

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

BY-LAW NUMBER 2023-09

Being a by-law to authorize the creation and operation of a Recreation Committee for the conduct of recreational programming and management of the Township of Nipissing Community Centre for the Corporation of the Township of Nipissing.

WHEREAS Regulation 797, of the *Ministry of Tourism and Recreation Act*, R.R.O. 1990, provides that the Council of the Corporation of the Township of Nipissing may appoint a Recreation Committee for the conduct of recreation programs;

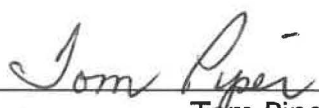
AND WHEREAS the *Community Recreation Centres Act*, R.S.O. 1990, CHAPTER C.22 provides that the township of Nipissing Community Centre shall be deemed a community recreation centre and may appoint a committee for the management and control of the facility;

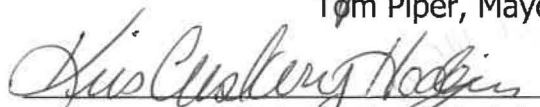
NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NIPISSING ENACTS AS FOLLOWS:

1. That a Recreation Committee shall be appointed by the Council of The Corporation of the Township of Nipissing at their first regular meeting in a Council term, appointing the committee for the term of Council, four (4) years.
2. That the Recreation Committee shall be responsible for the management, programming and strategic planning for:
 - a) Community Centre and Fitness Centre – 2381 Highway 654
 - b) Heritage Rink – 14 Blake Street; outdoor rink and building
 - c) Heritage Park and Playground – 14 Blake Street
 - d) Beach amenities at Wolfe Lake Beach and Link's Beach;And for the planning, organizing and conducting of recreational activities throughout the Township of Nipissing.
3. That the Recreation Committee shall consist of:
 - two (2) members of Council,
 - a minimum of four (4) and maximum of eight (8) residents of the Township of Nipissing who are qualified to be elected as members of the council,
 - one municipal staff member will be appointed to provide administrative support to the Committee and shall be appointed as Secretary to the Committee,
 - other staff members may also be appointed when support is required.*Any Staff member(s) appointed to the Committee will not have the voting rights of a Committee member.*
4. That the Terms of Reference of the Township of Nipissing Recreation Committee are outlined in Schedule A, attached hereto and declared to be part of this By-Law.
5. That By-Law Number 2021-38 is hereby rescinded.

Read a first, second and third time and passed this 17th day of January, 2023.

THE CORPORATION OF THE
TOWNSHIP OF NIPISSING


Tom Piper, Mayor


Kris Croskery-Hodgins,
Municipal Administrator-Clerk-Treasurer

Schedule "A" to By-Law Number 2023-09

Township of Nipissing Recreation Committee
Terms of Reference

1. The Township of Nipissing Recreation Committee ("Recreation Committee") is a Committee of Council, appointed by Council and will therefore be governed by the most current Procedural By-Law and Code of Conduct in effect for the Township of Nipissing.
2. The Recreation Committee may establish rules and regulations for the conduct of the recreation programming or any part thereof and to govern the conduct of all person who in any way participate in or be in attendance at any part of the programming.
3. The Recreation Committee shall elect a Chairperson (1) from its members at its first meeting held in a calendar year. This position shall be selected annually.
4. The Recreation Committee shall maintain strategic planning goals for the Recreation Department and provide budget direction for annual programming to the Committee Secretary at the first meeting held in February each year to be included in the Township Budget process.
5. The Recreation Committee shall hold a minimum of four (4) general meetings per year. The meeting schedule is to be determined by the Chairperson, communicated to the Secretary and published in accordance with the Township of Nipissing notice guidelines and Procedural By-Law. Agenda creation and publication will be in accordance with the Procedural By-Law and maintained by the Secretary of the Committee.
6. The Recreation Committee may incur expenditures to the extent provided in the annual approved budget, or as specifically approved by Council.
7. The Recreation Committee shall be responsible for the administration and management of the Township of Nipissing Community Centre and Fitness Centre and as such may make rules and policies as it considers necessary relating to the management, safety and control of the facilities.
8. The Recreation Committee may provide user fee information for the use of the Community Centre or Fitness Centre to be included in the regular updating of the User Fee By-Law in place for the Township of Nipissing.
9. Members of the Recreation Committee in good standing at the end of a Council Term shall be asked of their intentions for the following term in order to provide re-appointment guidance. Once the Committee has been confirmed by Council at their first regular meeting, any vacancies within the Committee will be advertised and appointed as filled.