

# MINUTES

Nipissing Township Museum Board of Management  
April 1, 2026

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, April 1, 2026 starting at 6:00 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

**Present:** Chair Jane Aultman, Gladys Bateman, Councillor Stephen Kirkey, Debbie Renette, Alma Rice and Mayor Dave Yemm.

**Staff:** Gillian Bernas, Museum Manager; Kim Turnbull, Deputy Treasurer-Office Assistant, Secretary to the Museum Board

**Regrets:** Mary Heasman

Disclosure of pecuniary interests – none

## MOTION NUMBER 2026-04

**Moved by: Steve Kirkey**

**Seconded by: Dave Yemm**

That we approve the Minutes of the Nipissing Township Museum Board Meeting held March 4, 2026, as presented. **Carried.**

## Staff Updates:

### • Building and Maintenance

- No further updates at this time.
- Follow up to get a date for inspection now that the repairs to the Museum Foundation have been completed for the 2026 season opening.

### • Event Planning

- Discussion and input on workshops; opening each of the time slots to all ages to allow for access to the workshops based on resident availability.
- Input on times for the workshops to allow for set-up, time in between workshops for clean-up and clean-up at the end of the day. Time proposed by the Museum Manager in the April manager report will allow staff the allotted time and for those attending the workshops to tour the Museum before or following the workshops.
- Students to lead the workshops with support from the Museum Manager and support from Museum Board members.
- A training session will take place for the rope crafts prior to a Museum Board meeting for those volunteering at a rope craft workshop to become familiar with the crafts and technique.
- Posters for the Butter Making and Ice Cream making workshop presented – feedback provided on the posters. Posters will be available at the next Board meeting for members to distribute throughout the community.
- Suggestion to take the basket making workshop to the library in the Fall after feedback from the summer workshop, similar to the boardgame that was presented at the library in the fall of 2025.

- Heritage Day – Discussion regarding ideas for fundraising this year. Review of numbers from Heritage Day 2025. Request to advertise Heritage Day on the signs at the two Fire Halls closer to the event in August.
  - Heritage Day – fundraising, and the event to be placed on the next agenda for further discussion.

- **Artifact Status Report**

- Nothing to report at this time.
- Cataloguing and data entry will resume during the Museum season.

- **Exhibit Update**

- Continuing to work on 'The Waterway Journey to Nipissing' the theme for Heritage Day and the Remembrance Interactive exhibit program.

- **Strategic Plan Update**

- Feedback shared from the Streams and Ladders game that was provided during the Fire Department 2025 Christmas Run.
- Feedback was received through the Facebook post and in-person to the Museum Manager.

**MOTION NUMBER 2026-05**

**Moved by: Dave Yemm**

**Seconded by: Gladys Bateman**

THAT the Board meeting is hereby adjourned at 6:38 p.m. Next meeting will be held Wednesday May 6<sup>th</sup>, 2026 at 6:00 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.