

Nipissing Township Museum Board Meeting

*** AGENDA ***

Wednesday, April 1, 2026

****START TIME 6:00 p.m.****

1. Disclosure of pecuniary interest.
2. Motion: Approve the Minutes of the Board Meeting held March 4, 2026
3. Staff Updates:
 - a. Building & Maintenance
 - b. Event Planning
 - c. Artifact Status Report
 - d. Exhibits
 - e. Strategic Plan Update
4. Motion: Adjourn.

Board meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>



MOTION

DATE: April 1, 2026

MOTION NUMBER: 2026-04

MOVED BY:

SECONDED BY:

THAT we approve the Minutes of the Nipissing Township Museum Board Meeting held March 4, 2026 as presented.

For Against

J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
A. Rice		
D. Yemm		

Carried

Chairperson:

MINUTES

Nipissing Township Museum Board of Management
March 4, 2026

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, March 4, 2026 starting at 6:00 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Chair Jane Aultman, Gladys Bateman, Councillor Stephen Kirkey, Debbie Rennette, Alma Rice and Mayor Dave Yemm.

Staff: Gillian Bernas, Museum Manager; Kim Turnbull, Deputy Treasurer-Office Assistant, Secretary to the Museum Board

Regrets: Mary Heasman

Disclosure of pecuniary interests – none

MOTION NUMBER 2026-01

Moved by: Steve Kirkey

Seconded by: Dave Yemm

That we hereby appoint Jane Aultman Chairperson to the Nipissing Museum Board of Management for 2026. **Carried.**

MOTION NUMBER 2026-02

Moved by: Steve Kirkey

Seconded by: Dave Yemm

That we approve the Minutes of the Nipissing Township Museum Board Meeting held November 5th, 2025, as presented. **Carried.**

Staff Updates:

- **Building and Maintenance**
 - The Engineer has been contacted to inspect the Museum prior to opening.
 - No further updates at this time.
- **Event Planning**
 - Volunteer sign up circulated for Board members for each event scheduled for the season to allow for planning.
 - Summer students will assist in supporting the events.
 - Suggestion of the 'Country Re-Runs and Friends' as an option for live entertainment for Heritage Day.
- **Artifact Status Report**
 - Nothing to report at this time.
 - Cataloguing and data entry will resume during the Museum season.

- **Exhibit Update**
 - Time has been spent over the winter developing 'The Waterway Journey to Nipissing' the theme for Heritage Day and the Remembrance Interactive exhibit program.
 - Discussion about the option of grant options for the Remembrance Day exhibit to allow for a traveling exhibit to bring it to the Powassan Library. The exhibit will be installed at the Museum this year to gather feedback.

- **Strategic Plan Update**
 - Discussion about the museum designed game that was utilized in the 2025 Christmas run. Gather feedback through Facebook posts, and discussion in the community to determine future projects.

MOTION NUMBER 2026-03

Moved by: Debbie Rennette

Seconded by: Gladys Bateman

THAT the Board meeting is hereby adjourned at 6:18 p.m. Next meeting will be held Wednesday April 1st, 2026 at 6:00 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.

Museum Report April 2026

Building and Maintenance

Nothing to report.

Event Planning

Workshops

Workshop Demographics

Instead of splitting up age groups into children and adults should we have each workshop open to all ages?

Workshop Times

Butter Making: Thursday July 2: 2:00pm – 3:00pm (enough time for participants to take a tour afterwards and for staff and volunteers to cleanup before regular closing time); Saturday July 4: 11:00am – Noon (Last year the event started at 10 am, 11 am would give us more time to get set up).

Ice Cream Making: Saturday July 18 Morning: 10:00am - Noon; Afternoon: 2:00pm – 4:00pm (This might end up being a longer day, but will allow volunteers and staff to have lunch and clean up between the time slots).

Rope Crafts: Coasters, Thursday August 13: 10:00am – Noon; Rope Baskets: 1:00pm – 4:00pm

Workshop Prices

Butter Making: 5\$

Ice cream Making: 5\$

Rope Coasters: 5\$

Rope Basket: 10\$

Workshop Posters

Butter making, and Ice Cream making. These should be distributed at the end of May/beginning of June (I will bring copies to the May Meeting for distribution).

Artifact Status Report

Nothing to report.

Exhibits

Progress continues on the Remembrance and Waterway Journey to Nipissing Exhibits.

Strategic Planning

Feedback on the Streams and Ladders Game that was given out by the Fire Department's Christmas Run We got a few comments on the Facebook post that was circulated on both the Museum's page and shared by the Township of Nipissing Fire Department's page.

"We received the Stream and Ladder game as part of the children's Christmas run, and it has quickly become one of my daughters favorite activities. My daughter absolutely loves it! It's simple, fun, and a great way for us to spend quality time together. We find ourselves playing it often, and it always brings lots of laughs and excitement.

It's such a wonderful gift. The quality is great, and it's easy to set up and play anywhere. My daughter is already talking about bringing it camping with us this summer so we can keep the fun going outdoors.

We are so grateful to have received it thank you for including such a thoughtful and enjoyable gift in the Christmas run! It's something we will continue to enjoy for a long time. 😊 The time and thought that went into the design of the streams and ladder game was well thought out and the attention to detail was truly impressive!"

"It was well received thank you"

"What a thoughtful, amazing gift! We love it! Thank you!"

Did anyone else receive any feedback from their acquaintances that they would like to share?

Workshop Volunteers

Staff will be available whenever needed and will provide tours for workshop visitors if and when needed. Staff will also accept payments and take attendance as well as assist with set up.

Butter Making	Thursday July 2, afternoon	Saturday July 4, morning
Workshop Helper		
Workshop Helper		
Food Prep (in Kitchen) & clearing dishes		
Workshop Instructor		

Ice Cream Making	Saturday July 18, Morning	Saturday July 18, Afternoon
Table 1 Instructor		
Table 2 Instructor		
Table 3 Instructor		
Table 4 Instructor		
Food Prep & Clearing Dishes		
Floater/Helper		

*Max 4 Tables of 4-6 people, but we will scale the number of registrants to the number of available instructors & helpers.

Ropework Crafts	Thursday August 13, Morning or Afternoon? (Kids)	Saturday August 15, Afternoon (Adults)
Table 1 Instructor		
Table 2 Instructor		
Table 3 Instructor		
Table 4 Instructor		
Helper/Floater		
Helper/Floater		

* Max 4 Tables of 4-6 people, but we will scale the number of registrants to the number of available instructors & helpers.



MOTION

DATE: April 1, 2026

MOTION NUMBER: 2026-05

MOVED BY:

SECONDED BY:

THAT the Board meeting is hereby adjourned at _____. Next meeting will be held Wednesday May 6, 2026 at 6:00 p.m.

For Against

J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
A. Rice		
D. Yemm		

Carried

Chairperson: