

## MINUTES

Township of Nipissing Recreation Committee  
November 4, 2024

A meeting of the Township of Nipissing Recreation Committee was held on Monday, November 4, 2024 starting at 6:40 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

**Present:** Chair Kathy Shaw, Councillor Shelly Foote, Calista Bateman, Lisa Chalapenko-Carmody, Margaret Hughes, Leanne MacKenzie and Julie Mahoney

**Staff:** Will Bateman, Fire Chief, CEMC, Municipal By-law Officer, Kim Turnbull, Interim Deputy Clerk, Interim Secretary and Kris Croskery-Hodgins, Municipal Administrator, Clerk-Treasurer.

**Regrets:** Councillor James Scott and Andrew Barry

**Absent:** Terri-Lynn Paynter

Disclosure of pecuniary interest: None.

### MOTION NUMBER 2024-32

**Moved by: Lisa Chalapenko-Carmody**

**Seconded by: Shelly Foote**

THAT the Minutes of the October 7, 2024 Recreation Committee Meeting are approved as circulated. **Carried.**

### Discussion:

- a) Bottle Drive: collection collected for the month of October 2024
  - Bear Creek Landfill \$311.20
  - Wolfe Lake Landfill \$277.70
  - Total \$588.90

Thank you to everyone for your assistance. Empties have been collected at both landfills.

- b) Teen Dance – Wrap-up
  - Successful event, with 28 teens in attendance.
  - DJ's music was well received, requests were taken from the teens at the dance.
  - \$32.50 was raised from canteen sales, water was provided for free.
  - An announcement was made at the dance advising of the 2 dance dates for 2025 including the 2 times for the 2 age groups, this was well received from the group in attendance.
  - Prize was awarded for best costume and everyone else was provided with a free item from the canteen.

- c) Roast Beef Dinner – November 23<sup>rd</sup>, Planning
- Tickets are still available for purchase at the Township Office Monday to Friday 8:30 a.m. - 4:30 p.m. and at both stores in the Township.
  - Ticket prices - \$25 for an adult, \$15 for a child.
  - All food items have been priced out.
  - Food prep will be done in advance.
  - Pre-plate the food for serving.
  - The committee to determine what to do with any leftovers, sell them afterwards as frozen meals or donate them.
  - The dinner will require as many servers as possible to assist with the evening. An email will be sent in advance of the event for times for food prep on the Friday and the night of the event to help with set-up.
- d) Donation to the Children’s Christmas Run
- A way to support the Township of Nipissing Fire Department’s event and for the Committee to give back to the community that supports our events.
  - Discussion about supporting older adults in the community with this event, discussed looking at this in the future and getting youth involved.

**MOTION NUMBER 2024-33**

**Moved by: Lisa Chalapenko-Carmody**

**Seconded by: Julie Mahoney**

Motion to approve a donation in the amount of \$500.00 from the Recreation Event Programming Budget for the 2024 Christmas Run being held December 7<sup>th</sup>, 2024 by the Township of Nipissing Fire Department.

- e) Strategic Planning – Review
- Review the Draft Recreation Planning Document for Recreation Facilities, Programs & Events including:
    - o Programs & Special Events
    - o Beaches & Docks
    - o Township of Nipissing Community Centre & Fitness Centre
    - o Outdoor Rink
    - o Heritage Park & Playground
  - Provide comments to be included in the Strategic Plan and a motion will come to the Committee for approval at the December meeting to be submitted to Council for approval.
- f) 2025 Budget – Discussion
- Discussion on the current Recreation Reserves and intended uses; Heritage Park, Fitness Centre, Public Docks and Boat Launches and Bottle Drive Funds.
  - Review Capital Project 5-year plan.
  - Discussion about the plan for Heritage Park for an additional piece of equipment and investigating into engineered drawing for a multi-use surface.
  - Fitness Centre:

- New equipment to replace items that need attention or that are discontinued. All equipment is inspected annually.
- Investigate an accountable swipe card system, with the ability to track and capture information.
- Options for security cameras, to help with tracking.
- The dock at Chapman’s landing will need to be re-surfaced, work was completed at McQuaby Lake to ensure useability however further work will need to be completed to make it a permanent solution.
- The Bottle Drive has approximately \$15,000.00 to be considered towards 2025 programming and events.
- Proposed Budget Discussion for 2025 for Events and Programming.

**Proposed Budget for 2025**

Event	Budget
Winter Cards	\$ 100.00
Family Skate	\$ 1,700.00
Spaghetti Dinner*	\$ 850.00
Trivia Night*	\$ 500.00
Easter Scavenger Hunt	\$ 500.00
Baking Event*	\$ 300.00
Youth Soccer*	\$ 4,000.00
Teen Dance - 2	\$ 1,000.00
Music Market	\$ 600.00
Drop-In Sports Night	\$ 250.00
Movie in the Park	\$ 3,500.00
Fall Community Celebration	\$ 1,200.00
Cooking Class*	\$ 500.00
Christmas Baking/Crafts*	\$ 300.00
Chair Yoga	\$ 1,000.00
<b><i>*Cost Neutral Events- participation cost to cover expenses.</i></b>	
<b>Total 2025 Estimated Budget</b>	<b>\$ 16,300.00</b>
Recreation Programming	
Canada Day**	\$ 5,000.00
<b><i>** Taxation Supported Event</i></b>	

- Discussion to take \$10,000 from the Bottle Drive Reserve for 2025 Programs and Events.
- A motion to be brought forward at the December Recreation Committee Meeting to request the 2025 proposed Budget be forwarded to Council for inclusion in the 2025 Municipal Budget.

**Commanda Community Update:**

- A New Year's Eve Dance is taking place with a live band.
- An election took place, last weekend, further updates on events will be coming.

**MOTION NUMBER 2024-34**

**Moved by: Lisa Chalapenko-Carmody**

**Seconded by: Julie Mahoney**

That the Meeting is hereby adjourned at 8:00 p.m. Next Meeting to be held December 2, 2024 **Carried**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.