

**\*\*\* AGENDA \*\*\***  
**Tuesday, November 14, 2023**  
**\*\*START TIME 6:30 p.m.\*\***

1. Disclosure of pecuniary interest.
2. Committee Reports.
3. Resolution: Adopt the minutes of the meeting held October 17, 2023.
4. Presentation: Pinchin – state of the Township of Nipissing landfills; update on the application for expansion at Bear Creek Landfill, updates on next steps.
5. Discussion: Landfill Diversion program updates, proposal for next steps in waste reduction.
6. Resolution: Directing Staff to prepare a Bag Limit Program for the Township of Nipissing to be enacted in 2024.
7. Review: Draft Strategic Plan 2023-2026.
8. Resolution: Approve the Township of Nipissing Strategic Plan 2023-2026.
9. Resolution: Support a Request to Amend the Income Tax Act – Volunteer Tax Credit amount for Volunteer Firefighters.
10. Resolution: Authorize the circulation of an RFP for Self-Contained Breathing Apparatus (SCBA) units for the Fire Department for inclusion in the Capital Forecast 2024-2025.
11. Resolution: Accept resignation from a member of the Township of Nipissing Recreation Committee and the Township of Nipissing Cemetery Committee.
12. Resolution: Appoint a Township of Nipissing representative to the Powassan District Union Public Library Board.
13. Correspondence.
14. Accounts to pay.
15. By-Law: Confirming Proceedings of Council at its meeting held November 14, 2023.
16. Adjournment.

Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

# MINUTES

TOWNSHIP OF NIPISSING

Tuesday, October 17, 2023

A regular meeting of the Township of Nipissing Council was held on Tuesday, October 17, 2023 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

**Present:** Mayor Tom Piper and Councillors Tom Butler, Stephen Kirkey and Dave Yemm.

**Regrets:** Councillor Shelly Foote.

**Staff:** Operations Superintendent Dan MacInnis; Administrative Assistant-Deputy Clerk Kristin Linklater; Land Planning and Technology Administrator-Deputy Treasurer John-Paul Negrinotti; Fire Chief-MLEO-CEMC Will Bateman and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

**Guest:** Kim Turnbull

**Disclosure of pecuniary interest:** None.

## Committee Reports:

**Councillor Dave Yemm:** Nipissing Township Museum Board

**Councillor Stephen Kirkey:** Powassan District Union Public Library Board.

**Mayor Tom Piper:** Eastholme Home for the Aged Board of Management, Golden Sunshine Municipal Non-Profit Housing Corporation (The Pines).

## R2023-196 T. Butler, S. Kirkey:

That the minutes of the Council meeting held October 3, 2023, be adopted as published. **Carried.**

## R2023-197 D. Yemm, T. Butler:

THAT the Council of the Township of Nipissing supports the Town of Midland Resolution passed September 6, 2023, requesting the Federal and Provincial Governments investigate meaningful improvements to the current Ontario legal system which results in "catch and release" justice, exhausting resources that are over-burdened. **Carried.**

## R2023-198 S. Kirkey, D. Yemm:

THAT we authorize attendance at 2024 municipal conferences as follows:

Rural Ontario Municipal Association Conference – January 21 – 23, 2024

Tom Piper and Kris Croskery-Hodgins

Good Road Conference – April 21 – 24, 2024

Dave Yemm

Federation of Northern Ontario Municipalities – May 6 – 8, 2024

Steve Kirkey and Tom Butler

Association of Municipalities of Ontario – August 18 – 24, 2024

Steve Kirkey, Tom Piper and Kris Croskery-Hodgins. **Carried.**

## R2023-199 T. Butler, S. Kirkey:

THAT we approve RFQ-2023-01, Foundation Repair – Nipissing Township Museum Office Building for circulation.

The successful bid is expected to be included in the 2024 municipal Budget. **Carried.**

**R2023-200 D. Yemm, S. Kirkey:**

THAT we authorize the circulation of a Request for Proposal for a Human Resources Consultant – Compensation, Pay Equity and Policy Review.

The project to be included in the 2024 municipal budget. **Carried.**

**R2023-201 T. Butler, S. Kirkey:**

THAT we approve the updated Township of Nipissing Multi-Year Accessibility Plan for 2023, as presented. **Carried.**

**R2023-202 T. Butler, S. Kirkey:**

That we accept the correspondence as presented. **Carried.**

**R2023-203 D. Yemm, T. Butler:**

That the statement of accounts dated: October 3, 12 and 13, 2023; totaling \$180,422.67 be approved. **Carried.**

**R2023-204 S. Kirkey, D. Yemm:**

That we pass By-Law No. 2023-42, being a by-law to confirm the proceedings of Council at its meeting held on October 17, 2023.

Read a first, second and third time and passed this 17<sup>th</sup> day of October. **Carried.**

**R2023-205 T. Butler, D. Yemm:**

That the meeting be adjourned. Time: 6:58 p.m. Next regular meeting to be held November 14, 2023. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.



*Township of*  
**NIPISSING**

*"Life the way it should be"* ESTABLISHED 1888

**STAFF REPORT**  
**LANDFILL STATUS 2023**



# Landfill Status Report 2023

## **Background:**

The 2019 Landfill Annual Monitoring Reports were received from Aecom and revealed some concerning information with special regard to the Bear Creek Landfill.

Aecom was then asked for Landfill Footprint Staking and Cell Sequencing/Fill Plan Works for both landfill sites in April 2020. With this information it was determined that the Bear Creek Landfill had fill placed outside the allowable limits. Corrective action was taken.

With this information, the needs for increased vigilance on the landfill operations, monitoring and waste disposal/diversion activities were identified.

## **Remaining Life Calculations**

Bear Creek Landfill

<b>Year</b>	<b>m<sup>3</sup> Deposited</b>	<b>m<sup>3</sup> Airspace Remaining</b>	<b>m<sup>3</sup> Average Deposited</b>	<b>Years Remaining</b>
2010	696	18,589		26.7
2017	790	17,744	502*	35
2018	150	17,594	382**	45
2019	585	17,009	457***	37

A review in 2014 identified additional 5,300 m<sup>3</sup> fill area, increasing remaining Airspace to 19,750 m<sup>3</sup>.

\* 2017 Averaged over 4 years = 2014, 2015, 2016, 2017

\*\* 2018 Averaged over 5 years = 2014, 2015, 2016, 2017, 2018

\*\*\* 2019 Averaged over 6 years = 2014, 2015, 2016, 2017, 2018, 2019

*Figures prior to 2014 were calculated using a different method. Calculations are now made using a volume survey.*

*Note:* Staff reported concerns about the estimated remaining years stated for the Bear Creek Landfill. The fill rate is quite high at this site and the remaining fill space did not appear to be as large as has been used as an operating guide in previous years.

Recommendations:

1. Increase the reserve amounts going toward landfill closure to the \$20,000 per year in order to ensure there are adequate funds for closure sooner than anticipated.
2. Divert all but household waste and commercial waste from this location.
3. Begin to limit the amount of household waste permitted by residence in order to reduce the amount entering the site.

## Wolfe Lake Landfill

Year	m <sup>3</sup> Deposited	m <sup>3</sup> Airspace Remaining	m <sup>3</sup> Average Deposited	Years Remaining
2010	1,395	30,133		24
2017	387	44,100	400*	110
2018	220	43,880	362**	120
2019	575	43,305	399***	108

\* 2017 Averaged over 4 years = 2014, 2015, 2016, 2017

\*\* 2018 Averaged over 5 years = 2014, 2015, 2016, 2017, 2018

\*\*\* 2019 Averaged over 6 years = 2014, 2015, 2016, 2017, 2018, 2019

*Figures prior to 2014 were calculated using a different method. Calculations are now made using a volume survey.*

Options:

1. Place a 2 bag limit on each household per week and implement a tracking system for this method. The punch card system is a basic way of monitoring this.  
*Concerns have been expressed regarding tourist operations and a small business collecting household waste within the Township and how to manage a limitation on waste amounts. Staff can work with the small business owner collecting waste to ensure that this system can be implemented and maintain their business viability. Limit variations can also be implemented for tourist operators to ease the transition.*
2. Limit the number of vehicles accessing the site. In order for staff to effectively inspect the waste entering the landfill sites, it is important to limit the number of vehicles at the site at any time. Having 2 staff members, 1 can work from the landfill building greeting vehicles and confirming Landfill Entry Permit is available. Sending vehicles to the active fill area to be met by a staff member who can then inspect the load coming in, educate and direct people to the proper disposal areas and enforce the rules of the landfill site.

**2023 UPDATE**

Following an RFP process for Landfill Monitoring Services, Council awarded Pinchin Consulting the contract effective for the 2022 monitoring year.

2022 monitoring revealed

**Remaining Life Calculations**

Bear Creek Landfill

<b>Year</b>	<b>m<sup>3</sup> Deposited</b>	<b>m<sup>3</sup> Airspace Remaining</b>	<b>Years Remaining</b>
<i>2022</i>	2,850	12,422	4.36

Wolfe Lake Landfill

<b>Year</b>	<b>m<sup>3</sup> Deposited</b>	<b>m<sup>3</sup> Airspace Remaining</b>	<b>Years Remaining</b>
<i>2022</i>	2,400	41,990	17.5

Traffic was rerouted and greeted by a Staff member upon entry. Landfill Entry permits have been numbered and are recorded with bag counts upon each visit.

Bag limits have not been imposed.

## **Landfill Operations**

According to the Landfill reports, compaction was occurring each day of operation at each landfill using the Township Excavator moving over the waste at the end of the day for 2017.

In 2018 and 2019 it was reported to be happening once per week at each Landfill.

For proper compaction of the waste at each landfill site, compaction equipment upgrades are required. The Excavator is not sufficient in weight to accomplish what is required to give the most compaction and obtain the optimal airspace at the sites.

Evan Hughes Excavating performed compaction services at both landfill sites in 2017, 2018 and 2019.

2017	\$ 4,202.69 (tax rebate removed)	Compaction service 1 time.
2018	\$11,282.01 (tax rebate removed)	Compaction services 2 times.
2019	\$ 6,466.84 (tax rebate removed)	Compaction services 2 times.

*\*Costs also include cover material costs, obtained as required.*

### **Recommendation:**

Each Landfill Site requires complete compaction monthly to maintain optimum compaction and airspace rates.

### **Options:**

1. Estimated costs for compaction services monthly, Evan Hughes Excavating: \$2,500.00, resulting in approximately \$30,000 per year.
2. Purchase a refurbished compactor unit and new float unit for transport between sites.

Estimated cost of used equipment: \$250,000.00

Estimated annual service costs: \$10,000.00

This unit and float could be financed over a five-year period or use of the modernization funding can be applied.

*Staff Recommends moving forward with using local services, #1, with the benefits of not having to maintain the equipment, train staff, maintain liability for the work and by using local services we are contributing to the local economy for a specialized service.*



## **2023 UPDATE**

A compactor was purchased in early 2023 for use at each landfill site. The results of the operation of compaction will be available with the remaining airspace calculations provided by Pinchin for 2023.

### **Grinding Services**

The Township brings in Sittler Grinding Services to grind up the large materials such as mattresses, furniture and large construction debris. The shredded material is then used for landfill cover. Having all large items brought only to Wolfe Lake Landfill reduces staff time moving large items between landfill sites and removes all costs associated with having the grinding machine attend each site.

<b>Year</b>	<b>Cost of Grinding Services</b>
2018	\$13,330.56
2019	\$16,993.92

*We have reached out to the City of North Bay for information on the mattress recycling program they have in place. Working with a company from Montreal, the mattresses collected for the City of North Bay are then diverted from the landfill site and used for other purposes.*

*A request for costing and material storage requirements has been sent and we are waiting on a response. Due to the Coronavirus Emergency, not all departments are able to respond to us at this time.*

## **2023 UPDATE**

<b>Year</b>	<b>Cost of Grinding Services</b>
2020	\$11,702.40
2021	\$17,299.20
2022	\$25,918.27
2023	\$20,784.00

Staff have been researching and requesting quotations for service from alternate service operators as they become available.

### Mattress Recycling

In 2022 mattress diversion was started with a working agreement from a company located in Montreal, Quebec. The cost for the service in 2022 was \$6,921.77 with approximately 275 mattresses diverted from the landfill and removed from the shredding program. Current User Fees of \$25 per mattress/box spring, cover the cost of this service for diversion. Mattresses have been picked up for the 2023 program. 114 mattresses, total cost of pick up \$2,868 before taxes. This averages to \$25.16 per mattress for diversion which remains in line with the user fee being charged for disposal.

### Recycling Services

Blue Box Materials are collected by R&D Recycling using bins located at each landfill site. When a pick up is required, the Township contacts R&D Recycling to come out.

The material collected is not weighed at a station and weigh tickets are not supplied. The total tons collected are provided at month end and at year end a product breakdown is provided by R&D Recycling for reporting purposes. The Township does not operate under a contract for this service.

With the Waste Diversion and Circular Economy Act, the costs associated with recycling are to be covered by the producer of the product. This is still being organized to see how this will be obtained. Township Staff continues to work with RPRA in order to ensure we are included in the program changes.

Costs for Recycling Services:

Year	Paid for Services (less tax rebate)
2017	\$54,014.06
2018	\$59,673.89
2019	\$50,630.57

### **2023 UPDATE**

An RFP for Recycling Services was circulated in 2021, effective January 1, 2022. Canor was the successful bidder for Recycling services.

Year	Paid for Services (less tax rebate)
2020	\$47,940.87
2021	\$46,315.35
2022	\$64,892.32

### **Waste Diversion Figures**

Stewardship Ontario provides an annual amount to assist with waste diversion costs at the landfill sites. This funding is collected from the producers of recyclable materials.

<b>Year</b>	<b>Amount Received from Stewardship Ont.</b>
2016	\$33,767.40
2017	\$36,924.40
2018	\$34,577.04
2019	\$25,167.72

Each year we submit all diverted waste amounts to Stewardship Ontario and they advise of the portion of payment we will receive. Markets have changed for the recycling industry and there is not as much revenue available as in previous years. The Ontario Government has put in place the Waste Diversion and Circular Economy Act

### **2023 UPDATE**

<b>Year</b>	<b>Amount Received from Stewardship Ont.</b>
2020	\$27,676.20
2021	\$26,549.42
2022	\$25,431.09
2023	\$30,598.52

The Township also receives funding from Ontario Electronic Stewardship (OES) for the electronic waste collected at each site and diverted from the landfill sites.

<b>Year</b>	<b>Amount Received from OES</b>
2017	\$ 976.50
2018	\$1,824.00
2019	\$2,113.50

OES will cease to exist as of December 31, 2020 and an agreement is in place for the Electronic Products Recycling Association (EPRA) to continue this service.

### **2023 UPDATE**

<b>Year</b>	<b>Amount Received from EPRA</b>
2020	\$1,905.00
2021	\$1,578.75
2022	\$1,090.50

In 2019 the Township began taking the steel from the landfill to the scrap dealer and keeping all profit.

<b>Year</b>	<b>Amount Received from Scrap Metal</b>
2019	\$ 762.80
2020 up to May	\$2,592.61

Appliances containing freon, such as refrigerators and freezers, are accepted at each site. If they are not tagged as freon free by a registered operator, the cost is \$35.00 per unit. Twice per year an authorized operator is brought in to remove the freon from these units, providing the Township with the required records of safe, authorized removal, and then the remaining appliances are taken with scrap loads.

The company we use currently will no longer be in business for future needs so we anticipate a slight cost increase as we obtain a new operator.

The cost of having the registered operator service come to the sites has averaged \$25.00 per unit with the remainder of the service fee towards the costs of moving the units to the scrap dealer with our fleet vehicles and staff.

### **2023 UPDATE**

<b>Year</b>	<b>Amount Received from Scrap Metal</b>
2020	\$11,037.28
2021	\$14,766.35
2022	\$16,962.13
2023 up to Aug 31	\$12,297.93

### **Tipping Fees collected:**

<b>Year</b>	<b>Tipping Fees</b>
2017	\$9,869.50
2018	\$13,158.00
2019	\$14,698.00

## User Fees Current:

<b>LANDFILL</b>	
Household Appliances	\$ 10.00
Fridge, freezer or air conditioner – tagged as Freon free	\$ 10.00
- untagged	\$ 40.00
Brush – 5 ton dump trailer and under	\$ 5.00
<b>BULK items accepted at Wolfe Lake Landfill ONLY</b>	
Mattress or box spring	\$ 25.00
Carpet, flooring up to 12' x 12'	\$ 25.00
Carpet, flooring over 12' x 12'	\$ 50.00
Couch	\$ 20.00
Stuffed or upholstered chair/ottoman	\$ 10.00
Plastic Outdoor Furniture (per item)	\$ 5.00
Tarp (10' x 20' and over)	\$ 5.00
Shingles – 5-ton dump trailer and under	\$ 30.00
Renovation waste – 5-ton dump trailer and under	\$ 75.00
Watercraft	\$ 150.00
<b>MIXED LOADS MUST BE SORTED FOR DISPOSAL:</b>	
Tandem Trailer	\$ 80.00
Single Axle (Dump Truck)	\$ 180.00
Tandem Truckloads	\$ 250.00
Dumpster or Tri-Axle Truckloads (12 Yards and Up)	\$ 300.00

## User Fees in 2019 with recommendations:

<b>LANDFILL</b>	<b>Proposed</b>	<b>2019</b>
Household Appliances	\$ 8.00	\$ 5.00
Fridge, freezer or air conditioner – tagged as Freon free	\$ 8.00	\$ 5.00
- untagged	\$ 38.00	\$ 35.00
Brush – 5 ton dump trailer and under	\$ 10.00	\$ 5.00
<b>BULK items accepted at Wolfe Lake Landfill ONLY</b>		
Mattress or box spring	\$ 25.00	\$ 5.00
Shingles – 5-ton dump trailer and under	\$ 30.00	\$ 25.00
Renovation waste – 5-ton dump trailer and under	\$ 75.00	\$ 75.00
Single Axle	\$ 180.00	\$110.00
Tandem Truckloads	\$ 250.00	\$180.00
Dumpster or Tri-Axle Truckloads (12 Yards and Up)	\$ 250.00	\$180.00
Tandem Trailer	\$ 80.00	\$ 50.00
Watercraft	\$ 150.00	\$150.00

**2023 UPDATE****Tipping Fees collected:**

<b>Year</b>	<b>Tipping Fees</b>
2020	\$20,902.50
2021	\$28,539.62
2022	\$27,439.65

**Textile Bins**

Through an agreement with the Diabetes Canada, bins are maintained at each landfill site to collect textiles. A total tonnage amount is provided to us each year for reporting to Waste Diversion Ontario to be included in our statistics.

In 2019 4,458 pounds of textiles were diverted from the landfill sites.

*\*Due to the 2020 Coronavirus Emergency Declaration, the service trucks used for the textile diversion program were deemed non-essential and have been unable to pick up textiles since the March 2020 Emergency Declaration. This will reduce figures for 2020.*

**2023 UPDATE**

<b>Year</b>	<b>Textiles Diverted (converted to Tonnes)</b>
2018	2.76
2019	2.02
2020	.93
2021	.31
2022	2.91
2023 up to Aug 31	1.49

**FINANCIAL BREAKDOWN COMPARISON**

<b>Revenue</b>			
<b>Year</b>	<b>Tipping Fees</b>	<b>Diversion</b>	<b>Total</b>
2017	\$9,869.50	\$37,111.65	\$46,981.15
2018	\$13,158.00	\$36,987.88	\$49,559.04
2019	\$14,698.00	\$30,393.35	\$42,742.02
2020	\$20,902.50	\$40,618.48	\$61,520.98
2021	\$28,539.62	\$44,892.52	\$73,432.14
2022	\$27,439.65	\$43,483.72	\$70,923.37

<b>Expenses</b>				
<b>Year</b>	<b>Landfill*</b>	<b>Recycling</b>	<b>Monitoring</b>	<b>Total</b>
2017	\$7,866.76	\$54,014.06	\$50,300.00	\$112,180.82
2018	\$30,795.99	\$59,673.89	\$35,740.35	\$126,210.23
2019	\$30,946.65	\$50,630.57	\$43,912.00	\$125,489.22
2020	\$38,117.57	\$47,940.87	\$58,410.24	\$144,468.68
2021	\$34,821.72	\$46,315.35	\$41,263.68	\$122,400.75
2022	\$48,135.05	\$64,892.32	\$30,851.60	\$143,878.97

Landfill\* Expenses are for materials and operations only. Does not include any staff or equipment expenses.

Costs associated with capital improvements and modernization grant expenses are not included in these figures.

Tipping Fees for items that require grinding services, qualified operator services to de-gas and the use of staff and Fire Department services, generate revenue to help offset costs associated with those activities over and above the management of household waste and recycling.

## **Public Education Tools and Methods Used**

Township Newsletters are utilized to distribute education material and encourage participating in diversion programs. The Ad Hoc Landfill Committee also created and circulated a dedicated information newsletter for this purpose in 2020.

A Town Hall meeting was held in 2012 to announce the Clear Bag initiative. A Survey was also circulated to all residents on paper and online to allow for feedback and provide a list of educational information we would require to have circulated.

A Town Hall meeting was also held in June 2019 to discuss waste diversion and landfill operations, among other topics. Owner of R&D Recycling was present to provide a detailed description of recycling services. This meeting was not well attended.

### **Recommendations:**

Continue to education residents using the Newsletters and Public Meetings.

### **2023 Recommendations:**

- 1. Impose bag limits per year based on property use and assessment status.**
- 2. Move to a 4 day work week schedule for Landfill locations with each being open 2 days per week, 10 hour days. The operating hours of the landfill locations remains the same with a different schedule to allow for change in usage.**
- 3. Investigate options for diverting more bulk items as the industries open up.**
- 4. Initiate an education program for residents on composting methods and investigate ways to assist residents compost organic material and divert it from the landfill sites.**





TOWNSHIP OF NIPISSING

RESOLUTION

DATE: November 14, 2023

NUMBER: R2023-

Moved by

Seconded by

THAT we direct municipal staff to research and prepare a draft Bag Limit Program for the Township of Nipissing landfill sites for potential implementation in 2024.

For      Against

PIPER  
BUTLER  
FOOTE  
KIRKEY  
YEMM

Carried

Mayor: Tom Piper



The Corporation of the Township of Nipissing  
45 Beatty Street  
Nipissing ON P0H 1W0  
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[www.nipissingtownship.com](http://www.nipissingtownship.com)

## REPORT TO COUNCIL

Date: November 7, 2023  
From: Kris Croskery-Hodgins, Municipal Administrator  
Re: Final Draft Strategic Plan 2023-2026

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### BACKGROUND/OVERVIEW

Council began working towards an updated Strategic Plan with review work, Town Hall meetings, a request for public input and an open discussion at the October 3, 2023 Council meeting.

One revision from the original draft is contained in the Local Historical and Natural Heritage Features section.

An objective regarding Protect Natural Heritage Features is contained within Part 5 of the Township of Nipissing adopted Official Plan, September 5, 2017. The Official Plan and Zoning By-Law provide mapping of Natural Heritage Features and layout the protections in place during any proposed development.

Including this objective with the Official Plan Updates will provide a clearer message of how this is achieved.

Respectfully,

Kris Croskery-Hodgins, Municipal Administrator

# STRATEGIC PLAN 2023-2026



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TOWNSHIP OF NIPISSING

**DRAFT**



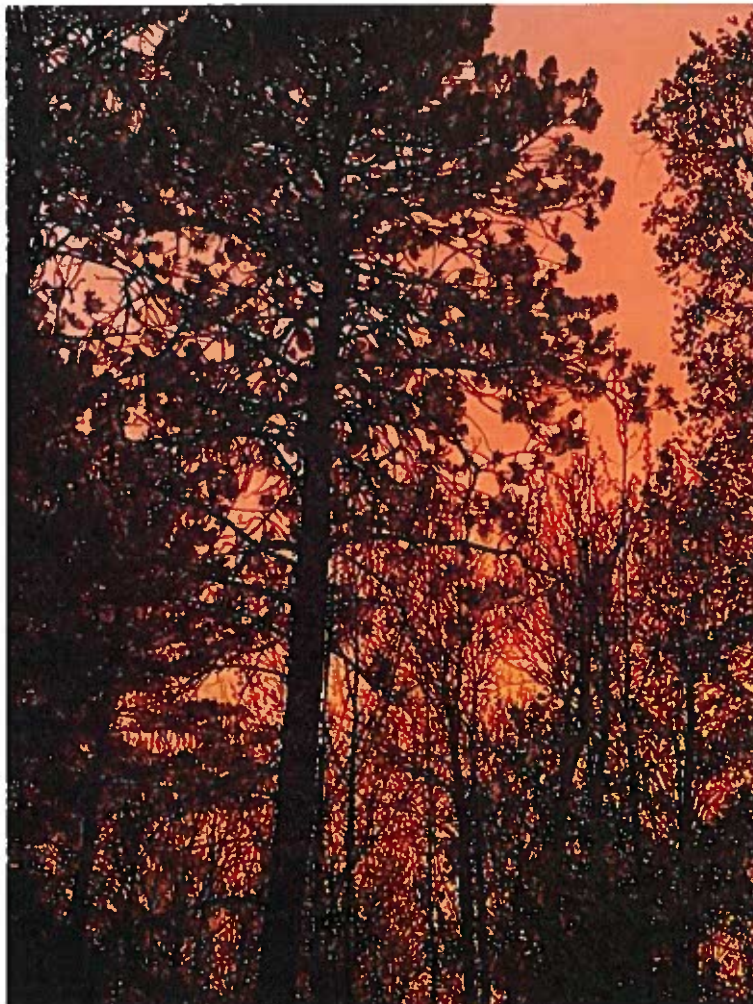
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## Strategic Planning for the Township of Nipissing

The Corporation of the Township of Nipissing was incorporated on February 10, 1888. On January 1, 1970, the Township of Nipissing annexed the unincorporated Township of Gurd. The Township is a rural community with three designated Hamlet areas.

The Strategic Plan for the Township of Nipissing encompasses community values, natural heritage features, quality of life and a shared vision of the future as gathered from the residents during Town Hall meetings and gathered input from a variety of sources.

Tourism is an important economic driver of the Township with Lake Nipissing a draw for many. Maintaining a safe, stable municipality allows residents to grow and thrive, providing Life the Way it Should Be.





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## Council 2023-2026

Left to right:

Dave Yemm, Councillor; Shelly Foote, Councillor; Tom Piper, Mayor; Stephen Kirkey, Councillor; and Tom Butler, Councillor.



### Council Contact Information:

Mayor Tom Piper

Email: [piper@nipissingtownship.com](mailto:piper@nipissingtownship.com)

Councillor Tom Butler

Email: [butler@nipissingtownship.com](mailto:butler@nipissingtownship.com)

Councillor Stephen Kirkey

Email: [kirkey@nipissingtownship.com](mailto:kirkey@nipissingtownship.com)

Councillor Shelly Foote

Email: [foote@nipissingtownship.com](mailto:foote@nipissingtownship.com)

Councillor Dave Yemm

Email: [dyemm@nipissingtownship.com](mailto:dyemm@nipissingtownship.com)

### COUNCIL MEETINGS:

Council meetings are held at the Township of Nipissing Community Centre, 2381 Hwy 654. Meeting schedules are set at the beginning of each year and are listed on the Township of Nipissing website. Council Agendas, Minutes and Agenda Packages are available on the website. Council meetings are open to the public and everyone is welcome to attend in person, view the livestream of the meeting or view a recording of the meeting posted on the Township of Nipissing YouTube channel.

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## Message from the Mayor

On behalf of Council and Staff, I would like to thank everyone who participated in the Town Hall Meetings. Your input was appreciated and helped us determine elements in our plan.

We are attempting to present the plan in a new format which we hope will be easier to comprehend. With the new term of Council this year, many new initiatives have begun to meet numerous issues left over from the previous Councils and the pandemic.

The Township of Nipissing continues to work on your behalf through this plan to keep "Life the Way it Should Be".

Tom Piper, Mayor



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## Purpose of a Strategic Plan

Strategic planning is a process used to define the direction of the municipality, anticipate future needs and establish realistic and attainable goals and objectives. The plan allows the municipality to effectively allocate resources and provide growth that is fiscally responsible and maintainable.

***Town Hall meetings were held to gather input from the residents for the strategic vision of the Township.***



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## **Governance Framework**

### **Role of Council**

*Municipal Act, s. 224*

- To represent the public and to consider the well-being and interests of the municipality.
- To develop and evaluate the policies and programs of the municipality.
- To determine which services the municipality provides.
- To ensure that administrative and controllership policies, practices and procedures are in place to implement the decisions of council.
- To ensure the accountability and transparency of operations of the municipality, including the activities of the senior management of the municipality.
- To maintain the financial integrity of the municipality.
- To carry out the duties of council under the Municipal Act.

### **Role of Staff**

*Municipal Act, s. 227*

- To implement council's decisions and establish administrative practices and procedures to carry out council's decisions.
- To undertake research and provide advice to council on the policies and programs of the municipality.
- To carry out other duties required under the Municipal Act and other duties assigned by the municipality.



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## Mission Statement

The Township of Nipissing is dedicated to maintaining its rural township atmosphere and its safe, healthy environment through the provision of effective and efficient government and planning, for the benefit of residents and visitors.

## Vision Statement

The Township of Nipissing is a proactive community that respects and protects its history while enhancing and embracing the needs of residents and guests, and the opportunities provided by its natural resources.

## Core Value Statements

- Culture and excellent customer service.
- History and heritage.
- Quality services for citizens and visitors.
- Open and transparent governance.
- Honesty and integrity.
- Inclusion and diversity.
- Fairness and equality.
- Commitment to a team of creative problem solvers.
- Accountability to residents.
- Respect for the natural environment.

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## Township Key Priorities

### Strategic Areas of Focus:

- Effective and Efficient Municipal Services
- Local Historical and Natural Heritage Features
- Sustainable Community Growth and Prosperity
- Maintaining “Life the way it should be”



## Effective and Efficient Municipal Services

Goal: To ensure the provision of effective and progressive communication with residents and visitors while maintaining municipal services and meeting the needs of the community.

Objective	Method	Timeline
Asset Management Planning	a) Road Needs Study – 2023 b) Asset Management Plan update c) 10 Year Capital Forecast Budgeting	a) by year end 2023 b) by year end 2023 c) started in 2023
Levels of Service	Service Delivery Review	2024-2025
Operational Review	a) Operational Review b) Human Resources Policy Review – Market compensation study, pay equity review	a) RFP for 2024 b) RFP for 2024
Waste Diversion – Landfill Management	a) Expansion request Bear Creek Landfill to MOE b) Expansion request Wolfe Lake Landfill to MOE c) Recycling Services transfer to Provincial authority	a) In progress 2023 b) 2025-2026 c) October 2025
Communication with Residents	a) Communication Strategy Document b) Website information updates and improvements	a) 2024 b) 2023 and ongoing





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## Local Historical and Natural Heritage Features

Goal: To celebrate and promote the natural heritage features and local history of the Township of Nipissing while providing education and preserving the past.

Objective	Method	Timeline
Strategic Planning for the Nipissing Township Museum	a) Strategic Planning document b) Cataloguing Software for Museum collection c) Consistent Leadership and Management of the Museum	a) 2024 b) 2024 Budget  c) 2024
Official Plan updates	Following the Provincial Policy Statement and the Ontario Planning Act for all necessary updates to the Official Plan of the Township of Nipissing a) Form a working relationship with Indigenous groups to ensure any significant areas are protected during development/sale b) Consult with Ontario Heritage Trust to identify areas of significance during development/sale	Update to begin 2027  a) Immediately  b) Immediately
Zoning By-Law updates	Following the Official Plan of the Township of Nipissing.	Update to begin following approval of the Official Plan (2027 update) by the Minister of Municipal Affairs and Housing



## Sustainable Community Growth and Prosperity

Goal: To sustain and support the current “quality of life”, natural environment, and community partners in local and home-based businesses to provide sustainable growth and development opportunities in the Township of Nipissing.

Objective	Method	Timeline
Property Standards – with a common-sense approach and rural flavour.	a) work towards a licensing model for short term rental properties including methods of enforcement for excessive noise and disruption. Working with area municipalities for provide a common framework to provide consistency in the sector. b) investigate a property standards policy, clean yard by-law, for acceptable restrictions that are enforceable within the Township of Nipissing.	a) 2023 and ongoing  b) 2024-2025
Housing opportunities.	a) Working within the Official Plan, Zoning By-Law and provincial land planning policies, support growth and development of municipal lands working with local property owners.	a) immediate and ongoing
Support local business/industry for sustainable growth.	a) Improve local business directory listing on the Township of Nipissing website. b) Provide education materials to explain the home-based industry requirements in the Township of Nipissing Zoning By-Law. c) Continue to defer development charges for new buildings to encourage growth and development in the Township of Nipissing.	a) 2023-2024  b) 2024  c) immediate and ongoing

Sustainable Community Growth and Prosperity (Continued)		
Objective	Method	Timeline
Support improvements to resident safety and well-being.	a) Work with the Ontario Provincial Police to regulate the speed concerns along municipal roadways. Including using radar speed signs and public education. b) Monitor and update the Community Safety and Well-Being Plan annually with local partners. c) Community Risk Assessment	a) 2023 and ongoing  b) annually  c) 2024



## Maintaining “Life the way it should be”

Goal: To expand and support the physical, social and environmental opportunities that exist within the Township of Nipissing through community programming and growth.

Objective	Method	Timeline
Support and improve community facilities for recreation.	a) Strategic Planning document for Recreation facilities. b) Inclusive and open Recreation Committee communication with the residents. A survey to be distributed to residents for input on recreation programming. c) Improvements to the outdoor rink facility and Heritage Park.	a) 2024  b) immediate and ongoing  c) 2024-2025
Invest in repairs and maintenance to Water Access areas.	a) Repairs to Chapman’s Landing Dock. b) Upgrades at McQuaby Lake boat launch area – including moving parking to an improved area. c) Maintenance and improvements to the municipal beach areas on Lake Nipissing and Wolfe Lake Beach.	a) 2023-2024  b) 2024-2025  c) immediate and ongoing
Promote, support and invest in volunteerism	a) Work with local partners to promote volunteering and programming across the area. b) Create a volunteer network for all programming, celebrating community involvement and recognizing contributions.	a) immediate and ongoing  b) 2023-2024





## **2023-2026 Township of Nipissing Strategic Plan**

### **Contact Information:**

**Township of Nipissing**

**45 Beatty Street, Nipissing ON P0H 1W0**

**Phone 705-724-2144 Website [www.nipissingtownship.com](http://www.nipissingtownship.com)**





To our acclaimed Mayor and elected council,

I am writing to provide feedback on the DRAFT strategic plan for 2023-2026. In the introductory section of this plan, the township quotes:

“Strategic planning is a process used to define the direction of the municipality, anticipate future needs and establish realistic and attainable goals and objectives. The plan allows the municipality to effectively allocate resources and provide growth that is fiscally responsible and maintainable.”

However, this plan seems to fall short in clearly defining the means to achieve most of its objectives. Furthermore, I noticed an omission of numerous community concerns that were directly shared with you, as solicited by many ratepayers, during the town hall meetings. It's also worth noting that the format of these meetings didn't truly foster an environment for candid feedback, opinions, and ideas from the ratepayers. We anticipate and hope for a more engaging and inclusive approach in the future. I strongly suggest organizing a few more meetings, with a renewed focus on genuinely listening to the concerns and ideas of your community.

Speaking to effective and efficient municipal services:

**1. Asset Management Planning**

- What criteria will be used to determine the priorities in the Road Needs Study?
- How will the community be engaged in the Road Needs Study and Asset Management Plan update?
- What resources (financial, human, technological) are earmarked for the 10-Year Capital Forecast Budgeting?
- How do you plan to ensure that the asset management strategy will be flexible enough to adjust to unforeseen circumstances or changes in community needs?

**2. Levels of Service**

- What specific metrics will be used to evaluate current levels of service delivery?
- How do you plan on gathering data for the Service Delivery Review? What sources will be tapped?
- Are there plans to solicit feedback from residents regarding their satisfaction with current levels of service?

**3. Operational Review**

- What are the key focus areas of the Operational Review, and how were these identified?
- For the Human Resources Policy Review, who will be tasked with conducting the market compensation and pay equity studies? What benchmarks or comparators will be used?
- How will the results of these reviews be incorporated into actionable changes?

#### **4. Waste Diversion – Landfill Management**

- On what grounds are you basing the expansion requests for Bear Creek and Wolfe Lake Landfills? Are there any environmental impact assessments available? What is the township's long-term plan for landfills? Expansions only last so long.
- What are the anticipated costs associated with these expansions? How will they be funded?
- How will the transfer of recycling services to the provincial authority improve waste diversion, and what metrics will be used to measure its success? Compared to the current recycling program.

#### **5. Communication with Residents**

- What are the key components of the Communication Strategy Document, and how does it intend to improve communication with residents?
- What measures will be put in place to ensure that the website information remains updated and accessible to all residents, including those with disabilities?
- How do you plan to measure the effectiveness of the communication strategies in terms of resident engagement and feedback?

Speaking to sustainable community growth and prosperity:

##### **1. Clarity and Specificity:**

- The goal states "sustain and support the current 'quality of life'", but it's important to define what "quality of life" means in this context. What specific indicators are you using to measure quality of life?
- "Work towards a licensing model" can be more specific. What are the key milestones in the development of this model?
- The term "rural flavour" is vague. What does this term mean in the context of property standards? Clarifying such terms can make the plan more transparent and actionable.

##### **2. Measurability:**

- The objective "Support local business/industry for sustainable growth" is broad. How will you measure "sustainable growth" for businesses? Are there specific targets or indicators?
- "Improve local business directory listing" is a start but consider defining what "improve" means. Does it mean adding more businesses, making it more user-friendly, or something else?

**3. Stakeholder Engagement:**

- The plan mentions working with several external entities, like area municipalities, Ontario Provincial Police, and local partners. It would be helpful to outline how these relationships will be managed, and how you plan to engage them actively.

**4. Consistency:**

- In the property standards section, the timeline for part a is "2023 and ongoing", while for part b, it is "2024-2025". It might be more consistent to say "starting in 2023" or "beginning 2024" respectively.

**5. Budget Considerations:**

- The plan doesn't mention any budgetary considerations. Implementing these actions, especially items like deferring development charges and using radar speed signs, will have cost implications.

**6. Prioritization:**

- The plan mentions several initiatives, but it doesn't specify the prioritization among them. Understanding which items are most urgent can help in resource allocation.

**Follow-up Questions:**

- How will the "quality of life" be defined and measured in the context of the Township of Nipissing?
- Can you provide a clearer breakdown of the milestones in the development of the licensing model for short-term rental properties?
- How will you ensure the "rural flavour" is maintained while updating property standards?
- What specific improvements are you looking to make in the local business directory listing? Are there any metrics or KPIs attached to this?
- Are there projected budgetary implications for the proposed actions, and if so, how are they being addressed?
- Which objectives, if any, are of the highest priority and why?
- Are there any anticipated challenges or barriers in achieving these objectives? How are they planned to be addressed?
- How does the plan ensure inclusivity and that the needs of diverse community members are addressed?
- What metrics or key performance indicators will be used to measure the success of the housing opportunities objective? Are there targets for the number of properties developed or supported?

- How are these strategies integrated to ensure that they complement rather than conflict with each other?
- What feedback mechanisms will be used to adjust strategies based on their ongoing performance?
- How is success being defined for each of these objectives? What Key Performance Indicators (KPIs) are in place?
- What mechanisms are in place to ensure that timelines are adhered to?
- How will you ensure transparency and accountability throughout the implementation of these strategies to stakeholders?
- How many hours were actually put into the development of this plan by our members of council and paid staff?

In closing, I'd like to emphasize that I have multiple concerns regarding other aspects of the plan. However, several of my prior questions remain unanswered unrelated to this, which gives the impression of a lack of timely responsiveness on your part. It's essential for members of our community to receive timely and comprehensive feedback.

A strategic plan is not a static document; it is dynamic and ever-evolving, requiring continuous effort, critical thinking, strategizing, and execution. It's crucial that this plan embodies our community values, enhances our quality of life, and aligns with our shared vision for the future. Given its importance, I urge you to revisit page 6 of the current draft and introspectively assess whether there's genuine commitment on the part of the council and staff to fulfill their roles. This draft, as it stands, does not seem ready for public review and commentary. It does not reflect the standard we expect from our dedicated staff and elected representatives.

If there's hesitancy in developing an effective plan, can we expect commitment in its execution? It's worth pondering if there's a misconception about the roles being merely about attending community events and making appearances. The community requires and deserves tangible progress. If one feels overwhelmed or not up to the task, it might be an appropriate time for self-reflection and evaluating one's future in their current role.

Sincerely,

Joseph Bell

105 Sunrise Drive 249-591-2227



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: November 14, 2023

NUMBER: R2023-

Moved by

Seconded by

WHEREAS the Income Tax Act provides for a \$3,000 volunteer firefighter and volunteer search and rescue tax credit;

AND WHEREAS volunteer firefighters are providing a valuable necessary service to communities at a cost to their personal lives and time away from employment for emergency calls;

AND WHEREAS the tax rebate amount has not been reviewed or updated in keeping with the cost of living increases;

THEREFORE the Council of the Township of Nipissing supports the request for a review of the tax credit amount and an increase in keeping with cost of living increases and to provide a value service reward to volunteer firefighters.

For      Against

PIPER  
BUTLER  
FOOTE  
KIRKEY  
YEMM

Carried

Mayor: Tom Piper

## Petition in Support of Bill C-310: An Act to Amend the Income Tax Act

(Volunteer Firefighting and Search and Rescue Volunteer Tax Credit)

SENT ON BEHALF OF CHIEF KERI MARTENS, CAFC VICE PRESIDENT AND CHIEF KEN MCMULLEN, CAFC PRESIDENT

Dear Members,

We hope you're well. We are writing today about a Petition that is now available to all Canadians in support of an increase to the volunteer firefighters and volunteer search and rescue tax credit. CAFC would appreciate everyone's support in signing and circulating the petition. You will find the relevant information and instructions below.

Canada has 90,000 volunteer firefighters who provide fire and all hazard emergency services to their communities. Many of these individuals receive some form of pay on call, an honorarium, or are given some funding to cover expenses, but they do not draw a living wage from firefighting. About 30% of them pay out of pocket to cover expenses associated with the service they provide to their community. Additionally, another 8,000 search and rescue volunteers also offer critical services.

Without these volunteers, thousands of communities in Canada would have no fire and emergency response coverage.

In 2013, the federal government initiated a tax credit recognizing these individuals. MP Gord Johns is calling on the federal government to increase this tax credit from \$3,000 to \$10,000 in his Bill C-310.

In support of this Bill, we are circulating two petitions (an electronic and paper version – both of which can be signed by the same individuals), calling upon the Government of Canada to support Bill C-310 and enact amendments to subsections 118.06(2) and 118.07(2) of the Income Tax Act in order to increase the amount of the tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000.

### 1. Electronic Petition

An electronic petition is available at this link. The link is shareable and anyone can sign this petition. For your signature to count, you must provide the information requested. This petition is available in EN and FR and remains open until December 10, however signatures would be appreciated by November 30, 2023.

### 2. Printable version of a paper petition

Paper petitions are now circulating across Canada. If you are in a position to circulate a petition, please download the petition in EN or FR. Compile the signatures and return the original signed copy to Gord Johns, MP // House of Commons // Ottawa, ON // K1A 0A1 (no stamp required, please use an envelope).

## Kris Croskery - Hodgins

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**From:** FUS Emler <OptaFUSEmler@verisk.com>  
**Sent:** Monday, October 23, 2023 5:17 PM  
**To:** contacts@fireunderwriters.ca  
**Cc:** gabriela.banyi@verisk.com  
**Subject:** Petition in support of Bill C-310\_Pétition en appui au projet de loi C-310 - Le SIAI\_FUS (ON)  
**Attachments:** Petition in support of Bill C-310\_Pétition en appui au projet de loi C-310 - Le SIAI\_FUS.pdf

Dear CAO,

Fire Underwriters Survey supports Canada's volunteer firefighters, our first responders. To continue protecting lives and property and ensuring a minimum level of public fire safety in Canada, we strongly invite you to add your voices to this wake-up call initiative of the Canadian Association of Fire Chiefs.

Thank you,

Fire Underwriters Survey

À l'attention du directeur général,

Le Service d'inspection des assureurs incendie appuie les pompiers à temps partiel, nos premiers répondants. Pour continuer à assurer une sécurité incendie publique minimale au pays et protéger nos vies et nos biens, nous vous invitons ardemment à joindre vos voix à ce cri d'alarme, en appuyant cette initiative de l'Association canadienne des chefs de pompiers.

Merci.

Le Service d'inspection des assureurs incendie

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This email is intended solely for the recipient. It may contain privileged, proprietary or confidential information or material. If you are not the intended recipient, please delete this email and any attachments and notify the sender of the error.

## Fire Underwriters Survey supports Canada's volunteer firefighters, our first responders

*To continue protecting lives and property and ensuring a minimum level of public fire safety in Canada, we strongly invite you to add your voices to this wake-up call initiative of the Canadian Association of Fire Chiefs*

71% of firefighters in the Country are part-time, that's more than 90,000 firefighters. This essential profession no longer attracts these valiant workers we desperately need, because of their low pay, if any. It is only their passion that motivates them: **Protecting our communities**. But that's no longer enough in today's inflationary world. Their remuneration often consists of an annual tax credit of \$3,000 when they fight a minimum of 200 hours per year. And when they exceed that threshold, the tax credit decreases!!

Please take a minute to sign this petition proposed by the Canadian Association of Fire Chiefs to the Government of Canada <https://cafc.ca/page/Bill-C310-Petition> to support Bill C-310's amendments to the Income Tax Act to increase the amount of the tax credit from \$3,000 to \$10,000.

## Petition in Support of Volunteer Firefighters and Search and Rescue personnel

Advocacy » National Issues for the Fire Service » Petition in Support of Bill C-310



**Petition in Support of Bill C-310:**  
An Act to Amend the Income Tax Act  
(Volunteer Firefighting and  
Search and Rescue Volunteer Tax Credit)

**Pétition à l'appui du projet de loi C-310 :**  
Loi modifiant la Loi de l'impôt sur le revenu  
(services de pompier volontaire et  
de volontaire en recherche et sauvetage)

[Click here to view and sign the e-petition](#)

Pour la version en français, veuillez appuyer ici



CANADIAN ASSOCIATION  
OF FIRE CHIEFS

ASSOCIATION CANADIENNE  
DES CHEFS DE POMPIERS

<https://www.cbc.ca/news/canada/new-brunswick/volunteer-firefighter-shortage-new-brunswick-1.6865721>

<https://globalnews.ca/news/9754788/canada-firefighter-shortage-recruitment/#:~:text=But%20the%20number%20of%20volunteers,census%20report%20for%202022%20showed>





TOWNSHIP OF NIPISSING

RESOLUTION

DATE: November 14, 2023

NUMBER: R2023-

Moved by

Seconded by

WHEREAS the NFPA standard for Self Contained Breathing Apparatus (SCBA) units is changing in 2024 and 2025;

AND WHEREAS the Capital Forecast for Fire Department equipment identified SCBA units for replacement in 2025 at an estimated cost of \$150,000;

AND WHEREAS the anticipated change to the NFPA standard may have a significant impact on pricing and supply of SCBA units;

NOW THEREFORE the Council of the Township of Nipissing authorizes the circulation of a Request for Proposal for the supply of SCBA units for consideration in the 2024 and 2025 budget and capital budget creation.

For      Against

PIPER  
BUTLER  
FOOTE  
KIRKEY  
YEMM

Carried

Mayor: Tom Piper

# TOWNSHIP OF NIPISSING CORRESPONDENCE

**November 14, 2023**

1. Training opportunity from Sustainable Northern Ontario Economic Development Program.
2. Resolution from the Town of Aurora regarding Cannabis Retail Applications for the Town of Aurora.
3. Resolution from the Town of Huntsville regarding Floating Accommodations.
4. Letter from Guy Bourgouin, MPP Mushkegowuk-James Bay, regarding support for a bill to make it illegal for a vehicle to pass on the left side of a lane when it is marked with two solid yellow lines.
5. Information from the Minister of Finance regarding the 2024 Ontario Municipal Partnership Fund (OMPF) allocation.
6. Support request from the Commanda Community Centre.
7. Thank you letter from the Callander and District Food Bank for a donation from the Township of Nipissing Recreation Committee.
8. Minutes of the Powassan & District Union Public Library Board meetings held June 19, 2023, September 18, 2023 and October 18, 2023.
9. Minutes of the Golden Sunshine Municipal Non-Profit Housing Corporation Board of Directors meeting held September 19, 2023.
10. Chief Administrative Officer's Report from the District of Parry Sound Social Services Administration Board, October 2023.
11. Resolution from the Township of McKellar with support from the Association of Municipal Managers, Clerks and Treasurers of Ontario and the Town of Plympton-Wyoming, regarding a call for an amendment to the *Legislation Act*, 2006 in response to the reduction in print newspapers.

## Kris Croskery - Hodgins

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**From:** FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>  
**Sent:** Tuesday, October 24, 2023 7:38 PM  
**To:** undisclosed-recipients:  
**Attachments:** SNOED Poster.pdf; Affiche DEDNO .pdf

### Good Day

**The FONOM Board strongly supports the Sustainable Northern Ontario Economic Development Program. The FONOM Board would ask you to share this email with the Mayor, Council, and the entire staff.**

The Sustainable Northern Ontario Economic Development course provides the foundation you need to understand and promote economic and social development in Northern Ontario.

Learn about opportunities and challenges, strategies for economic development, and more!

This course is designed for:

- Municipal politicians who make or influence economic decisions in Northern Ontario and want to learn more about taking action and creating wealth.
- Economic development professionals in Northern Ontario who make or influence economic decisions and growth.
- Business owners who want to help build strong communities.
- Provincial, municipal or federal employees living in Northern Ontario.
- Professionals that are new to the field who want to solidify their knowledge.

Upcoming Start Dates:

16 janvier 2024 - Français

January 17, 2024 - English

For more information: <https://snoed.ca/>

Le cours sur le développement économique durable du Nord de l'Ontario fournit les bases dont vous avez besoin pour comprendre et promouvoir le développement économique et social du Nord de l'Ontario.

Apprenez à connaître les possibilités et les défis, les stratégies de développement économique, et plus encore !

Ce cours est conçu à l'intention de :

- Politiciens municipaux qui prennent ou influencent les décisions relatives à l'économie nord-ontarienne et veulent se renseigner davantage sur les moyens d'intervenir et de créer de la richesse pour la région.
- Professionnels en développement économique dans le Nord de l'Ontario qui prennent ou influencent les décisions relatives à l'économie et à la croissance.
- Propriétaires d'entreprise qui veulent aider à bâtir des collectivités robustes.
- Les fonctionnaires municipaux, provinciaux ou fédéraux qui habitent le Nord de l'Ontario.
- Aux professionnels nouvellement embauchés, qui oeuvrent dans ce domaine et qui veulent renforcer leurs connaissances.

Cours à venir à l'hiver 2024 :

16 janvier 2024 - Français

17 janvier 2024 - Anglais

Pour plus d'informations : <https://snoed.ca/fr/>

Talk soon, Mac.

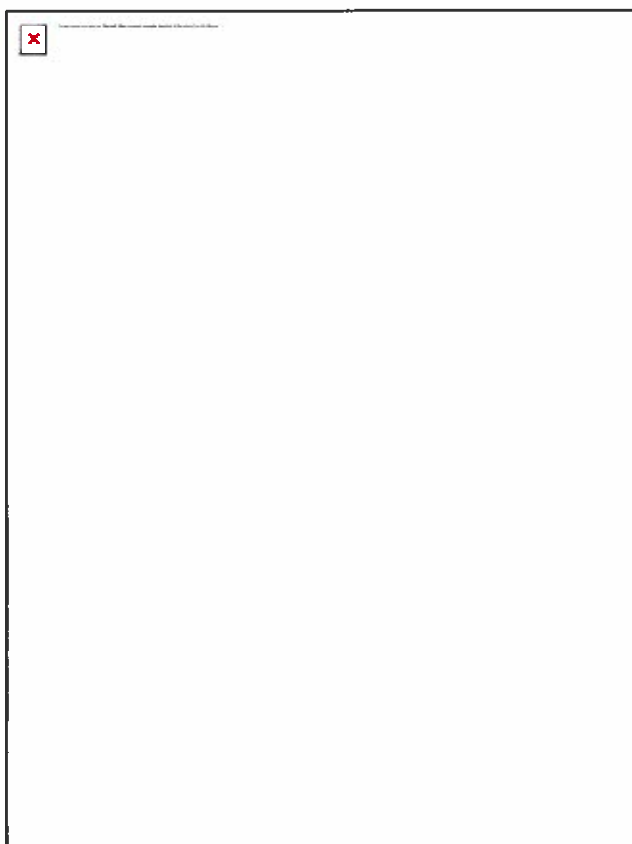
Mac Bain

Executive Director

The Federation of Northern Ontario Municipalities

615 Hardy Street North Bay, ON, P1B 8S2

Ph. 705-498-9510





Legislative Services  
Michael de Rond  
905-726-4771  
clerks@aurora.ca

Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

October 30, 2023

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
premier@ontario.ca

Dear Premier:

**Re: Town of Aurora Council Resolution of October 24, 2023**

**Motion 10.1 – Councillor Kim; Re: Cannabis Retail Applications for the Town of Aurora**

Please be advised that this matter was considered by Council at its meeting held on October 24, 2023, and in this regard, Council adopted the following resolution:

**Whereas in January 2019, Council voted in favour of retail Cannabis in the Town of Aurora; and**

**Whereas the Alcohol and Gaming Commission of Ontario (AGCO) is the legal body overseeing Cannabis Retail; and**

**Whereas the Town of Aurora with geography of 7 km x 7 km and population of 64,000 currently has 13 Cannabis retail stores and 1 authorized at the AGCO; and**

**Whereas the long-term vision of the Town's Official Plan supports active and healthy lifestyle choices to complement a complete community; and**

**Whereas many cannabis stores are within close proximity to schools and daycares which are inhabited by society's most vulnerable; and**

**Whereas the Province of Ontario Liquor Licence and Control Act, 2019 (LLCA) in its regulation already has a precedent by limiting the number of grocery stores licensed to sell beer, wine, and cider to 450 and is currently not accepting any more applications;**

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora requests that the Government of Ontario through its Alcohol and Gaming Commission of Ontario (AGCO) no longer accepts any further cannabis retail applications for the Town of Aurora; and**

- 2. Be It Further Resolved That the Town of Aurora requests that the Government of Ontario re-evaluate its "formula" on how many cannabis stores are permissible within the boundaries of a municipality, including but not limited to:**
  - a. Utilizing a cap or upper limit;**
  - b. Utilizing a population per capita formula;**
  - c. Utilizing a distance to the next cannabis retail store formula; and**
- 3. Be It Further Resolved That should the Government of Ontario revisit the retail Cannabis formula guiding the number of cannabis retail stores permissible in a municipality, that it would extend to all existing municipalities; and**
- 4. Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario; the Honourable Doug Downey, Attorney General of Ontario; Dawn Gallagher Murphy, MPP Newmarket—Aurora; and the Honourable Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill; and**
- 5. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.**

The above is for your consideration and any attention deemed necessary.

Yours sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Doug Downey, Attorney General of Ontario  
Dawn Gallagher Murphy, MPP Newmarket—Aurora  
Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities



### 10. Motions

#### 10.1 Councillor Kim; Re: Cannabis Retail Applications for the Town of Aurora

**Moved by** Councillor Kim

**Seconded by** Councillor Gilliland

Whereas in January 2019, Council voted in favour of retail Cannabis in the Town of Aurora; and

Whereas the Alcohol and Gaming Commission of Ontario (AGCO) is the legal body overseeing Cannabis Retail; and

Whereas the Town of Aurora with geography of 7 km x 7 km and population of 64,000 currently has 13 Cannabis retail stores and 1 authorized at the AGCO; and

Whereas the long-term vision of the Town's Official Plan supports active and healthy lifestyle choices to complement a complete community; and

Whereas many cannabis stores are within close proximity to schools and daycares which are inhabited by society's most vulnerable; and

Whereas the Province of Ontario Liquor Licence and Control Act, 2019 (LLCA) in its regulation already has a precedent by limiting the number of grocery stores licensed to sell beer, wine, and cider to 450 and is currently not accepting any more applications;

1. Now Therefore Be It Hereby Resolved That the Town of Aurora requests that the Government of Ontario through its Alcohol and Gaming Commission of Ontario (AGCO) no longer accepts any further cannabis retail applications for the Town of Aurora; and
2. Be It Further Resolved That the Town of Aurora requests that the Government of Ontario re-evaluate its "formula" on how many cannabis stores are permissible within the boundaries of a municipality, including but not limited to:
  - a. Utilizing a cap or upper limit;
  - b. Utilizing a population per capita formula;
  - c. Utilizing a distance to the next cannabis retail store formula; and

3. Be It Further Resolved That should the Government of Ontario revisit the retail Cannabis formula guiding the number of cannabis retail stores permissible in a municipality, that it would extend to all existing municipalities; and
4. Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario; the Honourable Doug Downey, Attorney General of Ontario; Dawn Gallagher Murphy, MPP Newmarket–Aurora; and the Honourable Michael Parsa, MPP Aurora–Oak Ridges–Richmond Hill; and
5. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

**Carried**





October 27, 2023

Via email: TC.MinisterofTransport-MinistredesTransports.TC@tc.gc.ca

Minister of Transport Canada  
5th Floor 777 Bay St.  
Toronto, ON M7A 1Z8

Dear Hon. Pablo Rodriguez,

**Re: Floating Accommodations**

At the meeting of October 23, 2023, the Council of the Town of Huntsville adopted the following resolution in support of the Township of Lake of Bays Resolution #B(a)/04-12-22 and Township of Georgian Bay Motion C-2022-164 and C-2023-157 on Floating Accommodations:

**Motion 222-23**

*Moved by Monty Clouthier, seconded by Helena Renwick*

**WHEREAS:** the Township of Georgian Bay and the Township of Lake of Bays has identified concerns with Floating Accommodations.

**AND WHEREAS:** the Township of Georgian Bay and the Township of Lake of Bays has requested that Transport Canada address the issue;

**NOW THEREFORE, BE IT RESOLVED THAT:** the Town of Huntsville supports Township of Lake of Bays Resolution #B(a)/04-12-22 and Township of Georgian Bay Motion C-2022-164 and C-2023-157;

**AND FURTHER THAT:** Council hereby directs staff to forward this Resolution to the Minister of Transport, the Premier of Ontario, Scott Aitchison - MP, Graydon Smith - MPP, Associations of Municipalities of Ontario (AMO) and all municipalities in Ontario (Township of Lake of Bays Resolution to be included in this correspondence).

In accordance with Council's direction, I am forwarding you a copy of the Lake of Bays resolution for your reference as well.

Yours truly,

Jessica Boyes  
Deputy Clerk

Copy to: Premier of Ontario  
Scott Aitchison – MP  
Graydon Smith – MPP  
Association of Municipalities of Ontario (AMO)  
All Municipalities in Ontario

**THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS**  
**Council Meeting**


RESOLUTION #8(a)/04/12/22  
NO.:

MOVED  
BY:



DATE: April 12, 2022

SECONDED  
BY:



WHEREAS floating accommodations have become a growing concern in that they will affect the environment, character, tranquillity and the overall enjoyment of Lake of Bays and regulating these floating accommodations is a top priority for the Township of Lake of Bays;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby requests that Transport Canada amend the Canada Shipping Act 2001 by adding the following to the Act:

- All vessel greywater be discharged into a holding tank and disposed of as per Provincial regulations for new vessels; and
- All floating accommodations are required to conform to all Provincial and municipal regulations and by-laws.

AND FURTHER THAT the Council of the Corporation of the Township of Lake of Bays hereby requests that Northern Development, Mines, Natural Resources and Forestry (NDMNRF) amend Ontario Regulation 161/17 to include the following:

- Post signs to restrict floating accommodation/camping on the water in southern Ontario (Muskoka ~~south~~) and that a permit from the NDMNRF is required and a permit will not be granted without the consent of the local municipality;
- Camping is reduced from 21 days to 7 days;
- Not permit any camping on the water within 300m of a developed lot or within a narrow water body of 150m; and
- Should a municipality have more restrictive by-laws related to camping, these by-laws would apply.

AND FURTHER, THAT Council hereby directs the Clerk to forward this resolution to the Minister of Transport Canada, the Premier of Ontario, Scott Aitchison, MP, Norm Miller, MPP, Minister of Northern Development, Mines, Natural Resources and Forestry (NDMNRF), Association of Municipalities of Ontario and all municipalities in Ontario.

RECORDED VOTE	Yeas	Nays
Councillor Mike Peppard		
Councillor Robert Lacroix		
Councillor Nancy Tapley		
Councillor Rick Brooks		
Councillor George Anderson		
Councillor Jacqueline Godard		
Mayor Terry Glover		

☒ Carried

☐ Defeated

☐ Postponed to:

☐ Lost

MAYOR



Terry Glover





# GUY BOURGOUIN

MPP Mushkegowuk—James Bay  
Député provincial de Mushkegowuk—Baie James

Dear partners of northern municipalities,

A serious accident almost cost the life of a citizen of my constituency due to an attempt to pass on the left on two solid yellow lines. In 2022, after asking a police officer how to prevent such accidents, I learned that the police does not currently have the legal tools to penalize this dangerous maneuver and thus avoid these accidents.

I am currently preparing a bill that would make it completely illegal for a vehicle to pass on the left side of a lane when it is marked with two solid yellow lines.

This will prevent vehicles, including heavy trucks, from passing or attempting to pass on the left when the left lane is in the opposite direction. This is currently a recommendation by law but is not prohibited. There is therefore no penalty for drivers who perform this dangerous maneuver.

In our northern communities, which are centered around both highways 11 and 17, which are main roads for us, the effects of this maneuver are known and devastating. Except to enter a private lane on the left of the road or to enter the highway's lane, there is no reason to use this deadly maneuver. Ontario is the only province that does not penalize this behavior, it is time to prioritize the lives of Ontarians.

I am sure that many of you are very familiar with the situation and care about the safety of citizens who use our roads. This is particularly the case with severe snowstorms approaching which will make our roads less safe.

Dear partners of municipalities across Northern Ontario, I would like to count on your support when I to table this bill in the Legislative Assembly on November 21. Each of your letters to support my initiative could save lives.

Thank you in advance for your help.

Best regards,

Guy Bourgouin

MPP/député, Mushkegowuk-James Bay/Baie James

## CONSTITUENCY OFFICE BUREAU DE CIRCONSCRIPTION

2 rue Ash Street  
Kapuskasing, ON P5N 3H4  
☎ 1-833-560-6400  
✉ GBourgouin-CO@ndp.on.ca

## QUEEN'S PARK

Room / Bureau 329  
Main Legislative Building / Édifice de l'Assemblée législative  
Queen's Park, Toronto, ON M7A 1A5  
☎ 1-416-326-7351  
✉ GBourgouin-QP@ndp.on.ca





**Ministry of Finance**  
**Office of the Minister**  
 Frost Building S, 7th Floor  
 7 Queen's Park Crescent  
 Toronto ON M7A 1Y7  
 Tel.: 416-325-0400



**Ministère des Finances**  
**Bureau du ministre**  
 Édifice Frost Sud 7e étage  
 7 Queen's Park Crescent  
 Toronto (Ontario) M7A 1Y7  
 Tél.: 416-325-0400

**Minister of Finance | Ministre des Finances**  
**PETER BETHLENFALVY**

October 20, 2023

Dear Head of Council:

I am writing to provide details on the 2024 Ontario Municipal Partnership Fund (OMPF).

During this heightened period of economic uncertainty, municipalities need predictability during their annual budget planning. To help provide that predictability, Ontario is announcing the 2024 OMPF allocations now and maintaining the overall structure of the \$500 million program.

The program will continue to be responsive to changing circumstances of individual municipalities through annual data updates and related adjustments. As in prior years, transitional assistance will ensure that in 2024 municipalities in northern Ontario receive at least 90 per cent of their 2023 OMPF allocation while municipalities in southern Ontario receive at least 85 per cent.

Maintaining a close relationship with our municipal partners remains critical as we continue to work together to build a Strong Ontario. That is why our government has continued to increase support for municipalities through the doubling of the Ontario Community Infrastructure Fund (OCIF) and the introduction of the Northern Ontario Resource Development Support (NORDS). We also recently introduced the Building Faster Fund, which will provide up to \$1.2 billion over three years for municipalities that meet or exceed their housing targets, with a portion allocated to small, rural and northern communities to address their unique needs. Our government also announced that we will restore provincial annual base funding for public health units starting in 2024.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal treasurers and clerk-treasurers with further details on your 2024 OMPF allocation. Supporting materials are also available on the ministry's web site at [ontario.ca/document/2024-ontario-municipal-partnership-fund](https://ontario.ca/document/2024-ontario-municipal-partnership-fund).

.../cont'd

I look forward to our continued collaboration as we move forward with building a strong future for our province.

Sincerely,

*Original signed by*

Peter Bethlenfalvy  
Minister of Finance

c. c. The Honourable Paul Calandra, Minister of Municipal Affairs and Housing

## 2024 Allocation Notice

## Township of Nipissing

4971

The Township of Nipissing will receive \$634,200 through the OMPF in 2024, which is equivalent to \$469 per household.

**A Total 2024 OMPF****\$634,200**

1. Assessment Equalization Grant Component	\$39,500
2. Northern Communities Grant Component	\$323,400
3. Rural Communities Grant Component	\$178,600
4. Northern and Rural Fiscal Circumstances Grant Component	\$92,700
5. Transitional Assistance	-

**B Key OMPF Data Inputs**

1. Households	1,353
2. Total Weighted Assessment per Household	\$293,406
3. Rural and Small Community Measure (RSCM)	100.0%
4. Farm Area Measure (FAM)	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	5.1
6. 2024 Guaranteed Level of Support	94.65%
7. 2023 OMPF	\$662,700

*Note: See line item descriptions on the following page.*

## 2024 Allocation Notice

## Township of Nipissing

4971

## 2024 OMPF Allocation Notice - Line Item Descriptions

<b>A</b>	Sum of 2024 OMPF grant components and Transitional Assistance, which are described in the 2024 OMPF Technical Guide. This document can be accessed at: <a href="https://www.ontario.ca/document/2024-ontario-municipal-partnership-fund/technical-guide">https://www.ontario.ca/document/2024-ontario-municipal-partnership-fund/technical-guide</a> .
<b>A5</b>	If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.
<b>B1</b>	Based on the 2023 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.
<b>B2</b>	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
<b>B3</b>	Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2024 OMPF Technical Guide, Appendix A.
<b>B4</b>	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2024 OMPF Technical Guide, Appendix B.
<b>B5</b>	Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2024 OMPF Technical Guide, Appendix D.
<b>B6</b>	Represents the guaranteed level of support the municipality will receive through the 2024 OMPF. For additional information, see the 2024 OMPF Technical Guide.
<b>B7</b>	Line A of 2023 OMPF Allocation Notice.

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*

## 2024 Transitional Assistance Calculation Insert

Township of Nipissing

4971

**A 2024 OMPF Transitional Assistance (Line B2 - Line B1, if positive)**

n/a

*As the municipality's 2024 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.*

**B Supporting Details**

<b>1. Sum of 2024 OMPF Grant Components (excluding Transitional Assistance)</b>	<b>\$634,200</b>
<b>2. 2024 Guaranteed Support (Line B2a x Line B2b)</b>	<b>\$627,300</b>
a. 2023 OMPF	\$662,700
b. 2024 Guaranteed Level of Support (Line C)	94.65%

**C 2024 Guaranteed Level of Support (Line C1 + Line C2)****94.65%**

1. 2024 OMPF Minimum Guarantee	90.00%
2. Enhancement Based on Northern and Rural Municipal Fiscal Circumstances Index	4.65%

*Note: See line item descriptions on the following page.*

**2024 Transitional Assistance Calculation Insert****Township of Nipissing**

4971

**2024 Transitional Assistance Calculation Insert - Line Item Descriptions**

<b>A</b>	Transitional Assistance ensures that in 2024, northern municipalities will receive a minimum of 90 per cent of the support they received through the OMPF in 2023. The Township of Nipissing's 2024 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.
<b>B1</b>	Sum of the following 2024 OMPF grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.
<b>B2</b>	Guaranteed amount of funding through the 2024 OMPF.
<b>B2a</b>	Line A of 2023 OMPF Allocation Notice.
<b>B2b</b>	Represents the guaranteed level of support the municipality will receive through the 2024 OMPF. For additional information, see the 2024 OMPF Technical Guide.
<b>C1</b>	Reflects the minimum level of support for northern municipalities through the 2024 OMPF.
<b>C2</b>	Reflects the enhancement to the minimum level of support based on the municipality's Northern and Rural MFCL.

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*



## 2024 Northern and Rural Municipal Fiscal Circumstances Index

## Township of Nipissing

4971

**A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)****5.1**

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Township to the median for northern and rural municipalities.

**B Northern and Rural MFCI - Indicators**

Primary Indicators	Township of Nipissing	Northern and Rural Median
1. Weighted Assessment per Household	\$293,406	\$290,000
2. Median Household Income	\$83,000	\$82,000
<b>Secondary Indicators</b>		
3. Average Annual Change in Assessment (New Construction)	1.0%	1.2%
4. Employment Rate	46.0%	53.0%
5. Ratio of Working Age to Dependent Population	148.2%	152.0%
6. Per cent of Population Above Low-Income Threshold	88.8%	88.0%

*Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.*

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2024 OMPF Technical Guide, as well as in the customized 2024 Northern and Rural MFCI Workbook.

*Note: See line item descriptions on the following page.*

**2024 Northern and Rural Municipal Fiscal Circumstances Index****Township of Nipissing**

4971

**2024 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions**

<b>A</b>	The municipality's 2024 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2024 Northern and Rural MFCI Workbook.
<b>B1</b>	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
<b>B2</b>	Statistics Canada's measure of median income for all private households in 2020.
<b>B3</b>	Measures the five-year (2018 - 2023) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
<b>B4</b>	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
<b>B5</b>	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
<b>B6</b>	Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.



## Commanda Community Centre

4009 Highway 522, Commanda, Ontario

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October 12, 2023

Mayor and Council  
Township of Nipissing,  
Nipissing, Ontario

Dear Mayor and Councilors

"We, the Board of Directors believe that the Commanda Community Centre is a valuable asset as a gathering place for all members of the Community and surrounding areas."

"Our mission is to maintain and enhance the Commanda Community Centre in order to foster a continued sense of community by hosting events and supporting activities, classes, meetings, and gatherings." The Centre has also been the host for election polling booths for all level of governments, Municipal townhall meeting and candidates forums for the Municipal elections.

As you are aware, the Commanda Community Centre is run entirely by volunteers and is funded primarily by donations and fund raising by these volunteers. We do wish to thank Council for their financial support in the past.

To facilitate the ease of voting for the municipal elections and for local residents to attend town hall meetings and "meet the candidates night ", we have provided the Centre's facilities at no cost. As you are aware it is a lengthy drive for those residents residing in the southern portion of the Township, to drive to Township's Community Centre. The Commanda Community Centre is also a strategic place for use as an emergency coordinating and evacuation center.

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As we are continuing to host events and are going to expand the activities at the Centre to provide more sorely needed recreational and social events, we would ask that the Council entertain our request for funding assistance. The Board is asking the Council to aid us in paying our heating and insurance costs. Currently, we are paying \$2989.44 annually for insurance and \$3054.58 to heat the Centre. Even with cutting costs as much as possible, our projected loss means that the Centre will be out of funds in three years.

The Board is quite willing to work with the Township and the Recreation Committee to provide more events and training. We are very appreciative of you taking the time to review our request.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Marchant", followed by a long horizontal flourish line.

Tom Marchant

President,

Board of Directors



**Callander and District Food Bank**

78 Lansdowne Street  
PO Box 795  
Callander ON P0H 1H0

On behalf of the Callander & District Food Bank, we thank you for your generous donation.

We are dedicated to assisting individuals and families in time of need to supplement their requirements with fresh dairy, produce, frozen meats, non-perishable food items and personal hygiene products. Your donation assists us in keeping our shelves stocked with the necessary items.

Our clients very much appreciate your generosity.

Thank you,

Callander & District Food Bank Volunteer Staff



**Callander and District Food Bank**

78 Lansdowne Street  
PO Box 795  
Callander ON P0H 1H0

**Receipt Number: 2700**

**Receipt issue Date: October 17, 2023**

**Issued in Callander, Ontario**

**Charitable Registration #: 82299 12610RR0001**

**Donated by:** Township of Nipissing  
45 Beatty Street  
Nipissing, ON P0H 1W0

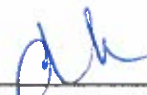
**Amount of Donation: \$ 110.00**

\*\*\*\*\*

One hundred and ten dollars

\*\*\*\*\*

**Authorized Signature:**

  
Deborah Hickey, Treasurer





8

# Powassan & District Union Public Library

## Minutes for Monday, June 19, 2023 – 6:00 p.m.

### Board Meeting @ Library

**In-person:** Tina Martin, Laurie Forth, Bernadette Kerr, Leo Patey, Debbie Piper, Pat Stephens, Doug Walli, Marie Rosset

**Absent:** Steve Kirkey

Item	Action	Responsibility
1. Call to order	6:05 pm	
2. Respect and Acknowledgement Declaration	Declaration read by CEO	
<b>3. General Consent Motion:</b> <b>Present the general Consent Motion which includes:</b> <ul style="list-style-type: none"> <li>a) Approval of June 19, 2023 Agenda</li> <li>b) Approval of Minutes for May 15, 2023 meetings</li> <li>c) Approval of Financial Reports for May 2023</li> <li>d) Library Reports for March, April, May 2023 deferred until September</li> </ul>	Motion: 2023-21 That the General Consent Motion for June 2023 be adopted as presented  Moved by: Debbie Piper Seconded by: Leo Patey	
4. Disclosure of pecuniary interest	None	none
<b>5. General Business</b> <ul style="list-style-type: none"> <li>a) Notable June Events</li> <li>b) Charitable Tax Return</li> <li>c) Funding Opportunity</li> </ul>	Cancellation of LGBTQ+ Culture Event by Seth Compton for health reasons. Event is postponed until October 2023  Mandatory charitable tax return was completed by CEO, resulting in a saving of at least \$700.  The library will partner with Hailey Madigan. She will sell books from the Usborne Publisher at the Powassan's Farmer's Market for the month of July and August, while promoting the library, and reading to children. Ten percent of items sold at the market will be donated to the library.	Schedule new date during Library week          Draw partnership contract

d) Musical Instruments Library – Update	Program is ready to launch. Policy still required. Also, small guitar humidifier required.	Complete policy and purchase humidifier
e) Strategic Plan – Update	Deferred until September	
f) New Board Member from Restoule	Potential member will be informed to contact Mike McVeety to let him, and their Board know of their interest.	
g) Historical Society Items	Goal is to start displaying historical items of interest to the community inside the library	CEO will contact Mary Heasman to request items
<b>6. Correspondence</b>	None to report	
<b>7. Committee Reports</b>		
a) Property Committee - Elevator Maintenance Contract	<p>Current contract with Otis ends September 30, 2023. Transferring service to Elevator1 will result in a saving of \$700 per year and hopefully, better service.</p> <p><b>Motion: 2023-22</b> That the Elevator Maintenance Contract be granted to Elevator1 at the end of the Otis Contract on September 30, 2023. The quarterly FMX maintenance Agreement option was selected at an initial annual cost of \$3,740.00.</p> <p>Moved by: Leo Patey  Seconded by: Pat Stephens</p>	Send Otis letter of termination before end of June and return signed contract to Elevator1.
b) Financial Committee	Nothing to report.	
c) Fundraising Committee - An evening with Lisa LaFlamme fundraising event	Plans for the evening are proceeding smoothly. Tickets are selling very well. In the event of a last-minute cancellation, the committee will purchase cancellation insurance to cover fixed costs already incurred.	

	Next step is to expand the reach of advertising to beyond local community. Invitations to sponsor the event will be sent to various companies.	
d) Policy Committee report		
• SERV-06 Programming Policy	<b>Motion: 2023-23</b> That SERV-06 Programming Policy be approved as presented  Moved by: Doug Walli Seconded by: Pat Stephens	
• SERV-07 Agreement for PDUPL Facility Use	<b>Motion: 2023-24</b> That SERV-07 Agreement for the PDUPL Facility Use be approved as modified.  Moved by: Doug Walli Seconded by: Debbie Piper	
• RES-19 Request for Withdrawal of Library Materials	<b>Motion: 2023-25</b> That RES-19 Request for Withdrawal of Library Materials be approved as presented.  Moved by: Bernadette Kerr Seconded by: Pat Stephens	
e) Friends of the Library		
• Update	Friends have agreed to cover cost of purchasing new library cart at a cost of \$1,187.96. Ann Oshell was thanked for looking after the flower gardens at the front of library.	
<b>8. Adjournment</b>	<b>Motion: 2023-26</b> That the June 19, 2023 meeting be adjourned at 7pm  Moved by: Laurie Forth	Next meeting September 18, 2023

Chairperson: \_\_\_\_\_

*Kristina Martin*

Kristina Martin, Chair

Secretary: \_\_\_\_\_

*Marie Rosset*

Marie Rosset, CEO



# Powassan & District Union Public Library

## Minutes for Monday, September 18, 2023 – 6:00 p.m.

### Board Meeting @ Library

**In-person:** Tina Martin, Bernadette Kerr, Steve Kirkey, Valerie Morgan, Leo Patey,  
Debbie Piper, Pat Stephens, Marie Rosset

**Absent:** Doug Walli, Laurie Forth

Item	Action	Responsibility
1. Call to order	6:05 pm	
2. Respect and Acknowledgement Declaration	Declaration read by CEO	
3. General Consent Motion: Present the general Consent Motion for September 2023, which includes: a) Approval of September 18, 2023 Agenda b) Approval of Minutes from the June 19, 2023 meetings	Motion: 2023-21 That the General Consent Motion for September 2023 be adopted as presented  Moved by: Steve Kirkey Seconded by: Bernadette Kerr	
4. Disclosure of pecuniary interest	None	none
5. General Business  a) Welcome to Valerie Morgan  b) Library hours  c) Funding Opportunity	Valerie Morgan is joining the Library Board as the representative from Restoule LSB.  The new library hours are as follows: - Mon, Tue, Wed: 10am-6pm - Thu: 10am-7pm - Fri: 10am-5pm - Sat: 10am-2pm This new schedule has a consistent opening time and takes into account the attendance during the hours of our current schedule. Opening an hour later on Thursdays will enable working patrons to use the library during the week.  Hailey Madigan decided to withdraw her offer of attending the market under the library umbrella, since another seller was already reading stories to the children.	

d) Musical Instruments Library – Update	Guitar is now on loan. Next item to consider adding to the collection is a good used keyboard.	
e) Strategic Plan – Update	Deferred until February 2024	
f) Notable summer events	In spite of not receiving any student summer grants, the library was able to run a successful reduced summer program by using the hours from technology help and redistributing to our summer program. Thank you to Brea Market-Matthews and Owen Desrosiers for running the program .	
g) Historical Society Items	Items will be displayed in the Doug Mackey Art Gallery in January and February 2024	
<b>6. Correspondence</b>	None to report	
<b>7. Committee Reports</b>		
a) Property Committee NOHFC Application	Tentative costs so far: Lights: \$11,952.01 Library: \$7,775.53 Accessible Accommodation Update: Material and labour: \$4,100 Electrician: \$1375 Horse hitching post: \$525	
a) Financial Committee	Financial reports will be available next month.	
b) Fundraising Committee	Planning is going according to plan, evening promises to be outstanding.	
c) Policy Committee report	Policies review deferred to next month.	
d) Friends of the Library • Update	Friends have agreed to cover the cost of refreshing the outdoor sign at the front of the library and to cover the cost of making new covers for the two chairs from IKEA.	

8. Adjournment	Motion: 2023-28 That the September 18, 2023 meeting be adjourned at 7:15pm  Moved by: Leo Patey	Next meeting October 16, 2023
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Chairperson: Kristina Martin  
 Kristina Martin, Chair

Secretary: Marie Rosset  
 Marie Rosset, CEO





# Powassan & District Union Public Library

## Minutes for Monday, October 18, 2023 – 6:00 p.m.

### Board Meeting @ Library

**In-person:** Tina Martin, Laurie Forth, Bernadette Kerr, Steve Kirkey, Valerie Morgan, Leo Patey,  
Debbie Piper, Pat Stephens, Marie Rosset

**Absent:** Doug Walli

Item	Action	Responsibility
Call to order	6:10 pm	
Respect and Acknowledgement Declaration	Declaration read by CEO	
<b>3. General Consent Motion:</b> <b>Present the general Consent Motion for September 2023, which includes:</b> <ol style="list-style-type: none"> <li>Approval of October 16, 2023 Agenda</li> <li>Approval of Minutes from the September 18, 2023 meetings</li> <li>Approval of the September 2023 Financial Statements</li> </ol>	<p>Motion: 2023-29 That the General Consent Motion for October 2023 be adopted as amended</p> <p>Moved by: Leo Patey Seconded by: Steve Kirkey</p>	
Disclosure of pecuniary interest	None	none
<b>General Business</b> <ol style="list-style-type: none"> <li>Doug Walli Proposal</li> <li>Lisa LaFlamme Event Financial outcomes</li> <li>Ideas for Using Funds</li> </ol>	<p>Instead of stepping down as a Board member Doug Wall will take a leave of absence until January 2024</p> <p>With a gross of \$25,070 less expenses of \$9,886, the profits for the event are \$15,184. These figures are likely to vary due to some late expected revenues and expenses.</p> <p>Various ideas were proposed:</p> <ul style="list-style-type: none"> <li>Vox Books for kids</li> <li>Privacy room withing library</li> <li>Hanging electric fireplace in Enever room</li> <li>New Shelving from Open Book</li> <li>Makerspace tables</li> <li>Addition to Library of things</li> </ul>	Evaluate feasibility of ideas – CEO, Fundraising Committee

	<ul style="list-style-type: none"> <li>• Repair fence at front of library</li> </ul>	Fence: Leo Patey and Steve Kirkey volunteered to repair
d) Jodi Roadknight Volunteer	Jodi Roadknight will get involved in activity planning as a volunteer. We are thrilled to have her on board.	
e) Fall Events	<p>Nov 4 – Friends of the library crafting items sale.</p> <ul style="list-style-type: none"> <li>- 3 Community Conversations Events planned for November 2023</li> </ul> <p>Week of Nov 27 – Setting the 2023 Christmas Storywalk on Main Street  Dec 2 – Parade of Lights  Dec 15 - Christmas Open House</p>	
f) Volunteer of the year 2023	Mary Heasman was unanimously nominated.	
g) Musical Instruments Library – Update	The program is now seeking other gently used musical instruments and is ready to start promoting it in the media.	Bernadette Kerr
h) Strategic Plan – Update	Deferred until February 2024	CEO
i) Tentative 2024 Planning	During the October 13 staff meeting, the 2024 Community Conversations were planned as were many activities for teens. 2024 will be busy at the library!	Library Staff
j) Grants Update - NOHFC	Application to cover the cost of all light fixtures – Submitted	CEO
- OTF Resilience Grant 2023	Municipality has agreed to allow library to apply through them – Thank you!	CEO

- Seniors Grant	Last year's grant application for senior's bussing will be resubmitted in 2024	CEO
- PLOG	Provincial Libraries' Operational Grant - submitted	
<b>Correspondence</b>	None to report	
<b>Committee Reports</b>		
a) Property Committee	Nothing to report	
a) Financial Committee	Financials are up to date. Next month a preliminary 2024 Budget will be presented. reports will be available next month.	CEO
b) Fundraising Committee	Overall, the LL Event was a smashing success. All feedback has been positive.	
c) Policy Committee report	Next month 5 to 6 policies will be reviewed.	
d) Friends of the Library <ul style="list-style-type: none"> <li>Update</li> </ul>	Friends have agreed to cover the cost of refreshing the outdoor sign at the front of the library and to cover the cost of making new covers for the two chairs from IKEA. They have also committed \$1,000 towards the replacing of the interior light fixtures	
<b>Adjournment</b>	Motion: 2023-30 That the October 23, 2023 meeting be adjourned at 7:20pm  Moved by: Bernadette Kerr	Next meeting November 20, 2023

**Chairperson:** \_\_\_\_\_  
**Kristina Martin, Chair**

**Secretary:** \_\_\_\_\_  
**Marie Rosset, CEO**



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**The Golden Sunshine Municipal Non-Profit Housing Corporation  
Minutes of the Board of Directors Meeting  
2023-10**

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**Tuesday September 19, 2023**

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday September 19, 2023.

**Present:** Bernadette Kerr, Mieke Krause, Leo Patey, Tom Piper, Dave Britton, Nancy McFadden & Amber McIsaac, Property Manager. **Regrets:** Doug Walli

**1. Call to order**

**Resolution No. 2023-49–** Moved by Tom, seconded by Leo that the meeting was called to order at 9:31 am. Carried

**2. Additions to Agenda – none**

**3. Approval of the Agenda**

**Resolution No. 2023-50–** Moved by Nancy, seconded by Tom that the agenda be adopted as presented

**4. Conflict of Interest Disclosure – Leo Patey, Employer listed on accounts payable**

**5. Approval of the Minutes from the August 22, 2023 board meeting**

**Resolution No. 2023-51–** Moved by Tom seconded by Leo that the minutes from the board meeting on August 22, 2023 were adopted as presented.

**6. Business arising**

**a) Project Updates**

Amber presented that all projects are completed and that the GSMNP was able to come in under budget. Invoice breakdown of completed projects was discussed including surplus of funding in the amount of \$12, 608.60. Board discussed possible projects that were within the scope of the original funding agreement.

**Resolution No. 2023-52–** Moved by Tom seconded by Dave that GSMNP approves the following quotes as presented for the remainder of OPHI 4 funding: HVAC repairs to electrical exhaust fans in the amount of \$4000-\$6000 by Ainsworth Mechanical, Install 3 more security cameras in the amount of \$1,779.78 by ADT -TELUS, Replace broken timer



for outside block heater plugs in the amount of \$1,553.75 by Lawrence Electrical, replace carpet runners in stairwells and elevators in the amount of \$1,338.34 by floor fashion world, install vinyl flooring in mechanical room, Tim's office and Amber's office in the amount of \$2,762.74 by floor fashion world, Move and replace furniture as needed for flooring install in the amount of \$550 by Tool Box Tim.

#### **b) 1<sup>st</sup> Draft Budget**

Amber presented the first draft of the 2024 budget to be reviewed by the board. Dave suggested increasing the utilities to \$10,000 due to increased water usage with the vegetable gardens, Leo asked for clarity on the increase to the Other Revenue section. Increase was based on parking fees for tenants new to the building as of 2022.

#### **c) Raised Garden Beds**

Quotes were presented for raised garden beds from Mike's planters, Dave Hodgins and Tool Box Tim. A discussion took place from the board members and it was decided that more information is needed in regards to the quotes and installing the garden beds. Amber will follow up. Leo Patey and Dave Britton offered to volunteer time to help install the gardens if needed.

#### **d) Pet Policy**

**Resolution No. 2023-53**– Moved by Tom seconded by Mieke that the GSMNP approves and accepts Policy#2022-04, Pet Policy, as presented.

#### **e) Re-Visit of Pines 2**

Bernadette discussed the possibility of re-visiting The Pines 2 project should funding ever become available. Dave spoke to the fact that 12 years ago it was a 'shovel ready project' and would consist of 10, 2-bedroom units and that the GSMNP has the land to complete the project. Amber to reach out to the DSSAB to see if they would like attend a meeting and discuss funding possibilities.

### **7. Correspondences**

#### **a) Managers Report**

As follow up to the previous meeting Amber reported that the GSMNP will continue to pay for recycling pick up as per the municipality contract with GFL. Amber advised the board that the required 2023 budgeted amount of \$18,952.00 has been deposited into the Capital Funds account and an electronic copy of the Encasa Funds 2023 Interim Report will be sent to all board members via email. Dave suggested a zoom meeting with World Source/Encasa, Amber to follow up.





**b) Financials – August Transaction Report**

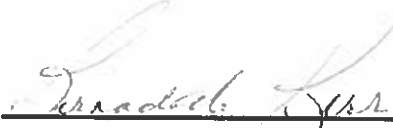
**Resolution No. 2023-54** Moved by Tom, seconded by Dave that the board approves the August 2023 Transaction Report as presented. Carried

**c) Financials – August Income Statement and Employee Payroll**

**Resolution No. 2023-55** Moved by Nancy, seconded by Leo that the board approves the August 2023 Income statement and employee payroll record as presented. Carried

**8. Next Board Meeting – September 19, 2023 @ 9:30am.**

**9. Adjournment - Resolution No. 2023-56–** Moved by Dave, seconded by Tom that the board meeting be adjourned at 10:20 am. Carried

  
\_\_\_\_\_  
President, Bernadette Kerr

  
\_\_\_\_\_  
Property Manager, Amber McIsaac



# District of Parry Sound



Social Services  
Administration Board

## **Chief Administrative Officer's Report**

**October 2023**

### **Mission Statement**

**To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.**

## Human Resources Update

This month we are celebrating the retirement of three long-standing DSSAB employees:

- Childcare Supervisor - Fairview ELCCC; 28 years of service
- Counsellor - Esprit Place; 30 years of service
- Supervisor - Income Support; 38 years of service

We wish all three the very best in retirement and thank them for their dedicated service to the DSSAB.

We also welcomed ten new employees to the organization throughout the last quarter.

After receiving feedback from employees that the current program was not meeting their needs, we are making a change to our Employee Assistance Program (EAP). The EAP is a voluntary and confidential service, to help employees and their family members (dependents), who have personal concerns that affect their personal well-being and/or work performance.

The new EAP offers the following resources that our staff have been looking for:

- Online and in-person counselling sessions
- An industry-leading mobile app that allows staff to book their appointments and connect with a counsellor in a timely fashion
- The app also has additional resources such as a newsfeed, well-being content and self-directed programs
- 24/7 crisis support
- Management support such as support for managing employees (depression, bullying, sexual harassment), employee performance, manager personal growth, and workplace safety

The EAP is one of many ways the DSSAB supports the well-being of our employees.

## Facebook Pages

A friendly reminder to follow our Facebook pages!



- ♦ [District of Parry Sound Social Services Administration Board](#)
- ♦ [Esprit Place Family Resource Centre](#)
- ♦ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ♦ [The Meadow View](#)

## Social Media

### Facebook Stats

<b>District of Parry Sound Social Services Administration Board</b>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>
Total Page Followers	462	471	474	478	490	500
Post Reach this Period (# of people who saw post)	7,891	4,460	3,789	4,010	2,249	4,112
Post Engagement this Period (# of reactions, comments, shares)	757	505	241	692	234	428

<b>Esprit Place Family Resource Centre</b>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>
Total Page Followers	132	131	131	131	132	133
Post Reach this Period (# of people who saw post)	124	116	29	203	62	55
Post Engagement this Period (# of reactions, comments, shares)	7	71	1	2	1	2

<b>DSSAB Twitter Stats</b> <a href="https://twitter.com/psdssab">https://twitter.com/psdssab</a>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>
Total Tweets	13	8	8	10	N/A	19
Total Impressions	300	300	291	301	56	229
Total Profile Visits	217	130	137	128	N/A	135
Total Followers	28	27	27	30	31	32

<b>DSSAB LinkedIn Stats</b> <a href="https://bit.ly/2YyFHIE">https://bit.ly/2YyFHIE</a>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>
Total Followers	399	410	416	434	437	441
Search Appearances (in last 7 days)	308	245	228	281	185	115
Total Page Views	31	30	41	56	33	22
Post Impressions	929	697	546	786	182	558
Total Unique Visitors	17	11	19	25	19	14

## DSSAB in the Community

On September 29<sup>th</sup>, our Communications Officer and I attended the District of Parry Sound Municipal Association meeting in Dunchurch, where we set up a table showcasing information about all DSSAB programs and services. There were approximately 100 people in attendance, primarily elected officials, Ministries, Agencies and municipal staff from all municipalities in the District of Parry Sound.

## Municipal Presentations

This month, myself and our Communications Officer, continued our road trip with presentations to several municipalities where we outlined the DSSAB's programs and services and explaining to members of each Council how we can help members of their community. All Councils expressed their appreciation for the work done by DSSAB staff. These presentations were part of a series of Municipal presentations taking place over the next year.

Municipalities receiving presentations in September included:

- McKellar – September 19, 2023
- South River – September 20, 2023
- Tri-Council of Sundridge, Strong & Joly – September 25, 2023



## Licensed Child Care Programs

### Total Children Utilizing Directly Operated Child Care in the District August 2023

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18M)	0	0	3	1	20	24
Toddler (18-30M)	15	8	9	12	25	69
Preschool (30M-4Y)	18	15	16	42	43	134
# of Active Children	33	23	28	55	88	227

All four Early Learning and Child Care Centres were operating at or slightly below the Ministry of Education licensed capacity for each program so that staff were able to take summer vacations and to help mitigate the challenges of securing casual staff to cover the regulated program ratios. Many preschool children prepared to make the transition to school in September and the older toddlers were moved to the preschool rooms. The Ministry of Education Licensing Advisor has been out to the centre-based programs to complete the licensing process for the 2023/2024 year, and we have received positive results showing we are in full compliance with the *Child Care and Early Years Act*. Some programs brought in community partners over the summer months and introduced more cultural diversity through visual displays and introducing a variety of materials for the children to explore.

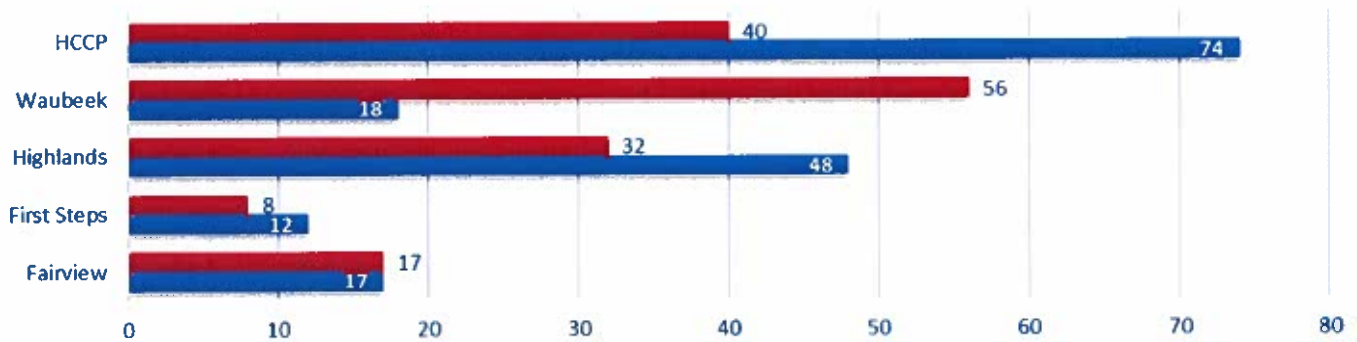
The Home Child Care Program has 19 active providers across the district and has 2 potential homes going through the approval process.

### School Age Programs August 2023

Location	Enrollment	Primary	Secondary
Mapleridge After School	N/A		
Mapleridge Before School	N/A		
Mapleridge Summer Program	13		
St. Gregory's After School	N/A		
Sundridge Centennial After School	N/A		
Land of Lakes After School	N/A		
Home Child Care	46	19	1
# of Active Children	59	19	1

The Mapleridge Summer Program was very successful this year remaining at capacity. The children enjoyed exploring the Powassan community and engaging in interactive play-based activities based on their interests and outdoor environment. The staff included creative opportunities where a variety of art mediums were explored, science experiments designed, and excursions were taken.

## Directly Operated Child Care Waitlist by Program August 2023



As shown in the above chart, the blue bar reflects families that are currently seeking care and space is unavailable while the red bar indicates families that have requested a space after December 31, 2023.

Many families are calling reporting that they are newly expecting and wanting to be added to the waitlists for 2025. Requests for infant spaces continue to be on the rise. Many preschoolers have moved on to school and toddlers will be moving to the preschool classrooms which will open spaces in the toddler rooms for new intakes to come from the current waitlists. Waubeek has had the largest transition to school cohort of 27 children moving on and has been moving toddlers into the vacated spaces this past month. Even with this large transition, there is still a waitlist for infant and toddler spaces in all the directly operated programs.

## Inclusion Support Services August 2023

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	1	9	10	16	0	0	0
Preschool (30M-4Y)	6	35	41	54	1	1	1
School Age (4Y+)	4	26	30	39	1	0	1
Monthly Total	11	70	81	-	2	1	2
YTD Total	12	78	-	108	30	22	10

Statistics for the ISS Program have remained unchanged for the month of August. The Resource Consultants worked with all the child care programs across the district and summer recreational programs to assist with ensuring every child had the opportunity to participate to their fullest potential in the summer activities.



## EarlyON Child and Family Programs August 2023

Activity	August	YTD
Number of Children Attending	2,756	7,654
Number of New Children Attending	153	419
Number of Adults Attending	1,575	4,683
Number of Virtual Programming Events	5	32
Number of Engagements through Social Media	3,431	5,843
Number of Views through Social Media	27,920	76,786

The EarlyON team assembled "Getting Ready for Kindergarten" bags, 25 of which were distributed to families across the district and another 25 bags were provided to the ISS Resource Consultants to give to families on the caseload that were attending Kindergarten in the fall.

This summer, the EarlyON team was able to provide summer pop-up programs in Callander, Emsdale, Foley, Trout Creek, Magnetawan, and Powassan with a total of 79 adults and 137 children attending. We reconnected with returning families as well as new families who have recently moved to the area.

The Moms-to-Moms group continues to be a supportive program at the Parry Sound Community Hub for the new moms in the community. Over the summer we had 39 moms and 62 children in attendance.

EarlyON Facilitators prepared for the fall reopening of programs in Humphrey, Emsdale, Orrville, Magnetawan, Carling, Powassan, Foley, Sundridge, Rosseau, Callander, Trout Creek, and Port Loring.

## Funding Sources for District Wide Childcare Spaces August 2023

Active	# of Children	# of Families	Funding Source - New	# of Children	# of Families
CWELCC*	108	105	CWELCC	1	1
CWELCC Full Fee	178	177	Extended Day Fee Subsidy	1	1
Extended Day Fee Subsidy	11	11	Fee Subsidy	6	5
Fee Subsidy	101	78	Full Fee	1	1
Full Fee	12	10	Ontario Works	1	1
Ontario Works	14	12	Total	9	8
Total	424	393			

\* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

<b>Funding Source - Exits</b>	<b># of Children</b>	<b># of Families</b>
CWELCC	5	5
Extended Day Fee Subsidy	2	2
Fee Subsidy	31	22
<b>Total</b>	<b>38</b>	<b>29</b>

### **Child Care Service Management Update**

As the Government of Canada identified child care as a national priority to enhance early learning and childhood development, support workforce participation and contribute to economic recovery, funding under the Canada-Wide Early Learning and Child Care Agreement (CWELCC) is being used to build upon and leverage the success of Ontario's existing early learning and child care system. The Child Care Service Management team is thoughtfully creating strategies to increase quality, accessibility, affordability, and inclusivity in the early learning and child care sector. Listed below are some identified priorities and achievements:

- Revenue replacement funding is being allocated to licensed child care operators in the District of Parry Sound; striving to achieve an average base fee of \$10 a day by 2025-26 for licensed child care spaces accommodating children ages 0-6;
- Priority areas have been determined within our Directed Growth Plan to support expansion of licensed child care for community and school based spaces;
- Start-up grant processes and applications are being created to support expansion;
- Establish an updated early years network to better understand pressures, overcome challenges, prioritizing community needs while creating specific action plans.

### **Quality Assurance Update**

Throughout the months of July through to September, 12 Recreational and Skill building programs were visited. During those visits a Quest 2 assessment was completed on each program by the Quality Assurance Supervisor. The Quest 2 quality assurance assessment tool must be conducted by a High 5 trained trainer and is designed to measure program effectiveness and performance. It provides an evaluation and feedback to programs and administrators to assist in maintaining the highest quality programming at both the individual and organizational level. Upon completion of each assessment a copy of the assessment along with any recommendations was sent to each program. All programs supported by the DSSAB successfully passed their evaluation and did not require any follow-up.

One of the best ways to contribute to the quality of programming is to invest in our educators. Therefore, additional professional development training opportunities through the Early Childhood Community Development Centre (ECCDC) have been offered to educators for the fall of 2023 through the continued support of the workforce funding. The training offered will assist in providing educators with continued early learning seminars that support the importance of families in childcare, along with sessions that support high quality and engaging learning environments.



Additional funds have been used to send the Inclusion Support staff to Reaching IN... Reaching OUT (RIRO) training. This 12-hour evidence-based program, is a resiliency training that provides service providers working with early learning, child care, community/ mental health and other settings the knowledge and skills they need to model and teach resilience approaches to children 0-8 years of age. The skills learned in this training will help enhance self-regulation skills and promote a "resilient" perspective and flexible approach to handling stress, serious problems and everyday challenges for children and families. Along with the RIRO training the ISS staff have been funded to take a Self-regulation certificate program to assist in teaching new ways for educators to understand and respond to challenges in behaviour, temperament and learning. Following the training sessions the staff will share their new knowledge with the team of educators working with children in the centres.

### **Income Support & Stability Update**

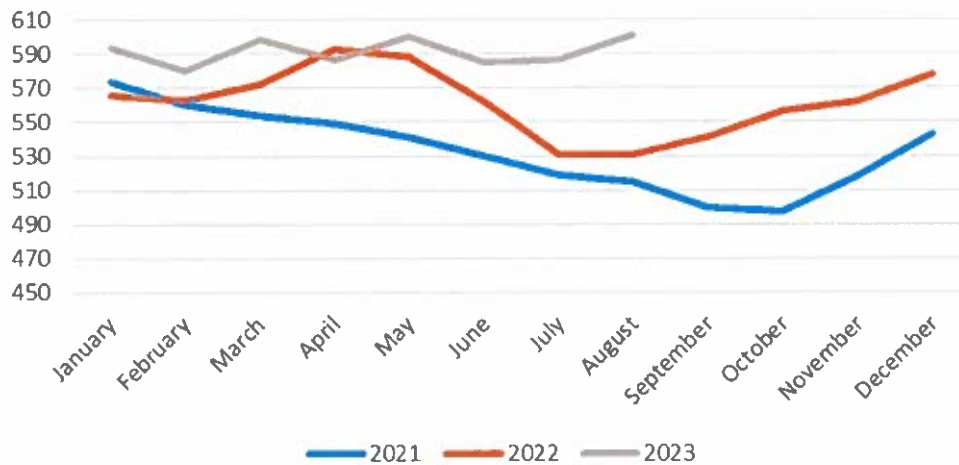
Beginning with the November meeting, the Director of Income Support and Stability will be co-chairing the Health & Social Services Network (HSSN) along with the Chief Nursing Officer at the WPSHC. The HSSN is a collaborative group of Health Care, Mental Health and Social Service Agencies in West Parry Sound that meets monthly and provides a platform to discuss issues that impact the community that intersect the Health Care and Social Services lenses and strategizes ways to address these problems in an integrated way. This group has also been supporting the WPSHC's Ontario Health Team application. This is a very exciting evolution in our partnership with the Health Centre.

The Director of Income Support and Stability also attended a follow-up Geriatric Pathway session hosted by Ontario Health at the Best Western in Parry Sound.

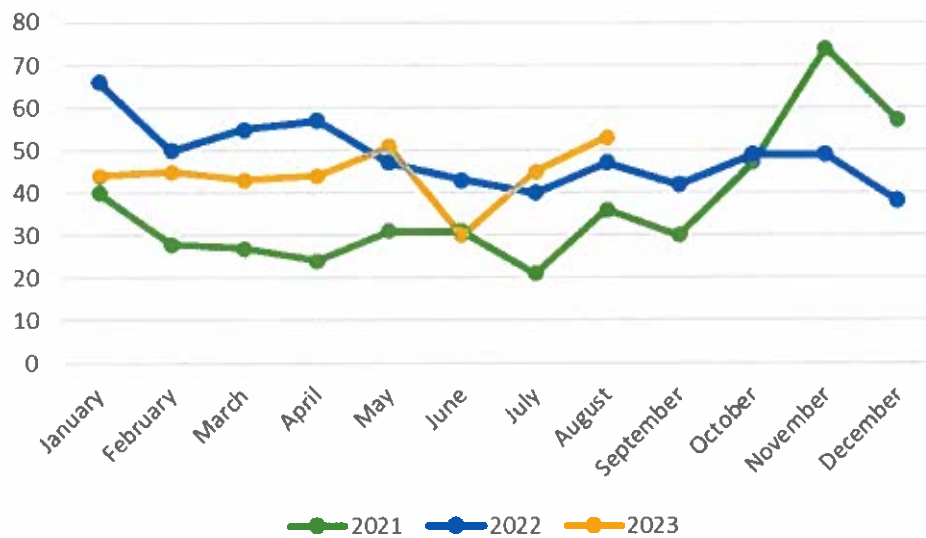
This past summer saw the beginning of weekly meetings between Ontario Works, Housing Stability and Esprit, with the goal of enhancing the support for visitors to the shelter and supporting a safe and successful transition. Income Support and Stability Team members continue to meet clients where they are at in offering supports. Recently we have partnered with Esprit Place and one staff member is based out of the shelter each morning. We use creative methods in connecting with clients, sometimes meeting at a local park, business or in their home. This contributes to the success of supporting a client with life stabilization.

In September, several staff from Ontario Works and Housing Stability attended a 2-day ASIST Training at Employment North in South River. Staff continued to enhance their knowledge by attending training on the BNL Prioritization, Matching and Referrals, and they continue to complete training provided by OAITH.

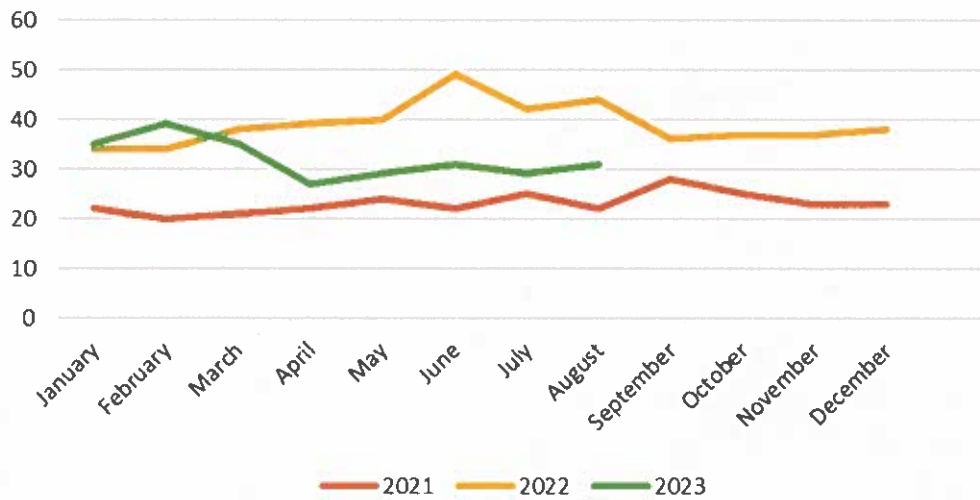
### Ontario Works Caseload



### Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



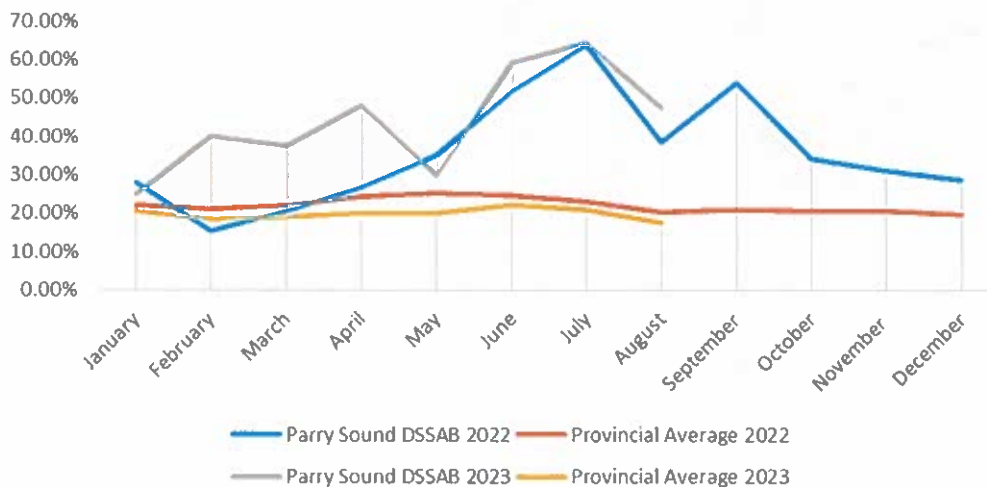
## ODSP Participants in Ontario Works Employment Assistance



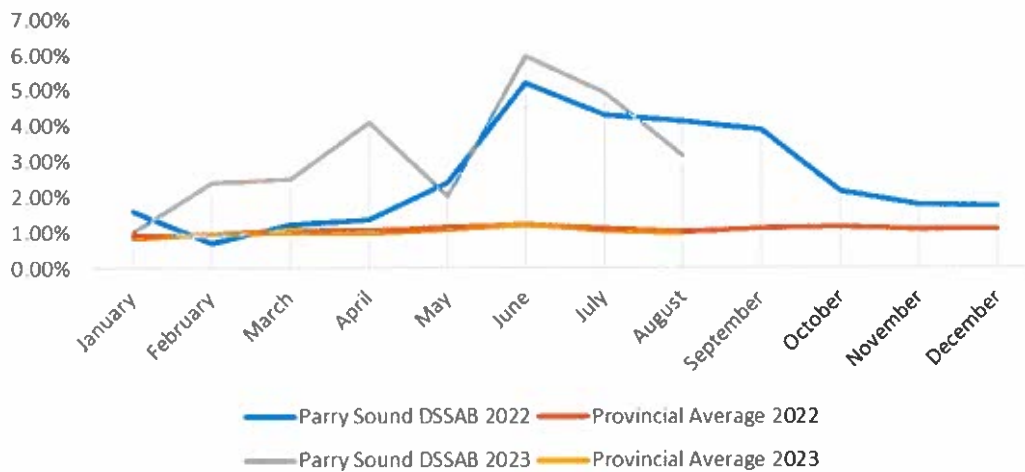
The OW Caseload as of the end of August has crept up to 601 (there are 963 beneficiaries in total). We are supporting 31 ODSP participants in our Employment Assistance program. We also have 57 Temporary Care Assistance cases. Intake also remains steady. We had 53 Ontario Works Applications and 29 applications for Emergency Assistance in August which is trending higher than historical norms.

## Employment Assistance & Performance Outcomes

% of Closures Exiting to Employment

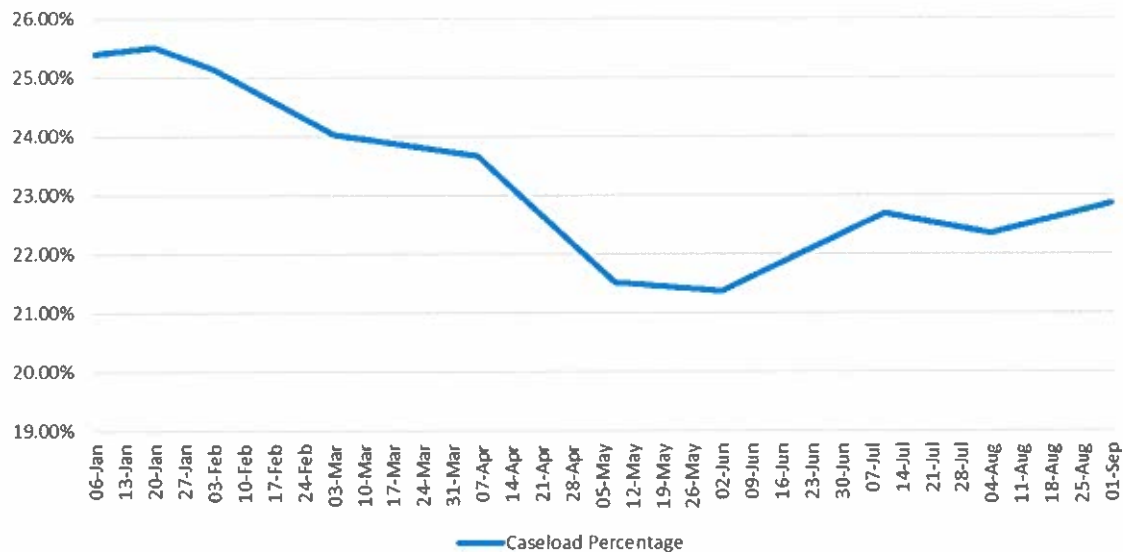


## % of Caseload Exiting to Employment



Our Employment Outcomes performance in August remains strong. We ranked #1 and #2 respectively in each area among our Northeast counterparts. We also exited 6.7% of the caseload for any reason in August. This is also very strong considering the continued reduction in job postings reported by the Labour Market Group, which saw a nearly 22% drop in postings in July (-36 total).

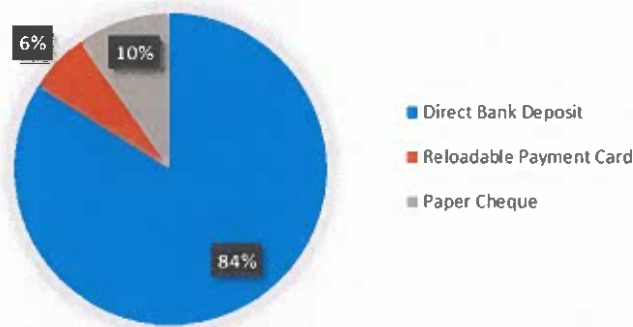
## MyBenefits Enrollment 2023





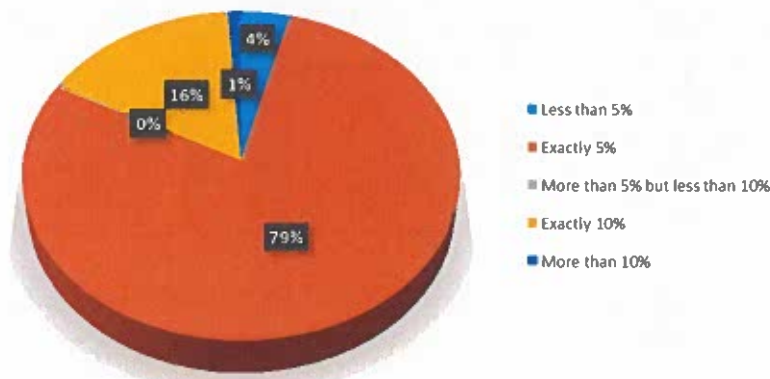
**DBD Enrollment**

**Payment Receipt Method  
August 2023**



**Overpayment Recovery Rate**

**August 2023**



## Ontario Works Update

The Supervisor of Income Support in Parry Sound met with the new Team Leader at YMCA to talk about our work together, initiatives and to organize a schedule where YMCA staff visit our Beechwood office once per month and for OW staff to visit the YMCA office once per month to visit and meet with mutual clients. This is beginning this month.

In September the Supervisor of Income Support in South River attended the Almaguin Highlands Community Partners meeting, which we hosted at our Toronto Avenue location. These meetings, that take place quarterly, are a valuable platform for information sharing on new programs, initiatives and networking.

Regarding Employment Services Transformation, as we await the selection of our Service System Manager in our District as well as the rest of the Northeast, the Income Support and Stability Management Team attended an information session hosted by College Boreal in North Bay. The goal of this session was to provide an update on where things are with the planned submission as well as gather feedback from stakeholders.

MCCSS has reinforced its commitment to Centralized Intake. They are working with a select group of municipalities to further increase the role and responsibilities of the Centralized Intake team (IBAU). Legislative amendments passed by the legislature in June 2021, have identified the Ministry as a Delivery Agent to support these changes. These changes include the Ministry taking responsibility for formal decision making for applications, notification to the client and Internal Reviews for all low and medium risk applications. This will continue to be trialed in the 3 municipalities before larger implementation across the province.

In the past few months, our Ontario Works Case Workers have been focused on improving our outreach efforts to help support our most complex clients, while fostering crucial relationships with community partners. These relationships have allowed us to tap into additional resources that we would not have known about otherwise, while relying on others with more expertise and ability to provide comprehensive stability supports. With our client centered approach, our Case Workers have made significant strides in improving the lives of our most vulnerable community members.

We have had recent success with an Ontario Works client completing our Employment Placement Initiative and reaching the 3<sup>rd</sup> Milestone in our program with Employment North and has since become self-sufficient and exited Ontario Works. We have a new client entering the placement program and have just hit Milestone #1.

Ontario Works Case Workers have been accessing all resources and rent supplements available through the province, the district and CMHA to continue to support our clients and keep them housed. These have been extremely beneficial in assisting clients with the gap between their shelter portion and actual rent costs. Case Workers have been working with clients to make sure they get access to foodbanks and attending local foodbanks with clients that are vulnerable and have food insecurity.

Our van, utilized in our South River office, has been crucial to supporting our clients with transportation barriers to access community supports, workshops, foodbanks, community kitchens, medical appointments and more. This contributes to improving the overall well-being and health outcomes for our community members.



## Housing Stability Program - Community Relations Workers

### Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

August 2023 Income Source	East	West
Senior	6	16
ODSP	10	28
Ontario Works	4	13
Low Income	18	33

### Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

August 2023 Income Source	East	West
Senior	13	22
ODSP	9	14
Ontario Works	8	15
Low Income	9	44

### Contact/Referrals

August 2023	East	West	YTD
Homeless	2	9	42
At Risk	7	5	64
Esprit Outreach Homeless	0	1	6
Esprit Outreach at Risk	0	0	10
Esprit in Shelter	4		11
Program Total	133		

### Short Term Housing Allowance

	Active	YTD
July 2023	10	37

### Housing Stability: Household Income Sources and Issuance from HPP:

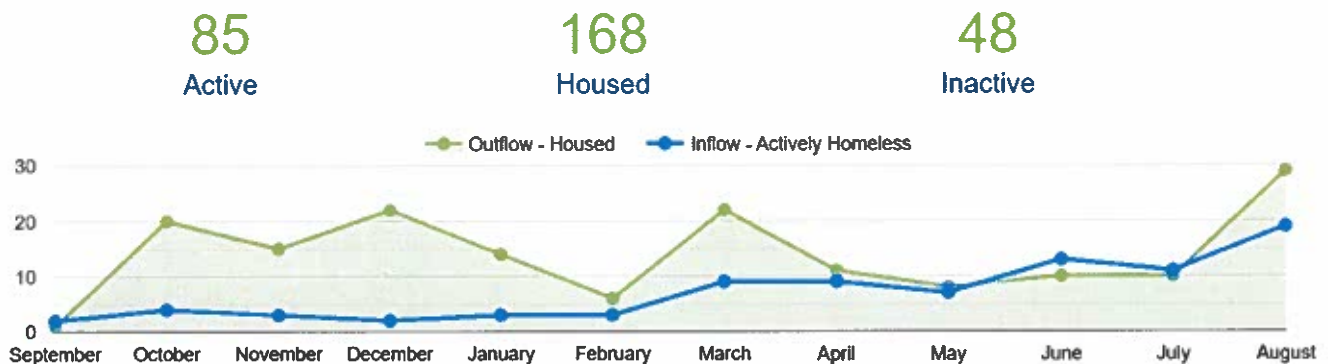
August 2023 Income Source	Total	HPP	August 2023 Reason for Issue	Total
Senior	5	\$2,119.26	Rental Arrears	\$275.00
ODSP	15	\$7,660.04	Utilities/Firewood	\$1,384.25
Ontario Works	8	\$3,928.38	Food/Household/Misc	\$12,290.95
Low Income	2	\$1,553.74	Emergency Housing	\$1,311.22
			Total	\$15,261.42

### Ontario Works: Household Income Sources and Issuance from HPP

August 2023 Income Source	Total	HPP
Senior	1	\$1,000.00
ODSP	3	\$2,200.00
Ontario Works	17	\$12,571.12

August 2023 Reason for Issue	Total
Rental Arrears	\$4,182.00
Utilities/Firewood	\$3,259.44
Food/Household/Misc.	\$8,329.68
Total	\$15,771.12

### **By-Name List Data September 2021– August 2023**



### **Housing Stability Update**

This August, in preparation for beginning our own transitional housing program, we visited our colleagues at Nipissing DSSAB, to tour their Northern Pines Transitional Housing program. We are grateful for their hospitality. Processes and policies are under development for the Transitional Unit that is scheduled to open early 2024.

By-Name List (BNL) Community of Practice sessions hosted by the Canadian Alliance for Ending Homelessness (CAEH), continue to be hosted monthly and are attended by various team members. Topics include Winter Response, Prioritization, Matching & Referrals, Analyzing BNL Data and Continuous Improvement. Our Supervisor of Housing Stability continues to work with our CAEH BNL coach to support our BNL work.

The Director of Income Support and Stability attended the DPSVAW Coordinating Committee meeting on September 20, 2023.

The Housing Stability Team are in the final stages of organizing an ID and Tax clinic for both our local offices on a regular basis. Clients without proper ID face numerous challenges and by hosting these clinics our goal is to remove any related barriers.

Caseloads remain steady for Housing Stability, however, the complexity of the client's needs are raising. We are learning to shift, adapt and advocate with and for the client to get adequate support in place.

## Housing Programs

### Social Housing Centralized Waitlist Report August 2023

	East Parry Sound	West Parry Sound	Total
Seniors	47	113	160
Families	126	409	535
Individuals	507	192	699
Total	680	714	1,394
Total Waitlist Unduplicated			450

### Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison Applications and Households Housing from the CWL

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr	11		17	6	
May	11	1		3		May	13	2	9	2	
June	15		3	2		June	9	1	2	1	
July	13	2	10	1		July	5	1	5	1	
Aug	5		17	2	1	Aug	14	1	3	1	
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	68	7	94	11	0

SPP = Special Priority Applicant

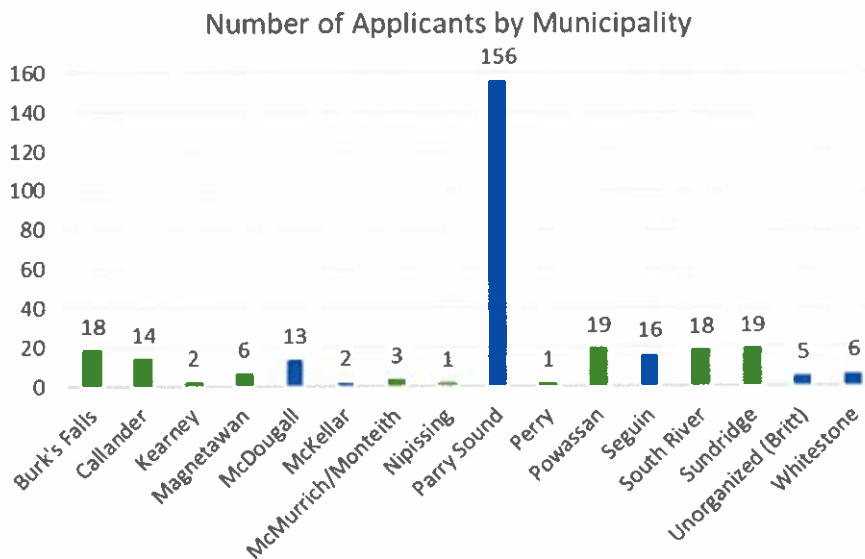
## Housing Programs Update

Housing Programs was able to start sending in COHB applications (Canada-Ontario Housing Benefit) beginning April 1<sup>st</sup> of this year. These applications were for the 2023-2024 benefit year. We began submitting applications immediately and received notification in early July that we had spent all our allocated funds. This was the fastest we have used this funding since the program began in 2020. We were able to assist just under 30 new households throughout the District of Parry Sound. Our team continues to receive calls and emails daily from other departments, community partners and clients inquiring about availability of COHB funding, which highlights the significant need for affordable housing in our district. Applications for the 2024-2025 year are not able to be submitted until April 1<sup>st</sup>, 2024.

Housing Programs has also seen an increase in requests for Ontario Renovates Accessibility grants. This program allows eligible homeowners to apply for a grant to assist with accessibility related repairs. This allows people to safely remain in their homes longer than they may have been able to without the repairs/renovations. We have been able to assist with a variety of requests including accessible bathtubs/showers, ramps, porch lifts, grab bars and widened doorways.

Housing Programs launched their second landlord survey mid-September. We saw several responses from area landlords come in within just a few days. The data we hope to collect from the responses will allow us to get a better understanding of the private housing stock within our district, as well as the current rents being charged. It also allows us to make connections with landlords for future working relationships.

We continue to collect waitlist data each month which allows us to gather real-time information on our applicants. The table below reflects the current location that applicants live in the District of Parry Sound. This table is slightly different than what was shown in the last report as it breaks down applicants by municipality rather than east or west. In the month of August, we saw 14 new applications, which is an increase from previous months. We have also seen an increase in special priority applications for priority placement on the centralized waitlist. There were several approved applications over this quarter.



This table shows the current location of CWL applicants that live in the District of Parry Sound. Blue represents West side municipalities and green represents East side municipalities. This shows that many of our waitlist applicants live in the Town of Parry Sound.

**Parry Sound District Housing Corporation  
August 2023**

**Activity for Tenant and Maintenance Services**

	<b>Current</b>	<b>YTD</b>
Move outs	2	26
Move in	4	22
L1/L2 forms	0	5
N4 - notice of eviction for non payment of rent	0	4
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	2	10
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	6	55
No Trespass Order	1	1
Tenant Home Visits	25	136
Mediation/Negotiation/Referrals	21	88
Tenant Engagements/Education	2	86



## Tenant Services Update

Over the summer months, Tenant Services has been working hard to get to ALL LHC/DSSAB tenants with a brand new and improved lease document. This involved having a lawyer review, writing out all leases for each tenant with custom rent calculation information in each one, and delivering them in person to workshop sessions we had planned in order to go through a generic template together as a group, answer any questions, and have signing completed on-site. All apartment buildings have been visited for this purpose now, and what's left to do are the family units. The new lease is much easier to follow, referencing updated relevant Legal Acts and removing some of the legal jargon and wordiness. Many tenants expressed appreciation for the time spent explaining and having conversations about tenancies. The signed return rate is likely about half, so some are preferring to stay on the old, original lease.

In September, we hosted a fire prevention workshop at our Callander building in partnership with the Callander fire department, and the Fire Chief came to present information to tenants. The tenants in attendance expressed having really enjoyed it and learned a lot of very valuable information from the event. We hope to expand this education to all buildings and as many tenants as possible in the future.

This fall we have been working hard to get all rental increase notices and letters out to all LHC/DSSAB and NOAH tenants before October 1<sup>st</sup>, in line with the Provincial guideline of a 2.5% increase.

Tenant Services sends out quarterly newsletters to tenants in order to share pertinent information or reminders, as well as new changes to contact people, or events that have taken place, or will. We also share recipes and word searches or colouring competitions – first person from each building to get them into the drop box with the most answers gets a gift card. This winter we plan to do a puzzle contest among the buildings, as many tenants enjoy using the common room to complete puzzles together.

Here are some snippets from the fall edition:

Living in a multiple unit dwelling may be challenging at times. Please be mindful of your actions so that they don't interfere with the reasonable enjoyment of others.

Tenants are responsible to work out their differences and if not resolved, a complaint form needs to be filled out in order for the complaint to be addressed.

We are asking all tenants who are permitted to smoke in their units, not to smoke during inspections or staff presence, unless you go outside. We appreciate your co-operation.

### Please Review the Following Steps for Tenant Issues

- (1) Collect as much information as you can about the problem. Date & Time.
- (2) **You are expected to be involved in the mediation and work together to come to a conclusion before contacting Tenant Services.**
- (3) If the problem persists complete the purple complaint form found in your building common room or laundry room and leave in the drop box.
- (4) If it is an emergency call Housing Office as soon as possible. If you ever feel your life is in danger call the police.
- (5) You may not be aware/informed of the actions we are taking to resolve the matter.

## Property Maintenance August 2023

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 28 units have been treated
Vacant Units	13	one-bedroom (8); multiple bedroom (5) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	6	one-bedroom market units available
After Hours Calls	8	Smoke detector beeping, sink overflow causing flooding, OPP requested for video footage 4 staff participate in the on-call phone tree system
Work Orders	150	Created for maintenance work, and related materials for the month of August
Fire Inspections		Will provide in next month's report

## Capital Projects August 2023

- The roof at 16 Toronto Ave. has been replaced
- The contract for the roof replacement at 66 Waubeek has been signed
- Consultant recommendations and architectural drawings for the 5-story building window replacement has been received, and currently reviewing for the 2024 budget
- The Queen St. and Broadway duplexes have undergone roof replacements, and the interior rough framing has been completed; the electrical and mechanical work is currently underway
- The kick-off meeting between engineers, architects, and consultants took place in September for a redesign of a tenant parking area for a west side building
- HVAC systems at 66 Waubeek St. have been replaced
- Dangerous trees have been removed from the Waubeek and Church Street properties
- Furnaces at some west side family unit properties have been replaced
- Extensive repairs within a unit after fire damage has finally been completed, and a new tenant has moved in

### Annual Inspections

In August, we completed annual inspections for five units, and all buildings on the east side of the district had their annual fire inspections completed and passed. The purpose of these annual inspections is to document maintenance issues, update smoke detectors approaching expiry, change out batteries, and make sure fire extinguishers are in working order.

**Esprit Place Family Resource Centre  
August 2023**

<b>Emergency Shelter Services</b>	<b>August 2023</b>	<b>YTD</b>
Number of women who stayed in shelter this month	19	77
Number of children who stayed in the shelter this month	7	29
Number of hours of direct service to women (shelter and counselling)	231	1,147
Number of days at capacity	0	73
Number of days over capacity	5	36
Overall capacity %	80%	77%
Resident bed nights (women & children)	248	1,610
Phone interactions (crisis/support)	44	195

<b>Transitional Support</b>	<b>August 2023</b>	<b>YTD</b>
Number of women served this month	16	65
Number of NEW women registered in the program	8	13
Number of public ed/groups offered	0	3

<b>Child Witness Program</b>	<b>August 2023</b>	<b>YTD</b>
Number of children/women served this month	22	104
Number of NEW clients (mothers and children) registered in the program	11	31
Number of public ed/groups offered	1	6



## Esprit Place Family Resource Centre Update

Women's Services was thrilled to welcome our new Esprit Place Supervisor in August. She brings a wealth of knowledge and experience to our team. Her experience in OW and HSP will be highly valuable as we continue to create a comprehensive service delivery model for clients accessing Esprit services.

Esprit Place continues to be very busy supporting women and children fleeing violence, as well as women experiencing homelessness from across the District of Parry Sound. We have had several days at or over capacity during the summer months and only anticipate that this need will grow as the weather changes. Our focus continues to be "housing first" and as such, we are working to strengthen partnerships with our DSSAB programs, as well as with other community partners to ensure access to safe affordable housing for our clients.

For the last several months CMHA has supported an Addictions Counsellor to be present at the shelter a half day a week. This partnership has increased access to timely addiction and mental health support for our clients and has strengthened the relationship with this important community partner. The Director of Women's Services also had the pleasure of meeting with the Restorative Relationships Manager from the Parry Sound Friendship Centre. They had a productive discussion about potential areas of collaboration, and agreed to work together to ensure that Esprit Place services are culturally safe for Indigenous women and children. We look forward to welcoming the Friendship Centre into Esprit Place to provide input and suggestions and to deliver cultural programming.

The District of Parry Sound Violence Against Women Coordinating Committee has begun rebuilding its membership and is now meeting regularly. The Director of Women's Services will be co-chairing this committee with the Restorative Relationships Manager from the PSFC. We have drafted a workplan for the 23/24 fiscal year that focuses on strengthening membership and delivering violence prevention and healthy relationship programming to the community.





## **Township of McKellar**

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

October 19, 2023

Hon. Doug Downey  
Attorney General  
McMurtry-Scott Bldg 11th Flr, 720 Bay St.  
Toronto, ON M7A 2S9

Sent via email: [Doug.Downey@ontario.ca](mailto:Doug.Downey@ontario.ca)

### **RE: Call for an Amendment to the *Legislation Act, 2006***

Dear Mr. Downey,

At the Regular Meeting of Council held on October 17, 2023, the Council of the Corporation of the Township of McKellar carried the following resolution:

#### **Resolution No. 23-671**

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

**WHEREAS** Metroland Media Group has sought bankruptcy protection and will cease the print publication of its weekly community newspapers across Ontario, moving to an online-only model; and

**WHEREAS** Neil Oliver, Chief Executive Officer and President of Metroland Media Group, said the 71 Metroland community publications will be digital only going forward; and

**WHEREAS** the *Legislation Act, 2006* provides a definition of "newspaper" which applies to every Ontario Act and Regulation, as in a provision requiring publication, means a document that, (a) **is printed in sheet form**, published at regular intervals of a week or less and circulated to the general public, and (b) consists primarily of news of current events of general interest; ("journal"); and

**WHEREAS** Ontario Municipalities are required to follow publication and notice requirements for Provincial Acts and Regulations; and

**WHEREAS** communities such as the West Parry Sound Area cannot comply with publication requirements in Provincial Acts and Regulations as the Parry Sound North Star news publication is no longer being printed in sheet form and there are no other local news publications fitting the definition of "newspaper"; and

**WHEREAS** some small, rural, Ontario Municipalities may not have the means to bring an application to the Court to ask for directions and approval of an alternate manner of providing notice;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby request the Provincial government to make an amendment to the *Legislation Act, 2006* to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations; and

**FURTHER** request the support of all Ontario Municipalities; and

**FURTHER THAT** this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and all Ontario Municipalities.

**Carried**

Regards,



Karlee Britton  
Deputy Clerk  
Township of McKellar  
[deputyclerk@mckellar.ca](mailto:deputyclerk@mckellar.ca)  
(705) 389-2842 x5

cc:

Paul Calandra, Minister of Municipal Affairs and Housing  
Graydon Smith, MPP Parry Sound-Muskoka  
The Association of Ontario Municipalities (AMO)  
Neil Oliver, CEO & President, Metroland Media Group  
All Ontario Municipalities



Hon. Doug Downey  
Attorney General  
McMurtry-Scott Bldg 11<sup>th</sup> Flr, 720 Bay St.  
Toronto, ON M7A 2S9

October 26<sup>th</sup> 2023

Sent via e-mail: [doug.downey@ontario.ca](mailto:doug.downey@ontario.ca)

**Re: Call for an Amendment to the Legislation Act, 2006**

Dear Mr. Downey,

Please be advised that at the Regular Council Meeting on October 25<sup>th</sup> 2023, the Town of Plympton-Wyoming Council passed the following motion, supporting the attached resolution from the Township of McKellar regarding a Call for an Amendment to the Legislation Act, 2006.

**Motion 10**

*Moved by Councillor Kristen Rodrigues*

*Seconded by Councillor John van Klaveren*

*That Council support item 'L' of correspondence from the Township of McKellar regarding a Call for an Amendment to the Legislation Act, 2006.*

**Carried.**

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [ekwarciak@plympton-wyoming.ca](mailto:ekwarciak@plympton-wyoming.ca).

Sincerely,

Erin Kwarciak  
Clerk  
Town of Plympton-Wyoming

cc: Sent via e-mail  
Paul Calandra, Minister of Municipal Affairs and Housing  
Bob Bailey, MPP Sarnia-Lambton  
The Association of Ontario Municipalities (AMO)  
Neil Oliver, CEO & President, Metroland Media Group  
All Ontario Municipalities



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**Carried**

Regards,



Karlee Britton  
Deputy Clerk  
Township of McKellar  
[deputyclerk@mckellar.ca](mailto:deputyclerk@mckellar.ca)  
(705) 389-2842 x5

cc:

Paul Calandra, Minister of Municipal Affairs and Housing  
Graydon Smith, MPP Parry Sound-Muskoka  
The Association of Ontario Municipalities (AMO)  
Neil Oliver, CEO & President, Metroland Media Group  
All Ontario Municipalities







September 26, 2023

*sent via email*

Minister Paul Calandra  
Municipal Affairs and Housing  
777 Bay Street  
College Park 17<sup>th</sup> Floor,  
Toronto, ON M7A 2J3

Dear Minister Calandra:

I am writing to you on behalf of AMCTO's members to seek clarity following the recent announcement from Metroland Media Group of its intention to cease print publication of 70 community newspapers across the province.

As you are aware, various statutes and regulations require that municipalities provide notice to the public in a newspaper, including but not limited to the *Ontario Heritage Act*, *Planning Act*, and *Municipal Act*. The announcement from Metroland means that many municipalities no longer have a printed newspaper in their community.

Historically, smaller municipalities have used online newspapers to communicate various notices in the absence of a local printed newspaper. This recent announcement has resulted in printed newspapers being discontinued in many medium to large sized municipalities, like Guelph, Barrie and Oakville, many in higher-growth areas where significant notice activity has traditionally occurred.

Given the significance of these recent closures, your guidance and clarification to affected municipalities as it relates to the challenges this presents for local government professionals across Ontario is appreciated. We are seeking your guidance as to whether municipalities are in compliance with statutes that require public notice be provided in a newspaper, when in the absence of a printed newspaper an online publication is used.



As always, we would be happy to collaborate with you towards a solution to support Ontario's municipalities. Please contact David Arbuckle, Executive Director ([darbuckle@amcto.com](mailto:darbuckle@amcto.com)), who would be happy to arrange a meeting.

Yours truly,

Stephen O'Brien, AOMC  
President, AMCTO

cc. Martha Greenberg, Deputy Minister, Ministry of Municipal Affairs and Housing

**Township of East Hawkesbury  
Regular Meeting**

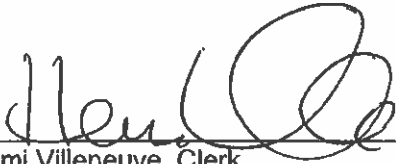


**Agenda Number:** 16.  
**Resolution #** 2023-50  
**Title:** Correspondence  
**Date:** October 10, 2023

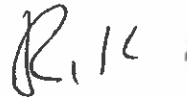
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**Moved by:** Monique Desjardins  
**Seconded by:** Stéphanie Sabourin

Be it resolved that Council support Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

  
\_\_\_\_\_  
Hemi Villeneuve, Clerk,

**Carried**







# Catherine Fife

MPP Waterloo

Robert Kirby  
Mayor of Township of East Hawkesbury  
5151 County Road 14, P.O. Box 340, St-Eugene, ON, K0B 1P0

**RE: Requesting your support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022**

September 25, 2023

Dear Mayor Kirby,

I am writing to you today to share an update on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022, and to request your support for this important legislation.

Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

The Act was inspired by Cambridge resident Jim McLeod, who will have been separated from his wife of 65 years Joan, on September 17, 2023. Nearly 6 years later, Jim continues to champion spousal reunification. He often says that he will talk to anyone and has two giant binders full of his advocacy work on the Bill. Last week, he told me that his heart is breaking because of his separation from Joan. He has brought other seniors who are separated from their spouses into the advocacy – you cannot sit with these folks for any amount of time and not care deeply about this legislation.

I know that you value the many contributions that older adults have made to Waterloo Region, and care deeply that they can live their final years with dignity and love. **I am hoping you will consider bringing a motion forward to your Council, in support of the Till Death Do Us Part Act.** Your support will help us to keep attention on this important legislation, so that it can finally be called to the Standing Committee on Social Policy – one step closer to Royal Assent.

I would be happy to discuss the Bill with you further, via phone call or an in-person meeting at your convenience. Thanks in advance for considering my request.

Sincerely,

Catherine Fife, Waterloo MPP  
Finance & Treasury Board Critic

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**Constituency Office**  
100 Regina St. S., Suite 220  
Waterloo, ON N2J 4A8  
Ph: 519-725-3477 | Fax: 519-725-3667  
Email: cfife-co@ndp.on.ca

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**Queen's Park Office**  
Room 154, Main Legislative Bldg.  
Queen's Park, Toronto ON M7A 1A5  
Ph: 416-325-6913 | Fax: 416-325-6942  
Email: cfife-qp@ndp.on.ca





**TOWNSHIP OF NIPISSING**

**RESOLUTION**

**DATE: November 14, 2023**

**NUMBER: R2023-**

**Moved by**

**Seconded by**

**That the statement of accounts dated:  
October 27 and 28; November 8, 2023;**

**Totaling \$155,997.02 be approved.**

**For      Against**

**PIPER  
BUTLER  
FOOTE  
KIRKEY  
YEMM**

**Carried**

**Mayor: TOM PIPER**