

MINUTES

Nipissing Township Museum Board of Management
July 8, 2026

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, July 8, 2026 starting at 6:00 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Chair Jane Aultman, Gladys Bateman, Councillor Stephen Kirkey, Debbie Rennette, Alma Rice and Mayor Dave Yemm.

Staff: Gillian Bernas, Museum Manager; Kim Turnbull, Deputy Treasurer-Office Assistant, Secretary to the Museum Board

Regrets: Mary Heasman

Disclosure of pecuniary interests – none

MOTION NUMBER 2026-11

Moved by: Dave Yemm

Seconded by: Steve Kirkey

That we approve the Minutes of the Nipissing Township Museum Board Meeting held June 3, 2026 as presented. **Carried.**

Staff Updates:

- **Building and Maintenance**

- The grass seed that was planted in the spring is growing well following the foundation repairs.

- **Event Planning**

- Finances will be presented at the next meeting capturing the first month of operation.
- June 20th – 40 to 50 people in attendance at the Museum for a family reunion. Family purchased merchandise, made donations and toured the museum during the reunion.
- **Butter Making Event** – Thursday July 2 and Saturday July 4, workshops each accommodated 19 participants. The majority of the participants at Thursday's workshop took a tour of the museum many visited the gift shop. On Saturday about a third of participants took a tour and visited the gift shop.
- Each of the workshops were assisted by Museum Board members which allowed the staff to provide tours and work within the Museum.
- The workshops saw many new faces at the Museum, visiting families to the area. One family returned during the week following the workshop to tour the Museum.
- Total cost of the event \$138.58, some items were donated for the event and will also be utilized for the ice cream making event and Heritage Day.
- Total combined revenue \$195.00. Event was offered at an affordable price for individuals and families.
- **Ice Cream Making Event** – July 18 – event registration is closed; 14 participants in the morning and 17 participants in the afternoon to accommodate a family.
- **Rope Craft Workshop** – 4 registrants and a number of inquiries.
- **Heritage Day - requests** for donations for the silent auction were sent out at the

beginning of July to local businesses. Gillian has received one donation to date.

MOTION NUMBER 2026-12

Moved by: Debbie Rennette

Seconded by: Gladys Bateman

THAT the Nipissing Township Museum Board hereby expands the participant role to allow commercial businesses to participate as a vendor/exhibitor at Heritage Day events and that the minimum donation for commercial participation shall be \$. **Defeated.**

- Heritage Day Food – same quantities as last year. Fire Department will be providing the BBQ again this year.
- If the ice cream workshop goes well, the staff will make a batch for Heritage Day and have toppings available.

- **Collections/Artifact Status Report**

- One of the students is transferring artifacts into archival quality boxes to make more effective use of the storage room space.

- **Exhibits**

- Students working on the development of the interactive Remembrance Day exhibit.
- The background design for the Waterways exhibit is well underway and text is 50% complete.

- **Strategic Plan**

- Butter Workshop dates worked well for participants; feedback was provided on other types of workshops that could be offered in the future.

- **Board Discussion – New Business and Future Events**

- No new business was brought forward.

MOTION NUMBER 2026-13

Moved by: Alma Rice

Seconded by: Gladys Bateman

THAT the Board meeting is hereby adjourned at 6:24 p.m. Next meeting will be held Wednesday, August 5, 2026 at 6:00 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.