



Nipissing Township Museum Board Meeting

***** AGENDA *****

Wednesday, May 13, 2026

*****START TIME 6:00 p.m.*****

1. Disclosure of pecuniary interest.
2. Motion: Approve the Minutes of the Board Meeting held April 1, 2026
3. Staff Updates:
 - a. Building & Maintenance
 - b. Event Planning

Discussion – Heritage Day Event Planning

Motion: That the Nipissing Township Museum approve the event fee for the live music for Heritage Day.

- c. Artifact Status Report
- d. Exhibits
- e. Strategic Plan Update

4. Motion: Adjourn.

Board meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

4363 Highway 654
General Delivery
Nipissing, ON P0H 1W0
705-724-2938 Phone
museum@nipissingtownship.com



MOTION

DATE: May 13, 2026

MOTION NUMBER: 2026-06

MOVED BY:

SECONDED BY:

THAT we approve the Minutes of the Nipissing Township Museum Board Meeting held April 1, 2026 as presented.

For Against

J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
A. Rice		
D. Yemm		

Carried
<hr/>
Chairperson:

MINUTES

Nipissing Township Museum Board of Management
April 1, 2026

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, April 1, 2026 starting at 6:00 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Chair Jane Aultman, Gladys Bateman, Councillor Stephen Kirkey, Debbie Rennette, Alma Rice and Mayor Dave Yemm.

Staff: Gillian Bernas, Museum Manager; Kim Turnbull, Deputy Treasurer-Office Assistant, Secretary to the Museum Board

Regrets: Mary Heasman

Disclosure of pecuniary interests – none

MOTION NUMBER 2026-04

Moved by: Steve Kirkey

Seconded by: Dave Yemm

That we approve the Minutes of the Nipissing Township Museum Board Meeting held March 4, 2026, as presented. **Carried.**

Staff Updates:

• Building and Maintenance

- No further updates at this time.
- Follow up to get a date for inspection now that the repairs to the Museum Foundation have been completed for the 2026 season opening.

• Event Planning

- Discussion and input on workshops; opening each of the time slots to all ages to allow for access to the workshops based on resident availability.
- Input on times for the workshops to allow for set-up, time in between workshops for clean-up and clean-up at the end of the day. Time proposed by the Museum Manager in the April manager report will allow staff the allotted time and for those attending the workshops to tour the Museum before or following the workshops.
- Students to lead the workshops with support from the Museum Manager and support from Museum Board members.
- A training session will take place for the rope crafts prior to a Museum Board meeting for those volunteering at a rope craft workshop to become familiar with the crafts and technique.
- Posters for the Butter Making and Ice Cream making workshop presented – feedback provided on the posters. Posters will be available at the next Board meeting for members to distribute throughout the community.
- Suggestion to take the basket making workshop to the library in the Fall after feedback from the summer workshop, similar to the boardgame that was presented at the library in the fall of 2025.

- Heritage Day – Discussion regarding ideas for fundraising this year. Review of numbers from Heritage Day 2025. Request to advertise Heritage Day on the signs at the two Fire Halls closer to the event in August.
 - Heritage Day – fundraising, and the event to be placed on the next agenda for further discussion.
- **Artifact Status Report**
 - Nothing to report at this time.
 - Cataloguing and data entry will resume during the Museum season.
- **Exhibit Update**
 - Continuing to work on ‘The Waterway Journey to Nipissing’ the theme for Heritage Day and the Remembrance Interactive exhibit program.
- **Strategic Plan Update**
 - Feedback shared from the Streams and Ladders game that was provided during the Fire Department 2025 Christmas Run.
 - Feedback was received through the Facebook post and in-person to the Museum Manager.

MOTION NUMBER 2026-05

Moved by: Dave Yemm

Seconded by: Gladys Bateman

THAT the Board meeting is hereby adjourned at 6:38 p.m. Next meeting will be held Wednesday May 6th, 2026 at 6:00 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.

May 2026 Museum Board Meeting

BUILDING & MAINTENANCE

The building has been inspected.

EVENTS

Butter Making

Keep the first event on July 2nd as scheduled or move it to July 9th?

Bernadette Kerr has agreed to bake bread for these events.

Ice cream

Each participant will be mixing their own flavours into individual bags with the base ingredients in order to make the ice cream.

Heritage Day

Bernadette Kerr has been contacted regarding engaging the Country-Reruns & Friends band to provide live music during Heritage Day. Their fee is \$500.

Bob Bartlett has agreed to come and do a blacksmithing demonstration for the event.

An invitation to Heritage Day has been sent both to Dokis First Nation and Nipissing First Nation, along with an invitation to bring a display if they are able.

Event Time: historically Heritage Day is usually 11:00 am to 3:00pm. Do we want to change that this year at all?

Heritage Day BBQ – set prices or by donation?

Event Poster draft for consideration.

Activity & Fundraising Ideas

- Invite Craft Vendors to event and suggest they could choose to offer a donation to the museum instead of charging a fee.
- Craft Fair Competition – accept entries all throughout season until Heritage Day and post on the museum’s facebook page as well as display in the office/Gift Shop building.
 - Any kind of visual or written media (no food items): painting/drawing/knitting/sewing/poetry/story/pottery/ any other arts or crafts. **Only criteria are that the entry relates somehow to the museum’s artifact collections or local history (this info would be related as part of the entry form). *Items to be returned after the event, or donated to a Silent Auction if desired.
 - Age categories?
 - Selection of winner – by Museum Board Members and/or staff **OR** a community vote throughout event?
- “Funny-Looking Veg” Competition –produce that grew into an unusual shape or can be carved or drawn on to exaggerate a funny or unusual feature or shape.
- Expand the offerings of the BBQ to include:
 - Bake Sale or a limited selection of homemade desserts
 - Have a savoury Vegetarian/Vegan Option
- Competitions:
 - Registration – preregistration before the event and registration at event right up until the activity starts.
 - Prizes

- Tug-o-War: Start raising funds for the replacement of the Museum's Church windows through peer-to-peer sponsorship of tug-of-war? Have teams adopt themes that relate to local history.
 - Option 1: Start with team captains that are members of the Museum Board or volunteers and allow people to choose their team or assign them to a team and just have 2 teams overall.
 - Or have people register their team and theme and if we get more than 2 teams registered, they can go up against each other tournament-style.
 - Can have prize for participant that raise the most funds & prize for participants of winning team
- 3-Legged Race
- Sack Race
- Scavenger Hunt through museum interpretive areas
- Silent Auction

COLLECTIONS

Nothing to Report

EXHIBITS

Continuing to work on the Journey to Nipissing Waterways Exhibit and the Remembrance Interactive Exhibit.

STRATEGIC PLANNING

Nothing to Report.



MOTION

DATE: May 13, 2026

MOTION NUMBER: 2026-07

MOVED BY:

SECONDED BY:

THAT the Nipissing Township Museum Board approve the event fee of \$500.00 for the Country Reruns and Friends for Heritage Day.

For Against

J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Renette		
A. Rice		
D. Yemm		

Carried

Chairperson:

Heritage Day

4363 Hwy 654, Nipissing, ON
museum@nipissingtownship.com
705-7242938

at the

Nipissing Township Museum


Sunday August 9th

11:00 am - 3:00 pm



The
Journey
to
NIPISSING
Via the
Waterways of Ontario

Craft Fair

Entries will be accepted and displayed at the museum throughout the season with judging taking place on Heritage Day. For details please check our website at: <https://nipissingtownship.com/services/museum-services-and-information/> Or check Facebook  Nipissing Township Museum

BBQ &
Bake Sale
by Donation

Live Music
by Country
Reruns &
Friends



Blacksmith
Demonstration
by Bob Bartlett

Activities & Prizes!



New Exhibits
for 2026:

“The Journey to Nipissing via
the Waterways of Ontario”

&

Interactive Exhibit:
“Remembering the
First World War”



MOTION

DATE: May 13, 2026

MOTION NUMBER: 2026-08

MOVED BY:

SECONDED BY:

THAT the Board meeting is hereby adjourned at _____. Next meeting will be held Wednesday June 3, 2026 at 6:00 p.m.

For Against

J. Aultman		
G. Bateman		
M. Heasman		
S. Kirkey		
D. Rennette		
A. Rice		
D. Yemm		

Carried

Chairperson: