

**\*\*\* AGENDA \*\*\***

**Tuesday, May 5, 2026**

**\*\*START TIME 6:30 p.m.\*\***

1. Disclosure of pecuniary interest.
2. Delegation: Phragmites Working Group Lake Bernard.
3. Staff and Committee Reports.
4. Resolution: Adopt the Minutes of the April 21, 2026 Council Meeting.
5. By-Law: To promote public safety and regulate and govern the activities permitted in municipal beach areas.
6. By-Law: Adopt User Fees for the Township of Nipissing.
7. By-Law: Authorize the Mayor and the Municipal Administrator to sign an Agreement for Maintenance of the Powassan & District Union Public Library.
8. Resolutions: Award Tenders for –
  - NIP-PW-2-2026 Winter Sand
  - NIP-PW-4-2026 Stockpile (delivered)
  - NIP-PW-5-2026 Surface Treatment & Reseal
  - NIP-PW-6-2026 Quarried Granite (Alsace Project)
  - NIP-PW-8 2026 Quarried Granite (Alsace Project)
  - NIP-PW-9-2026 Quarried B (Alsace Project)
9. Resolution: Authorize the Mayor to sign a letter to the Ministry of the Solicitor General regarding the closure of Cecil Facer Youth Centre in Sudbury.
10. Resolution: Authorize attendance at the 2026 Spring meeting of the District of Parry Sound Municipal Association.
11. Resolution: Authorize a donation to the Almaguin Highlands Secondary School Graduation Awards Program.
12. Resolution: Authorize the signing of a letter to the Minister of Natural Resources requesting increased support and enforcement on ice fishing operations and floating accommodations.
13. Correspondence.
14. Accounts to pay.
15. Closed Session: This part of the meeting will be closed to the public.
  - (b) personal matters about an identifiable individual, including municipal employees.
  - Purpose of Closed Session: Performance Appraisal of the Municipal Administrator-Clerk-Treasurer.
16. By-Law: Confirming Proceedings of Council at its meeting held May 5, 2026.
17. Adjournment.

Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

# MINUTES

TOWNSHIP OF NIPISSING

Tuesday, April 21, 2026

A regular meeting of the Township of Nipissing Council was held on Tuesday, April 21, 2026, starting at 6:30 p.m. The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

**Present:** Mayor Dave Yemm and Councillors Stephen Kirkey, James Scott and Lisa Chalapenko.

**Zoom:** Councillor Shelly Foote

**Staff:** Fire Chief-MLEO-CEMC Will Bateman; Operations Superintendent Dan MacInnis; Land Planning and Technology Administrator John-Paul Negrinotti; Deputy Treasurer-Office Assistant Kim Turnbull; Deputy Clerk-Administrative Assistant Kristin Linklater and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

**Guests on Zoom:** Tim McBride and Alana Valle, Pinchin.

**Disclosure of pecuniary interest:** None.

Presentation of the 2025 Waste Disposal Site Monitoring Review provided by Tim McBride and Alana Valle, Pinchin.

Tim and Alana left following their presentation.

## **Staff and Committee Reports:**

Councillor Stephen Kirkey: OPP Police Services Board; Powassan & District Union Public Library.

John Paul Negrinotti, Land Planning & Technology Administrator: SNF Water Group.

Will Bateman, Fire Chief-MLEO-CEMC: Update on the Ontario Power Generation Dam levels.

Dan MacInnis, Operations Superintendent: Update on road conditions from recent rain events.

Mayor Dave Yemm: Golden Sunshine Municipal Non-Profit Housing Corporation.

Mayor Yemm thanked Volunteers on Committees, at events and on the Township of Nipissing Fire Department for their continued service to the Township in honour of Volunteers Week.

## **R2026-87 J. Scott, S. Kirkey:**

THAT the minutes of the regular Council Meeting held April 7, 2026, be adopted as published.

**Carried.**

This part of our meeting is declared a public meeting pursuant to the provisions of Section 34(12) of the *Planning Act*, R.S.O., 1990, to discuss an application for a change to Zoning By-Law 2020-20 by the Township of Nipissing.

## **R2026-88 L. Chalapenko, S. Foote:**

That we pass By-Law Number 2026-15, being a By-Law to amend Zoning By-Law Number 2020-20.

Read a first, second and third time and passed this 21<sup>st</sup> day of April, 2026. **Carried.**

## **R2026-89 S. Kirkey, J. Scott:**

That we pass By-Law Number 2026-16, being a By-Law to amend Zoning By-Law Number 2020-20.

Read a first, second and third time and passed this 21<sup>st</sup> day of April, 2026. **Carried.**

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**R2026-90 S. Foote, L. Chalapenko:**

That we pass By-Law Number 2026-17, being a By-Law to appoint a Compliance Audit Committee under the Municipal Elections Act for the Corporation of the Township of Nipissing.  
Read a first, second and third time and passed this 21<sup>st</sup> day of April, 2026. **Carried.**

**R2026-91 J. Scott, S. Kirkey:**

That the Township of Nipissing supports the appointment of Councillor Linda Alkins, Municipality of Callander, to the Area Six vacancy on the District of Parry Sound Social Services Administration Board.  
**Carried.**

**R2026-92 S. Kirkey, L. Chalapenko:**

That we approve the Spring 2026 Newsletter for circulation, as presented. **Carried.**

Council reviewed the first draft of proposed changes to the User Fee By-Law.  
The final will be placed on the May 5, 2026 Council Agenda for anticipated adoption.

**R2026-93 S. Kirkey, J. Scott:**

That we receive the correspondence report as presented. **Carried.**

**R2026-94 L. Chalapenko, S. Foote:**

That the statement of accounts dated: April 10, 11, and 16, 2026.  
Totaling \$181,324.22 be approved. **Carried.**

**R2026-95 J. Scott, S. Kirkey:**

THAT we pass By-Law No. 2026-18, being a By-Law to confirm the proceedings of Council at its meeting held on April 21, 2026.  
Read the first, second and third time passed this 21<sup>st</sup> day of April, 2026. **Carried.**

**R2026-96 J. Scott, S. Foote:**

THAT the meeting be adjourned. Time: 7:35 p.m.  
Next regular Council meeting to be held May 5, 2026. **Carried.**

Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.  
Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.  
Minutes to be approved by Council at the next regular Council Meeting.

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# THE CORPORATION OF THE TOWNSHIP OF NIPISSING

## BY-LAW NO. 2026-19

Being a by-law to promote public safety and regulate and govern the activities permitted in municipal beach areas.

**WHEREAS** Section 8 of the *Municipal Act*, 2001 provides that Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate and, (b) enhance their ability to respond to municipal issues;

**AND WHEREAS** Section 10.(2)6. of the *Municipal Act*, 2001 provides that a municipality may pass by-laws respecting matters including the health, safety and well-being of persons;

**AND WHEREAS** the Council of the Corporation of the Township of Nipissing prioritizes the health and safety of residents and visitors;

**NOW THEREFORE be it resolved that the Council of the Corporation of the Township of Nipissing hereby enacts as follows:**

### SHORT TITLE

This By-law may be cited as the "Municipal Beach Safety By-Law".

### 1. DEFINITIONS

- a) "*Beach*" means a municipally owned land abutting a waterbody that is designated for swimming and beach-related recreation.
- b) "*Fishing*" means angling or attempting to catch fish by any method from land or in the water.
- c) "*Signage*" means Township owned, provided and installed signs posted at or near Township property including municipal beaches to notify the public of restrictions, prohibitions, or safety information.

### 2. APPLICATION

This By-law applies to the municipally designated Beaches known as:

- i) Wolfe Lake Beach, 705 Wolfe Lake Road.
- ii) Link's Beach, 679 Sunset Cove Road.

### 3. PROVISIONS

- a) Fishing restrictions – no person shall fish on or from a municipal beach; from land or within the water within 30 metres of the shoreline of the municipal beach.
- b) Storage or Possession of Fishing Equipment – no person shall store, leave or deposit lures, bait, hooks, lines, poles or other equipment used for the purpose of fishing on a municipal beach or in a location or manner that may injure or cause injury to a person or animal.
- c) Fish Cleaning and Disposal – no person shall clean fish or dispose of fish waste, bait or fishing equipment upon a municipal beach.
- d) Respect for signage – no person shall remove, damage, or interfere with any Township sign or marker intended to identify a municipal beach area and safety provisions therein.

**DRAFT**

**4. ENFORCEMENT**

A Municipal Law Enforcement Officer, Provincial Offences Officer, Police Officer, or other duly appointed individual shall enforce the provisions of this by-law. No person shall obstruct, hinder, or otherwise interfere with a Municipal Law Enforcement Officer, Provincial Offences Officer, Police Officer or other duly appointed individual in the lawful carrying out of their duties and responsibilities under the provisions of this by-law.

**5. PENALTIES**

Every person who contravenes any provision of this by-law is guilty of an offence and upon conviction is liable to a penalty, not exceeding \$1,000 (one thousand dollars) for each offence, exclusive of the costs, as provided for by the Provincial Offences Act, R.S.O. 1990, Chapter P.33, as amended.

**6. COMMUNITY AWARENESS**

The Township shall post signage on municipal beaches indicating restrictions and promoting safe use of the beach and swimming area. Where possible, signage shall include recognized safety symbols to ensure accessibility for all visitors.

Public education materials may be advertised seasonally to advise residents and visitors of safe practices on municipal beaches and within swimming areas. These materials will be made available on the Township website and social media platforms in use.

**7. EFFECTIVE DATE**

This By-law comes into effect once passed by Council.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 19<sup>TH</sup> DAY OF MAY, 2026.**

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**Dave Yemm, MAYOR**

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**Kris Croskery-Hodgins,  
Municipal Administrator-Clerk-Treasurer**

**DRAFT**

By-Law Number 2026-19  
Schedule "B"

THIS IS SCHEDULE "B" TO  
BY-LAW NUMBER 2026-19 Municipal Beach Safety By-Law

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

Penalties – Part 5

Set Fines Part I  
Provincial Offences Act

Item	Short Form Wording	Provision creating or defining offence	Set Fine
1	Fishing within 30 metres of a municipal beach or shoreline of a municipal beach	3.a.	\$300.00
2	Storing or possessing fishing equipment on a municipal beach	3.b.	\$300.00
3	Fish cleaning or disposal of fish waste on a municipal beach	3.c.	\$300.00
4	Remove, damage or interfere with a Township sign on a municipal beach	3.d.	\$300.00

Note: The penalty provision for the offences indicated above is section 5 of By-Law Number 2026-19, a certified copy of which has been filed.

**DRAFT**

<b>TOWNSHIP OF NIPISSING POLICY</b>			
Effective Date: January 1, 2019		Number: 2019-02	Revision: 0
Title: <b>User Fee Policy</b>			
Approved By: Resolution R2018-230			Page: 1 of 2

**Purpose:**

To establish the framework for the use of user fees and a method of determining cost recovery to ensure effective and fair utilization of user fees.

**Scope:**

User Fees are charged by the Township to recover costs for services provided to a specific user or a group of users. Alternatively, if a service provides an equal benefit to all citizens, the costs to provide this service may be recovered solely on the municipal tax levy.

**Framework:**

User Fees may be set in place for all departments based on the scope of need for the service, user base and the cost analysis for provision of the service.

**Determining the appropriate rate for a user fee:**

A cost analysis for a service shall be completed using the most recent submitted FIR data in Schedule 40, Consolidated Statement of Operations: Expenses.

- (A) Determine the department under which the User Fee belongs, locate the department Column 11, Total Expenses After Adjustments.
- (B) Determine the total number of staff working in that department for the year.
- (C) Determine the average number of hours a staff member works per year.

Hourly Base Rate = (A/B)/C

This amount may be rounded for ease of use.

Once a cost analysis is completed and review should be done to determine if user fee pricing would significantly affect the demand of the service. It should also be determined if the service being offered is also being offered by a commercial source in the community. It is not the policy of the Township of Nipissing Council to compete with local businesses for services reasonably provided.

Determine appropriate level of cost recovery from user fees:

- A. **Fully Tax Supported:** These are services that are 100% recovered through property taxation with no direct charge to the direct user. These services support the community as a whole and cannot easily determine a rate for an individual user. For example: Emergency services such as Police, EMS or Fire response.
- B. **Partially Tax Supported:** These are services that provide a direct benefit to the individual user as well as the community as a whole, therefore the cost is partially recovered through a user fee, and the balance from the municipal tax levy. An example of this is Landfill. Basic landfill services for household waste are maintained for the community through taxation however for those with special requirements for waste such as a bulk item or construction waste, there is a fee to assist with offsetting the additional handling of those items.
- C. **Non Tax Supported:** These are services that provide a direct benefit to the user only, and therefore should be 100% recovered through user fees. Examples of this are Building Services and Cemetery Services.

*\*At times these services may not be fully covered by user fees due to lack of demand for the service however the resources for the service must remain available. At that time taxation will be used to cover any deficit incurred.*

Following a review of the services and user fees each year, recommendations will be made by the Treasurer for the current budget year user fees to Council for approval followed by a public meeting for discussion prior to adoption.

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THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2026-20

Being a by-law to provide for fees charged by the Corporation of the Township of Nipissing.

WHEREAS the Corporation of the Township of Nipissing charges various fees for licenses, permits and services offered by the Corporation.

AND WHEREAS Sections 390 to 400 of the Municipal Act, S.O. 2001, c. 25 and Regulation 244/02 gives authority for a municipality to impose fees and charges.

AND WHEREAS pursuant to Section 69 of the Planning Act, R.S.O. 1990, c. P. 13, a Council of a Municipality may, by by-law, prescribe a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a Committee of Adjustment in respect of the processing of each type of application provided for in the tariff.

AND WHEREAS the Corporation deems it advisable to create a comprehensive by-law to provide for the charging of fees.

NOW THEREFORE the Council of the Corporation of the Township of Nipissing ENACTS AS FOLLOWS:

1. That the fees provided in the schedules contained within for this by-law shall be charged for licenses, permits and services listed.
2. That if the provisions of this by-law conflict with any other by-law of the Corporation heretofore passed then the provisions of this by-law shall prevail.
3. This by-law shall come into force on the 1<sup>st</sup> day of June, 2026.
4. That By-law No. 2024-33 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 5<sup>TH</sup> DAY OF MAY, 2026.

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Dave Yemm, Mayor

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Kris Croskery-Hodgins,  
Municipal Administrator-Clerk-Treasurer

SCHEDULE "A" TO BY-LAW 2026-20  
FEES CHARGED BY THE CORPORATION OF THE TOWNSHIP OF NIPISSING

Description of Fees	Fee effective June 1, 2026
<b>ADMINISTRATION</b>	
Tax Certificate (per roll number) (no verbals)	\$ 55.00
Returned Item Charge (NSF)	\$ 40.00
Foreign Exchange Payment Processing Fee	\$ 25.00
Record Search (minimum 1 hour charge) (per hour)	\$ 30.00
Tax Sale Registration – 1 <sup>st</sup> Notification Process (plus actual costs)	\$ 150.00
Tax Sale Registration – Final Notice Process (plus actual costs)	\$ 200.00
Tax Sale Registration – Public Tender Process (plus actual costs)	\$ 500.00
Wrecking Yard Permit – annually	\$ 100.00
Entrance Permit (Includes 911 sign & installation)	\$ 200.00
Road Information Request	\$ 55.00
Building Information Request (Work Orders)	\$ 55.00
<b>MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (MFIPPA) (fees as prescribed by legislation)</b>	
Request	\$ 5.00
Search Time (per 15 minutes)	\$ 7.50
Preparation of Records for Disclosure (per 15 minutes)	\$ 7.50
Photocopies or computer print outs (per page)	\$ 0.20
<b>PLANNING</b>	
Zoning Information Request	\$ 55.00
Subdivision Compliance Letter	\$ 55.00
Lot Levy for McQuaby Lake Subdivision	\$ 100.00
Lot Levy for Ski Hill Subdivision	\$ 100.00
Pre-Consultation - Planning Report <i>(Refundable deposit less actual costs)</i>	\$ 750.00
<b>CONSENT APPLICATION</b>	
Application Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
Granting of a Consent (Certificate) (non-refundable)	\$ 250.00
<b>CONSENT AGREEMENT</b>	
Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
<b>MINOR VARIANCE</b>	
Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
<b>ZONING BY-LAW AMENDMENT FEES</b>	
Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
<b>OFFICIAL PLAN AMENDMENT</b>	
Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
<b>SITE PLAN CONTROL</b>	
Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
<b>SUBDIVISION AGREEMENT</b>	
Administration Fee (non-refundable)	\$2,500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
<b>DEEMING BY-LAW PREPARATION</b>	
Administration Fee (non-refundable)	\$ 250.00
Refundable Deposit (plus actual costs as required)	\$1,500.00
<b>LAKESHORE ROAD AND ROAD CLOSING FEES</b>	
Land Cost (per frontage foot)	\$ 25.00
Application Fee (non-refundable)	\$ 250.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
<b>USE OF AN UNOPENED MUNICIPAL ROAD ALLOWANCE</b>	

SCHEDULE "A" TO BY-LAW 2026-20  
FEES CHARGED BY THE CORPORATION OF THE TOWNSHIP OF NIPISSING

Administration Fee (non-refundable)	\$ 500.00
Refundable Deposit (plus actual costs as required)	\$2,500.00
<b>BUILDING DEPARTMENT</b>	
Construction (new, additions, renovations, plumbing, etc.)	\$8.60/\$1,000 of construction *Minimum Permit Fee \$130.00
Demolition	\$100.00
Conditional	\$130.00 plus \$8.60/\$1,000 of construction value
Change of Use	\$130.00 plus \$8.60/\$1,000 of construction value
Searching of Records (Building Department Only)	\$110.00
Special Inspection	\$160.00
Reinspection	\$120.00
Commencing of Work Prior to Permit Issuance	\$175.00
Application for Transfer of Permit	\$ 25.00
<b>*Fees as per Building By-Law 2017-04, Schedule "A"</b>	
<b>FIRE DEPARTMENT</b>	
Fire Work Orders Information	\$ 55.00
<i>Requested fire prevention inspections of all buildings and property:</i>	
Commercial, industrial, provincial/federal occupancies (1 hour minimum)	\$ 125.00
Every additional ½ hour **Commercial & Industrial includes report.	\$ 30.00
Residential occupancies including government funded Day Care Centres, Group Homes, Child Care Provider Homes, Bed & Breakfast Homes and Schools (per inspection, includes report)	\$ 100.00
<i>Fire Inspection For:</i>	
Special Occasion Permits	\$ 37.50
Liquor Licence (includes report)	\$ 75.00
<i>Emergency Response</i>	
Vehicle fire or danger of fire Motor Vehicle Accident – for each fire apparatus as follows: <b>*Non-Residents Only*</b> <b>Includes any accident occurring on a Township Road or Private Road within the Township of Nipissing involving an enclosed vehicle, ATV, UTV, snowmobile or any motorized vehicle.</b>	
First Hour – based on current Ministry of Transportation rates	Per MTO rates
Per ½ Hour Thereafter	Per MTO rates
Hazardous Materials, environmental spills or clean ups for each fire apparatus as follows:	
First Hour – based on current Ministry of Transportation rates	Per MTO rates
Per ½ Hour Thereafter	Per MTO rates
Hazardous Materials, spills or clean up – plus actual costs as incurred.	
<i>False Alarms – within a 12 month period</i>	
First false alarm	No Charge
Second false alarm	\$ 100.00
Third false alarm	\$ 250.00
Forth false alarm	\$ 400.00
Thereafter (unlimited)	\$ 150.00
<b>Recovery of Costs:</b> Expenses incurred by the Township to execute a fire protection agreement, retain the services of private contractors, rent special equipment, preserve property or evidence or in order to eliminate an emergency risk or risk of an emergency situation.	
<b>OFF-ROAD EMERGENCY RESPONSE</b>	
Apparatus (includes UTV Unit) per Hour for Each Apparatus	Per MTO rates

SCHEDULE "A" TO BY-LAW 2026-20  
FEES CHARGED BY THE CORPORATION OF THE TOWNSHIP OF NIPISSING

<b>Hydro Line Response – Fire, Sparking or Downed Line Hold &amp; Secure</b>	
<i>Apparatus</i> First Hour For Each Apparatus – based on current MTO rate	Per MTO rates
<i>Apparatus</i> Per ½ Hour Thereafter for Each Apparatus	Per MTO rates
Combination Smoke and Co Alarm – Loaner Program Replacement	\$ 45.00
<b>LANDFILL</b>	
Replacement of Lost Electronic Landfill Card	\$ 10.00
Household Appliances	\$ 10.00
Fridge, freezer or air conditioner – tagged as Freon free	\$ 10.00
- untagged	\$ 40.00
Brush – 5 ton dump trailer and under	\$ 5.00
<b>BULK items accepted at Wolfe Lake Landfill ONLY</b>	
Mattress or box spring	\$ 27.00
Pick Up Truck Load – full	\$ 50.00
Pick Up Truck Load – ½ full	\$ 25.00
Pick Up Truck Load – ¼ full or less	\$ 10.00
Shingles – 5-ton dump trailer and under	\$ 30.00
Renovation waste – 5-ton dump trailer and under	\$ 75.00
Watercraft – boats	\$ 150.00
Watercraft – paddleboats, kayaks, canoes	\$ 50.00
Tandem Trailer	\$ 80.00
Single Axle (Dump Truck)	\$ 180.00
Tandem Truckloads	\$ 250.00
Dumpster or Tri-Axle Truckloads (12 Yards and Up)	\$ 300.00
<b>911 Signs</b>	
Sign (for replacement sign blade)	\$ 50.00
Post	\$ 40.00
Installation	\$ 30.00
Sign for Existing Entrance (includes sign blade, post and installation)	\$ 120.00
<b>FACILITIES RENTAL</b>	
<b><i>Nipissing Community Centre</i></b>	
Damage Deposit (Refundable) Non-Alcohol Event Rental	\$ 75.00
Damage Deposit (Refundable) Alcohol Event Rental	\$ 100.00
Key Deposit (Refundable)	\$ 25.00
Alcohol Licenced Event (6 p.m. to 2 a.m.) *Special Occasions Permit Required (includes kitchen rental)	\$ 300.00
Kitchen Rental	\$ 50.00
Hall Rental – ½ Day (4 hours approximately) (includes kitchen rental)	\$ 100.00
Hall Rental – Full Day (8 hours approximately) (includes kitchen rental)	\$ 150.00
Hall Rental – 2 hours – Education/Training Rate (does not include kitchen rental) *requires third party liability insurance	\$ 25.00
Funeral Luncheon (includes kitchen rental)	\$ 50.00
Additional Rental Setup Appointments (per hour)	\$ 20.00
<b><i>Nipissing Fitness Centre</i></b>	
Swipe Card Deposit (Refundable) Required for each membership	\$ 15.00
Individual Membership – 1 Year	\$ 200.00
Individual Membership – 6 Months	\$ 120.00
Individual Membership – 3 Months	\$ 60.00
Individual Membership – 1 Month	\$ 25.00
Family Membership (2 Members) – 1 Year	\$ 325.00
Senior Membership (60 years of age) – 1 Year	\$ 150.00
Student Membership – 1 Year	\$ 150.00
<b><i>Community Centre Sign</i></b>	
Advertising of event (up to 7 days)	\$ 50.00

SCHEDULE "A" TO BY-LAW 2026-20  
FEES CHARGED BY THE CORPORATION OF THE TOWNSHIP OF NIPISSING

<b>Heritage Park</b>	
Outdoor Rink Facility Rental per day	\$ 100.00
<b>Nipissing Township Museum Buildings</b>	
Church Building (Use for day, includes set up and supervision of site)	\$ 500.00
Gazebo and grounds	\$ 250.00
<b>CEMETERY FEES</b>	
Nipissing Union Cemetery, Commanda Union Cemetery and St. John's Alsace Cemetery	
Township Resident: Single Lot	\$ 340.00
Cremation Lot *Block 14 only	\$ 220.00
Single Lot for 2 Cremated Remains	\$ 400.00
Non-Resident: Single Lot	\$ 530.00
Cremation Lot *Block 14 only	\$ 265.00
Single Lot for 2 Cremated Remains	\$ 590.00
Interment Rates: Regular Grave Opening – weekdays	\$ 300.00
- Saturdays	\$ 400.00
Cremation Opening – weekdays	\$ 150.00
- Saturdays	\$ 200.00
Foundation Rates:	
Under 36 Inches	\$ 400.00
36 to 48 Inches	\$ 500.00
48 to 60 Inches	\$ 800.00
Over 60 Inches	\$ 900.00
Pad Base (Flat Marker) *Pillow marker 173 square inches and up	\$ 200.00
Install ground Setting *Flat marker under 173 square inches	\$ 35.00
<i>**Fees per By-Law Number 2022-38</i>	
<b>Miscellaneous</b>	
Map of Township – Large, coloured	\$ 20.00
Copies: Black and white, 8 ½" x 11" or 8 ½" x 14" per page	\$ .25
Colour copies per page, all sizes	\$ .75
Facsimile per page, includes transmission report	\$ 1.00
Mileage Rate per kilometer (km)	\$ .73

# AGREEMENT

for

## THE POWASSAN AND DISTRICT UNION PUBLIC LIBRARY

### BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

hereinafter called Powassan of the First part

AND:

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

hereinafter called Nipissing in the Second part

AND:

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

hereinafter called Chisholm in the Third part

WHEREAS the parties hereto wish to enter into an agreement to provide for the maintenance of the Powassan and District Union Public Library (the "Library"), as provided for in the Public Libraries Act, R.S.O. 1990, c. P-44, Section 5(1) and 9(4); and,

WHEREAS, the parties agree that the Powassan and District Union Public Library Board is a separate and independent corporate board of the Municipalities with independent corporate status, subject to the provisions of the Public Libraries Act, and has been established to provide public library services to the residents of the participating Municipalities.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants and conditions contained herein and subject to the terms and conditions hereinafter set forth, the parties hereto agree as follows:

### 1. The Board

1.1 The Powassan and District Union Public Library Board (the "Board") shall be comprised of one (1) Councillor appointed from each Municipality and additional members appointed by the respective councils as follows:

The Corporation of the Municipality of Powassan shall have an additional minimum of two (2) members and a maximum of five (5) members for a total of six (6) members;

The Corporation of the Township of Chisholm shall have an additional one (1) member for a total of two (2) members;

The Corporation of the Township of Nipissing shall have an additional one (1) member for a total of two members.

1.2 It is the responsibility of each Municipality to ensure that their representatives are appointed in accordance with Section 10 of the Public Libraries Act, R. S. O. (1990), Chapter P.44, as amended.

1.3 Each Member shall have one vote only. The Chair may vote with other members. An equal vote is deemed to be negative.

1.4 A board member's Term shall be concurrent with the term of the appointing council, or until a successor is appointed, and may be reappointed for one or more further terms.

1.5 At any time the Council of a non-participating Municipality or representatives from an unorganized Township may make a request to the Councils of the participating Parties to become a participating Member. If all Councils agree, this Agreement will be amended accordingly.

1.6 The Library Board shall set Library operating hours in accordance with the interests and usage of all participating members and visitors.

## **2. Costs**

2.1 The cost of operating and maintaining the Powassan and District Union Library shall be based on the following formula:

Municipality of Powassan 60%

Township of Chisholm 18%

Township of Nipissing 22%

2.2 The Powassan and District Union Public Library shall annually prepare a budget of all funds required during the year for the purposes of the Board, and the budget shall:

- a) set forth the estimated revenues and expenditures of the Board
- b) make allowance for surplus of the previous year to be available during the current year
- c) provide for any deficiencies of any previous year
- d) set forth the amount to be chargeable to each of the Municipalities, and the estimated populations of each
- e) provide for capital expenditures from current funds, not to exceed 10% of the annual budget unless approved by all three Councils
- f) be made available to participating Councils on or before January 31st of the current year.

The proportion of the Budget to be charged to each of the Parties of the Agreement shall be based on the cost-sharing formulas provided in Section 2.1.

2.3 The annual budget prepared by the Board shall be circulated to the participating Municipalities as soon as approved by the Library Board and no later than January 31<sup>st</sup>, to allow for review and consideration prior to inclusion in each Municipality's draft budget.

2.3.1 The Mayors and/or senior administrative staff of each participating Municipality may meet, either jointly or individually, with the CEO or designate to review the proposed budget, cost-sharing impacts, in advance of formal presentation to Council.

2.3.2 If the estimates of the Board are approved, or amended and approved, by the Council of the Municipality of Powassan, such estimates shall be binding on all participating municipalities provided that the Municipality of Powassan represents more than one-half of the population of the combined area for which the Board was established, pursuant R.S.O. 1990, c. P.44, s. 24 (6).

2.3.3 Pending Council consideration, the Library may continue to operate in accordance with the most recently approved budget to ensure operational continuity.

2.4 Any capital expenditure exceeding ten percent (10%) of the approved annual budget shall require written approval from all participating Councils.

2.4.1 Nothing in this Agreement prevents an individual Municipality from voluntarily funding an additional Library capital expense, provided such funding does not create an ongoing financial obligation for the other Parties without their written consent.

2.5 Cost sharing on any capital expenditures not listed in the current budget shall be determined through negotiations between all Parties to this agreement.

2.6 Data Collection and Service Metrics The CEO shall annually, in the month of November, compile and review statistical aggregate, non-identifying data respecting library usage.

2.6.1 Usage Data: The specific metrics, methods of collection, and definitions for library usage (such as "registered users") shall be set out in Schedule "A" to this Agreement.

2.6.2 Evolution of Data: The Parties acknowledge that Library user data and methods of collection may evolve over time to more accurately reflect service use.

2.6.3 Future Funding: Subject to review and unanimous agreement of the participating Municipalities, such data may be used to inform future funding arrangements or cost-sharing discussions.

2.7 All grants for library purposes, whether municipal, provincial, federal or otherwise, received by the member municipality shall be delivered to the Library Chief Executive Officer (CEO) for deposit to the library account.

2.7.1 No single Municipality shall be solely responsible for ongoing grant administration on behalf of the Library unless agreed to in writing by all Parties.

2.8 Unless otherwise approved by all participating Councils, municipal contributions shall be invoiced annually and paid in 3 (3) equal installments, due on or before March 30<sup>th</sup>, June 30<sup>th</sup>, September 30<sup>th</sup> of the budget year.

### **3. Membership**

3.1 A person shall be eligible for membership at the Powassan and District Union Public Library if they:

- a) are a resident of any participating municipality
- b) owns property in any participating municipality
- c) are deemed eligible through any Agreement between the Library and another Library Board.
- d) reside outside of the participating municipalities but have purchased a membership as per Section 3.2.

3.2 The Board shall impose Library Fees as it considers proper for the use of library services by persons who do not reside in the Board's jurisdiction.

3.2.1 Library Fees shall not be imposed on residents or property owners of a Municipality where financial contributions have been directed to the Powassan and District Union Public Library, including contributions made through municipal levies or the receipt of Public Library Operating Grant funding allocated on behalf of that Municipality.

### **4. Roles and Relationship**

4.1 The Clerks of each participating municipality and the Library CEO shall meet on a quarterly basis at mutually agreeable intervals to discuss issues of joint concern.

4.2 Agendas and Minutes of the Board are presented to all three Councils for information only.

4.3 The participating Municipalities commit to ongoing collaboration with the Board with regard to programs and services, to minimize duplications and schedule conflicts, and to maximize opportunities.

4.4 The participating Municipalities agree that the Library shall participate in the Municipality of Powassan's Compensation and Benefits Program.

4.5 The participating Municipalities agree that all participating parties, including the Library are bound by the Pay Equity Act. The Library Board shall create a Pay Equity Plan that aligns with the Pay Equity Plan of the Municipality of Powassan and follows the Pay Equity Act. The Library Board shall be responsible for maintaining and updating the Pay Equity Plan following all regulations. The parties acknowledge their joint obligation to establish and maintain compensation practices that provide for pay equity for all Library employees.

4.6 The CEO and Library Board will work with the Municipality of Powassan's Municipal Clerk, or designate, to align Library Job Descriptions and Grades to the Municipality of Powassan's Pay Equity Program.

4.7 The Library Board has the option of hiring an outside consultant to help facilitate the Pay Equity Program and the Municipalities will share the expense as set out in Section 2.1 of this Agreement. This will be for initial launch of the Pay Equity Program only; any additional costs to maintain the Program will be borne by the Library.

## **5. Withdrawal from the Powassan and District Union Public Library**

5.1 Any Party may withdraw from this agreement upon written notice to the Powassan and District Union Public Library Board and all other Parties no later than the last business day of March in the final year of a Council term, thereby providing sufficient notice for negotiations and preparation for the subsequent term.

5.2 This notice period is intended to allow for confirmation of financial information prior to budget finalization, recognizing that provincial grant announcements, audited prior-year results, and final municipal levy decisions are not typically available in December.

5.3 Any withdrawing Party shall be required to pay its share for the balance of the current year and any deficit that may exist at the end of the term of the withdrawing Party.

## **6. Notice**

5.1 Notice shall be provided to the addresses maintained in the Official Contact List (Schedule B)."

## **7. Severability**

7.1 If any provision of this Agreement shall be held or made invalid by a court decision, statute or rule, or shall be otherwise rendered invalid, the remainder of this Agreement shall not be affected thereby.

## **8. Entire Agreement**

8.1 In the event of a conflict between any provisions of this Agreement and any provisions of the Public Libraries Act, R.S.O. (1990), c. P44, the Sections of the Act shall prevail.

8.2 This Agreement constitutes the entire Agreement between the Parties.

## **9. Indemnification**

9.1 The Parties shall indemnify and save harmless the others from and against all claims, losses, damages, judgments, liabilities, costs, expenses, actions, and other proceedings made, sustained, brought, prosecuted, or threatened to be brought or prosecuted, that are based on, occasioned by or attributed to any bodily injury to or death of a person or damage to or loss of property caused by any negligent act or omission on the part of the indemnifying party, its officers, employees, students, agents, or volunteers arising out of this agreement.

## **10. Insurance**

10.1 The Library Board shall, at their expense, obtain and keep in force during the term of the Agreement Commercial Liability Insurance satisfactory to all Parties, and underwritten by an insurer licensed to practice in the Province of Ontario.

The Library Board shall, at their expense, obtain and maintain for the term of the Agreement, complying with the requirements of all the necessary and appropriate insurance that a prudent person carrying out obligations similar to the obligations required of the Library Board under this Agreement would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than two million dollars (\$2,000,000) per occurrence.

10.2 A Certificate of Insurance shall be provided to all parties at the start of each year for the term of the Agreement.

The Library Board shall provide each member municipality with valid certificates of insurance annually that confirms the insurance coverage listed in 9.1 above.

## **11. Term and Renewal**

11.1 This Agreement shall remain in force for a term of four (4) years from the date of execution.

11.2 The Parties shall jointly review this Agreement at least twelve (12) months prior to its expiry to determine whether the Agreement should be renewed, amended, or replaced.

11.3 This Agreement may be renewed by resolution of all participating Councils, with or without amendment.

## **12. Prior Agreements**

12.1 This agreement shall replace all prior agreements.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their respective corporate seals, attested by the hands of their proper signing officers duly authorized in that behalf.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

## SCHEDULE "A"

### LIBRARY SERVICE METRICS & DEFINITIONS

**1. Registered User Definition** For the purposes of this Agreement, a "registered user" means an individual library card that has been activated at least once during the applicable twelve (12) month period.

**2. Exclusions** The Parties acknowledge that registered user data does not capture the following library activities, which shall be tracked separately as "Service Demand Indicators":

- Attendance at programs (registered and unregistered);
- In-library use statistics (e.g., computer use, study space);
- Outreach services and community engagement;
- Digital circulation or other activities not requiring card registration.

**3. Data Categories** The CEO will provide reporting on the following indicators to assist with future planning:

- Registered users by municipality;
- Circulation data;
- Any other reasonable indicators of service demand as determined by the Board.

**SCHEDULE "B"**

**CONTACT LIST**

**Powassan and District Union Public Library**

324 Clark Street

Powassan, ON P0H 1Z0

[powlib@gmail.com](mailto:powlib@gmail.com)

**Municipality of Powassan**

250 Clark Street

Powassan, ON P0H 1Z0

[clerk@powassan.net](mailto:clerk@powassan.net)

**Township of Nipissing**

45 Beatty Street

Nipissing, ON P0H 1W0

[admin@nipissingtownship.com](mailto:admin@nipissingtownship.com)

**Township of Chisholm**

2847 Chiswick Line

Powassan, ON P0H 1Z0

[info@chisholm.ca](mailto:info@chisholm.ca)

**Township of Nipissing  
Tender Opening - NIP-PW-2-2026  
Opened: April 29<sup>th</sup>, 2026 beginning at 1:00 p.m.**

Present: Kim Turnbull - Deputy Treasurer and Dan MacInnis- Operations Superintendent  
Zoom: Melissa Hughes – Evan Hughes Excavating, Cindy Jordan - Duncor, Braden Brooks - PD Brooks,  
Aaron Coulas – The Miller Group, Mark Truchon - TZR Contracting, and Melissa - Edgar Poulin

<b>Company Name</b>	<b>NIP-PW-2-2026</b> To supply, deliver and stockpile with a conveyor in the dome, approximately 3,000 tonnes of screened sand at the Township of Nipissing Public Works Yard. If required: To supply, deliver and stockpile with a conveyor in the dome, approximately 500-1,000 tonnes of additional screened sand at the Township of Nipissing Public Works Yard. To be held at the same pricing as the required 3000 tonnes.  <b>To be completed by June 26<sup>th</sup>, 2026</b>		
Miller Paving Ltd	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	3,000 Tonnes winter sand Unit Price \$22.75  <div style="text-align: right;">HST</div> <b>Total Tender Price</b>	\$ 68,250.00  \$ 8,872.50  \$ 77,122.50
<b>Staff Recommendation: Miller Paving Ltd.</b> Recommend accepting the tender as submitted, with the option to purchase 500-1000 tonnes of additional screened sand at the same unit pricing as the required 3000 tonnes.			
<i>2026 Approved Budgeted amount: \$110,000 (budgeted amount includes Salt requirements).</i>			



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 5, 2026

NUMBER: R2026-

Moved by

Seconded by

THAT we accept Staff Recommendation for Tender NIP-PW-2-2026, Winter Sand and award the project to Miller Paving Ltd at a cost of \$68,250.00 before applicable taxes.

For      Against

CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Dave Yemm

**Township of Nipissing**  
**Tender Opening - NIP-PW-4-2026**  
**Opened: April 29<sup>th</sup>, 2026 beginning at 1:00 p.m.**

Present: Kim Turnbull - Deputy Treasurer and Dan MacInnis- Operations Superintendent  
Zoom: Melissa Hughes – Evan Hughes Excavating, Cindy Jordan - Duncor, Braden Brooks - PD Brooks,  
Aaron Coulas – The Miller Group, Mark Truchon - TZR Contracting, and Melissa - Edgar Poulin

<b>NIP-PW-4-2026</b>			
<b>Company Name</b>	Supply, crush, deliver and stockpile approximately 1,500 Tonnes of 7/8" Crushed Quarry Granite with an excavator.		
Evan Hughes Excavating	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	1,500 Tonnes 7/8" Crushed Quarry Granite Unit Price \$18.50 Tender Price HST <b>Total Tender Price</b>	<b>\$ 27,750.00</b> <b>\$ 3,607.50</b> <b>\$ 31,357.50</b>
PD Brooks	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	1,500 Tonnes 7/8" Crushed Quarry Granite Unit Price \$25.73 Tender Price HST <b>Total Tender Price</b>	<b>\$ 38,595.00</b> <b>\$ 5,017.35</b> <b>\$ 43,612.35</b>
Degagne Aggregates	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	1,500 Tonnes 7/8" Crushed Quarry Granite Unit Price \$28.55 Tender Price HST <b>Total Tender Price</b>	<b>\$ 42,825.00</b> <b>\$ 5,567.25</b> <b>\$ 48,392.25</b>
Miller Paving Ltd	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	1,500 Tonnes 7/8" Crushed Quarry Granite Unit Price \$28.54 Tender Price HST <b>Total Tender Price</b>	<b>\$ 42,810.00</b> <b>\$ 5,565.30</b> <b>\$ 48,375.30</b>
<p>Staff Recommendation: Evans Hughes Excavating  Exceeds budget by \$2,238.40 after HST/GST rebates.  Recommend accepting the tender as submitted.</p> <p><i>2026 Approved Budgeted amount: Stockpile 7/8 \$26,000</i></p>			



TOWNSHIP OF NIPISSING

RESOLUTION.

DATE: May 5, 2026

NUMBER: R2026-

Moved by

Seconded by

THAT we accept Staff Recommendation for Tender NIP-PW-4-2026, 7/8" Crushed Quarry Granite, Stockpile and award the project to Evan Hughes Excavating at a cost of \$27,750.00 before applicable taxes.

For      Against

CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Dave Yemm



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 5, 2026

NUMBER: R2026-

Moved by

Seconded by

WHEREAS the tender amounts received for NIP-PW-5-2026, Surface Treatment and Reseal, are well outside the budgeted amounts;

NOW THEREFORE Council authorizes the necessary amendments to the project scope and to re-tender the amended project;

AND THAT the results of the Tender received not be published to protect the integrity of the re-tender process for all interested bidders.

For      Against

CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Dave Yemm

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**Township of Nipissing**  
**Tender Opening - NIP-PW-6-2026**  
**Opened: April 29, 2026 beginning at 1:00 p.m.**

Present: Kim Turnbull - Deputy Treasurer and Dan MacInnis- Operations Superintendent  
Zoom: Melissa Hughes – Evan Hughes Excavating, Cindy Jordan - Duncor, Braden Brooks - PD Brooks,  
Aaron Coulas – The Miller Group, Mark Truchon - TZR Contracting, and Melissa - Edgar Poulin

<b>Company Name</b>	<b>NIP-PW-6-2026</b> Supply, crush and apply 2,800 7/8" Crushed Quarry Granite applied: Alsace Road/Wolfe Lake Road intersection. (At the direction of Operations Superintendent) <b>*Minimum of 4 hopper trucks to be used for the supply and application.</b>  <b>To be completed by August 14, 2026.</b>		
TZR Contracting	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	2,800 Tonnes 7/8" Crushed Quarry Granite, applied (\$22.42)  Tender Price <b>\$ 62,776.00</b> HST <b>\$ 8,160.88</b> <b>Total Tender Price</b> <b>\$ 70,936.88</b>	
Miller Paving Ltd.	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	2,800 Tonnes 7/8" Crushed Quarry Granite, applied (\$26.75)  Tender Price <b>\$ 74,900.00</b> HST <b>\$ 9,737.00</b> <b>Total Tender Price</b> <b>\$ 84,637.00</b>	
PD Brooks Haulage & Construction	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/>	2,800 Tonnes 7/8" Crushed Quarry Granite, applied (\$24.67)  Tender Price <b>\$ 69,076.00</b> HST <b>\$ 8,979.88</b> <b>Total Tender Price</b> <b>\$78,055.88</b>	
Staff Recommendation: TZR Contracting  <i>2026 Approved Budgeted amount: \$ 300,000 Alsace Project Budget (total)</i>			



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 5, 2026

NUMBER: R2026-

Moved by

Seconded by

THAT we accept Staff Recommendation for Tender NIP-PW-6-2026, 7/8" Crushed Quarry Granite, Applied and award the project to TZR Contracting at a cost of \$62,776.00 before applicable taxes.

For      Against

CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM

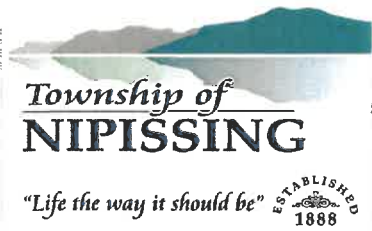
Carried

Mayor: Dave Yemm

**Township of Nipissing**  
**Tender Opening - NIP-PW-8-2026**  
**Opened: April 29<sup>th</sup>, 2026 beginning at 1:00 p.m.**

Present: Kim Turnbull - Deputy Treasurer and Dan MacInnis- Operations Superintendent  
Zoom: Melissa Hughes – Evan Hughes Excavating, Cindy Jordan - Duncor, Braden Brooks - PD Brooks,  
Aaron Coulas – The Miller Group, Mark Truchon - TZR Contracting, and Melissa - Edgar Poulin

<b>NIP-PW-8-2026</b>			
To supply, approximately 1000 Tonnes of 7/8" Crushed Quarry Granite to be picked up at quarry. Material to be measured by permanent scale, portable flat scale or loader scale. Proof of Calibration of scale must be provided prior to commencement of work.			
<b>Company Name</b>	<b>Work to be completed by August 14th, 2026.</b>		
Evan Hughes Excavating	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/> Distance to Quarry from Alsace Rd and intersection of Wolfe Lake Rd 16.8 km	1,000 Tonnes 7/8" Crushed Quarry Granite Unit Price \$15.25 Tender Price HST <b>Total Tender Price</b>	<b>\$ 15,250.00</b> <b>\$ 1,982.50</b> <b>\$ 17,232.50</b>
Rainbow Concrete	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/> Distance to Quarry from Alsace Rd and intersection of Wolfe Lake Rd 40.8 km	1,000 Tonnes 7/8" Crushed Quarry Granite Unit Price \$ 15.70 Tender Price HST <b>Total Tender Price</b>	<b>\$ 15,700.00</b> <b>\$ 2,041.00</b> <b>\$ 17,741.00</b>
Miller Paving Ltd.	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/> Distance to Quarry from Alsace Rd and intersection of Wolfe Lake Rd 40.2 km	1,000 Tonnes 7/8" Crushed Quarry Granite Unit Price \$15.75 Tender Price HST <b>Total Tender Price</b>	<b>\$ 15,750.00</b> <b>\$ 2,047.50</b> <b>\$ 17,797.50</b>
PD Brooks Haulage	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/> Distance to Quarry from Alsace Rd and intersection of Wolfe Lake Rd 25 km	1,000 Tonnes 7/8" Crushed Quarry Granite Unit Price \$19.00 Tender Price HST <b>Total Tender Price</b>	<b>\$ 19,000.00</b> <b>\$ 2,470.00</b> <b>\$ 21,470.00</b>
Staff Recommendation: Evan Hughes Excavating			
<i>2026 Approved Budgeted amount: Stockpile 7/8 \$ 300,000 Alsace Project Budget (total)</i>			



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 5, 2026

NUMBER: R2026-

Moved by

Seconded by

THAT we accept Staff Recommendation for Tender NIP-PW-8-2026, 7/8" Crushed Quarry Granite, Picked Up and award the project to Evan Hughes Excavating at a cost of \$15,250.00 before applicable taxes.

For      Against

CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Dave Yemm

**Township of Nipissing**  
**Tender Opening - NIP-PW-9-2026**  
**Opened: April 29<sup>th</sup>, 2026 beginning at 1:00 p.m.**

Present: Kim Turnbull - Deputy Treasurer and Dan MacInnis- Operations Superintendent  
Zoom: Melissa Hughes – Evan Hughes Excavating, Cindy Jordan - Duncor, Braden Brooks - PD Brooks,  
Aaron Coulas – The Miller Group, Mark Truchon - TZR Contracting, and Melissa - Edgar Poulin

	<b>NIP-PW-9-2026</b>		
	To supply, approximately 2,600 Tonnes of Quarried B Granite to be picked up by Municipality at quarry. <i>Material to be measured by permanent scale, portable flat scale or loader scale.  Proof of Calibration of scale must be provided prior to commencement of work.</i>		
<b>Company Name</b>	<b>Work to be completed by August 14<sup>th</sup>, 2026.</b>		
Evan Hughes Excavating	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/> Distance to Quarry from Alsace Rd and intersection of Wolfe Lake Rd 16.8 km	2,600 Tonnes of Quarried B Granite Unit Price \$15.25 Tender Price HST <b>Total Tender Price</b>	<b>\$ 39,650.00</b> <b>\$ 5,154.50</b> <b>\$ 44,804.50</b>
Miller Paving Ltd.	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/> Distance to Quarry from Alsace Rd and intersection of Wolfe Lake Rd 40.2 km	2,600 Tonnes of Quarried B Granite Unit Price \$ 15.25 Tender Price HST <b>Total Tender Price</b>	<b>\$ 39,650.00</b> <b>\$ 5,154.50</b> <b>\$ 44,804.50</b>
Rainbow Concrete	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/> Distance to Quarry from Alsace Rd and intersection of Wolfe Lake Rd 40.8 km	2,600 Tonnes of Quarried B Granite Unit Price \$15.15 Tender Price HST <b>Total Tender Price</b>	<b>\$ 39,390.00</b> <b>\$ 5,120.70</b> <b>\$ 44,510.70</b>
PD Brooks Haulage	Deposit Cheque <input checked="" type="checkbox"/> Pit Licence <input checked="" type="checkbox"/> Distance to Quarry from Alsace Rd and intersection of Wolfe Lake Rd 25 km.	2,600 Tonnes of Quarried B Granite Unit Price \$18.50 Tender Price HST <b>Total Tender Price</b>	<b>\$ 48,100.00</b> <b>\$ 6,253.00</b> <b>\$ 54,353.00</b>
<p>Staff Recommendation: Evan Hughes Excavating.  Municipal staff will be picking up the Quarried B Granite from the quarry and transporting the material to the Alsace and Wolfe Lake Road intersection. The distance from the worksite to the quarry was the deciding factor in staff's recommendation.</p> <p><i>2026 Approved Budgeted amount: \$ 300,000 Alsace Project Budget (total)</i></p>			



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 5, 2026

NUMBER: R2026-

Moved by

Seconded by

THAT we accept Staff Recommendation for Tender NIP-PW-9-2026, Quarry B Granite, Picked Up and award the project to Evan Hughes Excavating at a cost of \$39,650.00 before applicable taxes.

For      Against

CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Dave Yemm



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 5, 2026

NUMBER: R2026-

Moved by

Seconded by

WHEREAS Council received a request through the OPP Police Services Board for Callander, Nipissing and Powassan to provide a letter of support for the continued services provided by Cecil Facer Youth Centre in Sudbury;

NOW THEREFORE Council authorizes the Mayor to sign a letter requesting the continued services and to circulate the letter to the Ministry of the Solicitor General, MPP Vic Fedeli and the OPP Services Board.

For      Against

CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Dave Yemm

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May 5, 2026

**DRAFT**

Minister of the Solicitor General  
George Drew Bldg.  
25 Grosvenor Street  
Toronto ON M7A 1Y6

**RE: Closure of Cecil Facer Youth Centre in Sudbury, Ontario**

Honourable Michael Kerzner,

On behalf of the Township of Nipissing, we would like to request that more consideration be given to the closure of Cecil Facer Youth Centre in Sudbury, Ontario.

It is our understanding that the facility is to be converted to a 50 bed women's facility under the Ontario Protecting Communities by Expanding Correction Facilities program. This is a much needed, centrally located facility for women in the north.

For the same reasons that this facility will provide more access to family support, remaining close to home communities and feelings of connectedness to assist with transitioning to home, updated facility to provide a safer working space for staff and living space for residents, updated programming areas to facilitate learning and growth and promote a successful reintegration with society; these are also things to be considered for the youth that will now have to be sent as far as Thunder Bay.

The costs of two-guard transport by automobile or plane plus accommodation and personnel coverage can be calculated to demonstrate that in the long-term a financially viable option that will be fiscally responsible, an investment in the north as well as adding to the affected youth will have an overall savings to the Province of Ontario.

Youth experiencing transition through rehabilitation from crime require access to family, friends and the community that they will be expected to acclimate to upon release. We ask that the Province research and consider a new, expanded youth centre in the Sudbury area to house all youth, provide support and spiritual awareness and guidance options, education programming and rehabilitation training where they will be positioned for success upon release.

Yours truly,

Dave Yemm  
Mayor

---



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 5, 2026

NUMBER: R2026-

Moved by

Seconded by

THAT we authorize Mayor Dave Yemm, Councillor Shelly Foote, Councillor Steve Kirkey, Councillor James Scott, Councillor Lisa Chalapenko and Deputy Treasurer Kim Turnbull to attend the District of Parry Sound Municipal Association 2026 Spring meeting being held at the Kearney Community Centre.

For      Against

CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Dave Yemm

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TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 5, 2026

NUMBER: R2026-

Moved by

Seconded by

THAT we donate \$100 to the Almaguin Highlands Secondary School Graduation Awards Program.

For      Against

CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Dave Yemm

---



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: May 5, 2026

NUMBER: R2026-

Moved by

Seconded by

WHEREAS Council committed to the preparation and circulation of a Resolution requesting the Ministry of Natural Resources to provide additional enforcement and action at the end of ice fishing season in Resolution R2026-66;

AND WHEREAS the recommendations brought forward are numerous and best presented as a letter to the Minister of Natural Resources;

NOW THEREFORE Council authorizes the Mayor to sign the letter attached to this Resolution as "Appendix A" and the letter and Resolution be forwarded to the Minister of Natural Resources; MPP Vic Fedeli; the City of North Bay; the Municipality of Callander; and FONOM for support.

For      Against

CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Dave Yemm

---

May 5, 2026

**DRAFT**

Minister of Natural Resources  
18<sup>th</sup> Floor Suite 1802  
438 University Ave  
Toronto ON M5G 2K8

**Re: Concerns Regarding Ice Fishing Operations – Lake Nipissing**

Honourable Mike Harris

We are writing to bring an important topic of concern to your attention.

Commercial Ice Fishing operations have been thriving and expanding on the South Shore of Lake Nipissing for many years. Ice fishing is a time-honoured tradition for many families, friends and individuals going back generations.

With the introduction of “ice bungalows” and commercial ice fishing operations, several items have become health and safety concerns as well as environmental concerns for those sharing the lake.

The Ministry of Natural Resources has jurisdiction over the ice fishing licencing and registration.

What we are recommending to help address these issues are:

- a) Issuing an annual licence and registration number to any ice huts placed on a lake.
  - b) Require a CRA reporting number or identifier from a commercial operator to ensure that proper taxes are being submitted to support these operations.
  - c) Requiring fire safety confirmation for all huts providing overnight accommodation.
  - d) Require proof of authorized septic removal and disposal for all huts.
  - e) Providing a date when all materials including blocking and debris be removed from the lake surface.
  - f) Maintaining a GPS record of where commercial operators are on the lake and following up on the sites at the close of season to ensure proper clean-up has taken place.
  - g) Have a penalty system in place for those not complying with the regulations, up to and including withholding a licence in the next year.
  - h) Commercial operators provide proof of insurance, where required.
-

The Township of Nipissing has been working to address the health and safety risks that are borne of human waste being disposed of in the municipal landfills for many years. We have moved to a clear bag system, have 2 full time staff at the landfill sites for monitoring, and constantly provide public education. With all municipalities working to conserve landfill space and improve health and safety, assistance from the MNR on this matter would be appreciated.

Commercial ice fishing operations do not contribute to the municipal tax base as they are not assessed or municipally taxed; however, they are consuming municipal resources including emergency response for on-ice emergency calls, increased enforcement by Municipal Law Enforcement, landfill space, wear and tear on municipal roadways when the huts/shacks/bungalows are moved to and from the lake, increased impact on local parking and roadway safety and a marked increase in the required response of OPP for impaired driving and motor vehicle accidents. These costs are placed on the taxpayers of the Township of Nipissing.

These same concerns will affect floating accommodations at some point as they become more popular on our local lakes. We welcome the opportunity to discuss these concerns and possible solutions with you further. Council wants everyone to continue enjoying Lake Nipissing and surrounding lakes safely for many generations to come.

Yours truly,

Dave Yemm  
Mayor

Schedule "A" to Resolution R2026-110.  
Passed May 5, 2026

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# TOWNSHIP OF NIPISSING

## CORRESPONDENCE

**May 5, 2026**

- 1.** Federation of Northern Ontario Municipalities (FONOM) – Voices Concern Over Nairn Centre Mill Curtailment – Calls for Action on Tariffs Impacting Northern Forestry Communities.
  - 2.** Ministry of Rural Affairs – 2026 Rural Summit for Northeastern Ontario – Enabling Opportunity. Planning for the Future.
  - 3.** City of Greater Sudbury – Special Economic Zone.
  - 4.** City of Peterborough – Guaranteed Basic Income Resolution.
  - 5.** Trout Creek Agricultural Society – Donation Letter.
  - 6.** Powassan Agricultural Society – Donation Letter.
  - 7.** Powassan & District Union Public Library Board Meeting Minutes held March 16 and April 20, 2026.
  - 8.** Nipissing Township Museum Board of Management Meeting Minutes held April 1, 2026.
-

**FOR IMMEDIATE RELEASE**

**April 24, 2026**

**FONOM Voices Concern Over Nairn Centre Mill Curtailment**

**Calls for Action on Tariffs Impacting Northern Forestry Communities**

Nairn Centre, ONTARIO — The Federation of Northern Ontario Municipalities (FONOM) is expressing concern following the announcement that Interfor will indefinitely curtail operations at its mill in Nairn Centre.

This decision will have a significant impact on workers, their families, and the broader regional economy. The Nairn Centre mill has long been a cornerstone employer, supporting generations of families and contributing to the region's economic stability.

FONOM acknowledges the leadership shown by the Township of Nairn and Hyman and the Town of Espanola in their quick, collaborative response to support those affected. Their commitment to working with partners and supporting impacted residents reflects the strength and resilience of Northern communities.

“On behalf of FONOM, we extend our support to the workers, families, and communities affected by this difficult news,” said Dave Plourde, President of FONOM. “We know how important these mills are, not only as employers, but as the backbone of many Northern communities.”

FONOM notes that this curtailment is not an isolated event, but part of a broader trend impacting the forestry sector across Northern Ontario. Ongoing softwood lumber tariffs, combined with market pressures and rising costs, continue to strain mills and the communities that depend on them.

“These challenges are being felt across the North,” added Plourde. “Tariffs and trade uncertainty are having real, on-the-ground impacts in our communities. We need to see continued and intensified efforts from the federal government to address softwood lumber tariffs and support the long-term stability of Canada’s forestry sector.”

FONOM will continue to work with all orders of government, industry partners, and municipal leaders to advocate for solutions that protect jobs, strengthen regional economies, and support economic diversification in Northern Ontario.

Northern communities have demonstrated resilience time and again. FONOM remains committed to ensuring it has the support needed to navigate this challenging period and emerge stronger.

-30-

**Media Contact:**

Dave Plourde, President

Federation of Northern Ontario Municipalities (FONOM)


[fonom.info@gmail.com](mailto:fonom.info@gmail.com)

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## Enabling Opportunity Planning for the Future

Ministry of Rural Affairs  
Rural Summit – Timmins, May 13, 2026

Ontario 

**Subject:** The Honourable Lisa Thompson invites you to the 2026 Rural Summit for Northeastern Ontario

I'm pleased to invite you to participate in the 2026 Rural Summit for Northeastern Ontario.

**Date:** Wednesday, May 13, 2026

**Time:** 1:00 p.m. to 4:00 p.m. (following the FONOM conference)

**Location:** McIntyre Community Centre, Timmins

There is opportunity for rural Ontario to play a vital role as our government continues to invest in key sectors that advance Ontario's long-term economic and strategic priorities like energy, critical minerals, and manufacturing.

We are also investing in an ambitious capital plan over the next ten years – this includes building highways, hospitals, transit and community infrastructure to support workers, strengthen Ontario's economy, and ensure communities thrive for generations to come.

As such, I want to ensure that small towns and rural communities throughout Ontario are ready to seize these emerging opportunities. Together, we have an important role to play in helping rural communities plan for the future, but it's something that must be done in partnership.

Please join me for an afternoon of engaging speakers and peer discussion on how to prepare and plan for future opportunities in rural Ontario.

An RSVP is required to participate. We are asking that participating organizations send a maximum of two participants to this event.

An agenda and further event details will be shared shortly with those who RSVP.

The Summit's theme is **Enabling Opportunity. Planning for the Future.**

We look forward to your participation in the upcoming Summit. Please confirm your attendance by **May 6, 2026**, by completing our online [registration form](#).

If you require assistance, please reach out to our Contact Centre at 1-877-424-1300 or via email at [ruralaffairs@ontario.ca](mailto:ruralaffairs@ontario.ca).

Sincerely,



Lisa M. Thompson  
Minister of Rural Affairs

April 1, 2026

Northern Ontario Municipalities

*\*Sent Via Email\**

Re: Special Economic Zone

Dear Northern Ontario Municipalities,

The following resolution was ratified by Council of the City of Greater Sudbury on March 31, 2026:

WHEREAS Canada's economic security and modern defence capabilities depend on resilient supply chains, energy security, and reliable access to critical minerals;

AND WHEREAS Greater Sudbury is one of Canada's most important critical mineral hubs, producing and refining nickel, copper, and other critical minerals essential to national and provincial priorities;

AND WHEREAS these minerals support industries across Canada and among our allies, making Greater Sudbury a strategic centre in the global competition for critical resources;

AND WHEREAS mining activity in Greater Sudbury is rapidly expanding, with the number of mines within municipal boundaries expected to grow from nine to fifteen within five years;

AND WHEREAS the City maintains extensive infrastructure, including more than 3,600 kilometres of roads and major water and wastewater systems across a land mass comparable to Prince Edward Island, supporting both residents and a multi billion dollar industrial ecosystem;

AND WHEREAS the current municipal funding model does not reflect the scale of responsibility borne by Greater Sudbury, resulting in an unsustainable burden on local taxpayers despite the city generating nearly one third of Northern Ontario's GDP;

AND WHEREAS most mining related revenues flow to provincial and federal governments, with only a small portion reinvested in the community that enables this economic activity;

AND WHEREAS a Special Economic Zone designation would ensure that more of the wealth generated in Greater Sudbury is reinvested locally in infrastructure, housing, workforce development, and social services, with significant returns on this investment for both our communities and our government partners;

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AND WHEREAS Greater Sudbury has strong partnerships with Atikameksheng Anishnawbek and Wahnapiatae First Nation, and enhanced fiscal capacity would support continued collaboration and shared prosperity;

THEREFORE BE IT RESOLVED that the Council of the City of Greater Sudbury formally request that the Government of Ontario designate Greater Sudbury as a Special Economic Zone;

AND BE IT FURTHER RESOLVED that the Council request the Government of Canada recognize Greater Sudbury as a region of national strategic importance and work with the province of Ontario to implement complementary federal measures;

AND BE IT FURTHER RESOLVED that this resolution be shared with Atikameksheng Anishnawbek, Wahnapiatae First Nation, FONOM, AMO, and all Northern Ontario municipalities for their support.

AND BE IT FURTHER RESOLVED that a letter conveying Council's support for these measures be sent to:

- Gimaa Craig Noochtai, Atikameksheng Anishnawbek
- Chief Larry Roque, Wahnapiatae First Nations
- The Honourable Doug Ford, Premier of Ontario
- The Right Honourable Mark Carney, Prime Minister of Canada
- The Federation of Northern Ontario Municipalities (FONOM)
- Association of Municipalities of Ontario (AMO)
- All Northern Ontario municipalities

Yours truly,

Brigitte Sobush  
Manager of Clerk's Services/Deputy City Clerk

c. Members of City Council





Office of the City Clerk, City Hall  
500 George Street North  
Peterborough, Ontario  
K9H 3R9

April 24, 2026

The Right Honourable Mark Carney, Prime Minister of Canada;  
Honourable Patty Hajdu, Minister of Jobs and Families and Minister responsible for the Federal Economic Development Agency for Northern Ontario;  
MP Emma Harrison;  
Paul Thompson, Deputy Minister of Employment and Social Development;  
Rob Wright, Deputy Minister of Labour and Associate Deputy Minister of Employment and Social Development;  
Cliff Groen, Associate Deputy Minister of Employment and Social Development;  
Honourable Doug Ford, Premier of Ontario;  
Honourable Michael Parsa, Minister of Children, Community and Social Services;  
MPP Dave Smith;  
Daniele Zanotti, Deputy Minister of the Ministry of Children, Community, and Social Services;  
Cordelia Clarke Julien, Assistant Deputy Minister Social Assistance Program Branch;  
Federation of Canadian Municipalities (FCM);  
Association of Municipalities of Ontario (AMO); and  
All Ontario Municipalities

**Subject: Guaranteed Basic Income Resolution**

The following resolution, adopted by City Council at its meeting held on March 30, 2026, is forwarded for your consideration.

**WHEREAS:**

- 1. Poverty and income insecurity continue to negatively impact the health and well-being of residents in Peterborough and across Ontario;**
  - 2. Municipal governments bear significant costs from the downstream effects of poverty, including increased demand for social services, emergency shelters, and community programs;**
  - 3. Evidence from the Ontario Basic Income Pilot (2017–2019) and comparable programs demonstrated meaningful improvements in health, housing stability, and food security among participants;**
-



City of  
Peterborough

4. A Guaranteed Basic Income (GBI) requires collaboration between the Government of Ontario and the Government of Canada to design, fund, and implement effectively; and
5. Municipalities, as the order of government closest to residents, are well-positioned to advocate for income security policies that reflect local needs.

**THEREFORE BE IT RESOLVED THAT:**

1. Council urges the Government of Ontario and the Government of Canada to collaborate on the design, funding, and implementation of a Guaranteed Basic Income for all Canadian residents;
2. Council calls upon the Province of Ontario to reinstate a basic income pilot with a view to province-wide implementation; and
3. The Clerk be directed to forward a certified copy of this resolution to the Premier of Ontario, the Prime Minister of Canada, our local MPP and MP, relevant federal and provincial Ministers, AMO and FCM, and to share it with all Ontario municipalities for endorsement.

Sincerely,



John Kennedy  
City Clerk

**TROUT CREEK AGRICULTURAL SOCIETY**

**P.O. BOX 52**

**Trout Creek, ONT.**

**POH 2L0**

**April 21, 2026**

Township of Nipissing  
45 Beatty Street  
Nipissing, Ont.,  
POH 1W0

TO WHOM IT MAY CONCERN:

Re: 2026 Trout Creek Fall Fair

The Trout Creek Agricultural Society is preparing for its 2026 Fall Fair to be held on August 21, 22, and 23.

We plan to have many events and are asking for your help in making it a great success.

The Agricultural Society runs solely on a volunteer basis, and as such needs assistance from outside sources.

Any donation you can offer towards this will be greatly appreciated. A charitable donations receipt can be given if requested.

We invite you to attend the fair and enjoy what we have to offer. Thank you in advance for your generosity and support.

Sincerely,



Linda Pugh

Trout Creek Agricultural  
Society

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**POWASSAN AGRICULTURAL SOCIETY**

55 Fair View Lane  
Powassan, ON  
POH1Z0  
powagsoc@gmail.com  
powassanfallfair.ca

Nipissing Township

[admin@nipissingtownship.com](mailto:admin@nipissingtownship.com)

Greetings

As Fundraising Chair of the Powassan Agricultural Society, I am pleased to invite you to join with us in making the **2026 Powassan Fall Fair** a continued success. The Fall Fair is a long-standing community tradition that brings families, youth, and local organizations together to celebrate agriculture, entertainment, and community spirit.

We are currently seeking sponsors to help support this much-loved event. **Cash donations are greatly appreciated**, and sponsors also can direct their contribution toward an area they are most passionate about, including:

- Children's activities and youth programming
- The Demolition Derby
- Horse Pulls
- Sponsoring items within our prize books

Your generosity plays a vital role in keeping the Fall Fair accessible, engaging, and memorable for our community. Sponsorship not only supports a treasured local event but also demonstrates your commitment to Powassan and the families who call it home.

On behalf of the Powassan Agricultural Society, thank you for your continued support over the years. We would be honoured to recognize your contribution as part of the 2026 Fall Fair and hope you will consider joining us again this year.

Sincerely,

**Julie Lavigne**

Director, Powassan Agricultural Society  
Fundraising Chair

Secretary-Treasurer Wanda Aultman

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# Powassan & District Union Public Library

**Minutes for Monday, March 16, 2026 – 6:15 p.m.**

## Board Meeting @ Library

**In-person:** Debbie Piper, Will Armstrong, Bill Finnis, Steve Kirkey, Pat Stephens, Larry Woodward, Marie Rosset

**Via Zoom:** Valerie Morgan, Bernadette Kerr

**Absent with regrets:** Randy Hall, Jennie Leblond

**Recording of meeting**

Item	Action	Responsibility
<b>1. Call to order</b>	6:15 pm	
<b>2. Respect and Acknowledgement Declaration</b>	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.</p>	
<p><b>3. General Consent Motion: Presented the general Consent Motion for March 2026, which includes:</b></p> <p>a) Approval of the March 16, 2026 Agenda,</p> <p>b) Approval of Minutes from the February 23, 2026 meeting,</p> <p>c) Approval of the February 2026 Financial Statements.</p>	<p>CEO presented information to the Board</p> <p>Yearly Program Attendance                  2016: 8,645                  2025: 11,737                  2025 In-Person Visits: 28,494</p> <p>Which means that in 2025 41% of visitors to the library were there for some sort of programming.</p> <p><u><b>Motion: 2026-07</b></u></p> <p><b>That the General Consent Motion for March 2026 be adopted with modified agenda.</b></p> <p><b>Moved by:</b> Pat Stephens  <b>Seconded by:</b> Larry Woodward</p> <p>Carried.</p>	
<b>4. Disclosure of pecuniary Interest</b>	None	
<p><b>5. Business</b></p> <p>a) Update on hiring of new CEO</p>	Ads for the CEO position were posted at the beginning of March and several applications have	Hiring Committee

<p>b) Grants update</p>	<p>been submitted. Jen Leblond from the hiring committee is drafting interview questions.</p> <ul style="list-style-type: none"> <li>• PDUPL applied for the <b>2026 OTF Capital Grant</b> to repair and bring up to code their elevator through the Township of Nipissing. Kim Turnbull, from Nipissing worked with CEO to complete application.</li> <li>• <b>Seniors Community Grant</b> application – pending</li> <li>• <b>Canada Summer Job (CSJ)</b> – pending</li> <li>• <b>Art Council of Ontario</b> – application for funding for the August Music Festival submitted Feb 18.</li> <li>• CEO complimented Kim Turnbull for her competency and suggested using more of her services in the future – dependent on her availability.</li> </ul>	
<p>c) Library Agreement Renewal Update</p>	<p>No new development shared. CEO to send interim invoices to Union Members who haven't paid their Library Fees.</p>	<p>Councillor Hall</p>
<p>d) Photocopying Contract with Xerox</p>	<p>Digital Office Solutions (DOS) is no longer an Authorized Agency with Xerox Canada. Document Xcellence has taken over the contract. Their representative has informed us that through the Vendor of Record (VOR) Ontario program, printing costs will be reduced substantially. Will Armstrong recommended to register the Library as a VOR recipient. CEO will investigate</p>	<p>CEO</p>
<p>e) Upcoming Activities</p>	<p>Same as last months:  March Break Activities, CEO distributed handout describing activities.  March 16: St Pats activities  March 17: Silent Dance Party in partnership with 250 GAP program  March 18: Skate Event  March 19: Steven Morrin – wild animal Presentation  March 20: Mini Olympics  April 7: special presentation on local Hospice care  April 28: presentation of MAiD with Dr. Gauthier</p>	

6. Correspondence	none	
<b>7. Committee Reports</b> a) Property Committee  b) Financial Committee  c) Policy Committee  d) Friends of the Library	<ul style="list-style-type: none"> <li>- OTF Capital Grant submitted. All elevator repairs delayed until results from application received.</li> <li>- The Budget was sent out to three municipalities – approval pending.</li> <li>- Audit by BakerTilly is completed, final report will be presented at the April 20, meeting.</li> <li>- New contract with Xerox could potentially save \$1,300 per year.</li> </ul> <p>- SERV-07 PDUPL Facility Use Policy Scheduling and fees modified</p> <p><b><u>Motion: 2026-08</u></b></p> <p><b>That SERV-07 PDUPL Facility Use Policy be adopted as modified.</b></p> <p><b>Moved by:</b> Stephen Kirkey  <b>Seconded by:</b> Will Armstrong</p> <p><b>Carried.</b></p> <ul style="list-style-type: none"> <li>- RES-20 Artificial (AI) Policy and Generative Artificial Intelligence (GenAI) policy deferred until we have more information</li> </ul> <ul style="list-style-type: none"> <li>- Friends agreed to cover the cost of shelving and fireplace surround in Enever Room</li> <li>- Will cover cost of a kitchen update.</li> <li>- Home Hardware will supply materials and fixtures.</li> </ul>	<p>CEO</p> <p>BakerTilly CEO</p> <p>CEO and friends</p>
8. Adjournment	<b>Motion: 2026-09</b> That the March 16, 2026, meeting be adjourned at 7:15 pm. <b>Moved by:</b> Bill Finnis	Next meeting: April 20, 2026, at 6:15 pm

*Vice* Chair: Pat Stephens  
Debbie Piper

Recorder: Marie Rosset, CEO

# Powassan & District Union Public Library

**Minutes for Monday, April 20, 2026 – 6:15 p.m.**

## Board Meeting @ Library

**In-person:** Pat Stephens, Will Armstrong, Bill Finnis, Bernadette Kerr, Steve Kirkey, Jennie Leblond,  
Larry Woodward, Marie Rosset

**Via Zoom:** Valerie Morgan

**Absent with Regrets:** Debbie Piper

**Absent:** Randy Hall

**Recording of meeting**

Item	Action	Responsibility
<b>1. Call to order</b>	6:14 pm	
<b>2. Respect and Acknowledgement Declaration</b>	<p><b>Declaration read by CEO</b></p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.</p>	
<p><b>3. General Consent Motion: Presented the general Consent Motion for April 2026, which includes:</b></p> <ul style="list-style-type: none"> <li>a) Approval of the April 20, 2026 Agenda,</li> <li>b) Approval of Minutes from the March 16, 2026 meeting,</li> <li>c) Approval of the March 2026 Financial Statements.</li> <li>d) Approval of the February and March 2026 Library Reports.</li> </ul>	<p><b><u>Motion: 2026-10</u></b></p> <p><b>That the General Consent Motion for April 2026 be adopted with amendment to agenda.</b></p> <p><b>Moved by:</b> Steven Kirkey <b>Seconded by:</b> Will Armstrong</p> <p>Carried.</p>	
<b>4. Disclosure of pecuniary Interest</b>	None	

<p><b>5. Business</b></p> <p>a) 2025 Audit – presentation by Jessica Dion CPA, CA   Baker Tilly</p> <p>b) TD Summer Reading Club Accessibility Award</p> <p>c) Update on hiring of new CEO</p> <p>d) Grants update</p> <p>e) Library Agreement Renewal Update</p>	<p>Audit was completed as usual without any unusual findings – everything OK, with an annual surplus of \$1,250, attributable to larger than anticipated donation, fundraising, grants and fiscally responsible expense management. <b><u>Motion: 2026-11</u></b></p> <p><b>That the 2025 Audited Statements be approved as presented.</b></p> <p><b>Moved by:</b> Steven Kirkey <b>Seconded by:</b> Jenny Leblond</p> <p>Carried.</p> <p>PDUPL is the recipient of the 2025 TD Summer Reading Club Accessibility Award of 2,000. Brea Market-Matthews will travel to Calgary to receive the award in person in May 2026. All expenses are paid by the TD Summer Reading Program.</p> <p>CEO application period closed on April 15, 2026. Eight applications received, selection process starting week of April 27<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>• <b>2026 OTF Capital Grant</b> – application pending</li> <li>• <b>Seniors Community Grant</b> - application pending</li> <li>• <b>Canada Summer Job (CSJ)</b> – received approval for two positions, one for 35 hours/week, other for 30hours/week, both for 8 weeks.</li> <li>• <b>Art Council of Ontario</b> – application pending</li> </ul> <p>No new development shared. CEO will send invoices for remaining Library Fee payments to Union Members once the Municipal Library Fee division factor is known.</p>	<p>Hiring Committee</p> <p>Councillor Hall</p>
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<p>f) Estimated Library Levy 2027-2030- MoP Request</p>	<p>The Municipality of Powassan requested a forecast of Municipal Library Fees projected to 2030. Using historical data, the CEO provided the information. Noteworthy, from 2019 to 2025 the average ratio of Municipal Levy to Revenue is 1 to 1.54. Also, according to the figures presented, in 2030 the library fees for the Municipality of Powassan will be approximately \$183,651.</p>	<p>CEO</p>
<p>g) Photocopying Contract with Xerox</p>	<p>New 5-year contract signed with Document Excellence from Simcoe County. New Xerox Altra Photocopier delivered and new pricing effective immediately upon delivery. Potential yearly saving of approx. \$1,300</p>	<p>CEO</p>
<p>h) New Municipal Buy Ontario Procurement Directive</p>	<p>The current PDUPL procurement policy will be modified and presented at the May Board meeting to address the new directive.</p>	
<p>i) Upcoming Activities</p>	<p>April 7: special presentation on local Hospice care  April 28: presentation of MAiD with Dr. Gauthier  April 30: Photo Contest ends  May 7: Jewellery Swap and Tea Party  May 13: Author Talk with John Levesque  May 13: Literacy visit from Early ON with Meagan</p>	
<p>j) Insurance Renewal</p>	<p>The insurance contract with Cooperators is due for renewal. Board opted to add Cyber Guard for an additional \$411.48 tax- in per year and update some of the library information.</p> <p><b><u>Motion: 2026-12</u></b></p> <p><b>That the Board purchase the new insurance policy with the addition of Cyber Guard and modification to the square footage.</b></p> <p><b>Moved by:</b> Jenny Leblond  <b>Seconded by:</b> Bill Finnis</p> <p>Carried.</p>	

<b>6. Correspondence</b>	none	
<b>7. Committee Reports</b>		
a) Property Committee	- OTF Capital Grant application pending. TSSA inspector inspected the elevator and informed us that the interior and the well will need to be attended to by the end of June 2026. Dave from Pace Elevator recommended we ask for an extension, which they will take care of.	CEO
b) Financial Committee	Still waiting for approval of 2026 Budget and Library Agreement	CEO
c) Policy Committee	GOV-06 Procurement Policy will be update to address the new Municipal Buy Ontario Procurement Directive and presented at the May 2026 meeting.	CEO
d) Friends of the Library	- Friends agreed to cover the cost of shelving and fireplace surround in Enever Room and cover the cost of a kitchen update. - Linda and Bernie Penney will be installing the fireplace surround and modifying the layout of the kitchen.	CEO and friends
<b>8. Adjournment</b>	<b>Motion: 2026-13</b> That the April 20, 2026, meeting be adjourned at 7:55 pm. <b>Moved by:</b> Bernadette Kerr	Next meeting: May 25, 2026, at 6:15 pm

Chair: \_\_\_\_\_  
Debbie Piper

Recorder: \_\_\_\_\_  
Marie Rosset, CEO

# MINUTES

Nipissing Township Museum Board of Management  
April 1, 2026

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, April 1, 2026 starting at 6:00 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

**Present:** Chair Jane Aultman, Gladys Bateman, Councillor Stephen Kirkey, Debbie Rennette, Alma Rice and Mayor Dave Yemm.

**Staff:** Gillian Bernas, Museum Manager; Kim Turnbull, Deputy Treasurer-Office Assistant, Secretary to the Museum Board

**Regrets:** Mary Heasman

Disclosure of pecuniary interests – none

## MOTION NUMBER 2026-04

**Moved by: Steve Kirkey**

**Seconded by: Dave Yemm**

That we approve the Minutes of the Nipissing Township Museum Board Meeting held March 4, 2026, as presented. **Carried.**

## Staff Updates:

- **Building and Maintenance**

- No further updates at this time.
- Follow up to get a date for inspection now that the repairs to the Museum Foundation have been completed for the 2026 season opening.

- **Event Planning**

- Discussion and input on workshops; opening each of the time slots to all ages to allow for access to the workshops based on resident availability.
  - Input on times for the workshops to allow for set-up, time in between workshops for clean-up and clean-up at the end of the day. Time proposed by the Museum Manager in the April manager report will allow staff the allotted time and for those attending the workshops to tour the Museum before or following the workshops.
  - Students to lead the workshops with support from the Museum Manager and support from Museum Board members.
  - A training session will take place for the rope crafts prior to a Museum Board meeting for those volunteering at a rope craft workshop to become familiar with the crafts and technique.
  - Posters for the Butter Making and Ice Cream making workshop presented – feedback provided on the posters. Posters will be available at the next Board meeting for members to distribute throughout the community.
  - Suggestion to take the basket making workshop to the library in the Fall after feedback from the summer workshop, similar to the boardgame that was presented at the library in the fall of 2025.
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- Heritage Day – Discussion regarding ideas for fundraising this year. Review of numbers from Heritage Day 2025. Request to advertise Heritage Day on the signs at the two Fire Halls closer to the event in August.
  - Heritage Day – fundraising, and the event to be placed on the next agenda for further discussion.
- **Artifact Status Report**
  - Nothing to report at this time.
  - Cataloguing and data entry will resume during the Museum season.
- **Exhibit Update**
  - Continuing to work on 'The Waterway Journey to Nipissing' the theme for Heritage Day and the Remembrance Interactive exhibit program.
- **Strategic Plan Update**
  - Feedback shared from the Streams and Ladders game that was provided during the Fire Department 2025 Christmas Run.
  - Feedback was received through the Facebook post and in-person to the Museum Manager.

**MOTION NUMBER 2026-05**

**Moved by: Dave Yemm**

**Seconded by: Gladys Bateman**

THAT the Board meeting is hereby adjourned at 6:38 p.m. Next meeting will be held Wednesday May 6<sup>th</sup>, 2026 at 6:00 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.



**TOWNSHIP OF NIPISSING**

**RESOLUTION**

**DATE: May 5, 2026**

**NUMBER: R2026-**

**Moved by**

**Seconded by**

**That the statement of accounts dated:  
April 24, 25, and 28, 2026.**

**Totaling \$141,268.34 be approved.**

**For      Against**

**YEMM  
CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT**

**Carried**

**Mayor: Dave Yemm**

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**TOWNSHIP OF NIPISSING**

**RESOLUTION**

**DATE: May 5, 2026**

**NUMBER: R2026-**

**Moved by:**

**Seconded by:**

That this part of our meeting will be closed to the public as authorized by Section 239.(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

Purpose of this Closed Session:

1. Council to provide a performance appraisal to the Municipal Administrator-Clerk-Treasurer.

**Time: p.m.**

**For Against**

**CHALAPENKO  
FOOTE  
KIRKEY  
SCOTT  
YEMM**

**Carried**

**Mayor: DAVE YEMM**