

# MINUTES

Nipissing Township Museum Board of Management  
August 7, 2024

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, August 7, 2024 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

**Present:** Councillor Steve Kirkey, Gladys Bateman, Mary Heasman, and Debbie Rennette.

**Regrets:** Councillor Dave Yemm and Rob Serson

**Staff:** Gillian Bernas, Museum Manager; Kim Turnbull, Interim Deputy Clerk, Office Assistant-Intern and, Secretary to the Museum Board.

## MOTION NUMBER 2024-13

**Moved by: Mary Heasman**

**Seconded by: Gladys Bateman**

THAT we approve the Minutes of the Nipissing Township Board Meeting held July 10, 2024 as presented. **Carried.**

### Staff Updates:

- Financial and Visitor Statistics to Date:

July: \$1052.75

**Total Revenue - \$1523.78**

### Visitors:

July: Museum – 30

Gift Shop – 30

Both – 66

Total – 126

Totals up until July 31: Museum – 83

Gift Shop – 31

Both – 89

Total - 203

- Events & Programming Updates: Discussion on the upcoming events, volunteers confirmed for Heritage Day. Items have been donated for the silent auction, discussion regarding the high value items.

## MOTION NUMBER 2024-14

**Moved by: Debbie Rennette**

**Seconded by: Gladys Bateman**

THAT the Board approve the minimum starting bid amount for the silent auction items listed below, for Heritage Day on August 18<sup>th</sup>, 2024.

	Monetary value/MSRP	Minimum bid
Moore Propane 300L certificate	\$300	\$150
Max Propane	\$150	\$75
Gomoll Drill kit	\$250	\$125

- Fall Community Celebration, September 14<sup>th</sup> – shared poster is available for distribution.
- Museum Roof Re-shingling – Council supported having the entire roof re-shingled and the roof repairs were completed on July 25, 2024.
- Ontario Trillium Grant – Foundation Repairs, the Township was not successful in receiving funding. OTF provided feedback on our submission that will assist us next year when seeking

funding. Investigating further funding opportunities to complete the foundation repairs, one through NOHFC.

**MOTION NUMBER 2024-15**

**Moved by: Mary Heasman**

**Seconded by: Debbie Rennette**

That the Board meeting is hereby adjourned at 6:59 p.m. Next meeting will be held Wednesday, September 4<sup>th</sup>, 2024 at 6:30 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.