

***** AGENDA *****

Tuesday, August 13, 2024

Agenda Amended August 8, 2024

****START TIME 6:30 p.m.****

1. Disclosure of pecuniary interest.
2. Committee Reports.
3. Resolution: Adopt the minutes of the meeting held July 16, 2024.
4. By-Law: Adopt Investment of Municipal Funds Policy.
5. Resolution: Authorize Office Closure for Training Day.
6. 2024 Budget Update.
7. Strategic Plan 2023-2026 Update.
8. Resolution: Receive Staff Reports on Updates and Procedure Efficiencies.
9. Correspondence.
10. Accounts to pay.
11. Closed Session:
 - 239.(2)(b) personal matters about an identifiable individual, including municipal or local board employees.
Purpose of the Closed Session: Discussions regarding municipal staff and positions.
 - 239.(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
Purpose of the Closed Session: Update for Council on potential litigation.
12. By-Law: Confirming Proceedings of Council at its meeting held August 13, 2024.
13. Adjournment.

Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

MINUTES

TOWNSHIP OF NIPISSING

Tuesday, July 16, 2024

A regular meeting of the Township of Nipissing Council was held on Tuesday, July 16, 2024 starting at 6:30 p.m. The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Tom Piper and Councillors Stephen Kirkey, Shelly Foote, James Scott and Dave Yemm.

Staff: Operations Superintendent Dan MacInnis, Land Planning & Technology Administrator-Deputy Treasurer John-Paul Negrinotti, Office Assistant-Intern/Interim Deputy Clerk Kim Turnbull, Fire Chief-MLEO-CEMC Will Bateman and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Guest: Steve McArthur, Tulloch

Disclosure of pecuniary interest: Councillor Shelly Foote.

Committee Reports:

Councillor Dave Yemm: Nipissing Township Museum Board.

Councillor Shelly Foote: Township of Nipissing Recreation Committee.

Councillor Steve Kirkey: Nipissing Township Museum Board.

Mayor Tom Piper: Eastholme Home for the Aged Board of Management.

R2024-145 D. Yemm, S. Foote:

That the minutes of the regular Council Meeting held June 18, 2024, be adopted as published.

Carried.

R2024-146 J. Scott, S. Kirkey:

THAT we pass By-Law Number 2024-33, being a By-Law to provide for fees charged by the Corporation of the Township of Nipissing.

Read a first, second and third time and passed this 16th day of July, 2024. **Carried.**

This part of our meeting is declared a public meeting pursuant to the provisions of Section 34 (12) of the Planning Act, R.S.O., 1990, to discuss an application for a change to Zoning By-Law 2020-20 by the Township of Nipissing.

R2024-147 S. Foote, D. Yemm:

That we pass By-Law Number 2024-34, being a By-Law to Amend Zoning By-Law 2020-20, as amended.

Read a first, second and third time and passed this 16th day of July, 2024. **Carried.**

R2024-148 S. Kirkey, J. Scott:

That we pass By-Law Number 2024-35, being a By-Law to enter into a Municipal Funding Agreement in order to access the Canada Community-Building Fund.

Read a first, second and third time and passed this 16th day of July, 2024. **Carried.**

R2024-149 D. Yemm, S. Foote:

That we approve the 2024 Municipal Insurance Program for July 3, 2024 to July 3, 2025 from Intact Public Entities and Brokerlink Inc., as presented. **Carried.**

R2024-150 J. Scott, S. Kirkey:

That we receive the Community Risk Assessment as presented. **Carried.**

R2024-151 S. Foote, D. Yemm:

THAT we receive and adopt the Energy Conservation and Demand Management Plan Update 2024-2029 as presented. **Carried.**

R2024-152 S. Kirkey, J. Scott:

WHEREAS Council has received a notice of resignation from the Municipality of Callander for Councillor Dell as a Representative to the District of Parry Sound Social Services Administration Board, Area 6; AND WHEREAS Municipality of Callander Councillor Irene Smit has requested appointment to the DSSAB Area 6 Representative seat; NOW THEREFORE the Council of the Township of Nipissing accepts Councillor Dell's resignation from and Councillor Smit's appointment to the District of Parry Sound Social Services Administration Board as an Area 6 Representative. **Carried.**

R2024-153 S. Kirkey, J. Scott:

That we authorize an agreement with the Municipality of Powassan for weekly pick-up of household waste for the seven households affected by the Hummel Bridge closure along Hemlock Road and Schlosser Line for the remainder of the bridge closure. **Carried.**

R2024-154 S. Foote, D. Yemm:

That we appoint Leanne MacKenzie and Calista Bateman to the Township of Nipissing Recreation Committee for the remainder of the Council term. **Carried.**

R2024-155 D. Yemm, S. Foote:

That Council approves the quotation received for repairs to the Nipissing Township Museum office building roof as follows:

Option #1 Reshingle full roof with plywood repairs, installation of appropriate underlay and venting. Total price \$7,582.13 plus applicable taxes.

This project was not included in the 2024 Budget and will be authorized for use of the Operating Reserve to cover the costs. **Carried.**

R2024-156 S. Foote, D. Yemm:

That we accept the correspondence as presented. **Carried.**

Councillor Shelly Foote declared pecuniary interest as the business in which she is an owner is listed in the Accounts Payable for payment. Councillor Foote left the table for the discussion of this item.

R2024-157 S. Kirkey, J. Scott:

That the statement of accounts dated June 17, 22, 27, 28, July 2, 3, 4, 5, 6, and 9, 2024; totaling \$439,165.44 be approved. **Carried.**

Councillor Foote returned to the table.

R2024-158 D. Yemm, S. Foote;

That we pass By-Law 2024-36, being a By-Law to confirm the proceedings of Council at its meeting held on July 16, 2024. **Carried.**

R2024-159 J. Scott, S. Kirkey:

That the meeting be adjourned. Time: 7:19 p.m. Next regular meeting to be held August 13, 2024. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.

Township of Nipissing Corporate Policy	Approved by Council:
Policy No.: 2024-01-F	Investment of Municipal Funds

PURPOSE:

The purpose of this Policy is to establish procedures and practices for a program designed to maximize the use of idle funds held in accounts.

- The preservation of capital (safety) is paramount, and
- Additional, but subservient goals are to provide cash availability (liquidity) and maximum yield of idle cash.

This policy will be implemented with the aid of the accompanying guidelines through the authority of the Treasurer or designate.

SCOPE:

This policy shall be applied to the investment activities of the Operating, Trust, Reserve and Reserve Funds.

OBJECTIVES:

Conformity to Statutory Requirements – as per Section 418 – 420 of the *Municipal Act* and O.Reg. 438/97 eligible investments may be summarized as securities of Federal, Provincial or Municipal Governments or of banks or of trust companies.

Preservation of Capital – since public funds are at stake, the Municipality should adopt a conservative risk policy.

Maintenance of Liquidity – liquidity should be kept high in order to cope with unplanned events.

Rate of Return Maximization – the maximization of returns from investments must be in accordance with guidelines on safety, liquidity, risk and authority, in order to provide general revenues to the Municipality and reduce amounts otherwise required from taxation by the Municipality.

AUTHORITY:

The Municipal Act, 2011 (S.O. 2001, c.25) provides in Section 418 the legislative authority for the Municipality to invest surplus funds in accordance with certain prescribed rules. Section 419 permits the Municipality to invest money through an agent and Section 420 permits the Municipality to enter into agreements to invest money jointly with other municipalities and prescribed bodies.

STANDARDS OF CARE:**Prudence**

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Ethics and Conflict of Interest

Investment officers shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make important investment decisions.

Delegation of Authority

Investment decisions are delegated to the Municipal Treasurer as per Section 418(5) of the *Municipal Act, 2001*. No person may engage in an investment transaction except as provided under the terms of this policy.

SAFEKEEPING AND CUSTODY:

All securities shall be held for safekeeping by a financial institution approved by the Municipality. All securities shall be held in the name of the Municipality.

INTERNAL CONTROLS:

The Treasurer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures and with governing legislation.

AUTHORIZED INVESTMENTS:

Investments issued or guaranteed by the following institutions will be permitted by this policy, as deemed eligible by O. Reg. 438/97 or by subsequent amending Ontario Regulations:

1. The Government of Canada, including its agencies.
2. Provincial governments of Canada, including their agencies.
3. A Canadian municipality, school board or local board as defined in the *Municipal Affairs Act* or a conservation authority established under the *Conservation Authorities Act*.
4. Schedule 1 Banks, Minimum Short Term Rating R1(low), Minimum Rating on Long Term Investments AA (low).

The Municipality shall not invest in a security that is expressed or payable in any currency other than Canadian dollars.

Furthermore, to the extent possible, the Municipality shall match its investments with anticipated cash flow requirements. The Municipality will not directly invest in securities maturing in more than ten (10) years from the date of purchase.

REPORTING:

The Treasurer of the Municipality, in accordance with Section 8(1) of O.Reg. 438/97, will submit to Council an annual report on investment activity and returns.

This policy shall be reviewed by Council annually during the regular Budget process.

INVESTMENT PARAMETERS:

Diversification

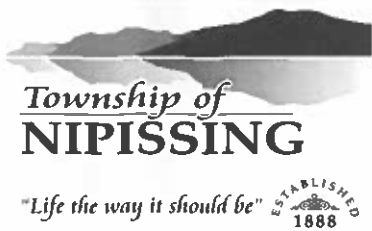
The Municipality shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in, and lengths of maturity.

Investment Limitations

Government of Canada, incl. Agencies – no limitations.

Province of Ontario, incl. Agencies – no limitations.

Schedule 1 Banks – no limitations.



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: August 13, 2024

NUMBER: R2024-

Moved by

Seconded by

THAT we authorize the Township Office to close on Thursday, September 12, 2024 to allow for staff professional development and training.

For Against

PIPER
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Tom Piper



2024 BUDGET UPDATE

AS OF AUGUST 8, 2024



2024 BUDGET UPDATE – LEVIES AND GRANTS

Department Description	Revenues		Expenses	
	2024 Actual	2024 Budget	2024 Actual	2024 Budget
General Government				
Ontario Municipal Partnership Fund	\$ 475,650.00	\$ 634,200.00		
Municipal Tax Levy	\$ 3,419,590.67	\$ 3,400,786.00		
Payments in Lieu (all levels govt)	\$ 20,091.14	\$ 23,906.27		
Grants Received or Pending (Gas Tax, OCIF...)	\$ 162,650.58	\$ 515,861.54		
MPAC Property Assessment			\$ 43,229.79	\$ 57,639.71
Policing Services			\$ 155,922.55	\$ 313,066.00
Social Services Levy			\$ 45,561.05	\$ 182,248.00
Eastholme Levy			\$ 71,117.00	\$ 142,234.00
Health Unit Levy			\$ 38,121.36	\$ 57,182.00
EMS Ambulance Levy			\$ 68,740.72	\$ 137,481.44
Library Levy			\$ 24,000.00	\$ 42,057.62
Health Centre Contribution			\$ 10,000.00	\$ 10,000.00
	\$ 4,077,982.39	\$ 4,574,753.81	\$ 456,692.47	\$ 941,908.77

2024 BUDGET UPDATE – COUNCIL AND ADMIN

Department Description	Revenues		Expenses	
	2024 Actual	2024 Budget	2024 Actual	2024 Budget
Interest Earned (investments)	\$ 128,546.14	\$ 229,000.00		
Interest on Taxes	\$ 17,868.68	\$ 30,000.00		
Service Fees (Admin, Applications)	\$ 10,119.36	\$ 12,765.92		
Salaries, Benefits, Deductions			\$ 821,494.63	\$ 1,477,176.24
Asset Management Program			\$ 7,226.49	\$ 27,950.00
Web Page			\$ 736.55	\$ 2,000.00
Council Donations			\$ 677.33	\$ 5,000.00
Strategic Plan Implementation			\$ -	\$ 4,500.00
Pay Equity			\$ 24,218.88	\$ 24,000.00
Council Professional Development			\$ 3,501.83	\$ 7,000.00
Council Expenses - cell phones, etc.			\$ 7,572.33	\$ 11,000.00
	\$ 156,534.18	\$ 271,765.92	\$ 865,428.04	\$ 1,558,626.24

2024 BUDGET UPDATE - ADMINISTRATION

Department Description	Expenses	
	2024 Actual	2024 Budget
Propane Expenses	\$ 15,627.52	\$ 28,750.00
Hydro Expenses	\$ 14,350.50	\$ 21,700.00
Phone Expenses	\$ 14,147.68	\$ 21,125.00
Insurance Expenses	\$ 114,240.32	\$ 120,700.00
Professional Development	\$ 27,723.44	\$ 43,000.00
Administration Maintenance/Supplies	\$ 61,034.08	\$ 80,700.00
Audit Fees	\$ 13,228.80	\$ 16,800.00
Legal Fees	\$ 7,255.99	\$ 15,000.00
Planning Fees	\$ -	\$ 5,000.00
Integrity Commissioner	\$ 1,180.42	\$ 2,500.00
	\$ 268,788.75	\$ 355,275.00

2024 BUDGET UPDATE – FIRE DEPARTMENT

Department Description	Revenues		Expenses	
	2024 Actual	2024 Budget	2024 Actual	2024 Budget
Fire Department Revenues	\$ 7,633.11	\$ 2,500.00		
Fire Department Long Term Debt			\$ 14,234.65	\$ 25,570.56
Fire Station Maintenance/Supplies			\$ 27,941.35	\$ 52,800.00
Fire Department New Equipment			\$ 936.73	\$ 10,000.00
Fire Department PPE/Uniforms			\$ -	\$ 17,000.00
FD Fire Prevention Education			\$ 1,316.16	\$ 4,500.00
FD Equipment Maintenance/Cert.			\$ 3,454.09	\$ 12,500.00
Firefighter Points/Stipend			\$ 34,485.24	\$ 69,450.00
Equipment Rental Costs			\$ -	\$ 53,000.00
	\$ 7,633.11	\$ 2,500.00	\$ 82,368.22	\$ 244,820.56

2024 BUDGET UPDATE – SAFETY AND ENFORCEMENT

Department Description	Revenues		Expenses	
	2024 Actual	2024 Budget	2024 Actual	2024 Budget
Emergency Management/CEMC				
911 Expenses	\$ 24.85	\$ 250.00	\$ 4,308.37	\$ 4,500.00
By-Law Enforcement	\$ 1,928.21	\$ 750.00	\$ -	\$ 1,000.00
Animal Control	\$ 1,885.00	\$ 4,300.00	\$ -	\$ 2,200.00
				\$ 2,775.00
Building Department Expenses				
Building Permit Revenue	\$ 39,293.20	\$ 57,000.00	\$ 50,705.24	\$ 74,847.00
Cemetery Operations	\$ 6,745.00	\$ 16,000.00	\$ 5,241.00	\$ 8,500.00
	\$ 49,876.26	\$ 78,300.00	\$ 60,516.57	\$ 93,822.00

2024 BUDGET UPDATE – LANDFILL OPERATIONS

Department Description	Revenues		Expenses	
	2024 Actual	2024 Budget	2024 Actual	2024 Budget
Landfill Operations	\$ 41,064.37	\$ 78,000.00	\$ 5,709.64	\$ 50,000.00
Landfill Study/Expansion Request			\$ 20,965.62	\$ 135,910.00
Long Term Debt Compactor			\$ 20,439.23	\$ 35,040.00
Landfill Machinery Rental			\$ 16,892.00	\$ 32,000.00
Recycling Operations			\$ 40,810.81	\$ 77,500.00
Household Hazardous Waste			\$ 4,048.00	\$ 4,048.00
	\$ 41,064.37	\$ 78,000.00	\$ 108,865.30	\$ 334,498.00

2024 BUDGET UPDATE – PUBLIC WORKS/ROADS

PUBLIC WORKS - ROADS Department Description	Revenues		Expenses	
	2024 Actual	2024 Budget	2024 Actual	2024 Budget
Road Revenues	\$ 2,090.00	\$ 6,250.00		
LTD Proceeds for trucks	\$ -	\$ 90,000.00	\$ 122,417.19	\$ 222,478.04
LTD Payments Trucks			\$ 20,373.76	\$ 30,560.00
LTD Excavator Payments			\$ 23,858.85	\$ 53,000.00
Public Works/Garage Supplies			\$ -	\$ 35,000.00
Culvert Materials			\$ 300,648.50	\$ 425,000.00
Machinery Rentals			\$ 7,587.77	\$ 4,500.00
Hard Top Maintenance Materials			\$ 57,960.76	\$ 68,000.00
Calcium/Dust Control Materials			\$ 560.00	\$ 10,700.00
Bridge Study Materials			\$ 8,345.27	\$ 7,500.00
Loose Top Maintenance Materials			\$ 41,416.32	\$ 40,000.00
Quarried Gravel Program			\$ -	
Alsace Road Gravel Program			\$ 24,849.79	\$ 40,000.00
Quarried Gravel Materials Stockpile				
Boundary Alsace Road Gravel Maintenance			\$ -	\$ 35,000.00
Road Side Cutting Services			\$ 8,608.90	\$ 8,500.00
Ditching Materials			\$ 4,054.77	\$ 5,500.00
Signs Materials			\$ 3,991.26	\$ 7,000.00
Street Light Maintenance			\$ 1,283.64	\$ 4,500.00
Winter Maintenance Materials			\$ 77,154.59	\$ 70,000.00
OCIF/Gas Tax Birchgrove Reseal 1&3, Bear Creek Culvert Replacement			\$ 99,130.62	\$ 377,000.00
NORDS Grant Hart Road Culvert Replacement with Mun of Callander			\$ -	\$ 65,000.00
Stonecutter's Road Culvert	\$ 2,090.00	\$ 96,250.00	\$ 802,241.99	\$ 300,000.00
				\$ 1,809,238.04

2024 BUDGET UPDATE - MUSEUM

Department Description	Revenues		Expenses	
	2024 Actual	2024 Budget	2024 Actual	2024 Budget
Museum Maintenance/Structural			\$ 2,425.32	\$ 6,250.00
Museum Special Events	\$ -	\$ 2,400.00	\$ -	\$ 1,500.00
Museum Candy/Pop	\$ 591.80	\$ 4,000.00	\$ 1,254.20	\$ 2,000.00
Museum Merchandise/Gifts	\$ 271.25	\$ 950.00	\$ -	\$ 500.00
Museum Books	\$ -	\$ 300.00	\$ 170.00	\$ 500.00
Museum Programs			\$ -	\$ 700.00
Museum Yard Maintenance			\$ -	\$ 2,000.00
Museum Donations	\$ 667.93	\$ 1,500.00		
	\$ 1,530.98	\$ 9,150.00	\$ 3,849.52	\$ 13,450.00

2024 BUDGET UPDATE - RECREATION

Department Description	Revenues		Expenses	
	2024 Actual	2024 Budget	2024 Actual	2024 Budget
Community Centre Operations	\$ 725.00	\$ 2,000.00	\$ 5,925.99	\$ 12,350.00
Fitness Centre Operations	\$ 10,325.00	\$ 20,000.00	\$ 7,398.65	\$ 23,500.00
Docks/Boat Launch			\$ 1,041.01	\$ 5,000.00
Recreation Programs	\$ 8,362.85	\$ 19,000.00	\$ 9,481.12	\$ 12,500.00
Rink Materials			\$ 410.33	\$ 10,000.00
Canada Day Event			\$ 2,327.71	\$ 5,000.00
Beaches/Park Maintenance			\$ 3,819.23	\$ 10,000.00
Advertising/Office Supplies			\$ -	\$ 250.00
	\$ 19,412.85	\$ 41,000.00	\$ 30,404.04	\$ 78,600.00

2024 BUDGET UPDATE – CAPITAL PROJECTS

Department Description	Expenses	
	2024 Actual	2024 Budget
Administration Capital Projects	\$ -	\$ 78,885.00
Fire Department Capital Projects	\$ 145,326.30	\$ 145,350.00
Landfill Capital Projects	\$ -	\$ -
Roads/Public Works Capital Projects	\$ 87,359.57	\$ 175,000.00
Recreation Capital Projects	\$ -	\$ -
Museum Capital Projects	\$ 7,715.57	\$ 110,000.00
	\$ 240,401.44	\$ 509,235.00

Objective	Method	Timeline	July 2024 Status
Asset Management Planning	a) Road Needs Study – 2023 b) Asset Management Plan update c) 10 Year Capital Forecast Budgeting	a) by year end 2023 b) by year end 2023 c) started in 2023	a) Road Needs Study complete b) Update pending prior to end 2024 for Levels of Service c) Utilized in 2024 budget process
Levels of Service	Service Delivery Review	2024-2025	Community Survey completed in July 2024. Results to be added to Levels of Service for Asset Management planning.
Operational Review	a) Operational Review b) Human Resources Policy Review – Market compensation study, pay equity review	a) RFP for 2024 b) RFP for 2024	a) to be determined at a future date. b) Completed May 2024.
Waste Diversion – Landfill Management	a) Expansion request Bear Creek Landfill to MOE b) Expansion request Wolfe Lake Landfill to MOE c) Recycling Services transfer to Provincial authority	a) In progress 2023 b) 2025-2026 c) October 2025	a) still in progress with Pinchin taking the lead on process. b) not yet initiated. c) not yet initiated.
Communication with Residents	a) Communication Strategy Document b) Website information updates and improvements	a) 2024 b) 2023 and ongoing	a) Approved by Council Resolution 2024-077 on April 2, 2024. b) Staff Report to Council August 13, 2024 regarding updates and efficiencies.

Next Steps:

1. Update the Asset Management Plan with Levels of Service for Non-Core Assets, update the data in the inventory tables and provide an updated financial strategy for Asset Management by end of 2024.
2. Continue to review Service Delivery and Operations of each Department, recommending efficiencies and updates required to Council for review and consideration in the 2025 Budget process.
3. Continue to update the website and investigate new methods of communication with residents.

Next Steps:

1. **Develop a Strategic Plan document for the operation of the Nipissing Township Museum. Facility requirements and programming for future to be recommended.**

Support improvements to resident safety and well-being.	<p>a) Work with the Ontario Provincial Police to regulate the speed concerns along municipal roadways. Including using radar speed signs and public education.</p> <p>b) Monitor and update the Community Safety and Well-Being Plan annually with local partners.</p> <p>c) Community Risk Assessment</p>	<p>a) 2023 and ongoing</p> <p>b) annually</p> <p>c) 2024</p>	<p>a) Requests to MTO for speed reduction on 522 successful. Radar traffic unit reports forwarded to OPP for enforcement planning purposes.</p> <p>b) ongoing</p> <p>c) Completed. Council received the report and accepted it, Resolution R2024-150, July 16, 2024.</p>
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Next Steps:

1. Continued development of a sample Noise By-Law for Council Review.
2. Continued work on the website improvements including education information for home based industries and for clearer understanding of Zoning requirements in development.

Objective	Method	Timeline	July 2024 Status
Support and improve community facilities for recreation.	a) Strategic Planning document for Recreation facilities. b) Inclusive and open Recreation Committee communication with the residents. A survey to be distributed to residents for input on recreation programming. c) Improvements to the outdoor rink facility and Heritage Park.	a) 2024 b) immediate and ongoing c) 2024-2025	a) in process b) Completed with the Community Input Survey. c) in planning stages, funding being investigated.
Invest in repairs and maintenance to Water Access areas.	a) Repairs to Chapman's Landing Dock. b) Upgrades at McQuaby Lake boat launch area – including moving parking to an improved area. c) Maintenance and improvements to the municipal beach areas on Lake Nipissing and Wolfe Lake Beach.	a) 2023-2024 b) 2024-2025 c) immediate and ongoing	a) June 2024 new stairs and floating platform installed. b) unsafe cement and structure of ramp removed, remediated for use in 2024, replace 2025. c) washroom/changeroom facilities changed out with portable units to improve cleanliness and safety.
Promote, support and invest in volunteerism	a) Work with local partners to promote volunteering and programming across the area. b) Create a volunteer network for all programming, celebrating community involvement and recognizing contributions.	a) immediate and ongoing b) 2023-2024	a) working partnership with Commanda Museum, exploring more options. b) ongoing

Next steps:

1. Continue to acknowledge volunteers with social media and website notices, participation in volunteer appreciation opportunities.
2. Create a strategic planning document for recreation facilities and programming for the future.
3. Expand appreciation events for volunteers to grow the volunteer network.



The Corporation of the Township of Nipissing
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Telephone 705-724-2144 Fax 705-724-5385
www.nipissingtownship.com

REPORT TO COUNCIL

Date: August 13, 2024

From: Kim Turnbull, Deputy Clerk, Interim, Office Assistant-Intern
John-Paul Negrinotti, Land Planning & Technology Administrator – Deputy Treasurer

Re: Service Delivery Enhancements

BACKGROUND/OVERVIEW

This report provides an overview of new services introduced through the software programs and processes currently utilized by the Township. These services aim to enhance both internal operations and external customer service, ensuring effective and efficient governance and service delivery.

STRATEGIC PLAN LINKAGE

The service delivery enhancement supports Council's focus of **"Effective and Efficient Municipal Services"** and **"Sustainable Community Growth and Prosperity"** of the Strategic Plan.

SUMMARY

Staff explored opportunities to enhance services and efficiencies utilizing the Township's current software to maintain quality and continuity of services for the community and increase internal and external customer service.

CGIS Spatial Solutions is the Township's current internal GIS (Geographical Information Systems) mapping software. It provides staff with data on all properties within the Township including, zoning, MPAC codes, water bodies, zoning by-law, aerial imagery, culverts and more. This system is utilized by the CBO to track building permits and inspection information.

Working with the team at CGIS staff have implemented the following applications to enhance services within the Township.

Dog Tags – In late 2023, the Township transferred all dog tag registrations and historical data to CGIS. With the pending retirement of the Baker software the Township required an alternate database to record and access dog registrations. This system will allow for reports to be created based on street, year of issue and more to allow for investigations or notices to be issued to be required. (See attached map of 2023 and 2024 dog tag registrations)

Cemeteries – CGIS provides an online mapping database with pre-populated lot codes for more efficient customer service ensuring accuracy and consistency. Additional program benefits include an interactive setting where customers can choose a lot plotted on aerial imagery in the office. To date, mapping has been completed in the Commanda, Alsace and the new section of the Nipissing Union Cemetery.

Service Requests – With the increase of inquiries, service requests and concerns the Township receives, staff investigated options to track, document and then follow-up with residents with a resolution. Utilizing CGIS staff are able to document an inquiry or request on a variety of matters and if required send to the appropriate staff member for investigation or follow-up.

Reports generated indicate inquiries/issues In Progress or Completed and can be sorted by topic. Utilizing service requests helps staff identify trends to establish service levels, items for communication and identify areas of concern. This will also contribute to tracking of Asset Management Levels of Service reporting.

Online Documents - CGIS allows staff to upload relevant documents to individual properties, creating a digital record and streamline administrative processes. In the future this may reduce the amount physical storage space needed. The online documentation allows for quicker retrieval and sharing of information, leading to more efficient municipal operations and continuity of attention to concerns.

Contouring Mapping – Coming Soon – Through CGIS mapping, this will be an asset to Public Works to identify drainage areas by creating 1m and 10m contour layers. This feature will also assist with Planning application and Building permits in identifying the 100-year flood line.

Mailing Address Change Form – Staff developed and implemented an address change form to ensure residents have an efficient mechanism to update the Township on their current mailing address. The form is available at the Township office or online. Staff are able to update the property tax database at the same time updating MPAC. This ensures the roll book provided to the Township each year has to most current data as possible and allows the Township to assist residents by dealing with MPAC on their behalf.

All of the service delivery enhancements allow staff to continue to provide effective and efficient services to residents and visitors of the Township of Nipissing while focusing on delivering outstanding customer service.

Respectfully,

Kim Turnbull, Deputy Clerk, Interim Office Assistant-Intern

John-Paul Negrinotti, Land Planning & Technology Administrator – Deputy Treasurer



The Corporation of the Township of Nipissing
45 Beatty Street
Nipissing ON P0H 1W0
Telephone 705-724-2144 Fax 705-724-5385
www.nipissingtownship.com

REPORT TO COUNCIL

Date: August 13, 2024

From: John-Paul Negrinotti, Land Planning & Technology Administrator – Deputy Treasurer
Kim Turnbull, Deputy Clerk, Interim, Office Assistant-Intern

Re: Website and Social Media Updates

BACKGROUND/OVERVIEW

Council identified in the 2023-2026 Strategic Plan a commitment to ensuring the Township provides effective and efficient communication to residents and visitors while delivering municipal services and meeting the expectations of the community.

The recent 2024 Community Survey identified that enhancement could be made to the Township's webpage to ensure residents and visitors are able to find accurate, concise information in a timely manner.

STRATEGIC PLAN LINKAGE

The website and social media enhancement and updates supports Council's focus of **"Effective and Efficient Municipal Services"** and **"Sustainable Community Growth and Prosperity"** of the Strategic Plan.

SUMMARY

With the website upgrade to the newest version of the Wordpress platform, which is included in our annual web page cost, it allows for the Township to have greater flexibility in the format of posts on the website. For example: Columns with pictures, as seen with the "Celebrating Public Works Week" post. Most recently, the hosting platform update from PHP 7 to PHP 8, will improve security, website speed and efficiency resulting in a performance increase. (PHP – Hypertext Pre-Processor)

Ongoing enhancements are being made to the various pages on the website to ensure accurate information along with links to outside resources where appropriate. Training to staff, to provide options for secondary pages from a primary page on the website to allow users to find information quickly. For example – Administration – Freedom of Information.

The Planning Webpage has been reformatted to include comprehensive information for users on how to book a pre-consultation meeting, information on minor variance applications, consents/severance applications and more. These enhancements will provide some

background information and assist in answering questions users may have before contacting the Township office.

To promote the businesses of the Township of Nipissing we will be reaching out to the businesses currently listed in our directory to update the information and ask for 1 (one) picture to include with their listing. This will support local business and the Township's desire for sustainable growth.

To reach new local businesses in the Township a post will be made through Social Media, on the Township's Facebook page and the website asking them for their information to be forwarded to the Township to be included in the Business Directory.

The Township has a number of Facebook accounts to reach the broader community to communicate information on a variety of topics. All municipal departments have access to the software Canva, to create posts to communicate public notices, events or information on the Township's behalf. A standardized template has been developed with the Township's branded colours allowing the community to identify posts by the Township.

Recommendations

To continue updating the Township website to provide ease of use for all users. Ensure all available and relevant information is posted in a timely accurate manner to the website and where applicable a social media post is sent out.

Work with the respective departments and staff to update the information on the website to reflect the most current information. Link outside resources when applicable and appropriate for residents, for example MPAC new homeowners' information.

Begin the campaign to update the Business Directory for residents and visitors to have a comprehensive resource to access.

Respectfully,

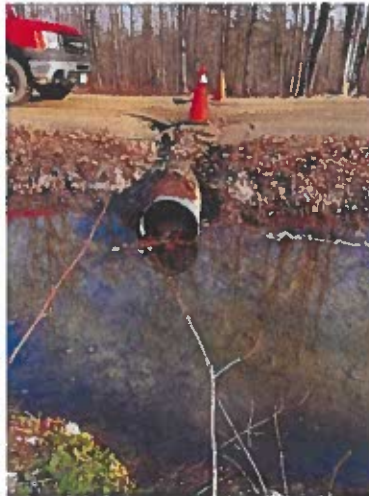
John-Paul Negrinotti, Land Planning & Technology Administrator – Deputy Treasurer

Kim Turnbull, Deputy Clerk, Interim Office Assistant-Intern

Celebrating Public Works Week!

May 19-25, 2024

This year's theme is: **Advancing Quality of Life for All**



Since 1960, municipalities across Canada have recognized National Public Works Week. This week in May is used to educate, engage and inform the public about the essential role public works plays in their community's life.

A snap shot of what our Public Works Crew oversees:

- 300 lane km of Roadways; including snow plowing, ditching and brushing.
- Over 500 Road Culverts
- 2 landfill sites; Wolfe Lake and Bear Creek
- 2 Public Boat Launches
- 2 Public Docks
- 1 Public Park – Heritage Park, 14 Blake Street
- 2 Public Beaches: Links Beach and Wolfe Lake Beach
- 3 Cemeteries

Final 2024 Property Tax Bills



The 2024 Final Tax Bills have been mailed out and are due **September 30th, 2024**

For all of your payment options, visit our website:
www.NipissingTownship.com
Municipal Info - Tax Info



Visit Us: www.NipissingTownship.com



Contact Us: 705-724-2144

Water Level & Flow Information

For Lake Nipissing

A recorded message is available at
1-866-763-2300

from Public Services & Procurement Canada

Advising on the changing water levels on Lake Nipissing. As of April 16, Caution has been issued with Rising Lake Levels. The next update will be on April 19, 2024

The Sturgeon-Nipissing-French Citizens' Advisory Group, will continue to closely monitor the weather conditions and water levels in an attempt to minimize the impact of variable weather conditions and maximize the benefits to the fishery of the lake and river.



Visit Us: www.NipissingTownship.com



Contact Us: 705-724-2144



Visit Us: www.NipissingTownship.com



Contact Us: 705-724-2144

Soccer Cancelled - June 13th, 2024 due to the threat of thunderstorms and lightening and the wet field conditions.



Visit Us: www.NipissingTownship.com



Contact Us: 705-724-2144

Public Notice

McQuaby Lake Boat Ramp Upcoming Work

**On Monday July 15th or Tuesday
July 16th the Boat Ramp at McQuaby
Lake will be closed.**

To allow for work to be completed due to unsafe conditions. The Ramp will be returned to natural material to allow for continued use of the ramp.

Replacement of the ramp is anticipated in the 2025 Budget.

We thank you for your patience during this time.



Visit Us: www.NipissingTownship.com



Contact Us: 705-724-2144

Victoria Day Hours

The Township Office will be closed, Monday May 20, 2024

Reopening Tuesday May 21, 2024 at 8:30 a.m.

Wolfe Lake Landfill will be closed, Monday May 20, 2024.
Regular Landfill hours will resume, Wednesday May 22, 2024

For immediate information, please visit:
www.NipissingTownship.com
For road emergencies, please call 705-724-2194



Visit Us: www.NipissingTownship.com



Contact Us: 705-724-2144



Planning

You need to submit [Planning Act](#) applications to the Township of Nipissing if you'd like to propose a new development. This includes:

- Plan of Subdivision
- Official Plan Amendment
- Zoning By-law Amendment
- Site Plan Control
- Consent/Severance
- Minor Variances

Book A Pre-Consultation Meeting

Prior to submitting a Planning Act application, we recommend that you book a pre-consultation with the Land Planning Administrator, edo@nipissingtownship.com When scheduling a pre-consultation meeting, please submit a site plan of the overall proposed development and any other details you may have that can assist staff with understanding the proposal. We can review your application and make sure that you have all necessary documents and approvals before you submit.

Minor Variance Applications

A Minor Variance application provides specific relief from the Township's [Zoning By-Law](#) if the [Committee of Adjustment](#) agrees that the request is minor. Minor Variances must maintain the general intent of the Zoning By-Law and Official Plan.

Please contact us for a copy of the application. We're happy to provide you with the application form and submission instructions.

Fees: There is an administration fee, non-refundable of \$500.00 and a refundable deposit of \$1,500.00 (plus actual costs as required) to submit a minor variance application. We accept payment in cash, debit, or cheque. Please make cheques payable to Township of Nipissing.

Application Details:

Please ensure you have the following information as part of your application:

- sketch or site plan
- photographs of the existing buildings on the property as digital files
- elevation drawing and floor plan clearly showing the existing structure and/or proposed addition or structure, if applicable
- copies of any correspondence, approvals or permits from outside agencies

Consent/Severance Applications

If you'd like to apply for a land severance or consent, such as the creation of a new lot, addition to an existing lot or the granting of right-of-way, you'll need approval from the [Committee of Adjustment](#).

Please contact us for a copy of the application. We're happy to provide you with the application form and submission instructions.

[Consent Application Processing Procedure](#)

Official Plan:

[Nipissing Official Plan in Effect As of April 11, 2018](#)

[Appendix A – Source Protection Features](#)

[Appendix B – Wildland Fire](#)

[Schedule A: Land Use](#)

[Schedule B – Natural Heritage, Other Features & Natural Resources](#)

[Official Plan Amendment No. 1](#)

Committee Of Adjustment:

[Application: Minor Variance](#)

[Application: Consent](#)

[Consent Procedure](#)

Road Closing Application:

[Application and Instructions](#)

Zoning By-Law:

[Zoning By-law No. 2020-20 – PASSED December 1, 2020](#)

Amendments To Zoning By-Law 2020-20, As Amended:

[5.13 Special Zone No. 13 \(678 Sunset Cove Road\)](#)

[5.14 Special Zone No.14 \(3850 Highway 654\)](#)

[5.14 Special Zone No.15 \(3758 Alsace Road\)](#)

[Removal of a Holding \(H\) Symbol \(3292 Highway 534\)](#)

[By-Law No. 2022-26 \(1945 Alsace Road\)](#)

[By-Law No. 2022-23 Trailers, Motor Homes and Campers](#)

[By-Law No. 2022-41 \(Con 10 PT Broken: Lot 29, Duncan Lake\)](#)

[Removal of Holding \(H\) Symbol \(2675 Highway 654\)](#)

5.16 Special Zone No. 16 (Lake Nipissing Road)

By-Law 2022-57 (165 Muskeg Road)

By-Law 2023-22 and Removal a Holding (H) Symbol (3568 Highway 534)

By-Law 2024-05 (118 Chapman's Landing Road)

TOWNSHIP OF NIPISSING CORRESPONDENCE

August 13, 2024

- 1.** Thank you, card, from Near North Crime Stoppers.
- 2.** Commanda Museum, notification of a Special Occasion Permit for Commanda Museum Summerfest, August 17th, 2024.
- 3.** Minutes of the Nipissing Museum Board of Management held July 10 and August 7, 2024.
- 4.** Minutes of the Township of Nipissing Recreation Committee held July 15, 2024.
- 5.** Board of Directors for the Commanda Community Centre, formally rescinding funding requests from the Township of Nipissing.
- 6.** Resolution from the Municipality of Callander, urging the Provincial Government to promptly resume the Assessment Cycle.

Thank You!

from



NEAR NORTH
CRIME 
STOPPERS

1-800-222-TIPS

Thank you Township of
Nipissing for your generosity
and ongoing support of NNCS.
We truly appreciate you!

Fones

NEAR NORTH
CRIME 
STOPPERS

1-800-222-TIPS

**"CRIME DOESN'T PAY,
CRIME STOPPERS DOES!"**

To Whom it May Concern:

In support of a Special Occasion Permit, I am notifying you of an event being hosted by Gurd and Area Historical Corporation (operating as Commanda Museum).

The event is a community festival called "Commanda Museum Summerfest" being held on August 17, 2024 between 10:00 a.m. and 10:00 p.m. The event will take place at both Commanda Museum – 4077 Highway 522 and Commanda Community Centre – 4009 Highway 522, Commanda, Ontario.

Commanda Museum Summerfest will be celebrating community, the Commanda Museum and the 150th Anniversary of the Old Nipissing Road with live music, food, beer/wine tent, games and exhibits.

Yours truly,

Mike Nelson, Event Chairman
705-492-3990

MINUTES

Nipissing Township Museum Board of Management
July 10, 2024

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, July 10, 2024 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Councillor Steve Kirkey, Councillor Dave Yemm, Gladys Bateman, Mary Heasman, and Rob Serson.

Regrets: Debbie Renette

Staff: Gillian Bernas, Museum Manager; Kim Turnbull, Interim Deputy Clerk, Office Assistant-Intern and, Secretary to the Museum Board.

MOTION NUMBER 2024-10

Moved by: Dave Yemm

Seconded by: Rob Serson

THAT we approve the Minutes of the Nipissing Township Board Meeting held June 5, 2024 as presented. **Carried.**

Staff Updates:

- Financial and Visitor Statistics to Date:

June:	\$179.85 – Candy	\$68.50 – Merchandise	\$222.68 – Donations
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To date:	\$220.70 – Candy	\$138.50 – Merchandise	\$350.58 – Donations
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Total Revenue - \$709.78

Visitors:

June:	Museum – 53	Gift Shop – 1	Both – 23	Total – 77
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To date:	Museum – 63	Gift Shop – 5	Both – 26	Total - 94
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- Special Tours – Probus Club, 27 visitors attended on June 19th and Ms. Hyatt's Kindergarten class of 24 came for a tour and scavenger hunt. Chair Kirkey assisted with both tours.
- Shared Events Poster – to be distributed at the tourist camps, provides details on upcoming events over the summer and into the Fall. Heritage Day Poster, available to be distributed to tourist camps and stores.
- Events & Programming Updates: Students developing their exhibits on Biodiversity in the Township of Nipissing – Hunting and in the Waterways, Rosseau-Nipissing Road, and Nipissing General Store Through the Years. Educational games being designed based on Township events and landmarks.
- Interactive exhibit – Crazy Quilt - children are interested in adding pieces to quilt, if it is finished in time, it will be auctioned off as a prize at the Community Fall Festival.
- J. Houston Band booked for 3 hours for Heritage Day. Steve Morrin & Andy McClelland for 3 hours for the Fall Community Celebration.
- Discussion on food quantities and cost for Heritage Day.

MOTION NUMBER 2024-11

Moved by: Dave Yemm

Seconded by: Mary Heasman

THAT for Heritage Day we continue to offer hamburgers and sausages for \$8.00 including a drink and hot dogs for \$5.00 including a drink, the same prices as in previous years. **Carried.**

- Roofing Repairs – provided update on the options that will be presented to Council for repairs to Museum Office Building & Candy Store.

MOTION NUMBER 2024-12

Moved by: Dave Yemm

Seconded by: Rob Serson

That the Board meeting is hereby adjourned at 6:59 p.m. Next meeting will be held Wednesday, August 7th, 2024 at 6:30 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.

MINUTES

Nipissing Township Museum Board of Management
August 7, 2024

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, August 7, 2024 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Councillor Steve Kirkey, Gladys Bateman, Mary Heasman, and Debbie Rennette.

Regrets: Councillor Dave Yemm and Rob Serson

Staff: Gillian Bernas, Museum Manager; Kim Turnbull, Interim Deputy Clerk, Office Assistant-Intern and, Secretary to the Museum Board.

MOTION NUMBER 2024-13

Moved by: Mary Heasman

Seconded by: Gladys Bateman

THAT we approve the Minutes of the Nipissing Township Board Meeting held July 10, 2024 as presented. **Carried.**

Staff Updates:

- Financial and Visitor Statistics to Date:
July: \$1052.75
Total Revenue - \$1523.78

Visitors:

July:	Museum – 30	Gift Shop – 30	Both – 66	Total – 126
Totals up until July 31:	Museum – 83	Gift Shop – 31	Both – 89	Total - 203

- Events & Programming Updates: Discussion on the upcoming events, volunteers confirmed for Heritage Day. Items have been donated for the silent auction, discussion regarding the high value items.

MOTION NUMBER 2024-14

Moved by: Debbie Rennette

Seconded by: Gladys Bateman

THAT the Board approve the minimum starting bid amount for the silent auction items listed below, for Heritage Day on August 18th, 2024.

	Monetary value/MSRP	Minimum bid
Moore Propane 300L certificate	\$300	\$150
Max Propane	\$150	\$75
Gomoll Drill kit	\$250	\$125

- Fall Community Celebration, September 14th – shared poster is available for distribution.
- Museum Roof Re-shingling – Council supported having the entire roof re-shingled and the roof repairs were completed on July 25, 2024.
- Ontario Trillium Grant – Foundation Repairs, the Township was not successful in receiving funding. OTF provided feedback on our submission that will assist us next year when seeking

funding. Investigating further funding opportunities to complete the foundation repairs, one through NOHFC.

MOTION NUMBER 2024-15

Moved by: Mary Heasman

Seconded by: Debbie Rennette

That the Board meeting is hereby adjourned at 6:59 p.m. Next meeting will be held Wednesday, September 4th, 2024 at 6:30 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.

MINUTES

Township of Nipissing Recreation Committee
July 15, 2024

A meeting of the Township of Nipissing Recreation Committee was held on Monday, July 15, 2024 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Chair Kathy Shaw, Councillor Shelly Foote, Councilor James Scott, Lisa Chalapenko-Carmody, Margaret Hughes, and Julie Mahoney

Staff: Will Bateman, Fire Chief, CEMC, Municipal By-law Officer and Kim Turnbull, Interim Secretary

Regrets: Andrew Barry and Terri-Lynn Paynter

Disclosure of pecuniary interest: None.

MOTION NUMBER 2024-19

Moved by: Shelly Foote **Seconded by: Julie Mahoney**

THAT the Minutes of the June 3, 2024 Recreation Meeting are approved as circulated.

Carried

Discussion:

a) Bottle Drive: collected for the month of June/July 2024

- Bear Creek Landfill – \$235.20
- Wolfe Lake Landfill - \$317.90
- Total - \$553.10

b) Soccer Season – Wrap-Up

- 128 registered, 126 players for the session.
- 1 cancelled game due to weather.
- Successful season, already talking about next year.
- Canteen sales along with donations brought in \$113.00
- Discussion about a request the Township/Committee received from a coach from the soccer session to run a mini-soccer season and skills for ages 10-12 from July 18 – August 29, 2024.

MOTION NUMBER 2024-20

Moved by: Shelly Foote

Seconded by: Julie Mahoney

THAT we support a Mini-Soccer and Skills program for children ages 10-12 to be held Thursdays at the Heritage Park, from July 18th – August 29th from 5:30 p.m. – 7:00 p.m., provided by Candace Carriere.

AND THAT the program is being offered free of charge and that the Recreation Committee is providing the soccer equipment to support the program. **Carried.**

c) Canada Day – Wrap- up

- Successful event with it taking place on Canada Day.
- 200 cupcakes for the event, no leftovers.
- The balloon art, face painting had line ups throughout the evening and an extra hour of time was purchased for the vendors to stay into the evening.
- Magic show, was a hit with the children in attendance.
- DJ provided music throughout night, including during Fireworks, great to hear all Canadian content.
- Event took place on Canada Day as part of the grant requirements from the Canadian Heritage Fund, the final report has been submitted, reporting on our event.
- Free bottled water and freezies were available all evening and handed out by Volunteers.

d) Heritage Day Breakfast

- Discussion around having a breakfast on its own rather than part of another Township event.
- Postpone to another time when staff and Council is available to assist.
- Look to having it on a Sunday.

e) Movie in the Park

- Trolls is the winning movie this year.
- Discussion to accept donations for the local food banks. Posters will be updated.

MOTION NUMBER 2024-21

Moved by: Shelly Foote

Seconded by: Julie Mahoney

THAT we purchase fireworks and glow in the dark bracelets and necklaces for the Movie in the Park on August 10, 2024 in the amount of \$700.00. **Carried.**

f) Fall Community Celebration

- Event will take place on September 14, 2024 from 9:00 a.m. – 2:00 p.m.
- Discussion about the events taking place over the day; vendors, set-up, auction and registering as a vendor.

Commanda Community Update:

Upcoming events:

- Summer Market – Saturday July 20th 9:00 a.m. – 1:00 p.m.
 - o Indoor and outdoor market, live music, BBQ cart.
- Wellness Fair – Saturday August 3rd 9:00 a.m. – 2:00 p.m.
 - o Products and services from local health and wellness practitioners.
 - o Keynote speaker at 11:30 a.m.
- Monthly Dance & Jam Night – Saturday August 3rd 8:00 p.m. -11:00 p.m.
 - o Bring your instruments and join for a jam session the first Saturday of each month.
- Cruise to Commanda Car Show Saturday August 10th 4:00 p.m. -7:00 p.m.
 - o Show off your vintage, classic or custom ride

MOTION NUMBER 2024-22

Moved by: Lisa Chalapenko-Carmody

Seconded by: Julie Mahoney

That the Meeting is hereby adjourned at 7:11 p.m. Next Meeting to be held August 12, 2024 **Carried**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.

Kris Croskery - Hodgins

From: Greg Galante <greg@commanda.org>
Sent: Tuesday, August 6, 2024 10:22 AM
To: Kris Croskery-Hodgins; Tom Piper
Cc: Commanda Community Centre
Subject: Commanda Community Centre - withdraw request for funding
Attachments: November-14-2023-Council-Agenda-PackageCCC.pdf; April-2-2024-Council-Agenda-PackageCCletter.pdf

Good morning,

On behalf of the Board of Directors for the Commanda Community Centre, I'm writing to you to formally rescind the requests to the Township of Nipissing from the previous Board for funding. See attached correspondence for your reference.

We thank you for the time and efforts reviewing the requests, however, we're developing a new strategic plan that does not require those requests be considered by the Township.

We look forward to the potential to partner with the Recreation Committee on future endeavors.

Regards,
Greg Galante, President





31 May 2024

Premier Doug Ford premier@ontario.ca

RE: Urging the Government to Promptly Resume Assessment Cycle

Please be advised that the Council of the Corporation of the Municipality of Callander passed the following resolution at its Regular Meeting of Council held Tuesday, May 28, 2024.

Resolution No. 2024/05/184:

7.4(c) WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province;

AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners;

AND WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values;

AND WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent;

AND WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike;

AND WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality;

AND WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Callander hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;

AND THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undue stress to everyone in the Municipality;

AND THAT a copy of this resolution be forwarded to the Premier, the relevant provincial authorities, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.

Thank you,



Cindy Pigeau
Municipal Clerk

Copy to: Association of Municipalities of Ontario
Rural Ontario Municipalities Association
Federation of Northern Ontario Municipalities
Municipal Property Assessment Corporation
All Ontario Municipalities



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: August 13, 2024

NUMBER: R2024-

Moved by

Seconded by

**That the statement of accounts dated:
July 10, 16, 20, 22, 26, 31, August 1, 3, 6, and 8, 2024;**

Totaling \$589,735.95 be approved.

For Against

**PIPER
FOOTE
KIRKEY
SCOTT
YEMM**

Carried

Mayor: TOM PIPER



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: August 13, 2024

NUMBER: R2024-

Moved by:

Seconded by:

That this part of our meeting will be closed to the public as authorized by Section 239(2)(b) and (e) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:

- (b) personal matters about an identifiable individual, including municipal or local board employees.**

Council discussion about municipal staff roles and duties performed.

- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.**

Council to receive information regarding a potential litigation matter.

Time: p.m.

For Against

**PIPER
FOOTE
KIRKEY
SCOTT
YEMM**

Carried

Mayor: TOM PIPER