

MINUTES

TOWNSHIP OF NIPISSING
Tuesday, December 3, 2024

A regular meeting of the Township of Nipissing Council was held on Tuesday, December 3, 2024 starting at 6:30 p.m. The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Dave Yemm and Councillors Shelly Foote, Stephen Kirkey, and James Scott.

Staff: Fire Chief-MLEO-CEMC Will Bateman, Operations Superintendent Dan MacInnis, Land Planning & Technology Administrator John-Paul Negrinotti, Deputy Treasurer, Interim Deputy Clerk Kim Turnbull and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

Disclosure of pecuniary interest: None.

The Clerk read Mayor Tom Piper's letter of resignation.

R2024-228 S. Foote, J. Scott:

THAT we pass By-Law Number 2024-52, being a By-Law to appoint a Mayor. Dave Yemm is appointed the Mayor of the Township of Nipissing effective immediately.

Read a first, second, and third time and passed this 3rd day of December, 2024. **Carried.**

R2024-229 S. Kirkey, J. Scott:

THAT we pass By-Law Number 2024-53, being a By-Law to appoint a Deputy Mayor. Shelly Foote is appointed the Deputy Mayor of the Township of Nipissing effective immediately.

Read a first, second, and third time and passed this 3rd day of December, 2024. **Carried.**

R2024-230 S. Kirkey, J. Scott:

BE IT RESOLVED THAT as per Section 262(1) of the Municipal Act, 2001, as amended, the Council of the Corporation of the Township of Nipissing hereby declares the seat of one (1) Councillor to be vacant.

AND THAT the position will be filled following the Appointment Procedure for Filling Vacancy on Council.

Council Vacancy Application Packages will be accepted in person at the Township of Nipissing Office, 45 Beatty Street, Nipissing, between 8:30 a.m. to 4:30 p.m. beginning Wednesday, December 4, 2024 at 8:30 a.m. and will close at 4:30 on Tuesday, December 17, 2024. Packages will be available for download from the Township website or for printed copies, available at the Township Office.

Candidates will be certified by the Clerk following the closing of nominations.

A Special Council Meeting is hereby scheduled for Thursday, December 19, 2024 beginning at 6:30 p.m. at the Community Centre, 2381 Highway 654, to hear Candidate presentations and for Council selection. The selected Candidate will be sworn in at this meeting. **Carried.**

Committee Reports:

Councillor Shelly Foote: Township of Nipissing Recreation Committee.

Councillor Steve Kirkey: Powassan and District Union Public Library Board of Management, Police Services Board

Mayor Dave Yemm: Nipissing Township Museum Board

Tom Piper: Eastholme Home for the Aged Board of Management (written).

R2024-231 S. Foote, S. Kirkey:

That the minutes of the regular Council Meeting held November 12, 2024, be adopted as published.
Carried.

R2024-232 S. Foote, S. Kirkey:

WHEREAS Tom Piper has been a long-standing representative on the Eastholme Home for the Aged Board of Management for the Township of Nipissing:

AND WHEREAS Council believes the continued representative by Tom Piper is in the best interest of the Township and the Board;

NOW THEREFORE the Council of the Township of Nipissing appoints Tom Piper as the Township of Nipissing representative to the Eastholme Home for the Aged Board of Management for the remainder of the term. **Carried.**

R2024-233 S. Foote, J. Scott:

BE IT RESOLVED THAT:

1. Royal Bank of Canada ("Royal Bank") is appointed banker for the Township of Nipissing.
2. Any one of Mayor or Deputy Mayor with any one of Land Planning Administrator or Fire Chief are authorized on behalf of the Customer from time to time:
 - a. To withdraw or order transfers of funds from the Township' accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
 - b. To sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Customer; and
 - c. To do, or to authorize any person or persons to do, any one or more of the following:
 - i. To receive from Royal Bank any cash or any securities, instruments or other property of the Township held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;
 - ii. To deposit with or negotiate or transfer to Royal Bank, for the credit of the Township, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Township, or any other name under which the Township carries on business, on any security or instrument;
 - iii. To instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Township; and
 - iv. To receive statements, instruments and other items (including paid cheques) and documents relating to the Customer's accounts with or any service of Royal Bank, and to settle and certify the Township's accounts with Royal Bank.
3. That all instruments, instructions, agreements (including contracts relating to products or services provided by Royal Bank) and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to Royal Bank by any person, shall be valid and binding on the Township, and Royal Bank is hereby authorized to act on them and give effect to them.

4. That Royal Bank be furnished with:
 - a. A copy of this Resolution; and
 - b. A list of the names of the persons authorized by this Resolution to act on behalf of the Township, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons; each certified by the (1) Mayor and (2) Land Planning Administrator of the Township; and
 - c. In writing, any authorization made under paragraph 2(c) of this Resolution.
5. That any document furnished to Royal Bank as provided for in paragraph 4 of this Resolution shall be binding upon the Township until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of Royal Bank where the Township has its account. **Carried.**

R2024-234 S. Kirkey, J. Scott:

That we appoint Dave Yemm to the Golden Sunshine Non-Profit Housing Corporation (The Pines) Board of Management as a Township of Nipissing representative. **Carried.**

R2024-235 S. Foote, J. Scott:

That the 2024 Christmas Holiday Hours for the Township of Nipissing Administrative Office and Landfill Sites will be as follows:

Township Office:

| | |
|-----------------------------|----------------|
| Tuesday December 24, 2024 | Closed at Noon |
| Wednesday December 25, 2024 | Closed |
| Thursday December 26, 2024 | Closed |
| Friday December 27, 2024 | Closed |
| Tuesday December 31, 2024 | Closed at Noon |
| Wednesday January 1, 2025 | Closed |

Landfill Sites:

| | |
|-----------------------------|--------------------------------------|
| Tuesday December 24, 2024 | Closed – Both Sites |
| Wednesday December 25, 2024 | Closed – Both Sites |
| Thursday December 26, 2024 | Closed – Both Sites |
| Tuesday December 31, 2024 | Closed – Both Sites |
| Wednesday January 1, 2025 | Closed – Both Sites. Carried. |

R2024-236 J. Scott, S. Kirkey:

THAT the Township of Nipissing Administrative Office will be closed to the public on Wednesday, December 18, 2024 for training purposes. **Carried.**

R2024-237 S. Foote, J. Scott:

THAT we pass By-Law Number 2024, 54, being a By-Law to establish the remuneration and payment of expenses to members of Council. **Deferred.**

R2024-238 S. Kirkey, J. Scott:

THAT we pass By-Law Number 2024-55 being a By-Law to amend the Renumeration Schedule in the Township of Nipissing Pay Equity Plan.

Read a first, second and third time and passed this 3rd day of December. **Carried.**

R2024-239 S. Foote, J. Scott:

THAT we pass By-Law Number 2024-56, being a By-Law to enter into an Agreement for a Municipal Facilities Maintenance Contract for the Township of Nipissing.
Read a first, second and third time and passed this 3rd day of December, 2024. **Carried.**

R2024-240 S. Kirkey, J. Scott:

That we accept the correspondence as presented. **Carried.**

R2024-241 J. Scott, S. Foote:

That the statement of accounts dated: November 4, 9, 12, 13, 18, 21, 23, 25 and 26, 2024 totaling \$263,468.68 be approved. **Carried.**

R2024-242 J. Scott, S. Foote;

That we pass By-Law 2024-57, being a By-Law to confirm the proceedings of Council at its meeting held on November 12, 2024.
Read the first, second and third time and passed this 3rd day of December, 2024. **Carried.**

R2024-243 S. Kirkey, J. Scott:

That the meeting be adjourned. Time: 7:17 p.m. Next regular meeting to be held December 17, 2024. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.
Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.
Minutes to be approved by Council at the next regular Council Meeting.