

MINUTES

Nipissing Township Museum Board of Management August 5, 2026

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, August 5, 2026 starting at 6:00 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Chair Jane Aultman, Gladys Bateman, Councillor Stephen Kirkey, Alma Rice and Mayor Dave Yemm.

Staff: Gillian Bernas, Museum Manager; Kim Turnbull, Deputy Treasurer-Office Assistant, Secretary to the Museum Board

Regrets: Mary Heasman and Debbie Rennette

Disclosure of pecuniary interests – none

MOTION NUMBER 2026-14

Moved by: Dave Yemm

Seconded by: Steve Kirkey

That we approve the Minutes of the Nipissing Township Museum Board Meeting held July 8, 2026 as presented. **Carried.**

Staff Updates:

- **Financial and Visitor Statistics**

Revenue & Financial Statistics

Candy	Merchandise	Donations	Special Events	Total
\$ 222.75	\$ 472.00	\$ 619.90	\$ 310.00	\$ 1,624.65

Including the donation from Knox Church, this puts the total revenue to date for 2026 at \$6,624.65.

Workshop Costs and Revenue Breakdown

The total revenue from both the butter and ice cream workshops was \$310.00 while the total costs for both were \$259.09.

Discussion – Knox United Church: the church will be closing and have donated \$5000.00 to the Nipissing Township. The church advised they have items to donate to the Museum. Discussion to appoint members of the Board and staff to review the items from the church.

Dave advised the Board that he and Mary went through the items in the church 2 years ago and indicated which items the Museum would accept to the artifact collection.

Action – to provide the list of accepted items to the Board at the September meeting.

Visitor Statistics

	Both	Museum	Store	Total
June & JULY TOTAL	157	19	22	198

The week of July 13-20th when Highway 534 was shut down there were limited visitors. However, this past week visitor numbers did increase to regular levels.

- **Building and Maintenance**

- No updates at this time.

- **Event Planning**

- **Heritage Day** – one of the students will be demonstrating an exhibit in the gift shop and the other student will be working in the gift shop throughout the day.
 - Request for Board members to assist in the Hardware Store, Church and the BBQ table.
 - Craft vendors – 4 confirmed vendors, there is still space for more vendors
 - No entries for the Kids Craft Fair – next year look at changing the format, no age limit in order to receive entries.
 - Silent Auction - local businesses have donated items or experiences to the auction and minimum bids have been set for higher value items.
- **Rope Craft Workshop** – a few registrants for the rope basket making, no registrants for the rope coasters.

MOTION NUMBER 2026-15

Moved by: Alma Rice

Seconded by: Gladys Bateman

THAT the Rope Coaster event on August 13, 2026 be postponed due to a lack of registration. Carried.

- **Collections/Artifact Status Report**

- Discussion about a motor donation that was not available for the Board's consideration.
- Rearranging the Storage Room to make items more accessible to change exhibits and for inventory purposes.

- **Exhibits**

- Progressing on the Waterways and Remembrance Day exhibits.

- **Strategic Plan**

- Next year, recommend focus on building the current exhibits at the Museum rather than creating a new exhibit.
- The workshops have brought new and returning visitors to the museum. Continue to utilize the workshops in 2027.

- **Board Discussion – New Business and Future Events**

- Review the current Strategic Plan at the next meeting and determine what the board has accomplished during this term. Identify items that are still outstanding.
- Initial discussion about planning stages for the 2027 season.
- Process for next term of the Nipissing Museum Board members.

MOTION NUMBER 2026-16

Moved by: Dave Yemm

Seconded by: Gladys Bateman

THAT the Board meeting is hereby adjourned at 6:33p.m. Next meeting will be held Wednesday, September 2, 2026 at 6:00 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.