

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2026-20

Being a by-law to provide for fees charged by the Corporation of the Township of Nipissing.

WHEREAS the Corporation of the Township of Nipissing charges various fees for licenses, permits and services offered by the Corporation.

AND WHEREAS Sections 390 to 400 of the Municipal Act, S.O. 2001, c. 25 and Regulation 244/02 gives authority for a municipality to impose fees and charges.

AND WHEREAS pursuant to Section 69 of the Planning Act, R.S.O. 1990, c. P. 13, a Council of a Municipality may, by by-law, prescribe a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a Committee of Adjustment in respect of the processing of each type of application provided for in the tariff.

AND WHEREAS the Corporation deems it advisable to create a comprehensive by-law to provide for the charging of fees.

NOW THEREFORE the Council of the Corporation of the Township of Nipissing ENACTS AS FOLLOWS:

1. That the fees provided in the schedules contained within for this by-law shall be charged for licenses, permits and services listed.
2. That if the provisions of this by-law conflict with any other by-law of the Corporation heretofore passed then the provisions of this by-law shall prevail.
3. This by-law shall come into force on the 1st day of June, 2026.
4. That By-law No. 2024-33 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 5TH DAY OF MAY, 2026.

Dave Yemm, Mayor

Kris Croskery-Hodgins,
Municipal Administrator-Clerk-Treasurer

SCHEDULE "A" TO BY-LAW 2026-20
FEES CHARGED BY THE CORPORATION OF THE TOWNSHIP OF NIPISSING

Description of Fees	Fee effective June 1, 2026
ADMINISTRATION	
Tax Certificate (per roll number) (no verbals)	\$ 55.00
Returned Item Charge (NSF)	\$ 40.00
Foreign Exchange Payment Processing Fee	\$ 25.00
Record Search (minimum 1 hour charge) (per hour)	\$ 30.00
Tax Sale Registration – 1 st Notification Process (plus actual costs)	\$ 150.00
Tax Sale Registration – Final Notice Process (plus actual costs)	\$ 200.00
Tax Sale Registration – Public Tender Process (plus actual costs)	\$ 500.00
Wrecking Yard Permit – annually	\$ 100.00
Entrance Permit (Includes 911 sign & installation)	\$ 200.00
Road Information Request	\$ 55.00
Building Information Request (Work Orders)	\$ 55.00
MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (MFIPPA) (fees as prescribed by legislation)	
Request	\$ 5.00
Search Time (per 15 minutes)	\$ 7.50
Preparation of Records for Disclosure (per 15 minutes)	\$ 7.50
Photocopies or computer print outs (per page)	\$ 0.20
PLANNING	
Zoning Information Request	\$ 55.00
Subdivision Compliance Letter	\$ 55.00
Lot Levy for McQuaby Lake Subdivision	\$ 100.00
Lot Levy for Ski Hill Subdivision	\$ 100.00
Pre-Consultation - Planning Report <i>(Refundable deposit less actual costs)</i>	\$ 750.00
CONSENT APPLICATION	
Application Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
Granting of a Consent (Certificate) (non-refundable)	\$ 250.00
CONSENT AGREEMENT	
Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
MINOR VARIANCE	
Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
ZONING BY-LAW AMENDMENT FEES	
Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
OFFICIAL PLAN AMENDMENT	
Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
SITE PLAN CONTROL	
Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
SUBDIVISION AGREEMENT	
Administration Fee (non-refundable)	\$2,500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
DEEMING BY-LAW PREPARATION	
Administration Fee (non-refundable)	\$ 250.00
Refundable Deposit (plus actual costs as required)	\$1,500.00
LAKESHORE ROAD AND ROAD CLOSING FEES	
Land Cost (per frontage foot)	\$ 25.00
Application Fee (non-refundable)	\$ 250.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
USE OF AN UNOPENED MUNICIPAL ROAD ALLOWANCE	

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Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
BUILDING DEPARTMENT	
Construction (new, additions, renovations, plumbing, etc.)	\$8.60/\$1,000 of construction *Minimum Permit Fee \$130.00
Demolition	\$100.00
Conditional	\$130.00 plus \$8.60/\$1,000 of construction value
Change of Use	\$130.00 plus \$8.60/\$1,000 of construction value
Searching of Records (Building Department Only)	\$110.00
Special Inspection	\$160.00
Reinspection	\$120.00
Commencing of Work Prior to Permit Issuance	\$175.00
Application for Transfer of Permit	\$ 25.00
*Fees as per Building By-Law 2017-04, Schedule "A"	
FIRE DEPARTMENT	
Fire Work Orders Information	\$ 55.00
<i>Requested fire prevention inspections of all buildings and property:</i>	
Commercial, industrial, provincial/federal occupancies (1 hour minimum)	\$ 125.00
Every additional ½ hour **Commercial & Industrial includes report.	\$ 30.00
Residential occupancies including government funded Day Care Centres, Group Homes, Child Care Provider Homes, Bed & Breakfast Homes and Schools (per inspection, includes report)	\$ 100.00
<i>Fire Inspection For:</i>	
Special Occasion Permits	\$ 37.50
Liquor Licence (includes report)	\$ 75.00
<i>Emergency Response</i>	
Vehicle fire or danger of fire Motor Vehicle Accident – for each fire apparatus as follows: *Non-Residents Only* Includes any accident occurring on a Township Road or Private Road within the Township of Nipissing involving an enclosed vehicle, ATV, UTV, snowmobile or any motorized vehicle.	
First Hour – based on current Ministry of Transportation rates	Per MTO rates
Per ½ Hour Thereafter	Per MTO rates
<i>Hazardous Materials, environmental spills or clean ups for each fire apparatus as follows:</i>	
First Hour – based on current Ministry of Transportation rates	Per MTO rates
Per ½ Hour Thereafter	Per MTO rates
Hazardous Materials, spills or clean up – plus actual costs as incurred.	
<i>False Alarms – within a 12 month period</i>	
First false alarm	No Charge
Second false alarm	\$ 100.00
Third false alarm	\$ 250.00
Forth false alarm	\$ 400.00
Thereafter (unlimited)	\$ 150.00
Recovery of Costs: Expenses incurred by the Township to execute a fire protection agreement, retain the services of private contractors, rent special equipment, preserve property or evidence or in order to eliminate an emergency risk or risk of an emergency situation.	Actual Costs
OFF-ROAD EMERGENCY RESPONSE	
Apparatus (includes UTV Unit) per Hour for Each Apparatus	Per MTO rates

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<i>Hydro Line Response – Fire, Sparking or Downed Line Hold & Secure</i>	
<i>Apparatus</i> First Hour For Each Apparatus – based on current MTO rate	Per MTO rates
<i>Apparatus</i> Per ½ Hour Thereafter for Each Apparatus	Per MTO rates
Combination Smoke and Co Alarm – Loaner Program Replacement	\$ 45.00
LANDFILL	
Replacement of Lost Electronic Landfill Card	\$ 10.00
Household Appliances	\$ 10.00
Fridge, freezer or air conditioner – tagged as Freon free	\$ 10.00
- untagged	\$ 40.00
Brush – 5 ton dump trailer and under	\$ 5.00
BULK items accepted at Wolfe Lake Landfill ONLY	
Mattress or box spring	\$ 27.00
Pick Up Truck Load – full	\$ 50.00
Pick Up Truck Load – ½ full	\$ 25.00
Pick Up Truck Load – ¼ full or less	\$ 10.00
Shingles – 5-ton dump trailer and under	\$ 30.00
Renovation waste – 5-ton dump trailer and under	\$ 75.00
Watercraft – boats	\$ 150.00
Watercraft – paddleboats, kayaks, canoes	\$ 50.00
Tandem Trailer	\$ 80.00
Single Axle (Dump Truck)	\$ 180.00
Tandem Truckloads	\$ 250.00
Dumpster or Tri-Axle Truckloads (12 Yards and Up)	\$ 300.00
911 Signs	
Sign (for replacement sign blade)	\$ 50.00
Post	\$ 40.00
Installation	\$ 30.00
Sign for Existing Entrance (includes sign blade, post and installation)	\$ 120.00
FACILITIES RENTAL	
<i>Nipissing Community Centre</i>	
Damage Deposit (Refundable) Non-Alcohol Event Rental	\$ 75.00
Damage Deposit (Refundable) Alcohol Event Rental	\$ 100.00
Key Deposit (Refundable)	\$ 25.00
Alcohol Licenced Event (6 p.m. to 2 a.m.) *Special Occasions Permit Required (includes kitchen rental)	\$ 300.00
Kitchen Rental	\$ 50.00
Hall Rental – ½ Day (4 hours approximately) (includes kitchen rental)	\$ 100.00
Hall Rental – Full Day (8 hours approximately) (includes kitchen rental)	\$ 150.00
Hall Rental – 2 hours – Education/Training Rate (does not include kitchen rental) *requires third party liability insurance	\$ 25.00
Funeral Luncheon (includes kitchen rental)	\$ 50.00
Additional Rental Setup Appointments (per hour)	\$ 20.00
<i>Nipissing Fitness Centre</i>	
Swipe Card Deposit (Refundable) Required for each membership	\$ 15.00
Individual Membership – 1 Year	\$ 200.00
Individual Membership – 6 Months	\$ 120.00
Individual Membership – 3 Months	\$ 60.00
Individual Membership – 1 Month	\$ 25.00
Family Membership (2 Members) – 1 Year	\$ 325.00
Senior Membership (60 years of age) – 1 Year	\$ 150.00
Student Membership – 1 Year	\$ 150.00
<i>Community Centre Sign</i>	
Advertising of event (up to 7 days)	\$ 50.00

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<i>Heritage Park</i>	
Outdoor Rink Facility Rental per day	\$ 100.00
Nipissing Township Museum Buildings	
Church Building (Use for day, includes set up and supervision of site)	\$ 500.00
Gazebo and grounds	\$ 250.00
CEMETERY FEES	
Nipissing Union Cemetery, Commanda Union Cemetery and St. John's Alsace Cemetery	
Township Resident: Single Lot	\$ 340.00
Cremation Lot *Block 14 only	\$ 220.00
Single Lot for 2 Cremated Remains	\$ 400.00
Non-Resident: Single Lot	\$ 530.00
Cremation Lot *Block 14 only	\$ 265.00
Single Lot for 2 Cremated Remains	\$ 590.00
Interment Rates: Regular Grave Opening – weekdays	\$ 300.00
- Saturdays	\$ 400.00
Cremation Opening – weekdays	\$ 150.00
- Saturdays	\$ 200.00
Foundation Rates:	
Under 36 Inches	\$ 400.00
36 to 48 Inches	\$ 500.00
48 to 60 Inches	\$ 800.00
Over 60 Inches	\$ 900.00
Pad Base (Flat Marker) *Pillow marker 173 square inches and up	\$ 200.00
Install ground Setting *Flat marker under 173 square inches	\$ 35.00
<i>**Fees per By-Law Number 2022-38</i>	
Miscellaneous	
Map of Township – Large, coloured	\$ 20.00
Copies: Black and white, 8 ½" x 11" or 8 ½" x 14" per page	\$.25
Colour copies per page, all sizes	\$.75
Facsimile per page, includes transmission report	\$ 1.00
Mileage Rate per kilometer (km)	\$.73