

***** AGENDA *****
Tuesday, May 14, 2024
*****START TIME 6:30 p.m.*****

1. Disclosure of pecuniary interest.
2. Oath of Office – New Council Member.
3. Public Comment – 2024 Proposed Budget.
4. Council Discussion: 2024 Proposed Budget.
5. By-Law: Adopt the Tax Rates and Budget for 2024.
6. By-Law: Adopt the 2024 Tax Ratios.
7. By-Law: Adopt updated Remuneration Schedule – Staff for 2024 in the Township of Nipissing Pay Equity Plan.
8. By-Law: Adopt updated Position Descriptions for municipal Staff.
9. By-Law: Update Appointment of Committee of Adjustment.
10. Committee Reports.
11. Resolution: Adopt the minutes of the meeting held April 16, 2024.
12. Resolution: Adopt the minutes of the Special Meeting held May 9, 2024.
13. Resolution: Authorize the removal of a beaver dam on private property, Concession 18, Lot 6, PCL 17440 NS.
14. Resolution: Authorize a donation to the Almaguin Highlands Secondary School Graduation Program.
15. Resolution: Authorize a donation to the Near North Crime Stoppers.
16. Resolution: Support the Town of Goderich regarding the Phase-out of Free Well Water Testing.
17. Correspondence.
18. Accounts to pay.
19. By-Law: Confirming Proceedings of Council.
20. Adjournment.

Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

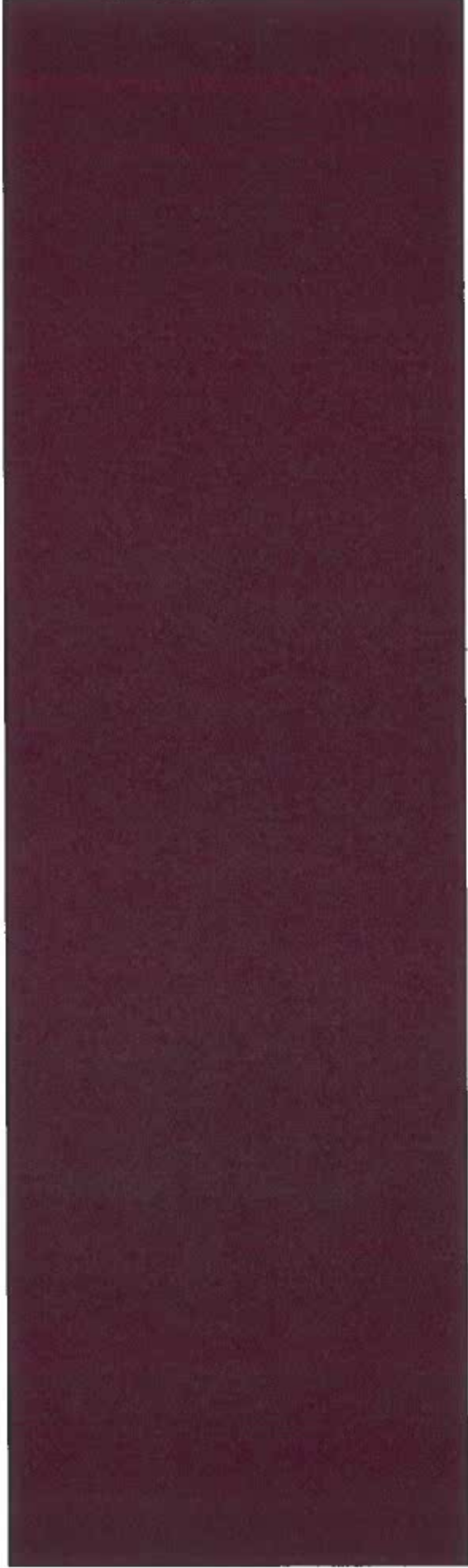
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TOWNSHIP OF NIPISSING 2024 BUDGET DRAFT

OPERATING AND CAPITAL BUDGET

UPDATED APRIL 24, 2024



LEVY AND RATE CHANGES

- Levy increase: 7.34%
- Tax Rate increase: 6.15%
- Tax Impact:
 - Per \$215,000 of assessment
\$124.77 increase.

GENERAL GOVERNMENT – LEVIES AND GRANTS

Department Description	Revenues			Expenses	
	2023 Actual	2024 Budget		2023 Actual	2024 Budget
General Government					
Ontario Municipal Partnership Fund	\$ 662,700.00	\$ 634,200.00	-4%		
Municipal Tax Levy	\$ 3,149,624.91	\$ 3,400,786.00	8%		
Payments in Lieu (all levels govt)	\$ 22,613.54	\$ 23,906.27	6%		
Grants Received or Pending (Gas Tax, OCIF...)	\$ 386,617.22	\$ 515,861.54	33%		
MPAC Property Assessment				\$ 56,830.52	\$ 57,639.71
Policing Services				\$ 310,195.65	\$ 313,066.00
Social Services Levy				\$ 175,155.52	\$ 182,248.00
Eastholme Levy				\$ 137,477.00	\$ 142,234.00
Health Unit Levy				\$ 55,514.70	\$ 57,182.00
EMS Ambulance Levy				\$ 131,915.68	\$ 137,481.44
Library Levy				\$ 33,351.21	\$ 42,057.62
Health Centre Contribution				\$ 10,000.00	\$ 10,000.00
	\$ 4,221,555.67	\$ 4,574,753.81	8%	\$ 910,440.28	\$ 941,908.77
					3%

GENERAL GOVERNMENT – COUNCIL EXPENSES, REVENUE

Department Description	Revenues		2024 Budget	%	Expenses		2024 Budget	
	2023 Actual				2023 Actual			
Interest Earned (investments)	\$ 218,453.22	\$ 229,000.00		5%				
Interest on Taxes	\$ 28,929.48	\$ 30,000.00		4%				
Service Fees (Admin, Applications)	\$ 9,473.94	\$ 12,765.92		35%				
Salaries, Benefits, Deductions					\$ 1,261,000.51	\$ 1,477,176.24		17%
Asset Management Program					\$ 40,081.74	\$ 27,950.00		
Web Page					\$ 1,986.85	\$ 2,000.00		1%
Council Donations					\$ 3,356.66	\$ 5,000.00		49%
Strategic Plan Implementation					\$ 1,955.63	\$ 4,500.00		130%
Pay Equity					\$ -	\$ 24,000.00		
Council Professional Development					\$ 3,814.33	\$ 7,000.00		84%
Council Expenses - cell phones, etc.					\$ 10,865.36	\$ 11,000.00		1%
	\$ 256,856.64	\$ 271,765.92		6%	\$ 1,323,061.08	\$ 1,558,626.24		18%

ADMINISTRATION

Department Description	Expenses		
	2023 Actual	2024 Budget	
Propane Expenses	\$ 30,132.79	\$ 28,750.00	-5%
Hydro Expenses	\$ 18,643.39	\$ 21,700.00	16%
Phone Expenses	\$ 23,811.18	\$ 21,125.00	-11%
Insurance Expenses	\$ 107,631.20	\$ 120,700.00	12%
Professional Development	\$ 44,369.74	\$ 43,000.00	-3%
Administration Maintenance/Supplies	\$ 72,604.59	\$ 80,700.00	11%
Audit Fees	\$ 16,281.60	\$ 16,800.00	3%
Legal Fees	\$ 14,339.73	\$ 15,000.00	5%
Planning Fees	\$ 16,346.56	\$ 5,000.00	-69%
Integrity Commissioner	\$ 162.82	\$ 2,500.00	1435%
	\$ 344,323.60	\$ 355,275.00	3%

FIRE DEPARTMENT

Department Description	Revenues		2024 Budget	%	Expenses	
	2023 Actual				2023 Actual	2024 Budget
Fire Department Revenues	\$ 3,600.34	\$ 2,500.00		-31%		
Fire Department Long Term Debt					\$ 24,719.03	\$ 25,570.56
Fire Station Maintenance/Supplies					\$ 49,562.58	\$ 52,800.00
Fire Department New Equipment					\$ 7,325.08	\$ 10,000.00
Fire Department PPE/Uniforms					\$ 14,472.54	\$ 17,000.00
FD Fire Prevention Education					\$ 4,260.63	\$ 4,500.00
FD Equipment Maintenance/Cert.					\$ 11,153.73	\$ 12,500.00
Firefighter Points/Stipend					\$ 67,359.99	\$ 69,450.00
Equipment Rental Costs					\$ 41,050.00	\$ 53,000.00
	\$ 3,600.34	\$ 2,500.00			\$ 219,903.58	\$ 244,820.56

PUBLIC SAFETY AND ENFORCEMENT AND CEMETERY OPERATIONS

Department Description	Revenues		2024 Budget %	Expenses		
	2023 Actual	2024 Budget		2023 Actual	2024 Budget	
Emergency Management/CEMC						
911 Expenses	\$ 80.00	\$ 250.00	213%	\$ 4,110.89	\$ 4,500.00	9%
By-Law Enforcement	\$ -	\$ 750.00		\$ 309.77	\$ 1,000.00	223%
Animal Control	\$ 2,851.00	\$ 4,300.00	51%	\$ 1,973.22	\$ 2,200.00	11%
				\$ 1,970.14	\$ 2,775.00	41%
Building Department Expenses						
Building Permit Revenue	\$ 57,010.50	\$ 57,000.00	0%	\$ 66,386.01	\$ 74,847.00	13%
Cemetery Operations	\$ 16,599.60	\$ 16,000.00	-4%	\$ 9,907.30	\$ 8,500.00	-14%
	\$ 76,541.10	\$ 78,300.00		\$ 84,657.33	\$ 93,822.00	

LANDFILL AND RECYCLING OPERATIONS

Department Description	Revenues		2024 Budget %	Expenses		
	2023 Actual	2024 Budget		2023 Actual	2024 Budget	
Landfill Operations	\$ 77,001.54	\$ 78,000.00	1%	\$ 38,508.15	\$ 50,000.00	30%
Landfill Study/Expansion Request				\$ 33,973.60	\$ 135,910.00	300%
Long Term Debt Compactor				\$ 23,359.12	\$ 35,040.00	50%
Landfill Machinery Rental				\$ 29,296.04	\$ 32,000.00	9%
Recycling Operations				\$ 75,648.36	\$ 77,500.00	2%
Household Hazardous Waste				\$ 2,024.00	\$ 4,048.00	100%
	\$ 77,001.54	\$ 78,000.00		\$ 202,809.27	\$ 334,498.00	

PUBLIC WORKS - ROADS		Revenues		Expenses	
Department Description	2023 Actual	2024 Budget %	2023 Actual	2024 Budget	
Road Revenues	\$ 79,125.86	-92%			
LTD Proceeds for trucks	\$ 306,908.76	-71%			
LTD Payments Trucks			\$ 186,309.04	\$ 222,478.04	19%
LTD Excavator Payments			\$ 30,560.64	\$ 30,560.00	0%
Public Works/Garage Supplies			\$ 31,575.64	\$ 53,000.00	68%
Culvert Materials			\$ 16,156.69	\$ 35,000.00	117%
Machinery Rentals			\$ 520,123.31	\$ 425,000.00	-18%
Hard Top Maintenance Materials			\$ 4,020.86	\$ 4,500.00	12%
Calcium/Dust Control Materials			\$ 64,384.21	\$ 68,000.00	6%
Bridge Study Materials			\$ -	\$ 10,700.00	
Loose Top Maintenance Materials			\$ 5,834.07	\$ 7,500.00	29%
Quarried Gravel Program			\$ 254,648.42	\$ 40,000.00	-84%
Alsace Road Gravel Program			\$ 240,073.67		
Quarried Gravel Materials Stockpile			\$ -	\$ 40,000.00	
Boundary Alsace Road Gravel Maintenance			\$ 52,228.60	\$ 35,000.00	
Road Side Cutting Services			\$ 7,891.49	\$ 8,500.00	8%
Ditching Materials			\$ 4,276.50	\$ 5,500.00	29%
Signs Materials			\$ 5,929.18	\$ 7,000.00	18%
Street Light Maintenance			\$ 5,540.14	\$ 4,500.00	-19%
Winter Maintenance Materials			\$ 48,361.58	\$ 70,000.00	45%
OCIF/Gas Tax Birchgrove Reseal 1&3, Bear Creek Culvert Replacement			\$ 359,346.99	\$ 377,000.00	5%
NORDS Grant Hart Road Culvert Replacement with Mun of Callander			\$ -	\$ 65,000.00	
Stonecutter's Road Culvert			\$ 1,837,261.03	\$ 300,000.00	
	\$ 386,034.62	\$ 96,250.00	\$ 1,837,261.03	\$ 1,809,238.04	

MUSEUM OPERATIONS

Department Description	Revenues		Expenses	
	2023 Actual	2024 Budget %	2023 Actual	2024 Budget
Museum Maintenance/Structural			\$ 2,442.17	\$ 6,250.00
Museum Special Events	\$ 1,456.15	65%	\$ 835.62	\$ 1,500.00
Museum Candy/Pop	\$ 3,388.67	18%	\$ 2,108.40	\$ 2,000.00
Museum Merchandise/Gifts	\$ 850.95	12%	\$ -	\$ 500.00
Museum Books	\$ 114.00	163%	\$ -	\$ 500.00
Museum Programs			\$ -	\$ 700.00
Museum Yard Maintenance			\$ 1,041.78	\$ 2,000.00
Museum Donations	\$ 1,255.35	19%		
	\$ 7,065.12		\$ 6,427.97	\$ 13,450.00

RECREATION OPERATING

Department Description	Revenues		2024 Budget %	Expenses		
	2023 Actual	2024 Budget		2023 Actual	2024 Budget	
Community Centre Operations	\$ 1,700.00	\$ 2,000.00	18%	\$ 8,305.08	\$ 12,350.00	49%
Fitness Centre Operations	\$ 18,810.00	\$ 20,000.00	6%	\$ 24,078.37	\$ 23,500.00	-2%
Docks/Boat Launch				\$ 3,183.03	\$ 5,000.00	
Recreation Programs	\$ 18,919.94	\$ 19,000.00	0%	\$ 17,971.76	\$ 12,500.00	-30%
Rink Materials				\$ 4,895.67	\$ 10,000.00	104%
Canada Day Event				\$ 2,004.30	\$ 5,000.00	149%
Beaches/Park Maintenance				\$ 8,977.59	\$ 10,000.00	11%
Advertising/Office Supplies				\$ 150.00	\$ 250.00	67%
	\$ 39,429.94	\$ 41,000.00		\$ 69,565.80	\$ 78,600.00	

CAPITAL PROJECTS

Department Description	Expenses		
	2023 Actual	2024 Budget	
Administration Capital Projects	\$ -	\$ 78,885.00	
Fire Department Capital Projects	\$ 38,550.40	\$ 145,350.00	277%
Landfill Capital Projects	\$ 241,680.00	\$ -	
Roads/Public Works Capital Projects	\$ 327,427.64	\$ 175,000.00	-47%
Recreation Capital Projects	\$ 29,510.40	\$ -	-100%
Museum Capital Projects	\$ -	\$ 110,000.00	
	\$ 637,168.44	\$ 509,235.00	

Department	2023 Balance	Projected 2024 Balance	Notes:
Administration			
Working Capital	\$ 1,235,127.67	\$ 1,229,087.63	Surplus from 2023, SCBAs, Garage Roof, Asset Man Reps
Pay Equity-HR Projects	\$ 5,000.00	\$ -	Use towards HR Study
Software Purchase	\$ 68,885.07	\$ 3,000.00	Will be used to finalize software purchase.
Cemetery	\$ 5,146.00	\$ 7,646.00	For fencing needs in future.
Museum	\$ 16,920.00	\$ 20,920.00	Building Reserve.
Designated for Broadband Expansion	\$ 60,000.00	\$ 60,000.00	
Elections Reserve	\$ 3,000.00	\$ 6,000.00	For 2026 Election
Integrity Commissioner Reserve	\$ 3,500.00	\$ 3,500.00	
Safe Restart Funding	\$ 11,913.52	\$ 1,913.52	\$10,000 towards Office Renovation
Building Department			
Roads/Public Works			
NORDS Grant Reserve	\$ 195,359.08	\$ 228,039.08	Amounts designated to projects per Ministry requirements for replacement in future
Public Works Garage/Office Construction	\$ 50,000.00	\$ 75,000.00	
Public Works Equipment Reserve	\$ 633,267.14	\$ 410,789.14	
Gravel Program Reserve	\$ 179.54	\$ 200,179.54	Alsace Road to be done in 2023
Bridges Reserve	\$ 334,264.91	\$ 59,264.91	\$300,000 to Stonecutters Road Culvert*
Fire Department			
Firefighting Equipment	\$ 70,276.14	\$ 25,276.14	\$50,000 toward SCBA purchase
Fire Department Apparatus	\$ 83,724.82	\$ 75,654.82	
Fire Department Communications Reserve	\$ 5,000.00	\$ 10,000.00	
Recreation			
Community Centre	\$ 36,100.00	\$ 41,100.00	
Heritage Park/Playground	\$ 3,550.90	\$ 13,050.90	
Fitness Centre	\$ 32,000.00	\$ 34,000.00	
Family/Christmas Programming (Bottle Drive Revenue)	\$ 12,404.40	\$ 12,404.40	Depends on actual
Public Docks/Boat Launch	\$ 5,000.00	\$ 7,500.00	
Landfills			
Landfill Closure Reserve	\$ 570,694.00	\$ 495,694.00	
Landfill Equipment (final years for Excavator Payments)	\$ 86,355.51	\$ 20,755.51	
Gas Tax Program Reserve - Legislated	\$ 115,411.44	\$ 21,411.44	Unused portion and interest to be added
Parkland Reserve - Legislated	\$ 147,745.62	\$ 147,745.62	Interest and SRA Property Sales to be added
Total	\$ 3,875,799.24	\$ 3,294,906.13	Approximate*



Township of Nipissing - Job Description

Position Title: Municipal Administrator-Clerk-Treasurer

Department: Administration

Reports To: Council

Appendix A – a
By-Law Number 2024-25

Position Summary

Reporting to Council, the Municipal Administrator-Clerk-Treasurer oversees and provides direction to the operation of the municipality following Council direction, and under legislative authority of the Municipal Act. This position provides the leadership required to ensure that departmental objectives are achieved, provides Council with all relevant information necessary to make informed decisions, and provides general direction of all municipal services to achieve an optimum use of human and financial resources. This position also performs the statutory duties of the Municipal Clerk and Municipal Treasurer positions.

Duties & Responsibilities

Municipal Administrator

- Provides Council and its Committees advice concerning the feasibility, desirability, and cost of proposed programs, policies, and by-laws.
- Works closely with Council and the community to develop and update the Strategic Plan for the Township.
- Exercises general direction over all municipal operations.
- Promotes the community, capitalizing on the unique local features; identifies and engages in development opportunities that enhance the future of the Township while respecting the fabric of the community.
- Compiles, advertises, and provides input on the Strategic Plan, Official Plan, Zoning Bylaw and all documents providing direction to the Township.

Clerk

- Represents the Town to the public, media, land developers, commercial/industrial interests, as well as neighbouring and county municipalities and regulatory agencies/officials at the provincial and federal level.
- Provides leadership in the development and implementation of programs aimed at marketing/promoting the Town and enhancing its image and visibility.
- Develops and maintains contact network of counterparts in other municipalities; direct on-going efforts to explore and optimize sharing of services and cooperative/group purchasing.
- Represents the Town with individual citizens, community groups/associations, special interest groups, developers, commercial interests and the written and electronic media.
- Liaises with regulatory officials/agencies at the federal, provincial and county levels.

Department Leadership

- Performs the statutory functions of Municipal Clerk as set out in the *Municipal Act of Ontario*.

- Coordinates the preparation of Council agendas, attends all Council and Committee meetings, delegates others to attend meetings as required, and records resolutions and proceedings of Council in accordance with established procedures and requirements.
- Prepares draft by-laws and policies. Consults with the Township's legal counsel, as required.
- Responds to all correspondence as directed by Council.
- Serves as the Township's Commissioner of Oaths and Affidavits; Division Registrar of Vital Statistics, Line Fences, and Wildlife Damage Compensation program.
- Validates all official documents and ensures the safe keeping of municipal records.
- Responds and makes decisions on behalf of the Township under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).
- Responsible for duties of the Information Steward including how information is handled and stored as well as who has read, write, and copy access to information.
- As Chief Returning Officer, manages municipal and school board elections and referenda in accordance with provisions of the *Municipal Elections Act*.

Treasurer

- Performs the statutory functions of Municipal Treasurer as set out in the *Municipal Act of Ontario*.
- Prepares the annual and capital budget submissions for Council.
- Provides financial information/assistance to local Boards in the preparation of their annual budgets.
- Provides budget progress/status reports to Council, departments, and Boards/Agencies, as requested.
- Responsible for the proper administration of the accounts receivable/payables functions and maintenance of the general ledger.
- Develops and manages sound accounting procedures for the handling and posting of all cash receipts and banking operations.
- Receives and posts tax payments; receives tax payments and other revenues received by mail, in person, or electronically. Balances receipts and prepares bank deposits.
- Effects changes to the municipal tax roll and prepares tax certificates.
- Monitors and initiates tax collection procedures as per provincial legislation and Township policies.
- Completes the annual Financial Information Return (FIR) and submits the report, ensuring legislated and ministry compliance.
- Oversees the financial performance of all contracts and agreements entered into by the Township; reports any shortfalls or discrepancies to Council.

Human Resources

- Monitors, reviews, and evaluates performance; takes corrective action as required. Sets expectations and monitors results at all levels.
- Creates a positive and constructive work environment. Coaches, mentors, and advises senior management on the effective utilization of their staff. Promotes the adoption of

contemporary human resource “best practice” and ensures compliance with all necessary regulations.

- Upholds, educates, and monitors HR policies and practices for all staff.
- Responds to complaints or inquiries regarding HR policies and practices.
- Ensures appropriate training and procedures are followed by all staff.
- Submits T4's, OMERS reporting, etc.

Other Responsibilities

- Acts as alternate Community Emergency Management Coordinator (CEMC) by assisting with planning and implementing the annual exercise and required management group meetings.
- Assists the CEMC with maintenance of the Township's Emergency Plan and compliance with provincial requirements.
- Performs other duties as assigned.

Qualifications and Requirements

- An undergraduate degree in business or a related discipline.
- A designation of CMO or AMP from the Association of Municipal Clerks and Treasurers (AMCTO) preferred.
- Required to complete and maintain required training for the CEMC position including Basic Emergency Management (BEM) and Community Emergency Management (CEM) through OFMEM.
- Minimum 10 years' related experience.
- Demonstrated leadership experience working with Council and overseeing a team of senior managers and professionals.
- Demonstrated ability in dealing with Provincial Government, Federal Government, and other external agencies/ stakeholders.
- Thorough working knowledge of Municipal, Provincial, Federal, and Employer- related legislation/regulations and contemporary issues, municipal government organizations and structures, municipal operations, municipal finance and reporting processes, labour relations principles and collective agreement administration, and management practices.
- Ability to think and act strategically and astutely in a political and community service environment; to build strong and enthusiastic staff teams and external alliances/partnerships; to align departmental programs/services with corporate goals/objectives; and to champion the vision/mission of the Town and foster a positive, productive, innovative/creative workplace environment.
- Excellent customer service skills required to liaise with the public, members of council, and employees to foster and maintain good working relationships and best practices.
- Ability to use tact and diplomacy in dealing with sensitive/confidential or confrontational topics in a political environment.
- Demonstrated ability to build high levels of credibility within diverse work groups as well as the ability to develop productive partnerships with a range of stakeholders.
- Ability to balance multiple priorities, often with conflicting timelines.



Township of Nipissing - Job Description

Position Title: Fire Chief/CEMC/By Law Officer
Department: Fire/By Law
Reports To: Municipal Administrator and Council

Appendix A – b
By-Law Number 2024-25

Position Summary

Reporting to the Municipal Administrator and Council, the Fire Chief/CEMC/By Law Officer is responsible for the efficient and effective administration and operation of the Fire Department and is the Primary Community Emergency Management Coordinator (CEMC). This position is also responsible for the enforcement of municipal by-laws and providing public information to educate and raise awareness to ensure the protection of residents, property, and employees.

Duties & Responsibilities

Fire Chief

- Supervises and coordinates all aspects of Fire Department operations to ensure the Township of Nipissing is provided with efficient and effective fire services which meet legislated requirements.
- Ensures that all Fire Department personnel are properly trained in fire prevention, fire suppression, and emergency response procedures and the proper use of departmental equipment as per current legislative standards.
- Ensures that all departmental operations are conducted safely and in accordance with the Occupational Health and Safety Act and with established procedures of the Fire Department.
- Prepares annual budget estimates for the department and requisitions materials, supplies, and equipment in accordance with municipal procurement policies and approved budget guidelines.
- Submits annual incident reports and any other reports as requested.
- Provides council with policy, procedure, and technical advice on the management of the Fire department and prepares rules and regulations for the efficient operation of the department.
- Directs the maintenance and repair of fire fighting equipment and apparatus, and recommends the replacement of same, as required.
- Participates in fire safety education, public events, emergency measures activities, fire prevention and safety campaigns, and represents the Fire Department at meetings and functions pertaining to fire services.
- Takes all proper methods for the prevention, control, and extinguishment of fires and for the protection of life and property within the Township and administers the Township's Mutual Aid Program.
- Enforces municipal by-laws respecting fire prevention and exercises the powers conferred by the Fire Protection and Prevention Act.
- Assists with the coordination and operations of First Response Medical Services.

Community Emergency Management Coordinator (CEMC)

- Updates and maintains the Township's Emergency Plan and ensures compliance with the requirements of the office of the Ontario Fire Marshal and Emergency Management (OFMEM).
- Plans and implements the annual exercise and required management group meetings.
- Ensures that the alternate CEMC is briefed and up to date on all items.
- Communicates effectively with the media and public during emergencies.

Municipal Law Enforcement Officer

- Provides a variety of inspections, advisory, and enforcement services pertaining to legislation and to the by-laws of the municipality.
- Responds to complaints regarding alleged violations, conducts investigations into allegations, urging self-compliance where possible through persuasive discussion and written correspondence to violators.
- Ensures evidence is gathered in an appropriate and legal manner, follows search and seizure procedures, and properly stores evidence.
- Assists with animal control in the municipality and arranges for pick-up of dogs running at large by the municipally appointed Animal Control Officer.
- Enforces by-laws through court action when necessary, including preparation of a proper crown brief, notification of witnesses, and the issuance of subpoenas to ensure their presence in court.
- Prepares charges and gives testimony in Provincial Offences Court when required.
- Follows up on court responsibilities.
- Maintains records of by-law infractions, etc.
- Prepares reports on all areas of by-laws.
- Promotes public safety and engages in safety awareness programs for schools and community.

Other Responsibilities

- Provides strong leadership to the department.
- Oversees and manages department personnel including training and development.
- Identifies potential risks and hazards in the community and develops and implements strategies to mitigate and manage these risks.
- Performs other duties as assigned.

Qualifications and Requirements

- A post-secondary diploma in Municipal Law Officer Training or a related field.
- Ontario Fire College Certificate in fire protection and technology.
- Required to complete and maintain required training for the CEMC position including Basic Emergency Management (BEM) and Community Emergency Management (CEM) through OFMEM.
- Minimum 5-7 years' related experience.
- Good knowledge of investigations, note taking, and evidence gathering techniques.

- Good knowledge of court processes and procedures and emergency response techniques.
- Good interpersonal and communication (oral and written) skills.
- Thorough knowledge of provincial regulations, municipal by-laws, regulations, statues, codes, and standards applicable to fire services.
- Ability to use tact and diplomacy in dealing with sensitive/confidential or confrontational topics in a political environment.
- Demonstrated ability to build high levels of credibility within diverse work groups as well as the ability to develop productive partnerships with a range of stakeholders.
- Ability to balance multiple priorities, often with conflicting timelines.
- Valid DZ Ontario driver's licence.



Township of Nipissing - Job Description

Position Title: Operations Superintendent
Department: Public Works
Reports To: Municipal Administrator

Appendix A – c
By-Law Number 2024-25

Position Summary

Reporting to the Municipal Administrator, the Operations Superintendent provides guidance, supervision, and management to the Public Works department including road maintenance, fleet maintenance, and construction supervision. This position oversees the budget and legislative requirements and ensures health and safety and basic needs are met for all residents, staff, and visitors.

Duties & Responsibilities

Public Works

- Provides Council with advice and guidance to the development of plans, priorities, and policies for the provision of efficient and effective Operations/Public Works services including responsibility for the maintenance of all Township roads, parks, beaches, and municipally owned cemeteries.
- Oversees the overall operations at the Township's landfill sites.
- Oversees the construction and maintenance of all Township roads and infrastructure to ensure they are maintained to government standards ensuring maximum health and safety and efficiency.
- Develops, implements, and maintains an effective winter control operations program.
- Manages routine maintenance of parking lots, Township lawn areas, and Community Centre property.
- Maintains grounds and interments at the municipally owned Cemeteries.
- Serves as the Township's Weed Inspector, Fence Viewer, and Drainage Inspector as required.
- Sources suppliers and service firms.
- Prepares the departmental budget and performance reporting.
- Supervises the operation and maintenance of the AVL system, reviewing reports periodically to improve the efficiency of the Public Works department.
- Creates and manages the Township's fleet maintenance program to minimize breakdowns, extend the life of equipment, maintain safety, and maximize fiscal responsibility.
- Manages operational inventory of equipment, supplies, and material required for maintenance and construction programs and ensures supplies are on hand as needed.
- Oversees the performance of all public works/operations contracts and agreements; ensures obligations are fulfilled in a satisfactory manner and manages issues as they arise.

- Monitors and provides regular maintenance for municipal facilities including the outdoor rink and building, community centre, and garage.

Leadership and Culture

- Provides leadership to the Public Works/Operations department.
- Plans workload and individual schedules, ensures adequate training to maximize operational effectiveness and efficiency.
- Reviews and manages performance regularly.

Other Responsibilities

- Responds to enquiries and complaints from the public.
- Conducts thorough investigations and maintains good records of all incidents; prepares reports and communicates in a tactful, respectful, and timely manner using understandable terms.
- Participates in the Almaquin Roads Superintendents group.
- Performs other duties as assigned.

Qualifications and Requirements

- An undergraduate degree in a related field.
- Minimum 7-10 years' related experience.
- Good interpersonal and communication (oral and written) skills working with elected and appointed officials, community stakeholders, and management.
- Thorough knowledge of provincial legislation and standards governing municipal public works.
- Excellent managerial, mechanical, and technical skills acquired through education, training, and experience.
- Thorough understanding of fleet maintenance management practices.
- Good working knowledge of health and safety regulations.
- Ability to balance multiple priorities, often with conflicting timelines.
- Valid DZ Ontario driver's licence. AZ designation considered an asset.



Township of Nipissing - Job Description

Position Title: Land Planning and Technology Administrator-Deputy Treasurer
Department: Planning
Reports To: Municipal Administrator

Appendix A – d
By-Law Number 2024-25

Position Summary

Reporting to the Municipal Administrator, the Land Planning and Technology Administrator oversees the land use planning services provided by the municipality and ensures compliance with Township Policies and Provincial Legislation for all planning matters. This position oversees all computer hardware, software, and servers are in working condition and that the security and backups of all Township data are functioning properly. This position is also the Deputy Treasurer.

Duties & Responsibilities

Land Planning

- Acts as the Secretary to the Committee of Adjustment including reviewing applications, circulation meeting notices, scheduling meetings, taking minutes, and preparing documents for the meetings.
- Works with members of the community to follow up and finalize the application process.
- Reviews and processes applications for zoning by-law amendments, consent applications, Official Plan amendments, subdivision applications, etc. to ensure compliance.
- Provides information to community members and assists in locating alternative information for recommended programs and projects.
- Maintains active contacts with relevant agencies at all levels of government.
- Keeps informed about economic and legal issues involved in land planning legislation and regulations.
- Assists in legislated updates to the Township Official Plan and Zoning By-Law when required.
- Responds to inquiries in writing, in person, and by telephone regarding land planning, zoning, and pre-consultations for planning projects.

Technology Administrator

- Maintains, updates, and ensures compliance of the Township website with AODA requirements and current Township information and events.
- Oversees and manages procurement of computer equipment requirements of all municipal departments.
- Monitors the efficiency of the server and computer components, including backup technology, and ensures continuity to business operations.
- Maintains and updates computer programs and software requirements for all municipal departments.

- Manages and updates the municipally issued cell phones for all members of staff and Council, including ordering and negotiating agreements for updated technology as required.
- Coordinates with the Municipal Administrator for the capital infrastructure needs of the computer and technology component of all municipal departments.

Deputy Treasurer

- Assists the Municipal Administrator and performs certain statutory functions of the Treasurer as assigned.
- Assists the Treasurer with the preparation and distribution of tax billings semi-annually.
- Receives accounts payable, codes for entry into the general ledger, enters into the computer systems and generates cheques for signature.
- Receives and processes payments for municipal taxes and accounts receivable in forms of cash, cheque, debit, or electronically.
- Balances the cash regularly and prepares bank deposits as required.
- Responds to property owners' tax inquiries, payment inquiries, and tax collection policy inquiries.
- Accepts Shore Road Closing Applications, review for completeness, and prepare for Council review.

Other Responsibilities

- Provides support and information for cemetery lot sales.
- Issues fire permits, dog tag sales, and fitness centre memberships when required.
- Performs other duties as assigned.

Qualifications and Requirements

- University degree or college diploma in a related discipline.
- Completion of the Primer on Planning Course.
- Minimum 5-7 years related experience.
- High Level of proficiency in Microsoft Office Suite (Word, PowerPoint, Excel and Access).
- Must possess strong writing and editing skills and the ability to work without supervision in a high-volume multi-task environment.
- Strong communication and interpersonal skills essential.
- Excellent organizational skills required, including meeting deadlines.

Township of Nipissing - Job Description

Position Title: Equipment Operator-Foreman
Department: Public Works
Reports To: Operations Superintendent

Appendix A – e
By-Law Number 2024-25

Position Summary

Reporting to the Operations Superintendent, the Equipment Operator-Foreman acts as lead Operator and works closely with the Operations Superintendent in assigning tasks and overseeing the work of the department. This position is responsible for the operation of heavy equipment and their attachments including inspection, maintenance, and transportation of the equipment.

Duties & Responsibilities

Foreman/Administrative Duties

- Acts as the Public Works Health & Safety Representative.
- Provides direction and supervision to staff for daily directives and tasks.
- Provides information to the Operations Superintendent for required supplies, training, construction, etc. noted during patrol.
- Maintains staff hours and logbook in the absence of the Operations Superintendent.

Road Maintenance and Construction

- Operates heavy equipment for winter maintenance and seasonal construction tasks on roads.
- Performs seasonal winter road maintenance, including plowing, sanding, and steaming frozen culverts.
- Identifies recurring issues during routine maintenance and develops plans for preventive maintenance to resolve these issues.
- Participates in various construction projects on roads, such as dig outs, culvert replacement, ditching, brushing, pothole maintenance, and repairing washouts.

Municipal Property and Asset Maintenance

- Performs regular checks on machinery, replaces and maintains parts, diagnoses potential issues, and ensures proper maintenance steps are taken.
- Installs various signage, including 911 signage, with precise measurements and correct installation techniques in accordance with guidelines.
- Conducts routine maintenance at landfills to comply with MOE licensing requirements for household waste and waste diversion programs.
- Identify, remove, and monitor beaver dam activity that may impact municipal assets, including those situated on private property holdings.

Cemetery Maintenance and Operation

- Performs grounds maintenance tasks, including lawn care, debris removal, and brushing.

- Ensures the integrity and dignity of burial sites, both historic and recent, by fixing ground drops and leveling monuments.
- Interacts compassionately and respectfully with families, visitors, and bereavement professionals during burials.
- Utilizes mapping and knowledge to locate burial lots accurately, ensuring proper interments and placement of monuments.
- Prepares burial lots, and types, measures, locates, and pours cement foundations for monuments as per received orders.

Recreation Asset Maintenance

- Maintains the outdoor rink, including building and maintaining ice, upkeep of boards and grounds, ongoing ice maintenance during the season, and snow removal from parking and usage areas.
- Performs park and beach maintenance duties, including lawn and grounds care, waste and debris removal, and brushing as needed.
- Assists with seasonal preparation for the opening and closing of the museum facility.
- Aids in event preparation and provides assistance during regular maintenance tasks at the museum as required.

Road Patrol and Record Keeping

- Conducts patrol duties on a shift rotation to ensure compliance with Minimum Maintenance Standards during applicable seasons, utilizing department-specific technology and programs for monitoring and reporting.
- Operates, programs, and maintains automated traffic control units and radar speed monitoring devices.
- Utilizes applications to identify and map road issues, aiding in the establishment of construction priorities.
- Maintains weather and patrol log information to fulfill legal record-keeping requirements.

Other Responsibilities

- Performs other duties as assigned.

Qualifications and Requirements

- Ontario high school diploma and an additional related 2-to-3-year program or equivalent.
- Minimum 1-3 years' related experience.
- Ability to perform physically demanding tasks.
- Good written and communication skills.
- Highly analytical and detail oriented.
- High degree of mechanical ability.
- Ability to move and lift heavy objects.
- Valid DZ Ontario driver's licence. AZ designation considered an asset.



Township of Nipissing - Job Description

Position Title: Administrative Assistant-Deputy Clerk

Department: Administration

Reports To: Municipal Administrator

Appendix A – f
By-Law Number 2024-25

Position Summary

Reporting to the Municipal Administrator, the Administrative Assistant-Deputy Clerk offers vital administrative support to the Municipal Administrator. This position assists in the preparation of Council meetings, provides administrative assistance to all departments, serves as secretary on committees, and offers support to the Planning department.

Duties & Responsibilities

Deputy Clerk

- Assists in the preparation and posting of agendas to the website.
- Collects and organizes correspondence for Council meetings.
- Conducts research on relevant by-laws and provides assistance with by-law referencing.
- Serves as backup for the Municipal Clerk during Council meetings.
- Acts as Commissioner of Oaths when necessary.

Administrative Clerk

- Responds to inquiries received through the Township's general email.
- Issues permits as required.
- Monitors and orders office supplies to ensure adequate inventory levels.
- Creates posts for social media and the Township's website to promote events and updates.
- Files correspondence and maintains organized records.
- Prepares reports on various administrative matters as needed.
- Assists with the setup and coordination of programs and administrative tasks.
- Provides administrative support to all departments within the Township.
- Assists the Land Planning Administrator with various tasks and projects as assigned.

Accounts Receivable

- Processes all payments received in person, by mail, and online for property taxes, dog tags, building permits, and other accounts receivables.
- Explains tax payments and other financial matters to residents as needed.
- Balances receivables in accordance with accounting procedures.
- Completes cheque deposits and attends the bank to process cash deposits promptly and accurately.

Committees

- Prepares agendas and accurately records minutes for meetings.
- Attends and actively participates in regular meetings and provides valuable input when necessary.
- Distributes relevant materials to committee members in a timely manner.
- Responds promptly to inquiries from committee members, addresses their concerns and provides necessary information.
- Prepares programming or other materials as needed for committee activities.
- Updates and posts materials to the Township's website to ensure transparency and accessibility for stakeholders.

Assist the Land Planning Administrator

- Prepares and distributes notices to relevant parties.
- Posts important notices and decisions to the Township's website for public access and transparency.
- Assists with research and pre-consultation matters related to land planning.
- Addresses inquiries and provides support in the absence of the Land Planning Administrator.

Other Responsibilities

- Performs other duties as assigned.

Qualifications and Requirements

- Completion of high school diploma and an additional related 2-to-3-year program or equivalent.
- Minimum 1-3 years related experience in administrative support.
- High Level of proficiency in Microsoft Office Suite (Word, PowerPoint, Excel and Access).
- Must possess strong writing and editing skills and the ability to work without supervision in a high-volume multi-task environment.
- Strong communication and interpersonal skills essential.
- Excellent organizational skills required, including meeting deadlines.

Township of Nipissing - Job Description

Position Title: Equipment Operator-Labourer

Department: Public Works

Reports To: Operations Superintendent

Appendix A – g

By-Law Number 2024-25

Position Summary

Reporting to the Operations Superintendent, the Equipment Operator-Labourer is responsible for municipal road and property maintenance. This position ensures the provision of safe and dependable municipal services for all residents and visitors.

Duties & Responsibilities

Road Maintenance and Construction

- Operates heavy equipment for winter maintenance and seasonal construction tasks on roads.
- Performs seasonal winter road maintenance, including plowing, sanding, and steaming frozen culverts.
- Identifies recurring issues during routine maintenance and develops plans for preventive maintenance to resolve these issues.
- Participates in various construction projects on roads, such as dig outs, culvert replacement, ditching, brushing, pothole maintenance, and repairing washouts.

Municipal Property and Asset Maintenance

- Performs regular checks on machinery, replaces and maintains parts, diagnoses potential issues, and ensures proper maintenance steps are taken.
- Installs various signage, including 911 signage, with precise measurements and correct installation techniques in accordance with guidelines.
- Conducts routine maintenance at landfills to comply with MOE licensing requirements for household waste and waste diversion programs.
- Identify, remove, and monitor beaver dam activity that may impact municipal assets, including those situated on private property holdings.

Cemetery Maintenance and Operation

- Performs grounds maintenance tasks, including lawn care, debris removal, and brushing.
- Ensures the integrity and dignity of burial sites, both historic and recent, by fixing ground drops and leveling monuments.
- Interacts compassionately and respectfully with families, visitors, and bereavement professionals during burials.
- Utilizes mapping and knowledge to locate burial lots accurately, ensuring proper interments and placement of monuments.
- Prepares burial lots, and types, measures, locates, and pours cement foundations for monuments as per received orders.

Recreation Asset Maintenance

- Maintains the outdoor rink, including building and maintaining ice, upkeep of boards and grounds, ongoing ice maintenance during the season, and snow removal from parking and usage areas.
- Performs park and beach maintenance duties, including lawn and grounds care, waste and debris removal, and brushing as needed.
- Assists with seasonal preparation for the opening and closing of the museum facility.
- Aids in event preparation and provides assistance during regular maintenance tasks at the museum as required.

Road Patrol and Record Keeping

- Conducts patrol duties on a shift rotation to ensure compliance with Minimum Maintenance Standards during applicable seasons, utilizing department-specific technology and programs for monitoring and reporting.
- Operates, programs, and maintains automated traffic control units and radar speed monitoring devices.
- Utilizes applications to identify and map road issues, aiding in the establishment of construction priorities.
- Maintains weather and patrol log information to fulfill legal record-keeping requirements.

Other Responsibilities

- Performs other duties as assigned.

Qualifications and Requirements

- Completion of high school diploma and an additional related 1-to-2-year program or equivalent.
- Minimum 1-3 years' related experience.
- Ability to perform physically demanding tasks.
- Good written and communication skills.
- Highly analytical and detail oriented.
- High degree of mechanical ability.
- Ability to move and lift heavy objects.
- Valid DZ Ontario driver's licence. AZ designation considered an asset.



Township of Nipissing - Job Description

Position Title: Landfill Supervisor
Department: Public Works
Reports To: Operations Superintendent

Appendix A – h
By-Law Number 2024-25

Position Summary

Reporting to the Operations Superintendent, the Landfill Supervisor is responsible for providing effective supervision of the Township's two landfill sites in accordance with Township policies and procedures and legislated provincial standards.

Duties & Responsibilities

- Ensures that operations at the two landfill sites are conducted in a safe and efficient manner and in conformance with Township policies and provincial (MOE) standards.
- Performs general maintenance duties at the Landfill Sites including grounds maintenance.
- Inspects materials being deposited by users of the Landfill Site and ensures that materials are placed in the designated location.
- Collects Tipping Fees for designated materials, issues receipts, and turns fees collected into the municipal office on a regular basis.
- Burns brush and debris in a safe manner as weather permits.
- Collects data about what materials and quantities are going into the landfills.
- Answers inquiries about what can be brought into each landfill site and any relevant fees.
- Picks up garbage that has been displaced from wind and animals using proper safety protocols.
- Contacts contractors about changing or emptying recycling bins.
- Monitors wildlife such as bees and bears that can interfere with the safety of the landfill users.
- Oversees all landfill staff.
- Performs other duties as assigned.

Qualifications and Requirements

- Completion of high school diploma.
- Minimum 6 months to 1 year of experience.
- Good working knowledge of Ministry of the Environment legislation concerning the operations of Landfill Sites.
- Strong communication and interpersonal skills essential.
- Excellent organizational skills required, including meeting deadlines.

Township of Nipissing - Job Description

Position Title: Office Assistant-Intern
Department: Administration
Reports To: Municipal Administrator, Clerk, Treasurer

Appendix A – i
By-Law Number 2024-25

Position Summary

Reporting to the Municipal Administrator, Clerk, Treasurer the Office Assistant-Intern provides administrative support to the Municipal Administrator for a variety of Township duties. This position manages accounts payable and receivable and ensures accurate reconciliation and balancing of payments received by the Township. This position delivers exceptional customer service, provides prompt and thorough follow-up on inquiries from both internal and external stakeholders and actively participates in committees, including agenda preparation and minute-taking, as expected. Strong interpersonal skills, meticulous attention to detail, and effective communication abilities are essential for success in this role.

Duties & Responsibilities

Treasury - Receivables

- Processes and reconciles payments received in person, through mail, or online for various services including property taxes, fitness centre memberships, dog tags, development fees, and building permits.
- Ensures meticulous attention to detail throughout all balancing procedures.
- Provides detailed explanations to residents regarding property taxes, arrears, payment options, and related inquiries.
- Handles cheque payments and deposits cash deposits at the bank as required.

Treasury – Accounts Payables

- Prints and sorts all incoming invoices for the Township, collecting them from all staff members for processing.
- Codes invoices to the correct department and GL for payment in line with budget approvals.
- Enters invoices into accounting software bi-weekly for processing.
- Reconciles Township Visa statements.
- Creates Accounts Payable listing for Council Meetings and prepares the Council resolution.
- Processes the cheque run and distributes payments to vendors.
- Investigates unpaid invoices from vendor inquiries, serving as the first point of contact with vendors to resolve invoice discrepancies.

Internal & External Customer Relations

- Responds to a variety of inquiries from internal and external customers, requiring varying degrees of research.
- Addresses resident inquiries regarding municipal services such as property taxes, landfill, recreation events, public works, and tire permits.

- Handles phone, in-person, and email inquiries effectively.
- Investigates and applies for grant opportunities, including special events, infrastructure projects, summer student programs, and more.
- Follows up on resident inquiries or complaints related to other municipal matters.
- Responds to Council inquiries or investigates resolutions as needed.
- Creates social media and website posts to communicate important updates and information.
- Develops and maintains a communication strategy to ensure effective outreach.
- Produces quarterly newsletters to inform residents about municipal news and events.

Administrative Tasks

- Posts agendas, minutes, and notices to the Township's website.
- Creates engaging content for social media platforms and the Township's website.
- Monitors the Township's website regularly to ensure content is current and information is updated promptly.
- Assists the Deputy Treasurer with the monthly fuel dip process.
- Processes resident change of address forms, updating internal documents and notifying relevant departments.
- Handles change of ownership procedures, liaising with lawyers' offices and the Municipal Property Assessment Centre (MPAC) to provide necessary documentation.
- Books courses and hotel accommodations for Council and staff members as needed.
- Provides administrative support to the Land Planning Administrator and other staff members as required.
- Prepares reports as requested by management or other departments.

Committees

- Prepares agendas for committee meetings.
- Records accurate minutes for documentation and reference.
- Participates actively as a committee member.
- Distributes relevant materials to committee members prior to meetings for review.
- Attends meetings as required.
- Prepares information and materials for programming.
- Responds to inquiries from committee members promptly.

Other Responsibilities

- Performs other duties as assigned.

Qualifications and Requirements

- Completion of high school diploma and an additional related 2-to-3-year program or equivalent.
- Minimum 1-3 years related experience in administrative support.
- High Level of proficiency in Microsoft Office Suite (Word, PowerPoint, Excel and Access).

- Must possess strong writing and editing skills and the ability to work without supervision in a high-volume multi-task environment.
- Strong communication and interpersonal skills essential.
- Excellent organizational skills required, including meeting deadlines.



Township of Nipissing - Job Description

Position Title: Museum Manager
Department: Museum
Reports To: Municipal Administrator, Museum Board of Directors

Appendix A – j
By-Law Number 2024-25

Position Summary

Reporting to the Municipal Administrator, the Museum Manager oversees all aspects of museum operations, including the collection, preservation, and exhibition of artifacts, as well as the management of the retail gift shop.

Duties & Responsibilities

Program Development & Event Organization

- Researches and creates exhibits and family activities for the museum.
- Organizes annual events to engage the community and attract visitors.
- Manages volunteers involved in museum activities and events.
- Handles media and marketing efforts to promote events and exhibits.
- Sets up and wraps up exhibits and events as needed.
- Attends and provides reports at Museum Board meetings to update on activities and initiatives.

Collections Management

- Evaluates and accepts donations of artifacts to expand museum collections.
- Performs data entry and maintains records of artifacts.
- Monitors and adjusts the environment in artificial storage and display areas.
- Conducts regular inventory of museum collections.
- Makes purchase recommendations and submits requests for tools and equipment.

Customer Service and Social Media

- Conducts guided tours for museum visitors.
- Assists with research requests related to museum artifacts and exhibits.
- Responds to inquiries from visitors, researchers, and the public.
- Monitors the museum's social media platform for engagement and responds to comments and messages.
- Creates engaging social media posts to promote museum events, exhibits, and activities.

Retail

- Processes sales transactions efficiently and accurately.
- Balances the cash register at the end of each shift.
- Conducts research on potential merchandise and provides recommendations for purchasing items for the store.

- Implements marketing strategies and designs retail displays.

Leadership

- Provides training to seasonal staff (museum assistants/students) and volunteers.
- Supervises museum assistants.

Qualifications and Requirements

- Completion of high school diploma.
- Minimum 6 months to 1 year of experience.
- Strong communication and interpersonal skills essential.
- Excellent organizational skills required, including meeting deadlines.
- Thorough understanding of museum maintenance practices.
- Ability to balance multiple priorities, often with conflicting timelines.



Township of Nipissing - Job Description

Position Title: Landfill Site Attendant
Department: Public Works
Reports To: Supervisor, Landfill Sites

Appendix A – k
By-Law Number 2024-25

Position Summary

Reporting to the Supervisor, Landfill Sites, the Landfill Site Attendant oversees landfill users and ensures compliance with regulations while inspecting and managing deposited materials at landfill sites.

Duties & Responsibilities

- Directs landfill users to proper waste and recycling disposal areas.
- Provides information and answers inquiries regarding acceptable materials and associated fees.
- Records data on incoming materials and quantities received at the landfill.
- Collects fees from users and issues receipts.
- Collects scattered garbage using manual grabbing tools.
- Bags collected garbage and disposes of it in the appropriate disposal area.
- Lifts and deposits items into designated bins for proper disposal.
- Contacts contractors to arrange the emptying or replacement of recycling bins.
- Liaises with the Public Works department to request machinery for moving or compacting materials.
- Inspects materials deposited by users.
- Opens and closes bins at the beginning and end of each day.
- Shovels snow and applies sand/salt for safe access.
- Monitors wildlife such as wasps, bees, bears, etc., to ensure user safety.
- Performs other duties as assigned.

Qualifications and Requirements

- Completion of high school diploma.
- Up to and including one month experience.
- Good working knowledge of Ministry of the Environment legislation concerning the operations of Landfill Sites.
- Strong communication and interpersonal skills essential.

Township of Nipissing - Job Description

Position Title: Museum Staff-Seasonal
Department: Museum
Reports To: Museum Manager

Appendix A – I
By-Law Number 2024-25

Position Summary

Reporting to the Museum Manager, the Museum Staff-Seasonal position provides support in the seasonal operations of the museum and assists in creative programming development and event organization.

Duties & Responsibilities

- Provides guided tours to visitors.
- Responds to inquiries from visitors.
- Processes retail transactions for museum merchandise.
- Balances cash in the till at the end of each shift.
- Cleans rooms in museum buildings to maintain cleanliness and organization.
- Weeds flower beds and footpaths to ensure a neat and presentable outdoor environment.
- Monitors environmental conditions in artificial display and storage areas.
- Conducts inventories of gift shop merchandise.
- Manages inventories of artificial displays and storage areas.
- Assists Museum Manager with research and exhibit development.
- Assists in the creation and implementation of family activities.
- Brainstorms ideas for social media posts to engage and inform the museum's audience.
- Captures and curates engaging photos to be used for social media content and promotional materials.
- Performs other duties as assigned.

Qualifications and Requirements

- Completion of high school diploma. *or working towards*
- Up to and including one month experience.
- Strong communication and interpersonal skills essential.

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2024-26

Being a By-Law to confirm the appointment of members to the Township of Nipissing Committee of Adjustment.

WHEREAS the Township of Nipissing has passed a by-law under section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the Council of the Township of Nipissing may by by-law constitute and appoint a committee of adjustment for the municipality composed of such persons, not fewer than three, as the council considers advisable under section c. P. 13, s. 44(1) of the Planning Act, R.S.O.

NOW THEREFORE the Council of the Township of Nipissing enacts as follows:

That the following persons shall constitute and are hereby appointed as members of the Committee of Adjustment:

1. Tom Piper to hold office until December 31, 2024.
2. Shelly Foote to hold office until December 31, 2024.
3. Stephen Kirkey to hold office until December 31, 2024.
4. James Scott to hold office until December 31, 2024.
5. Dave Yemm to hold office until December 31, 2024.
6. Penelope Wallace to hold office until December 31, 2024.
7. Paul Lafrance to hold office until December 31, 2024.

By-Law Number 2023-44 is hereby rescinded.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 14TH DAY OF MAY, 2024.

THE CORPORATION OF THE TOWNSHIP
OF NIPISSING

Tom Piper, Mayor

Kris Croskery-Hodgins,
Municipal Administrator-Clerk-Treasurer

MINUTES

TOWNSHIP OF NIPISSING

Tuesday, April 16, 2024

A special meeting of the Township of Nipissing Council was held on Tuesday, April 16, 2024 starting at 6:00 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper and Councillors Stephen Kirkey, Shelly Foote and Dave Yemm.

Staff: Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Guests: Elizabeth Hill, Pesce & Associates

Disclosure of pecuniary interest: None.

R2024-086 S. Foote, D. Yemm:

That this part of our meeting will be closed to the public as authorized by Section 239(2)(d) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:

(d) labour relations or employee negotiations.

Council to receive the results of a compensation review performed by Pesce & Associates, including salary grids and position descriptions. Time: 6:03 p.m. **Carried.**

R2024-087 S. Kirkey, S. Foote:

That we resume to an open public meeting. Time: 6:34 p.m. **Carried.**

Will Bateman returned to the meeting.

R2024-088 S. Kirkey, S. Foote:

That the meeting be adjourned. Time: 6:35 p.m. Next regular meeting to be held April 16, 2024. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.

MINUTES

TOWNSHIP OF NIPISSING

Tuesday, April 16, 2024

A regular meeting of the Township of Nipissing Council was held on Tuesday, April 16, 2024 starting at 6:37 p.m. The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper and Councillors Stephen Kirkey, Shelly Foote and Dave Yemm.

Staff: Office Assistant-Intern and Interim Deputy Clerk Kim Turnbull; Fire Chief-MLEO-CEMC Will Bateman; Operations Superintendent Dan MacInnis; Land Planning & Technology Administrator-Deputy Treasurer John-Paul Negrinotti and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Disclosure of pecuniary interest: None.

Committee Reports:

Councillor Dave Yemm: Nipissing Township Museum Board.

Councillor Shelly Foote: Township of Nipissing Recreation Committee.

Councillor Stephen Kirkey: Powassan District Union Public Library Board.

Mayor Tom Piper: Golden Sunshine Municipal Non-Profit Housing Corporation and Sturgeon, Nipissing, French River Advisory Board.

Mayor Piper recognized the value of volunteers to the Township of Nipissing in honour of Volunteer Week in Canada.

R2024-089 D. Yemm, S. Kirkey:

That the minutes of the Council Meeting held April 2, 2024 be adopted as published. **Carried.**

R2024-090 S. Foote, S. Kirkey:

WHEREAS per Section 259(1)(d) of the Municipal Act, 2001, as amended, Council has received the resignation of Tom Butler from their seat on Council;

NOW THEREFORE BE IT RESOLVED that, as per Section 262(1) of the Municipal Act, 2001, as amended, the Council of the Corporation of the Township of Nipissing hereby declares the seat of one (1) Councillor to be vacant.

AND THAT the Appointment Procedure for Filling a Vacancy on Council will be used for the selection of a Council member. **Carried.**

R2024-091 S. Foote, D. Yemm:

WHEREAS Council has identified a zoning non-compliant use of unopened lakeshore road allowance in front of Link's Beach;

NOW THEREFORE direction is given to place barriers along the unopened lakeshore road allowance owned by the Township of Nipissing to limit vehicle traffic along the beach. **Carried.**

The Draft 2024 Operating Budget and 2024 Capital and Reserves Forecast were presented to Council. Public comment to be received at the May 14, 2024 Council meeting.

R2024-092 S. Kirkey, D. Yemm:

That we adopt the 2024 Capital Forecast as presented. **Carried.**

Item #10 Consideration of a donation request received from the Commanda Community Centre.
Deferred.

R2024-093 D. Yemm, S. Foote:

That we appoint Kim Turnbull as Interim Secretary to the Nipissing Township Museum Board, per By-Law 2023-11, 3. **Carried.**

R2024-094 D. Yemm, S. Kirkey:

That we accept the correspondence as presented. **Carried.**

R2024-095 S. Foote, S. Kirkey:

That the statement of accounts dated: April 2 and 11, 2024; totaling \$371,131.80 be approved.
Carried.

R2024-096 S. Kirkey, S. Foote:

That we pass By-Law No. 2024-19, being a By-Law to confirm the proceedings of Council at its meeting held on April 16, 2024.

Read a first, second and third time and passed this 16th day of April. **Carried.**

R2024-097 D. Yemm, S. Foote:

That the meeting be adjourned. Time: 7:46 p.m. Next regular meeting to be held May 14 , 2024.
Carried.

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.

MINUTES

TOWNSHIP OF NIPISSING

Thursday, May 9, 2024

A special meeting of the Township of Nipissing Council was held on Thursday, May 9, 2024 starting at 6:30 p.m. The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper and Councillors Stephen Kirkey, Shelly Foote and Dave Yemm.

Staff: Office Assistant-Intern and Interim Deputy Clerk Kim Turnbull; Fire Chief-MLEO-CEMC Will Bateman; Operations Superintendent Dan MacInnis; Land Planning & Technology Administrator-Deputy Treasurer John-Paul Negrinotti and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Disclosure of pecuniary interest: None.

Certified Council Candidates present:

Joshua Dills

Shawn Hughes

Chris Johnston

Justin Blake Mitchell

James M. Scott

Robby Serson

Donna Taylor

Certified Candidates absent:

Shawn Mills

Mayor Piper welcomed everyone and expressed appreciation to the candidates for their willingness to step forward to the seat of Councillor.

Mayor Piper explained the speaking and voting process.

Per the Appointment Procedure for Filling Vacancy on Council, the speaking order was determined by lot. Mayor Piper drew the names and Certified Candidates spoke in the following order:

1. Shawn Hughes
2. Shawn Mills – was not present to speak.
3. Joshua Dills
4. Justin M. Mitchell
5. Donna Taylor – withdrew from the process during her speaking time.
6. Chris Johnston
7. Robby Serson
8. James Scott

Council cast ballots, results as follows:

- 1 vote Shawn Hughes
- 1 vote Robby Serson
- 2 votes James Scott

Shawn Hughes and Robby Serson’s names were placed in the container for the selection of one to be eliminated from the competition.

Robby Serson was drawn for elimination.

Council cast ballots, results as follows:

- 1 vote Shawn Hughes
- 3 votes James M. Scott

Declared winner: James M. Scott

R2024-098 D. Yemm, S. Foote:

That we pass By-Law Number 2024-20, being a By-Law to appoint a Councillor.
Read a first, second and third time and passed this 9th day of May, 2024. **Carried.**

R2024-099 D. Yemm, S. Kirkey:

That we pass By-Law No. 2024-21, being a By-Law to confirm the proceedings of Council at its meeting held on May 9, 2024.
Read a first, second and third time and passed this 9th day of May. **Carried.**

R2024-100 D. Yemm, S. Foote:

That the meeting be adjourned. Time: 7:43 p.m. Next regular meeting to be held May 14 , 2024.
Carried.

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.
Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.
Minutes to be approved by Council at the next regular Council Meeting.



"Life the way it should be" 

TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 14, 2024

NUMBER: R2024-

Moved by

Seconded by

That we authorize the Public Works Department to remove a beaver dam on private property, located at Concession 18, Lot 6, PCL 17440 NS to provide preventative measures protecting road infrastructure.

For Against

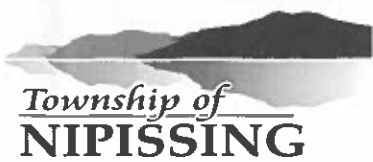
PIPER
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Tom Piper

Con 18, Lot 6 PCL 17440 NS





Township of
NIPISSING

"Life the way it should be"  ESTABLISHED
1888

TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 14, 2024

NUMBER: R2024-

Moved by

Seconded by

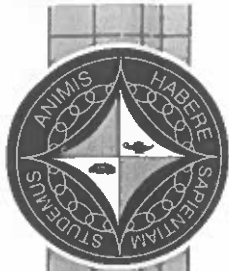
That we authorize a donation of \$100 to the Almaguin Highlands Secondary School Graduation Awards Program.

For Against

PIPER
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Tom Piper



Almaguin Highlands Secondary School

21 Mountainview Road, P.O. Box 250, South River, Ontario P0A 1X0

Tel: 705-472-5563 • Fax: 705-386-0004

April 4, 2024

Township of Nipissing
45 Beatty St.
Nipissing, ON
POH 1W0

Every year, many individuals and area businesses generously support our community school and students by contributing to the Graduation Awards Program.

Almaguin Highlands Secondary School students and staff have always appreciated this very generous support. It has enabled us to recognize and to reward the outstanding achievements and successes of our students through the presentation of well-earned awards.

We are reaching out at this time to ask whether you are able to support, or continue to support our students this year by making a contribution towards our Graduation Awards Program. The names of donors will be acknowledged in our Graduation Program and an income tax receipt will be issued.

This year our Graduation exercises are scheduled for the evening of Wednesday June 26, 2024 at 7:00 p.m. We welcome donors to join us at 6:15 p.m. to present the award to the recipient and have a photo taken.

If you can make a contribution towards our Graduation Awards Program, we would be pleased to hear from you by June 1, 2024, please email lisa.ferrante@nearnorthschools.ca If you wish to drop off the award at the main office or you can mail it to the school. Thank you for your interest and support of our program, as well as your help in recognizing the excellence of our students.

Sincerely

Heather Hickey
Principal



TOWNSHIP OF NIPISSING

"Life the way it should be"  ESTABLISHED 1888

RESOLUTION

DATE: May 14, 2024

NUMBER: R2024-

Moved by

Seconded by

That we authorize a donation of \$100 to the Near North Crime Stoppers program.

For Against

PIPER
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Tom Piper

NEAR NORTH
CRIME 
STOPPERS

P.O. Box 382
North Bay, ON P1B 8H5
Tel: 705-497-5555 #507
Fax: 705-476-1784

April 01, 2024

Dear Crime Stoppers Supporter,

Near North Crime Stoppers will be hosting its 26th annual Golf Tournament at Highview Golf Course on Friday June 21, 2024.

Crime Stoppers is a non-profit organization which provides rewards and a guarantee of anonymity to citizens who help solve crimes in their communities. Funds raised go directly to the rewards program.

Many organizations, recognizing the importance of this program, have sponsored a hole each year. The cost is \$150. In recognition of your commitment to Crime Stoppers, a poster, with the name of your business, will be posted at the golf course along with recognition during our awards presentation and on our website.

If you would like to help keep Crime Stoppers active within our region, please make your cheque payable to Near North Crime Stoppers and forward to: Box 382, North Bay, ON P1B 8H5 or e-transfer to kim@nearnorthcrimestoppers.com

If you have any questions, please feel free to call 705-303-4426.

Thank you in advance.

Kim Jones,



*Executive Director
Near North Crime Stoppers*



EVERY 14 MINUTES, SOMEWHERE IN THE WORLD, A CRIME IS SOLVED AS THE RESULT OF A CRIME STOPPERS TIP



TOWNSHIP OF NIPISSING

"Life the way it should be" 

RESOLUTION

DATE: May 14, 2024

NUMBER: R2024-

Moved by

Seconded by

WHEREAS the Township of Nipissing relies on private wells for provision of water;

AND WHEREAS water testing is required to ensure the health and safety of the residents and visitors to the Township of Nipissing;

NOW THEREFORE we support the Resolution received from the Town of Goderich, requesting that the province not proceed with the recommended phase-out of free private well testing in Ontario.

For Against

PIPER
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Tom Piper

The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5
519-524-8344
townhall@goderich.ca
www.goderich.ca



Wednesday, April 10, 2024

Matthew Pearson
Chair
Ausable Bayfield Maitland Valley Source Protection Committee
71108 Morrison Line
RR3, Exeter Ontario
N0M 1S5

SENT VIA EMAIL: mpearson@bmross.net

RE: Recommended Phase-Out of Free Well Water Testing in the 2023 Auditor General's Report

Dear M. Pearson,

Please be advised of the following motion passed at the Monday, March 18, 2024, Goderich Town Council Meeting:

Moved By: Councillor Segeren
Seconded By: Deputy Mayor Noel

That the Town of Goderich direct a letter to Minister Lisa Thompson requesting that the province not proceed with the recommended phase-out of free private well testing in Ontario;

And Further That area municipalities, the Minister of Environment Conservation and Parks, the Minister of Health and Long-Term Care, other Source Protection Committees, and local health units be forwarded the letter and asked for their support.

CARRIED

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or afisher@goderich.ca.

Yours truly,

Andrea Fisher
Director of Legislative Services/Clerk
/ar

cc. Premier Doug Ford premier@ontario.ca
Hon. Paul Calandra Paul.Calandra@pc.ola.org

TOWNSHIP OF NIPISSING CORRESPONDENCE

May 14, 2024

1. Information and registration for the District of Parry Sound Municipal Association 2024 Spring Meeting on May 17, 2024 in Emsdale.
2. Thank you letter from the Powassan Agricultural Society for the donation towards the 2024 Fall Fair.
3. Resolution from the City of St. Catharines regarding Provincial Regulations needed to Restrict Keeping of Non-native ("exotic") Wild Animals.
4. Information on MPAC's Annual Report 2023, Pursuing Excellence, Third Annual Performance Report and MPAC's Financial Statements for 2023.
5. Resolutions from The County of Prince Edward, The Municipality of Wawa and Loyalist Township to create a "Municipality Accessibility Fund."
6. Resolutions from The City of Stratford and The City of Guelph to Support the Decision of the Ontario Energy Board to End the Subsidization of Fossil Gas.
7. Resolution from the Town of Smith Falls regarding Basic Income Guarantee.
8. Minutes of the Board of Health for the North Bay Parry Sound District Health Unit held April 17, 2024.
9. Minutes of the Township of Nipissing Recreation Committee held April 15, 2024.
10. Letter from Emergency Management Ontario, congratulating the Township in meeting the requirements under the Emergency Management and Civil Protection Act.
11. Resolution from the City of Peterborough regarding Jurisdiction of Ontario's Ombudsman.
12. Resolution from Hastings County regarding sustainable infrastructure funding for small rural municipalities.
13. Minutes of the Nipissing Township Museum Board held May 1, 2024.
14. Resolution from District of Parry Sound Social Services Administration Board to set Basic Needs and Shelter Rates for Ontario Works.



District of Parry Sound Municipal Association
 c/o Township of McKellar
 701 Hwy 124, McKellar, ON P0G 1C0
 President: Lynda Carleton | Secretary-Treasurer: Karlee Britton

DPSMA 2024 Spring Meeting

The Spring Meeting of the District of Parry Sound Municipal Association will be held on **Friday, May 17, 2024** hosted by the Township of Perry. The location of the meeting is at the *brand new Emsdale Community Centre*, 25 Joseph Street, Emsdale, ON P0A 1J0.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$50.00** per person and includes lunch and refreshment breaks. Please notify if a vegan, vegetarian or other dietary restriction option is needed.

Please make cheques payable to the 'District of Parry Sound Municipal Association' and forward c/o The Township of McKellar, P.O. Box 69, McKellar, ON P0G 1C0.

_____ will be sending (Name of Municipality/Organization)

_____ delegates @ \$50.00 each, for a total of _____.

The following delegates will be attending:

Please confirm attendance on or by Monday, May 6, 2024, so that catering arrangements can be finalized.

Registration can be made by:

Email: deputyclerk@mckellar.ca

Fax: 705-389-1244

By phone: 705-389-2842 x5

By mail: 701 Highway 124 P.O. Box 69 McKellar, ON P0G 1C0

Payment to follow registration, please send cheques in the mail or bring to the event.

Payment is expected for all delegates registered, regardless if they attend, as meal payment is based on the registration.



District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton **Secretary-Treasurer:** Karlee Britton

Spring 2024 Agenda – 168th Meeting – Friday, May 17, 2024

Hosted by the Township of Perry

Emsdale Community Centre, 25 Joseph St, Emsdale, ON P0A 1J0

- 8:15-9:00** Registration / Coffee sponsored by **R.H.H. Engineering**, *Engineering Firm for the construction of the new Emsdale Community Centre.*
- 9:00-9:30** Opening Remarks by Mayor Norm Hofstetter, Township of Perry
Introduction of the Head Table
Greetings from MP Parry-Sound Muskoka, **Scott Aitchison** (*invited, to be confirmed*)
FONOM Update presented by **FONOM President, Danny Whalen**
- 9:30-9:50** **How does Section 32 of the Occupational Health & Safety Act effect you as a Member of Council!?** Presented by Jeff Pajot, H&S Consultant with Public Services Health & Safety Association (PSHSA)
- 9:50-10:30** **Navigation in Waterways, who is Responsible? DFO or Municipalities?** presented by Jacob Barkley, Department of Fisheries and Oceans Canada (DFO)
- 10:30-10:45** Coffee break sponsored by **Russell Christie LLP**
- 10:45-11:15** **Municipal Staff Retention & Succession Planning** presented by Jane Parr, OMHRA Education Committee Chair & Director of Human Resources for Simcoe County, Ontario Municipal Human Resources Association (OMHRA)
- 11:15-11:30** **Did you say Grant Money!?** **Current Grants for District of Parry Sound Municipalities** presented by Michael Grach, Senior Director of Business Development with Grant Match
- 11:30-12:00** **Community Paramedicine Program**, presented by Tom Smith, EMS Supervisor of Community Paramedicine District of Parry Sound
- 12:00-1:00** Lunch – Carved Roast Beef dinner "AAA Inside Round" with mixed vegetables, Yorkshire pudding, gravy, horse radish sauce and mashed potatoes by **Tanners Inn & Dining**, with garden salad and Boston Cream Cake for dessert
- 1:00-2:30** Remarks from **Graydon Smith**, MPP Parry Sound-Muskoka
Remarks from **Minister of Infrastructure, the Honourable Kinga Surma**

Roundtable Discussion with Minister Surma and MPP Graydon Smith, *moderated by DPSMA President, Lynda Carleton*
- 2:30** **Resolutions / Business Meeting**
- Adoption of the Minutes of the Fall 2023 Meeting
 - Minutes of the December 13, 2023 Executive Meeting
 - Treasurer's Report August 1, 2023 to December 31, 2023
 - Honourarium and Administrative Fee Review
 - Township of Perry Blue Box Transition Resolution
- Draw for Mystery Door Prize: Must be present to claim
Host and Date of Next Meeting: Township of the Archipelago - September 27, 2024
Adjournment

Kris Croskery - Hodgins

From: Karlee Britton <DeputyClerk@mckellar.ca>
Sent: Friday, April 12, 2024 3:18 PM
To: Archipelago; Armour; Burks Falls; Callander; Carling; Chisholm; Kearney; Machar; Magnetawan; McDougall; McKellar; McMurrich-Monteith; Nipissing; office@townshipofjoly.com; Parry Sound; Perry; Powassan; Ryerson; Seguin; South River; Strong; Sundridge; Whitestone
Subject: DPSMA Spring Meeting
Attachments: DPSMA Agenda - Spring 2024.pdf; Registration Form DPSMA Spring 2024.pdf

Hello,

Attached, you will find the agenda and registration details for the upcoming **District of Parry Sound Municipal Association Spring 2024 Meeting**. This event, hosted by the Township of Perry, will take place at their stunning new Community Centre!

Date: Friday, May 17, 2024
Time: Registration begins at 8:15 am; the meeting will run from 9:00 am to 3:00/3:30 pm.
Location: Emsdale Community Centre – 25 Joseph Street, Emsdale

We are delighted to announce that the **Minister of Infrastructure, Kinga Surma**, will be joining us for this meeting. The roundtable discussion will be moderated. **Kindly submit your questions to me by Friday, May 3rd**. Please share this opportunity with your staff, including those from Public Works, Treasury, and the Building/Planning Department, and encourage them to pose questions to the Minister as well.

Answers to these questions will be recorded and circulated to the Municipalities. This ensures that staff members who are unable to attend the meeting can still benefit from the information shared.

I will provide a small agenda package for the business portion of the meeting closer to the date. Please forward the agenda package to delegates attending from your Municipality ahead of the meeting.

Thank you,



Karlee Britton | Secretary-Treasurer
District of Parry Sound Municipal Association
c/o Township of McKellar
701 Hwy 124 P.O. Box 69
McKellar, ON P0G 1C0

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Ph: (705) 389-2842 x5

April 23, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building
1 Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: Provincial Regulations Needed to Restrict Keeping of Non-native ("exotic") Wild Animals
Our File 35.11.2**

Dear Premier Ford,

At its meeting held on April 8, 2024, St. Catharines City Council approved the following motion:

WHEREAS Ontario has more private non-native ("exotic") wild animal keepers, roadside zoos, mobile zoos, wildlife exhibits and other captive wildlife operations than any other province; and

WHEREAS the Province of Ontario has of yet not developed regulations to prohibit or restrict animal possession, breeding, or use of non-native ("exotic") wild animals in captivity; and

WHEREAS non-native ("exotic") wild animals can pose very serious human health and safety risks, and attacks causing human injury and death have occurred in the province; and

WHEREAS the keeping of non-native ("exotic") wild animals can cause poor animal welfare and suffering, and poses risks to local environments and wildlife; and

WHEREAS owners of non-native ("exotic") wild animals can move from one community to another even after their operations have been shut down due to animal welfare or public health and safety concerns; and

WHEREAS municipalities have struggled, often for months or years, to deal with non-native ("exotic") wild animal issues and have experienced substantive regulatory, administrative, enforcement and financial challenges; and

WHEREAS the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Municipal Law Enforcement Officers' Association (MLEOA) have indicated their support for World Animal Protection's campaign for provincial regulations of non-native ("exotic") wild animals and roadside zoos in letters to the Ontario Solicitor General and Ontario Minister for Natural Resources and Forestry;

THEREFORE BE IT RESOLVED that the City of St. Catharines hereby petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native ("exotic") wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario's citizens and the non-native ("exotic") wild animal population; and

BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support, the Premier of Ontario, Ontario Solicitor General, Ontario Minister for Natural Resources and Forestry, MPP Jennie Stevens, MPP Sam Oosterhoff, MPP Jeff Burch, AMO, AMCTO, and MLEAO.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Kristen Sullivan, City Clerk
Legal and Clerks Services, Office of the City Clerk
:av

cc: The Honourable Michael S. Kerzner, Solicitor General
The Honourable Graydon Smith, Minister of Natural Resources and Forestry
Local MPPs
Association of Municipalities of Ontario (AMO)
Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)
Municipal Law Enforcement Officers' Association of Ontario (MLEAO)
All Municipalities of Ontario

Kris Croskery - Hodgins

From: Board Chair <MPACBoard.Chair@mpac.ca>
Sent: Thursday, April 25, 2024 9:25 AM
To: admin@nipissingtownship.com
Subject: MPAC: 2023 Annual Report
Attachments: mpac_financial_report_2023_1_.pdf



Good morning Kris,

Today, MPAC is honoured to share three significant documents with you.

First, we present our [2023 Annual Report](#) which celebrates our many achievements and accolades in 2023. These accomplishments are a testament to our collaborative efforts with municipal and provincial partners, the innovative solutions we have introduced over the last year, and our steadfast determination to deliver exceptional value to the people of Ontario.

As part of our commitment to enhancing accountability and transparency, we are also happy to share our third annual [Performance Report](#). This document provides a wealth of statistics on how well we are meeting our goals in areas such as capturing new assessment, the proportion of property assessments that are accepted without going to appeal, Customer Contact Centre satisfaction and many more.

The third document is a copy of MPAC's Financial Statements for the Year Ended December 31, 2023. If you have any questions regarding the Financial Statements, please contact Mary Meffe, Vice-President, Corporate Services and Chief Financial Officer, at (289) 539-0306 or mary.meffe@mpac.ca.

As we strive to uphold the highest standards in service delivery in our pursuit of excellence, we are grateful for your continued support.

Should you have any questions regarding the reports, please do not hesitate to contact me.

Yours truly,

Alan Spacek
Chair, MPAC Board of Directors

Copy Nicole McNeill, President & CAO
Mary Meffe, VP, Corporate Services & CFO





From the Office of the Clerk
The Corporation of the County of Prince Edward
T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

March 28, 2024

Please be advised that during the regular Council meeting of March 26, 2024 the following resolution regarding support for 'a call to action' to meet the deadline of an Accessible Ontario by 2025 was carried.

RESOLUTION NO. 2024-151

DATE: March 26, 2024
MOVED BY: Councillor MacNaughton
SECONDED BY: Councillor Pennell

WHEREAS the Accessibility for Ontarians With Disabilities Act (AODA) is ground-breaking legislation, created to help people with disabilities fully participate in society, bring them to the table in crafting regulations, and build mechanisms to enforce standards;

WHEREAS Rich Donovan, an expert in accessibility issues, was appointed as the Independent Reviewer of the Act in 2022, and in his 2023 legislative review declared a crisis as a necessary catalyst to get Ontario back on track for accessibility;

WHEREAS at least 2.9 million Ontarians currently live with a disability, representing at least 22% of the consumer base and the workforce, but due to barriers, Ontarians with disabilities are too often falling short of their full potential;

WHEREAS the AODA aims to develop, implement and enforce standards related to goods, services, accommodation, employment and buildings before Jan. 1, 2025, and municipalities, as the level of government closest to the people are at the front lines, developing, implementing and enforcing these standards without meaningful guidance on its implementation and/or enforcement by the Province;

WHEREAS people with disabilities and advocates, including Prince Edward County's Accessibility Advisory Committee, note the slow pace of current and previous Ontario governments in implementing the AODA and there are growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

WHEREAS Prince Edward County is dedicated and committed to creating a welcoming environment so that all people may have equitable access to programs, goods, services and facilities, but making investments to achieve the AODA

standards has been challenging given the lack of consistent and stable funding for municipalities to remove accessibility barriers;

THEREFORE BE IT RESOLVED THAT the Council of Prince Edward County strongly encourages action on the part of the Provincial Government to urgently:

- a) create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings. Such a fund could be modeled after the Canada Community-Building Fund or the Ontario Cannabis Legalization Implementation Fund on a per household basis;
- b) to commit to working with municipalities to implement the Donovan Review immediate crisis recommendations;

AND FURTHER THAT the Mayor write a letter in support of this resolution to the Minister of Seniors and Accessibility, and that a copy of this resolution be sent to the Premier of Ontario, the Minister of Seniors and Accessibility, the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, and the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

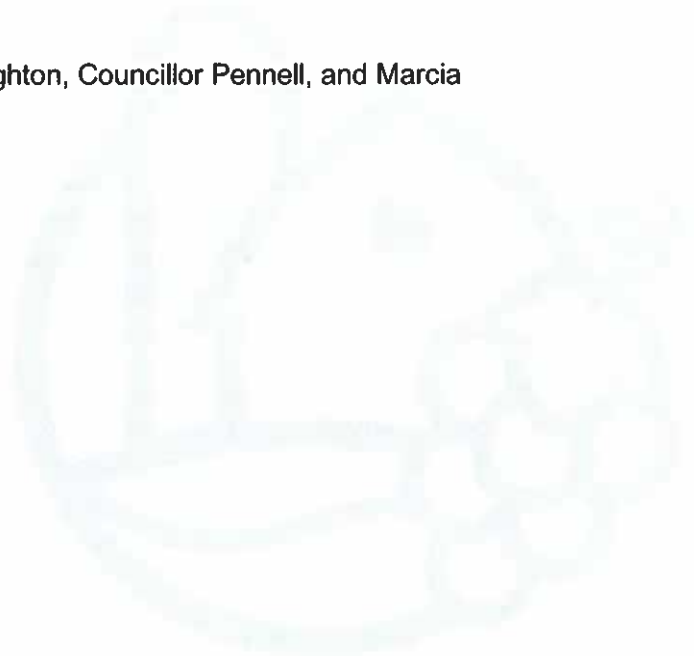
CARRIED

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor MacNaughton, Councillor Pennell, and Marcia Wallace, CAO





The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, April 16, 2024

Resolution # RC24087	Meeting Order: 10
Moved by: <i>Cathy Cannon</i>	Seconded by: <i>[Signature]</i>

WHEREAS the Accessibility for Ontarians With Disabilities Act (AODA) is groundbreaking legislation, created to help people with disabilities fully participate in society, bring them to the table in crafting regulations, and build mechanisms to enforce standards;

AND WHEREAS Rich Donovan, an expert in accessibility issues, was appointed as the Independent Reviewer of the Act in 2022, and in his 2023 legislative review declared a crisis as a necessary catalyst to get Ontario back on track for accessibility;

AND WHEREAS at least 2.9 million Ontarians currently live with a disability, representing at least 22% of the consumer base and the workforce, but due to barriers, Ontarians with disabilities are too often falling short of their full potential;

AND WHEREAS the AODA aims to develop, implement and enforce standards related to goods, services, accommodation, employment and buildings before Jan. 1, 2025, and municipalities, as the level of government closest to the people are at the front lines, developing, implementing and enforcing these standards without meaningful guidance on its implementation and/or enforcement by the Province;

AND WHEREAS people with disabilities and advocates, note the slow pace of current and previous Ontario governments in implementing the AODA and there are growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

AND WHEREAS the Municipality of Wawa is dedicated and committed to creating a welcoming environment so that all people may have equitable access to programs, goods, services and facilities, but making investments to achieve the AODA standards has been challenging given the lack of consistent and stable funding for municipalities to remove accessibility barriers;

p.2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

THEREFORE, BE IT RESOLVED THAT the Corporation of the Municipality of Wawa Council strongly encourages action on the part of the Provincial Government to urgently:

- a) create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings. Such a fund could be modelled after the Canada Community-Building Fund or the Ontario Cannabis Legalization Implementation Fund on a per household basis;
b) to commit to working with municipalities to implement the Donovan Review immediate crisis recommendations;

AND FURTHER THAT that a copy of this resolution be sent to the Minister of Seniors and Accessibility, the Premier of Ontario, the Minister of Seniors and Accessibility, the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, and the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

Table with 4 columns: RESOLUTION RESULT, MAYOR AND COUNCIL, YES, NO. Rows include CARRIED, DEFEATED, TABLED, RECORDED VOTE (SEE RIGHT), PECUNIARY INTEREST DECLARED, and WITHDRAWN.

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

Table with 2 columns: MAYOR - MELANIE PILON, CLERK - MAURU O'NEILL. Contains handwritten signatures.

April 24, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queens Park
Toronto ON M7A 1A1

DELIVERED VIA EMAIL

Dear Premier Ford,

Re: Motion regarding Accessible Ontario by 2025

Please be advised that at its regular meeting of April 23, 2024, Loyalist Township Council passed the following resolution:

Resolution 2024-93

Moved by Councillor Proderick
Seconded by Councillor Willis

WHEREAS the Accessibility for Ontarians With Disabilities Act (AODA) is groundbreaking legislation, created to help people with disabilities fully participate in society, bring them to the table in crafting regulations, and build mechanisms to enforce standards;

WHEREAS Rich Donovan, an expert in accessibility issues, was appointed as the Independent Reviewer of the Act in 2022, and in his 2023 legislative review declared a crisis as a necessary catalyst to get Ontario back on track for accessibility;

WHEREAS at least 2.9 million Ontarians currently live with a disability, representing at least 22% of the consumer base and the workforce, but due to barriers, Ontarians with disabilities are too often falling short of their full potential;

WHEREAS the AODA aims to develop, implement and enforce standards related to goods, services, accommodation, employment and buildings before Jan. 1, 2025, and municipalities, as the level of government closest to the people are at the front lines, developing, implementing and enforcing these standards without meaningful guidance on its implementation and/or enforcement by the Province;



WHEREAS people with disabilities and advocates note the slow pace of current and previous Ontario governments in implementing the AODA and there are growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

WHEREAS Loyalist Township is dedicated and committed to creating a welcoming environment so that all people may have equitable access to programs, goods, services and facilities, but making investments to achieve the AODA standards has been challenging given the lack of consistent and stable funding for municipalities to remove accessibility barriers;

THEREFORE BE IT RESOLVED THAT the Council of Loyalist Township strongly encourages action on the part of the Provincial Government to urgently:

- a) create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings. Such a fund could be modeled after the Canada Community-Building Fund or the Ontario Cannabis Legalization Implementation Fund on a per household basis;
- b) to commit to working with municipalities to implement the Donovan Review immediate crisis recommendations;

AND FURTHER THAT a copy of this resolution be sent to Honourable Doug Ford, Premier of Ontario, Honourable Raymond Sung Joon Cho Minister of Seniors and Accessibility, Honourable Micheal Parsa, Minister of Children, Community, and Social Services, Honourable Sylvia Jones, Minister of Health, Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, and the Eastern Ontario Wardens Caucus, and all Ontario Municipalities for their support.

Motion carried.



6

City of Stratford, Corporate Services Department

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: clerks@stratford.ca

Website: www.stratford.ca

April 25, 2024

Sent via email to: Intergovernmental.relations@guelph.ca

Chief Administrative Officer,
Intergovernmental Services,
Guelph City Hall,
1 Carden Street,
Guelph ON N1H 3A1

Re: Resolution - Support of OEB to End Subsidization of Fossil Gas

We acknowledge receipt of your correspondence dated April 4, 2024, regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their information as part of the April 22, 2024, Council meeting Consent Agenda (CA-2024-064). At the meeting, Council adopted the following resolution:

THAT CA-2024-064, being a resolution from the City of Guelph declaring support of the Ontario Energy Board (OEB) decision to End the Subsidization of Fossil Gas, be endorsed.

Sincerely,
T. Dafoe
Tatiana Dafoe, Clerk

/mf

cc: Hon. Doug Ford, Premier of Ontario
Hon. Todd A. Smith, Minister of Energy
Association of Municipalities of Ontario
All Ontario municipalities

Thursday, April 4, 2024

Sent via email to: premier@ontario.ca; MinisterEnergy@ontario.ca;

The Honourable Doug Ford

Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

The Honourable Todd Smith

Minister of Energy
10th Floor, 77 Grenville Street
Toronto, ON M7A 2C1

RE: Guelph City Council Resolution to Support the Decision of the Ontario Energy Board (OEB) to End the Subsidization of Fossil Gas

Dear Premier Ford and Minister Smith,

Guelph City Council at its meeting held on March 26, 2024 passed the following resolution in support of the Ontario Energy Board (OEB) decision to revise the revenue horizon for calculating the upfront cost for new natural gas connections, and to end the Gas Pipeline Subsidy:

WHEREAS, residents are struggling with energy bill increases and need relief;

WHEREAS, natural gas is no longer the cheapest way to heat homes because electric heat pumps are now much more efficient, can provide all heating needs even in the cold climates, and result in far lower energy bills over the long term compared to gas heating;

WHEREAS, natural gas is methane gas, which is a fossil fuel that causes approximately one-third of Ontario's GHG emissions, and must be phased out because it is inconsistent with all climate targets, while heat pumps result in the lowest GHG emissions and are consistent with a zero-carbon future;

WHEREAS, the Ontario Energy Board ("OEB") decided to end a subsidy for methane gas pipelines to be built in new construction developments, effective 2025, finding that this would lower energy bills for existing gas customers and improve affordability for new homebuyers, but this decision is at risk of being overturned by the provincial government;

WHEREAS, the OEB decision will help lower energy bills and encourage heating systems that are consistent with climate targets and plans;

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

guelph.ca



WHEREAS, the construction of new methane gas pipelines, which have 60-year lifetimes, should not be subsidized because they are inconsistent with the City's climate targets and will result in higher carbon emissions, higher energy bills, higher future decarbonization retrofit costs to get off fossil fuel heating, and a continued financial drain as dollars leave the province to pay for fossil fuels extracted in other jurisdictions;

WHEREAS, Guelph City Council acknowledged the climate crisis (May 2019), passed a resolution to support the phase-out of gas-fired energy plants by 2030 (December 2020); and passed a resolution of support to the United Nations Race to Zero commitment (December 2021);

WHEREAS, transforming our existing and new buildings by supporting actions that improve the energy efficiency and GHG profile within the City is a stated goal of our Community Energy Initiative (CEI), our Official Plan and our Strategic Plan;

WHEREAS, the City of Guelph is actively working to support the decarbonization of heating and cooling systems in existing and future building stock within the community, as demonstrated by the Guelph Green Homes Energy Retrofit Program, which will provide 0% interest loans to Guelph homeowners to enable them to transition away from fossil-fuel powered heating and cooling equipment to low carbon air or ground source heat pump systems.

THEREFORE, BE IT RESOLVED:

(a) That the City of Guelph expresses its support for the decision of the Ontario Energy Board to end the fossil gas infrastructure subsidy and requests that the Ontario Government withdraw Bill 165 and allow the OEB decision to stand; and

(b) That this resolution be circulated to the President of Association of Municipalities of Ontario, Colin Best; Premier of Ontario, Doug Ford; Minister of Energy, Todd Smith; Minister of Finance, Peter Bethlenfalvy, MPP Mike Schreiner, and all Ontario Municipalities requesting support for the proposed changes.

Sincerely,

Intergovernmental Services on behalf of Guelph City Council

Chief Administrative Office

Intergovernmental.relations@guelph.ca

City Hall, 1 Carden Street, Guelph ON N1H 3A1

519-822-1260 x5602

THE CORPORATION OF THE TOWN OF SMITHS FALLS
Regular Council Meeting

Resolution Number 2024-04-074

Title: Basic Income Guarantee

Date: Monday, April 8, 2024

Moved by J Miller

Seconded by P McKenna

WHEREAS, per Statistics Canada data, in 2020 the median after-tax household income in Smiths Falls was \$56,400, the lowest of any lower or single-tier municipality in Lanark County (Beckwith the highest, at \$107,000), and compared to \$77,000 for Lanark County as a whole;

WHEREAS, per the 2021 Census of Canada 1490 out of 9085 residents of Smiths Falls (16.4% of the total) lived in low income, based on the Low Income After Tax (LIM-AT) measure;

WHEREAS, of the 1490 Smiths Falls citizens living in low income in 2021, 120 of them were children five years old or younger, 215 of them were children between the ages of six and 17, and 365 of them were seniors aged 65 or over;

WHEREAS, the level of income is one of the most important social determinants of health, and relates to many other determinants including education and literacy, healthy behaviours, one's social environment, and employment and work conditions;

WHEREAS, low income is strongly correlated with a wide range of negative health outcomes, including heart disease, cancer, diabetes, and poor mental health, and with shorter life expectancies compared to higher income persons;

WHEREAS, the minimum wage in Ontario and the maximum amounts of financial support available through Ontario Works (OW) and the Ontario Disability Support Program (ODSP) are deeply insufficient to meet the basic needs of full-time minimum wage workers, or of individuals or families drawing OW or ODSP support;

WHEREAS, ongoing, widespread, and rapid changes in labour markets, including due to outsourcing, artificial intelligence, automation, and advance of the "gig" economy, are causing more and more people to be exposed to labour changes beyond their control, adding to their vulnerability to low income;

WHEREAS, basic income is a means by which individuals, families, and whole communities can be less vulnerable to negative changes in health, relationship or family status, and labour markets, and better able to navigate transitions and challenging circumstances;

WHEREAS, basic Income is money distributed to eligible people, regularly, reliably, and without work requirement, and which, absent other income, should meet basic human needs;

WHEREAS, basic income exists in Canada in the form of longstanding programs like the Canada Child Benefit and the Guaranteed Income Supplement for seniors, programs with demonstrated positive impacts on basic income recipients, economies, and our greater society;

WHEREAS, there is need to establish basic income security for working-age adults in Canada who, at present and in general, lack sufficient social protection against low income;

WHEREAS, there is a growing body of evidence that basic income is not a disincentive on the pursuit or retention of employment and that, further, basic income is more likely to support such pursuit or retention given its stabilizing effect in the lives of people;

WHEREAS, the gross cost of a basic income program is reduced to a net cost once various funding options are exercised and the fiscal benefits of basic income are realized (e.g., basic income as a local economic stimulus);

WHEREAS, Canada, one of the wealthiest nations in the world, has the fiscal capacity to support a

basic income guarantee for working-age adults;

WHEREAS, the call for basic income in Canada has been and is being made by public health authorities, including the Leeds, Grenville and Lanark District Health Unit per its November 2023 report on food insecurity within the health region;

WHEREAS, the call for basic income in Canada has been and is being made by many other interests, including a growing number of municipalities in Ontario and beyond, and by a range of provincial and federal parliamentarians;

WHEREAS, a 2022 national public opinion poll suggests that six in 10 adults in Canada support the concept of basic income;

AND WHEREAS, the Town of Smiths Falls wishes to add its municipal voice to the call for a basic income guarantee for working-age adults in Canada.

THEREFORE, BE IT RESOLVED:

- 1) That the Town of Smiths Falls supports the concept of a basic income guarantee for working-age adults to help combat low income and economic vulnerability within our community;
- 2) That the Town of Smiths Falls calls upon the federal and the provincial and territorial governments to collaborate on the design, introduction, implementation, and ongoing evaluation of a national basic income guarantee program for working-age adults;
- 3) That the Council of the Town of Smiths Falls directs the Mayor to write (a) a letter to Prime Minister Justin Trudeau, copy to relevant federal ministers and to Lanark-Frontenac-Kingston MP Scott Reid; and (b) a letter to Ontario Premier Doug Ford; copy to relevant provincial ministers and to Lanark-Frontenac-Kingston MPP John Jordan, calling on these orders of government to collaborate on the design, introduction, implementation, and ongoing evaluation of a national basic income guarantee program for working-age adults;
- 4) That the Council of the Town of Smiths Falls directs the Mayor to write a letter to each of the Mayor's counterparts in the lower-tier municipalities in Lanark County, encouraging each municipality to also pass a resolution similar to that adopted by the Town of Smiths Falls;
- 5) That a copy of this resolution be shared with all other municipalities in Ontario, and with the presidents of the Eastern Ontario Mayors Caucus, the Eastern Ontario Wardens' Caucus, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, and the Federation of Canadian Municipalities.

Carried

Mayor



SMITHS FALLS

RISE AT THE FALLS

RECORDED VOTE

COUNCIL MEETING DATE: April 8/2024

ISSUE: 93 Basic Income Guarantee

BYLAW/RESOLUTION NO. _____

MEMBER	YEA	NAY
J Brennan		✓
D Quinn		✓
J Miller	✓	
P McKenna	✓	
S Robinson		✓
C McGuire	✓	
S Pankow	✓	
TOTAL	4	3

Carried
Defeated

[Signature]
Clerk

- requested by J Brennan

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, April 17, 2024, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit’s website.

PRESENT:

Nipissing District:

Central Appointee

Karen Cook

Central Appointee

Dave Wolfe

Central Appointee

Sara Inch

Central Appointee

Jamie Lowery (*Vice-Chairperson*)

Central Appointee

Maurice Switzer

Eastern Appointee

Rick Champagne (*Chairperson*)

Western Appointee

Jamie Restoule

Parry Sound District:

Northeastern Appointee

Blair Flowers

Southeastern Appointee

Marianne Stickland

REGRETS:

Central Appointee

Jamie McGarvey

Public Appointees:

Tim Sheppard

Catherine Still

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Carol Zimbalatti

Executive Director, Finance

Isabel Churcher

Executive Director, Corporate Services/Privacy Officer

Paul Massicotte

Executive Assistant, Executive Director’s Office

Christine Neily

Recorder

Executive Assistant, Office of the MOH/EO

Nelly Bothelo

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne called the meeting to order 5.02 p.m.

2.0 APPROVAL OF THE AGENDA

The agenda for the April 17, 2024 Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2024/04/01 *Wolfe/Switzer

Be It Resolved, that the Board of Health Agenda, dated April 17, 2024, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – March 6, 2024

The minutes from the Board of Health meeting held on March 6, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2024/04/02 *Cook/Lowery

Be It Resolved, that the minutes from the Board of Health meeting held on March 6, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

“Carried”

4.2. Board of Health In Camera Minutes – March 6, 2024

The minutes from the Board of Health meeting held on March 6, 2024, were reviewed and the following motion was read:

Board of Health Resolution ##BOH/2024/04/03 *Cook/Lowery

Be It Resolved, that the in-camera minutes from the Board of Health meeting on March 6, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

4.3 Board of Health Minutes – March 11, 2024

The minutes from the Board of Health meeting held on March 11, 2024, were reviewed and the following motion was read:

Board of Health Resolution ##BOH/2024/04/04 *Stickland/Flowers

Be It Resolved, that the minutes from the Board of Health meeting held on March 11, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

4.4. Board of Health In Camera Minutes – March 11, 2024

The minutes from the Board of Health meeting held on March 11, 2024, were reviewed and the following motion was read:

Board of Health Resolution ##BOH/2024/04/05 *Restoule/Wolfe

Be It Resolved, that the in-camera minutes from the Board of Health meeting on March 11, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

5.0 DATE OF NEXT MEETING

Date: April 24, 2024

Time: to be determined

Place: 345 Oak Street West, North Bay, Ontario

6.0 BUSINESS ARISING

There was nothing under Business Arising.

7.0 REPORT OF MEDICAL OFFICER OF HEALTH

No report of the Medical Officer of Health was prepared for this meeting.

8.0 BOARD COMMITTEE REPORT

There were no Committee Reports to bring forward.

9.0 CORRESPONDENCE

There was no Board of Health correspondence listed at this meeting.

10.0 NEW BUSINESS

10.1 Meeting Schedule 2024 – Revised

The following motion was read:

Board of Health Resolution #BOH/2024/04/06 * Wolfe/Switzer

Whereas, that in accordance with Board of Health Bylaw Section II, #18, the Board of Health approved the regular meeting schedule for the year 2024, at the January 24, 2024, Board meeting, and subsequently revised at the April 17, 2024 Board of Health meeting; and

Whereas, revisions to the previously approved Board of Health meeting scheduled were required as follows:

DATE	MEETING	TIME
January 24 <i>*This date is carried over from the 2023 approved schedule: for information only</i>	Board of Health Meeting	5 – 7 p.m.
March 6	Finance and Property Committee Board of Health	5 – 7 p.m.
March 11	Board of Health	5 – 7 p.m.
April 17	Board of Health	5 – 7 p.m.
April 24	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
June 26	Finance and Property Committee Board of Health	5 – 7 p.m.
September 25	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
November 27	Board of Health	5 – 7 p.m.
December 4	Finance and Property Committee Board of Health	5 – 7 p.m.

DATE	MEETING	TIME
January 22, 2025	Finance and Property Committee Board of Health	5 – 7 p.m.

Now Therefore Be It Resolved, that in accordance with Section 18 of the Board of Health Bylaws that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to the 2024 Board of Health meeting schedule, as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

“Carried”

11.0 IN CAMERA

11.1 A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

Board of Health Resolution #BOH/2024/04/07 *Cook/Lowery

Be It Resolved, that the Board of Health move in camera at 5.09 p.m. to discuss item #11.1. A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

“Carried”

Sara Inch joined the session at 5.15 pm

At the close of the in camera session, the following motion was read:

Board of Health Resolution #BOH/2024/04/08 *Inch/Cook

Be It Resolved, that the Board of Health rise and report at 5.33 p.m.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

12.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 5.34 p.m.

Original signed by Rick Champagne *2024/04/24*

Chairperson/Vice-Chairperson Date (yyyy/mm/dd)

Original signed by Nelly Bothelo *2024/04/24*

Nelly Bothelo, Recorder Date (yyyy/mm/dd)

9

MINUTES

Township of Nipissing Recreation Committee

April 15, 2024

A meeting of the Township of Nipissing Recreation Committee was held on Monday, April 15, 2024 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Kathy Shaw - Chair, Mayor Tom Piper, Councillor Shelly Foote, Julie Mohoney Ron Phillips and James Scott

Staff: Will Bateman, Fire Chief, CEMC, Municipal By-law Officer and Kim Turnbull, Interim Secretary

Regrets: Andrew Barry, Margaret Hughes, and Terri-Lynn Paynter

Absent: Lisa Chalapenko-Carmody

Disclosure of pecuniary interest: None.

MOTION NUMBER 2024-10

Moved by: Mayor Tom Piper

Seconded by: James Scott

THAT the Minutes of the March 4, 2024 Recreation Meeting are approved as circulated.

Carried

Discussion:

- a) Bottle Drive: collected for the month of March 2024
 - Bear Creek Landfill - \$256.00
 - Wolfe Lake Landfill - \$138.20

- b) Family Easter Scavenger Hunt Wrap-Up, March 30, 2024:
 - All of the children and families had a good time.
 - 3 ages groups of children for the scavenger hunt.
 - A variety of crafts: Egg decorating, Cookie decorating, Easter Bag Decorating and colouring.
 - Looking to the future to have staggered groups head out for the scavenger hunt and a group start the crafts.
 - Change up the scavenger hunt to have groups find or take pictures of the clues.

- c) Teen Dances:
 - DJ is booked for the first dance.
 - Julie has offered to take lead on the Teen Dances

- Canteen items discussed and will be ordered prior to the dance.
 - Further promotion for the canteen and payment options will be provided closer to the dance date.
- d) Card Game Event, May 25, 2024:
- Euchre event with pre-registration through the Township office.
 - Kathy has secured 20 donated decks of cards from the Cascades Casino in North Bay.
 - Canteen for the event.
 - Would like to have a minimum 12 participants for the event.
 - James and Kathy to lead the event.
- e) Foot Care Clinic:
- Will provided some details regarding a request the Committee received to use the space to hold a monthly Foot Care Clinic.
 - Further information to be provided to the Committee on how other communities approach this request.
- f) Soccer Registration & Soccer Donation Update
- Currently 74 children registered, the 4-6 age category has the highest total registered. Registration is open until April 30th at noon and April 17th registration is open until 7:00 p.m.
 - Season begins May 16th with the coaches/volunteer meeting May 9th
 - Staff will have an opportunity to look at the soccer equipment available as a donation to the Committee after April 24th.

Commanda Community Update:

Ron provided an update on events:

- Spring Dance – April 20th – there will be live music for the dance.
- Indoor Market – May 5th, there may be some vendors outdoors.
- Annual General Meeting – June 11th

MOTION NUMBER 2024-11

Moved by: Mayor Tom Piper

Seconded by: Councillor Shelly Foote

That the Meeting is hereby adjourned at 6:58 p.m. Next Meeting to be held May 13, 2024 **Carried**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.
Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.
Minutes to be approved by the Board at the next scheduled Board Meeting.

Treasury Board Secretariat
Emergency Management Ontario
25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1200

Secrétariat du Conseil du Trésor
de la gestion des situations d'urgence
Ontario
25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1200



April 15, 2024

Township of Nipissing

Dear Will Bateman - CEMC:

Emergency Management Ontario (EMO) is proud to support your efforts to deliver on our common mission to ensure Ontarians are safe, practiced and prepared before, during and after emergencies.

The Emergency Management and Civil Protection Act (EMCPA) requires each municipality to develop and implement an Emergency Management (EM) program that includes:

- Municipal hazard and identification risk assessment;
- Municipal critical infrastructure list;
- Municipal emergency plan;
- Program By-law;
- Annual Review;
- Annual training;
- Annual exercise;
- Public education program;
- An Emergency Operations Center;
- A Community Emergency Management Coordinator;
- An Emergency Management Program Committee;
- A Municipal Emergency Control Group (MECG) and;
- An Emergency Information Officer.

Emergency Management Ontario (EMO) assists municipalities by making available our Field Officers and other resources to provide advice and guidance, deliver training, participate in exercises, and other advisory services including annually advising municipalities on achieving their EMCPA requirements.

Thank you for sharing your EM program related information and the effort undertaken to do so. Upon review of the documentation submitted, EMO is pleased to advise that our assessment indicates that your municipality has satisfied all thirteen (13) program elements required under the EMCPA.

Congratulations on your municipality's efforts in meeting your EMCPA requirements in

2023.

You may also be interested in learning of the following information for further context:

- 412 of 444 municipalities sought EMO's advice on their progress to meet their EMCPA requirements in 2023, of which 405 were advised they appeared to satisfy their EMCPA requirements.
- Of the 7 municipalities who were advised they did not appear to meet all 13 program elements required under the EMCPA, the most prevalent reasons were:
 - Not designating an Emergency Information Officer;
 - CEMC did not complete training;
 - Not completing the annual MECG training; and/or
 - Not completing an annual review of their EM program.

There is nothing more important than the safety and wellbeing of our families and loved ones, and the importance of ensuring that your municipality is as prepared as possible for any potential emergency cannot be understated.

Once again, EMO is here to assist municipalities in achieving their EMCPA requirements. For further information or if you have any questions or concerns about this letter, please contact our Field Officer assigned to your Sector; their contact information is below.

Name: Diane Ploss

Email: diane.ploss@ontario.ca

Phone: 437-424-9433

Sincerely,

Heather Levecque
Assistant Deputy Minister and Chief, Emergency Management
Treasury Board Secretariat

cc: Mayor Tom Piper



April 11, 2024

Hon. Paul Calandra
Minister of Municipal Affairs and Housing
via Email:
minister.mah@ontario.ca

Re: Jurisdiction of Ontario's Ombudsman

The following resolution, adopted by City Council at their meeting on April 8, 2024, is forwarded for your information and necessary action.

That Council approve the recommendations outlined in Report LSOCS24-005, dated April 2, 2024 of the Commissioner, Legislative Services, as follows:

- a) That the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, be requested to introduce a Bill to amend the Ombudsman Act to require the Ontario Ombudsman to provide to each municipality, if requested by the municipality, sufficient particulars of each investigation, matter or case respecting the municipality that is referred to in each of the Ombudsman's Annual Reports to permit the municipality to fully understand and address the subject matter of each such investigation, matter or case including:
 - i) a copy of each complaint, as applicable, redacted only to the extent of individuals' personal information contained therein;
 - ii) the identities of the municipality's employees, officers and members of Council with whom the Ombudsman was consulting in respect of the investigation, matter or case; and
 - iii) particulars of the outcome of the investigation, matter or case including the Ombudsman's findings, conclusions and recommendations, if any.

- b) That the City Clerk forward Council's resolutions resulting from Council's approval of these recommendations to Minister Calandra, MPP David Smith, the Association of Municipalities of Ontario and to the municipal Clerks of Ontario's municipalities.

Sincerely,

J. Kennedy

John Kennedy, City Clerk

cc: David Smith, MPP
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



Office of the Warden, C.A.O. & Clerk
Hastings County

235 Pinnacle St. Postal Bag 4400,
Belleville ON K8N 3A9

Tel: (613) 966-1311

Fax: (613) 966-2574

www.hastingscounty.com

12

April 17, 2024

Honourable Doug Ford, Premier of Ontario
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Delivered via email
doug.fordco@pc.ola.org
premier@ontario.ca

RE: Hastings County Motion regarding sustainable infrastructure funding for small rural municipalities

Please be advised that Hastings County Council, at its meeting held on March 28, 2024, passed the following resolution:

WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads and bridges and water wastewater and municipally owned buildings including recreational facilities and libraries;

WHEREAS in 2018, the Ontario government mandated all Ontario municipalities to develop capital asset management plans with the stipulation that they be considered in the development of the annual budget;

WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

WHEREAS the only application approved through the recently awarded Housing Accelerator Fund to a small rural municipality was to Marathon Ontario, who received an allocation of \$1.9 million dollars while over \$1.369 billion going to Ontario's large urban centres, resulting in a 0.2% investment in rural Ontario;

WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway;

WHEREAS small rural Ontario cannot keep pace with the capital investments required over the next 20 years unless both the Provincial and Federal Governments come forward with new sustainable infrastructure funding;

WHEREAS it is apparent that both the Federal and Ontario Governments have neglected to recognize the needs of small rural Ontario;

NOW THEREFORE BE IT RESOLVED THAT Hastings County call on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities;

AND THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND THAT both the Federal and Ontario Governments immediately commission a Working Group that includes a member of the Eastern Ontario Wardens Caucus, to develop a plan on how to deal with the impending debt dilemma;

AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Shelby Kramp-Neuman, Hastings-Lennox Addington; MPP Ric Bresee Hastings-Lennox Addington, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus and all Municipalities in Ontario.

If you have any questions regarding the above motion, please do not hesitate to contact me directly.

Sincerely,



Cathy Bradley
Director of Legislative Services

MINUTES

Nipissing Township Museum Board of Management
May 1, 2024

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, April 3, 2024 starting at 6:36 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Councillor Steve Kirkey, Councillor Dave Yemm, Norah Jackson; Debbie Rennette, Mary Heasman and Gladys Bateman

Staff: Gillian Bernas, Museum Manager; Kim Turnbull, Office Assistant-Intern and Interim Deputy Clerk, Secretary to the Museum Board.

Chairperson Kirkey arrived after the meeting was called to order. Committee Member Dave Yemm assumed the Chairperson role of the Museum Board Meeting May 1, 2024.

MOTION NUMBER 2024-04

Moved by: Mary Heasman Seconded by: Norah Jackson

THAT we approve the Minutes of the Nipissing Township Board Meeting held April 3, 2024 as presented. **Carried.**

Staff Updates:

- Summer Student Funding confirmed, 1 position through Canada Summer Jobs Funding 2024, Federal and 1 position through Summer Employment Opportunities Program 2024, Provincial.
- Museum Foundation – Engineering report provided with recommendations for a temporary repair to allow for operations this season. Repair completed by Public Works crew, May 1, 2024, next step to have the Engineer inspect the repair.
- Alternate operations discussed to run the candy/gift shop out of the church building if required.
- 2024 Flyer presented, opportunity to collaborate with the Commanda Museum on a shared flyer.
- 2024 Events discussed; Heritage Day, Fall Fest.
- 5-year exhibit plan presented, permanent exhibits and temporary exhibits. Seeking the Boards feedback for planning going forward.
- Landmark Signs within the Township discussion of sites
- Request from author Andrew Hind for his book to be sold at the museum.
- Collections Package provided to Board members to review at the next Board meeting for discussion.

MOTION NUMBER 2024-05

Moved by: Gladys Bateman Seconded by: Steve Kirkey

That the Board meeting is hereby adjourned at 7:05 p.m. Next meeting will be held Wednesday, June 5, 2024 at 6:30 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.
Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.
Minutes to be approved by the Board at the next scheduled Board Meeting.

Report #: 8.1
Subject: Ontario Works Rates
To: Board Members
Presented By: Tammy MacKenzie, CAO
Prepared By: Jeff Degagne, Director of Income Support & Stability
Date: April 11, 2024

Resolution:

THAT the District of Parry Sound Social Services Administration Board calls upon the Premier and the Minister of Children, Community and Social Services to set Basic Needs and Shelter Rates for Ontario Works according to locally defined market basket of essential goods, including transportation, telephone, average market rents and a nutritious food basket, that are adjusted annually according to the Consumer Price Index;

AND THAT a copy of this resolution be sent to the Premier of Ontario, the Minister of Children, Community and Social Services, local Members of Provincial Parliament, member municipalities, the Ontario Municipal Social Services Association, the Northern Ontario Service Deliverers' Association, and the Association of Municipalities of Ontario.

Report:

Ontario Works (OW) rates for Basic Needs and Shelter have not been increased since 2018. Since that time, the cost of a fixed basket of consumer products has risen 18.67% between 2018 and December 2023, according to the Bank of Canada.

Additionally, the housing market, since COVID-19, has seen a greater demand for rental units, resulting in escalating rental rates. Social Assistance shelter rates are well below average market rent in Ontario. This creates additional challenges and pressures for individuals on Ontario Works to access safe and stable housing. In our district, 85% of the caseload rents from the private market.

Locally, 68% of the OW caseload in 2023 were single people, of which the maximum assistance they can receive from Ontario Works is \$733. This leads to intense pressures for individuals to maintain housing, food security, and transportation (needed to support employment).

From a Housing Stability and Homelessness perspective, 35% of individuals on our By Name List for homelessness in the district are on Ontario Works. 5% of the caseload self-identify that Housing Stability is their biggest barrier to employment and self-sustainability. In 2023, 191 OW participants accessed Homelessness Prevention Program funding due to either being homeless or were at risk of homelessness, which equals 33% of all program requests.

District of Parry Sound



Social Services
Administration Board

Resolution No. 24 04 02


Date: April 11, 2024

Moved By: Joel Constable Seconded By: Jerry Brandt

Carried: X Defeated:

THAT the District of Parry Sound Social Services Administration Board calls upon the Premier and the Minister of Children, Community and Social Services to set Basic Needs and Shelter Rates for Ontario Works according to a locally defined market basket of essential goods, including transportation, telephone, average market rents and a nutritious food basket, that are adjusted annually according to the Consumer Price Index;

AND THAT a copy of this resolution be sent to the Premier of Ontario, the Minister of Children, Community and Social Services, local Members of Provincial Parliament, member municipalities, the Ontario Municipal Social Services Association, the Northern Ontario Service Deliverers' Association, and the Association of Municipalities of Ontario.



Rick Zanussi, Board Chair

	<u>FOR</u>	<u>AGAINST</u>		<u>FOR</u>	<u>AGAINST</u>
Ryan Baptiste	_____	_____	Teresa Hunt	_____	_____
Jerry Brandt	_____	_____	Ted Knight	_____	_____
Teri Brandt	_____	_____	Tom Lundy	_____	_____
Janice Bray	_____	_____	Jamie McGarvey	_____	_____
Ted Collins	_____	_____	Peter McIsaac	_____	_____
Joel Constable	_____	_____	Sharon Smith	_____	_____
Mike Dell	_____	_____	Rick Zanussi	_____	_____
Gail Finnon	_____	_____			



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 14, 2024

NUMBER: R2024-

Moved by

Seconded by

**That the statement of accounts dated:
April, 16, 23, 27, 29, May, 2, 3, 9, and 11, 2024;**

Totaling \$284,789.20 be approved.

For Against

**PIPER
FOOTE
KIRKEY
SCOTT
YEMM**

Carried

Mayor: TOM PIPER