

MINUTES

Nipissing Township Museum Board of Management June 4, 2025

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, June 4, 2025 starting at 6:01 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Chair Jane Aultman, Mayor Dave Yemm, Gladys Bateman, and Debbie Rennette.

Staff: Gillian Bernas, Museum Manager; Kim Turnbull, Deputy Treasurer - Office Assistant and Secretary to the Museum Board

Regrets: Councillor Steve Kirkey

Absent: Mary Heasman

Disclosure of pecuniary interests – none

MOTION NUMBER 2025 - 11

Moved by: Dave Yemm

Seconded by: Debbie Rennette

That we approve the Minutes of the Nipissing Township Museum Board Meeting held May 7, 2025, as presented. **Carried.**

Staff Updates:

- **Building & Maintenance**

- The Office/Candy Store building has been given the ok from the Engineer to open for the season.
- Public Works has been prepping the building getting the air conditioning and water set-up.

- **Event Planning:**

- A Shared Event poster has been developed with the Recreation Committee and distributed to the camps.
- **Powassan & District Library** - Museum exhibit has been set up with the games the students created last season: Snakes and Ladders, Biodiversity Card game along with items from our Collection.
- Nipissing Township Museum Games Night – Thursday June 19th – 5:00 – 7:00 p.m.
- Discussion about donating merchandise or candy from the Nipissing Museum to the Powassan Library for the Games Night.
- **SummerFest** – discussion about staff attending the event hosted by the Commanda Museum on Saturday July 26th
- Bringing items from the Museum's collection along with the games, Gillian to check on the space available for the Museum to use at the event.
- Event runs from noon – 8 p.m. source pop up tents for the event.
- Discussion about participation in a lip synch for staff and Board members following the event if this occurs, more details to follow.

MOTION NUMBER 2025-12**Moved by: Dave Yemm****Seconded by: Gladys Bateman**

THAT the Nipissing Township Museum be closed on Saturday July 26th, 2025 and for staff to attend and participate at SummerFest hosted by the Commanda Museum and showcase items from the Nipissing Township Museum. **Carried.**

MOTION NUMBER 2025-13**Moved by: Debbie Rennette****Seconded by: Gladys Bateman**

THAT staff invite the Commanda Museum to participate in the Heritage Day Celebration on August 17th, 2025 at the Nipissing Township Museum. **Carried.**

MOTION NUMBER 2025-14**Moved by: Gladys Bateman****Seconded by: Dave Yemm**

THAT the Nipissing Township Museum Board donate merchandise from the Nipissing Township Museum to the Commanda Museum for the silent auction at SummerFest. **Carried.**

- **Tea and Talk Event** - request for Board members to distribute the event poster to advertise the event.
- **Heritage Day** – draft of flyer for review
- Discussion about donations for the silent auction and what has occurred historically to obtain donations. May look at alternate options for next year for support.

MOTION NUMBER 2025-15**Moved by: Dave Yemm****Seconded by: Gladys Bateman**

TO approve the Heritage Day flyer for 2025. **Carried.**

- Discussion about live band options for Heritage Day.
- Gladys to contact Timber R Country to see about availability.

MOTION NUMBER 2025-16**Moved by: Dave Yemm****Seconded by: Debbie Rennette**

THAT the Nipissing Township Museum Board approve hiring a live band for the Heritage Day event to a maximum for \$500.00. **Carried.**

MOTION NUMBER 2025-17**Moved by Dave Yemm****Seconded by: Gladys Bateman**

THAT the Nipissing Museum Board donate prizes to the Powassan and District Library for the Nipissing Township Museum Board Game Night being held on June 19th, 2025. **Carried.**

- **Artifact Status Report** – Cataloguing into PastPerfect has been paused at this time during exhibit planning.
 - Request to remove the artifacts from the Community Centre, as the Recreation Committee requires the space. These collections will take priority in cataloguing.
 - Request to have board members assist with moving the pieces back to the Museum.

- **Exhibits:**
 - Researching for the Tea and Talk Event
 - Creating interactive questions and answers to be set-up on the tables for visitors to learn about maple syrup production.
 - Artifacts that relate to maple syrup production will be featured at the event.
 - Discussion on the Vision for Permanent Exhibits for the next 5 years at the Museum.
- **Strategic Plan Update**
 - Advised the Board on items that have been completed and are ongoing as part of the Strategic plan.

Discussion – Tea and Talk – prep on Saturday July 12th to complete the baking at the Community Centre, anyone who is available to assist can attend, timing to be confirmed closer to the date.

MOTION NUMBER 2025-18

Moved by: Dave Yemm

Seconded by: Gladys Bateman

That the Board meeting is hereby adjourned at 6:39 p.m. Next meeting will be held Wednesday, July 2, 2025 at 6:00 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.