

MINUTES

Nipissing Township Museum Board of Management
September 2, 2026

A regular meeting of the Nipissing Township Museum Board of Management was held on Wednesday, September 2, 2026 starting at 6:00 p.m.

The meeting was held in person at the Township of Nipissing Community Centre, 2381 Hwy 654.

Present: Chair Jane Aultman, Gladys Bateman, Councillor Stephen Kirkey, Debbie Rennette and Mayor Dave Yemm.

Staff: Gillian Bernas, Museum Manager; Kris Croskery-Hodgins, Municipal Administrator, Clerk-Treasurer and Kim Turnbull, Deputy Treasurer-Office Assistant, Secretary to the Museum Board

Regrets: Mary Heasman

Absent: Alma Rice

Disclosure of pecuniary interests – none

MOTION NUMBER 2026-17

Moved by: Steve Kirkey

Seconded by: Gladys Bateman

That is part of our meeting will be closed to the public as authorized by Section 239 (3.1) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter: Educational or training sessions. Purpose of this closed session: Training regarding Council and Committee Procedures. Time 6:01 p.m. **Carried.**

MOTION NUMBER 2026-18

Moved by: Dave Yemm

Seconded by: Debbie Rennette

That we resume to an open public meeting. Time 6:25 p.m. **Carried.**

MOTION NUMBER 2026-19

Moved by: Steve Kirkey

Seconded by: Dave Yemm

That we approve the Minutes of the Nipissing Township Museum Board Meeting held August 5, 2026 as presented. **Carried.**

Minutes were amended to provide clarification.

Staff Updates:

• Financial and Visitor Statistics

Revenue & Financial Statistics

Revenue August

Candy	Merchandise	Donations	Special events	Total
\$ 253.00	\$ 402.50	\$ 995.45	\$ 645.00	\$ 2,295.95

Total Revenue 2026 Season

Candy	Merchandise	Donations	Special events	Total
\$ 475.75	\$ 874.50	\$ 6,615.35	\$ 955.00	\$ 8,920.60

Visitor Statistics

August

Both	Museum	Store	Total
174	45	38	257

Total Visitors 2026 Season

Both	Museum	Store	Total
331	64	60	455

MOTION NUMBER 2026-20

Moved by: Steve Kirkey

Seconded by: Dave Yemm

That the donation from the Knox United Church in the amount of \$5000.00 be allocated towards the replacement of the church windows. **Carried.**

Discussion: Board members attended the Knox United church in 2023 with a trustee member to review items for consideration for donation to the Museum. The minutes from August 2, 2023 list the items from the Knox United Church reviewed from Board members to be accepted by the Museum.

- **Building and Maintenance**

MOTION NUMBER 2026-21

Moved by: Dave Yemm

Seconded by: Gladys Bateman

That the Board approve the removal of the cedar rail fence and place low concrete barriers along the parking lot to improve safety and property maintenance. **Carried.**

Discussion: The removal of the fence will require a new place for the open sign to be displayed. Gillian will present sign options at the upcoming budget meetings.

- **Events**

- The support and assistance from the Museum Board members contributed significantly to the success of the 2026 events.
- Workshops – the Museum hosted 5 out of 6 workshops planned this season with a total of 70 participants.
- **Heritage Day** – approximately 125-140 in attendance.
 - a total of 105 meals were cooked and served; 40 hamburgers, 15 sausages, 50 hot dogs and 0 veggie burgers.
 - Craft vendors – indicated it was a successful event for them and indicated an interest in returning to future events at the museum.
 - Silent Auction – 16 lots for the auction, higher value items had a minimum bid. One item did not receive the minimum bid; the auction was extended to the end of the season and received a successful bid.

MOTION NUMBER 2026-22

Moved by: Dave Yemm

Seconded by: Steve Kirkey

THAT the Board approves the donation of merchandise from the Nipissing Township Museum to the Heritage Day Event on August 9, 2026. **Carried.**

MOTION NUMBER 2026-23

Moved by: Debbie Rennette

Seconded by: Gladys Bateman

THAT the remaining candy from the store be donated to the Township of Nipissing Fire Department for their Halloween Event. **Carried.**

Discussion: Theme for Heritage Day 2027 Nipissing Nostalgia; a celebration of the Museum's past events, showcase photos and the family binder, etc.

Action: Board members to bring theme ideas for Heritage Day 2027 to the October 7, 2026 Board meeting for discussion.

- **Collections/Artifact Status Report**

- Information on a Second World War Helmet for acceptance of donation.

MOTION NUMBER 2026-24

Moved by: Dave Yemm

Seconded by: Steve Kirkey

THAT the Second World War Helmet be accepted for donation to the Nipissing Township Museum and be added to the Collections Catalogue. **Carried.**

- **Exhibits**

- "Remembering the First World War Interactive Exhibit" was well received. There were 2 elements, medical focus and a deck of cards focusing on the experiences of the day-to-day life.
- Journey to Nipissing via the Waterways of Ontario – was printed and installed in the Gift Shop. Some updates will be completed in 2027.
- Fire and Police exhibit has been installed in the Church building, modified from the Fall Community Celebration.

- **Strategic Plan**

- Review of the Strategic Plan. Strategic Initiatives, status update and next steps. Discussed the accomplishments of the Museum and Board and items that are still ongoing or in progress.

- **Board Discussion – New Business and Future Events**

- Pre-event have the grass cut at the Museum.
 - This has been addressed.
- A Special Museum Board Meeting in November to review the budget and orient new Museum Board members.

MOTION NUMBER 2026-25

Moved by: Debbie Rennette

Seconded by: Gladys Bateman

THAT the Board meeting is hereby adjourned at 7:04p.m. Next meeting will be held Wednesday, October 7, 2026 at 6:00 p.m. **Carried.**

Chairperson:

Secretary:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by the Board at the next scheduled Board Meeting.