

***** AGENDA *****
Tuesday, October 7, 2025
*****START TIME 6:30 p.m.*****

1. Disclosure of pecuniary interest.
2. Staff and Committee Reports.
3. Resolution: Adopt the Minutes of the September 16, 2025 Council Meeting.
4. Resolution: To accept a resignation on the Eastholme Board of Management and appoint a Member of Council to the Board.
5. Resolution: To Appoint a Member to the Township of Nipissing Museum Board.
6. Resolution: To Appoint a Member to the Township of Nipissing Recreation Committee.
7. Resolution: Authorize attendance at the Rural Ontario Municipal Association (ROMA) in Toronto on January 18 – 20, 2026.
8. Resolution: Authorize the submission of a Community Emergency Preparedness Grant Round 3, for three back-up generators.
9. Resolution: Authorize the submission of a Skills Development Fund Training Stream from the Provincial Government to advance the training for the Fire Department.
10. Staff Report: Update on Circular Economy Recycling Transition
11. By-Law: Application to purchase Shore Road Allowance in front of Lot 3, Concession 19 designated as Part 1 on Plan 42R22637.
12. By-Law: Zoning By-Law Amendment legally described Gurd Concession A Part Lot 174, Reference Plan 42R6845 Part 1, 2, 3 and 5, 4009 Highway 522
13. By-Law: Zoning By-Law Amendment legally described as Concession 6, Part Lot 25, REM PCL; 12950 N/S.
14. Resolution: Closed Session
239.(2)(b) personal matters about an identifiable individual, including municipal or local board employees. Purpose of the Closed Session: Staff Update on Position
15. Correspondence.
16. Accounts to pay.
17. By-Law: Confirming Proceedings of Council at its meeting held October 7, 2025.
18. Adjournment.

Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

MINUTES

TOWNSHIP OF NIPISSING
Tuesday, September 16, 2025

A regular meeting of the Township of Nipissing Council was held on Tuesday, September 16, 2025, starting at 6:30 p.m. The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Mayor Dave Yemm Councillors Lisa Chalapenko, Shelly Foote, Stephen Kirkey, and James Scott.

Regrets: None

Staff: Fire Chief-MLEO-CEMC Will Bateman; Land Planning and Technology Administrator John-Paul Negrinotti; Deputy Treasurer-Office Assistant Kim Turnbull and Deputy Clerk-Administrative Assistant Kristin Linklater.

Guests: Jamie Robinson MHBC Planning; Steve McArthur Tulloch; Peter Aultman; Debbie Aultman and Rod Rennette.

Disclosure of pecuniary interest: None

Committee Reports:

Councillor Shelly Foote: Recreation Committee Report. Councillor Stephen Kirkey: Nipissing Township Museum Board, Powassan & District Union Public Library Board. Mayor Dave Yemm: Golden Sunshine Municipal Non-Profit Housing Corporation.

R2025-166 S. Foote, L. Chalapenko:

That the minutes of the special Council Meeting and regular Council Meeting held September 2, 2025, be adopted as published. **Carried.**

R2025-167 S. Kirkey, J. Scott

That we accept the resignation of Brenda Lennon as Council appointee to the Powassan District Union Public Library Board. **Carried.**

R2025-168 L. Chalapenko, S. Foote:

WHEREAS the Province of Ontario, through the Ministry of Natural Resources and Forestry, has made public the plans to aerial spray glyphosate-based herbicides in the Nipissing Forest;

AND WHEREAS scientific evidence since Health Canada's last assessment of glyphosate in 2017 has linked glyphosate-based end-use products to cancer, metabolic and neurological diseases, reproductive toxicity, and ecosystem harm;

AND WHEREAS alternative methods of forest management are available that provide a safer result;

AND WHEREAS there has been significant public concern expressed over the continued use of the glyphosate-based herbicides;

NOW THEREFORE the Council of the Township of Nipissing supports the Municipality of West Nipissing in requesting the Province of Ontario cancel the aerial spraying plans and revisit the safer options available, and conduct further research and provide updated risk assessments on the use of glyphosate-based herbicides. **Carried.**

R2025-169 J. Scott, S. Kirkey:

THAT the regular Council Meeting scheduled for Tuesday, October 21, 2025 be rescheduled to Tuesday October 28, 2025 to allow for Council members to attend the 2025 Northeastern Municipal Council Workshop. **Carried.**

R2025-170 S. Foote, L. Chalapenko:

WHEREAS the Office Building of the Nipissing Township Museum has been identified as requiring extensive foundation repairs to allow for continued use of the building;

AND WHEREAS previous attempts at grant funding for the project have been unsuccessful;

AND WHEREAS a quote for the block work repair required has been received at \$10,000.00 from Barton Masonry and the additional material and staff time have been calculated at approximately \$10,990.00, providing a total of \$20,990.00 not provided for in the 2025 Budget;

NOW THEREFORE Council authorizes the acceptance of the quote and performance of the work required to repair the foundation and allow for continued operation of the building with the required funds being utilized from the Operating Reserve of the Township. **Carried.**

Mayor Yemm read:

This part of our meeting is declared a public meeting pursuant to the provisions of Section 34 (12) of the Planning Act, R.S.O., 1990, to discuss an application for a change to Zoning By-Law 2020-20 by the Township of Nipissing.

R2025-171 J. Scott, S. Kirkey:

THAT we pass By-Law 2025-25, being a By-Law to amend Zoning By-Law 2020-20 as amended. Read a first, second and third time and passed this 16th day of September, 2025 **Carried.**

R2025-172 L. Chalapenko, S. Foote:

That we receive the correspondence report as presented. **Carried.**

R2025-173 L. Chalapenko, J. Scott:

That the statement of accounts dated: August 30, September 3, 5, 10 and 11, 2025. Totalling \$201,674.72 be approved. **Carried.**

R2025-174 S. Foote, L. Chalapenko:

That we pass By-Law 2025-26, being a By-Law to confirm the proceedings of Council at its meeting held on September 16, 2025.

Read the first, second and third time and passed this 16th day of September, 2025. **Carried.**

R2025-175 S. Kirkey, S. Foote:

That the meeting be adjourned. Time: 7:30 p.m. Next regular meeting to be held October 7, 2025. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

THAT we accept the resignation of Tom Piper as the Township of Nipissing representative to the Eastholme Home Board of Management and appoint _____ to represent Area 1 on the Eashtome Home Board of Management for the remainder of the Council term.

For Against

CHALAPENKO
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Dave Yemm



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

That we appoint Alma Rice to the Township of Nipissing Museum Board.

For Against

CHALAPENKO
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Dave Yemm



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

That we appoint Jennifer Bonnell to the Township of Nipissing Recreation Committee.

For Against

CHALAPENKO
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Dave Yemm



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

THAT we authorize:

To attend the Rural Ontario Municipal Association Conference (ROMA), in Toronto on January 18 – 20, 2026.

For Against

CHALAPENKO
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Dave Yemm

ROMA 2026 Annual Conference

Ontario's Rural Leaders Conference

Register Today

January 18 – 20, 2026

Sheraton Centre Hotel, Toronto

As the first gathering for municipal leaders of the year, the ROMA Conference offers a powerful opportunity to come together with others who understand the unique challenges and opportunities facing rural communities in Ontario. The ROMA 2026 Conference is a vital hub for sharing innovative solutions, gaining insight into best practices and tools that can drive the sustainability of your community.

ROMA 2026 – *Ontario's Rural Leaders Conference*, will enable you to amplify the rural voice, advocate for your community, and shape policies that reflect the realities of rural Ontario.

Back by popular demand

Back by popular demand, journalist [Chantal Hébert](#) returns to ROMA 2026 to provide insight, humour, and critical contemplations on the state of public policy and national politics.



Registration

Registration is open now. Save on registration fees by registering as an Early Bird. The deadline to take advantage these rates is **October 31, 2025**.

[Click here to register today.](#)

Accommodations

You can now also book your hotel rooms for the Conference. Here are a few important pieces of information to remember when booking your hotel:

Make sure you provide a credit card when you book your room, if a room reservation does not have a credit card associated with it, the room will be released by the room rate deadline. In this case you will not be guaranteed a hotel room.

All the conference contracted hotels have deadlines by which the preferred hotel rates are no longer offered. Familiarize yourself with these deadlines for cost savings.

If you receive a message that the “rooms are sold out” when booking, this most likely refers to the rooms available at the preferred conference rate. There may still be rooms available at the hotel, just at a higher cost.

[Click here for full hotel information.](#)

Attention Sponsors and Exhibitors!

The ROMA Annual Conference is an opportunity to connect with close to 2,000 delegates, most of whom are elected municipal officials and decision makers. If you offer services or products that are a benefit to communities across the province, you will not want to miss this event.

Information on both exhibit hall and sponsorship opportunities will be available soon.

CONTACT

events@roma.on.ca

T 416.971.9856

Keep up to date with the rural municipal voice
of the province, on social media.



Wish to Opt Out of ROMA Communications | [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

This email was sent to piper@nipissingtownship.com

To continue receiving our emails, add us to your address book.



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

THAT we authorize the submission of an application to the Community Emergency Preparedness Grant, Round 3 for the replacement of 3 backup generators located at the Public Works Garage, Township of Nipissing Community Centre and Fire Station #1

For	Against
-----	---------

CHALAPENKO	
FOOTE	
KIRKEY	
SCOTT	
YEMM	

Carried

Mayor: Dave Yemm



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

THAT we authorize the submission of an application to the Skills Development Fund Stream from the Provincial Government to advance the training of the Fire Department in remote rescue, chainsaw train-the trainer and advance medical training.

For Against

CHALAPENKO
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Dave Yemm

REPORT TO COUNCIL

Date: October 7, 2025

From: Dan MacInnis - Operations Superintendent
Kim Turnbull – Deputy Treasurer

Re: Recycling Transition – Circular Materials

Background

On November 25, 2024, the Township entered into an Eligible Communities Operations Agreement with Circular Materials. Opting out of this agreement would have placed both operational and financial responsibility for recycling entirely on the Township. Circular Materials is a national not-for-profit producer responsibility organization (PRO) that supports Canada's transition to a circular economy. Under this new framework, Blue Box recyclable materials are collected, processed, and returned to producers for use as recycled content in new products and packaging.

This province-wide initiative shifts responsibility and oversight for Blue Box recycling from municipalities to producers. The Township officially transitioned to this system on October 1, 2025. Blue Box Materials are in the Circular Materials Program only. This includes cardboard, plastics, tin, aluminum and glass.

Summary

Emterra is now responsible for the transfer and hauling of Blue Box recyclable materials and provides collection bins at each of the landfill sites.

The following changes came into effect on October 1, 2025; all blue box materials will be separated into two streams; Containers and Fibres.

Stream 1: Containers (plastics, glass, steel, and aluminum)

Stream 2: Fibres (paper, paperboard, and cardboard)

Household waste, electronic waste, scrap metal, and the shred pile will continue to be collected and managed directly by the Township.

By 2026, acceptable materials will be standardized across the Province, simplifying recycling for residents. A broader range of materials, including additional plastics, will become recyclable under the producer-led system. Increased waste diversion from the landfill sites as recovery targets take effect in 2026 and beyond.

While the transition to the PRO offers significant long-term benefits, coordination between parties has not been as seamless as anticipated. To ensure efficient operations and to protect the health and safety of residents and staff, several adjustments are required at landfill sites.

Next Steps:

Upgrade landfill sites lighting to improve visibility and safety.

Reconfigure the landfill sites layout to accommodate additional bins and maintain efficient traffic flow, snow removal and maintain the safety of those using the landfill sites.

Provide ongoing communication and education to residents about the new recycling system.

Respectfully,

Dan MacInnis
Operations Superintendent

Kim Turnbull
Deputy Treasurer

RECYCLING TRANSITION



*Materials being recycled should be **EMPTY and CLEAN (rinsed)**

*Please remove and discard Styrofoam, packing peanuts **into the HOUSEHOLD GARBAGE** as they are not recyclable.

Starting on **October 1, 2025** the Township of Nipissing will transition to an enhanced recycling system managed by Circular Materials.

This is a Province wide initiative that shifts the responsibility and control for collecting and processing recyclable materials from the Township to the producers.

Blue Box Materials are in the Circular Materials Program only. This includes cardboard, plastics, tin, aluminum and glass. Recycling will be sorted into 2 Streams.

METAL

All scrap metals are accepted.

Large household appliances such as washers, dryers or stoves have a tipping fee of \$10.

***Please Note:** Appliances containing Freon, such as refrigerators and freezers have a tipping fee of \$40.

Stream 1 - Fibre: Paper, Paperboard & Cardboard



Please **empty & flatten** boxes.



Corrugated cardboard, shipping boxes, clean & dry food boxes, clothing boxes, magazines, newspaper, catalogs, printer and construction paper, phone books, letters, and flyers.

*Paper towels and paper handkerchiefs are **NOT recyclable**.

ELECTRONICS



The Township of Nipissing participates in the OES Program where used electronics are collected and recycled, including computers and computer accessories, televisions, fax machines, cellular devices, pagers, digital cameras, speakers and much more. Please visit www.NipissingTownship.com to download the **RECYCLE YOUR ELECTRONICS** flyer for more information.

Stream 2 - Containers: Plastics, Glass, Steel & Aluminum

Recyclable items will show this symbol, in the centre.



All plastics **excluding Styrofoam**. These include plastic food and cleaning product containers.

Aluminum & steel cans along with aluminum foil, trays and pie plates



Glass jars and bottles, please remove lids.



Plastic Film (grocery and retail bags, cereal liners, plastic wrappers from cans & bottles, bubble wrap, & food storage bags,)

TEXTILES etc.



The Clothesline Program is operated through Diabetes Canada.

Acceptable items include clothing & accessories, shoes, stuffed toys, blankets, linens, curtains, towels, pillows, sheets, books, puzzles, and board games in **reasonable condition**.

BOTTLE DRIVE



Donations help fund activities organized by the Township of Nipissing Recreation Committee for all to enjoy!

Wolfe Lake Landfill
3513 Highway 534
Saturday & Thursday - 9 a.m. - 7 p.m.

Waste Disposal

Bear Creek Landfill
2719 Highway 654
Friday & Sunday - 9 a.m. - 7 p.m.

HOUSEHOLD HAZARDOUS WASTE (HHW)

An agreement is in place with the City of North Bay for Township of Nipissing residents to use the Household Hazardous Waste Depot in NORTH BAY at 112 Patton Street.

Open Year-Round – Wednesday to Saturday from 8a.m. – 6p.m.

Accepted Items Include

- Aerosol cans
- Drain Cleaner
- Antifreeze
- Engine / radiator flushes
- Asphalt & roofing tar
- Grease & lubes
- **Batteries - household & automotive**
- Bug and tar removers
- Household cleaners and disinfectants
- Car and wax polish
- Propane tanks (big and small)
- Degreasers
- **Light bulbs (Florescent, etc.)**

DO NOT bring the following items to the Household Hazardous Waste Depot

- PCBs (Polychlorinated biphenyls)
- Ammunition
- Pathological Waste
- Unidentified Products



REGULAR HOUSEHOLD WASTE

The Township of Nipissing implemented a **Clear Bag Program** in 2013. Bags **must be clear or tinted** as long as the contents are visible to the landfill staff.



To address privacy concerns: regarding personal items related to health/hygiene waste, one solid colour privacy bag – no larger than 20" x 22" (approximate size of a grocery bag) per clear bag will be accepted.

***Septic and Human Waste are NOT accepted at the Township of Nipissing Landfill sites.**



THE SHRED PILE

Items such as **furniture, construction waste, roofing shingles, treated wood, and non-recyclable plastic** are NOT accepted in Regular Household Waste and must be taken to the **Wolfe Lake Landfill to the Shred Pile.**

There are user fees associated with the disposal of certain items. These fees contribute to the cost of shredding larger materials to significantly reduce the rate at which our landfills fill up.

A list of these items and their fees can be found in the Township of Nipissing User Fee By-law 2024-33 which is available on our website www.NipissingTownship.com

***Please Note: Landfills currently accept
CHEQUES, EXACT CASH or DEBIT ONLY**

PAINT RE-USE PROGRAM

The Paint-Re-Use Program is a waste reduction program located at the HHW Depot in North Bay. Good quality household products can be deposited and/or picked up by residents free of charge. This includes products such as paint, stain and varnishes.



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

THAT we pass By-Law Number 2025-27 being a By-Law to stop up, close and sell part of the Original Shore Road Allowance in front of Lot 3, Concession 19 designated as Part 1 on Plan 1 on Plan 42R22637, in the Township of Nipissing, District of Parry Sound.

Read a first, second and third time and passed this 7th day of October 2025.

For	Against
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CHALAPENKO	
FOOTE	
KIRKEY	
SCOTT	
YEMM	

Carried

Mayor: Dave Yemm

THE CORPORATION OF THE TOWNSHIP OF NIPISSING BY-LAW NO. 2025-27

Being a By-law to stop up, close and sell part of the Original Shore Road Allowance in front of Lot 3, Concession 19, designated as Part 1 on Plan 42R22637, in the Township of Nipissing, District of Parry Sound.

(Wynia)

LEGISLATION

WHEREAS:

1. pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c.25*, as amended, municipalities are given authority over highways within their jurisdiction;
2. the Original Shore Road Allowance which is the subject matter of this by-law is within the jurisdiction of this municipality.

AND WHEREAS pursuant to the Municipality's Procedures for Public Notice By-law No. 2024-07, the Municipal Administrator, Clerk and Treasurer of this Corporation did cause a Notice of the proposed By-law to be published in accordance with the requirements of the said By-law.

BE IT ENACTED AS A BY-LAW OF THIS CORPORATION AS FOLLOWS:

1. Stop Up and Close - Original Road Allowance
This Council does hereby stop up and close to that portion of the public highway described in Schedule "A" attached.
2. Surplus Property - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
3. Authorization for Sale - This Council does hereby authorize the sale of the said lands described in Schedule "A" for a consideration of \$2,013.62
4. Easements - This Council does hereby authorize the transfer of such easements over the lands described in Schedule "A" attached hereto as may be required by the utility providers. Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada and Public Works. Each has responded that they do not have any easement requirements.
5. Sale of Land By-law - Compliance with the Notice provisions of By-law 2024-07, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-Law 2023-03.
6. Execution of Documents - The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal solicitor an "Acknowledgment and Direction" authorizing the Municipal solicitor to complete the Electronic Registration for any required Easements, and the subsequent transfer of title relating to the lands described in Schedule "A".
7. Clerk's Affidavit - There shall be attached to this By-law, as Schedule "B", an affidavit by the Clerk of this Corporation, setting out:
 - a) the procedures taken for the giving of Notice pursuant to By-law 2024-07;
 - b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries, and;
 - c) confirmation that the Municipality's procedures taken are in compliance with its municipal by-laws and the provisions of section 31 (2) of the *Municipal Act, 2001* as amended.

READ A FIRST, SECOND, THIRD TIME AND PASSED THIS 7th DAY OF OCTOBER, 2025.

**THE CORPORATION OF THE
TOWNSHIP OF NIPISSING**

Dave Yemm, Mayor c/s

**Kris Croskery-Hodgins, Municipal
Administrator – Clerk – Treasurer**

SCHEDULE “A”

Part of the Original Shore Road Allowance in front of Lot 3, Concession 19, designated as Part 1 on Plan 42R22637, in the Township of Nipissing, District of Parry Sound.

SCHEDULE "B"

THIS IS SCHEDULE "B" TO BY-LAW 2025-27 FOR THE CORPORATION OF THE TOWNSHIP OF NIPISSING.

CLERK'S AFFIDAVIT

I, Kris Croskery-Hodgins, Municipal Administrator, Clerk and Treasurer of the Township of Nipissing, make oath and say as follows:

1. This Deponent
I am the Municipal Administrator, Clerk and Treasurer of the Corporation of the Township of Nipissing and as such have knowledge of the facts hereinafter deposed to.
2. Publication & Posting
Pursuant to By-law 2024-07, I did cause notice of the proposed By-law by the Corporation to stop up, close and sell that parcel of land described in Schedule "A":
 - (a) Notice Mailed
was sent by mail to every owner of property located within 100 metres of the said shore road allowance to be closed;
 - (b) Posting on Township Website
was posted on the Township of Nipissing website for three (3) consecutive weeks but not considered by Council until five (5) days after the last notice date;
 - (c) Posting at Municipal Office
was posted on the notice board directly beside the main entrance of the Township of Nipissing administrative office no less than twenty-one (21) days before the meeting;
 - (d) Posting on Social Media
was posted on Social Media no less than twenty-one (21) days prior to the meeting;
 - (e) Public Posting
was posted a minimum of four (4) places in the general area of the shore road allowance to be closed, at least twenty-one (21) days prior to the meeting;
4. Copy of Notice
Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it appeared on Social Media and as posted.
5. Additional Notification
Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada and Public Services and Procurement Canada Ontario Region – Real Property Services. Each has responded that they do not have any easement requirements for Part 1 on Plan 42R22637.
6. Procedure
To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.

7. Public

The proposed by-law came before Council at its regular meeting on the 7th day of October, 2025 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

8. Compliance Confirmed

That to the best of my knowledge and belief, the closing and selling procedures taken by this Municipality have been in compliance with the Municipality's by-laws.

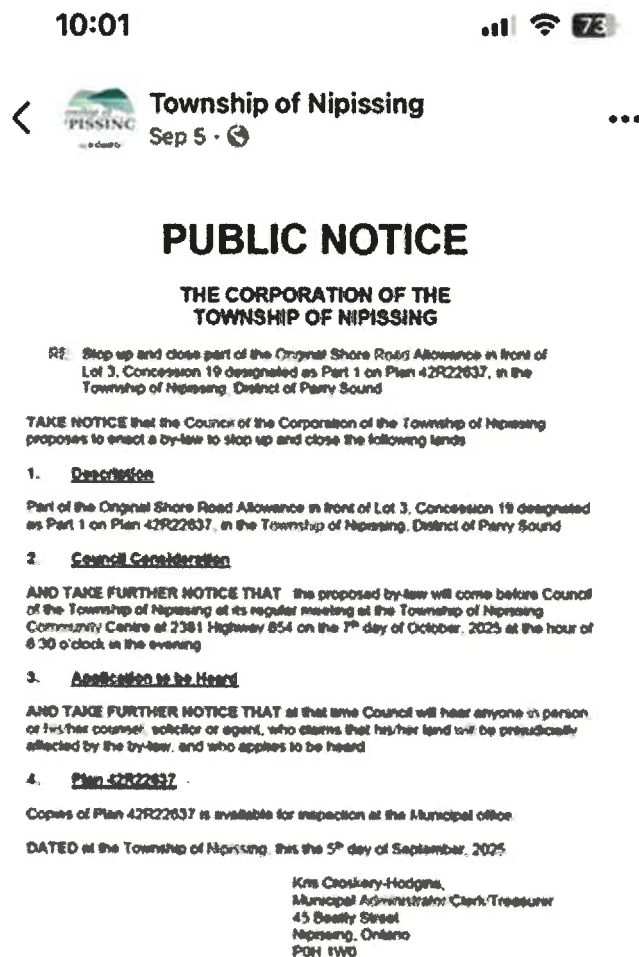
SWORN before me at the)
Township of Nipissing)
this the _____ day)
of _____, 2025.)

Kris Croskery-Hodgins,
Municipal Administrator-Clerk-Treasurer

A Commissioner for taking Affidavits, etc.
Title: _____

This is Exhibit “A” to the Affidavit of Kris Croskery-Hodgins, Municipal Administrator, Clerk and Treasurer of The Corporation of the Township of Nipissing.

Social Media



Opens in Messenger

 Send message

 Like

Q Comment

 Share

Most relevant ▾

Most relevant is selected, so some comments may



Write a comment...



This is Exhibit 'A' mentioned and referred to in the Affidavit of Kris Croskery-Hodgins

SWORN before me this *day of*
 , 2025

A Commissioner for Taking Affidavits, etc.

Title: _____



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

That we pass By-Law 2025-28, being a By-Law to amend Zoning By-Law 2020-20 as amended;

Read a first, second and third time and passed this 7th day of October, 2025.

For Against

CHALAPENKO
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Dave Yemm

**Corporation of the Township of Nipissing
4009 Highway 522**

**BY-LAW NO. 2025 - 28
“Being a By-law to Amend Zoning By-law 2020-20, as amended”**

WHEREAS the Corporation of the Township of Nipissing has received an application to amend Zoning By-law 2020-20 as amended;

AND WHEREAS Section 34 of the Planning Act, R.S.O. 1990, c.P.13, as amended, authorizes the Council of a municipality to pass Zoning By-laws to regulate the use of land, buildings or structures in accordance with Section 34(1) of the Planning Act, R.S.O. 1990, c.P.13.

NOW THEREFORE the Council of the Corporation of the Township of Nipissing enacts that By-law 2020-20, as amended, is hereby amended as follows:

1. That Section 5.24 shall be added following Section 5.23. Section 5.24 shall read as follows:

“5.24 SPECIAL ZONE NO.24 (4009 Highway 522)

Notwithstanding any other provision of this By-law, on the property located at 4009 Highway 522, in the Township of Nipissing, the following applies:

5.23.1 Zone Boundaries

The zone boundaries of the Special Zone No. 24 (SZ 24) are identified on Schedule ‘A’ to this By-law.

5.23.2 Regulations

Within the Special Zone No. 24 (SZ 24), a banquet hall shall be a permitted use, in addition to the uses permitted within the Residential Hamlet (RH) Zone.

2. Schedule A to Zoning By-law 2020-20 shall be amended in accordance with Schedule ‘A’, attached hereto.

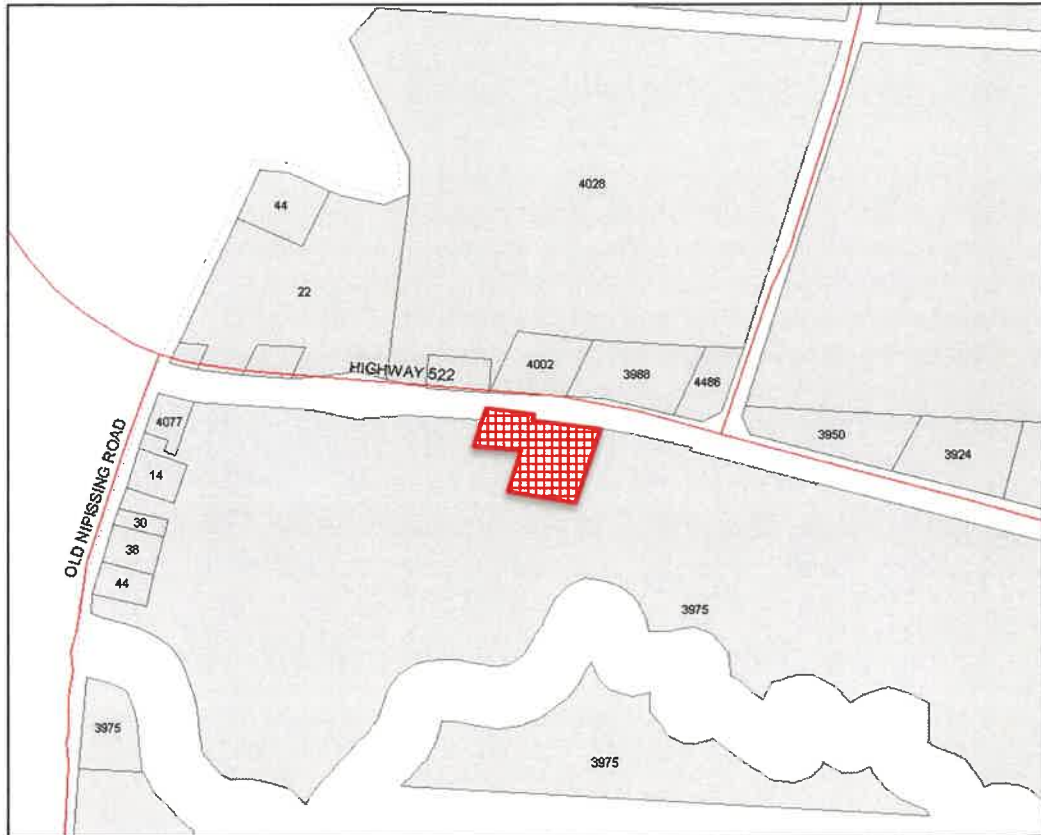
Read a first, second time and third time, and passed this 7th of October, 2025.

Mayor

Municipal Administrator-Clerk-Treasurer

SCHEDULE 'A1'

4009 Highway 522
Township of Nipissing, District of Parry Sound



Lands to be rezoned from the Residential Hamlet (RH) Zone to the Special Zone No. 24 (SZ 24)

This is Schedule 'A1' to Zoning By-law 2025-28
Passed this 7th day of October, 2025

Mayor

Municipal Administrator-Clerk-Treasurer

TOWNSHIP OF NIPISSING			
Report Prepared For:	John-Paul Negrinotti	Application Number:	2025-04
Report Prepared By:	Jamie Robinson MCIP, RPP and Patrick Townes, BA, BEd	Applicant:	Michael Hardy
Location:	4009 Highway 522	Owner:	Commanda Community Centre
Application Type:	Zoning By-law Amendment	Report Date:	October 7, 2025

A. PROPOSAL/BACKGROUND

An application for a Zoning By-law Amendment has been submitted for the subject property located at 4009 Highway 522. The subject property is operated as the Commanda Community Centre and the application has been submitted by Michael Hardy. The location of the subject property is identified on Figure 1.

Figure 1: Subject Property



The subject property is located within the Settlement Area designation and is located within the Residential Hamlet (RH) Zone. There is an existing community centre located on the subject property and the purpose of the application is to add a banquet hall as a permitted use on the subject property. A banquet hall is not a permitted use within the RH Zone.

B. POLICY & REGULATORY REVIEW

B1. Provincial Planning Statement

All applications made under the *Planning Act*, must be consistent with the Provincial Planning Statement (PPS). The subject lands are located within a Settlement Area which shall be the focus for growth and development within the Township.

There are no natural heritage features or natural hazards identified on the subject property. There is no new development being proposed as a result of this application and only a new use is proposed to be added.

The proposed Zoning By-law Amendment application is consistent with the PPS.

B2. Township of Nipissing Official Plan

The subject lands are designated as a Settlement Area on Schedule A of the Official Plan.

Section 2.3.1.1 of the Official Plan includes policies regarding Settlement Areas. These areas are the focus for growth and development within the Township. Commercial uses and institutional uses (such as a community centre) are listed as permitted uses within the Settlement Area. The existing and proposed uses are permitted on the subject property.

The additional use of a banquet hall is similar in nature to the existing uses that take place within the existing community centre. There are no concerns related to potential land use impact on surrounding properties in the area.

The proposed Zoning By-law Amendment application conforms to the Official Plan.

B3. Township of Nipissing Zoning By-law 2020-20

The subject property is located within the Residential Hamlet (RH) Zone. The permitted uses within the RH Zone include the following non-residential uses: a community facility, a day nursery, a place of worship, a private park, a public park, a public utility, and a school.

It is understood that the existing community centre is used for some events that serve food and liquor, and therefore the Zoning By-law Amendment to permit a banquet hall is required. A banquet hall is defined as: means a building or part of a building used for the purpose of entertaining a large group of people where food and liquor are generally provided.

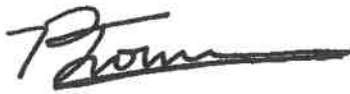
A banquet hall is only permitted within the General Commercial (C1) Zone and the Highway and Tourist Commercial (C2) Zone. Based on the existing use on the subject property and the location, there does not appear to be any land use compatibility issues with permitting banquet hall use on the subject property. The use is similar in nature to the community facility with the exception of being able to serve food and liquor.

C. RECOMMENDATION

Following the review of the Zoning By-law Amendment application, it is recommended that the proposed Zoning By-law Amendment be approved, and that the draft Zoning By-law Amendment be passed. The additional use of a banquet hall is similar in nature to those uses permitted in the RH Zone and does not appear to have any land use impacts on surrounding properties.

Respectfully submitted,

MHBC PLANNING

A handwritten signature in black ink, appearing to read 'P. Townes', with a long horizontal flourish extending to the right.

Patrick Townes, BA, BEd
Associate

A handwritten signature in black ink, appearing to read 'J. Robinson', with a long horizontal flourish extending to the right.

Jamie Robinson, BES, MCIP, RPP
Partner



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

That we pass By-Law 2025-29, being a By-Law to amend Zoning By-Law 2020-20 as amended;

Read a first, second and third time and passed this 7th day of October, 2025.

For Against

CHALAPENKO
FOOTE
KIRKEY
SCOTT
YEMM

Carried

Mayor: Dave Yemm

Corporation of the Township of Nipissing
Highway 534, Concession 6, Part Lot 25, REM PCL; 12950 N/S

BY-LAW NO. 2025 - 29

“Being a By-law to Amend Zoning By-law 2020-20, as amended”

WHEREAS the Corporation of the Township of Nipissing has received an application to amend Zoning By-law 2020-20 as amended;

AND WHEREAS Section 34 of the Planning Act, R.S.O. 1990, c.P.13, as amended, authorizes the Council of a municipality to pass Zoning By-laws to regulate the use of land, buildings or structures in accordance with Section 34(1) of the Planning Act Planning Act, R.S.O. 1990, c.P.13.

NOW THEREFORE the Council of the Corporation of the Township of Nipissing enacts that By-law 2020-20, as amended, is hereby amended as follows:

1. That a portion of the subject lands located at Highway 534, Concession 6, Part Lot 25, REM PCL; 12950 N/S be rezoned from the Rural (RU) Zone to the Environmental Protection (EP) Zone as shown on Schedule ‘A1’; and,
2. Schedule A to Zoning By-law 2020-20 shall be amended in accordance with Schedule ‘A1’, attached hereto.

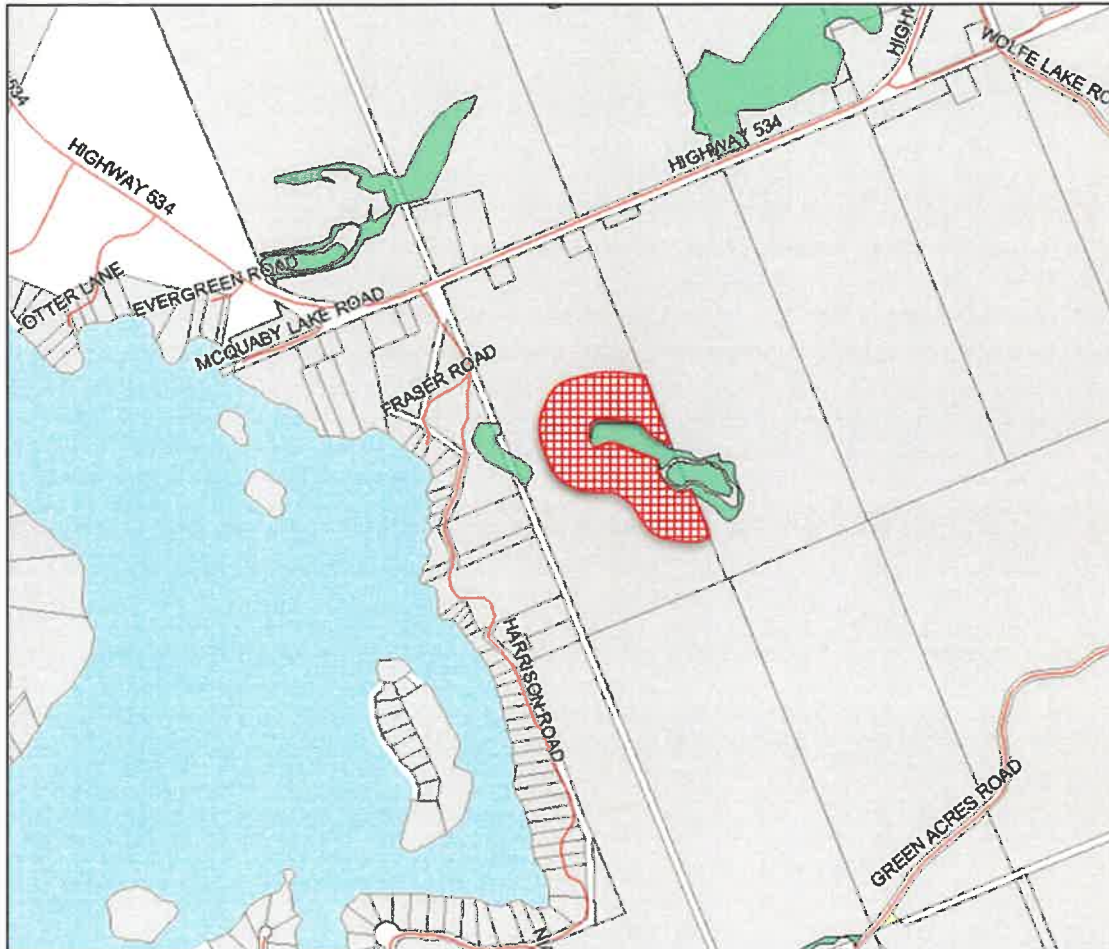
Read a first, second and third time and passed this 7th of October, 2025.

Mayor

Municipal Administrator-Clerk-Treasurer

SCHEDULE 'A1'

Highway 534, Concession 6, Part Lot 25, REM PCL; 12950 N/S
Township of Nipissing, District of Parry Sound



Lands to be rezoned from the Rural (RU) Zone to the Environmental Protection (EP) Zone

This is Schedule 'A1' to Zoning By-law 2025-29
Passed this 7th day of October, 2025

Mayor

Municipal Administrator-Clerk-Treasurer

TOWNSHIP OF NIPISSING			
Report Prepared For:	John-Paul Negrinotti	Application Number:	2025-05
Report Prepared By:	Jamie Robinson MCIP, RPP and Patrick Townes, BA, BEd	Applicant:	John and Sheila Richards
Location:	Highway 534, Concession 6, Part Lot 25, REM PCL; 12950 N/S	Owner:	Thomas Richards
Application Type:	Zoning By-law Amendment	Report Date:	October 7, 2025

A. PROPOSAL/BACKGROUND

An application for a Zoning By-law Amendment has been submitted for the subject lands located on Highway 534, Concession 6, Part Lot 25, REM PCL; 12950 N/S. There is no municipal address for the subject lands. The application was submitted by John and Sheila Richards on behalf of the owner Thomas Richards. The subject lands are outlined in red on Figure 1.

Figure 1: Subject Lands



The subject lands are currently vacant and the surrounding land uses generally include rural, rural residential and shoreline residential land uses. The subject lands are primarily forested. surrounding land uses primarily include rural residential, rural and forested areas.

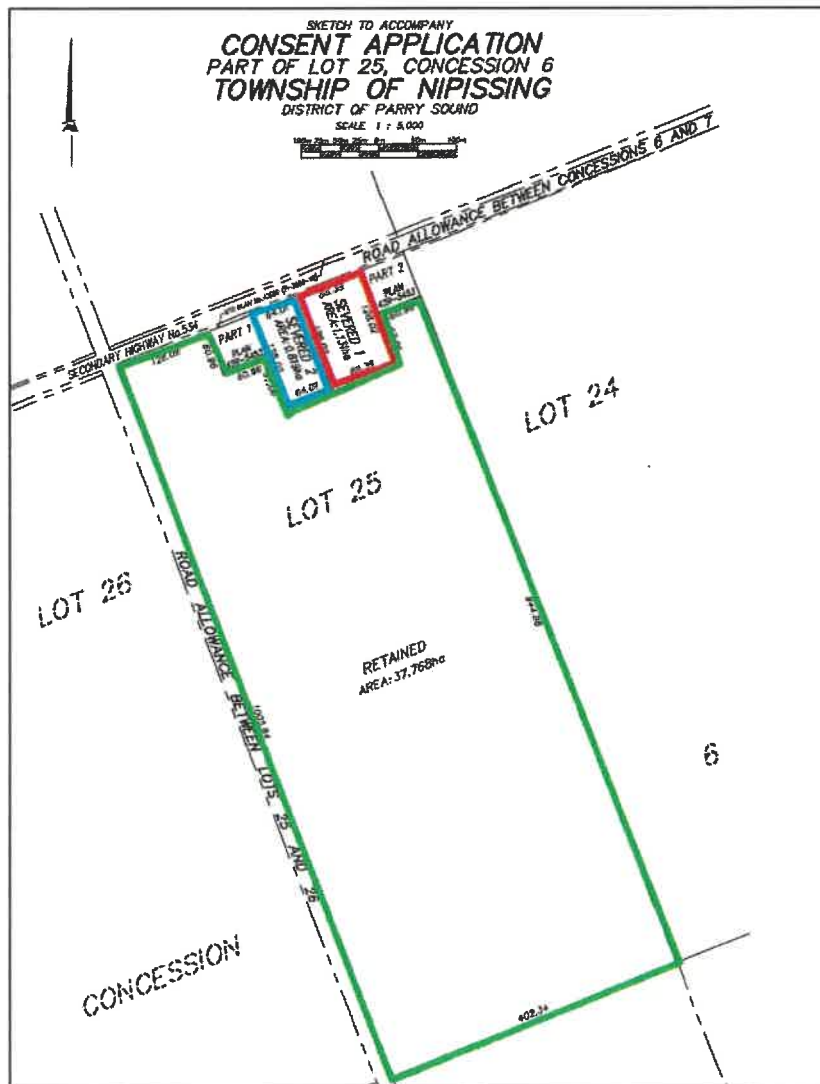
The applicants are submitting the Zoning By-law Amendment application to satisfy the following condition of the approved Consent Application C2025-05:

f) the proposed retained lot to be zoned to require development and site alteration on the proposed lots to be located at least 120 metres from the unclassified wetland feature;

The purpose of the proposed Zoning By-law Amendment is to extend the Environmental Protection (EP) Zone mapping to include 120 metres around a wetland feature that is located on the Retained Lot.

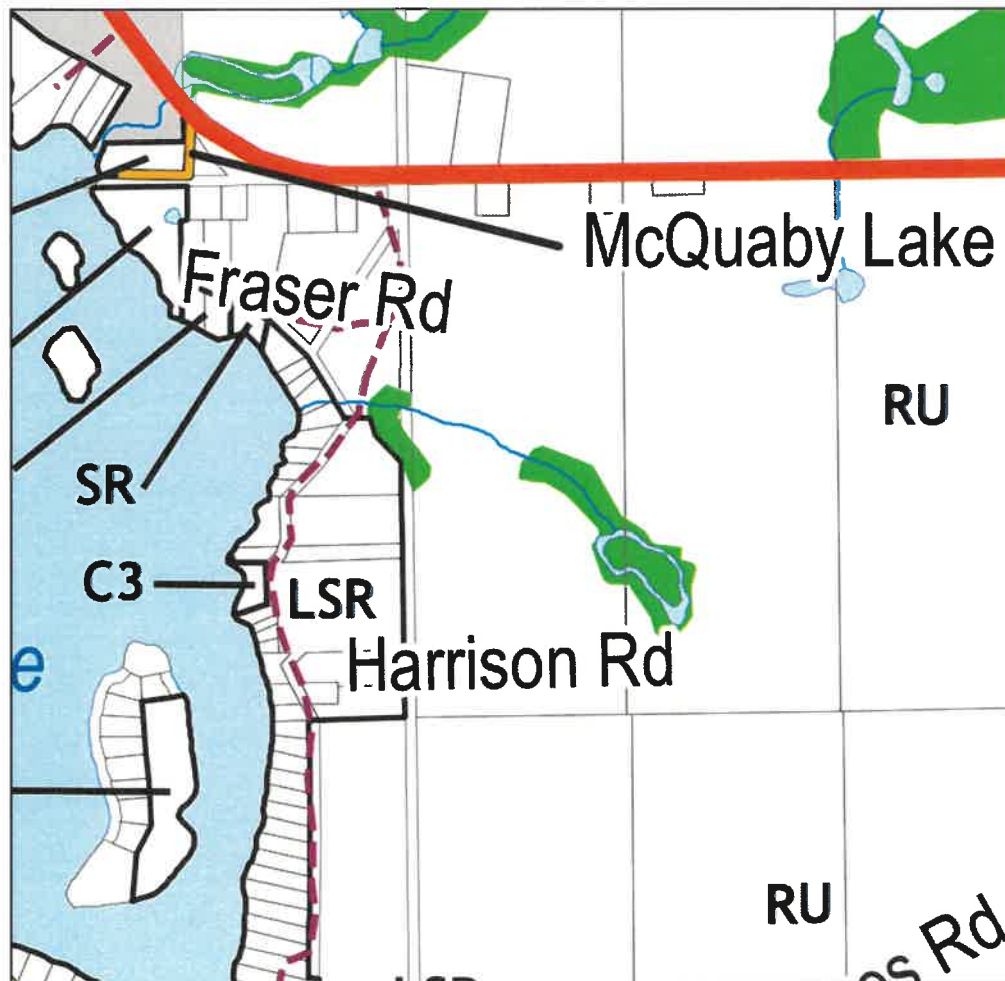
A copy of the sketch submitted with the Consent application is included in Figure 2. The proposed Retained Lot is outlined in green, the proposed Severed Lot #1 is outlined in red, and proposed Severed Lot #2 is outlined in blue. The Consent application proposed two new lots on the subject lands, for a total of three lots.

Figure 2: Proposed Lot Configuration



The subject lands are designated as Rural and Environmental Protection on Schedule A of the Official Plan, and there is a watercourse and unclassified wetland identified on Schedule B of the Official Plan. The subject lands are located within the Rural (RU) and Environmental Protection (EP) Zones. The location of the unclassified wetland and the current EP Zone is shown in green on Figure 3.

Figure 3: Unclassified Wetland and EP Zone



The applicants did not complete an Environmental Impact Study, and therefore it was recommended as a condition of provisional Consent to rezone the lands surrounding the unclassified wetland and the current EP Zone mapping to include the adjacent lands of 120 metres. This would prohibit new buildings and structures within 120 metres of the unclassified wetland boundary,

B. POLICY & REGULATORY REVIEW

B1. Provincial Planning Statement

All applications made under the *Planning Act*, must be consistent with the Provincial Planning Statement (PPS). The subject lands are considered Rural Lands in the context of the PPS. Section 2.6.1 c) identifies residential development, including lot creation that is suitable for the provision of appropriate sewage and water systems, as a permitted use within Rural Lands. The creation of the new lots and the proposed uses on the lots are permitted in the context of the PPS.

Section 4.1 of the PPS includes policies regarding the long-term protection of Ontario's natural heritage features and areas. There is an unclassified wetland feature identified on the subject lands with an approximate size of 2.4 hectares (5.9 acres). The unclassified wetland is located on the proposed retained lot. A Zoning By-law Amendment was required as a condition of the provisional Consent as an Environmental Impact Study was not submitted as part of the Consent application submission. The Zoning By-law Amendment is to extend the EP Zone mapping to include the lands within 120 metres of the unclassified wetland to prohibit development and site alteration.

Section 3 of the PPS contains policies that address natural and human-made hazards. There are no natural or human-made hazards identified on the subject lands.

The proposed Zoning By-law Amendment application is consistent with the PPS.

B2. Township of Nipissing Official Plan

The subject lands are designated as Rural and Environmental Protection on Schedule A of the Official Plan, and there is a watercourse and unclassified wetland identified on Schedule B of the Official Plan.

Section 2.2.2 of the Official Plan permits residential uses in the Rural designation. The applicants are proposing rural residential development in the future which is considered as a permitted use.

Section 5.2 of the Official Plan applies to lands adjacent to natural heritage features. Section 5.2.1 of the Official Plan provides that adjacent lands are the lands relevant to which impacts of a development must be considered. Development and site alteration on adjacent lands is not permitted unless it has been demonstrated through the completion of an Environmental Impact Study that there will be no negative impacts on the natural features and their ecological functions. The effect of a development proposal on features must be considered when the proposed development is within:

- 120 metres of the boundary of a Provincially Significant Wetland or unclassified wetland in excess of 2 hectares;
- 50 metres from the boundary of a provincially or regionally significant earth Area of Natural and Scientific Interest;
- 120 metres from the boundary of a provincially or regionally significant life science Area of Natural and Scientific Interest;
- 120 metres from the boundary of a fish habitat area.

The subject lands contain an unclassified wetland in excess of 2 hectares. The unclassified wetland is located on the proposed retained lot. A Zoning By-law Amendment was required as a condition of the provisional Consent as an Environmental Impact Study was not submitted as part of the Consent application submission. The Zoning By-law Amendment is to extend the EP Zone mapping to include the lands within 120 metres of the unclassified wetland to prohibit development and site alteration. The expansion of the EP Zone mapping to include the adjacent lands of 120 metres therefore conforms to this section of the Official Plan.

The proposed Zoning By-law Amendment application conforms to the Official Plan.

B3. Township of Nipissing Zoning By-law 2020-20

The subject lands are located within the Rural (RU) and Environmental Protection (EP) Zone in the Zoning By-law. Future uses on the proposed lots would need to comply with the permitted uses of the RU Zone in the Zoning By-law.

The minimum lot area for the RU Zone is 0.8 hectares (2 acres) and the minimum lot frontage is 60 metres. Each of the proposed lots are to exceed the minimum requirements outlined in the Zoning By-law for the RU Zone. As a result of the unclassified wetland on the subject property, the EP Zone is proposed to be expanded an additional 120 metres to include the adjacent lands surrounding the unclassified wetland feature. The expansion of the EP Zone would prohibit new buildings and structures within 120 metres of the unclassified wetland feature and there is still a building envelope on the proposed retained lot outside of this area.

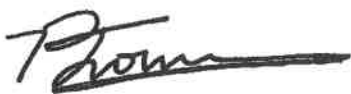
C. RECOMMENDATION

Following the review of the Zoning By-law Amendment application, it is recommended that the proposed Zoning By-law Amendment to satisfy a condition of provisional Consent be approved, and that the draft Zoning By-law Amendment be passed.

The proposed extension of the EP Zone on the proposed retained lot to include the adjacent lands of 120 metres from the unclassified wetland feature prohibits new buildings and structures within this area.

Respectfully submitted,

MHBC PLANNING



Patrick Townes, BA, BEd
Associate



Jamie Robinson, BES, MCIP, RPP
Partner



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by:

Seconded by:

Closed Session: That this part of our meeting will be closed to the public as authorized by Section 239. (2)(b) personal matters about an identifiable individual, including municipal or local board employees.

Purpose of the Closed Session: Staff Update on Position

Time: p.m.

	For	Against
--	------------	----------------

CHALAPENKO		
FOOTE		
KIRKEY		
SCOTT		
YEMM		

Carried

Mayor: DAVE YEMM



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

Number: R2025-

Moved by:

Seconded by:

That we resume to an open public meeting.

Time: p.m.

For	Against
------------	----------------

CHALAPENKO	
FOOTE	
KIRKEY	
SCOTT	
YEMM	

Carried

Mayor: DAVE YEMM



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

That we receive the correspondence report as presented.

For	Against
------------	----------------

YEMM	
CHALAPENKO	
FOOTE	
KIRKEY	
SCOTT	

Carried

Mayor: Dave Yemm

TOWNSHIP OF NIPISSING

CORRESPONDENCE

October 7, 2025

- 1.** Ministry of Municipal Affairs and Housing – 2024 Financial Information Return (FIR) Recognition Award.
- 2.** Ontario Community Infrastructure Fund (OCIF) Allocation Notice.
- 3.** The Ministry of Solicitor General – Review of Ontario Provincial Police (OPP) Cost Recovery Model.
- 4.** Minister of the Environment, Conservation and Parks – Letter from Honorable Todd McCarthy.
- 5.** Association of Municipalities of Ontario (AMO) Policy Update – AMO's Response to Planned Automated Speed Enforcement Ban.
- 6.** City of Kitchener – Honorable Doug Ford, Premier of Ontario – Significant Postage Increase Costs.
- 7.** Municipality of Brighton – Call upon the provincial and federal governments to enact electoral reform, adopting proportional systems.
- 8.** The Corporation of the City of Dryden – urges the Government of Ontario, through the Ministry of Education, to incorporate mandatory water safety and swim-to-survive training into the elementary school curriculum for all Ontario students.
- 9.** The Corporation of the Township of Perry – formally calls on the government of Canada and all federal parties to increase the eligibility threshold for Income Replacement Benefit (IRB) program from \$ 20,000 to no less than \$ 40,000 annually.
- 10.** The Township of Woolwich – Resolution Passed by Woolwich – Bill C-61 First Nations Clean Water Act.
- 11.** Powassan & District Union Public Library Meeting Minutes held May 26th, July 7th and September 15th 2025.
- 12.** Township of Nipissing Recreation Meeting Minutes held September 15th 2025.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2025-4359

September 11, 2025

Mr. Kris Croskery-Hodgins
Municipal Administrator-Clerk-Treasurer
Township of Nipissing
45 Beatty Street
Nipissing, ON, P0H 1W0
admin@nipissingtownship.com

Dear Mr. Croskery-Hodgins:

I am very pleased to inform you that your municipality has won a 2024 Financial Information Return (FIR) Recognition Award. Thank you for your efforts and contribution in ensuring that timely, reliable and accurate financial information was submitted for the Township of Nipissing's 2024 Financial Information Return. Your municipality will be identified on the FIR website (<https://efis.fma.csc.gov.on.ca/fir/index.php/en/financial-information-return-en/>) as one of the winners of this award.

As you know, the FIR reports capture important financial and statistical information for each municipality in the province. This assists the Ministry of Municipal Affairs and Housing in providing the most current information to the growing number of users of our municipal database and provides important information to inform government decision making.

Thank you for the leadership and diligence your municipality has demonstrated in this important area.

Sincerely,

A handwritten signature in blue ink that reads "Robert J. Flack".

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Mayor Dave Yemm dyemm@nipissingtownship.com
Hon. Victor Fedeli, MPP – Nipissing Vic.Fedeli@pc.ola.org



Ontario Community Infrastructure Fund (OCIF)

Allocation Notice

Ministry of Infrastructure

The Corporation of the Township of Nipissing

September 2025

Disponible en français

Overview

2026 OCIF Funding

The amount of Funds the municipality named on this Allocation Notice is eligible to receive under the Agreement in the 2026 Funding Year is as follows:

2026 formula allocation	\$125,000
--------------------------------	------------------

Terms and Conditions

The provision of Funds to the Recipient are subject to the terms and conditions of the Agreement.

OCIF Financial Reporting Requirements

The Recipient must submit an Annual Financial Report (AFR) to the Ministry twice each year using the Transfer Payment Ontario (TPON) system.

1. *AFR – Initial* (due March 31, 2026) provides information on how program funding is or will be used along with information on the planned/proposed projects that will make use of the OCIF funding.
2. *AFR- Final* (due February 15, 2027) provides information on how the OCIF funding was used at the end of the calendar year including:
 - the amount of interest earned on the OCIF funds over the year;
 - actual annual expenditures on projects; and
 - status update on projects that make use of OCIF funding, indicating whether each project is still in progress or completed.

In addition, recipients must also submit other reporting requirements as noted in the Agreement (e.g., submission to Ministry of Municipal Affairs and Housing of the 2024 Financial Information Return, etc.).

Payment of Funds

As per section F.2.1 of the Agreement and subject to the submission and acceptance of all required reporting, the province will make payments in accordance with the following schedule:

- Allocations of \$150,000 or less will be provided in one payment;
- Allocations greater than \$150,000 but less than \$1 million will be provided through six payments; and
- Allocations greater than \$1 million will be provided through twelve payments.

As per section A3.2(b) of the Agreement, the province may withhold payments until it determines all reporting has been submitted and is satisfied with the Recipient's plan to utilize funding.

Ontario Community Infrastructure Fund (OCIF)
Allocation Notice
The Corporation of the Township of Nipissing

Data Sources

- **Core infrastructure:** Current replacement values (CRVs) estimates were derived from CRV template submissions and Asset Management Plans.
- In cases where CRVs for OCIF eligible core infrastructure were not provided through a CRV template submission, the Ministry extracted CRV from municipal asset management plans.
- As previously communicated during the 2025 CRV data collection process, starting with 2026 allocations the Ministry is no longer using Financial Information Return (FIR) based estimates as an anchor to determine final CRV estimates for the OCIF funding formula. This change may have an impact on the core infrastructure estimate (line “a” of your Allocation Notice). Starting with 2026 allocations, CRVs are solely being updated through the annual CRV data collection process, which allows municipalities to submit CRV estimates for their OCIF-eligible core infrastructure.
- Categories included are:

<u>Line</u>	<u>Item</u>
611	Roads - Paved
612	Roads - Unpaved
613	Roads - Bridges and Culverts
614	Roadways - Traffic Operations & Roadside Maintenance
621	Winter Control - except Sidewalks, Parking Lots
622	Winter Control - Sidewalks, Parking Lots only
650	Street Lighting
811	Wastewater Collection/Conveyance
812	Wastewater Treatment and Disposal
821	Urban Storm Sewer System
822	Rural Storm Sewer System
831	Water Treatment
832	Water Distribution/Transmission
- Median household income: Statistics Canada’s measure of median income for all private households in 2020.
- Weighted property assessment: Measures the size of the municipality's tax base. Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes (PILs) retained by the municipality).
 - Weighted Assessment: 2024 Returned Roll and 2025 starting tax ratios (Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws)
 - PIL Weighted Assessment: Municipal FIR (2022 or 2023).
- 2025 OMPF (Ontario Municipal Partnership Fund) data released October 2024.

Ontario Community Infrastructure Fund (OCIF)
Allocation Notice
The Corporation of the Township of Nipissing

Below are the key data source values used to calculate your 2026 allocation:

The Corporation of the Township of Nipissing		
	Inputs	
a	Core infrastructure CRV estimate	\$82,771,474
b	Adjusted core infrastructure	\$82,771,474
c	Weighted property assessment	\$403,798,950
d	Number of households	1,367
e	Median household income	\$83,000
Ind 1*	Indicator 1 ($h \div i$)	-0.3972
f	Indicator 1 – Raw ($b \div c$)	0.2050
g	Indicator 1 of eligible municipalities: Median, Lowest, Highest Value	g1: Median: 0.3345 g2: Lowest: 0.0083 g3: Highest: 1.4321
h	Difference between Indicator value and Median ($f - g1$)	-0.1295
i	Difference between the Median and the Minimum Value ($g1 - g2$) ¹	0.3262
Ind 2*	Indicator 2 ($l \div m$)	-0.4410
j	Indicator 2 – Raw ($b \div d \div e$)	0.7295
k	Indicator 2 of eligible municipalities: Median, Lowest, Highest Value	k1: Median: 1.2599 k2: Lowest: 0.0572 k3: Highest: 4.6838
l	Difference between Indicator value and Median ($j - k1$)	-0.5304
m	Difference between the Median and the Minimum Value ($k1 - k2$) ²	1.2027
Ind	Infrastructure Index ($(Ind1 + Ind2) / 2$)	-0.4191
n	Median of Infrastructure Indices of all eligible municipalities	-0.0302
o	Percentage points away from the Median	-38.89
p	Core infrastructure multiplier (per \$100,000 of core infrastructure) $\$171.243 - \$24 \times (n - Ind) \div 10\%$ ³	\$103.00
q	Median core infrastructure multiplier	\$171.243
	2025 OCIF Allocation	\$129,155
	2026 OCIF Allocation Maximum of ($p \times a \div \$100,000$) or \$125,000, up to \$10 million, limited to $\pm 10\%$ variance from 2025 grant**	\$125,000

****Core infrastructure value must be divided by \$100,000 before applying the core infrastructure multiplier.**

Please Note: Due to rounding, some calculations may vary from the results shown.

*The re-weighted indicators are on a scale of -1 to +1.

Note 1: Since the indicator is below the median, the difference between the median and the lowest value is calculated ($g1 - g2$)

Note 2: Since the indicator is below the median, the difference between the median and the lowest value is calculated ($k1 - k2$)

Note 3: Since the index is below the median, the funding multiplier per \$100,000 of core infrastructure is less than \$171.243

Details of how grants are calculated, including the infrastructure index and the way in which it impacts OCIF funding by comparing it to the median infrastructure index of all eligible municipalities, can be found in the Ontario Community Infrastructure Fund program guidelines at: www.ontario.ca/page/ontario-community-infrastructure-fund#section-5.

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
 Toronto ON M7A 1Y6
 Tel: 416 326-5000
 Toll Free: 1 866 517-0571
 Minister.SOLGEN@ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
 Toronto ON M7A 1Y6
 Tél. : 416 326-5000
 Sans frais : 1 866 517-0571
 Minister.SOLGEN@ontario.ca



132-2025-3641

By email

September 26, 2025

Dear Heads of Council and Chief Administrative Officers of OPP-Policed Municipalities:

The Ministry of the Solicitor General has undertaken a review of the Ontario Provincial Police (OPP) cost recovery model. I would like to extend my gratitude for your participation and input into this process.

I am writing to inform you that because of the review, regulatory amendments have been made to Ontario Regulation 413/23: Amount Payable by Municipalities for Policing from Ontario Provincial Police under the *Community Safety and Policing Act, 2019*. These amendments are in effect and will inform the 2026 annual billing statement to be issued shortly.

Firstly, an 11 per cent cap is established on the increase in policing costs owed by municipalities for the 2026 calendar year when compared to 2025, excluding the costs related to any service enhancements.

Secondly, a new discounts table will be established in regulation and will apply to the 2026 billing year and going forward. This new discount table introduces a lower eligibility threshold to receive a discount. Municipalities will now receive calls for service and overtime discounts when they are three or more standard deviations from the average calls for service weighted time to property count ratio, rather than the current regulatory threshold of five standard deviations.

The amendments have been approved by Cabinet and have been filed with the Registrar of Regulations. They will be accessed publicly online through the [e-Laws page](#) – and will be available here within the next few business days.

The preparation of 2026 annual billing statements is underway and statements are targeted for release in November 2025.

As we undertook this review, we heard loud and clear that greater clarity, predictability and stability in the OPP cost recovery model, and associated billing statements, is critical to municipalities as annual budget processes are undertaken. These amendments were contemplated, and ultimately decided upon, based on those concerns and the direct feedback that we heard from OPP-policed municipalities.

.../2

Page 2

Should you have any questions about the regulatory updates, please reach out to solgeninput@ontario.ca.

Please direct any questions about your annual billing statements to the Crime Prevention and Community Support Bureau at opp.municipalpolicing@opp.ca.

Thank you again for your partnership.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael S. Kerzner", with a stylized flourish at the end.

The Honourable Michael S. Kerzner
Solicitor General

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety
Ministry of the Solicitor General

Thomas Carrique, C.O.M.
Commissioner, Ontario Provincial Police

From: Kris Croskery-Hodgins <admin@nipissingtownship.com>
Sent: October 1, 2025 6:24 PM
To: Kristin Linklater
Subject: Fwd: Letter from the Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks / lettre de l'honorable Todd McCarthy, ministre de l'Environnement, de la Protection de la nature et des Parcs

Correspondence please .
 Sent from my iPhone

Begin forwarded message:

From: "Minister, MECP (MECP)" <Minister.MECP@ontario.ca>
Date: October 1, 2025 at 12:20:29 PM EDT
Subject: Letter from the Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks / lettre de l'honorable Todd McCarthy, ministre de l'Environnement, de la Protection de la nature et des Parcs

Good morning,

As you know, Ontario is transitioning the blue box system from municipal control to a producer-run model where Producer Responsibility Organizations (PROs) will be running a province-wide blue box collection system. This will save municipalities over \$171 million annually and the transition will be complete in 2026.

I am writing today to confirm that, under the Blue Box Regulation, PROs are not, and have never been, responsible for collecting blue box waste from industrial, commercial, and institutional (IC&I) sources. In addition, PROs have indicated that, beginning in 2026, they will not voluntarily continue to offer this service to municipalities who are willing to pay for it as they have been doing for some small IC&I locations during the transition.

As PROs have been communicating since 2023, this means that municipalities will need to continue to work with their small IC&I establishments to identify the best path forward for collection in their communities. It is the ministry's understanding that many municipalities have already started this work to be ready for January 1, 2026.

This is not the outcome I had hoped for when I wrote PROs on June 4, 2025, to ask them to prepare an offer of service that would continue small IC&I collection at municipal cost. I had heard from municipalities and PROs that PROs could leverage the province-wide blue box collection system to offer a cost-effective option for municipalities to consider.

Unfortunately, on September 19, 2025, PROs indicated that they would not be able to fulfill my initial direction. They identified operational, infrastructure, and financial challenges to providing small IC&I collection that would make it impractical and unaffordable for most municipalities and potentially disruptive for the residential collection run by PROs.

While I remain disappointed that the design of the proposal does not support broader curbside collection, leaving a gap in service across municipalities, I am pleased that PROs have agreed to work with communities that rely on depots for blue box collection to facilitate small IC&I collection. They are proposing to allow for comingling of residential and small IC&I blue box in shared depot containers. This means that municipalities will not have to plan and pay for separate depot containers for small IC&I blue box waste, which would add cost and burden. Under the PROs' proposed approach, PROs will be responsible for hauling and recycling the estimated share of collected recyclables from residential sources, and municipalities will be responsible for hauling and recycling the estimated share from small IC&I establishments.

I am very disappointed that PROs were not able to deliver an offer for small IC&I collection. However, I also recognize that the vast majority of businesses in Ontario arrange their own recycling collection through private contracts, or through an arrangement with their municipalities. While PROs will not be making municipalities an offer for small IC&I collection, these private sector solutions are still available to municipalities. If municipalities are not going to offer this service to businesses, proactive communication will be needed to inform individual businesses and business associations of the need to organize recycling independently.

My government is committed to the best possible blue box system for both producers and municipalities. To this end, we will be considering improvements to the system over the coming year. As this occurs, we will be looking into how any changes to the Blue Box Regulation could leverage the producer-run system and support our communities, small businesses, and institutions to cost-effectively maintain blue box services.

My ministry will be in touch with further information over the coming months as we move forward on this initiative. In the meantime, if you have questions about the PROs' offer to facilitate small IC&I collection in depot communities, please contact info@circularmaterials.ca.

Thank you for your continued support of the transition to producer responsibility. This transition will improve the amount of material recycled in Ontario and save money for municipalities.

Todd McCarthy
Minister of the Environment, Conservation and Parks

Bonjour,

Comme vous le savez, l'Ontario effectue la transition du système des boîtes bleues, en passant d'un contrôle municipal à un modèle exécuté par les producteurs dans lequel les organismes assumant les responsabilités d'un producteur exploiteront un système de collecte des matériaux destinés aux boîtes bleues à l'échelle de la province. Ce transfert

Kris Croskery-Hodgins

From: AMO Policy <policy@amo.on.ca>
Sent: September 26, 2025 9:48 AM
To: piper@nipissingtownship.com
Subject: AMO Policy Update - AMO's Response to the Planned Automated Speed Enforcement Ban



AMO Policy Update – AMO's Response to the Planned Automated Speed Enforcement Ban

Top Insights

- Premier Ford announced a province-wide ban on municipal automated speed enforcement (ASE) cameras, which will be included in a fall Bill and, if passed, would take effect upon Royal Assent.
- AMO is disappointed with the decision, highlighting that ASE cameras have a proven record of increasing road safety, free up police to focus on other crimes, and are paid for by speeders, not taxpayers. A ban is provincial over-reach.
- AMO will advocate against the ban. It will also gather data from municipalities to quantify the ban's financial impact. This data will be used to request that the province fund the costs.

AMO's Response to the Planned Automated Speed Enforcement Ban

Yesterday, Premier Ford [announced](#) a province-wide ban on municipal ASE cameras. The ban, to be introduced in a fall Bill, would take effect upon Royal Assent if passed. Other elements of the plan include:

- Requirements for signs. Municipalities with existing ASE cameras in school zones must install large new signs to slow down drivers by mid-November 2025, with permanent, large signs with flashing lights to be in place by September 2026.
- A new provincial fund. A fund will be created for impacted municipalities to implement traffic calming road improvements, such as speed bumps, roundabouts, and signage, as well as public education initiatives.

AMO is disappointed the Premier is taking steps to ban municipal ASE. There is strong evidence showing that ASE cameras work. People slow down, making our roads safer and protecting all of us – especially kids. We all care about road safety, but we also care about community safety. ASE also frees up police to focus on high priority crime, which is what Ontarians want. Speeders – not taxpayers – pay the cost. If there's an issue of fairness or how the cameras are used, municipalities with AMO can work together with the province to address it. We can have safer streets, efficient enforcement, and fair enforcement. Further, municipalities need a broad range of tools to improve road safety. We are also concerned about continued provincial over-reach. This should be a local decision. Municipalities are an accountable, elected order of government.

AMO will continue to engage with the Ministry of Transportation, sharing our sector's concerns about a province-wide municipal ban and offering advice on potential program improvements. We will also provide comments to the Bill's Standing Committee. Our goal is to advocate for working with the province to improve – not ban – the ASE program.

As a next step, we will ask municipalities with ASE programs for data to quantify the financial impact of a ban, which will support our request for the province to fund the costs of their imposed ban if it proceeds.

An online version of this Policy Update is also available on the [AMO Website](#).

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

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AMANDA FUSCO

Director of Legislated Services & City Clerk
Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.904.1402 Fax: 519.741.2705
amanda.fusco@kitchener.ca
TTY: 519-741-2385

SENT VIA EMAIL

September 26, 2025

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on August 25, 2025, passed the following resolution regarding postage:

"WHEREAS Postage costs have seen significant increases, including 25% in 2025 alone;

WHEREAS paper billing has a further environmental cost in both materials (trees) and transportation;

WHEREAS paper billing is increasingly being displaced by environmentally friendly and cost-efficient e-billing;

WHEREAS the Municipal Act indicates the right to a paper bill, and cost-recovery fees for paper billing for tax, and utility bills are unclear;

THEREFORE BE IT RESOLVED that Kitchener City Council request the Province of Ontario to amend the Municipal Act to permit municipalities the ability to grandfather-out paper billing as the default option, and to permit municipalities to establish fees for paper billing for new accounts that opt for this method of delivery;

THEREFORE BE IT FINALLY BE RESOLVED that a copy of this motion be sent to the Association of Municipalities of Ontario, the Premier of Ontario, the Ministry of Municipal Affairs and housing, all other municipalities within Ontario for their consideration and possible endorsement."

Yours truly,



A. Fusco
Director of Legislated Services & City Clerk

Cc: Hon. Rob Flack, Minister of Municipal Affairs and Housing
Association of Municipalities Ontario (AMO)
Sloane Sweazey, Senior Policy Advisor, City of Kitchener
Ontario Municipalities



Date: September 15, 2025

Resolution No. COU-2025-30

Moved By: Councillor Wheeldon

Seconded By: Councillor Rowley

Whereas Canadian governments at all levels are structured by and derive their legitimacy from democratic principles, practices, and norms;

And Whereas many countries around the world are experiencing increased political polarization and hostility, shifts toward authoritarianism, and the undermining of democratic norms;

And Whereas incivility and hostility increasingly define the political sphere in Canada at every level of government, but particularly in systems with political parties;

And Whereas this hostile political climate drives lower democratic participation, including low voter turnout and fewer and less diverse political candidates, resulting in a lopsided and unhealthy democracy;

And Whereas poor political health undermines the ability of democratic institutions to exercise effective leadership and overcome the unprecedented challenges of the 21st century;

And Whereas elections are one of the most central and participatory parts of Canadian democratic systems;

And Whereas numerous studies, including those by Parliamentary committees, have identified our First Past the Post electoral system as driving increasing polarization and declines in voter participation, and have recommended some form of proportional representation;

And Whereas electoral reform enjoys broad public support, with a majority of polling respondents who identify with every major party supporting change in the way that they vote;

Therefore Be It Resolved that the Municipality of Brighton call upon the provincial and federal governments to enact electoral reform, adopting proportional systems in which every vote counts and polarization is diminished, in order to safeguard and empower Canadian democracy;


And Be It Further Resolved that this motion be circulated to Prime Minister Mark Carney, Premier Doug Ford, and all Ontario municipalities.

Carried

☒

OR Defeated

☐


Mayor

Recorded Vote		For Clerks Use Only			
Recorded vote called by: _____					
	For	Against	Abstain	Absent	COI
Mayor Brian Ostrander					
Deputy Mayor Ron Anderson					
Councillor Anne Butwell					
Councillor Hannah MacAusland					
Councillor Emily Rowley					
Councillor Jeff Wheeldon					
Councillor Bobbi Wright					
Total					
Carried <input type="checkbox"/>		Defeated <input type="checkbox"/>		Clerk's Initials <input type="text"/>	

11.1.

THE CORPORATION OF THE CITY OF DRYDEN

MOVED BY: Price

DATE: 22-Sep-25

SECONDED BY: Kiewning

RESOLUTION NO.: 14

Whereas drowning is one of the leading causes of preventable deaths among children in Ontario and research by the Lifesaving Society of Ontario shows that most children who drown never intended to be in the water; and

Whereas evidence demonstrates that even basic swimming and water survival skills significantly reduce the risk of drowning; and

Whereas many children in Ontario do not have equitable access to swimming lessons outside of school due to financial, cultural or geographic barriers; and

Whereas several municipalities across Ontario have expressed strong interest in improving water safety education for children; and

Whereas the Ministry of Education has the authority to incorporate water safety and survival training into the regular elementary school curriculum as a universal, life-saving skill comparable to fire safety and road safety instruction;

Therefore, be it resolved that the Council of The Corporation of The City of Dryden respectfully urges the Government of Ontario, through the Ministry of Education, to incorporate mandatory water safety and Swim-to-Survive training into the elementary school curriculum for all Ontario students; and

Be it further resolved that a copy of this resolution be forwarded to The Honourable Minister of Education of Ontario, local Members of Provincial Parliament, the Association of Municipalities of Ontario and all Ontario municipalities, with a request for their endorsement.

RECORDED VOTE			DECLARATION UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT	
			Councillors who have declared an interest, abstained from discussion and did not vote on this question.	
Council	Yes	No		
Councillor C. Kiewning				
Councillor B. Latham				
Councillor M. MacKinnon				
Councillor R. Noel				
Councillor M. Price				
Councillor B. Tardiff				
Mayor J. Harrison				
			Disposition of Resolution (Check One)	
			Carried X	Defeated
TOTALS				

MAYOR: Harrison



**The Corporation of the
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: September 3, 2025

Resolution No.: 2025- 310

Moved By: Joe Lumley

Seconded By: Paul Sowrey

Whereas the Township of Perry recognizes the selfless service and enduring sacrifices made by Canadian Armed Forces veterans in the defence of our country and values;

Whereas the 2021 Census, conducted by Statistics Canada, identified more than 460,000 veterans residing across Canada, a significant population segment deserving of comprehensive, accessible, and modernized federal support;

Whereas Veterans Affairs Canada (VAC) currently administers income support programs to assist veterans in need, including the Income Replacement Benefit (IRB) program;

Whereas the eligibility threshold for the Income Replacement Benefit (IRB) program which was created in 2019 – set at \$20,000 annually for a single-person household – fails to reflect today's economic reality, particularly in light of inflation, soaring housing costs, and the general increase in cost of living;

Whereas such low eligibility thresholds may disincentivize employment and community participation by penalizing veterans for earning beyond an outdated benchmark, thereby discouraging reintegration and contribution to civic life;

Whereas it is the duty of all levels of government to stand in unified support of our veterans and to advocate for policy changes that enable them to live with dignity and financial stability;

Therefore, be it resolved that the Council of the Corporation of the Township of Perry formally calls on the Government of Canada and all federal parties to increase the eligibility threshold for the Income Replacement Benefit (IRB) program from \$20,000 to no less than \$40,000 annually for a single-person household; and

That Council urges Veterans Affairs Canada to review all income support programs with the intent to modernize eligibility criteria in line with the current cost of living across Canada;

That this motion be formally endorsed and sent to:

- The Right Honourable Mark Carney, Prime Minister of Canada;
- The Honourable Jill McKnight, Minister of Veterans Affairs;
- The Honourable Andrew Scheer, Acting Leader of the Official Opposition;
- Scott Aitchison, Member of Parliament for Parry Sound-Muskoka;
- All 444 municipalities across the Province of Ontario;
- The Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) for broader distribution and endorsement;

Carried: 

Defeated: 

Norm Hofstetter, Mayor

RECORDED VOTE		
Council	For	Against
Councillors Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Paul Sowrey		
Mayor Norm Hofstetter		



THE TOWNSHIP OF
WOOLWICH

BOX 158, 24 CHURCH ST. W.
ELMIRA, ONTARIO N3B 2Z6
TEL. 519-669-1647 / 1-877-969-0094
COUNCIL/CAO/CLERKS FAX 519-669-1820
PLANNING/ENGINEERING/BUILDING FAX 519-669-4669
FINANCE/RECREATION/FACILITIES FAX 519-669-9348

September 26, 2025

Prime Minister
Right Hon. Mark Carney
Office of the Prime Minister
80 Wellington Street
Ottawa, Ontario
K1A 0A2

Right Honorable Prime Minister:

RE: Resolution Passed by Woolwich Township Council – Bill C-61 First Nations Clean Water Act

This letter is to inform you that the Council of the Township of Woolwich passed the following resolution at their meeting held on September 23, 2025:

WHEREAS in December 2023, the Minister of Indigenous Services introduced house government bill C-61: An Act respecting water, source water, drinking water, wastewater and related infrastructure on First Nation lands also known as the First Nations Clean Water Act; and

WHEREAS in an open letter to Members of Parliament on December 12, 2024, the Assembly of First Nations (AFN) called on all Members of Parliament to prioritize the advancement of Bill C-61, calling it “a step toward addressing the long-standing water issues faced by First Nations”; and

WHEREAS Bill C-61 was not passed into law before Parliament was prorogued on January 6, 2025; and

WHEREAS Minister of the Environment, Conservation and Parks Todd McCarthy has been unclear on Ontario’s position on this legislation, identifying Bill C-61 as a potential piece of legislation that would “undermine competitiveness” and “delay project development” before apologizing for any confusion and clarifying the need to “bring clean drinking water to First Nations communities, while also bringing the kind of regulatory certainty that attracts investment in businesses and communities”; and

WHEREAS Prime Minister Mark Carney and Indigenous Services Minister Mandy Gull-Masty have indicated the Canadian government’s support for introducing legislation like Bill C-61 in the fall of 2025; and

WHEREAS as of September 2025, Indigenous Services Canada data shows that while 93 long-term drinking water advisories have been lifted, since November

2015, 37 long-term drinking water advisories remain active, including in 27 communities in Ontario; and

NOW THEREFORE be it resolved that the Council of the Township of Woolwich:

- 1. Calls on the Government of Canada and the Minister of Indigenous Services to reintroduce legislation to ensure First Nations have the right to clean and safe drinking water in the Fall of 2025 in the same form as Bill C-61;**
- 2. Calls on the Government of Ontario and the Minister of the Environment, Conservation and Parks to support this important Federal legislation; and**
- 3. Directs staff to forward this resolution to the Prime Minister, Minister of Indigenous Services, Premier of Ontario, Minister of the Environment, Conservation and Parks, Assembly of First Nations and all Municipalities in Ontario.**

Should you have any questions, please contact Alex Kirchin, by email at akirchin@woolwich.ca or by phone at 519-669-6005.

Yours truly,



Jeff Smith
Municipal Clerk
Corporate Services
Township of Woolwich

cc. Hon. Mandy Gull-Masty, Minister of Indigenous Services
Hon. Todd J. McCarthy, Minister of Environment, Conservation and Parks
Hon. Doug Ford, Premier of Ontario
Assembly of First Nations
All Municipalities in Ontario

11

Powassan & District Union Public Library

Minutes for Monday, May 26, 2025 – 6:15 p.m.

Board Meeting @ Library

In-person: Tina Martin, Debbie Piper, Laurie Forth, Bernadette Kerr, Steve Kirkey, Pat Stephens,
Marie Rosset

Absent with regrets: Brenda Lennon, Valerie Morgan

Absent: Randy Hall

Item	Action	Responsibility
1. Call to order	6:15 pm	
2. Respect and Acknowledgement Declaration	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.</p>	
3. General Consent Motion: Present the general Consent Motion for April 2025, which includes: <ul style="list-style-type: none"> a) Approval of May 26, 2025 Agenda b) Approval of Minutes from the April 23, 2025 meeting c) Approval of the April 2025 Financial Statements d) Library Report for April 2025 pending 	<p>Motion: 2025-22 That the General Consent Motion for May 2025 be adopted as amended</p> <p>Moved by: Debbie Piper Seconded by: Pat Stephens</p> <p>Carried.</p>	
4. Disclosure of pecuniary interest	None	
5. General Business <ul style="list-style-type: none"> a) Budget Update 	<ul style="list-style-type: none"> • On June 6, at their budget Meeting, the Municipality of Powassan approved the 2025 PDUPL budget presented in early January. • Invoices, and thank you letters were sent to each municipality. 	

b) Patron Allegiance	<ul style="list-style-type: none"> • Nipissing and Chisholm paid their fees up till the end of May. The January to May payment from Powassan is still pending. • Reminder to be sent to Powassan in early June • Library will be open on Saturdays beginning June 7th. • Suggestion made to include the monthly payment schedule in the next agreement and that payments be made monthly following the previous year's fees. Adjustment will be made once the new budget is approved. • At the meeting with Powassan Mayor McIsaac and CAO, and Library Chair and CEO there was mention of recording the attendance of all patrons by having them sign in with name and address or, alternatively, using a fob to determine their provenance. CAO to research cost for FOB system at Municipalities expense. • CEO provided list to CAO of all patrons from Powassan with all identifying details deleted. Only the patron number will allow the library to identify the individual. Hopefully, this will be sufficient and no further tracking will be requested. • Library agreement was discussed and Chair reminded Mayor and CAO that the renewal date for said agreement is fall 2025. • At the council budget meeting request was made that all mayors be involved in forming agreement. 	CEO
c) Recording of minutes at Board Meeting	<ul style="list-style-type: none"> • Request for improved and more complete minutes, with relevant action required for each agenda entry. • Going forward, Board meetings will be audio recorded for better recalling of info. • Suggestion of having each board member be responsible for the minutes once a year. 	CEO and Board members
d) Library Board Meeting Schedule	<ul style="list-style-type: none"> • Request for schedule for Board Meetings from September 2025 to September 2026 <ul style="list-style-type: none"> - September 15, 2025 - October 20, 2025 - November 17, 2025 - December 15, 2025 - January 19, 2026 - February 23, 2026 - March 16, 2026 	<p>Motion to approve schedule – June meeting</p>

	<ul style="list-style-type: none"> - April 20, 2026 - May 25, 2026 - June 15, 2026 	
e) Job Descriptions	<ul style="list-style-type: none"> • Job descriptions were presented. Request for highlighting changes to duties which occurred due to the rearranging of responsibilities. • Discussion on number of hours for full time versus part time 	CEO
f) Fundraising Opportunities	<ul style="list-style-type: none"> • Idea was submitted to sell packaged ice cream treats at the municipal pool during public swimming. Board decided the venture was not a good fit for the library. • Library is participating in an Urban Air Fundraiser, similar to ones being done in local schools. For every pass sold the library makes \$10. • Knitter Knatter event on June 26th at 10am. Knitters will knit a multitude of cotton dish rags for the Friends of the Library. 	Breya Market-Matthews
g) New Partnership with Municipalities	<ul style="list-style-type: none"> • Library forwarded email from Science North to the Powassan for their travelling summer program with an offer of sharing the cost. Answer still pending. • Requested information on availability of the municipal pool this summer so that a time may be scheduled for the Summer Reading Program kids. Waiting for answer. • Library agreed to supply books for a little library at Wasi Beach in Chisholm and made the same offer to Nipissing. Both Chisholm and Nipissing agreed to include library brochures in their small libraries. 	
h) Grants update	<ul style="list-style-type: none"> • Hired two students for the Canada Summer Jobs Program: <ul style="list-style-type: none"> - Miles Robbins of North Bay, graduate of the teaching program at Nipissing University. - Shannel Sison of Powassan high school will graduate this year from Almaguin Highschool. Volunteered many hours at library since September 	

<p>i) Maple Syrup Festival Outcomes</p> <p>j) Fundraising initiatives</p> <p>k) Upcoming activities</p>	<p>2024. Shannel will also be working on Saturdays as part of our reopening.</p> <ul style="list-style-type: none"> Applying for nine adult lifejackets through the Savinglives organization. Total revenue for the day: \$205 Taffy was generously donated by Bella Hill Maple Syrup Jewelry exchange event in May raised \$510. Plan is to continue with it as an annual event. Pride Flag Raising event on June 2nd at 2pm. Nipissing Museum Board Game Night on June 19, at 5pm Teen Night with VR set, Wii game and other games on June 25th from 4-6pm Knit and Knatter Dish Cloth making fundraiser on June 27 at 10am 	
6. Correspondence	None	
7. Committee Reports		
a) Property Committee	The new light fixtures were installed by Lawrence Electric in early April and finally completed, and the Accessibility update is almost complete.	
b) Financial Committee	Library financial audit started on May 20 th . CEO will inquire if audit can be presented at the June Board meeting.	CEO
c) Policy Committee	<ul style="list-style-type: none"> HR-01 Personnel Policy <ul style="list-style-type: none"> completed policy with agreed modifications will be presented at the June 23rd Board Meeting. GOV-04 Succession Planning Policy for CEO and Board Members. <ul style="list-style-type: none"> Policies of various length were sent to Board members. The Chair offered to select pertinent passages and add them to our policy. 	CEO Tina Martin

d) Friends of the Library	May meeting did not have a quorum. CEO is making list of events or items needing funding.	CEO, Friends
8. Adjournment	Motion: 2025-23 That the May 26, 2025 meeting be adjourned at 7:57pm. Moved by: Pat Stephens	Next meeting: July 7, 2025 at 6:15 pm

Chairperson: Kristine Martin
Kristine Martin, Chair

Recorder: Marie Rosset
Marie Rosset, CEO

Powassan & District Union Public Library

Minutes for Monday, July 7, 2025 – 6:15 p.m.

Board Meeting @ Library

In-person: Tina Martin, Debbie Piper, Laurie Forth, Bernadette Kerr, Steve Kirkey, Jennie Leblond,
 ✓ Valerie Morgan, Pat Stephens, Marie Rosset ✓

Absent with regrets: Brenda Lennon, Randy Hall

Item	Action	Responsibility
1. Call to order	6:11 pm	
2. Respect and Acknowledgement Declaration	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.</p>	
3. General Consent Motion: Present the general Consent Motion for June 2025, which includes: a) Approval of July 7, 2025 Agenda b) Approval of Minutes from the May 26, 2025 meeting c) Approval of the May 2025 Financial Statements d) Library Report for April and May 2025	<p><u>Motion: 2025-24</u></p> <p>That the General Consent Motion for June 2025 be adopted as amended</p> <p>Moved by: Steven Kirkey Seconded by: Debbie Piper</p> <p>Carried.</p>	
4. Disclosure of pecuniary interest	None	
5. General Business a) Audited Financial Statements Presentation by Jessica Dion, CPA, CA	<ul style="list-style-type: none"> - Jessica Dion presented a summary of the Audit Findings Report and went over details of the audited year end statement. - She informed the Board that in accounting terms there is a small surplus when all is said and done. This is mostly due to all the budget cuts initiated by the Budget 	

	<p>Committee and the many donations received from the public following the cuts.</p> <ul style="list-style-type: none"> - Board requested some modifications to the audited statements, namely transfer of \$1,200 to the maintenance reserve, and that programming amount, salaries and benefits, and utilities and maintenance be modified to be more reflective of actual figures. - Jessica Dion will make the changes and forward the new statements to CEO to distribute. <p><u>Motion: 2025-25</u></p> <p>That the 2024 Audited Financial Statements be adopted as amended RE: programming, salaries and benefits, and utilities and maintenance.</p> <p>Moved by: Debbie Piper Seconded by: Bernadette Kerr</p> <p>Carried</p> <p><u>Motion: 2025-26</u></p> <p>Motion to add \$1,200 to the Maintenance Reserve for 2024</p> <p>Moved by: Steven Kirkey Seconded by: Valerie Morgan</p> <p>Carried</p>	<p>Jessica Dion CEO</p>
<p>b) OLS Board Assembly Meeting Population 5,000-9,999 Report by Pat Stephens</p>	<p>Pat Stephens, Board representative to the OLS Board Assembly reported on annual meeting she attended in June 2025.</p> <ul style="list-style-type: none"> - Various customer service training courses are available to library staff - Library statistics from every Ontario libraries available to anyone - Samples of various library policies are available from OLS <p>Very good source of information.</p>	<p>Board Members Staff</p>
<p>c) New Board Member</p>	<p>Jenny Leblond - appointed by the Township of Chisholm as a member at large Board Member. Jenny has extensive experience as a Municipal CAO and Health Administrator.</p>	

d) Board Governance Session	<p>Board members are encouraged to sign up on OLS's LearnHQ for an annual Board Governance session on Nov 20, 2025 from 6 to 8pm.</p> <p>There will be a session for employees on Nov 19, which staff members will attend. Library will be closed for training on that day.</p>	<p>CEO and Board members</p> <p>CEO, staff</p>
e) Minute recording at Board Meetings	<p>Starting in September 2025 all Board meetings will be audio recorded for better recalling of info.</p>	
f) Library Board Meeting Schedule for September 2025 to June 2026	<p>Proposed schedule is as follows:</p> <ul style="list-style-type: none"> - September 15, 2025 - October 20, 2025 - November 17, 2025 - December 15, 2025 - January 19, 2026 - February 23, 2026 - March 16, 2026 - April 20, 2026 - May 25, 2026 - June 15, 2026 <p>All meetings will be on the third Monday of the month except for in February and May 2026 when they land on civic holidays.</p> <p><u>Motion: 2025-27</u></p> <p>That the Board meeting scheduled outlined in the July 7, 2025 Minutes be adopted as presented.</p> <p>Moved by: Steven Kirkey Seconded by: Jennie Leblond</p> <p>Carried</p>	<p>CEO</p>
g) Job Descriptions	<p>Delegated task list was presented to the Board, after going over the tasks, the CEO confirmed that ultimately she retains the responsibility of the tasks.</p>	

h) Fundraising Opportunities 2025	<ul style="list-style-type: none"> - Library will host a Music Festival on August 22, 2025 from 5 to 10pm, in the backyard. - The musicians' line up include Paul Wilson, Sam Depatie, Bernie Kerr, Steve Morrin, Andy McClelland, Davey Meloy, Jesse Thomas, and Ron Nigrini. - Tickets price \$25, Teen & Kids \$5 - Board members are encouraged to attend and support the library, and our local musicians. 	Breya Market-Matthews
i) Grants update	<p>Canada Summer Job Program:</p> <ul style="list-style-type: none"> - Both students hired for the CSJ Program had to resign for personal reasons. - Hired two new students: Nayomi Nicholls from Powassan and Angel Godwin from North Bay. <p>Lifejackets Program</p> <ul style="list-style-type: none"> - Application for nine adult lifejackets through the Savinglives organization was successful. Giesler Marine donated the other nine kid's lifejackets. - suggestion made to post sign at the hydro pond, will also post at Wasi Beach <p>Local Donations for Summer Program totaling \$2,012</p> <ul style="list-style-type: none"> - Lions Club: \$320 - OBSC: \$1,000 - Arborworks: \$250 - Jennifer Taun: \$142 - Friends of the Library: \$300 <p>OTF Resilience Grant and Capital Grant are completed. Both grants need their Acknowledgement Event to be scheduled. September date being considered for both.</p>	
j) Upcoming activities	<p>Summer Program continues until August 22.</p> <p>Art Gallery: Dana Thomas exhibiting for the month of July and August. Many of her paintings already sold.</p>	
6. Correspondence	Email sent from Chisholm Township – appointing Jenny Leblond to the Library Board as a member at large.	

d) Friends of the Library	<ul style="list-style-type: none"> - At their June meeting, the Friends agreed to fund some of the TD Summer Program (\$300), the plexiglass in the elevator and the newly installed pot lights (\$450), totaling \$750. - Their next big fundraising event is the annual Gloria Brown Crafting Items Sale scheduled for September 26th and 27th. 	CEO, Friends
8. Adjournment	Motion: 2025-29 That the July 7, 2025 meeting be adjourned at 8:20 pm. Moved by: Debbie Piper	Next meeting: September 15, at 6:15 pm

Chairperson: _____

~~Kristine Martin, Chair~~

Debbie Piper

Recorder: _____

Marie Rosset, CEO

Powassan & District Union Public Library

Minutes for Monday, September 15, 2025 – 6:15 p.m.

Board Meeting @ Library

In-person: Debbie Piper, Bernadette Kerr, Steve Kirkey, Jennie Leblond, Valerie Morgan, Pat Stephens, Marie Rosset

Via Zoom: Randy Hall at 6:45pm

Absent with regrets: Tina Martin, Laurie Forth

Recording of meeting

Item	Action	Responsibility
1. Call to order	6:15 pm	
2. Respect and Acknowledgement Declaration	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.</p>	
3. General Consent Motion: Presents the general Consent Motion for September 2025, which includes: <ul style="list-style-type: none"> a) Approval of September 15, 2025 Agenda with amendments b) Approval of Minutes from the July 7, 2025 meeting c) Approval of the June, July, and August 2025 Financial Statements d) Library Report for June and July 2025 	<p><u>Motion: 2025-30</u></p> <p>That the General Consent Motion for September 2025 be adopted as amended</p> <p>Moved by: Bernadette Kerr Seconded by: Jenny Leblond</p> <p>Carried.</p>	
4. Disclosure of pecuniary interest	None	
5. Business		
<ul style="list-style-type: none"> a) Reminder – Session related to Board governance 	<p>Date: November 20, 2015 – 6-8pm</p> <p>CEO will send links to Board members about one week before Nov 20th.</p>	CEO

b) New Recycling Provincial Legislation for IC&I Location	<ul style="list-style-type: none"> - New provincial legislation on the pick-up of recyclable material for libraries starting in January 2026. CEO contacted Municipal CAO and was informed pick-up would remain the same. 	
c) Music Festival Outcome	<ul style="list-style-type: none"> - Library hosted a Music Festival on August 22, 2025 from 5 to 10pm, in their backyard. - Profits amounted to \$1,991 - Total attendance, including musicians, volunteers, attendees, and employees, was over 140 - Municipality supplied the wooden stage and the BBQ free of charge - Next year library will apply for a grant through the Ontario Art Council to cover some of the costs and compensation for musicians 	
d) Grants update	<ul style="list-style-type: none"> - Canada Summer Job Program: Completed final report, and waiting for final payment - Lifejackets Program About 5 children's lifejackets and 2 adults' were circulated. Good for first year. - OTF Resilience Grant and OTF Capital Grant are completed. Both grants need their Acknowledgement Event to be scheduled. Working on date to accommodate MPP Vic Fedeli - Completed and submitted the 2025 PLOG 	CEO and OTF
e) Enter Closed Meeting	<p>Motion: 2025-31 That the PDUPL move into a session that is closed to the public in accordance to the Public Act, Section 16.1(b) personal matters about an identifiable individual at 6:30pm. Moved by: Jenny Leblond Seconded by: Bernadette Kerr</p>	

f) End closed meeting	<p>Motion: 2025-32 That the PDUPL move out of a session that is closed to the public at 7:07pm Moved by: Valerie Morgan Seconded by: Stephen Kirkey</p>	
g) Partnership with Municipality	<p>Quite a few successful partnerships occurred this summer, namely:</p> <ul style="list-style-type: none"> - The gap Kids and Mayor Peter McIsaac participated at our opening TD Summer Program event. Mayor was on Hot dog duty and the kids enjoyed the show and the hotdogs. - TD Summer Kids used the municipal pool every Friday from 2:30 to 3:30pm - Municipality supplied the stage and BBQ for the music festival - There was an end of program dance at the library for the GAP and TD kids – : schedule renewal meeting huge success! 	
h) Library Agreement Renewal Meeting	<ul style="list-style-type: none"> - Schedule renewal meeting with all three Mayors and council representatives sitting on the Library Board. - Library space available if required, also any information or documents will be made available upon request. - Goal is to have agreement completed by the end of November 2025 	<p>Randy Hall, Steven Kirkey, Bernadette Kerr</p> <p>CEO</p>
i) Fundraising Opportunities	<ul style="list-style-type: none"> - Jared Dupuis offered to run a Golf Tournament to raise funds for the library. - All members agreed that Music Festival worth continuing yearly. 	
j) Upcoming Activities	<ul style="list-style-type: none"> - CEO shared new library bookmarks listing weekly, monthly and yearly activities with Board members. - Steve Kirkey requested some copies for Nipissing. - September 30th at 1pm, recognition event for Marty Schreiter. Board members encouraged to attend. 	<p>CEO</p>

6. Correspondence	<ul style="list-style-type: none"> - Email from Elevator1 informing of the takeover of our contract by Pace, with the understanding that Pace will continue with the same original agreement. - Potential for costly (\$70,000) expense should the hydraulic oil start leaking - Email from Brenda Lennon announcing her resignation due to family commitments. 	Decision to proceed similarly to The Pines, hope for the best and worry about it when it happens
7. Committee Reports		
a) Property Committee	<p>All tasks from the OTF Capital Grant are now completed and paid for. Only the Acknowledgement Event remains to be completed.</p> <ul style="list-style-type: none"> - Increase in maintenance spending was for special projects that were in turn covered by donations from the Friends of the Library 	CEO, OTF rep., Vic Fedeli
b) Financial Committee	<ul style="list-style-type: none"> - CEO to prepare the first draft of the 2026 Budget for the October 20, 2025 Library Board meeting - CEO to book appoint. To transfer \$1,200 from general account to Maintenance GIC - Increase in Interest costs due to payroll deduction remittance delay fine (300) 	CEO
c) Policy Committee	<ul style="list-style-type: none"> • GOV-04 Succession Planning Policy for CEO and Board Members. - Deferred until October meeting when Chair is able to present the overhauled policy 	Tina Martin
d) Friends of the Library	<ul style="list-style-type: none"> - Their next major fundraising event is the annual Gloria Brown Crafting Items Sale scheduled for September 26th and 27th. - Usually well attended 	CEO, Friends
8. Adjournment	<p>Motion: 2025-33 That the September 15, 2025 meeting be adjourned at 7:45 pm. Moved by: Pat Stephens</p>	Next meeting: October 20, at 6:15 pm

Chairperson: _____
Debbie Piper, Vice Chair

Recorder: _____
Marie Rosset, CEO

MINUTES

Township of Nipissing Recreation Committee September 15, 2025

A meeting of the Township of Nipissing Recreation Committee was held on Monday, September 15, 2025 starting at 6:30 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

Present: Councillor Shelly Foote, Calista Bateman, Julie Mahoney, Kirsty Vandermeulen, Kathy Shaw, Marg Hughes and Tom Piper

Staff: Will Bateman, Fire Chief, CEMC, Municipal By-law Officer and Kristin Linklater Deputy Clerk, Administrative Assistant, Secretary.

Regrets: Councillor Lisa Chalapenko, Andrew Barry.

Disclosure of pecuniary interest: None

MOTION NUMBER 2025-20

Moved by: Kathy Shaw

Seconded by: Tom Piper

THAT we appoint a Chair for the September 15th Recreation Meeting. **Carried.**

MOTION NUMBER 2025-21

Moved by: Kathy Shaw

Seconded by: Calista Bateman

THAT the Minutes of the June 9, 2025 Recreation Committee Meeting are approved as circulated. **Carried.**

Discussion:

- a) Bottle Drive: Total collection from Wolfe Lake and Bear Creek Landfill for the months of June, July, August and September was \$ 3,069.80

Thank you to everyone who came out to assist with the collection. Collection is the Sunday before the meeting. Working on getting more volunteers.

- b) Soccer

- Difficulty due to weather.
- Soccer was extended 2 extra weeks into July.
- We ended the season with less coaches & refs.
- Suggested that we start earlier potentially in May next season.

- c) Canada Day

- \$ 5,000 Budget \$ 3,203.86 was used for Canada Day.
- Fireworks were wonderful from the feedback we received.
- DJ – George Winters, kept the flow running smoothly.
- Cupcakes, were as ordered.
- Tickled Teals – Ballon Art & Face Painting and the Magician – Magic of Christophe provided entertainment.
- Everything went well and as planned.

- d) Music Market
 - We had to cancel the event, but rescheduled Rye Runners play at the Trunk Sale.
- e) Trivia Night – Wrap Up
 - Total \$176.00
 - \$153.50 in registration and canteen sales.
 - \$22.50 in donations.
 - George Winters is a great asset to running trivia night.
 - Everyone had a great time
- f) Drop In Sports Night
 - 3 kids in attendance
 - Had the opportunity to clean out and reorganize the Rink Shack.
- g) Movie Night
 - 50+ people in attendance
 - Popcorn was provided from Tom Morrow Powassan Home Hardware, Tom also dropped off a donation from the movie night and trunk sale for the amount of \$ 121.50
 - Freezes were also available at the movie night.
- h) Chair Yoga
 - Finished for summer.
 - Fall session will resume September 29, 2025
 - Advertisement was in the Fall Newsletter.
- i) Trunk Sale
 - 15 Registered, 4 No Shows.
 - Went well with a fair amount of traffic
 - Rye Runners were wonderful they played from 10 a.m. – 1:00 p.m.
- j) Outdoor Rink
 - The much-needed upgrade to the outdoor rink is underway.
 - New wood and puck board have been purchased.
 - Public works is leveling the pad out and the poles with the lights will be moved closer to the rink and straightened up.
- k) Request for additional picnic tables at Links Beach will be brought back to the committee with some options and pricing.

MOTION NUMBER 2025-22

Moved by: Julie Mahoney

Seconded by: Kathy Shaw

That the Recreation Committee approve the use of the Township of Nipissing Community Centre Hall on the third Wednesday of each month, from 1:00 p.m. to 4:00 p.m., for Community Clinics hosted by the District of Parry Sound Social Services Administration Board.
Carried.

MOTION NUMBER 2025-23

Moved by: Julie Mahoney

Seconded by: Calista Bateman

That the Meeting is hereby adjourned at 6:55 p.m. Next Meeting to be held October 6, 2025
Carried.

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: October 7, 2025

NUMBER: R2025-

Moved by

Seconded by

**That the statement of accounts dated:
September 13, 23, 27, 29, and October 2, 2025**

Totaling \$330,612.98 be approved.

For Against

**YEMM
CHALAPENKO
FOOTE
KIRKEY
SCOTT**

Carried

Mayor: Dave Yemm