

MINUTES

Township of Nipissing Cemetery Committee
May 20, 2026

The Nipissing Township Cemetery Committee met on Wednesday, May 20, 2026.
The meeting was called to order at 1:00 p.m.

Present: Mayor Dave Yemm, Councillor James Scott, Tom Marchant and Rod Renette,
Staff: Dan MacInnis Operations Superintendent, Kim Turnbull – Deputy Treasurer,
Office Assistant, and Kris Croskery-Hodgins, Municipal Administrator, Clerk-Treasurer
and Secretary to the Cemetery Committee.

Absent: Brett MacDonald

Pecuniary Interest: None

MOTION NUMBER C2026-01

Moved by: Rod Renette **Seconded by: Tom Marchant**

That we appoint Dave Yemm Chairperson for 2026. **Carried.**

MOTION NUMBER C2026-02

Moved by: James Scott **Seconded by: Tom Marchant**

That we approve the Minutes of the July 25, 2025 Cemetery Committee Meeting, as
presented. **Carried.**

Review and Discussion of the Staff Report on the Alsace Cemetery Expansion and
Nipissing Union Fencing Project.

Alsace Cemetery Expansion

- Inquiry was completed for possible use of funds from the Care and Maintenance Fund for the Alsace Cemetery survey for the expansion.
- A Hydro Geological Study would be required for the review and approval by the Medical Officer of Health.
- Recommendation for a Request to Council to use \$10,000 from the Operating Reserve to cover the costs of the survey.
- This will allow the Township to complete the survey work in 2026.
- An RFP can be investigated for the harvesting of the Red Pines on the lot for release in 2026, to provide some revenue.
- The Township's current revenue per lot is \$50.00.
- Approximately 1000 new lots will be created within the new cleared area of the cemetery generating \$50,000 of revenue over the lifetime of the cemetery for the Township.

Nipissing Union Fencing

- A portion of the fencing has been completed along Highway 654.
- Fencing is still to be completed between new and old section of the cemetery.
- The cost to complete the fencing was higher than anticipated.

- This past winter the Snow Mobile club installed snow fencing to ensure the safety of the markers.
- Recommendation for a Request to Council to contribute \$10,000 to complete the fencing project in 2026 from the Operating Reserves.
- Continue to contribute to the cemetery fencing reserve to complete the fencing along the new section and fencing for all the cemeteries.

MOTION NUMBER C2026-03

Moved by: Rod Rennette

Seconded by: James Scott

That we accept Staff Recommendation to request Council authorize use of \$10,000 for the Alsace Cemetery expansion survey from operating reserves; And that we accept Staff Recommendation to request Council authorize use of \$10,000 for the completion of the Nipissing Union Cemetery fencing project from operating reserves. **Carried.**

The Committee discussed lot options, when a lot is purchased, how it is transferred, who is named on the deed and who can make changes to a lot.

Discussion about the Township's procedures when a monument is leaning in a cemetery. The monument is laid down.

MOTION NUMBER C2026-04

Moved by: Tom Marchant

Seconded by: James Scott

That the meeting be adjourned at 1:21 p.m.

The next meeting will be held no later than February 28, 2027. **Carried.**

Dave Yemm, Chairperson:

Kris Croskery-Hodgins, Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.
Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.
Minutes to be approved by the Board at the next scheduled Board Meeting.