral Out

CMHA 6	PSFHT 3	OPP 3	RAAM 2	Min Attorney General 1	NNDSB 1
			CAS 2	Monarch 1	ODSP 1
			HCCSS 2	PSSAS 1	WPSHC 1
				DSO 1	Addiction Tx 1
	SJB 3	NPLC 3		GP 1	Detox 1

Encounter Data for 2022-2023 Q1 (Jan-Mar)

Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

Contact/Referrals

April 2023	East	West	YTD
Homeless	1	2	16
At Risk	5	7	33
Esprit Outreach Homeless	2	0	2
Esprit Outreach at Risk	0	3	7
Esprit in Shelter		1	5
Program Total			63

April 2023	East	West
Income Source		
Senior	6	16
ODSP	10	32
Ontario Works	4	12
Low Income	15	29

April 2023	East	West
Income Source		
Senior	13	20
ODSP	10	21
Ontario Works	6	15
Low Income	10	37

Short Term Housing Allowance

	Active	YTD
April 2023	8	27

Housing Stability: Household Income Sources and Issuance from HPP:

April 2023	Total	HPP
Income Source		
Senior	4	\$2,604.95
ODSP	4	\$2,118.94
Low Income	3	\$1,038.14

April 2023	Total
Reason for Issue	
Utilities/Firewood	\$1,254.25
Food/Household/Misc	\$4,298.73
Emergency Housing	\$209.05
Total	\$5,762.03

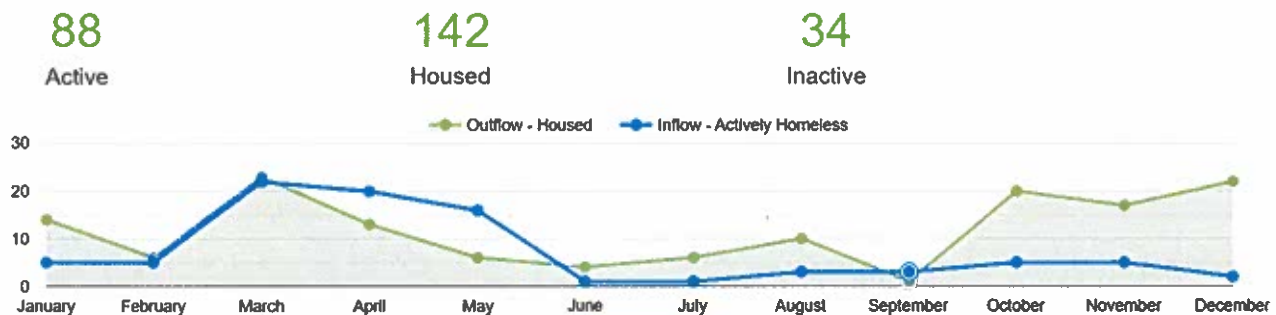
Ontario Works: Household Income Sources and Issuance from HPP

April 2023 Income Source	Total	HPP
Senior	1	\$600.00
ODSP	8	\$2,174.08
Ontario Works	7	\$1,980.83
Low Income	1	\$100.00

April 2023 Reason for Issue	Total
Rental Arrears	\$700.00
Utilities/Firewood	\$1,219.07
Food/Household/Misc.	\$2,727.84
Emergency Housing	\$208.00
Total	\$4,854.91

By-Name List Data

September 2021 - April 2023



Housing Programs

Social Housing Centralized Waitlist Report April 2023

	East Parry Sound	West Parry Sound	Total
Seniors	39	113	152
Families	123	419	542
Individuals	441	182	623
Total	603	714	1,317
Total Waitlist Unduplicated			433

Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison

Applications and Households Housing from the CWL

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr	11		17	6	
May	11	1		3		May					
June	15		3	2		June					
July	13	2	10	1		July					
Aug	5		17	2	1	Aug					
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	27	2	75	6	0

SPP = Special Priority Applicant

- Housing Programs approved 11 new applications in April
- 17 applications were cancelled; 9 of those cancellations were requests to be cancelled, and the remaining 8 were removed due to no contact/unable to be contacted due to annual updates
- 6 applicants were housed in April

Parry Sound District Housing Corporation
April 2023

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	5	6
Move in	5	13
L1/L2 forms	0	3 (missed L2's; 1 in Jan., 1 in Feb., & 1 in March)
N4 - notice of eviction for non payment of rent	0	2
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	5
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	3	25
Tenant Home Visits	18	66
Mediation/Negotiation/Referrals	23	42
Tenant Engagements/Education	17	51 (previous formulas were incorrect)

Property Maintenance and Capital Projects

April 2023

Pest Control	8	8 buildings monitored monthly
Vacant Units	14	one-bedroom (10); multiple bedroom (4) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	8	one-bedroom market units (8)
After Hours Calls	7	Toilet leaking, no hot water, elevator stuck on first floor, dust build-up due to construction in the building, tenant dispute issues
Work Orders	107	Created for maintenance work, and related materials for the month of April
Fire Inspections		A total of 0 units were inspected for fire safety in the month of April

Local Housing Corporation and DSSAB Buildings - April

- Fire remediation at 66 Church Street, Parry Sound is 50-60% complete
- Duplex project tender opening, and awarding
- Summer grounds/custodial contracts signed
- Move-out inspections complete, and work orders prepared
- Roof replacement investigation for childcare facility
- Internal ticket system launched
- As per consultants recommendation, in order to upgrade internal software system to create efficiency within the department, interviews with staff were done
- Following up with closing out winter snow removal contracts

Ongoing Challenges:

Prices of services and materials are inflated. Wait times on certain items remains a challenge.

Esprit Place Family Resource Centre**April 2023**

Emergency Shelter Services	April 2023	YTD
Number of women who stayed in shelter this month	8	33
Number of children who stayed in the shelter this month	6	27
Number of hours of direct service to women (shelter and counselling)	114	491
Number of days at capacity	17	73
Number of days over capacity	2	31
Overall capacity %	93%	93%
Resident bed nights (women & children)	278	1,111
Phone interactions (crisis/support)	37	97

Transitional Support	April 2023	YTD
Number of women served this month	10	35
Number of NEW women registered in the program	1	1
Number of public ed/groups offered	1	3

Child Witness Program	April 2023	YTD
Number of children/women served this month	22	40
Number of NEW clients (mothers and children) registered in the program	3	15
Number of public ed/groups offered	0	1

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

May 2023

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Ending Homelessness Symposium

Homelessness throughout the province and the country in fact has reached disastrous proportions, with devastating impacts on people, communities and businesses across the province. The Association of Municipalities of Ontario (AMO) understands that action is required and held an Ending Homelessness Symposium that I was in attendance for.

This one and a half-day event which was held on May 3rd and 4th, saw close to 250 elected officials, municipal staff, those with lived experience, academics, not for profits, service providers and others coming together to examine solutions for ending homelessness in Ontario.

As stated by many in attendance, now is the time for action to achieve the goal of ending homelessness. AMO's Ending Homelessness Symposium offered perspectives on the root causes of homelessness – including income insecurity, insufficient supply of deeply affordable housing, insufficient responses to mental health and addictions challenges and the policy responses required. Governments, community and healthcare partners, and the private sector all have a role to play.

This was an important opportunity to understand experiences from across the province, share ideas with peers and build coordinated and strategically aligned solutions.

Information Technology Update

The I.T. Department has continued to be busy this April with continued preparation for a major network shift that begins on May 3rd. This will bring a major security and network change to our main sites, along with setting the stage for our further upgrades across the district. Stage 1 is expected to be completed on May 3rd with further upgrades to be scheduled after the successful completion of the upgrade.

Mid-April, we completed the transition of our Women In Safe Housing (WISH) application to WebWISH for Esprit Place. This provides the Esprit staff with a more comprehensive, cloud based, management tool enabling more flexibility in how and where they can interact with the women they serve.

As always, we have maintained the daily support for the organization.

Ticket Stats

April 2023

Tickets created during period: 114

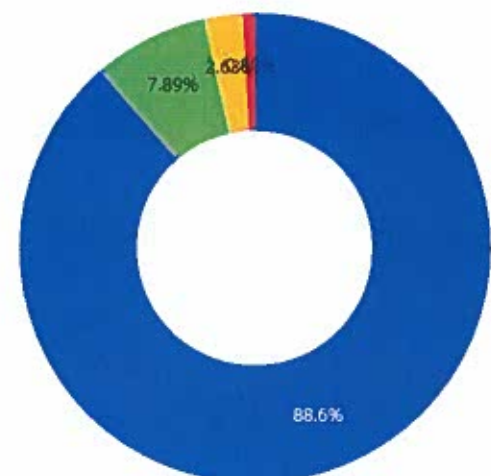
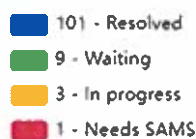
Of them closed: 101

Still open: 13

Tickets that were reopened: 0

Average response time: 0h 46m 43s

Average duration: 3 h 51m 15s



Facebook Pages



A friendly reminder to follow our Facebook pages!

- ◆ [District of Parry Sound Social Services Administration Board](#)
- ◆ [Esprit Place Family Resource Centre](#)
- ◆ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [The Meadow View](#)

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023
Total Page Followers	409	410	428	446	462	471
Post Reach this Period (# of people who saw post)	6,431	4,180	8,907	4,645	7,891	4,460
Post Engagement this Period (# of reactions, comments, shares)	437	59	234	565	757	505

Esprit Place Family Resource Centre	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023
Total Page Followers	127	127	128	128	132	131
Post Reach this Period (# of people who saw post)	1,155	353	103	75	124	116
Post Engagement this Period (# of reactions, comments, shares)	46	36	1	3	7	71

Twitter Stats

Link to DSSAB's Twitter page - <https://twitter.com/psdssab>

	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023
Total Tweets	8	1	3	7	13	8
Total Impressions	50	13	178	158	300	300
Total Profile Visits	18	24	66	57	217	130
Total Followers	25	26	27	28	28	27

Linkedin Stats - used primarily for HR recruitment & RFP/Tender postings

Link to DSSAB's Linkedin page - <https://bit.ly/2YyFHIE>

	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023
Total Followers	377	377	382	395	399	410
Search Appearances (in last 7 days)	225	176	239	318	308	245
Total Page Views	73	45	46	31	31	30
Post Impressions	767	374	266	828	929	697
Total Unique Visitors	29	15	15	16	17	11

Out and About in the Community

On May 5th, I, along with JJ Blower (Communications Officer) were pleased to attend and be invited guest speakers at the District of Parry Sound Municipal Association meeting in Sprucedale. There were approximately 100 people in attendance, primarily elected officials, ministries, agencies and municipal staff from all municipalities in the District of Parry Sound. Our presentation included an overview of the DSSAB's programs and services, and how we can help members of their communities.

(Shown below: Ted Collins, DSSAB Board Member; Tammy MacKenzie, DSSAB CAO; Teri Brandt, DSSAB Board Member)



Starbucks Donation to Esprit Place

We're proud to report that [Esprit Place Family Resource Centre](#) was selected by Starbucks partners (employees) to receive a \$1,350.00 grant from [#TheStarbucksFoundation](#).

During Starbucks Season of Cheer in December 2022, [#TheStarbucksFoundation](#) received over 20,000 nominations from Starbucks partners (employees) and alumni, and were able to recognize and support [Esprit Place Family Resource Centre](#) as one of 2,000 organizations across the U.S. & Canada through a [#neighbourhood-grant](#).

Thank you for the nomination and support!



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District March 2023

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18M)	0	0	3	2	8	15
Toddler (18-30M)	16	9	14	18	39	96
Preschool (30M-4Y)	20	17	19	41	47	144
# of Active Children	36	26	36	61	96	255

Some of the Directly Operated Child Care Programs welcomed ECE students back into our centres to complete their college program placements. Recruitment for vacant positions has been successful and we are encouraged by the increase in qualified applicants.

School Age Programs

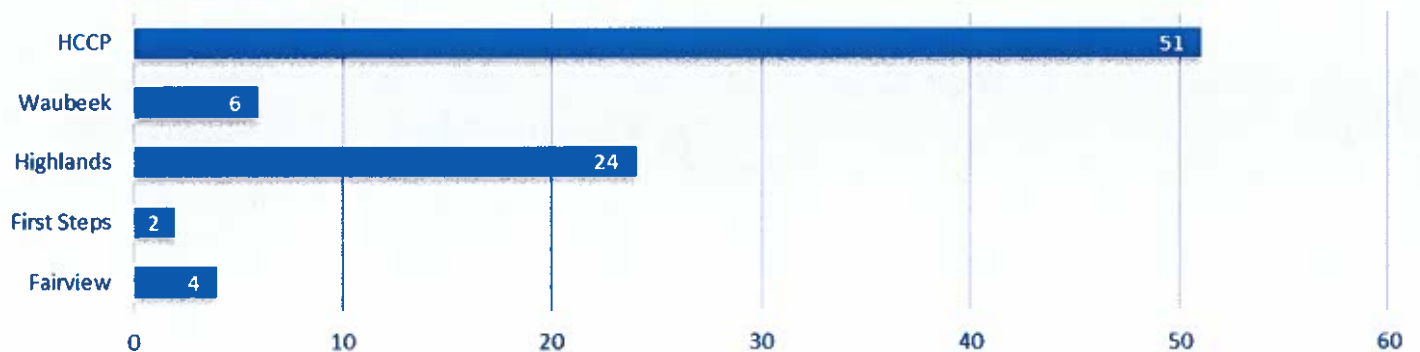
March 2023

Location	Enrollment	Waitlist
Mapleridge After School	21	10
Mapleridge Before School	6	0
St. Gregory's After School	9	0
Sundridge Centennial After School	14	5
Land of Lakes After School	13	4
Home Child Care	39	15
# of Active Children	102	34

The School Age Programs are seeing a slight decline in attendance as the weather warms and children are able to walk home or go home with an older sibling. We are monitoring the attendance rates and will be working with the school boards to assist with planning for September 2023.

Directly Operated Child Care Waitlist by Program

March 2023



Program Supervisors are reporting an increase in families looking for spaces for 2024 as maternity and paternity leaves expire.

Inclusion Support Services

March 2023

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	1	3	4	6	2	5	0
Preschool (30M-4Y)	8	39	47	47	4	2	0
School Age (4Y+)	2	17	19	19	0	0	0
Monthly Total	11	59	70	-	6	7	0
YTD Total	11	59	-	87	17	16	1

There has been a slight increase in new referrals to the ISS program this past month.

Funding Sources for District Wide Childcare Spaces

March 2023

Active	# of Children	# of Families
CWELCC*	132	128
CWELCC Full Fee	200	197
Afterschool Fee Subsidy	4	4
Fee Subsidy	32	27
Full Fee	32	26
Ontario Works	7	6
Total	407	388

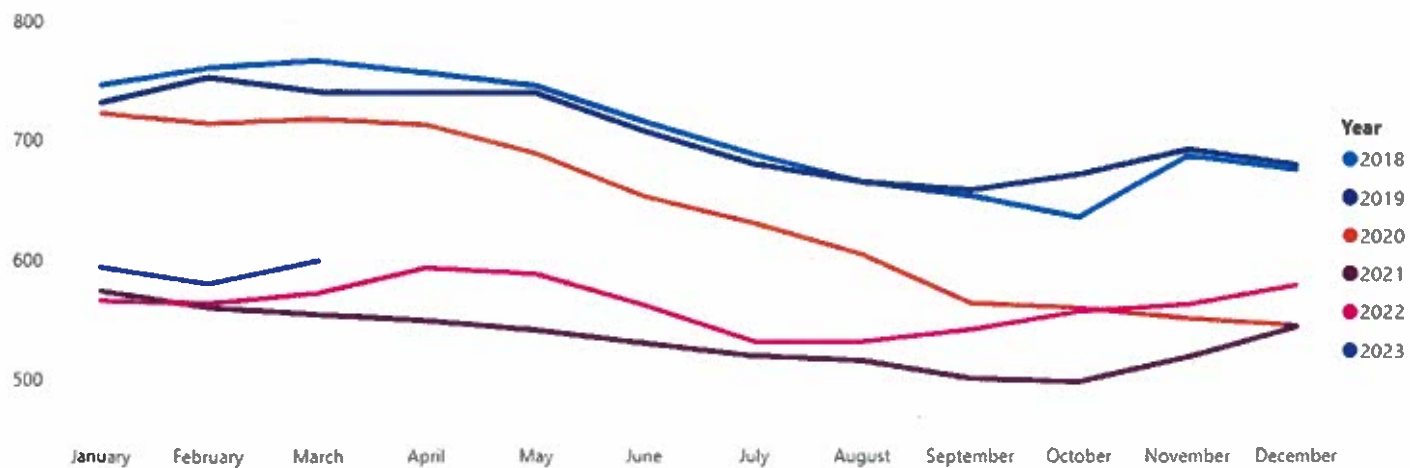
Funding Source - New	# of Children	# of Families
CWELCC	2	2
CWELCC Full Fee	6	6
Afterschool Fee Subsidy	5	3
Total	1	11

* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

Funding Source - Exits	# of Children	# of Families
CWELCC	1	1
Afterschool Fee Subsidy	3	2
Total	4	3

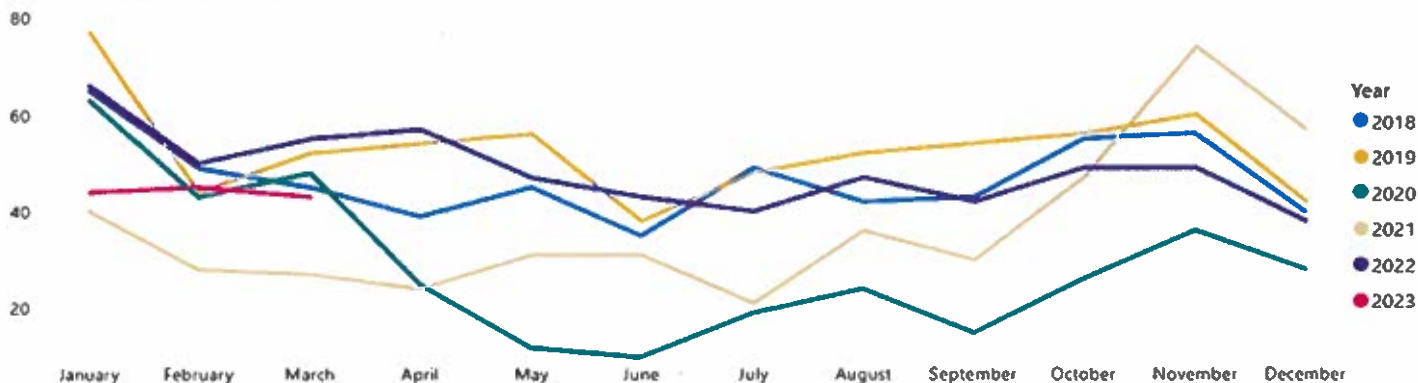
Ontario Works Caseload March 2023

Number of cases

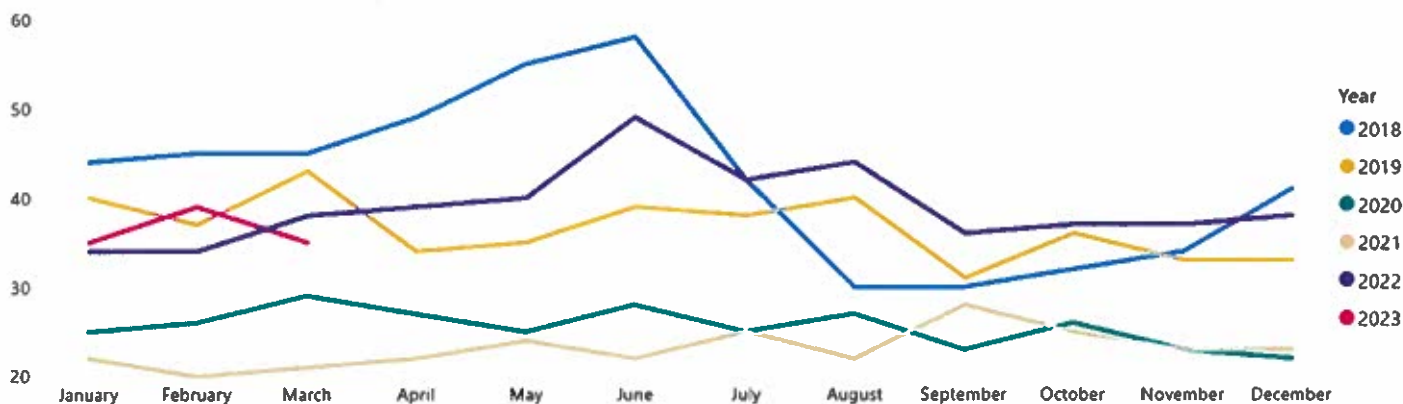


Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office March 2023

Number of applications received



ODSP recipients actively participating in Ontario Works Employment Assistance



Ontario Works applications

2 ▾
Average received per business day

43
Received Mar 2023

Emergency Assistance applications

1 ▲
Average received per business day

25
Received Mar 2023

The OW Caseload for February was 599. We are supporting 35 ODSP participants in our Employment Assistance program. We also have 57 Temporary Care Assistance cases. Intake also remains steady. We had 43 Ontario Works Applications and 25 applications for Emergency Assistance which was close to where we were at in February.

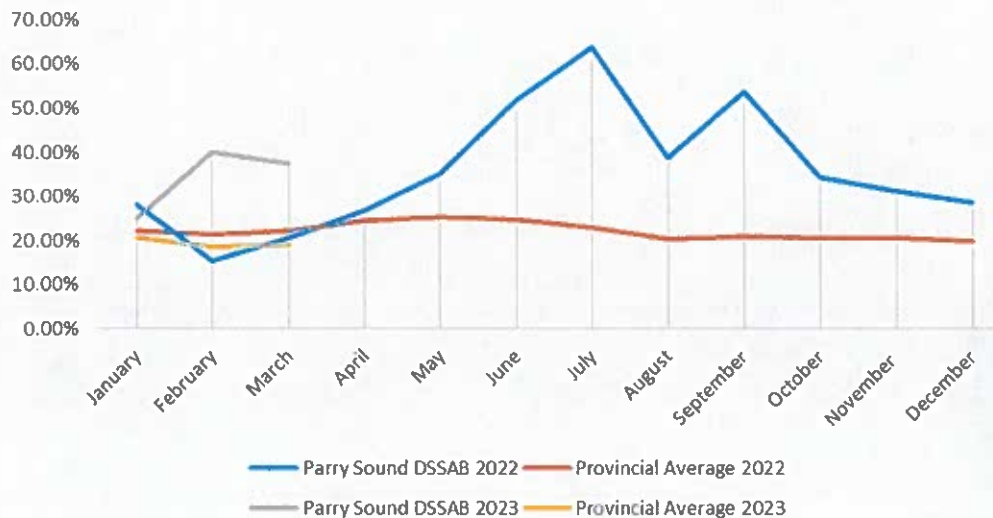
Average number of business days from screening to grant

1.4 ▾
Ontario Works

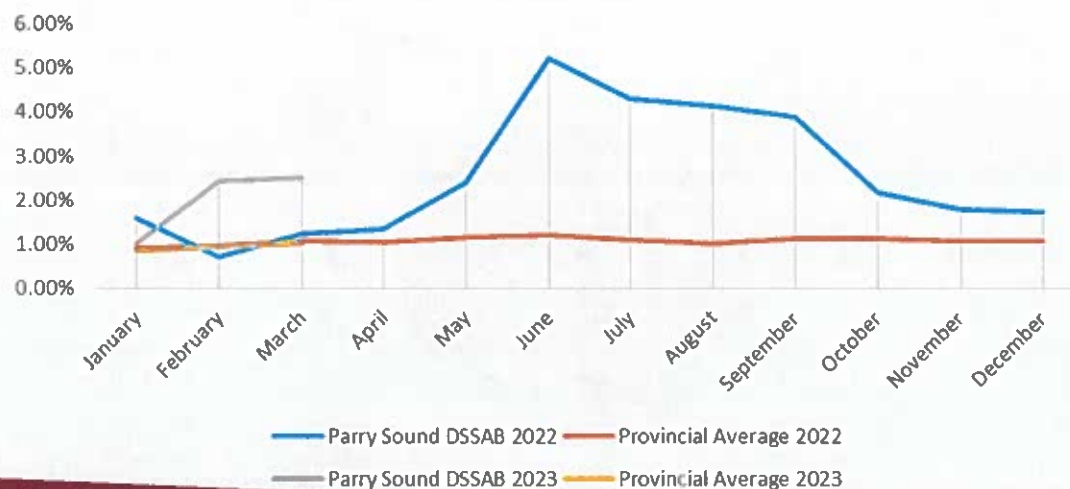
0.3 ▾
Emergency Assistance

Employment Assistance & Performance Outcomes

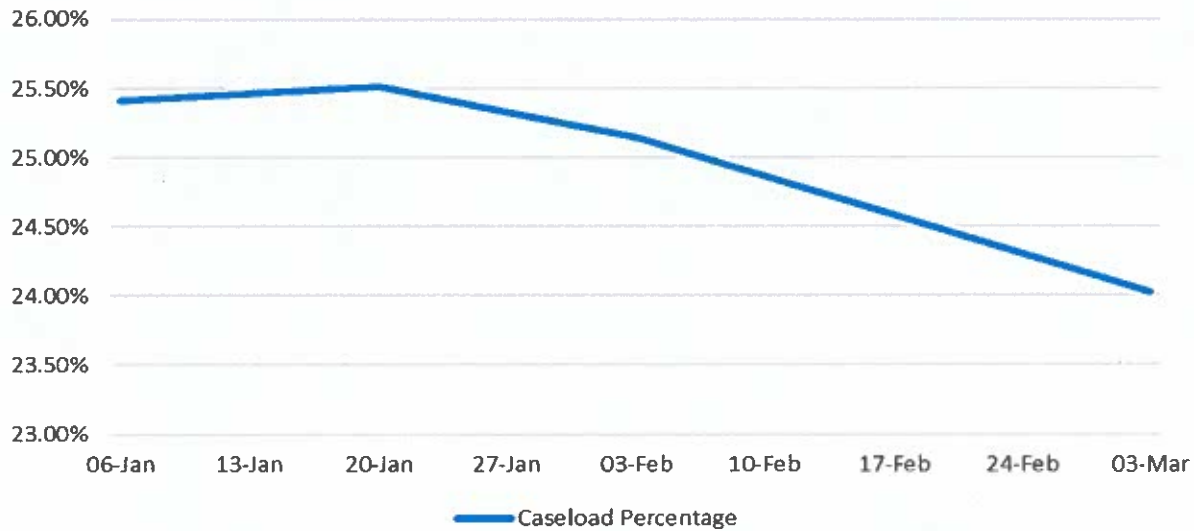
% of Closures Exiting to Employment



% of Caseload Exiting to Employment

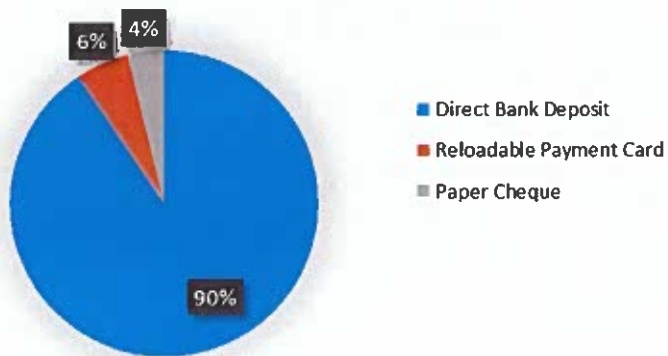


MyBenefits Enrollment 2023



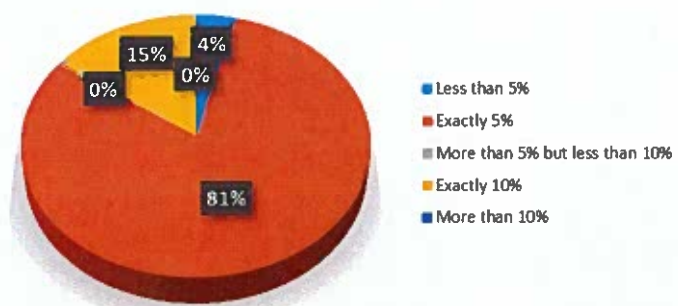
DBD Enrollment

Payment Receipt Method
March 2023



Overpayment Recovery Rate

March 2023



Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

Contact/Referrals

March 2023	East	West	YTD
Homeless	0	3	13
At Risk	0	7	21
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	0	5
Esprit in Shelter		1	4
Program Total			43

March 2023	East	West
Income Source		
Senior	6	16
ODSP	8	36
Ontario Works	4	12
Low Income	17	29

March 2023	East	West
Income Source		
Senior	13	22
ODSP	10	25
Ontario Works	9	15
Low Income	10	37

Short Term Housing Allowance

	Active	YTD
March 2023	8	20

Housing Stability: Household Income Sources and Issuance from HPP & CHPI:

March 2023	Total	CHPI
Income Source		
Senior	2	\$2,115.00
ODSP	8	\$4,206.63
Ontario Works	1	\$101.70
Low Income	8	\$3,634.00

March 2023	Total
Reason for Issue	
Rental Arrears	\$500.00
Utilities/Firewood	\$1,113.63
Transportation	\$72.00
Food/Household/Misc	\$8,270.00
Emergency Housing	\$101.70
Total	\$10,057.33

Ontario Works: Household Income Sources and Issuance from HPP

March 2023 Income Source	Total	HPP
Senior	2	\$384.87
ODSP	9	\$2,717.44
Ontario Works	23	\$15,623.48
Low Income	9	\$3,202.26

March 2023	Total
Rental Arrears	\$3,289.09
Utilities/Firewood	\$7,976.73
Transportation	\$220.01
Food/Household/Misc.	\$10,442.22
Total	\$21,928.00

By-Name List Report

September 2021 - March 2023



Housing Programs

Social Housing Centralized Waitlist Report March 2023

	East Parry Sound	West Parry Sound	Total
Seniors	38	108	146
Families	114	420	534
Individuals	460	190	650
Total	612	718	1,330
Total Waitlist Unduplicated			445

Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison

Applications and Households Housing from the CWL

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr					
May	11	1		3		May					
June	15		3	2		June					
July	13	2	10	1		July					
Aug	5		17	2	1	Aug					
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	16	2	58		

SPP = Special Priority Applicant

- Housing Programs received 6 new applications to the centralized waitlist in the month of March
- During the waitlist update, several applicants withdrew their status on the waitlist; of the cancelled applications, 8 were due to receipt of the Canada Ontario Housing Benefit (which indicates they have now secured affordable housing), 3 were deceased, 10 applicants requested that their files be cancelled, 13 were unable to be contacted after several attempts, and 1 failed to provide documentation necessary to determine eligibility

Parry Sound District Housing Corporation
March 2023

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	3	6
Move in	1	8
L1/L2 forms	0	0
N4 - notice of eviction for non payment of rent	2	2
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	3	4
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	1	22
Tenant Home Visits	16	48
Mediation/Negotiation/Referrals	7	15
Tenant Engagements/Education	3	18

Property Maintenance and Capital Projects

March 2023

Pest Control	8	8 buildings monitored monthly
Vacant Units	12	one-bedroom (8); multiple bedroom (4) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	8	one-bedroom market units (8)
After Hours Calls	6	Furnace not working, no hot water, smoke detector (battery) issue, heater making noise
Work Orders	136	Created for maintenance work, and related materials for the month of March
Fire Inspections		A total of 50 units were inspected for fire safety in the month of March

Local Housing Corporation and DSSAB Buildings - April

- Installing/providing outdoor furniture
- Providing soil for personal tenant vegetable gardens
- RFQ went out for all custodial and landscaping contracts; internal hiring enabled the majority of landscaping and custodial work to be completed by DSSAB staff for 2023
- Hired a full-time custodian for 16 Toronto Ave. and East side work
- Fiber optic installed at 173 Main Street, Sundridge
- Starting the process of District wide unit inspections; deficiency lists to be created
- Fire remediation at 66 Church Street, Parry Sound is 50-60% complete
- In the process of tendering duplex renovation (East side)

Ongoing Challenges:

Prices of services and materials are inflated. Wait times on certain items remains a challenge.

Esprit Place Family Resource Centre**March 2023**

Emergency Shelter Services	March 2023	YTD
Number of women who stayed in shelter this month	8	25
Number of children who stayed in the shelter this month	5	21
Number of hours of direct service to women (shelter and counselling)	181	377
Number of days at capacity	20	56
Number of days over capacity	4	29
Overall capacity %	99%	93%
Resident bed nights (women & children)	307	833
Phone interactions (crisis/support)	26	60

Transitional Support	March 2023	YTD
Number of women served this month	10	25
Number of NEW women registered in the program	1	1
Number of public ed/groups offered	2	2

Child Witness Program	March 2023	YTD
Number of children/women served this month	8	18
Number of NEW clients (mothers and children) registered in the program	9	12
Number of public ed/groups offered	1	1

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

April 2023

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

HSC Board of Directors

The Housing Services Corporation (HSC) is a non-profit organization committed to ensuring that Ontario residents have access to safe and affordable housing that improves their quality of life. They support this vision by focusing on the long-term health and sustainability of Ontario's social housing properties.

HSC (formerly Social Housing Services Corporation) was created by the province under the Social Housing Reform Act (2000); this act was later replaced by the *Housing Services Act* (2011). Since opening its doors in 2002, they have worked with Ontario's 1,400+ community housing providers and 47 Service Managers to help them make the best use of their resources and manage their buildings more effectively. HSC is governed by a Board of Directors that is made up of key stakeholders in the housing community, including Service Managers, housing providers and provincial representatives.

HSC issued a call for nominations for Service Manager representatives to serve on the Board for a term beginning April 1, 2023 and ending March 31, 2027. The HSC Board of Directors met and considered the recommendations of the HSC Executive Committee, acting as the Nominating Committee, to make these selections. I am very pleased to share that I have been selected to fill one of these positions.

Human Resources Update

In continuing our commitment to support ongoing development and training of staff, and to better support the people we serve, we recently required all staff to complete Human Rights training through the Ontario Human Rights Commission. The training provides a basic understanding of rights and responsibilities under the Ontario Human Rights code and includes topics such as harassment, duty to accommodate, discrimination and the human rights system. For your information, the training can be found here: <https://www.ohrc.on.ca/en/learning/elearning/hr101-3rd-edition>

To further support our staff, and in agreement with the union, we have extended the increased mileage rate of \$0.55 (from \$0.52) until the end of the year.

In March, our Human Resources team attended the YMCA job fair at the Bobby Orr Community Centre in Parry Sound. The event was well attended, and we are hopeful it will result in some quality applicants to our job postings. We are investigating similar opportunities on the east side of the district. We have also revitalized our student co-op/placement program to assist people in our district who are interested in working in Social Services and childcare. We currently have 4 placements in our organization. One in Housing Stability and three in childcare. In addition, we have entered into an agreement with Northern College where two pre-ECE students are hired for a two-week job experience. We are hopeful that these programs will lead to future DSSAB employees.

Effective June 1, 2023, Ontario's *Occupational Health and Safety Act* will require certain workplaces to have a Naloxone kit in the workplace. In a workplace in which the employer becomes aware, or ought reasonably to be aware, there may be a risk of a worker having an opioid overdose at the workplace, there must be a naloxone kit onsite and staff must be trained appropriately. Fortunately, we have trained all of our staff prior to this requirement. We believe the safest course of action is to set up a Naloxone program where we have kits available at all worksites in case there is a need. The Ontario government has committed to providing free naloxone kits for at least the first two years of the program.

Information Technology Update

The I.T. Department has been busy this first quarter with preparation for a major network shift across the district. The team has been working to swap out wireless and network equipment at all our sites starting with our housing buildings and moving to our childcare and primary office buildings through the spring. The goal is to perform the upgrade with little to no disruption to the day-to-day operations of each site.

Additionally, we completed the implementation and a portion of the move to our new virtual server environment. Currently we have transferred 90% of our internal servers and will have the remainder fully transitioned by the end of April. This move provides us with a more secure and efficient platform for all our local services and servers, cutting down the management time and costs associated with these systems.

As always, these projects have been taking place in parallel to our daily support.

The I.T. department has continued to run the cyber security campaigns behind the scenes, consistently testing staff on general cyber security awareness and email security.

These campaigns are leading up to a training plan that will be rolled out in early May to all staff. This will cover a refresher course on email and cyber security, as well as targeted training around Credit Card security and best practices. The goal is to increase our **Security Awareness Proficiency** across the organization. Our latest scores have been positive, however there is always room for improvement.

Ticket Stats

January to March 2023

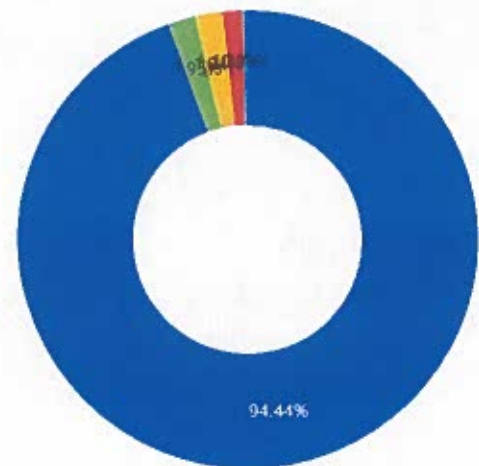
Tickets created during period: 360

Of them closed: 340

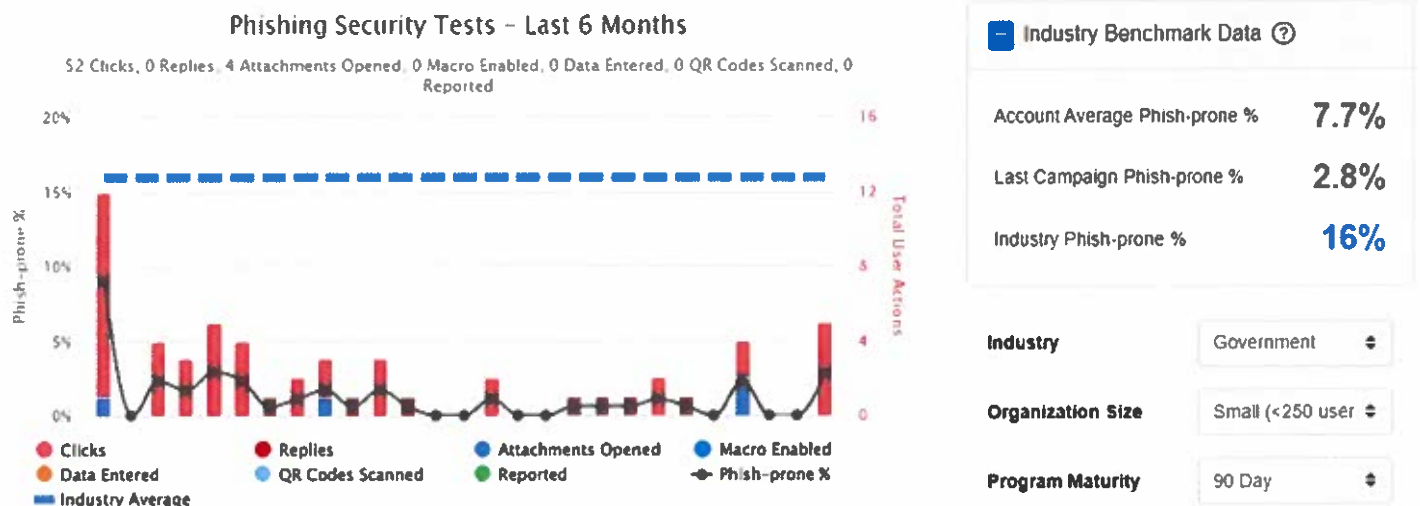
Still open: 20

Tickets that were reopened: 4

Average response time: 2h 49m 12s



Phishing



Facebook Pages



A friendly reminder to follow our Facebook pages!

- ◆ [District of Parry Sound Social Services Administration Board](#)
- ◆ [Esprit Place Family Resource Centre](#)
- ◆ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [The Meadow View](#)

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023
Total Page Followers	400	409	410	428	446	462
Post Reach this Period (# of people who saw post)	3,827	6,431	4,180	8,907	4,645	7,891
Post Engagement this Period (# of reactions, comments, shares)	406	437	59	234	565	757

Esprit Place Family Resource Centre	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023
Total Page Followers	121	127	127	128	128	132
Post Reach this Period (# of people who saw post)	32	1,155	353	103	75	124
Post Engagement this Period (# of reactions, comments, shares)	1	46	36	1	3	7

The Meadow View	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023
Total Page Followers	479	487	488	493	496	498
Post Reach this Period (# of people who saw post)	260	8,588	750	480	251	220
Post Engagement this Period (# of reactions, comments, shares)	31	101	70	4	36	57

Twitter Stats

Link to DSSAB's Twitter page - <https://twitter.com/psdssab>

	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023
Total Tweets	3	8	1	3	7	13
Total Impressions	63	50	13	178	158	300
Total Profile Visits	11	18	24	66	57	217
Total Followers	23	25	26	27	28	28

Linkedin Stats - used primarily for HR recruitment & RFP/Tender postings

Link to DSSAB's Linkedin page - <https://bit.ly/2YyFHIE>

	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023
Total Followers	297	377	377	382	395	399
Search Appearances (in last 7 days)	338	225	176	239	318	308
Total Page Views	150	73	45	46	31	31
Post Impressions	397	767	374	266	828	929
Total Unique Visitors	47	29	15	15	16	17

Out and About in the Community

On April 6th, 2023 members of our Housing Stability Team and Esprit Place Family Resource Centre (Children's Voices program) attended a mental health and wellness initiative hosted by the Student Senators at Parry Sound High School called **Mind Frame Education and Resource Fair**. This purpose of this event was to bring awareness to the students at Parry Sound High School (grades 9-12) of the support available to them.



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District February 2023

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18M)	0	0	3	2	8	13
Toddler (18-30M)	16	8	13	17	31	85
Preschool (30M-4Y)	20	15	19	39	45	138
# of Active Children	36	23	35	58	84	236

The Become an ECE marketing campaign has rolled out to all Directly Operated Child Care Programs, and we have welcomed 4 Early Childhood Education placement students into our Early Learning and Child Care Centres.

Some programs were able to continue the Seeds of Empathy program where preschool children are exposed to and follow the development of a community infant through visits, discussions, and stories. Our hope is that we can expand this program to other locations as staff become trained in the delivery model.

The Directly Operated Child Care Programs have been consulting with the Child Care Service Management team to revise the Child Care 5-Year Plan and identify gaps in service and where possible expansion can occur, mainly within the Home Child Care Program. With this in mind, the HCCP Supervisor has begun working with the Communications Officer to create a targeted marketing plan.

School Age Programs

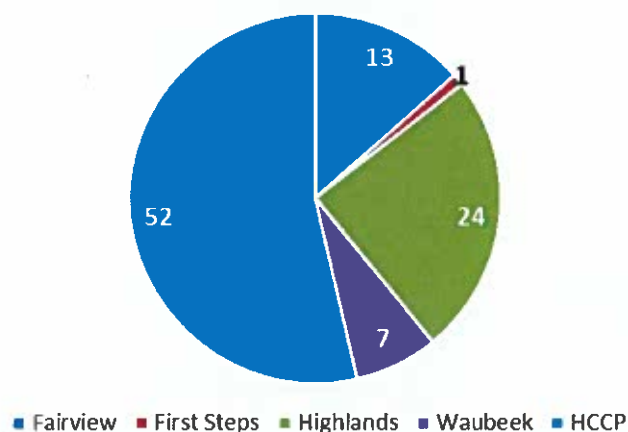
February 2023

Location	Enrollment	Waitlist
Mapleridge After School	21	10
Mapleridge Before School	8	
St. Gregory's After School	14	1
Sundridge Centennial After School	14	5
Land of Lakes After School	15	4
Home Child Care	38	10
# of Active Children	110	30

The move from St. Gregory's Before School Program to Mapleridge has now been completed. The School Age Program has now been transitioned to the HiMama App billing and fee paying module where families are billed in advance of care and payments are automatically collected through 'autopay' within the application settings.

The School Age Program is partnering once again with the Near North District School Board to analyze the annual viability surveys which will assist with the decision making process for operations in September.

Directly Operated Child Care Waitlist by Program February 2023



All Directly Operated Child Care licensed programs are experiencing an increase in parent inquiries for care needing both immediate care as well as pre-booking for care 6 – 12 months in the future. Inquiries are coming from most communities in the District of Parry Sound, with Burk's Falls, Town of Parry Sound, Seguin, and Emsdale leading the way. Ten requests have come from out of district families that are working in the District of Parry Sound and would like to have their children close to their place of employment.

Inclusion Support Services

February 2023

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	2	3	5	6	2	2	0
Preschool (30M-4Y)	6	38	44	44	3	5	0
School Age (4Y+)	2	15	17	17	0	0	0
Monthly Total	10	56	66	-	5	7	0
YTD Total	10	56	-	79	6	9	1

The ISS Program has been experiencing an increase in referrals, especially in the preschool age group. The Resource Consultants are busy supporting the School Age Program and we have families that have relocated to the Parry Sound area from the Ukraine and have reached out to receive assistance with English as a second language for their children.

Within the 2023 ISS transformation project, the Supervisor and Director have been making connections with counterparts in other regions of the province to network and gain insight into models of practice that support the Ministry of Education's delivery guidelines while building capacity of the Resource Consultants, program educators, EarlyON facilitators, and HCCP providers in enhancing inclusive programming for all children regardless of their individual abilities.

EarlyON Child and Family Programs

February 2023

Activity	February	YTD
Number of Children Attending	817	1,706
Number of New Children Attending	47	86
Number of Adults Attending	536	1,112
Number of Virtual Programming Events	4	8
Number of Engagements through Social Media	386	460
Number of Views through Social Media	5,006	10,857

Statistical information being now reported on aligns with the new Ministry of Education EarlyON Program Guidelines. While social media continues to be a great venue for sharing information, families are showing a strong preference to in-person programming. Attendance continues to increase in all programs, particularly Port Loring. We are hoping to add the communities of Kearney and Trout Creek to our list of programs re-opening in the near future.

The Early Literacy Facilitator collaborated with the South River Machar Library to offer Toddlers for Tales in early February and Family Literacy events were held in Parry Sound and Burk's Falls. These special events were offered through collaboration with the public libraries, child care programs, and community partners. In total 70 participants were recorded in Parry Sound and 10 families participated in Burk's Falls.

Funding Sources for District Wide Childcare Spaces February 2023

Active	# of Children	# of Families
CWELCC*	134	130
CWELCC Full Fee	194	191
Afterschool Fee Subsidy	4	4
Fee Subsidy	29	26
Full Fee	32	27
Ontario Works	7	7
Total	400	384

Funding Source - New	# of Children	# of Families
CWELCC	2	2
CWELCC Full Fee	2	2
Total	4	4

* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

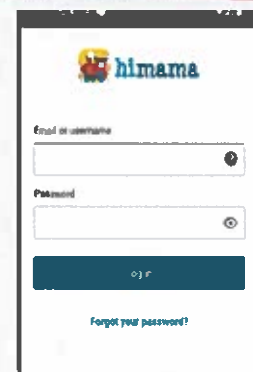
Funding Source - Exits	# of Children	# of Families
CWELCC	3	3
Full Fee	1	1
Total	4	4

Child Care Service Management Update

The Child Care Service Management team has worked diligently to successfully implement invoicing and fee collection practices using the HiMama platform with support from the directly operated child care programs, the HiMama team and our CFO. The implementation strategy began in the fall of 2022 and was completed in March 2023. The HiMama platform is a direct, efficient way to manage a child care program in terms of classroom management, attendance, communication, documentation, invoicing and fee collection.

Transitional Milestones:

- July 2022 – Preliminary conversation with HiMama and CFO
- August 2022 – Entered into a Purchase of Service Agreement
- September & October 2022 – CCSM team engaged in training and system preparation.
- October 2022 – Test transactions made to ensure payment efficiency.
- November 2022 – Fairview – HiMama billing process implemented.
- January 2023 – First Steps, Highlands & Waubeek – HiMama billing process implemented.
- March 2023 – School Age Programs & Home Child Care – HiMama billing process implemented.



HiMama is a great resource for parents and has both desktop and mobile applications; it allows an increased connection of the child to parents, as well as keeping recorded pedagogical documentation, photos, and messages regarding children's development based on entries of the educators and supervisor. For the CCSM team, the invoicing and fee collection functions better supports the ability to adhere to the policies and procedure in place and eliminates the risk of revenue loss due to unpaid fees.

Quality Assurance Update

On February 23, 2023, a professional development workshop was offered to all Supervisors of child care programs in the district of Parry Sound. In attendance were 11 Child Care Supervisors and Child Care Service Management staff. The Lego Serious Play full day workshop was hosted by L & F Mahon Consulting and funded by the Workforce Development Strategy to support Supervisors in setting a vision and creating a Team Charter for their team. During the session the group used Lego building activities to identify team values and goals they felt were important. The exercises and discussions throughout the day were designed to assist Supervisors in completing similar exercises with their own teams to help create a Team Charter for each individual program. The day was highly successful in supporting Supervisors and assisting in creating new partnerships for future networking. A similar session will be offered to all educators in the district of Parry Sound in April. These two upcoming sessions are designed to help re-ignite the passion in their work. The focus will be on the importance of building relationships, self-care and the value an early childhood educator brings to the lives of families.



Recognizing the importance of early learning and childcare and showing the value in the role early childhood educators have and the impact they have on children and families in our community is key for retention and recruitment of high-quality childcare. Through the support of the Workforce Development Strategy funding, programs have been offered an array of continuous professional learning opportunities to both enhance and support both program and self-growth & development. All programs were provided with a variety of educational learning kits for use in both the indoors and outdoors, Indigenous storytelling kits and educational resources to assist in increasing the quality of not only the environment, but also creating new resources for educators to promote new learning experiences for children in the early years setting.

Educational equipment was purchased for each childcare program to promote sensory play and enhance learning opportunities for the children, as well as provide a new resource to ignite new inspiration for the educators. All educators will receive appreciation of their hard work at the upcoming staff training sessions by means of a storytelling apron and a journal to assist in supporting the importance of mental health and well-being. Support is being provided to the Inclusion Support Staff attending the Early Childhood Resource Teacher Network conferences in the upcoming months. This training will support the importance of inclusive practices and how best we can support families and children in our district.

Income Support & Stability Update

Various program staff attended presentations in North Bay and Parry Sound on the Icelandic Prevention Model. The model is based on the collaboration of numerous parties, e.g., parents, teachers, community centers, sports clubs and more in the immediate vicinity of children and young people as means of Drug Abuse prevention.

Staff have also been attending many training opportunities such as Human Rights Training, Violence Against Women Training, Bereavement 101 training to individuals who work in the public sector. Some staff are wrapping up their George Brown Life Skills Coaching Program and will be starting to hand in proposals for workshops to facilitate with our clients throughout 2023.

As we enhance our collaboration with Esprit, Income Support and Stability staff are completing VAW Training via OAHIT. Our goal is to improve our knowledge and understanding so we can work with the Esprit team in a more meaningful way.

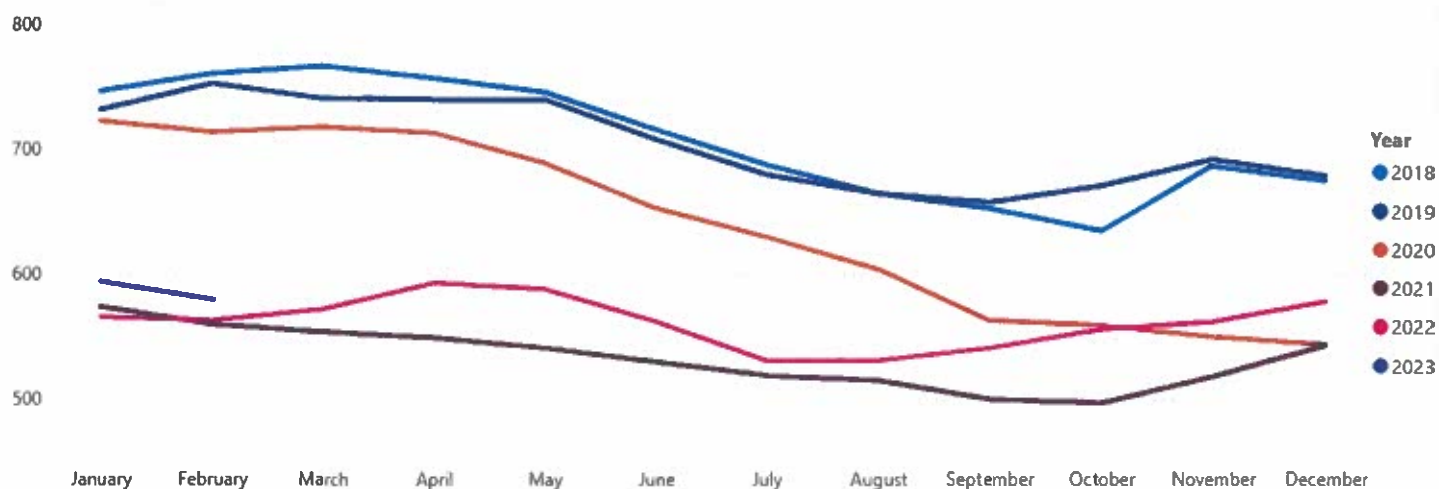
We hosted the Almaguin Highlands Community Partners meeting in our South River office in March. The Director of Income Support and Stability and Supervisor of Income Support attended.

The Director of Income Support and Stability attended the Directly Operated Child Care Programs Operations meeting to discuss OW and Housing Stability and how to support families that may need our support.

The Director also attended the HSSN meeting with various health care, mental health and community service partners.

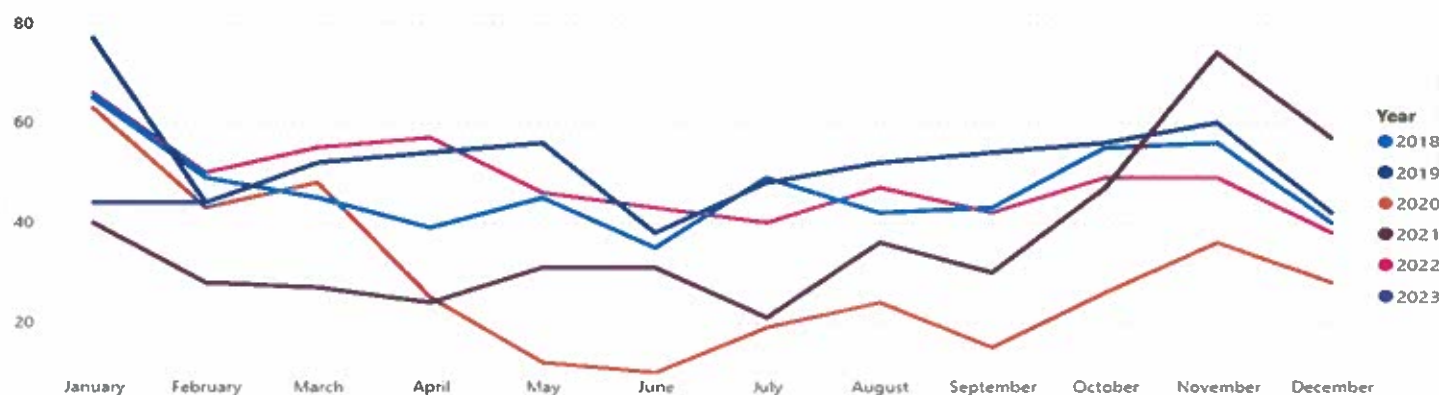
Ontario Works Caseload February 2023

Number of cases

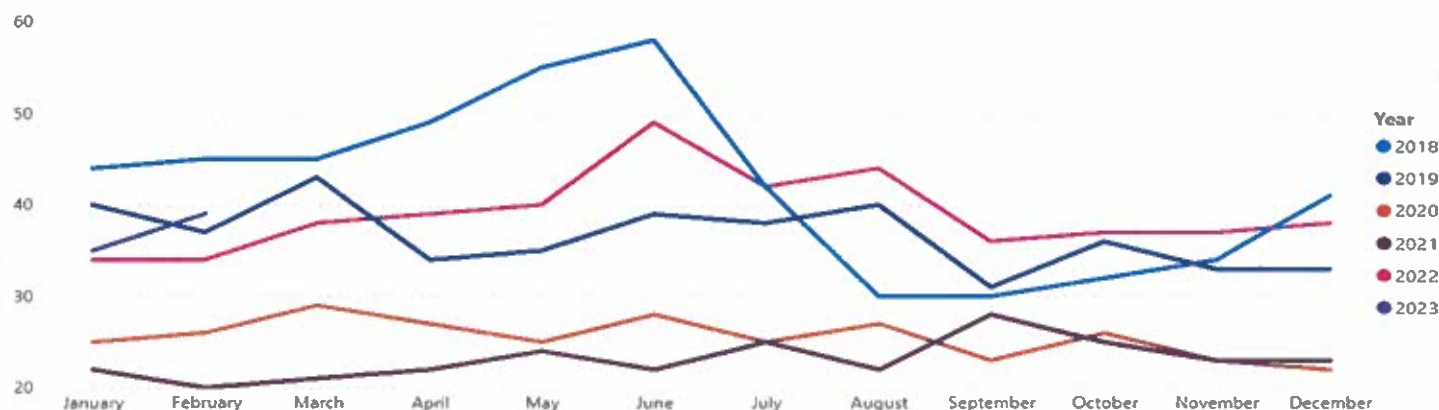


Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office February 2023

Number of applications received



ODSP recipients actively participating in Ontario Works Employment Assistance



Ontario Works applications

2 ▲

Average received per business day

45

Received Feb 2023

Emergency Assistance applications

1 ▼

Average received per business day

29

Received Feb 2023

The OW Caseload for February was 580. We are supporting 39 ODSP participants in our Employment Assistance program. We also have 52 Temporary Care Assistance cases. We also had 45 Ontario Works Applications and 29 applications for Emergency Assistance which is up from January.

Average number of business days from screening to grant

1.0 ▼

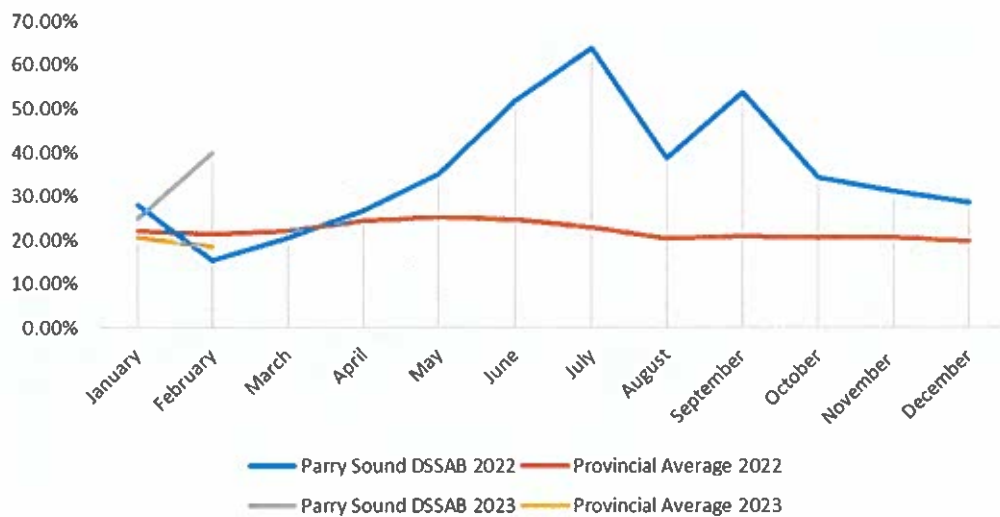
Ontario Works

0.4 ▼

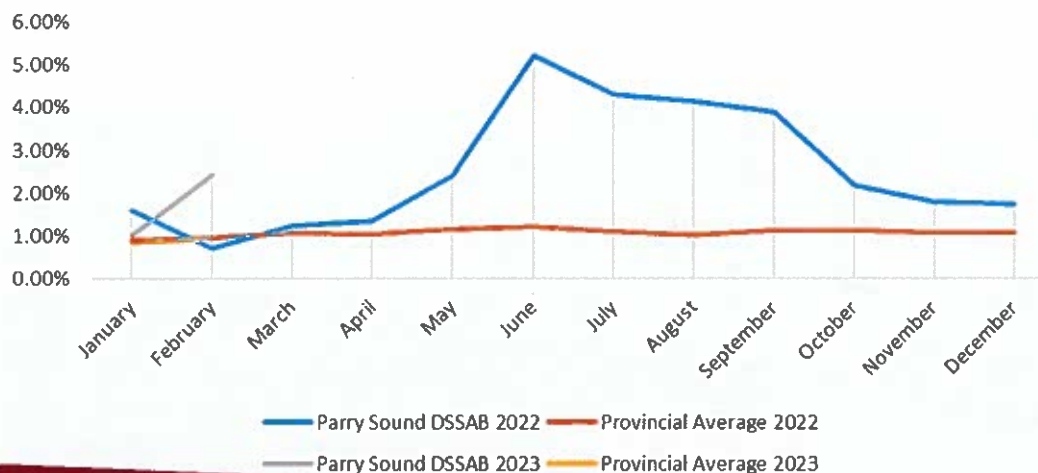
Emergency Assistance

Employment Assistance & Performance Outcomes

% of Closures Exiting to Employment

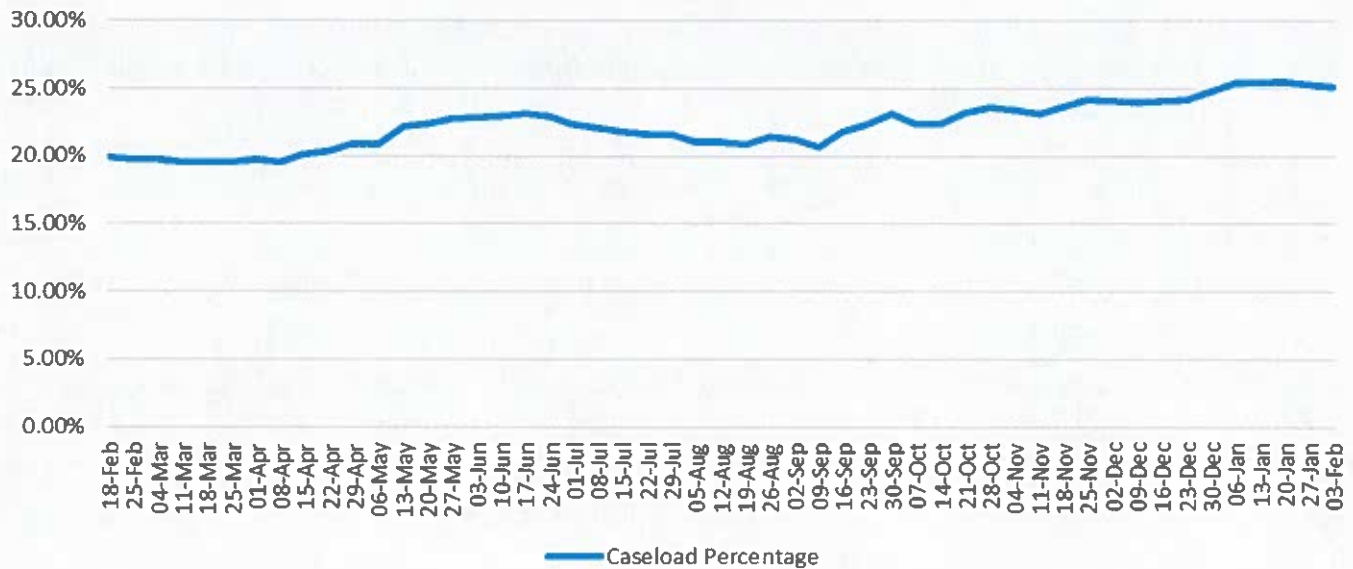


% of Caseload Exiting to Employment



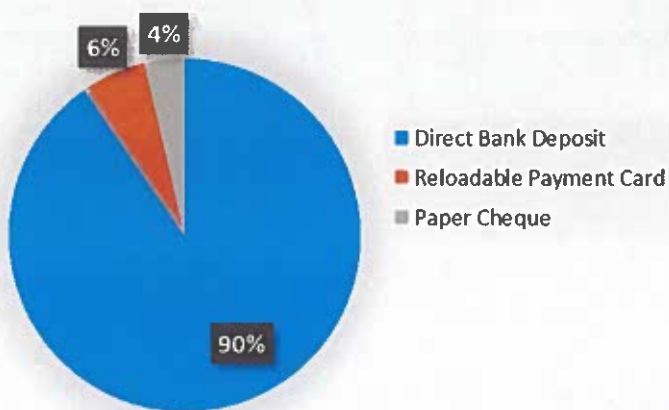
MyBenefits Enrollment 2022/2023

MyBenefits Enrollment by Week



DBD Enrollment

Payment Receipt Method
February 2023



Overpayment Recovery Rate

February 2023



Ontario Works Update

In January, Community Paramedicine staff attended the OW west staff meeting and gave an overview of their services.

In February, CMHA staff attended the OW West staff meeting to review their programs and new initiatives. Our Income Support Supervisor in the West and a Case Worker met with their Addiction team to talk about the services and supports OW provides.

All Case Workers and Case Support Workers attended a training by TESS on Interpreting Third Party Information. OW uses various third-party information from sources like Equifax, MTO and Revenue Canada to verify eligibility for Social Assistance.

We are very excited to offer an online payment option to those that may have a historical overpayment and are looking to make repayments.

On March 2nd, the YMCA hosted the first in-person Job Fair in 2 years at the Bobby Orr Community Centre. We provided some Wellness and Job Readiness materials and supplies for this event. Many staff attended the event as well to support clients that were in attendance.

We have also provided support to Women's Own Resource Centre for their Life Skills Training by providing incentives for those that attended the program.

We have extended our Service Agreements with the Community Counselling Centre of Nipissing and with our Registered Social Worker to provide Mental Health support and access to psychological assessments with Dr. Jeffrey Phillips.

Ontario Works has become a Paperless by Default site. Any client that is registered with MyBenefits will receive letters and their Statement of Assistance through that platform. We also utilize a SAMS Data Extract provided by the Ministry that is uploaded into the system our Dental Program Adjudicator, Accerta, uses to eliminate manual letters. We are also using the extract in FiiT to reduce duplication for staff by utilizing SAMS information.

We attended the Labour Market Groups Job Data events, reviewing local data, census data and regional employment and labour market information. This information was valuable in the development of the 2023 OW Service Plan Addendum that was completed for MCCSS.

Employment North, our vendor for Employment Placement, has so far secured 2 placements with local employers. Employment Placement provides funding for training and other support to employers to help Ontario Works participants secure fulltime employment.

Staff continue with their informal outreach to our Municipal offices and Food Banks. Ontario Works staff have been working diligently on building relationships with community partners and offering outreach. One of the significant challenges for Ontario Works clients is food instability due to their limited income. Ontario Works & Housing Stability have partnered up to attend local food banks on the days they distribute food to the community and to offer any supports and suggestions on how to get the most amount of food into the community as possible. Staff and Supervisors have attended food bank meetings in order to educate food bank staff on our services. We will continue to maintain this collaborative approach to ensure that clients receive the resources they need to thrive.

The Labour Market Group Jobs Report for February saw 175 job postings in February which is up 20 from the previous month, but slightly below the same time last year. Nearly 10% of those postings were minimum wage jobs.

Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

February 2023

Income Source	East	West
Senior	6	16
ODSP	11	36
Ontario Works	4	12
Low Income	17	22

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

February 2023

Income Source	East	West
Senior	13	22
ODSP	11	25
Ontario Works	9	13
Low Income	10	37

Contact/Referrals

February 2023	East	West	YTD
Homeless	0	1	10
At Risk	0	2	14
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	2	5
Esprit in Shelter		1	3
Program Total			32

Short Term Housing Allowance

	Active	YTD
February 2023	14	20

Housing Stability: Household Income Sources and Issuance from HPP & CHPI:

February 2023 Income Source	Total	CHPI
ODSP	7	\$1,135.90
Ontario Works	3	\$1,480.41
Low Income	4	\$2,527.34

February 2023 Reason for Issue	Total
Rental Arrears	\$2,579.29
Transportation	\$36.00
Food/Household/Misc.	\$1,545.45
Emergency Housing	\$982.91
Total	\$5,143.65

Ontario Works: Household Income Sources and Issuance from HPP

February 2023 Income Source	Total	HPP
Senior	1	\$118.00
ODSP	12	\$7,871.86
Ontario Works	6	\$5,101.23
Low Income	10	\$5,393.56

February 2023 Reason for Issue	Total
Rental Arrears	\$7,679.41
Utilities/Firewood	\$4,037.55
Transportation	\$147.75
Food/Household/Misc.	\$5,369.94
Emergency Housing	\$1,250.00
Total	\$18,484.65

Housing Stability Update

We are very excited that in March, we implemented the Digital HPP Funding Application in OW and Housing Stability. This process change streamlines and reduces many manual and paper-based processes and allows us to issue HPP funding through SAMS. Our Program Leads worked very closely with the Finance Team to develop the process and implement it with the staff.

The Supervisor of Housing Stability and Supervisor of Income Support attended the NPLC (Nurse Practitioner Led Clinic) Team meeting and provided info on OW and HSP. Staff also have begun utilizing space in the clinics to meet with clients that may not be able to access our offices.

The Supervisor of Housing Stability is participating in a Focus Group on Coordinated Access in Rural Communities. This group is hosted by the National Alliance to End Rural and Remote Homelessness.

The Housing Stability Program is hosting a placement student from Northern College until the end of April.

Members of the Housing Stability team attended the Muskoka DART (Domestic Abuse Review Team) Conference March 23rd - 24th. The Director of Income Support and Stability now sits on the DPSVAW Coordinating Committee.

Our Northern College student's time is coming to an end with us, during his time with us he was able to learn about the agency, the services the district has to offer and gain experience in interacting with the referrals our programs receive. Our team provided him with valuable lessons in case management, time management and client burn out. We wish him all the best in his upcoming endeavors and appreciate the opportunity to work with him.

The referrals this quarter aligned with previous years, however the referrals received are very complex and the needs of the clients are high, which require more time to build the relationships, bring in suitable community partners, and create a sustainability plan to support the client.

The team continues to do outreach with agencies that serve the individuals of the district. Including but not limited too food banks, libraries, Municipality offices, Nursing Stations, etc.

The Mental Health & Addiction Worker has had 34 cases over the last quarter and 11 of those have been discharged and has had 177 client contacts in that period. Clients have received support and referrals for CMHA, the Safe Justice Bed at WPSHC, the Parry Sound Family Health Team and Home & Community Care.

Staff embraced the following training opportunities that enhanced their knowledge:

- Icelandic Homelessness model
- Leadership training
- OAITH Training in Violence Against Women
- Program staff completed Human Rights training
- Attended the Canada Home Share presentation
- Staff attended the high school in February providing a presentation on services provided by our agency
- Attended the Wellness Fair in Point-Au-Brail
- By-Name List refresher
- Grand Rounds calls hosted by the West Parry Sound Health Centre
- Community Practice calls hosted by the Canadian Alliance to End Homelessness

Housing Programs

Social Housing Centralized Waitlist Report February 2023

	East Parry Sound	West Parry Sound	Total
Seniors	37	110	147
Families	131	434	565
Individuals	474	208	682
Total	642	752	1,394
Total Waitlist Unduplicated			474

Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison

Applications and Households Housing from the CWL

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar					
Apr	12	1	1			Apr					
May	11	1		3		May					
June	15		3	2		June					
July	13	2	10	1		July					
Aug	5		17	2	1	Aug					
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	10	2	23		

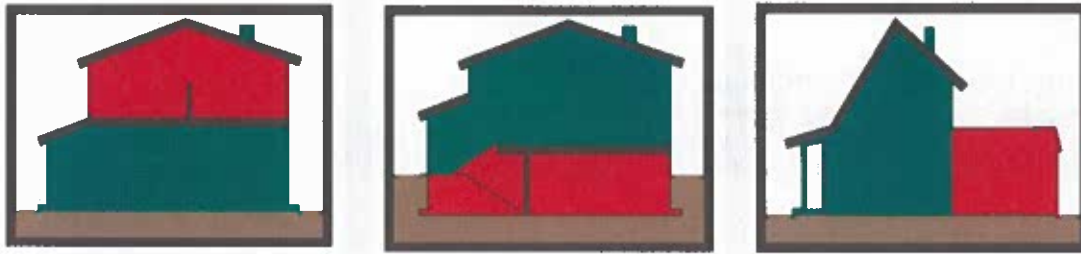
SPP = Special Priority Applicant

Housing Programs Update

Housing Programs had a great start to 2023. We have continued to receive applications for Canada Ontario Housing Benefit (COHB) and have received approval from the Ministry of Municipal Affairs and Housing to begin submitting applications for the next fiscal year. We were fortunate that applications were not halted as we have seen in previous years, and staff were able to continue helping clients find affordable housing.

Over the last few months, staff have been busy developing the Secondary Suites program and we are happy to finally be introducing it to the district as an additional funding opportunity to create affordable housing.

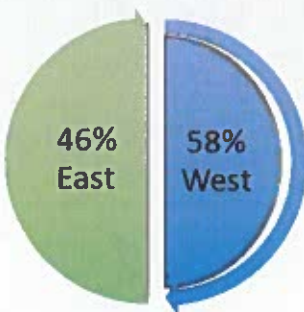
What is a Secondary Suite?



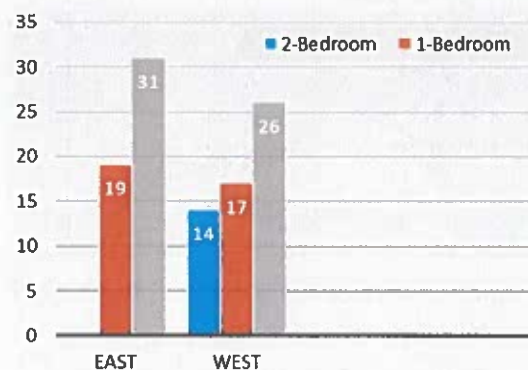
A secondary suite is a private, self-contained unit within an existing home. It has its own bathroom, kitchen, living area and sleeping area. Secondary suites offer several benefits to homeowners at all stages of life. They can act as a mortgage helper, increase the value of your home, facilitate aging in place, and provide affordable housing options for the community. While most homeowners live in the main part of the house, you can also choose to live in the secondary suite and rent the main area to boost your earnings. A secondary suite can also add resale value to your home.

Homeowners who are eligible will have access to funding in the form of a forgivable loan. The unit rent must be at or below the average market rent for the District for a specified period. The Secondary Suites program is intended to increase the supply of affordable rental housing for low-income households in the District of Parry Sound.

Each year, Housing Programs reports on the affordable units within our District. These units have been made possible by several landlords, along with various funding allocations from the Ministry of Municipal Affairs and Housing. Below is a recent update on the affordable housing stock in the District of Parry Sound.



Percentage of affordable units in the east compared to the west in the District of Parry Sound



Illustrates the amount and unit size throughout the district

Parry Sound District Housing Corporation
February 2023

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	1	3
Move in	4	7
L1/L2 forms	0	0
N4 - notice of eviction for non payment of rent	0	0
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	0	1
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	1	1
Repayment agreements	1	21 (18 carried from 2022)
Tenant Home Visits	10	29
Mediation/Negotiation/Referrals	8	8
Tenant Engagements/Education	6	15

Note: statistical information is based on the east side; west side will be included next report

Tenant Services Update

Tenant Services department completed a program plan for the year starting in January, which included items like tenant meetings and educationals (quarterly), collaboration meetings with Ontario Works, Housing Stability, and Housing Programs (quarterly), and regular day-to-day activities associated to target dates in order to keep on track and progressing as a team. One of the main objectives for this department for the year is to work very hard at rebuilding and strengthening relationships with our tenants. The past few years have been very difficult on the relationships and rapport that Community Relations Workers would very much like to have with their tenants, and disruption has occurred due to Covid as well as department changes and turnover. Our goal this year is to work diligently to try and correct this and move toward a relationship built on honesty, trust, collaboration, and a keen desire to provide the best quality service and advocacy for tenants residing in our buildings.

As such we have completed 2 rounds of tenant meetings and educationals, with positive results. Common themes relayed to us during these meetings are the desire to re-group again and do things as a “building community” such as BBQs and summer gardening. We have made some plans to incorporate these ideas into our plans for future gatherings.

Another initiative introduced are *positive feedback forms* that go along with our longstanding complaints form and maintenance request form. Our department receives many complaints, often about issues that there is little we can do to rectify as they are neighbour issues related to living in a shared building. What we were not receiving was anything stating things that people liked about where they live or what’s involved or including in their tenancy. We were pleasantly surprised at what we received when this was implemented, and it goes a long way in relationship building and also staff morale! Examples of things written are:

“I’m especially grateful for how quickly I receive a response back from anyone in your office when I email”

“I am very happy with my apartment it is bright and comfortable. All of the tenants are friendly and helpful. The staff are very nice and easy to deal with. Any of the housing staff that I have dealt with are kind, helpful and understanding. It is really quiet here at night. I love it.”

“I like that you are visiting more often and that you listen when I ask about things. The common room is lovely now, clean, and bright.”

“The new windows are a much-needed improvement. Thank you.”

“This is a great place to live. The staff are kind and respectful.”



Educational engagement at Sundridge Building
February 2023

Property Maintenance and Capital Projects

February 2023

Pest Control	8	8 buildings monitored monthly
Vacant Units	12	one-bedroom (8); multiple bedroom (4) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	8	one-bedroom market units (8)
After Hours Calls	5	Leak from window, no hot water, toilet plugged
Work Orders	176	Created for maintenance work, and related materials for the month of February
Fire Inspections		A total of 15 units were inspected for fire safety in the month of February

We are continually working with Orkin to remove bedbugs within 2 of the buildings. We have removed the infested areas and are monitoring them bi-monthly to ensure the infestation has been eliminated.

The window replacement on 66 Church Street has been completed. We have received reports of improved unit heat retention and minimal air movement through the wall system.

The Housing team is currently meeting with consultants to update our software and procedures where needed. We are excited for this to be implemented as we believe this will streamline the processes, foster better communication, and therefore provide improved service to the people we serve.

After many months of research, building analysis, and quote requests, the building condition assessments (BCA) are underway. We are looking forward to the summary, as this will outline priority projects and provide an idea of the remaining life span of our systems.

In collaborating with Tenant services, the Maintenance team provided services in order to complete the common room finishes in all of the PSDHC buildings. Together Tenant Services and Property Maintenance and Capital Projects have provided a welcoming atmosphere.

Two additional Facility Maintenance Technicians are currently being recruited for the east side of the district. These positions will minimize the travel time currently accrued from west side to east side, along with provide Toronto Ave office with a full-time custodian/maintenance staff (was previously contracted).

We were proud to have partnered with Tenant Services in efforts to rehouse a current tenant due to fire damage done to their unit. The tenant's belongings were sorted, packed, and moved while Tenant Services worked with community partners to ensure the required household items were replaced.

Retirement notice has been provided by a long-term employee within the position of Property Management Clerk, Program Support Worker. We are sad to say goodbye, but excited for her next chapter. The recruitment process has been initiated.

Local Housing Corporation and DSSAB Buildings

- BCA approval received and assessment is underway
- Looking at various options for replacing the retaining wall at Belvedere
- We have received 3 quotes for the replacement of the HVAC systems at Waubeck Daycare; we will be awarding this contract in April
- Asbestos abatement is underway on a unit located at 66 Church St.; the renovation of this unit should be complete before the end of April.]
- 3A Dublin mould remediation is underway and should be completed in April
- In the process of requesting an RFP for the Belvedere window replacement consultant contract
- In the process of removing large antennas that pose as climbing hazards at some of the family units
- In the process of retaining an engineer to assess the stair railings within 173 Main St. Sundridge

Challenges:

Difficulty securing contractors/labourers as well as materials are often backordered. Obtaining quotes, as per our Procurement Policy, from contractors is presenting a challenge.

We continue to complete capital projects; however, this is taking longer then expected.



Window replacements at 66 Church Street, Parry Sound

Esprit Place Family Resource Centre**February 2023**

Emergency Shelter Services	February 2023	YTD
Number of women who stayed in shelter this month	8	17
Number of children who stayed in the shelter this month	6	16
Number of hours of direct service to women (shelter and counselling)	89	196
Number of days at capacity	26	36
Number of days over capacity	18	25
Overall capacity %	105%	89%
Resident bed nights (women & children)	295	526
Phone interactions (crisis/support)	26	60

Outreach Services	February 2023	YTD
Number of women served this month	2	7
Number of NEW women registered in the program	0	0
Number of public ed/groups offered	0	0

Transitional Support	February 2023	YTD
Number of women served this month	9	15
Number of NEW women registered in the program	0	0
Number of public ed/groups offered	0	0

Child Witness Program	February 2023	YTD
Number of children/women served this month	6	10
Number of NEW clients (mothers and children) registered in the program	2	3
Number of public ed/groups offered	0	0

Women's Services Update

Esprit Place has been operating at greater than 100% capacity since the end of January. During the period of January to March we were required to deny access to a shelter bed to 44 women and children, either because the shelter was over capacity or because a women did not meet our Ministry directed mandate. In all cases, we worked to support women in accessing other accommodations or supports to ensure their immediate safety.

Staff illness and ongoing challenges with recruitment have created challenges with scheduling and appropriate shelter coverage. COVID continues to have an impact. Staff, clients, and visitors continue to wear masks while in shelter and must complete routine Rapid Antigen Tests. Our capacity continues to be reduced by 3 beds as a result of continued physical distancing requirements mandated by MCCSS.

Outreach and shelter client circumstances continue to be complex and challenging. This creates difficult and stressful situations for staff and requires significant advocacy and system navigation to ensure that our clients receive the support they need. Women's Services is working diligently in cooperation with Income Support and Stability in order to provide or advocate for comprehensive services for our clients. This effort consists of strengthening the existing relationships between DSSAB programs and improving lines of communication related to shared clients. It also involves a direct and coordinated effort to develop and grow our network of community partners.

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

March 2023

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

2023 Budget

We were very pleased to have our proposed budget passed in our February Board meeting. Over the past month we have been working diligently to implement the budget and its directions.

66 Waubeek Street, Parry Sound

We are pleased to share that we were successful in obtaining an Official Plan Amendment No.5 as well as a Zoning Amendment for this piece of property. The DSSAB has been working on this for several years and are satisfied with the outcome. This certainly was an endeavor that required effort from various staff, consultants, and our Board Chair. Thank you to all involved and we look forward to further discussion about the future of this property.

Facebook Pages



A friendly reminder to follow our Facebook pages!

- ♦ [District of Parry Sound Social Services Administration Board](#)
- ♦ [Esprit Place Family Resource Centre](#)
- ♦ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ♦ [The Meadow View](#)

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023
Total Page Followers	393	400	409	410	428	446
Post Reach this Period (# of people who saw post)	3,847	3,827	6,431	4,180	8,907	4,645
Post Engagement this Period (# of reactions, comments, shares)	446	406	437	59	234	565

Esprit Place Family Resource Centre	SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023
Total Page Followers	121	121	127	127	128	128
Post Reach this Period (# of people who saw post)	49	32	1,155	353	103	75
Post Engagement this Period (# of reactions, comments, shares)	6	1	46	36	1	3

The Meadow View	SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023
Total Page Followers	409	479	487	488	493	496
Post Reach this Period (# of people who saw post)	3,041	260	8,588	750	480	251
Post Engagement this Period (# of reactions, comments, shares)	39	31	101	70	4	36

Twitter Stats

Link to DSSAB's Twitter page - <https://twitter.com/psdssab>

	SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023
Total Tweets	5	3	8	1	3	7
Total Impressions	146	63	50	13	178	158
Total Profile Visits	16	11	18	24	66	57
Total Followers	23	23	25	26	27	28

Linkedin Stats - used primarily for HR recruitment & RFP/Tender postings

Link to DSSAB's Linkedin page - <https://bit.ly/2YyFHIE>

	SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023
Total Followers	274	297	377	377	382	395
Search Appearances (in last 7 days)	307	338	225	176	239	318
Total Page Views	132	150	73	45	46	31
Post Impressions	571	397	767	374	266	828
Total Unique Visitors	37	47	29	15	15	16

Out and About in the Community

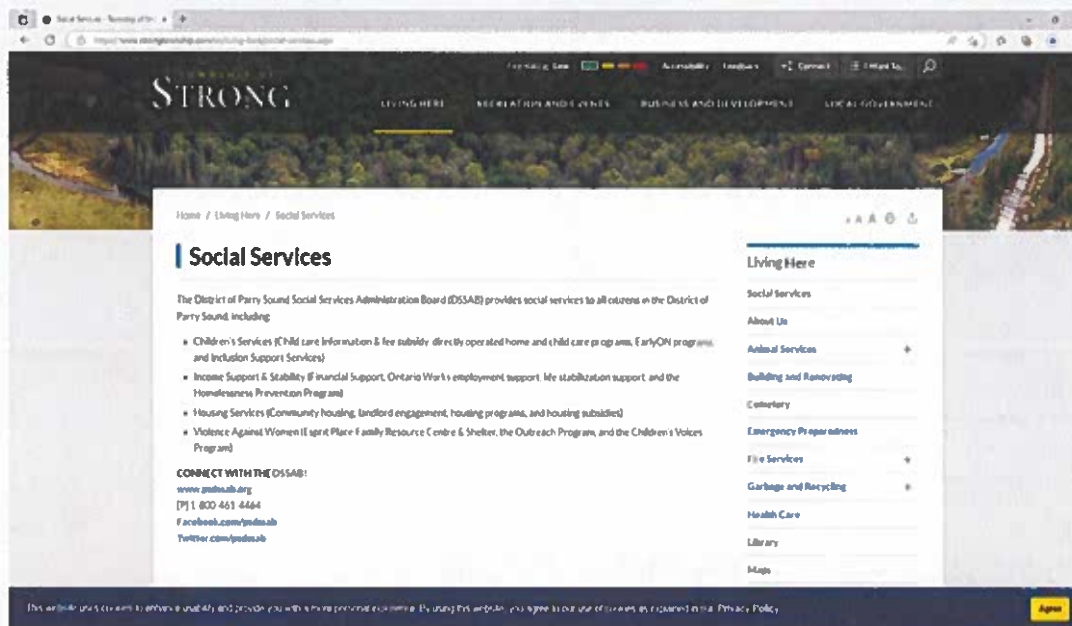
On March 2, 2023 we attended the YMCA Job Fair at the Bobby Orr Community Centre to promote the DSSAB as an employer of choice, and to promote the Become An ECE Campaign. This event was attended by our Quality Assurance Supervisor and members of our Human Resources team.



On March 4, 2023 we attended the Pointe au Baril Health Fair at the Community Centre. This event was attended by our Supervisor of Housing Stability.

Municipal Outreach

We have reached out to all Municipalities with requests to add DSSAB info to their websites. All were provided with verbiage to make this a simple task, and were provided with appropriate links to direct viewers back to the DSSAB website. We have also reached out to all municipalities with an offer to provide a presentation of DSSAB services at a future council meeting, upon request.



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District January 2023

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18M)	0	0	3	1	12	16
Toddler (18-30M)	16	9	13	18	37	93
Preschool (30M-4Y)	20	15	19	41	44	139
# of Active Children	36	24	35	60	93	248

Most child care programs are nearing or are at their enrollment capacity.

School Age Programs

January 2023

Location	Enrollment	Waitlist
Mapleridge After School	21	5
Mapleridge Before School	6	
St. Gregory's After School	13	1
St. Gregory's Before School	2	
Sundridge Centennial After School	16	4
Sundridge Centennial Before School	2	
Land of Lakes After School	15	4
Home Child Care	34	5
# of Active Children	109	19

Magnetawan Central After School Program has now closed. St. Gregory's Before School Program has been moved to Mapleridge to ensure family's needs can be met. Sundridge Centennial Before School Program has closed. All After School Programs are at operating capacity and the School Age Program is attempting to secure a second staff member for the Mapleridge After School Program to accommodate the increase in enrollment and waitlist.

Directly Operated Child Care Waitlist by Program January 2023



There has not been a significant increase in program waitlists this past month. The Ministry of Education has requested that licensed child care programs collect and report waitlist data as those children in need of immediate care that cannot be accommodated in program. Licensed programs now house a secondary waitlist of children that may need care in the coming months as parents are scheduling to return to work or attend school.

Total Children by Funding Source January 2023

Active	# of Children	# of Families
CWELCC*	132	128
CWELCC Full Fee	188	186
Afterschool Fee Subsidy	6	6
Fee Subsidy	34	30
Full Fee	27	22
Ontario Works	8	8
Total	395	380

Funding Source - New	# of Children	# of Families
CWELCC	6	6
CWELCC Full Fee	3	3
Afterschool Full Subsidy	2	2
Fee Subsidy	4	4
Full Fee	3	3
Total	11	10

Funding Source - Exits	# of Children	# of Families
Full Fee	2	2
Total	2	2

* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

Inclusion Support Services

January 2023

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	1	0	0
Toddler (18-30M)	2	4	6	6	3	0	0
Preschool (30M-4Y)	5	39	44	44	2	2	0
School Age (4Y+)	2	12	14	14	0	0	1
Monthly Total	9	55	64	-	6	2	1
YTD Total	9	55	-	69	6	2	1

Preschool children continue to make up the majority of the Resource Consultants caseloads, specifically children in licensed child care programs. Social/Emotional development remains the consistent reason for referrals with speech and language development a close second.

EarlyON Child and Family Programs

January 2023

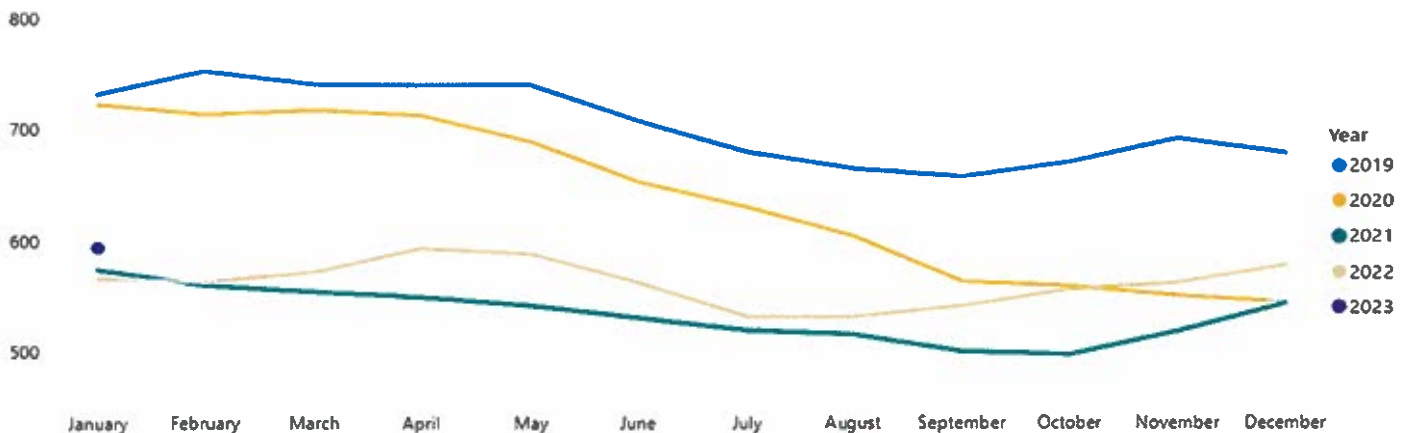
Activity	January	YTD
Number of Children Attending	890	890
Number of New Children Attending	42	42
Number of Families Visiting	809	809
Number of New Families Visiting	42	42
Number of Virtual Programming Events	4	4
Number of Family Engagements with Virtual Events	74	74

There were a lot of new families attending the EarlyON programs in January and numbers are returning to pre-pandemic levels.

Ontario Works Caseload

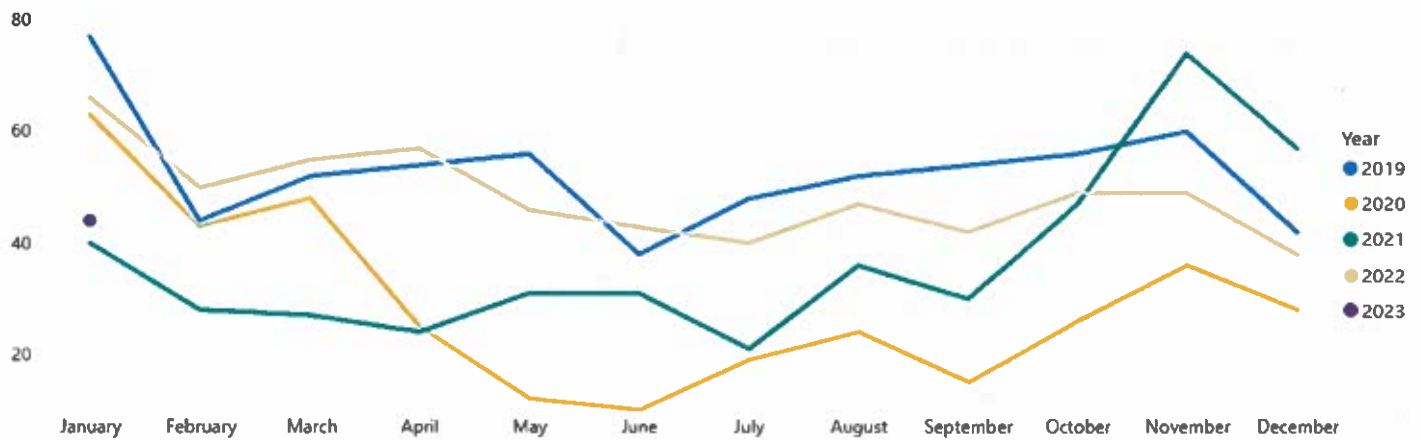
January 2023

Number of cases

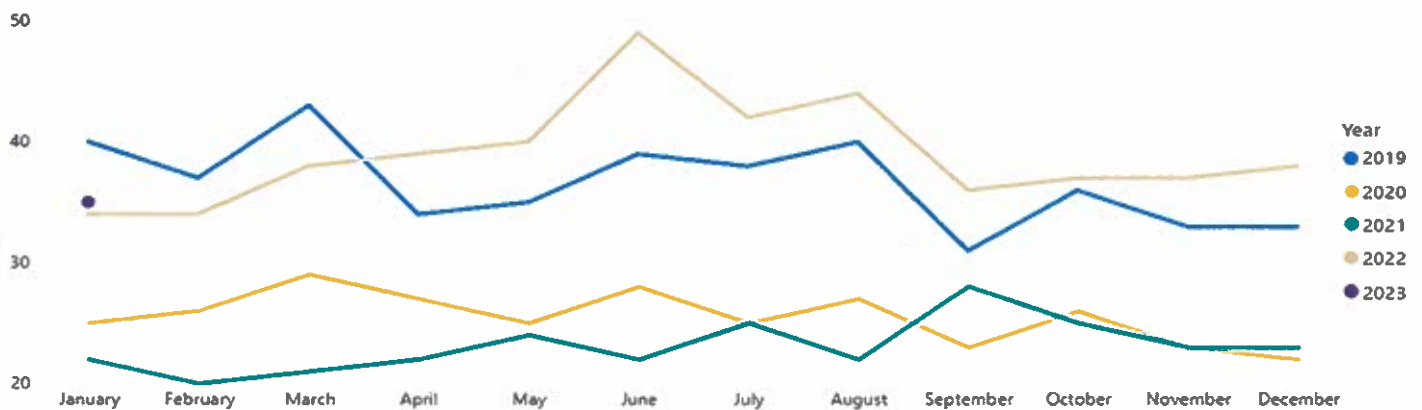


Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office January 2023

Number of applications received



ODSP recipients actively participating in Ontario Works Employment Assistance



Ontario Works applications

2 ▲

Average received per business day

45

Received Jan 2023

Emergency Assistance applications

1 ▼

Average received per business day

23

Received Jan 2023

Average number of business days from screening to grant

1.6 ▼

Ontario Works

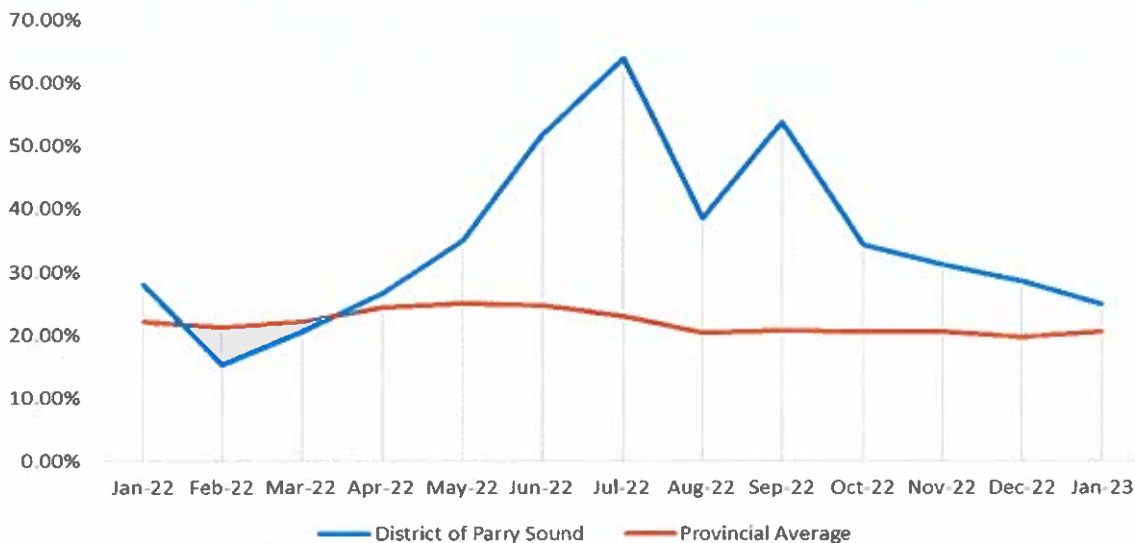
0.8 ▼

Emergency Assistance

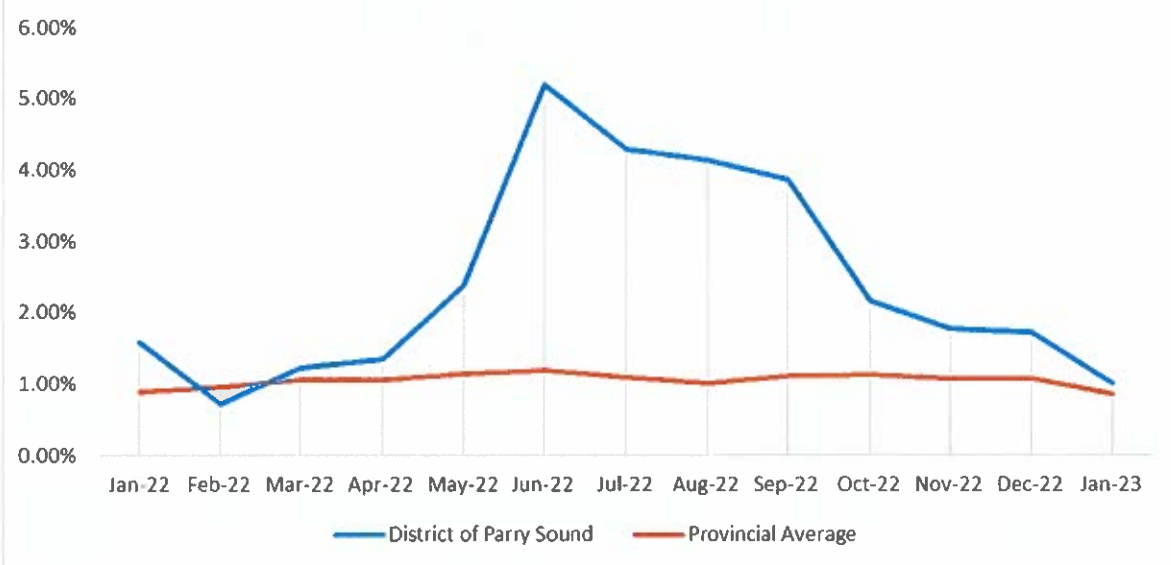
The OW Caseload continues to edge up to **594** (up from 578). This is the highest the caseload has been since the beginning of the pandemic in Spring 2020. We are supporting 35 ODSP participants in our Employment Assistance program. We also have 52 Temporary Care Assistance cases. We also had 45 Ontario Works Applications and 23 applications for Emergency Assistance in January.

Employment Assistance & Performance Outcomes

% of Closures Exiting to Employment

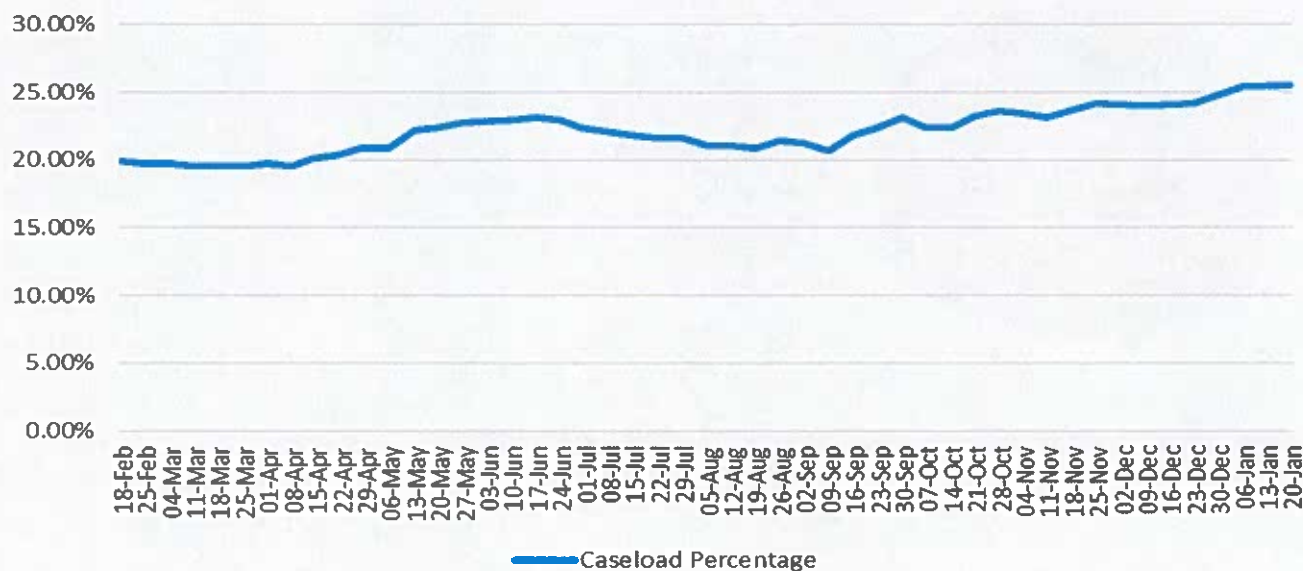


% of Caseload Exiting to Employment



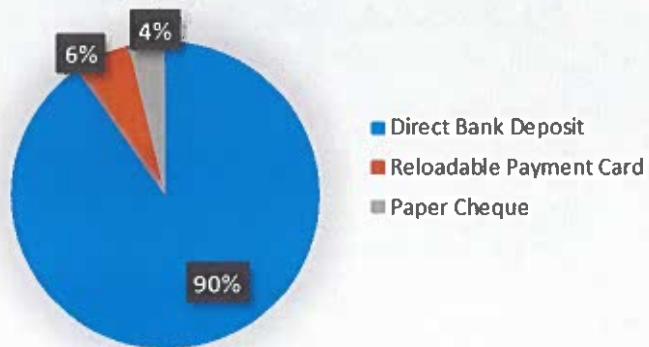
MyBenefits Enrollment 2022/2023

MyBenefits Enrollment by Week



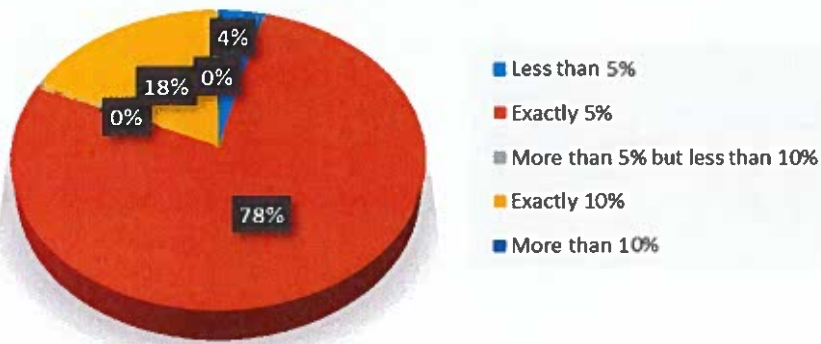
DBD Enrollment

Payment Receipt Method January 2023



Overpayment Recovery Rate

January 2023



Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

January 2022	East	West
Income Source		
Senior	4	5
ODSP	7	22
Ontario Works	3	9
Low Income	8	16

January 2023	East	West
Income Source		
Senior	6	16
ODSP	13	36
Ontario Works	4	12
Low Income	17	22

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

January 2022	East	West
Income Source		
Senior	10	5
ODSP	7	20
Ontario Works	3	6
Low Income	4	9

January 2023	East	West
Income Source		
Senior	13	19
ODSP	11	25
Ontario Works	9	14
Low Income	10	37

Contact/Referrals

January 2022	East	West	YTD
Homeless	2	6	8
At Risk	0	9	9
Esprit Outreach	1	0	1
Program Total			18

January 2023	East	West	YTD
Homeless	5	4	9
At Risk	5	7	12
Esprit Outreach Homeless	-	-	-
Esprit Outreach at Risk	3	-	3
Esprit in Shelter		2	2
Program Total			26

Short Term Housing Allowance

	Active	YTD
January 2022	6	6

	Active	YTD
January 2023	15	15

Housing Stability: Household Income Sources and Issuance from HPP & CHPI:

January 2022 Income Source	Total	CHPI
Senior	3	\$1,198.99
ODSP	13	\$9,612.90

January 2022 Reason for Issue	Total
Rental Arrears	\$1,000.00
Utilities/Firewood	\$6,614.94
Transportation	\$24.00
Food/Household/Misc.	\$7,392.82
Emergency Housing	\$451.96
Total	\$15,483.72

January 2023 Income Source	Total	HPP
Senior	3	\$1,900
ODSP	6	\$3,611.19
Ontario Works	4	\$336.16
Low Income	11	\$5,256.65
No Income	0	\$0

January 2023 Reason for Issue	Total
Rental Arrears	\$4,676.88
Utilities/Firewood	\$688.01
Transportation	\$148.80
Food/Household/Misc.	\$4,559.80
Emergency Housing	\$1,030.51
Total	\$11,104.00

Ontario Works: Household Income Sources and Issuance from HPP

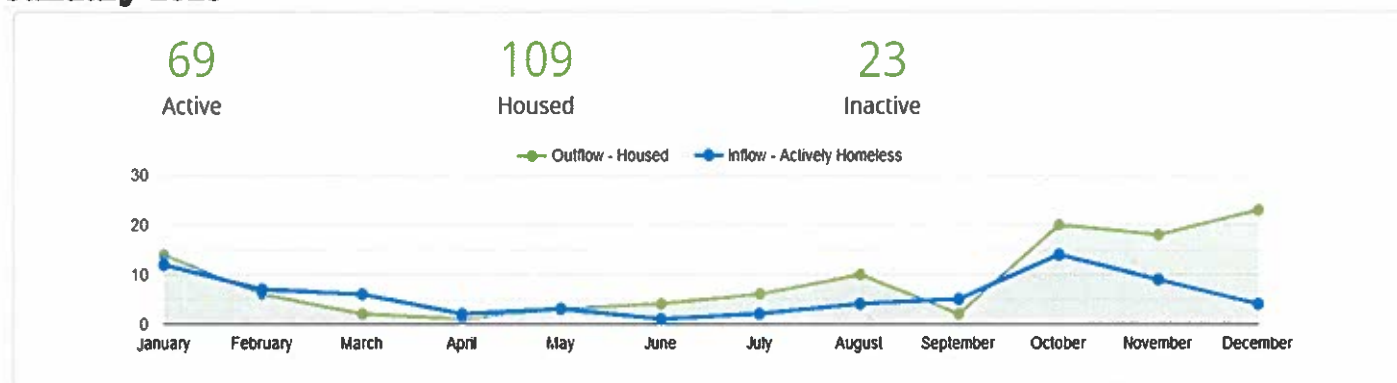
January 2023 Income Source	Total	HPP
Senior	1	\$1,050.00
ODSP	10	\$5,643.73
Ontario Works	13	\$8,143.70
Low Income	8	\$2,872.23
No Income	0	\$0

January 2023 Reason for Issue	Total
Rental Arrears	\$3,581.00
Utilities/Firewood	\$4,822.46
Transportation	\$50.17
Food/Household/Misc.	\$8,439.20
Emergency Housing	\$816.23
Total	\$17,709.06

By-Name List January 2022



January 2023



A By-Name List is a real time list of all people experiencing homelessness in our community who would like to receive assistance to access housing services and supports. This is an ongoing process with people being added to the list as they connect or re-connect.

A people-centered approach to the By-Name List process will consider individual needs and promote safety, including cultural safety and cultural appropriate responses and practices. People and their experiences and stories are vital to conducting both enumeration (Point-in Time Count) and the By-Name Lists.

Housing Programs

Social Housing Centralized Waitlist Report January 2023

	East Parry Sound	West Parry Sound	Total
Seniors	39	108	147
Families	127	439	566
Individuals	492	214	706
Total	658	761	1,419
Total Waitlist Unduplicated			439

Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison Applications and Households Housing from the CWL

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb					
Mar	12		5	2	1	Mar					
Apr	12	1	1			Apr					
May	11	1		3		May					
June	15		3	2		June					
July	13	2	10	1		July					
Aug	5		17	2	1	Aug					
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	5	1	13		

SPP = Special Priority Applicant

- Housing Programs had 5 new applications in the month of January, one was approved Special Priority Program
- There were 13 applicants removed from the CWL in January – 12 were eligible for Canada Ontario Housing Benefit, and 1 was deceased

Parry Sound District Housing Corporation
January 2022

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	3	3
Move in	1	0
L1/L2 forms	0	0
N4 - notice of eviction for non payment of rent	1	1
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	1
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	0
Repayment agreements	7	7
No trespass order	0	0

Parry Sound District Housing Corporation
January 2023

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	2	2
Move in	3	3
L1/L2 forms	0	0
N4 - notice of eviction for non payment of rent	0	0
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	1
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	0
Repayment agreements	2	20 (18 carried from 2022)
Tenant home visits	19	19
Mediation/negotiation/referrals	8	8
No trespass order	0	0
Tenant engagement/education	9	9

Maintenance for January 2022

Pest Control	8	8 buildings monitored monthly
Vacant Units	10	family (6); single (4)
After Hours Calls	8	Alarm reset due to outage, leaking hot water tanks, heater repair, flooding, smoke detector battery replacement
Fire Inspections	8	Monthly fire checks at 8 of 8 buildings and 1 fire drill
Incident Reports	0	

Maintenance for January 2023

Pest Control	8	8 buildings monitored monthly
Vacant Units	15	one-bedroom (10); multiple bedroom (5) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	7	one-bedroom market units (7)
After Hours Calls	17	Smoke detector maintenance, leak from window, gas leak, no heat, odd smell from refrigerator, no hot water, toilet overflowing, sink leaking sink plugged, Bell tech needed access, carbon monoxide poisoning, well-being check, fire panel reset
Work Orders	163	Created for maintenance work, and related materials for the month of January
Fire Inspections		A total of 24 units were inspected for fire safety in the month of January
Incident Reports	3	

Property Maintenance and Capital Projects

February 2023

Local Housing Corporation and DSSAB Buildings

- Belvedere retaining wall - waiting on a phase 2 quote from CDCD Engineering (creation of the spec and management bid process, oversight of the contractor)
- Belvedere windows - in the process of organizing a specification and the tendering process
- Beechwood plumbing repair - received a quote from Bernard Rochefort that is above our tendering threshold; in the process of contacting another plumber; potential need to have Suppa engineering manage the tendering process, repair work
- Waubeek HVAC replacement - received 2 quotes and waiting on a third
- BCA's for all buildings - in the process of receiving 3 quotes
- Broadway/Queen renovations - ready for tender; tendering process to begin next month
- Esprit Renovation - waiting on town approval; applying for permit next month
- Investigation report has been completed on a town home; currently in the process of hiring a consultant to manage the remediation process for mould
- 66 Church Street - repair work for fire damage remediation has been awarded

Challenges:

Difficulty securing contractors/labourers as well as materials are often backordered. Obtaining quotes, as per our Procurement Policy, from contractors is presenting a challenge.

Esprit Place Family Resource Centre
January 2022

Emergency Shelter Services	January 2022	YTD
Number of women who stayed in shelter this month	7	7
Number of children who stayed in the shelter this month	1	1
Number of hours of direct service to women (shelter and counselling)	58	58
Resident bed nights (women & children)	192	192
Occupancy rate	31%	31%
Days at capacity	0 (COVID capacity)	12
Days over-capacity	0	0
Phone interactions (crisis/support)	42	42

Outreach Services	January 2022	YTD
Number of women served this month	12	12
Number of women registered in the program	14	14

Transitional Support	January 2022	YTD
Number of women served this month	2	2
Number of women registered in the program	2	2

Child Witness Program	January 2022	YTD
Number of children/women served this month	16	16
Number of children registered in the program	17	17
Number of public ed/groups offered	0	0

Esprit Place Family Resource Centre
January 2023

Emergency Shelter Services	January 2023	YTD
Number of women who stayed in shelter this month	9	9
Number of children who stayed in the shelter this month	10	10
Number of hours of direct service to women (shelter and counselling)	107	107
Number of days at capacity	10	10
Number of days over capacity	7	7
Overall capacity %	75%	75%
Resident bed nights (women & children)	231	231
Phone interactions (crisis/support)	34	34

Outreach Services	January 2023	YTD
Number of women served this month	5	5
Number of NEW women registered in the program	0	0
Number of public ed/groups offered	0	0

Transitional Support	January 2023	YTD
Number of women served this month	6	6
Number of NEW women registered in the program	0	0
Number of public ed/groups offered	0	0

Child Witness Program	January 2023	YTD
Number of children/women served this month	14	14
Number of NEW clients (mothers and children) registered in the program	1	1
Number of public ed/groups offered	0	0

MEETING MINUTES

Thursday, January 12, 2023 at 6:30 p.m.

Board Meeting via Zoom Video Conference



Board Members Present:

Teri Brandt
Ted Collins
Gail Finnson
Teresa Hunt
Ted Knight

Tom Lundy
Jamie McGarvey
Sharon Smith
Rick Zanussi

Board Members Absent:

Staff:

Jennifer Harris, Administrative Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO

Guests:

Sarah Bissonette
Jerry Brandt

1. CALL MEETING TO ORDER:

The meeting was called to order by Tammy MacKenzie at 6:30 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

Ms. Finnson joined the meeting at 6:32 PM.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. ELECTIONS:

4.1 Election of Chair

The CAO assumed the position of Chair and conducted the election.

The CAO called for nominations from the floor three times for the position of Chair.

Mr. Zanussi was nominated and willing to stand. No other nominations were put forward for the position of Chair.

Resolution 23 01 01

CARRIED

Moved by Ted Knight

Seconded by Ted Collins

"THAT Rick Zanussi be appointed and approved as the Chair of the District of Parry Sound Social Services Administration Board for the year 2023."

DATE OF COUNCIL MTG.	Feb 21/23
AGENDA ITEM #	8.1

4.2 Election of Vice-Chair

DEFERRED

Mr. Knight moved to have the election for Vice-Chair postponed until there are more Board members, Mr. McGarvey seconded.

The Board will defer holding the Vice-Chair elections until more members are appointed to the Board.

5. APPROVAL OF MINUTES:

5.1 November 10, 2022

Resolution 23 01 02

CARRIED

Moved by Jamie McGarvey

Seconded by Ted Collins

"THAT the Board meeting minutes of Thursday, November 10, 2022 be approved as presented.

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

The DSSAB Act is substandard, without any changes happening. We are lacking members this evening because area municipalities can't agree on their representatives and as per the Act, there isn't any arbitration. The municipalities have to come together on their area representatives and who knows how long that will take. Asked Board members to think about the DSSAB Act, and if we should proceed with pushing for changes through NOSDA or not. It will be put on the agenda for next month.

Spoke about affordable housing and how we know a successful housing model includes low income, affordable and normal housing. We need to have projects ready to be funded for moving forward.

7.2 Chief Administrative Officer

Report was presented and reviewed by Ms. MacKenzie.

Members are always welcome to contact Ms. MacKenzie should they have any questions about the report.

Mr. Collins commended staff on the amount of work that was done in November and December and looking forward to the many new initiatives.

7.3 Chief Financial Officer

Financial statement was presented and reviewed by Ms. Johnson.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 Appointment of LHC Board for 2023

A written report was presented and discussed by Ms. Johnson.

Resolution 23 01 03

CARRIED

Moved by Tom Lundy

Seconded by Teri Brandt

"THAT the Board approves the appointment of the Officers and Directors of Parry Sound District Housing Corporation, as follows:

Directors: Teri Brandt, Ted Collins, Gail Finnson, Teresa Hunt, Ted Knight, Tom Lundy, Jamie McGarvey, Sharon Smith, and Rick Zanussi.

Officers:	Chair	Rick Zanussi
	Vice-Chair	TBD
	CEO/Secretary	Tammy MacKenzie
	Housing Manager	Sharon Davis
	Treasurer	Shannon Johnson"

10. IN-CAMERA: 2

Resolution 23 01 04

CARRIED

Moved by Sharon Smith

Seconded by Teresa Hunt

"THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board's Procedural Rules, the Board moves to an In-Camera session in order to address matters pertaining to:

- i) the security of the property and services of the Board;
- v) an opinion of the Board's solicitor, disclosure of which would not be in the public interest;"

Resolution 23 01 05

CARRIED

Moved by Ted Knight

Seconded by Gail Finnson

"THAT the Board now rises out of In-Camera without report."

11. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, February 9, 2023 via Zoom Video Conference.

Resolution 23 01 06

CARRIED

Moved by Teresa Hunt

Seconded by Jamie McGarvey

"THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, February 9, 2023 at the hour of 6:30 PM via Zoom Video Conference."

June 20, 2023 Accounts Payable Report

Total Payable

\$

597,430.19

Date	Account	Chq Total	Explanation
26-May	Payroll Accounts	\$ 26,033.92	Bi-weekly payroll
20-Jun	Fitness Centre Deposits	\$ 55.00	Amounts on deposit being refunded
	School Board - English Public	\$ 143,634.00	2nd levy installment
	School Board - English Separate	\$ 12,037.00	2nd levy installment
	School Board - French Public	\$ 1,163.00	2nd levy installment
	School Board - French Separate	\$ 1,749.00	2nd levy installment
	Office Cleaning/Maintenance	\$ 309.78	
	Office Phone and Fax	\$ 487.12	
	Health & Safety	\$ 54.64	
	FD Telephone Station 2	\$ 69.26	
	FD Building Grounds Maintenance Stn 2	\$ 1,404.29	
	FD Telephone Station 1	\$ 98.83	
	FD Mileage & Expenses	\$ 50.42	
	FD Fire Prevention	\$ 1,127.56	
	FD Health & Safety	\$ 27.48	
	FD Professional Development	\$ 922.12	
	FD Equipment Certification & Maint	\$ 51.84	
	Home for the Aged Levy	\$ 34,369.25	
	Landfill Hydro	\$ 154.56	
	Landfill Materials/Supplies	\$ 508.80	
	Recycling Operating	\$ 4,960.80	
	Fuel Purchases	\$ 1,083.46	Clear Diesel
		\$ 2,516.92	Coloured Diesel
		\$ 951.03	Ethanol Fuel
	Street Light Hydro	\$ 160.12	
	Culvert Materials	\$ 16,156.69	Gas Tax Projects/Annual Supplies
	Health & Safety	\$ 483.00	
	PW Telephone	\$ 83.93	
	Garage Mataerials	\$ 1,154.51	Fuel System repairs included
	Dust Control Materials	\$ 10,479.34	
	Quarried Gravel Materials	\$ 32,040.42	NIP-PW-2023-2 Stockpiled A
	Gravel Program - Alsace Road	\$ 240,073.67	NIP-PW-2023-4 Supply & Apply Alsace Road
	Ditching Materials	\$ 540.00	Nuisance Beaver Removal x 6
	Gas Tax Projects 2023	\$ 6,159.89	
	PW Fleet Repairs	\$ 1,579.24	Excavator - load secure items, filters, supplies
		\$ 3,072.38	Grader - blades, stock items
	Community Centre Phone	\$ 60.53	
	Recreation Event Programming Expenses	\$ 2,541.46	Soccer shirts/supplies
	Dock/Boat Launch repairs	\$ 1,373.31	1/2 deposit floating dock Chapmans Landing
	Museum Telephone	\$ 61.54	
	Library Board	\$ 11,117.07	2nd levy installment
	HST and GST REBATE	\$ 36,473.01	This amount will be refunded in July