



Township of Nipissing

APPLICATION FORM FOR A MINOR VARIANCE

Date Received _____, _____

1. APPLICATION INFORMATION

Name of Applicant: _____

Mailing Address: _____

Telephone Number (Home): _____ Fax Number: _____

Telephone Number (Business): _____ Email Address: _____

2. OWNER

If the Applicant is not the Owner of the subject lands, then authorisation from the Owner is required, as well as the following information:

Name: _____

Mailing Address: _____

Telephone Number: _____ Fax Number: _____

Correspondence to be sent to: Owner Agent Both

3. MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: _____

Name: _____

Mailing Address: _____

4. SUBJECT LANDS

Lot: _____ Concession: _____

Reference Plan: _____ Part/Block/Lot: _____

Street Name and Number: _____
(if corner lot please include both street names)

Area of subject lands: _____ Frontage: _____

Depth: _____

5. ZONING AND OFFICIAL PLAN INFORMATION

What is the current designation of the subject lands in the approved Official Plan?

What is the current zoning? _____

6. REQUESTED MINOR VARIANCE

Please describe the nature and extend of the requested minor variance: _____

7. ACCESS

Is the subject lands accessible by:

- Provincial highway
- Municipal road (seasonal maintained)
- Municipal road (maintained year round)
- Right of way
- Water
- Public Road
- Other, describe _____

8. BUILDINGS, STRUCTURES AND USES

What is the existing uses of the subject land? _____

Are there any buildings or structures on the subject lands?

- yes
- no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building:			
Setback from Front Lot Line:			
Setback from Rear Lot Line:			
Setback from Side Lot Line:			
Setback from Side Lot Line:			
Height (metres):			
Dimensions:			
Floor Area:			
Date of Construction:			

What is the proposed use of the subject lands? _____

Are any buildings or structures being proposed to be built on the subject lands?

- yes
- no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building:			
Setback from Front Lot Line:			
Setback from Rear Lot Line:			
Setback from Side Lot Line:			
Setback from Side Lot Line:			
Height (metres):			
Dimensions:			
Floor Area:			
Date of Construction:			

11. DRAWINGS

Please include a sketch showing the following:

1. The boundaries and dimensions of the subject land;
2. The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
3. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
4. The current uses on land that is adjacent to the subject land;
5. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way; and
6. The location and nature of any easement affecting the subject land.

Drawing should be of an adequate size to clearly identify all features and provide dimensions. The drawings should be to scale and prepared by an Ontario Land Surveyor. Include 1 (one) 8 ½” x 11” copy for circulation purposes.

12. PAYMENT OF FEES

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any administration fees, engineering, legal, landscape, architectural and/or external planning consulting expenses incurred by the Township of Nipissing during the processing of this application. The fees provided are contained in Schedule “A” of the Township of Nipissing User Fee By-law. A \$2,500.00 Refundable Deposit for other anticipated expenses is required.

Date

Signature of Owner/Applicant

Note: All invoices for payment shall be sent to the person indicated in section 2 of this application, unless otherwise requested.

13. AFFIDAVIT

I, _____ of the _____
in the _____ solemnly declare that all of the above
statements contained herein and in all exhibits transmitted herewith are true and I make
this solemn declaration conscientiously believing it to be true, and knowing that it is of
the same force and effect as if made under other, and by virtue of "The Canada Evidence
Act".

DECLARED BEFORE ME AT _____
in the _____ of the _____
this _____ day of _____, _____

Witness

Signature of Registered Owner (s) or Agent

14. PERMISSION TO ENTER

I hereby authorize the members of staff and/or elected members of Council of the
Township of Nipissing to enter upon the subject lands and premises for the limited
purpose of evaluating the merits of this application. This is their authority for doing so.

Date

Signature of Registered Owner (s) or Agent