

MINUTES

Nipissing Township Museum Board of Management
July 2, 2025

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, July 2, 2025 starting at 6:00 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Chair Jane Aultman, Mayor Dave Yemm, Gladys Bateman, Mary Heasman, Councillor Stephen Kirkey, and Debbie Renette.

Staff: Gillian Bernas, Museum Manager; Kris Croskery-Hodgins, Municipal Administrator-Clerk-Treasurer and acting Secretary to the Museum Board

Disclosure of pecuniary interests – none

MOTION NUMBER 2025 - 19

Moved by: Dave Yemm

Seconded by: Steve Kirkey

That we approve the Minutes of the Nipissing Township Museum Board Meeting held June 4th, 2025, as presented. **Carried.**

Staff Updates:

• Building & Maintenance

- The Office/Candy Store building has been given the ok from the Engineer to open for the season with a requirement for some block bracing work be completed. Until that is completed, staff may be in the building and one person may use the washroom, when required. Public occupancy is not permitted until the repairs are completed. A contractor has been reached and a scheduled time is pending.
- A temporary display of candy and merchandise has been set up in the Church building as well as the cash register and debit machine.

• Event Planning:

- **Powassan & District Library** - Museum exhibit was successful. Games night had a lower than expected attendance but the reasons could have been the weather and scheduling. Snakes and Ladders and the Biodiversity Card games were available along with other games provided by the Library. The gift bag of candy was donated to the Library for use in future events.
- **SummerFest** – discussion about staff and Board members attending the event hosted by the Commanda Museum on Saturday July 26th
- Gillian to check on the space available for the Museum to use at the event, tent from the Fire Department will be available for use.
- Event runs from noon – 8 p.m.
- Discussion about participation in a lip synch for staff and Board members following the event if this occurs, more information to be researched by Debbie Renette.

- **Tea & Talk** – presenters have been secured, food items have been sourced and the assembly of the food will be done at the Museum according to orders. Board members and community volunteers will provide support.
- **Activity Days** – 2 activities have been scheduled for the summer.
- Butter making is being offered July 19th with a \$5 cost per participant to cover expected costs.
- Basket making is being offered August 7th with a \$10 cost per participant to cover expected costs.
- **Stitch and Sip in the Gazebo** – to be offered each Wednesday afternoon of the season from 1-3 p.m. for drop in attendance. Work on the crazy quilt is available or people are welcome to bring their own projects and socialize. There is no cost for this event.

MOTION NUMBER 2025-20

Moved by: Mary Heasman

Seconded by: Gladys Bateman

THAT the Nipissing Township Museum host two activity days on Saturday July 19th and Thursday August 7th, 2025;

AND THAT the funds from the Museum Program budget be used to purchase supplies for the event. **Carried.**

- **Artifact Status Report** – Cataloguing into PastPerfect has been paused at this time during exhibit planning.
 - Artifacts have been moved and some have been included from the Community Centre storage.
 - Two items have been offered to the museum, an outboard motor from 1960 and a paper mache duck decoy. These items will have a motion for action on the next Board Agenda.
- **Exhibits:**
 - Interactive questions and answers have been created for set-up on the tables for visitors to learn about maple syrup production.
 - Artifacts that relate to maple syrup production will be featured at the event and a display has been created in the Hardware Store.
- **Strategic Plan Update**
 - New merchandise has been received and displayed for sale.

MOTION NUMBER 2025-21

Moved by: Dave Yemm

Seconded by: Debbie Rennette

That the Board meeting is hereby adjourned at 6:29 p.m. Next meeting will be held Wednesday, August 6th, 2025 at 6:00 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.