



Nipissing Township Museum Board Meeting

*** AGENDA ***

Wednesday, August 6, 2025

****START TIME 6:00 p.m.****

1. Disclosure of pecuniary interest.
2. Motion: Approve the Minutes of the Board Meeting held July 2nd, 2025.
3. Staff Updates:
 - a. Financial & Visitor Statistics
 - b. Building & Maintenance
 - c. Event Planning

Motion: To set the prices for the canteen items for Heritage Day 2025.

- d. Artifact Status Report

Motion: To accept an outboard motor and duck decoy artifacts as donations to the Nipissing Township Museum and be added to the Collections Catalogue.

Motion: To accept the three trivet artifacts as donations to the Nipissing Township Museum and be added to the Collections Catalogue.

Motion: To accept the hygrometer and mechanical screwdriver artifacts as donations to the Nipissing Township Museum and be added to the Collections Catalogue.

Motion: To accept the wringer washer artifact as donation to the Nipissing Township Museum and be added to the Collections Catalogue.

- e. Exhibits
- f. Strategic Plan Update

4. Motion: Adjourn.

Board meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>



MOTION

DATE: August 6, 2025

MOTION NUMBER: 2025-22

Moved BY:

SECONDED BY:

THAT we approve the Minutes of the Nipissing Township Museum Board Meeting held July 2, 2025, as presented.

	For	Against
J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
D. Yemm		
Vacant		

Carried

Chairperson:

August 2025 Manager's Report

BUILDING & MAINTENANCE

Unsuccessful with the OTF grant for foundation repairs.

The lighting in the Hardware Store has been replaced and now is much more effective & reliable.

FINANCIAL & VISITOR STATS

July 2025, Revenue

JULY TOTALS	Candy	Gifts/merch	Donations	Special events	Totals
	\$ 240.00	\$ 273.50	\$ 276.30	\$ 399.50	\$ 1,183.55

Event Revenue Breakdown

Tea & Talk	Butter Making
\$ 334.50	\$ 65.00

*Some of the event revenue from the Tea & Talk Event came later from staff purchasing food items from the freezer

Event Costs and Net Revenue

SUMMARY	EVENT COSTS	EVENT REVENUE	NET REVENUE
Tea & Talk	\$ 98.76	\$ 334.50	\$ 235.74
Butter Making	\$ 53.90	\$ 65.00	\$ 11.10
Multi-Event Costs	\$ 115.00	\$ 0	-\$ 115.00
Basket Making	\$ 235.06	\$ 210.00	-\$ 25.06
Heritage Day			
TOTAL	\$ 502.72	\$ 609.50	\$ 106.78

**\$ 210.00 Basket Making Revenue is a projection based on current registrations, for the sake of the summary since materials have now been purchased, NOT on actual money received at this time.

July 2025 Visitor Statistics

JULY TOTALS 2025	Museum	Gift Shop	Both	Event	Total
	41	26	20	81	168

Event Visitor Breakdown

Tea & Talk	28
Butter Making	13
Stitch & Sip	6
Commanda Summerfest	34

*Some of the Visitors for the Stitch and Sip were repeat visitors (2 Wednesdays in a row)

**Commanda Summerfest: Visitors that looked at the Museum's display at Commanda Summerfest.



MOTION

DATE: August 6, 2025

MOTION NUMBER: 2025-23

MOVED BY:

SECONDED BY:

Option 1

THAT the Nipissing Township Museum during the Heritage Day event continue to offer hamburgers and sausages for \$8.00 including a drink and hot dogs for \$5.00 including a drink, the same price as in previous years.

Option2

THAT we increase the cost of hamburgers and sausages with a drink to \$_____ and hot dogs with a drink to \$_____ for Heritage Day 2025.

For Against

J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
D. Yemm		
Vacant		

Carried

Chairperson:



MOTION

DATE: August 6, 2025

MOTION NUMBER: 2025-24

MOVED BY:

SECONDED BY:

THAT the outboard motor be declined and duck decoy artifacts be accepted from Phil Rimmer for donation to the Nipissing Township Museum and be added to the Collections Catalogue.

	For	Against
J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
D. Yemm		
Vacant		

Carried

Chairperson:



MOTION

DATE: August 6, 2025

MOTION NUMBER: 2025-25

MOVED BY:

SECONDED BY:

THAT the three trivet artifacts from Bernadette Kerr be accepted for donation to the Nipissing Township Museum and be added to the Collections Catalogue.

For Against

J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
D. Yemm		
Vacant		

Carried

Chairperson:

MOTION

DATE: August 6, 2025

MOTION NUMBER: 2025-26

MOVED BY:

SECONDED BY:

THAT the hygrometer and mechanical and screwdriver from Mike Brewers be accepted for donation to the Nipissing Township Museum and be added to the Collections Catalogue.

For Against

J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
D. Yemm		
Vacant		

Carried

Chairperson:



MOTION

DATE: August 6, 2025

MOTION NUMBER: 2025-27

Moved BY:

SECONDED BY:

THAT the wringer washer from Dorothy Pryce be accepted for donation to the Nipissing Township Museum and be added to the Collections Catalogue.

	For	Against
J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
D. Yemm		
Vacant		

Carried

Chairperson:



MOTION

DATE: August 6, 2025

MOTION NUMBER: 2025-28

Moved BY:

SECONDED BY:

THAT the Board meeting is hereby adjourned at _____. Next meeting will be held Wednesday September 3, 2025 at 6:00 p.m.

For Against

J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
D. Yemm		
Vacant		

Carried

Chairperson: