

***** AGENDA *****

Tuesday, January 16, 2024

****START TIME 6:30 p.m.****

1. Disclosure of pecuniary interest.
2. Committee Reports.
3. Resolution: Adopt the minutes of the meetings held January 2 and 10, 2024.
4. By-Law: Zoning By-Law Amendment to implement Environmental Protection (EP) Zone mapping on subject property 118 Chapman's Landing Road.
5. Presentation: Elizabeth Hill, Pesce & Associates – Approval of Market Comparators for Compensation Review.

6. Closed Session:

That this part of our meeting will be closed to the public as authorized by Section 239(3.1) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:

Educational or training sessions

A meeting of a council may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of education or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council.

Purpose of this Closed Session:

Council Training for the purposes of municipal procedures.

7. By-Law: Authorize entering into a Fire Dispatch Agreement.
8. Resolution: Approve participation in the City of North Bay Household Hazardous Waste Program for 2024.
9. Resolution: Approve the January 2024 Newsletter.
10. Staff Report: Request for Quotation – Museum Office Building Foundation repair results.
11. Correspondence.
12. Accounts to pay.
13. By-Law: Confirming Proceedings of Council at its meeting held January 16, 2024.
14. Adjournment.

Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

MINUTES

TOWNSHIP OF NIPISSING

Tuesday, January 2, 2024

A regular meeting of the Township of Nipissing Council was held on Tuesday, January 2, 2024 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper and Councillors Tom Butler, Stephen Kirkey, Shelly Foote and Dave Yemm.

Staff: Operations Superintendent Dan MacInnis; Office Assistant-Intern Kim Turnbull; Land Planning and Technology Administrator-Deputy Treasurer John-Paul Negrinotti; Fire Chief-MLEO-CEMC Will Bateman and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Disclosure of pecuniary interest: None.

Committee Reports:

Mayor Tom Piper: Eastholme Home for the Aged Board of Management.

R2024-001 D. Yemm, S. Kirkey:

That the minutes of the Council meeting held December 19, 2023, be adopted as published. **Carried.**

R2024-002 T. Butler, S. Foote:

THAT we authorize attendance at 2024 municipal conferences as follows:

Good Roads Conference – April 21-24, 2024 – Dan MacInnis, Operations Superintendent.

Federation of Northern Ontario Municipalities – May 6-8, 2024 – Shelly Foote, Councillor.

Councillor Steve Kirkey will attend Rural Ontario Municipal Association Conference in Mayor Piper's place – January 21-23, 2024. **Carried.**

R2024-003 S. Foote, T. Butler:

THAT we appoint James Scott to the Township of Nipissing Cemetery Committee for the remainder of the term of Council. **Carried.**

R2024-004 S. Kirkey, D. Yemm:

THAT we appoint Kim Turnbull as Interim Secretary to the Township of Nipissing Recreation Committee. **Carried.**

R2024-005: S. Foote, T. Butler:

THAT we transfer the following to reserve from the 2023 budget for use upon project completion in 2024:

\$68,885.07 to Operating Reserve for the final purchase costs of TownSuite software program;

\$100,000 designated towards Bear Creek Landfill closing costs from the Operating Reserve; and

\$90,000 designated for the Garage Roof Replacement from the Operating Reserve. **Carried.**

R2024-006: S. Kirkey, S. Foote:

THAT we pass By-Law Number 2024-01, being a By-Law to provide for an Interim Tax Levy. Read a first, second and third time and passed this 2nd day of January, 2024. **Carried.**

R2024-007 D. Yemm, T. Butler:

THAT we pass By-Law Number 2024-02, being a By-Law to appoint an Emergency Management Program Committee for the Township of Nipissing. Read a first, second and third time and passed this 2nd day of January, 2024. **Carried.**

R2024-008 D. Yemm, S. Kirkey:

That we accept the correspondence as presented. **Carried.**

R2024-009 T. Butler, S. Foote:

That the statement of accounts dated: December 15, 22, 28 and 29, 2023; totaling \$202,736.63 be approved. **Carried.**

R2024-010 S. Kirkey, D. Yemm:

That we pass By-Law No. 2024-03, being a by-law to confirm the proceedings of Council at its meeting held on January 2, 2024. Read a first, second and third time and passed this 2nd day of January. **Carried.**

R2024-011 T. Butler, S. Kirkey:

That the meeting be adjourned. Time: 6:58 p.m. Next regular meeting to be held January 16, 2024. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.
Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.
Minutes to be approved by Council at the next regular Council Meeting.

MINUTES

TOWNSHIP OF NIPISSING
Wednesday, January 10, 2024

A special meeting of the Township of Nipissing Council was held on Wednesday, January 10, 2024 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper and Councillors Tom Butler, Stephen Kirkey, Shelly Foote and Dave Yemm.

Staff: Operations Superintendent Dan MacInnis; Office Assistant-Intern Kim Turnbull; Land Planning and Technology Administrator-Deputy Treasurer John-Paul Negrinotti; Fire Chief-MLEO-CEMC Will Bateman and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Guests: Eric St. Pierre, D.M. Wills

Disclosure of pecuniary interest: None.

Eric St. Pierre from D.M. Wills went through a slide presentation on the results from the 2023 Road Needs Study.

Staff provided information on required capital projects for roads and bridges in 2024 for Council consideration at a future Capital Needs and Budget meeting.

Staff Report: Short Term Accommodations – Regulation Options from the Municipal Administrator.

R2024-012 S. Kirkey, S. Foote:

THAT the Staff Report dated January 5, 2024 from the municipal Administrator be received;
AND THAT Council directs staff to investigate a DRAFT Noise By-law for consideration in 2024.

Carried.

R2024-013 D. Yemm, T. Butler:

That this part of our meeting will be closed to the public as authorized by Section 239(2)(b) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:

(b) Personal matters about an identifiable individual, including municipal or local board employees.
Council to receive an update on municipal staff in municipal positions. Time: 7:32 p.m. **Carried.**

John-Paul Negrinotti remained for a portion of the closed session meeting and then left.

R2024-014 S. Foote, D. Yemm:

That we resume to an open public meeting. Time: 8:26 p.m. **Carried.**

Will Bateman returned to the meeting.

R2024-015 S. Kirkey, T. Butler:

That we pass By-Law No. 2024-04, being a by-law to confirm the proceedings of Council at its special meeting held on January 10, 2024.

Read a first, second and third time and passed this 10th day of January. **Carried.**

R2024-016 D. Yemm, S. Foote:

That the meeting be adjourned. Time: 8:27 p.m. Next regular meeting to be held January 16, 2024.

Carried.

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.

TOWNSHIP OF NIPISSING			
Report Prepared For:	John-Paul Negrinotti	Application Number:	ZBA2024-01
Report Prepared By:	Jamie Robinson, MCIP, RPP and Patrick Townes, BA, BEd	Applicant:	Tulloch Geomatics Inc. c/o Steve McArthur
Location:	118 Chapman's Landing Road	Owners:	Murray and Sharon Becker
Application Type:	Zoning By-law Amendment	Report Date:	January 16, 2024

A. PROPOSAL/BACKGROUND

A Zoning By-law Amendment application has been submitted by Tulloch Geomatics Inc. c/o Steve McArthur, on behalf of the owners for the subject lands located at 118 Chapman's Landing Road. The subject lands are owned by Murray and Sharon Becker, and are legally described as Part of Lots 13 and 14, Concession 11, Plan 42R-3093 PT Part 2, PIN 52219-0285.

The applicant is submitting the Zoning By-law Amendment application to satisfy a condition of provisional Consent (Application No. C2023-02) which was approved by the Committee of Adjustment on December 19, 2023. A copy of the Planning Report that was prepared for the Consent application is attached to this Report.

The purpose of the Zoning By-law Amendment is to implement Environmental Protection (EP) Zone mapping and regulations to prohibit the construction of buildings and structures along the shoreline of a Known Fish Habitat area and adjacent lands within 120 metres of the feature. The areas to be rezoned include portions of the proposed Severed Lot and the proposed Retained Lot.

The boundary of the subject lands is outlined in red on Figure 1 and the proposed lot boundaries that were provisionally approved by the Committee of Adjustment are shown on Figure 2.

A section of the South River is identified as containing Known Fish Habitat on Schedule B of the Official Plan. The location of the subject lands and the Known Fish Habitat is shown on Figure 3. The area identified as Known Fish Habitat and the adjacent lands within 120 metres was also identified in the sketch provided with the application. The lands to be rezoned to the Environmental Protection (EP) Zone are outlined in green on Figure 3.

Figure 1: Subject Lands



Figure 2: Provisionally Approved Lot Boundaries

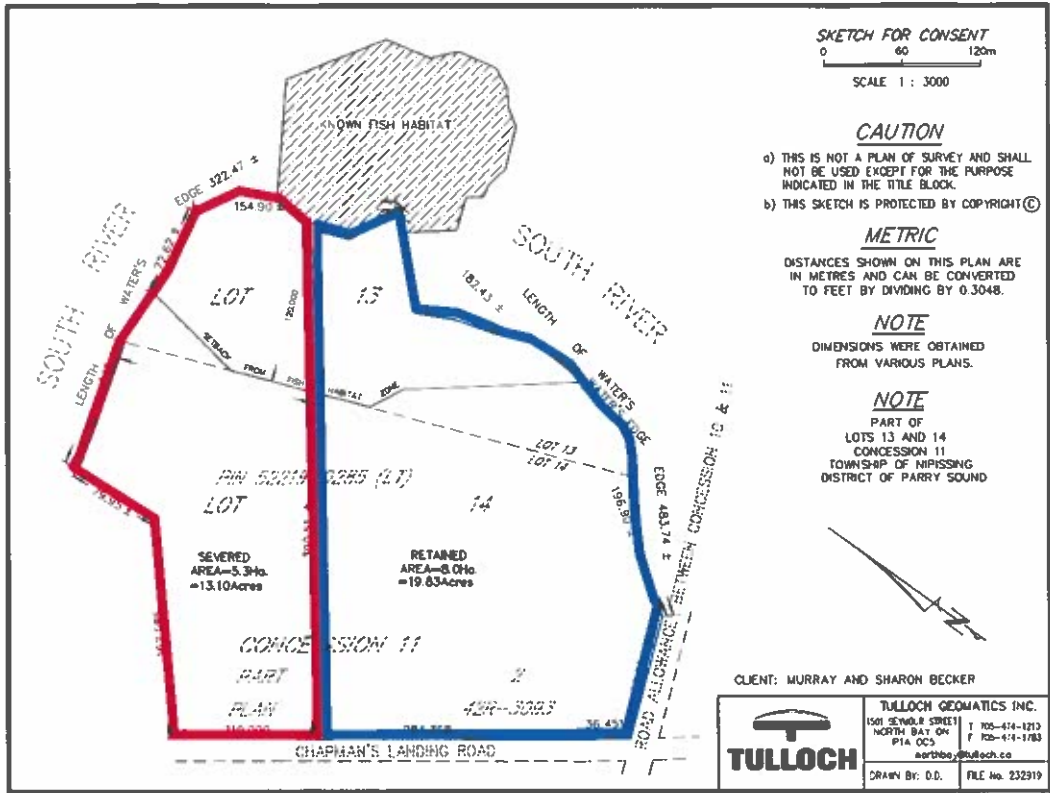
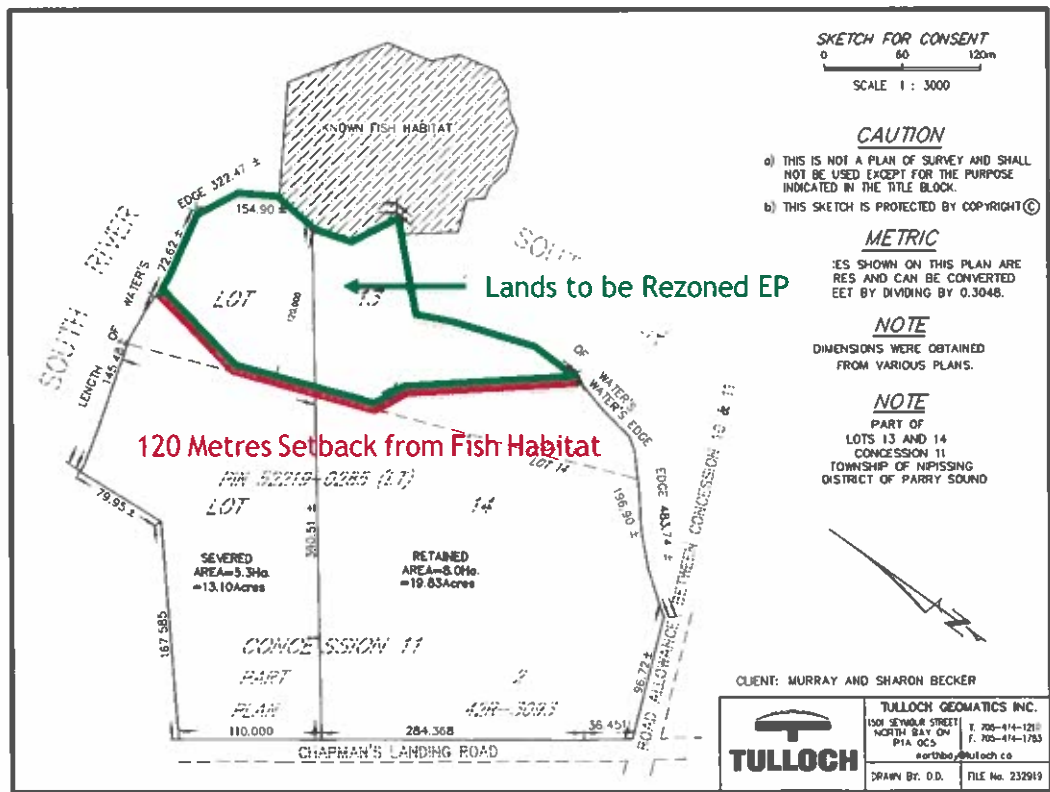


Figure 3: Proposed Environmental Protection (EP) Zone



B. REGULATORY REVIEW & ANALYSIS

B1. Provincial Policy Statement

The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. In the context of the PPS, the subject lands are located within a Settlement Area and this area is to be the focus of growth and development within the Township.

Section 2.1.6 of the PPS states that "*Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements*". The Official Plan includes more detailed policies for Fish Habitat and adjacent lands. The applicant did not complete a Fish Habitat Study to investigate the presence or potential impacts from future development on the proposed lots, therefore staff are recommending that the shoreline of the Known Fish Habitat area and the adjacent lands within 120 metres of the feature are zoned Environmental Protection (EP) to protect the feature and to prohibit buildings and structures within this area.

The subject lands are located along the South River, however future building locations are to be located on elevated portions of the property and outside any associated hazards from the river.

The proposed Zoning By-law Amendment is consistent with the PPS.

B2. Township of Nipissing Official Plan

The subject lands are designated Settlement Area in accordance with Schedule A of the Official Plan. A section of the South River is identified as containing Known Fish Habitat on Schedule B of the Official Plan. The location of the subject lands and the Known Fish Habitat is shown on Figure 3.

Section 5.4 of the Official Plan includes policies regarding Fish Habitat. Section 5.4.1 of the Official Plan states the following:

"Development and site alteration is not permitted, except in in accordance with provincial and federal requirements. On adjacent lands, development and site alteration shall only be permitted if it is demonstrated there will be no negative impacts on the Fish Habitat. Adjacent lands are defined as lands within 120 metres of known Fish Habitat. Development and site alteration may be permitted in instances where a federal authorization has been given allowing for alteration or harm to the Fish Habitat."

Further, Section 5.4.4 includes the following:

"Where new lots are proposed abutting known or unknown Fish Habitat, there shall be sufficient frontage to provide an area for recreational use of the waterfront outside of the known or unknown Fish Habitat area and appropriate buffer area between the habitat area and the recreational area. The Township may impose site plan control for residential uses adjacent to known or unknown Fish Habitat in order to impose mitigation measures recommended by the biologist. In addition, site-specific zoning may be used to impose greater setbacks and place these critical areas in a zone that will prohibit development."

The Known Fish Habitat area is not currently implemented in the Zoning By-law mapping. These areas are commonly located within the Environmental Protection (EP) Zone in order to restrict buildings and structures within these areas. The applicant did not complete a Fish Habitat Study to investigate the presence or potential impacts from future development on the proposed lots, therefore staff are recommending that the shoreline of the Known Fish Habitat area and the adjacent lands within 120 metres of the feature are zoned Environmental Protection (EP) to protect the feature and to prohibit buildings and structures within this area.

The proposed Zoning By-law Amendment conforms to the Official Plan.

B3. Zoning By-Law 2020-20

The subject lands are zoned Rural (RU) in the Township of Nipissing Zoning By-law 2020-20. Permitted uses in the RU Zone include residential, rural and special uses. Single unit dwellings are identified as a permitted use.

The area outlined in green on Figure 3 is to be rezoned to the Environmental Protection (EP) Zone. Section 4.8 of the Zoning By-law includes the permitted uses within the EP Zone, which include conservation uses and an existing building or structure. No new buildings or structures are permitted in the EP Zone, including a dock.

A copy of the proposed amending by-law is attached to this Report.

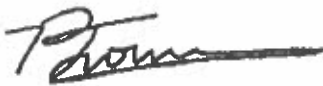
In summary, the proposed Zoning By-law Amendment will ensure that Known Fish Habitat area and adjacent lands of 120 metres are protected and no adverse impacts from development will occur.

C. RECOMMENDATION

On the basis of this review, it is recommended that Council receive this Report and pass the Zoning By-law Amendment. The proposed Zoning By-law Amendment and implementing Environmental Protection (EP) Zone mapping satisfies a condition of provisional Consent and protects the Known Fish Habitat on the shoreline of the subject lands, and adjacent lands from a natural heritage and feature perspective. The amendment is consistent with the PPS, conforms to the Official Plan, is good land use planning and should be approved.

If there are opposing comments received by Council, Council has the option not to make a decision on the application at the Public Meeting, and defer the decision until such time staff can prepare a supplementary report that considers any comments that have been received.

MHBC PLANNING



Patrick Townes, BA, BEd
RPP
Associate

Jamie Robinson, BES, MCIP,
Partner



TOWNSHIP OF NIPISSING

RESOLUTION

DATE : January 16, 2024

NUMBER: R2024-

Moved by

Seconded by

That this part of our meeting will be closed to the public as authorized by Section 239(3.1) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:

Educational or training sessions

Purpose of this Closed Session:

Council Training provided by Integrity Commissioner Harold Elston regarding Code of Conduct and Council Procedures.

Time: p.m.

For Against

**PIPER
BUTLER
FOOTE
KIRKEY
YEMM**

CARRIED

Mayor: TOM PIPER



REPORT TO COUNCIL

Date: January 9, 2024
From: Kris Croskery-Hodgins, Municipal Administrator
Re: Foundation Repair RFQ-2023-01 Results

BACKGROUND/OVERVIEW

A Request for Quotation was circulated in order to provide budget parameters for the repair of the Museum Office Building Foundation.

2 submissions were received:

Canor Construction Inc	\$101,918.09
Ed Seguin & Sons Trucking & Paving Ltd	\$74,995.00

FINANCIAL IMPACT

An application for funding of this project was submitted to Trillium and was not successful previously.

There is currently \$16,920.00 in reserve for Museum purposes.

The remaining \$58,075.00 of the lowest bid, if accepted, would be required using taxation in the 2024 budget.

RECOMMENDATION:

This amount would be a significant increase on the 2024 municipal budget in a year of increased financial strain on all departments.

Options:

1. Set this project aside for 2024 to allow more time to pursue funding and grant options to assist with the costs.
**An inspection and approval to operate for the 2024 Season regarding the safe integrity of the building for the purposes required must be obtained from a certified Engineer.
2. Include the project in the 2024 Municipal Budget, utilizing the Museum reserve with the option of supplementing the project from other operating reserves and taxation.

Respectfully,

Kris Croskery-Hodgins, Municipal Administrator



TOWNSHIP OF NIPISSING CORRESPONDENCE

January 16, 2024

1. Letter from the Powassan and District Food Bank for donations received. Donations generated through Recreation Committee and Fire Department programs.
2. Support request from Association of Municipalities Ontario (AMO) regarding advocacy efforts for social and economic prosperity.
3. Ontario Good Roads Association Bulletin.
4. Association of Ontario Road Superintendents request for support requesting funding from the Province of Ontario in the development of a Municipal Equipment Operator Course.
5. Minutes of the Powassan & District Union Public Library Board meeting held November 20, 2023 and draft Minutes of December 18, 2023.

Twtnshp Nipissing

**Powassan and District Foodbank
250 Clark St — PO Box 666
Powassan, ON
P0H 1Z0**

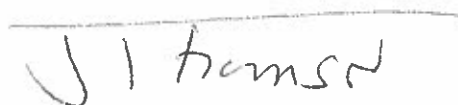
Township of Nipissing
Nipissing, ON - P0H 1W0
0

We at the Powassan and District Foodbank would sincerely like to thank you for your most generous donation to our cause.

Every penny we receive goes directly to the community members in need, none of our staff or volunteers receive any compensation for their efforts.

Your donation is welcomed and will be used in the best interests of those in need.

Please stay safe.



John Thomson for Powassan Foodbank

**Charitable organization number
89076 6140 RR0001
canada.ca/charities-giving**

Kris Croskery - Hodgins

From: AMO - Policy Update <communicate@amo.on.ca>
Sent: Wednesday, January 10, 2024 1:14 PM
To: admin@nipissingtownship.com
Subject: AMO Policy Update - Social and Economic Prosperity Review



POLICY UPDATE

Policy Update – Social and Economic Prosperity Review

Yesterday, [AMO presented](#) to the Standing Committee on Finance and Economic Affairs outlining our recommendations for the provincial 2024 budget. AMO highlighted how the current provincial-municipal fiscal arrangements are undermining the social and economic prosperity of Ontario. We are asking the provincial government to sit down with municipalities and work together on a social and economic prosperity review: a joint review of revenues, costs and financial risks and a detailed analysis of Ontario’s infrastructure investment and service delivery needs.

We need *your* help.

Municipal councils are encouraged to support AMO’s ongoing advocacy efforts by:

- Highlighting the challenges municipalities are facing and the need for this review during delegations at the upcoming ROMA conference in January, meetings with local MPPs, and your communities, using key messages included in [AMO’s pre-budget backgrounder](#)
- Passing a [council resolution](#) at your next meeting, calling on the province to commit to this review in its upcoming provincial budget
- Sharing your support with local media channels using our [news release template](#)
- Meeting with or writing to local MPPs ([sample wording](#)) in advance of provincial budget

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario
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Kris Croskery - Hodgins

From: Good Roads <info@goodroads.ca>
Sent: Wednesday, January 10, 2024 10:05 AM
To: Charles Barton
Subject: Good Roads Bulletin - January 10, 2024

Good Roads

Bulletin

2024-01-10

Good Roads
2024 Conference
What makes a great conference?
130 years of experience.

Everything roads since 1894

In this edition of the Good Roads Bulletin, we take a look at 2023 traffic fatality numbers, Canadian concerns about speeding, and automated speed enforcement increases in 2024.



Road Death Numbers Increase Again in 2023

Road Safety / Traffic Fatalities

The OPP has reported that 404 people died as a result of crashes in 2023, another increase year-on-year since the start of the pandemic. This is the first time Ontario has hit the 400-mark since 2004. Last year, the OPP reported 353 deaths in motor vehicle crashes. The OPP also reported a 7% increase in impaired driving charges from the previous year.

For comparison, the latest statistics from the U.S. Federal Highway Administration (FHWA) for the first half of 2023 showed a 3.3% decline from the same period in 2022 – 19,515 down from 20,190. Twenty-nine states total reported a decrease in fatalities. Traffic deaths skyrocketed during the pandemic, peaking in 2021 with 42,939, the highest number since 2005, undoing a decade and a half of slow improvement.

Dismal ranking: Ontario's 14.5% increase in 2023 would place it above only five U.S. states.

Pavement SEMINAR

Hyatt Place Toronto/Mississauga
 Wednesday February 21st
 Register Today www.tmc.ca.org/events

Join renowned international speakers as they delve deep into the latest developments, sustainability initiatives, cutting-edge research, and innovative methodologies pertaining to concrete pavement design, construction, and maintenance.

This seminar will be followed by an exclusive networking social - an opportunity you do not want to miss!



Canadians Concerned About Speeding Road Safety / Speed

The CAA has released the results of a survey it conducted in October on dangerous driving behaviours. 88% of Canadians are concerned about speeding in residential areas. Who is speeding? Some of these same people. 22% of respondents admitted to speeding on residential streets, and 45% admitted to speeding on highways. 19% admitted to driving well over the speed limit.

From the same OPP report in the previous news item, 94 out of the 404 deaths (approx. 23%) on Ontario roads in 2023 were due to speeding or aggressive driving. Research out of the Traffic Injury Research Foundation shows that driving 10km/hr over the speed limit increases the likelihood of a crash by 60%.

What's the hurry, Murray? That 10km/hr increase only saves about 3-4 minutes per trip on average.

Guelph Road School
 Courses are open for registration

Take control of your career and fast track your skills development by registering for our 2024 courses.

For more information visit
GoodRoads.ca/Education



Automated Speed Enforcement: Here to Stay

ASEs / Speed

With these latest statistics, it should come as no surprise to anyone that Toronto, Ottawa, Brampton, Waterloo, and other municipalities in Ontario are installing more photo radar cameras and increasing capacity for processing automated speed enforcement tickets in 2024.

In Toronto, city council has proposed changes that will speed up ticket processing time and make efforts to double the number of cameras on city streets. Ottawa will install 32 new cameras over the next 14 months. Both Brampton and Waterloo are now opening their own ticket processing centres in order to increase capacity for ticketing. Cambridge has asked the province to amend the Highway Safety Act to expand applications of ASEs further. Barrie, Newmarket, Niagara, Caledon, Sudbury, Kingston, and others have added or are in the process of adding cameras.

Don't Get Rowdy: People are speeding more, people are dying as a result, and ASEs are known to work. Are we going to see more toppled and vandalized cameras in 2024? Only time will tell.

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Sent to: admin@nipissingtownship.com

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Good Roads, 22-1525 Cornwall Rd., Oakville, Ontario L6J 0B2, Canada



AORS
PROMOTING KNOWLEDGE. PURSUING EXCELLENCE

4

January 8, 2024

Dear Head of Council, Deputy Head of Council and Councillors,

Your local Public Works department provides invaluable services within your community. Without the dedicated public works employees that you are fortunate to have, many basic functions in your community would not be able to happen. Without maintained roads, your emergency services (police, fire, and ambulance) would not be able to respond to calls, school buses could not run to get children to school, and your residents would not be able to leave to work, school, appointments, children's extra-curriculars and any other activity important to them. Additionally, as you work with the provincial government to tackle the housing crisis, your communities require more core infrastructure to handle the growth. For the health and safety of our communities it is important we keep our Public Works department staff complement full, and well trained.

Public Works departments across the province have already begun to feel the impacts of labour shortages, and as we will begin to see many retirements across the province, the shortage will become even more exasperated. From a recent survey that AORS completed with public works departments from across Ontario, we know that 91.5% of respondents will be hiring entry level positions in the next three to five years. However, we are already seeing the start of the labour shortage. From our survey, we found that 70% of respondents already reported getting less than five applications for entry level positions when posted, and the top three challenges municipalities are currently facing is a lack of applicants, applicants that do apply not meeting the required qualifications and municipalities having to compete with private sector positions.

Over the last year, AORS has been dedicating much of our advocacy to encouraging youth to consider careers in public works through career fairs, local government presentations to students, developing printed resources for guidance counsellors and much more. AORS has also been working closely with Fanshawe College Corporate Training Solutions to develop a Municipal Operator Course that would train potential municipal equipment operators to come to your municipality with the basic knowledge they need to begin maintaining your core infrastructure. This would be the first course of its kind that would attract potential students from across the Province of Ontario. To fund this endeavor, AORS has applied for a Skills Development Fund through the Province's Ministry of Labour, Training, Immigration and Skilled Trades. We are reaching out to you for your support in our application and your advocacy to the province on why having more – and qualified – applicants to our public works departments are so imperative.

We would ask that you consider passing the following motion:

WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as

emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE IT BE RESOLVED, that (INSERT MUNICIPALITY NAME) supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT, (INSERT MUNICIPALITY NAME) calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccini, (INSERT MUNICIPALITY'S NAME)'s Member of Provincial Parliament (INSERT LOCAL MPP NAME) and the Association of Ontario Road Supervisors.

We appreciate your on-going support and should you have any questions or concerns, please do not hesitate to contact AORS for all things municipal public works!

Best regards,



John Maheu
AORS Executive Director



Dennis O'Neil
AORS Member Services Coordinator



Christie Little
AORS Training and Programming Coordinator



Kelly Elliott
AORS Marketing and Communications
Specialist

Powassan & District Union Public Library

Minutes for Monday, November 20, 2023 – 6:00 p.m.

Board Meeting @ Library

In-person: Laurie Forth, Bernadette Kerr, Steve Kirkey, Brenda Lennon, Valerie Morgan, Leo Patey, Debbie Piper, Pat Stephens, Marie Rosset

Absent: Tina Martin, Doug Walli

Item	Action	Responsibility
Call to order	6:02 pm	
Respect and Acknowledgement Declaration	<p>Declaration read by CEO: We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations.</p> <p>May we continue to honour these teachings and accept their value in our quest to combat climate change and to heal our planet.</p>	
<p>3. General Consent Motion: Present the general Consent Motion for November 2023, which includes:</p> <ul style="list-style-type: none"> a) Approval of November 20, 2023 Agenda b) Approval of Minutes from the October 16, 2023 meetings c) Approval of the October 2023 Financial Statements d) Approval of the Library Reports – March to October 2023 	<p>Motion: 2023-31 That the General Consent Motion for November 2023 be adopted as amended</p> <p>Moved by: Bernadette Kerr Seconded by: Steve Kirkey</p>	
<p>4. Disclosure of pecuniary interest</p> <p>4.1 Acknowledgement of Marty Schreiter’s contribution to the Lisa LaFlamme Event</p>	<p>None</p> <p>Board members expressed their gratitude to Marty</p>	<p>none</p>

General Business

a) NOHFC - Update

Application for stage 2 in progress. Motion required to cover applicants costs.

Motion 2023-32: that the Powassan & District Union Public Library approves the application to the NOHFC for the Lighting and Energy Improvement Project for the funding amount of \$22,449. Further, the Board confirms our commitment to cover our contribution towards the project in the amount of \$3,069, which will come from the 2024 Budget or our Reserves and that we will cover any project overruns should they occur.

Moved by: Leo Patey
Seconded by: Steve Kirkey

b) Further Ideas to Use the LL Event Funds

- Electric fireplace and surrounds for Enever Room – in progress
 - 6'x8' privacy/quiet room on main floor - NW corner – in progress
 - VOX books children collection
 - Square metal picnic table
 - Maker space
 - Keyboard
 - Fence at front of Library – done
- Thank you to Danny Piper


Continue to evaluate feasibility of ideas – CEO, Fundraising Committee


c) Upcoming Activities – Dec 2023

- 2023 Christmas Storywalk® installed on Main Street –Nov. 23, 24
- Dec 2 – Powassan Parade of Lights
- Dec 14 – Santa visits Raising Readers, Reading by local author Dennis Chippa,
- Dec 14 to 16, Holiday Shopping for Kids, and making of Christmas cards to donate to Eastholmes Residents
- Dec 15 – Christmas Open House
- Dec 18 – Library Board Meeting

<p>d) Musical Instruments Library – Update</p> <p>e) Strategic Plan – Update</p> <p>f) Grant Updates</p> <p>g) Staff Recognition</p> <p>h) Little Free Libraries in Nipissing, Chisholm, and Restoule</p>	<p>We are now seeking other gently used musical instruments and are ready to start promoting it in the media.</p> <p>Leo Patey will contact Dave Sadd for cost estimate for helping with Strategic Plan</p> <ul style="list-style-type: none"> - OTF Resilience Grant – waiting for outcome - Seniors' Grant – decision not to apply in 2024 – not within the library's mandate - PLOG – should receive by end of 2023 - Canada Summer Job – apply for 2 summer student positions <p>Staff members about to reach the 5 or 10 year of service milestone.</p> <ul style="list-style-type: none"> - Some acknowledgement for service TBD <p>Plans to install in all three locations. Library commits to supply books for them on an ongoing basis.</p>	<p>Library Staff, CEO, Bernadette Kerr</p> <p>Leo Patey</p> <p>CEO</p> <p>CEO</p> <p>Steve Kirkey, Bernadette Kerr, Valerie Morgan</p>
<p>6. Closed Meeting</p>	<p>Motion 2023-33: That the PDUPL move in a session that is closed to the public in accordance with the Public Act, Section 16.1(b) personal matters about an identifiable individual. Moved by: Bernadette Kerr Seconded by: Steven Kirkey Result: passed</p> <p>Motion 2023-34: that the PDUPL move out of a session closed to the public. Moved by: Leo Patey Seconded by: Laurie Forth Result: passed</p>	

7. Correspondence	Email from the Nipissing Township informing the Board about the appointment of new Board member Brenda Lennon.	
8. Committee Reports a) Property Committee b) Financial Committee c) Fundraising Committee d) Policy Committee report e) Friends of the Library	<ul style="list-style-type: none"> - Waiting for NOHFC to approve grant - moving ahead with the building of the quiet/privacy room <ul style="list-style-type: none"> - Preliminary 2024 Budget was presented. With comments, suggestions from Board member CEO will revise and present at the Dec. meeting Revenue totaled approx. \$26,586 Expenses totaled approx. \$11,032 Net profit: approx.. \$15,554	CEO, property committee CEO
9. Adjournment	Motion: 2023-35 That the November 20, 2023 meeting be adjourned at 8:10pm Moved by: Steve Kirkey	Next meeting December 18, 2023

Chairperson: 
 Debbie Piper, Vice-Chair

Secretary: 
 Marie Rosset, CEO

Powassan & District Union Public Library
Minutes for Monday, December 18, 2023 – 6:00 p.m.
Board Meeting @ Library

In-person: Tina Martin, Laurie Forth, Bernadette Kerr, Steve Kirkey, Brenda Lennon, Valerie Morgan,
 Leo Patey, Debbie Piper, Marie Rosset

Absent:, Pat Stephens

Item	Action	Responsibility
Call to order	6:02 pm	
Respect and Acknowledgement Declaration	Declaration read by CEO: We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and accept their value in our quest to combat climate change and to heal our planet.	CEO
3. General Consent Motion: Present the general Consent Motion for December 2023, which includes: a) Approval of December 18, 2023 Agenda b) Approval of Minutes from the November 20, 2023 meetings c) Approval of the November 2023 Financial Statements d) Approval of the Library Reports – November 2023	Motion: 2023-36: That the General Consent Motion for December 2023 be adopted as presented Moved by: Steve Kirkey Seconded by: Brenda Lennon	
4. Disclosure of pecuniary interest	None	none
5. General Business		
a) NOHFC – Update	Probability of success is high, just need to wait for final outcome	NOHFC

<p>b) Musical Instruments Library – Update</p>	<p>Will start promoting in early January</p>	
<p>c) Strategic Plan – Update</p>	<p>Leo Patey will continue to try to contact Dave Sadd for cost estimate for helping with Strategic Plan</p>	<p>Leo Patey</p>
<p>d) Grant Updates</p>	<ul style="list-style-type: none"> - OTF – still waiting for outcome - PLOG – Received - Canada Summer Job – apply for 2 summer student – deadline Jan 14 2024 - Hydro Grant – deadline Jan 19 - YCW – potential <p>Laurie Forth volunteered to help with grant writing, which is much appreciated</p>	<p>Laurie Forth</p>
<p>e) 2023 Highlights</p>	<p>Marie went through the Highlights of 2023. Year-end review/highlights/annual report will be sent out at end of year.</p>	<p>CEO</p>
<p>f) Motion to transfer \$1,200 from Operational account to Maintenance Reserve GIC</p>	<p>Motion: 2023-37: That the Library Board approves the transfer of \$1,200 from the Operational Account to the Maintenance Reserve GIC.</p> <p>Moved by: Leo Patey Seconded by: Debbie Piper</p>	
<p>6. Correspondence</p>	<p>Letter and motion from Nipissing</p> <ul style="list-style-type: none"> - Letter informing of donation of \$75 in memory of Doug Walli - Motion R2023-225 in support of the Ontario Government increasing PLOG 	

<p>7. Committee Reports</p> <p>a) Property Committee</p> <p>b) Financial Committee</p> <p>c) Policy Committee report</p> <p>i. Tech-01 Library Agreement Draft</p> <p>ii. Serv-08 Doug Mackey Gallery Policy and Procedures</p> <p>iii. RES-04 Health and Safety Policy</p> <p>d) Friends of the Library</p>	<ul style="list-style-type: none"> - Waiting for NOHFC grant approval. - moving ahead with the building of the quiet/privacy room <ul style="list-style-type: none"> - 2024 Budget – Draft 2 was presented. Waiting for wage increases adopted by 3 Councils before completing the 2024 Library Budget. <p>Motion: 2023-38: That the Tech-01 Library Agreement Draft be approved as amended</p> <p>Moved by: Steve Kirby Seconded by: Brenda Lennon</p> <p>Motion: 2023-39: That Serv-08 Doug Mackey Gallery Policy and Procedures be approved as amended</p> <p>Moved by: Leo Patey Seconded by: Bernadette Kerr</p> <p>The RES-04 Health and Safety Policy was reviewed without any modifications.</p> <p>Over \$3,500 donated in 2023, covered cost of:</p> <ul style="list-style-type: none"> - Computer room and front entrance modifications - Book cart - StoryWalks – Summer and Christmas - Sign revamp in front of Library - Library of Things items 	<p>CEO, property committee</p> <p>CEO</p>

8. Closed Meeting	<p>Motion 2023-40: That the PDUPL move in a session that is closed to the public in accordance with the Public Act, Section 16.1(b) personal matters about an identifiable individual at 7:15pm. Moved by: Leo Patey Seconded by: Bernadette Kerr Result: passed</p> <p>Motion 2023-41: that the PDUPL move out of a session closed to the public at 7:27pm Moved by: Brenda Lennon Seconded by: Steve Kirby Result: passed</p>	
9. Adjournment	<p>Motion 2023-42: that the December 18, 2023 meeting be adjourned at 7:28pm Moved by: Steve Kirby Result: passed</p>	<p>Next meeting January 15, 2024</p>

Chairperson: _____
Kristine Matin, Chair

Secretary: _____
Marie Rosset, CEO