

# MINUTES

Nipissing Township Museum Board of Management  
May 1, 2024

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, April 3, 2024 starting at 6:36 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

**Present:** Councillor Steve Kirkey, Councillor Dave Yemm, Norah Jackson; Debbie Renette, Mary Heasman and Gladys Bateman

**Staff:** Gillian Bernas, Museum Manager; Kim Turnbull, Office Assistant-Intern and Interim Deputy Clerk, Secretary to the Museum Board.

Chairperson Kirkey arrived after the meeting was called to order. Committee Member Dave Yemm assumed the Chairperson role of the Museum Board Meeting May 1, 2024.

## MOTION NUMBER 2024-04

**Moved by: Mary Heasman**

**Seconded by: Norah Jackson**

THAT we approve the Minutes of the Nipissing Township Board Meeting held April 3, 2024 as presented. **Carried.**

## Staff Updates:

- Summer Student Funding confirmed, 1 position through Canada Summer Jobs Funding 2024, Federal and 1 position through Summer Employment Opportunities Program 2024, Provincial.
- Museum Foundation – Engineering report provided with recommendations for a temporary repair to allow for operations this season. Repair completed by Public Works crew, May 1, 2024, next step to have the Engineer inspect the repair.
- Alternate operations discussed to run the candy/gift shop out of the church building if required.
- 2024 Flyer presented, opportunity to collaborate with the Commanda Museum on a shared flyer.
- 2024 Events discussed; Heritage Day, Fall Fest.
- 5-year exhibit plan presented, permanent exhibits and temporary exhibits. Seeking the Boards feedback for planning going forward.
- Landmark Signs within the Township discussion of sites
- Request from author Andrew Hind for his book to be sold at the museum.
- Collections Package provided to Board members to review at the next Board meeting for discussion.

## MOTION NUMBER 2024-05

**Moved by: Gladys Bateman**

**Seconded by: Steve Kirkey**

That the Board meeting is hereby adjourned at 7:05 p.m. Next meeting will be held Wednesday, June 5, 2024 at 6:30 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.