

MINUTES

Nipissing Township Museum Board of Management
October 1, 2025

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, October 1, 2025 starting at 6:11 p.m.

There was a delay in beginning the Public Meeting due technical difficulties.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Chair Jane Aultman, Gladys Bateman, Mary Heasman, Councillor Stephen Kirkey, Debbie Rennette, and Mayor Dave Yemm.

Staff: Kim Turnbull, Deputy Treasurer-Office Assistant, Secretary to the Museum Board

Disclosure of pecuniary interests – none

MOTION NUMBER 2025 - 34

Moved by: Dave Yemm

Seconded by: Steve Kirkey

That we approve the Minutes of the Nipissing Township Museum Board Meeting held September 3rd, 2025, as presented. **Carried.**

Staff Updates:

- **Financial & Visitor Statistics**

- Total revenue for 2025 was \$4727.24, including the revenue from the Trunk sale (\$44.75 which included sales of the candy and merchandise from the Museum.)

- **Building and Maintenance**

- Council approved a motion to have the necessary repairs completed to the Museum Foundation at the September 16, 2025 Council Meeting. The work will be completed by a local contractor and the Township Public Works staff later this fall.
- This will allow staff to apply for grant funding for other aspects of the Museum.

- **Event Planning**

- The Township of Nipissing Fire Department produced 80 copies of the Streams and Ladders game designed by the Museum to be included in this year's Christmas Run to be provided to families in Nipissing that have registered for the Run. Remaining copies will be made available to the Museum for sale in the 2026 season. The games were printed on fabric to allow for easy packaging and washing.
- Discussion about the opening and closing dates for the 2026 Museum Season. Information was provided to the Board on the Federal Canada Summer Jobs and Provincial Summer Experience Grant Funding the Township has obtained in the past for the 2 museum students.
- Options presented to open in June to accommodate special interest groups including school groups, special interest groups and more. Discussion to have Board members assist the Manager when groups book at the Museum prior to the start date of the Museum opening.

MOTION NUMBER 2025-35

Moved by: Gladys Bateman

Seconded by: Mary Heasman

THAT we approve July 1, 2026 as the opening date and September 6, 2026 as the closing date for the Nipissing Township Museum for the 2026 season. **Carried.**

- Discussion about the Remembrance Day event and postponing the event and setting up a temporary exhibit during the 2026 season in the Office building. Next season will allow more time to develop the Remembrance Day program. Advise those assisting with the event are made aware of the change.

MOTION NUMBER 2025-36

Moved by: Dave Yemm

Seconded by: Debbie Rennette

THAT the Nipissing Township Museum postpone the Remembrance Day event. **Carried.**

- Information provided on the proposed workshops for the 2026 season. Workshop size will be dependent upon the number of volunteers/Board members able to assist with the workshop.
- Costs for workshops \$15 and under to ensure they are accessible for all. Costs are based on a cost-recovery of materials and other resources.
- Workshops can be offered offsite upon request; at the library or the Commanda Museum through Summerfest for example.

MOTION NUMBER 2025-37

Moved by: Steve Kirkey

Seconded by: Dave Yemm

THAT we approve the following 2026 workshop schedule:

Thursday July 2 and Saturday July 4: Butter Making

Saturday July 18: Ice Cream Making

Thursday August 13 and Saturday August 15: Ropework Crafts. **Carried.**

- Proposed themes for Heritage Day 2026: The Journey to Nipissing via the Waterways & Beginning of the Settlement, 1910 & 1920's / Early 20th Century in the Nipissing Area or Blacksmithing.
The Journey to Nipissing via the Waterways & Beginning of the Settlement – would allow staff to update this section of the Museum's permanent exhibits and compliment the Stories and Rosseau-Nipissing Road exhibit from 2024.
1910 & 1920's / Early 20th Century in the Nipissing Area – would tie into the Remembrance Day Program.
Blacksmithing – chance to update this section of our permanent exhibits and highlight relevant donations from the last few years.

MOTION NUMBER 2025-38

Moved by: Mary Heasman

Seconded by: Gladys Bateman

THAT Heritage Day 2026 theme shall be The Journey to Nipissing via the Waterways & Beginning of the Settlement, event date Sunday August 9, 2025. **Carried.**

- **Artifact Status Report**

- The artifacts that have been received and accepted into the collection as artifacts in 2025 have all been accessioned and entered into the Catalogue in PastPerfect. Some of the backlogged artifacts have also been accessioned and catalogued.
- Discussion on the various incoming donations to the Museum. The 12 Photo Postcards of Early Powassan Buildings are pending as the Board is still waiting on pictures for consideration.

MOTION NUMBER 2025-39

Moved by: Debbie Rennette

Seconded by: Steve Kirkey

THAT the following artifacts be accepted for donation to the Nipissing Township Museum and be added to the Collections Catalogue:

Phonograph Record Player and Records and Child's Sock Stretcher. **Carried.**

- **Exhibit Update**

- Nothing to report.

- **Strategic Plan Update**

- Offering workshops throughout the 2026 season continues to engage the community to meet the objective of Community Engagement.

MOTION NUMBER 2025-40

Moved by: Steve Kirkey

Seconded by: Dave Yemm

THAT the Board meeting is hereby adjourned at 6:55 p.m. Next meeting will be held Wednesday November 5, 2025 at 6:00 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.